

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE PARKS & RECREATION COMMISSION

Minutes of the Regular Meeting of the Parks & Recreation Commission held on Tuesday, July 10, 2018 at Town Hall South, 3 Main Street, Newtown, CT. Chairman Ed Marks called the meeting to order at 6:02 p.m.

PRESENT: Edward Marks, Patrick Barczak, Linda Hess, Warren Spencer, Vincent Yanni, Jr. (6:42), Rance Thompson (6:19)

ABSENT: Patrick Barczak, Clinton Depaolo

STAFF PRESENT: Amy Mangold, Roseann Reggiano, Carl Samuelson

PUBLIC PARTICIPATION: None.

NEW BUSINESS

CIP – Mr. Marks presented copies of the Town's Current CIP and the Park & Recreation updated long-term project list (Att. 1). Action should be taken by August to submit to the Board of Finance meeting on September 10, 2018. He reviewed the 5 items on the CIP request list for FY 2019-2023. Two of the items (Eichler's Cove Improvements and Tilson Artificial Turf Replacement) will receive project funding from P&R sources (Surcharge Eichler's Cove Revolving Account, etc.) and not through Town funding.

The Dickinson Pavilion Replacement is a very important project and needs to stay where it is (2019/2020). Mr. Samuelson stated that the numbers are tight and could escalate due to infrastructure issues. An environmental review could be necessary – cannot build too close to the stream. An engineer would need to be involved. It is the largest pavilion and with the concert series growing, we do not want to decrease its size. Mr. Marks asked whether it would be less expensive to put the pavilion in a new location and demo the existing building in phase Two. Mr. Samuelson explained that if the pavilion's impervious area increases, an environmental study would have to be done. Mr. Marks stated that we need a buttoned up budget no matter which way it goes because it is slated for next year. All agreed it stays in 2019/2020 CIP.

Ms. Mangold reported that she has received several emails, etc. from residents requesting that the number of Pickle Ball Courts be increased due to high demand (See Att. 2). People have been very vocal about it. She would like to see 4 pickle ball courts which accommodates up to 16 people. Pricing for the courts is as follows: 4 courts - \$240,000; site development - \$40,000; lights - \$140,000. Total assessment of project would be \$420,000; however, Mr. Marks stated it could be \$270,000 if lights taken out. Conduit can be put in to allow lighting in the future (possible fundraising project). She would recommend that Pickle Ball Courts be moved up to year 2020/2021. Maintenance Yard Improvements would move to year 2021/2022.

Ms. Mangold noticed that the Splash Pad was not on the project list. Members discussed whether the Splash Pad should be located at FFH or at Dickinson. Mr. Marks stated that they would have to price the project accurately and think about where it would fit in. He said that a

Splash Pad located near the Community Center is a CC project. If it is located at Dickinson, it's a P&R project. Added to CIP for year 2022-2023

Members then reviewed CIP requests for FY 2019-2024. Lake Lillinonah Park Improvements was moved to year 2023-2024. The Treadwell Park Improvement would include making one larger pavilion to replace the two existing ones. Playground may have to be addressed since replacement parts are becoming difficult to find. Discussion also took place about ADA and bleachers at Treadwell. Mr. Marks stated this should be explored in one of the projects.

The Teen Center project was discussed and Ms. Mangold and Ms. Reggiano expressed the importance of the Teen Center as it offers extra space for various programs. It was suggested that the Teen Center be moved to FFH to be near Community Center, trails, etc. Mr. Samuelson would like to see a Field House at FFH which could include bathrooms, lockers, pavilion, concessions, and picnic tables. Mr. Marks suggested putting Phase 1 – Recreation (for Fairfield Hills) in CIP Year 10 which could include either project.

DIRECTOR'S REPORTS

Mr. Samuelson presented his report for review (Att. 3).

Ms. Reggiano reported that camps have started, are going well, and the numbers are growing. She thanked Mr. Spencer and Mr. Marks for their help with the Mad Dash in which 349 people participated. The Rooster Run had 147 runners; she would like to look at ways to increase participation next year with the Newtown Scholarship Association. She also thanked Bethel VNA for providing a free EpiPen training for all counselors and Newtown Ambulance for First Aid Training.

