

Town of Newtown, CT

3 Primrose Street, Newtown, CT

These minutes are subject to the approval by the Parks and Recreation commission

The Parks and Recreation Commission held an in-person meeting on Tuesday, December 13, 2022, with an opportunity for public participation, at the Newtown Teen Center, 53 Church Hill Rd, Newtown, CT 06470

The meeting was called to order by Chairman Clinton DePaolo at 6:00pm

Present: Clinton DePaolo, Aaron Britton, Warren Spencer, Jim Parker

Staff Present: Amy Mangold, Carl Samuelson, RoseAnn Reggiano

Absent: Vincent Yanni, Rance Thompson, David Payne

Public: Glenn Boyle, Bike and Trails Committee

Charles Zukowski, Bike and Trails Committee

Public Participation:

- Mr. Glenn Boyle shared that he was glad to have the parks and recreation in town and pointed out he thought it was a great thing that the commission was using the teen center for meetings and doing work to the parks such as Dickinson.

Acceptance of Minutes: Acceptance of minutes from the November 8, 2022 meeting were postponed due to low quorum.

Old Business

- *Bicycle Playground:* Ms. Amy Mangold shared that while she was at the CRPA conference, American Ramp company was there and while talking about the progress with one of the representatives, the representative shared that American Ramp company was a part of Sourcewell contract which means the project will no longer need to go out to bid. She also shared NIMBA will be hada go fund me for the bicycle playground. Ms. Mangold also shared there has already been \$8290 raised for the project. American Ramp Company has not gotten the new project total yet however they do not believe the cost will increase so much that it will come out over budget. They have a projected date of late spring early summer on their project schedule to begin construction. Ms. Mangold wants to make sure they have enough funds. Ms. Mangold shared that to recognize the donors they are discussing different options for acknowledgment. Ms. Mangold has been looking at other towns and states to see their policies and amenities for their bicycle playground facilities. *Dickinson Pavilion Repairs:* Mr. Carl Samuelson shared that the camp room is cleaned out and ready for demo after the holidays. He is still waiting to hear back from some of the companies regarding materials for the project.
- *Teen Center Repairs:* Ms. Amy Mangold shared that she wants to make a list with the main things in the facility that will be needing repair, such as making the building more

handicap accessible. She also shared that there has been an increase in interest in using The Teen Center. Mr. Carl Samuelson offered to make a priority list of things that will need repairs and updating such as the HVAC system, bathrooms, ceilings, and painting.

- *Update on CIP: (Attachment #1).* Ms. Amy Mangold shared that the proposed CIP has gone to Town Council and it is waiting to be voted on. She also shared that some of the pickleball players reached out and were concerned as to why there was no funding in the CIP for pickleball.

- *Eichler's Bath House:* Mr. Carl Samuelson shared that they are waiting to have the final weight of the structure to know how large to structure the basement
 - Carl had no new news, except the company sent out to CLIVAS. Waiting to have a final weight on the structure to know how big is the basement to the building.Had a conference call.

New Business

- *2023 Rates: (Attachments #2 - #4).* Ms. RoseAnn Reggiano shared the proposed rates for the 2023 season. The only increase proposed would be the dry storage at Eichler's Cove with an increase of \$100 to \$150 for residents and \$200 to \$300 for non residents. There was discussion regarding how boat slip rates have not been increased since 2019, however there is no longer the early bird special. Mr. Clinton DePaolo suggested an increase in the boat slip cost with the increase in amenities. Mr. Warren Spencer suggested an increase of \$100 for both resident and non resident boat slips. Due to the increase for both dry storage and boat slips, there was also discussion of an increase for jet skis. Mr. Samuelson suggested an increase of \$50 for both residents and non residents.
 - *Mr. Aaron Britton made a motion to accept the recommendations for the dry storage increase from \$100 to \$150 for residents and \$200 to \$300 for non-residents for 2023. Mr. Warren Spencer seconded the motion. All voted in favor and the motion passed.*
 - *Mr. Warren Spencer made a motion for a recommended increase of \$100 for both resident and non resident boat slips. Mr. Jim Parker seconded the motion. passed. All voted in favor and the motion passed.*
 - *Mr. Warren Spencer made a motion for an increase of \$50 for resident and non resident jet ski holders. Mr. Aaron Britton seconded the motion. All voted in favor and the motion passed.*
- *2023-2024 Budget: (Attachment #5 - #20)* Ms. Amy Mangold shared that there have not been many changes to the budget this year. However there was a full time clerk position added. It was two part time positions moved to a full time. It is shown that by changing the position there is a balance in the budget and having this position be full time would be a huge improvement to the department. There has also been an increase in the summer staff wages as minimum wage has increased. This includes lifeguards and camp staff with an additional 25 cent raise for lifeguards. Mr. Warren Spencer asked if there would be an increase for camp director positions, Ms. Roseann Reggiano responded that there will not be because they do not know who will be coming back and if it will be their first year in the position. Additionally, contractual services have changes in the budget. This is due to the sidewalk maintenance such as snow removal. Mr. Clinton DePaolo asked if the increase in vandalism budget will be enough to cover the damage that is done throughout the year. Mr. Carl Samuelson responded that it may not be enough, however any damage over \$10,000 is covered by insurance. Mr. Samuelson shared that the Dickinson

