

The Cyrenius H. Booth Library Minutes
Board of Trustees Meeting
April 10, 2018

Present: Robert Geckle, Amy Dent, William McCarthy, Donna Rahtelli Laura Goldstein, Raymond Irrera, Mark Principi, Anne Rothstein, Colleen Honan, Matthew Mihalcik, Christene Freedman, Walter Motyka, Thomas D'Agostino, Douglas Lord

Absent: Beth Hamilton, John Reed

Guests: Denise Kaiser, Meg Savarese

Meeting called to order at 7:07PM by Robert Geckle

Consideration of Minutes: Colleen Honan motioned to accept the March 20, 2018 minutes. Amy Dent seconded the motion. All approved. Motion passed.

Public Participation: None

President's Announcements: Robert Geckle posed a question to the board about who had attended an FOI session. 5 have attended thus far, with others in the coming weeks

Treasurer's Report: William McCarthy presented the March financials report.

William made a motion requesting the third and final installment from Friends. Walter Motyka seconded the motion. All approved and motion passed.

Report of the Library Director: Douglas Lord reported that an offer is being considered by an applicant for the Young Adult position. All programs are still running as usual. The staff is participating in offsite professional training as well as webinars.

Committee Reports:

Governance – Laura Goldstein reported that Douglas Lord, the director, has been reviewing policies and making recommendations. Amy Dent made a motion to accept the policy for "Request for reconsideration of library materials." Matthew Mihalcik seconded the motion. All approved and motion passed. Colleen Honan reported that the slate of officers for the 2018-2019 year is being formed. One director seat remains open.

Development – Matthew Mihalcik reported the Annual Fund Drive is now complete. The final number appeared on the Treasurer's report. The Mad Hatter fundraiser is scheduled for April 28th. Wine donations are still being accepted.

Long Range Planning – No report

Building and Grounds Committee – Thomas D’Agostino reported in the next 2 weeks that the system will switch from heat to air conditioning. John Madzula has been hired as the architect for the space planning. A surveyor will be contacted in regards to the driveway plan. A key pad system for the building will be installed in the near future.

Art and History – Raymond Irrera made a motion to accept the library archives collection management policy and use the term collections in place of collection. Christene Freedman seconded the motion. All approved and motion passed.

Friends of the Library Liaison – The Friends attended a regional meeting at the Ridgefield library. April 29th is the scheduled donation day. The book sale preparation is in full swing. The library board will provide dinner for all volunteers on July 7th.

Old Business: none

New Business: none

A motion was made to adjourn the meeting by Christene Freedman. Matthew Mihalcik seconded the motion. All in favor and motion passed.

Meeting adjourned at 8:28PM

Respectfully submitted,
Donna Rahtelli
Secretary
C.H. Booth Library Board of Trustees