Ms. Mangold reported that she participated in the Age Friendly Community discussion organized by Friends of Newtown Seniors; in particular, the outdoor spaces panel. Their goal is to keep the aging population in mind when town projects are planned; i.e. trails, public buildings, Fairfield Hills, parks, bicycling, and sidewalks. She feels the three initiatives in town (Age Friendly Community, Healthy Community, and Sustainable Community) all tie into what the Park & Recreation Commission is trying to achieve.

Mr. Thompson moved to adjourn the meeting at 7:57 p.m. Seconded by Mr. Spencer. Motion passed.

The next regular meeting is scheduled for Tuesday, August 14, 2018 at 6:00 p.m. in the Conference Room located at 3 Main Street, Newtown, CT.

Respectfully submitted,

Ann M. LoBosco
Clerk Pro Tem

Att. 1

TOWN OF NEWTOWN

LEGISLATIVE COUNCIL ADOPTED CIP - (2018 - 2019 TO 2022 - 2023) - 01/17/2018

RANK	2018 - 2019 (YEAR ONE)			Funding			
	BOARD OF SELECTMEN	Dept.	Adopted Amount	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	3,500,000	1,500,000		2,000,000	
	Sandy Hook Permanent Memorial	SH MEM	250,000	250,000			
	Library Renovations / replacements / upgrades	LIB	300,000	300,000			
	Building/Land Purchase/Remediation/Demolition /infrastructure	FFH	4,000,000	4,000,000			
	Brownfields remediation/re-purposing-7/28A Glen rd/open space	LAND USE	650,000	650,000			
	Eichlers Cove Improvements Phase (2 of 2)	P & R	400,000	-0-			400,000
	BOARD OF EDUCATION						
	Middle Gate - Roof Replacement (1964 & 1992 sections)	BOE	1,685,400	1,685,400			
	TOTALS	>>>>>>>	10,785,400	8,385,400	-	2,000,000	400,000
RANK	2019 - 2020 (YEAR TWO)			Funding			
	BOARD OF SELECTMEN	Dept.	Adopted Amount	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,250,000			2,250,000	
	Bridge Replacement Program	PW	400,000	400,000			
	Police Facility - Construction Phase	POLICE	8,000,000	8,000,000			
	Tilson Artificial Turf Replacement	P & R	500,000				500,000
	Dickinson Pavilion Replacement	P & R	450,000	450,000			
	Edmond Town Hall Exterior Renovations	ETH	268,000	268,000			
	Library Renovations / replacements / upgrades	LIB	350,000	350,000			
	BOARD OF EDUCATION						
	Hawley - Replace Boiler & Lighting Energy Project	BOE	1,814,720	1,814,720			
	High School - Main Boiler Replacements	BOE	954,000	954,000			
	TOTALS	>>>>>>>	14,986,720	12,236,720	-	2,250,000	500,000
RANK	2020 - 2021 (YEAR THREE)			Funding			
	BOARD OF SELECTMEN	Dept.	Adopted Amount	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,500,000			2,500,000	
	Bridge Replacement Program	PW	400,000	400,000			
	Police Facility - Construction Phase	POLICE	5,000,000	5,000,000			
	Radio System Upgrade and Console	ECC	1,775,000	1,775,000			
	Library Renovations / replacements / upgrades	LIB	350,000	350,000			
	BOARD OF EDUCATION						
	Hawley - Ventilation and HVAC Renovations	BOE	4,719,120	4,719,120			
	TOTALS	>>>>>>>	14,744,120	12,244,120	-	2,500,000	-
RANK	2021 - 2022 (YEAR FOUR)			Funding			
	BOARD OF SELECTMEN	Dept.	Adopted Amount	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,750,000			2,750,000	
	Bridge Replacement Program	PW	400,000	400,000			
	FFH Building Remediation / Demolition	FFH	2,000,000	2,000,000			
	Fairfield Hills Pickle Ball Courts	P & R	250,000	250,000			
	Edmond Town Hall Gym Air Conditioning	ETH	252,000	252,000			
	Library Renovations / replacements / upgrades	LIB	300,000	300,000			
	BOARD OF EDUCATION						
	High School - Replace/Restore Stadium Turf Field	BOE	1,060,000	1,060,000			
	Middle School - Ventilation, HVAC, AC (partial) - Phase II	BOE	3,093,300	3,093,300			
	TOTALS	>>>>>>>	10,105,300	7,355,300	-	2,750,000	-
RANK	2022 - 2023 (YEAR FIVE)			Funding			
	BOARD OF SELECTMEN	Dept.	Adopted Amount	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	3,000,000			3,000,000	
	Bridge Replacement Program	PW	400,000	400,000			
	FFH Building Remediation / Demolition	FFH	2,000,000	2,000,000			
	P & R Maintenance Yard Improvements	P & R	670,000	670,000			
	Edmond Town Hall Parking Lot Improvements	ETH	450,000	450,000			
	Library Renovations / replacements / upgrades	LIB	250,000	250,000			
	BOARD OF EDUCATION						
	Reed - Install High Efficiency Gas Boilers & LED Lighting	BOE	2,000,000	2,000,000			
	TOTALS	>>>>>>>	8,770,000	5,770,000	-	3,000,000	-
GRAND TOTALS			59,391,540	45,991,540	-	12,500,000	900,000