bathrooms need to be redone and will be looked at further during the roof renovation. It has been 16 years since the floors have been redone and 20 years for the overall structure. Mr. Samuelson shared that he plans to replace partitions and fixtures. The current fixtures are porcelain and replacements will be metal to help try to reduce replacement after vandalism. Ms. Mangold shared that she hopes by adding security cameras at the parks will help decrease the amount of vandalism at the facilities. Mr. Samuelson recommended a 5% increase in the pool account along with general maintenance supplies. He pointed out the account has not been increased in 3 years. There was a grounds fund increase of 5% due to the cost of materials increasing. After reviewing the items on the capital list it was decided to move the Line Driver to #1, Dickinson Repairs to #2, Broom for the sidewalk snow plow to #3 and the cut off saw to #4. The commission also decided to take Lake Lillinonah Feasibility study off the list due to it being able to be taken out of the waterfront account. It was also decided to remove the Disc Golf Course due to it still being in the AARPA plan.

- o *Mr. Aaron Britton made a motion to approve the 2023-2024 Park and Rec budget including the 4 capital budget items. Mr. Warren Spencer seconded the motion. All voted in favor and the motion passed.*

Correspondence

- Ms. Amy Mangold shared a correspondence to the borough of Newtown for a thank you for \$1k donation in honor of Diana Johnson. (*Attachment #21*)
- Ms. Mangold also shared a thank you from a new residence regarding the Rams Pasture Tree Lighting. (*Attachment #22*)
- An email from a parent thanking the department for their adaptive basketball program. (*Attachment #23*)

Chairman's Report

Clinton DePaolo, Chairman Newtown Parks and Recreation

- Mr. Clinton DePaolo commended the turkey toss event.
- Mr. DePaolo also spoke about how well the Annual Tree Lighting went and how beautiful the luminaries looked as well as thanked the staff for their hard work putting it together.
- Mr. DePaolo shared that the athletic fields look great compared to other towns.
- Mr. DePaolo thanked everyone for their hard work and said they have been doing a great job.

Directors Report

Amy Mangold, Director of Parks and Recreation:

- Ms. Amy Mangold thanked everyone for their support and spoke on how well the tree lighting event had gone. She was happy to have Ms. Diana Johnson's family to honor her after her passing earlier this year. Everyone did such a nice job helping put it together. There was a total of \$4,530 in donations. Ms. Mangold also thanked Mr. Carl Samuelson for helping get a bench to honor Ms. Johnson ordered and put it together in time.
- Ms. Mangold shared that the turkey toss was great to have after not having it for a couple years due to COVID. She commended Ms. RoseAnn Reggiano for her great job putting it together.

