



*Newtown Volunteer Ambulance
Association, Inc.*

**Newtown Volunteer Ambulance Association, Inc.
Newtown, CT 06470**

THESE MEETING MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF TRUSTEES
Meeting Minutes of October 12, 2021

The Board of Trustees of the Newtown Volunteer Ambulance Association held their regular meeting on Tuesday, October 12, 2021.

Present: Malcolm McLachlan (President), Harry Waterbury (Treasurer, via speakerphone), Dana Demand (Vice President), John Kortze (Vice President), Pat Llodra (Secretary), Nancy McLachlan, Patrick Simms (via speakerphone) and Chief Liz Cain

Absent: Dr. Robert Soltis

Staff Present: Susan Miles (NVAA Office Administrator)

Public Present: Gavin Arneth, Ryan Horn and Shivam Soni (all NVAC EMTs)

Call to Order: The NVAA Board of Trustee's meeting was called to order at 7:29 p.m. by Mr. McLachlan.

Public Participation: The NVAC EMTs presented the benefits of Tango Tango a first responder phone app which would provide upgraded information on incoming calls for the Corps. Several members are using Tango Tango now during a one-month free trial period. The app uses smartphones and eliminates the need for radios. There are also other benefits. The cost is \$3,160 per year for 30 people with additional users added at a pro-rated cost. Neighboring communities of Bethel, Brookfield and Danbury Hospital ER supervisors are using the app.

After the presentation, Chief Cain reported that she has additional questions about Tango Tango and will have a meeting with these EMTs to discuss prices and usage. She also commented that the process for bringing this proposal forward was not followed and it was done without her input. The Chief will report and possibly give her approval of Tango Tango at next month's meeting after her review with the presenters. Mrs. Llodra suggested that a communication be made to the presenting EMTs of appreciation but also the Board's expectation that proper process be followed for proposals being brought to the Board for approval. Mr. McLachlan said that a communication would be sent to Shivam. He also asked whether anyone has any problems on being over budget by the \$3,000 cost for Tango Tango should there be a vote to approve its purchase next month.

Treasurer's Report:

Mr. Waterbury gave an update on the balances of the money market, checking account, mortgage and Stifel accounts. The extra payment on the mortgage principal has not been made yet. Our bookkeeper and accountant need to finalize the year-end financials but we don't expect any significant changes from the preliminary results. The Town highway department budget will absorb the \$4,000 over 20-year waterline assessment effectively waiving NVAA's obligation. A motion was made by Mrs. McLachlan and seconded by Mrs. Llodra to accept the treasurer's report. The motion was unanimously approved.

Acceptance of minutes from meeting held on September 14, 2021:

The motion was made by Mrs. McLachlan to accept the minutes of the September 14, 2021 meeting and was seconded by Mrs. Llodra. It was unanimously approved.

Chief's Report:

97-4 will probably be brought to Bruce Taylor, Brookfield to repair the motor. It should be a quick fix once the part is available. She will push out the ambulance inspections to the third week of November. The flu shot clinic will be held here tomorrow evening. She is working on the local EMS plan for her successor. She requested a quote for upgrades for some of the Stryker LifePak portable AED devices.

President's Report:

We will probably be over budget on ambulance gas costs this year. The engineer's report on the fixes required for the HVAC is forthcoming. We did not permit the Legislative Council to host a large meeting here last month. There are many other venues available nearby. During September, a second backup medic was not available eight times. A meeting with Danbury Hospital CEO, Newtown First Selectman and NVAA may need to be arranged to determine a better long-term plan for backup medics.

Stipends: We have \$7,000 set aside for three Q&A people. Our group will be Ryan, Laurie and Sharon. Last year we spent \$10,000.

Mortgage payment: At the September meeting there was an agreement to pay an additional \$30,000 on the mortgage it but there was not a formal agreement to do so. There was a motion made by Mr. Kortze and seconded by Mrs. Llodra to make an additional \$30,000 payment on the mortgage principal. It was unanimously approved.

Annual monetary benefit to Corps: Mr. McLachlan suggested increasing the amount of annual recognition gifts to the Corps from \$28,000 to \$50,000 with an appropriate minimum amount, possibly \$250 with amounts upward to \$1,000 or \$1,500 per EMT. The Chief will review the criteria and report next month.

Collections: Mr. McLachlan reviewed a recent report from First Financial regarding collections. The net amount of collections for the year is \$13,286.15.

New Business: We are reviewing all of our contracts for our vendors.

Communications/Announcements:

Adjournment: A motion was made to adjourn the meeting by Mrs. McLachlan and seconded by Mrs. Llodra. The motion passed. The meeting was adjourned at 8:32 pm.

Respectfully submitted,

Pat Llodra, Secretary
Newtown Volunteer Ambulance Association Inc.