Park & Recreation Long-Term Project List - Summer 2018

CIP Requests - Included in Draft BOS in Plan for FYE 2019/2023

2018-19	Eichler's Cove Improvements (Ph. 2)	\$400,000	*
2019-20	Tilson Artificial Turf Replacement	\$500,000	*
	Dickinson Pavilion Replacement	\$450,000	
2020-21	n/a		
2021-22	FFH Pickle Ball Courts	\$250,000	
2022-23	Maintenance Yard Improvements	\$670,000	
Total		\$2,270,000	

* Project funding from P & R source (Surcharge Eichler's Cove Revolving Account, etc. - NOT through town bonding)

Additional CIP Requests Not Shown in Draft BOS Plan for FY 2019-2024 - FOR DISCUSSION!

2023-24	n/a		
2024-25	Teen Center Renovation	\$465,000	*
	Treadwell Artificial Turf Replacement	\$550,000	
2025-26	Lake Lilinonah Park Improvements	\$500,000	
	Fairfield Hills Field Plan Phase 1	\$1,000,000	
2026-27	Treadwell Park Improvements	\$1,000,000	
2027-28	Rail Trail - Batchelder Park	\$1,400,000	
Total		\$4,915,000	

Key to Color Coding Below:

Planned CIP Projects Recommended for years 6-10
Additional Projects likely requiring CIP funding
Projects likely to be funded from P & R Budget

<u>Priority *</u>	<u>Estimated Cost</u>	<u>Funds</u>	<u>Priority</u>	<u>Avg.</u>
<u>CIP and Other Possible Projects</u>				

Funded through CIP Process

[illegible]

14	Pole Bridge Preserve Improvements		Budget																0.00
15	Eichlers' Cove Dock with Swim Lanes - new request 09/2017		Budget																0.00
16	Bocce Courts - New request 09/2017		Budget																0.00
			a																0.00
			a																0.00
																			0.00
																			0.00
																			0.00

136

0 0 0 0 0 0 0 0 0 0 0 0

*Based on survey of P & R staff & Commissioners

Att. 2



Amy Mangold <amy.mangold@newtown-ct.gov>

Pickleball

1 message

Vivian maletzky <gosnowshoe@gmail.com>

Mon, Jul 9, 2018 at 6:11 PM

To: amy.mangold@newtown-ct.gov

Dear Amy,

I started playing pickleball two years ago and as a senior I can share that the benefits of this game reach far beyond the obvious physical benefits. The game allows individuals of ALL ages to share in a community of social interaction. The importance of this social interaction is a key for dealing with isolation, anxiety, and depression. Pickleball is an intergenerational activity; as the skill for the game is not age related. Families can play together and there is no better way to get our youth unplugged and moving. We are seeing 20-30 plus players arriving daily at our courts in the early morning hours. Many more are playing in the evening. The number of courts are not sufficient and I hope that you will support the need to facilitate this ever growing need.