- After last month's meeting Chris Reuther of Babe Ruth Baseball contacted the Parks and Recreation department to share their great meeting work and efforts for following an agenda and format for their meetings as Newtown Parks and Rec does. They shared they will also be running a Kid's Council program and have begun reserving the teen center for their meetings. The organization had their first meeting this past Saturday and they have already scheduled their next 4-5 meetings at the Teen Center.
- Ms. Mangold discussed with the commission the possibility of opening the Teen Center on Friday's after school for the middle schoolers who walk after school. There was further discussion on working on finding a chaperone for the time they are there and possibly having it be a regular activity.
- Ms. Mangold shared that she and Mr. Samuelson attended the CRPA conference the week before Thanksgiving and they were able to make great connections with vendors, area town's constituents and partners and sessions, Ms. Mangold was very proud of the department because they were highlighted and mentioned by many of the vendors and other town leaders as having many of the products and amenities that make the department stand out. Ms. Mangold also commended Mr. Samuelson on his hard work to plan the annual field day held at Fairfield Hills.
- Ms. Mangold also thanked Mr. Samuelson for his work at the Sandy Hook Memorial to make the opening very successful.

Assistant Director's Reports:

RoseAnn Reggiano, Assistant Director of Recreation

- Ms. RoseAnn Reggiano shared that there were 67 participants at the Turkey Toss this year and everyone was very excited to have it back. She also shared that there was a total of \$985 raised which will be put towards the bicycle playground. There were volunteers from the Newtown High School Honor Society who helped a great deal at the event as well. Ms. Reggiano thanked the following businesses for their donations; Costco, Caraluzzi's, Stew Leonards, and other places. Patty's Pantry donated \$50 which was also put towards the bicycle playground.
- Ms. Reggiano shared that the winter 2023 book is out and there are some exciting programs going on. One of the new programs that is doing well are the horticulture classes being run out of the senior center. (*Attachment #24*). Another new program that is being offered is the Sticker Extravaganza program. (*Attachment #25*). Another session of the Wood Working class will start January 2 and be held at The Teen Center in the back room.
- There will be a 5th and 6th Grade Flannel and Fun Winter Party at The Teen Center, the date was set for January 20th but due to a schedule conflict the date may be moved.
- All job applications are online for 2023 season along with returning staff letters were sent out. The former Teen Adventure Camp director is no longer available for the position so the department will be looking for someone new for the position.
- Ms. Reggiano was excited to share that there are 23 mason jar entries this year. Most there has ever been, this year mason jars were included in the price of the program. There will be winners for 1st, 2nd, 3rd, 4th and 5th.

- Ms. Reggiano met with the new aquatics director, Ms. Nancy Woof. Ms. Reggiano is pleased that the waterfront director, Diane Sarna is returning and will remain in her role, and hopes to have a meeting with both of them to see how summer is going to go. She is very excited to have her on the staff.
- Ms. Reggiano shared that she will be teaming up with the Senior Center to have their annual new year senior center party bash at the Newtown Community Center in the Multipurpose Room.

Carl Samuelson, Assistant Director of Parks

- *Attachments #26 & #27*

Commissioners out and about:

- Mr. Jim went to the memorial on Thanksgiving and reported how beautiful it is.

Motions:

- *Mr. Aaron Britton made a motion to accept the recommendations for the dry storage increase from \$100 to \$150 for residents and \$200 to \$300 for non-residents for 2023. Mr. Warren Spencer seconded the motion. All voted in favor and the motion passed.*
- *Mr. Warren Spencer made a motion for a recommended increase of \$100 for both resident and non resident boat slips. Mr. Jim Parker seconded the motion. passed. All voted in favor and the motion passed.*
- *Mr. Warren Spencer made a motion for an increase of \$50 for resident and non resident jet ski holders. Mr. Aaron Britton seconded the motion. All voted in favor and the motion passed.*
- *Mr. Aaron Britton made a motion to approve the 2023-2024 Park and Rec budget including the 4 capital budget items. Mr. Warren Spencer seconded the motion. All voted in favor and the motion passed.*

Adjournment of Meeting: The meeting was adjourned at 8:30.

The next regular meeting is scheduled for Tuesday, January 10, 2022 at 6:00 pm in the Newtown Teen Center located at 53 Church Hill Rd, Newtown, CT.

