



*Newtown Volunteer Ambulance
Association, Inc.*

**Newtown Volunteer Ambulance Association, Inc.
Newtown, CT 06470**

THESE MEETING MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF TRUSTEES
Meeting Minutes of October 13, 2020

The Board of Trustees of the Newtown Volunteer Ambulance Association held a meeting via teleconference on Tuesday, October 13, 2020.

Present: Malcolm McLachlan (President), Harry Waterbury (Treasurer), Chief Liz Cain, Dana Demand (Vice President), John Kortze (Vice President), Dr. Robert Soltis (arrived at 7:45 p.m.), Patrick Simms and Nancy McLachlan.

Absent: Pat Llodra (Secretary).

Staff Present: Maureen Crick Owen (NVAA Office Administrator) and Mike Gajdosik (NVAA Billing/Q&A).

Call to Order: The NVAA Board of Trustee's meeting was called to order at 7:31 p.m. by Mr. McLachlan.

Public Participation: None.

Treasurer's report

- 1. Merrill Lynch, Stifel and checking**
- 2. Financial Report**
- 3. Acceptance of Treasurer's report**

Mr. Waterbury referred to the September reports that were previously distributed to the board. Mr. Waterbury said that NVAA had received the Town's contribution per the Town's budget. He said they had received approximately \$33,000 from the annual fund drive. The principal balance is down to \$881,000 because of the \$30,000 principal payment made last month. Because the year ends on 09.30.2020, the financial statements are preliminary as year-end accruals have not been completed yet. Mr. Demand made a motion to approve the Treasurer's report. The motion was seconded by Mr. Simms and unanimously approved.

Acceptance of minutes from meeting held on September 16, 2020:

A motion was made by Mrs. McLachlan to accept the minutes of the September 16, 2020 meeting and seconded by Mr. Waterbury. The motion was unanimously approved.

Chief's Report:

Chief Cain said that they have enough PPE on hand. Education seminars are being done virtually with the Corps. Flu shots will be given Wednesday night from 6-7 p.m. Chief Cain will have information regarding scholarships for the next meeting. Mr. McLachlan asked if the EBoard was holding meetings. Chief Cain said yes and no – can't seem to get everyone together. Mr. McLachlan asked that they post their agendas and minutes on the NVAC website.

President's Report: Mr. McLachlan discussed the boiler situation.

Old Business:

1. Collection/Accounts Receivable – Mr. Gajdosik said that accounts totaling \$105,545 went to the collection agency at the beginning of September. To date none of that money has been collected. Mr. Kortze asked questions about why this is taking so an incredible amount of time given the agreement was signed in March. Mr. Gajdosik said that CAG's process for referring accounts is a manual process and there is a very large number of accounts that need to be reviewed before sending to the agency. Mr. Gajdosik anticipated that CAG would be caught up by the end of December on reviewing the accounts.

2. Solar – Mr. Kortze said that Mrs. Llodra had questions from last meeting. He responded to those questions:

- a. What is the experience with this vendor? Per Fred Hurley, it is hard to quantify because they have been doing this for only 6-7 years with the current project.
- b. Does NVAA have to sign a contract? NVAA does not have to sign a contract. The Town enters into the contract. It is a handshake deal between NVAA and the Town.
- c. The savings decreases over the term of the contract. Per Mr. Hurley, he does not see a scenario where it would be a net negative savings over the 20 years.

Mr. McLachlan felt that this would be a win-win for NVAA. Mr. Kortze said he does not see how NVAA could lose. Mr. Kortze made a motion to have NVAA join with the Town for the virtual net metering. The motion was seconded by Dana Demand and was unanimously approved.

3. Paramedic Contract – Mr. McLachlan said that the Town approved the BAA and the Agreement at their Board of Selectmen's meeting last week. The Town attorney had reviewed it as well. Mr. McLachlan highlighted some of the main points of the contract. Mr. Simms made a motion to approve the agreements among NVAA, Western Connecticut Health Network and the Town of Newtown. Chief Cain seconded the motion and was unanimously approved.

New Business:

1. Nominating Committee – Mr. McLachlan asked that Mr. Simms head up the nominating committee and that Mr. Waterbury and Mrs. McLachlan serve with Mr. Simms. He asked that he report back at the annual meeting to be held next month.
2. Virtual Meetings – Mr. McLachlan discussed continuing with virtual meetings. The consensus was that they would do this for the November and December meetings.

Chief Cain informed the board that the Newtown Bee is interested in doing an article on the Corps and how they handled COVID. It was suggested that she might also want to talk about the article she had previously shared with the Board regarding the Lucas device.

Executive Session: Corps holiday benefits

At 8:30 p.m. a motion was made by Mr. Simms and seconded by Mr. Kortze to go into executive session to discuss Corps holiday benefits. The motion passed unanimously.

They came out of executive session at 8:51 p.m. Mr. Waterbury made a motion, seconded by Mrs. McLachlan to proceed with the Corps holiday gift as discussed. The motion passed unanimously.

Adjournment: Mr. Demand made a motion, seconded by Mr. Simms to adjourn the meeting at 8:52 p.m. The motion passed unanimously.

Respectfully submitted,

Nancy McLachlan, Acting Secretary
Newtown Volunteer Ambulance Association Inc.