Vivian Maletzky



Amy Mangold <amy.mangold@newtown-ct.gov>

PICKLEBALL COURTS

1 message

MARTIN SCHNEIDER <mys1@att.net>

Mon, Jul 9, 2018 at 9:54 PM

To: amy.mangold@newtown-ct.gov

Hi Amy

As a Newtown resident & Pickleball player, I wanted to reach out to indicate my interest in having your help to try to increase the number of courts, to help accommodate the growing number of active players

Thank you for your support & your efforts

Thanks,
Martin

Sent from my iPhone



Amy Mangold <amy.mangold@newtown-ct.gov>

Pickle Baal Treadwell

1 message

Jane Shalvey <dasstwo@gmail.com>
To: amy.mangold@newtown-ct.gov

Tue, Jul 10, 2018 at 11:00 AM

I play pickle ball at Treadwell 4 to 5 days a Week. We really could use some more courts. Saturday there were about 20 people and only to courts to play on

Thank you

JaneShlavey



Amy Mangold <amy.mangold@newtown-ct.gov>

Pickleball players in Newtown

1 message

john klopfenstein <johnklop@gmail.com>

Tue, Jul 10, 2018 at 3:12 PM

To: amy.mangold@newtown-ct.gov

Amy

I have joined the every expanding number of pickleball players in Newtown and through out the country. The sport has been around since the 1960's but has exploded to a major sport in just the last ten years. My wife (Jo Anne) and I have given up tennis for pickleball. Many of our tennis friends have done the same. This is a great sport for active seniors. I am also seeing many young families playing pickleball.

It is nice to have a dedicated court for pickleball at Treadwell and two tennis courts that are double lined for both activities. The courts are being consistently used everyday. There are days when we have six to eight pickleball players waiting to play. When tennis players are on the double lined courts, that restricts our use to a single court. We need more pickleball courts to accommodate the ever growing number of players in Newtown.

A short term solution would be to double line more tennis courts. That would still be a conflict with tennis players but it does give us more playing options. The best long term solution is more pickleball courts to avoid competing with the tennis players. The existing town parks would be the perfect location or Fairfield Hills.

Thank you for meeting with me yesterday.

Best Regards

John

John Klopfenstein
41 A Flat Swamp Rd.
Newtown, Ct.

TOWN HALL SOUTH
3 MAIN STREET
NEWTOWN, CT 06470
TEL. (203) 270-4340
FAX (203) 270-4333



AH. 3
CARL SAMUELSON
ASSISTANT DIRECTOR, PARKS

TOWN OF NEWTOWN

PARKS AND RECREATION DEPARTMENT

PARKS AND FIELDS REPORT

TO: Newtown Parks and Recreation Commission,
Amy Mangold, Director

FROM: Carl Samuelson, Assistant Director – Parks

DATE: July 10, 2018

RE: Monthly park update and field report

We are still catching up from storm related duties, however we are gaining ground. 1 of the 3 vehicles parked awaiting repair in the new fiscal year has been put back in service; however another vehicle has been parked for repair. We started the SHES Field repair this week. Once Sandy Hook is complete we will move on to the Hawley infield renovation.

Dickinson Park: Camp has started and seems to be going well. A quick spruce up of the camp building and bathrooms was completed prior to camp starting. Some minor electrical gremlins continue to plague the pavilion area but for the most part has been manageable. Sand has been added to the volleyball court area and the horseshoe pits have been spruced up. The front beds have been weeded and mulched. The lightning detection system that was previously installed has been wired and commissioned.

Newtown Middle School: The baseball field lips have been removed and the softball field clay has been weeded. The new field is showing how well it drains as it has gone completely dormant from drought stress.