Submitted by,

Victoria Weimann, Clerk

11/29/2022

TOWN OF NEWTOWN
BOARD OF FINANCE RECOMMENDED CIP - (2023 - 2024 TO 2027 - 2028)

2023 - 2024 (YEAR ONE)				Proposed Funding			
	Dept.	Amount Requested		Bonding	Grants	General Fund	Other
Capital Road Program	PW	3,050,000				3,050,000	
Bridge Replacement Program	PW	600,000		600,000			
Multi-Purpose Building Electrical/HVAC	PW	200,000		200,000			
Municipal Center - Roof Remediation & Replacement	PW	1,550,000		1,550,000			
Replacement of Fire Apparatus	FIRE	1,085,000		600,000			485,000
Town Match - Grants (contingency)	ECON DEV	200,000					200,000
Library HVAC	LIB	800,000		800,000			
Hawley - Ventilation and HVAC (part 3 of 3)	BOE	4,000,000		4,000,000			
Head O'Meadow - Replace Condensing Units	BOE	600,000		600,000			
Middle School - HVAC Improvements Design	BOE	450,000		450,000			
High School - HVAC Replacements - B Wing	BOE	1,200,000		1,200,000			
TOTALS	>>>>>>>	13,735,000		10,000,000	-	3,050,000	685,000
2024 - 2025 (YEAR TWO)				Proposed Funding			
	Dept.	Amount Requested		Bonding	Grants	General Fund	Other
Capital Road Program	PW	3,100,000				3,100,000	
Town Match - Grants (contingency)	ECON DEV	200,000					200,000
TOTALS	>>>>>>>	3,300,000			-	3,100,000	200,000
2025 - 2026 (YEAR THREE)				Proposed Funding			
	Dept.	Amount Requested		Bonding	Grants	General Fund	Other
Capital Road Program	PW	3,150,000				3,150,000	
Bridge Replacement Program	PW	600,000		600,000			
Truck Washing Station (design)	PW	50,000					50,000
PW Site & Salt Storage Improvements (1 OF 2)	PW	50,000					50,000
Replacement of Fire Apparatus	FIRE	825,000		825,000			
Building Remediation / Demo / Campus Infrastructure	FHA	2,000,000		2,000,000			
Town Match - Grants (contingency)	ECON DEV	200,000					200,000
Sidewalk Program	ECON DEV	500,000					500,000
Edmond Town Hall Building Renovations	ETH	530,000		530,000			
Library Parking Lot / Sidewalks	LIB	600,000		600,000			
Treadwell Park Playground Replacement	P & R	500,000		500,000			
Lake Lillionah Park Improvements	P & R	500,000					500,000
Rail Trail - Batchelder Park	P & R	1,400,000			1,400,000		
Middle School - HVAC Improvements	BOE	8,000,000		8,000,000			
TOTALS	>>>>>>>	18,905,000		13,055,000	1,400,000	3,150,000	1,300,000
2026 - 2027 (YEAR FOUR)				Proposed Funding			
	Dept.	Amount Requested		Bonding	Grants	General Fund	Other
Capital Road Program	PW	3,200,000				3,200,000	
Bridge Replacement Program	PW	600,000		600,000			
PW Site & Salt Storage Improvements (2 OF 2)	PW	600,000		600,000			
Truck Washing Station	PW	550,000		550,000			
Replacement of Fire Apparatus	FIRE	845,000		845,000			
Treadwell Artificial Turf & Lighting	P & R	1,050,000		250,000			800,000
Maintenance Yard Improvements	P & R	350,000		350,000			
Building Remediation / Demo / Campus Infrastructure	FHA	2,000,000		2,000,000			
Town Match - Grants (contingency)	ECON DEV	200,000					200,000
Middle Gate - Window Replacement	BOE	1,100,000		1,100,000			
Bathrooms Renovations	BOE	200,000		200,000			
High School - HVAC Replacements (pool area)	BOE	400,000		400,000			
High School - Replace F-Wing Chiller	BOE	500,000		500,000			
High School - Roof Replacement - BUR areas	BOE	450,000		450,000			
Reed School - Rebuild Chillers, Upgrade Controls	BOE	400,000		400,000			
TOTALS	>>>>>>>	12,445,000		8,245,000	-	3,200,000	1,000,000
2027 - 2028 (YEAR FIVE)				Proposed Funding			
	Dept.	Amount Requested		Bonding	Grants	General Fund	Other
Capital Road Program	PW	3,250,000				3,250,000	
Bridge Replacement Program	PW	600,000		600,000			
Replacement of Fire Apparatus	FIRE	865,000		865,000			
Fairfield Hills Trail Improvement	P & R	350,000			100,000		
Building Remediation / Demo / Campus Infrastructure	FHA	3,000,000		250,000			
Edmond Town Hall Building Renovations	ETH	425,000		3,000,000			
Town Match - Grants (contingency)	ECON DEV	200,000		425,000			200,000
Hawley School - Roof Replacement - 1997 Wing	BOE	500,000		500,000			
Middle Gate School - Repave Parking Lot, sw & Curbs	BOE	250,000		250,000			
Head O'Meadow School - Repave Parking Lot, sw & Curt	BOE	300,000		300,000			
Middle School - Repave Parking Lot, sw & Curbs	BOE	575,000		575,000			
TOTALS	>>>>>>>	10,315,000		6,765,000	100,000	3,250,000	200,000
Appropriated							
GRAND TOTALS				38,065,000	1,500,000	15,750,000	3,385,000

