



Newtown Volunteer Ambulance Association, Inc.

THESE MEETING MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF TRUSTEES

Minutes of Meeting of September 12, 2023

The Board of Trustees of the Newtown Volunteer Ambulance Association held a meeting on Tuesday, September 12, 2023, at 6 Washington Square, Newtown, CT.

Present: Malcolm McLachlan (President), John Kortze (Vice President), Patricia Llodra (Secretary), Joe Kearney, Nancy McLachlan, Kristin Velsmid, Chief Ryan Horn – arrived by speakerphone

Absent: Robert Soltis, MD, Dana Demand (treasurer),

NVAC: Scott Ciaccari, Sharon McCarthy

Call to Order:

The NVAA Board of Trustees meeting was called to order at 7:35 pm by Mr. McLachlan.

Treasurer's Report:

A formal treasurer's report was not presented. President McLachlan made comments and provided a general review of accounts. He affirmed that everything is in order and that we will show a favorable balance when the October data is compiled. Mr. Kortze provided additional comments regarding the management of the Stifel investments, noting as of November the T bill data will be reported out separately. This change in process will allow for a better understanding of the Stifel accounts. The formal report for September will be mailed to trustees in a few days. There were no questions regarding the account balances. A motion was made by Mr. Kearney, seconded by Mr. Kortze, to accept the treasurer's report. It was passed unanimously.

Acceptance of Minutes of meeting held on July 5, 2023:

There was a motion made by Mrs. Llodra, seconded by Mr. Kearney to accept the minutes of the regular meeting held on August 8. The motion carried.

Chief's Report:

Chief Horn reported by phone (on speaker) that a committee gathered to discuss the concerns about staffing for ambulance calls. NVAA is represented in this effort by Joe Kearney and John Kortze. Several initiatives are being considered, including recruitment, data collection from ambulance associations (Trumbull and Stratford) with success with a combo paid/volunteer staff; outreach to current staff to solicit more service; establishing an incentive program. Additional ideas may come forth from outreach to existing corp

members. The committee will meet again in a few weeks to evaluate the learnings and consider options. (President McLachlan noted that 5 1st calls were missed in August, and 20 calls were responded to through mutual aid.)

Chief Horn noted that the fall emt class is happening now.

The Chief will provide information on scholarships so that the trustees may identify those recipients. Mr. Kortze noted that the scholarship awards given by the NVAA should be better highlighted and promoted through the media.

President's Report:

Mr. McLachlan reported that the cost for two ambulances expected for late 2024 and 2025/2026 is \$333k each. That price includes new power rigging and gurney. The impact of those costs will be somewhat mitigated by the sale of current vehicles.

Mr. McLachlan noted that he has now received the signed (amended) Nuvance agreement.

OLD BUSINESS:

The Cares Act issue was discussed. NVAA received \$27k (unsolicited) during the federal Covid response. These monies were used appropriately and were thus documented. Paperwork was not filed as required (and unknown to us) and we are therefore requested to return the \$27k to the federal gov. The office of Representative Jahanna Hayes will hopefully provide some assistance in clarifying this matter and determining that our use of the funds was appropriate and need not be returned.

NEW BUSINESS:

Mr. McLachlan discussed the radios and Tango Tango plan. Our need is for 45 radios: 25 for regular corp staff, 10 for the ambulances, 5 for out of town staff, and 5 for backup. Unfortunately the order was made for only 25 radios, leaving us 20 short. Mr. McLachlan is hoping to partner with the town in sharing the cost of these 20 needed radios, allotting \$2300 each.

Executive Session:

At 8:27 Mrs. Llodra made a motion to move into Executive Session to discuss personnel, salaries, and bonuses. It was seconded by Mrs. McLachlan and passed.

The executive session concluded at 9:01pm.

OLD BUSINESS CONTINUED:

Mrs. Llodra made a motion to approve the annual NVAA budget including the salary and bonus amendments discussed in executive session. Noted by Mr. McLachlan, the budget proposes expenditures of \$933,799; income of \$1,192,000; and capital costs of \$120,000

for a full bottom line of \$138,000 positive. The Trustee approved budget will be appended to these minutes.

Mrs. Llodra made a motion to adjourn; seconded by Mr. Kearney. The meeting was adjourned at 9:15 pm.

Respectfully submitted,

E. Patricia Llodra, Secretary
Newtown Volunteer Ambulance Association, Inc.