Orchard Hill: Some tree and storm damage clean up remains here however the trails have been cleared of downed trees.

Lake Lillinonah: No new news here.

Glander Fields: Fields are seeing regular use and fields were prepped for a regional tournament. Clay was added and lips were removed. Regular grooming and maintenance continues.

Liberty Fields: A large tree that fell after the storm has been cleared from the trail but still needs to be removed. Trail edges have been mowed and regular grooming continues.

Oakview: The field has recovered nicely following an herbicide treatment to remove invasive grasses. We will be aerating here again before the fall season.

Tilson Field: No news here.

Treadwell Soccer/Softball: These fields are open and being groomed on regular basis.

Walnut Tree: The tree in the parking lot has been cleaned up from the storm. Otherwise things are quiet here.

Fairfield Hills: Mad dash, Rooster Run, State Baseball Tournament and Glander regionals have all kept us busy this month. Mad Dash set up and clean up takes a significant amount of time but seems to have gone very well for all involved.

We replaced the infield sod at High Meadow field prior to the baseball tournament and the rest of the field is recovering well from the invasive grass removal. We will be aerating and overseeding here before the fall season. The State baseball Tournament ends here on Thursday.

NHS Fields: The fields are holding up well for the season. We will be hosting our annual field day here on August 22.

Dog Park: One hole along the concrete has been filled otherwise no new news here.

Treadwell Park: The pool is running well and camp is in full swing. We have been working on catching up on planting bed weeding here as well as keeping up with custodial needs when the pool is so busy.

Eichlers Cove Marina: We are in a holding pattern for the ADA boardwalk. 60 Tons of beach sand has been added and spread.

Staff:

- 208 hours of vacation/sick/personal/injury/discipline hours were used out of 1692 potential work hours in the past month. This represents a 13% loss in workforce.

General

Goal: *The government of the Town of Newtown will ensure that the concepts of Age-Friendliness are meaningfully considered as municipal projects are planned, reviewed, permitted, and executed.*

Objective 1: Establish an advisory group made up of senior residents to assist in the review, assessment, priority setting, and planning for modification of public buildings and outdoor spaces.

Objective 2: Fully evaluate and incorporate Age-Friendly concepts and initiatives in the town's Plan of Conservation and Development.

Objective 3: Create a policy and protocol that commits the municipality to the philosophy of Complete Streets.

Public Buildings

Goal: *Ensure that Newtown's public buildings engage and welcome all members of the community and meet the use and access needs of senior citizens.*

Objective 1: Create standards for public buildings that address access and use conditions, such as mobility and hearing, as experienced by senior residents.

Objective 2: Provide dedicated drop-off and pick up locations which provide seating and are protected from the weather.

Objective 3: Provide sufficient and appropriate amenities such as drinking fountains, rest rooms, and seating.

Objective 4: Ensure that doors are of relative ease or are mechanized, that walkways are level and of solid material, that elevators are available, and that interior signage is posted in prominent location.

Objective 5: Install hearing assist loop systems in meeting rooms and in support of audio visual presentations and movies.

Trails

Goal 1: *Ensure that Newtown trails are developed and well managed such that all users, including older persons, have reasonable access and comfort while traversing.*

Objective 1: *Establish a Trails Commission under the government of Newtown to organize and lead the development and management tasks.*

Objective 2: *Create a cadre of volunteers to work under the direction of the Trails Commission.*

Objective 3: *Develop a 5 year strategic plan to guide trail development and set standards for trail maintenance.*

Objective 4: *Create a uniform system for identifying trails as easy, medium or difficult, including an age-friendly focus.*

Goal 2: *Develop community support for the trail system through collaboration, promotion, and use of media tools.*

Objective 1: *Consolidate trails info (NFA, P&R, Al's Trail, Land Use...) into one source document and co-locate in one digital icon.*

Objective 2: *Provide representation from the NFA, CC, P&R, and any trails committee on the municipal-level Trails Commission.*

Objective 3: *Produce trail maps to be accessed at trail heads and on-line.*

Objective 4: *Create special events days for seniors (and others) to promote use of trails, including teaching tours to identify plants, birds, etc..*