Attachment #2

[illegible]

[illegible]

Attachment #4

NOTE 2023 FEES:

No increase except for dry storage and possible marina

NOTE 2022 FEES:

Increasing Day Camp fees by \$10 per week. Pool Beach Passes by \$25 for season and increase 6 visits by \$10.00.

Pavilion increase for Treadwell and Dickinson by \$50 per day resident and \$75 per day for non resident per commission on 11/9. Pool pass with Treadwell pavilion rental by \$2.00.

Eichler's Cove beach rental only increase is the lifeguard hourly rate to \$15.00.

Marina, in 2021 the fees for 19 ft and under residents should of been \$1350.00 and non-residents should of been \$1650.00; Resident Over 19ft resident should of been \$1660.00 and non resident should of been \$1960.00. For in 2021 we decreased early bird discount by \$100.00. Commission on 11/9 eliminated Early Bird rates

Therefore no increase for residents in 2022, the only increase is non residents by \$100.00, to be more consistent with other non resident fees.

NOTE 2021 FEES:

All fees remain the same due to covid

NOTES 2020 FEES:

Only increase is Dickinson Day Camp

NOTES 2019 FEES:

Only increase is for the boat launch and dry storage. Only sold 21 boat launch passes, should we increase? Dry storage we had a waitlist.

Discount for multiple rentals? boat and kayak slip give a special price or rental of 2 dry storage or slips?

Parking permit per slip rental even if same family - **yes approved by commission 12/11/18**

DEPARTMENT: PARKS & RECREATION



MISSION/DESCRIPTION

To create quality recreation and leisure opportunities strengthening the community through people, parks and programs.

Web site:

http://www.newtown-ct.gov/Public_Documents/NewtownCT_Park/index

Newtown Parks and Recreation's programs, special events, parks, trails and other outdoor spaces are vital to our community's health and wellness. All of our recreational programming, sporting venues and recreational facilities continue to meet a wide range of essential human needs, from fitness and physical health to socialization, emotional health and more. Parks and Recreation services have become even more critical to the fabric of Newtown and elsewhere as parks, trails and open space amenities serve as an important source of recreational opportunities for many in the community. We believe it is vital for Newtown Parks & Recreation to continue to provide residents of all ages and abilities with opportunities to improve physical and mental health. Department staff spend countless hours re-envisioning programs and providing new opportunities to maintain physical and mental health. We trust you will continue to see these services as vital and will continue to fund the people, parks and programs that are essential in keeping our community vibrant and healthy.

BUDGET HIGHLIGHTS

The Parks and Recreation 2023-24 budget has increased by \$ _____ or _____. Change is mainly due to an increase in wages & benefits and contractual services.

