



Newtown Volunteer Ambulance Association, Inc.

THESE MEETING MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF TRUSTEES

Minutes of Meeting of November 14, 2023

The Board of Trustees of the Newtown Volunteer Ambulance Association held a regular meeting on Tuesday, November 14, 2023, at 6 Washington Square, Newtown, CT.

Present: Malcolm McLachlan (President), Joe Kearney (Vice President), John Kortze (Treasurer), Patricia Llodra (Secretary), Nancy McLachlan, Patrick Simms, Kristen Velsmid

Absent: Chief Ryan Horn and Robert Soltis, MD

EBoard Members: At-large EBoard member Michelle Greenspan (Chief-elect), Assistant Chief Guy Serra

Staff Present: Susan Miles

Call to Order:

The NVAA Board of Trustees meeting was called to order at 7:30 pm by Mr. McLachlan. Introductions of all attendees were made.

No Public Participation

Treasurer's Report:

Mr. Kortze reported that as of today, NVAA has a money market balance of \$5,685, petty cash account of \$1,203 and checking account of \$72,432. The investments are up 3.4% YTD. Mr. McLachlan reported that at present there is \$575,000 in T-bills. Our accountant and bookkeeper will review the explanation of the \$29,000 of disputed Covid funds for the Annual Report.

Assistant Chief's Report:

Assistant Chief Serra reported that NVAC dropped 23 calls in October: 6 1st calls, 12 2nd calls and 5 were 3rd.calls The majority of dropped calls were during nights. This is consistent with previous month's statistics in terms of percentages. Assistant Chief Serra will send hardcopies of this information to the group. We will continue to track the calls to get a complete picture of NVAC responses each month but the data sources are in several areas. Mr. McLachlan thanked Assistant Chief Serra for his useful work getting meaningful statistics.

President's Report:

Mr. McLachlan appointed the following trustees to NVAA committees for FY 2023-2024. The nominating committee is Patrick Simms, Pat Llodra and Nancy McLachlan. The finance committee is Malcolm McLachlan, Joe Kearney and John Kortze. The scholarship committee is Nancy McLachlan and Kristen Velsmid.

NVAA had a wonderful tree dedication ceremony to honor Jim Mooney and Harry Waterbury last Saturday morning with about 30+ guests including Msgr. Robert Weiss and First Selectman Dan Rosenthal. Mr. McLachlan read a thank you note from Mrs. Geri Waterbury about this meaningful event for her entire family of children and grandchildren.

Mr. McLachlan reported that \$466 came in for collections over the past month via CAG.

Old Business:

Mr. McLachlan mentioned that the digital radios were up and running as of October 31st. We received 25 from the Town and will receive 20 more (10 paid by NVAA and 10 from the Town of Newtown) scheduled for delivery in the Spring. EMT Cicciari spearheaded the radio implementation for the Corps.

EBoard Member and Chief-elect Greenspan started a discussion of possible maintenance contract alternatives for Stryker equipment going forward in response to a question from Mr. Kortze. We need to have assurances of timely response for service to the equipment. We also need an updated inventory of all Stryker equipment that includes its age and useful life.

Assistant Chief Serra reported that all EMT medical charts have been closed out properly and submitted in response to a question from Mr. Kortze.

Assistant Chief Serra reviewed the results of the recent survey to EMTs as input to potential incentive proposals to attract and keep EMTs. The Winter 2024 training class will be free for Newtown residents if they join the Corps following completion. He further outlined a proposal that relates increased staffing hours to graduated incentives for EMTs. EBoard member Greenspan mentioned the renewed importance of ongoing recognition for EMT staff – perhaps on a quarterly basis. Additional substantial income would need to be reported as income for tax purposes. The incentive plan should target the two problem areas – overnights and the 6 am – 8 am timespan. After substantial discussion, Mr. McLachlan urged EBoard member Greenspan and Assistant Chief Serra to reconvene with the Kearney and Kortze and the EBoard to iron out details of this plan. Perhaps a plan can be implemented in early 2024. Mr. McLachlan thanked Chief-elect Greenspan and EMT Serra for their presentation.

Acceptance of Minutes of meeting held on October 10, 2023:

There was a motion made by Mrs. McLachlan and seconded by Mr. Kearney to accept the minutes of the regular meeting held on October 10th. The motion carried.

New Business:

Mr. McLachlan announced the resignation of Mr. Dana Demand from the NVAA Board. The Board wishes to thank him for his years of service as a trustee and his recent service as treasurer.

He mentioned that there is a Corporate Resolution to permit new signatories for the accounts at Newtown Savings Bank. Revised authorized signers at NSB will be Malcolm McLachlan, Joe Kearney, John Kortze and Chief-elect Michelle Greenspan. Mr. Kortze and Mr. McLachlan will be authorized signers for the ambulance holdings at Stifel.

He reviewed the Holiday Bonuses totaling \$57,250 that will be mailed to the Corps in December. The six scholarship recipients have also been noted. Those checks will be given out at the December 16th Holiday Party

Executive Session:

Mr. Kortze made a motion to move into Executive Session to discuss a new trustee. It was seconded by Mr. Kearney.

Following the conclusion of the Executive Session at 8:40 pm, Mr. Kortze made a motion to nominate Dan Rosenthal to join the NVAA Board as a trustee effective December 2, 2023. It was seconded by Mr. Kearney. The motion passed unanimously.

Mr. Kearney made a motion to adjourn the meeting which was seconded by Mrs. McLachlan. The meeting was adjourned at 8:48 pm.

Respectfully submitted,

E. Patricia Llodra, Secretary
Newtown Volunteer Ambulance Association, Inc.