Objective 5: *Update the Newtown Trails Book (2000).*

Fairfield Hills

Goal: *Improve the Fairfield Hills Campus for social uses and for active and passive recreation.*

Objective 1: *Create dedicated pedestrian areas with outdoor seating and amenities.*

Objective 2: *Develop a bike-ped plan for Campus roads and trails.*

Objective 3: *Add bike lanes to Fairfield Hills roads.*

Objective 4: *Provide public restrooms, accessible from roads and trails.*

Objective 5: *Provide picnic tables and benches with shade on trails.*

Objective 6: *Add more poop bag dispensers throughout the campus trails.*

Objective 8: *Increase 'poop patrol' to keep trails free of dog waste.*

Objective 7: *Install additional cans for disposal of trash, bottles, recyclables.*

Objective 8: *Develop recreational areas for pickle ball and bocci.*

PARKS

Goal 1: *Ensuring a system of quality parks to serve the active and passive recreational interests of Newtowners of all ages and abilities.*

Objective 1: *Parks and other outdoor municipal spaces have adequate and well-lit parking, safe and walkable surfaces, benches for rest and socializing, access to lavatories and drinking water.*

Objective 2: *Create well-developed signage locating amenities and points of interest.*

Objective 3: *Improve/enhance recreational opportunities for seniors, such as pickle ball and bocci.*

Objective 4: *Create dedicated areas for quiet seating and socializing.*

Objective 5: *Implement a plan for bicycle rental/borrowing for use on Newtown parks and trails.*

Goal 2: *Enhancing public engagement, knowledge and support of Newtown parks.*

Objective 1: *Implement promotional strategies such as Senior Day at the Park – with reserved parking, intro to pickle ball, stretching/walking activities, refreshments, etc..*

Objective 2: *Continue to enhance the P&R website to improve user friendliness and ease of use for seniors.*

Objective 3: *Post parks info on Senior Center website, showing senior amenities such as seating, shade/ rest areas, walking trails.*

Objective 4: *Create pocket parks in neighborhoods such as Hawleyville, Botsford,*

Bicycling

Goal: *Improve bicycling as a real transportation and recreation option.*

Objective 1: Create a regional bicycle and pedestrian advisory committee to shepherd the development of bicycle policies and infrastructure.

Objective 2: Complete a bicycle and pedestrian access plan which would include the study of multi-use trails as suggested by the Newtown Trails Committee.

Objective 3: Extend the Pequannock River Trail from Monroe into Newtown.

Objective 4: Work with ConnDoT to install sheltered bike racks at the park and ride lots at exits I-84, 9 and 11.

Objective 5: Construct a bike lane on Glen Road to connect village to Southbury.

Objective 6: Develop a bike-ped plan for Fairfield Hills roads and trails.

SIDEWALKS

Goal 1: *Fully implement a sidewalk plan based on established standards of location, access, ease of usability, care, and maintenance.*

Objective 1: *Establish standards related to sidewalk materials, maintenance, lighting, crosswalking.*

Objective 2: *Annually perform sidewalk review to note conditions in need of repair.*

Objective 3: *Add crosswalks with traffic calming and push-button controls timed to allow older persons to cross safely.*

Objective 5: *Educate residents with sidewalk frontage of responsibility regarding the clearing of snow.*

Objective 4: *Create a program to assist older persons clear snow from sidewalks in front of their homes.*

Goal 2: *Ensure public engagement and support of the sidewalk plan.*

Objective 1: *Create opportunities for residents to identify priority locations for new sidewalks, crosswalks.*

Objective 2: *Develop sidewalks near concentrations of population, such as Regency, Walnut Tree Hill, Sandy Hook Center, Hawleyville, Nunnawauk.*

Objective 3: *Provide sidewalks that connect areas of the community to parks and schools.*

Objective 4: *Provide pedestrian access to municipal services.*

Objective 5: *Post sidewalk 'maps' on municipal web sites, including P&R, CoA, CC, Land Use.*