Attachment #6

Town of Newtown

Parks & Recreation Budget Worksheet 2023 – 2024

December 2022

PARKS & RECREATION BUDGET

						2023 - 2024 BUDGET					
	2020 - 2021	2021 - 2022	2022 - 2023			1st SELECTMAN	BOS	BOF	LC	CHANGE	
<u>PARKS AND RECREATION</u>	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ADOPTED</u>	<u>AMENDED</u>	<u>12/31 ACTUAL</u>	<u>PROPOSED</u>	<u>PROPOSED</u>	<u>RECOMMENDED</u>	<u>ADOPTED</u>	<u>\$</u>	<u>%</u>
SALARIES & WAGES - FULL TIME	954,449	999,368	1,049,612	1,049,612		1,113,852				64,240	6.12%
SALARIES & WAGES - PART TIME	60,355	42,686	74,421	74,421		36,421				(38,000)	-51.06%
SALARIES & WAGES - SEASONAL	128,195	194,377	271,576	271,576		281,531				9,955	3.67%
SALARIES & WAGES - OVERTIME	63,265	72,146	62,000	62,000		63,550				1,550	2.50%
GROUP INSURANCE	282,540	290,602	298,709	298,709		298,709				0	0.00%
SOCIAL SECURITY CONTRIBUTIONS	93,576	97,812	111,507	111,507		114,395				2,888	2.59%
RETIREMENT CONTRIBUTIONS	89,041	82,000	79,042	79,042		79,701				659	0.83%
OTHER EMPLOYEE BENEFITS	14,438	13,407	15,350	15,350		15,350				-	0.00%
CONTRACTUAL SERVICES	307,800	293,423	310,784	310,784		305,565				(5,219)	-1.68%
DUES, TRAVEL & EDUCATION	10,111	8,378	10,000	10,000		10,000				-	0.00%
GENERAL SUPPLIES	11,886	12,528	12,000	12,000		12,000				-	0.00%
OFFICE SUPPLIES	3,100	2,965	3,000	3,000		3,000				-	0.00%
SIGNS	5,936	6,000	6,000	6,000		6,000				-	0.00%
POOL SUPPLIES	33,307	29,980	32,342	32,342		33,959				1,617	5.00%
GENERAL MAINTENANCE SUPPLIES	40,528	35,482	37,695	37,695		39,312				1,617	4.29%
GROUNDS MAINTENANCE	154,668	155,629	165,619	165,619		173,899				8,280	5.00%
CAPITAL	38,206	21,243	6,900	6,900						(6,900)	-100.00%
	2,291,400	2,358,026	2,546,557	2,546,557	-	2,587,244	-	-	-	40,687	1.60%

DEPARTMENT: PARKS & RECREATION

ACCOUNT DETAIL

Salaries & Wages – Full Time:

The Director of Parks & Recreation, Assistant Director of Parks & the Assistant Director of Recreation are non union positions. Non union positions reflect an increase of % in this budget.

Three positions belong to the Town Hall Employees CSEA, Local 2001 SEIU Union. Salaries & wages for this union reflect an increase of %, per contract.

Eleven positions belong to the Parks & Recreation Department Teamsters Union Local 145 Union. Positions in this union reflect an increase of %.

A full time Clerk is being requested in place of two part time Clerk positions. This does not add an increase to the budget as part time adjustments have been made to offset the request.

Parks & Recreation		2022 - 2023		2023 - 2024		INCREASE (DECREASE)	
		AMENDED		1st SELECTMAN			
POSITION	union	# AUTH.	BUDGET	# AUTH.	PROPOSED	# AUTH.	BUDGET
Director of Parks & Recreation	nu	1	98,012	1	100,462	0	2,450
Assistant Director of Parks	nu	1	86,684	1	88,851	0	2,167
Assistant Director of Recreation	nu	1	72,082	1	73,884	0	1,802
Operations Supervisor	th	1	69,318	1	71,051	0	1,733
Administrative Assistant	th	1	52,659	1	53,976	0	1,316
Secretary	th	1	41,740	1	42,784	0	1,044
Part time Clerk	th	1			38,000		38,000
Maintainer	p & r	10	569,585	10	583,824	0	14,240
Mechanic	p & r	1	59,532	1	61,020	0	1,488
		18	1,049,612	17	1,113,852	0	64,240

Town of Newtown

Parks & Recreation Budget Worksheet 2023 – 2024

December 2022

DEPARTMENT: PARKS & RECREATION**Salaries & Wages – Part Time:**

		2022 - 2023		2023 - 2024		INCREASE (DECREASE)	
		# AUTH.	AMENDED BUDGET	# AUTH.	1st SELECTMAN PROPOSED	# AUTH.	BUDGET
PART TIME							
Clerical (25 hours)	th	1	22,193	1	21,450	0	(743)
Part Time Office Staff (see detail below)	nu	n/a	20,000	n/a	2,454	n/a	(17,546)
Part Time Maintenance	nu		32,228		12,517		(19,711)
			74,421		36,421		(38,000)

PART TIME OFFICE STAFF DETAIL:				2022-23	2023-24
Teen Center Supervisors (2)				0	0
Programs Specialist (5 hrs. X \$15./hr x 52 wks)				3,900	2,454
Part time Office Help / Intern / special event coordinator				16,100	0
			Grand Total	20,000	2,454

Salaries & Wages – Seasonal:

	2022-23	2023-24	Increase			
Summer Day Camp Program	153,000	157,814	4,814	3%	See detail next two pages.	
Waterfront Staff	127,859	135,000	7,141	6%	""	""
Rangers & Gate Attendants	23,717	23,717	-	0%	""	""
Amount to be paid out of Eichler's Cove fund	(33,000)	(35,000)	(2,000)	6%		
	271,576	281,531	9,955			

DEPARTMENT: PARKS & RECREATION

Salaries & Wages – Seasonal:

Summer Day Camp Program:

Day Camp salary expenses are covered by the revenue generated from the program. To accommodate the impact of wage increases on the day camp program in 2021 we raised the cost of Dickinson Camp from \$150 per week to \$165 per week. We faced a raise of minimum wage in 2022, and again adjusted the cost of Day Camp with an increase of \$10 per week. From \$165 at each site to \$175 at each site. This season we are again faced with a minimum wage increase to \$15.00 per hour. Which increased our camp counselor wages by 3%. We are not raising the cost of camp again but salary expenses will be covered due to the rise in camp numbers.

The Summer Day Camp program has two sites that operate for 7 weeks each, Dickinson Park and Treadwell Park. Dickinson offers and extra 8th week. Each site has the following staff and we based our numbers from 2022 staff returning:

	<u>2022-23</u>	<u>2022-23</u>	
2 - Camp director (for 8 weeks)	12,000	12,000	
3 - Assistant director (for 8 weeks)	11,000	11,000	
Social worker	6,500	6,500	
Counselors *	116,000	120,814	
Skateboard instructor/counserlor at Dickinson Park	4,500	4,500	
Mandatory camp training required for all staff (paid time)	3,000	3,000	
	<u>153,000</u>	<u>157,814</u>	

UPDATE!!!!!!!!!!!!!!

We provide an increase to returning staff who move to a new level of experience which represents an approximate increase of 1.0% Minimum wage in 2021 raised from \$11.00 to \$12.00 and again increased to \$13.00 on August 1, 2021, which is an approximate increase of 2%. We did not increase our budget in 2021 but last summer with another minimum wage increase to \$14.00 on July 1st and another on August 1st to \$15.00 We need to increase our budget to be sure we can pay the staff required to successfully run our essential day camp program.

DEPARTMENT: PARKS & RECREATION

Salaries & Wages – Seasonal: Life Guards:

Our outdoor lifeguarding staff works out of two sites, Treadwell pool and Eichler’s Cove beach. There is approximately 1,600 hours of operation at each location.

Update!!!!!!

	2022-23	2023-24
Shared water front director (with community center)	10,000	10,000
1 Head & 2 - assistant water front directors	8,000	10,000
30+ lifeguards (including torpedo swim team at NHS) *	135,269	142,110
Year end of season full summer bonus x 12 guards		300
water safety instructors and water safety aides	7,590	7,590
Eichler's Cove staff off-set	(33,000)	(35,000)
	127,859	135,000
Note: Eichler's Cove lifeguards are paid out of the waterfront special revenue fund (+/--\$35,000)		
In 2021 Hourly rate ranges from \$12.00 to \$13.50 depending on experience.		
In 2022, July 1 the rate of minimum wage will go to \$14.00. We will go to \$14.50		
In 2023 our starting rate of minimum wage will go to \$15.00		
All guards are required to attend two 2 hour training sessions a month (paid time)		

In 2021 although there were minimum wage increases we did not increase this line item due to the hiring of many new guards and staff last season. As many agencies and Parks and Recreation departments are seeing, retaining and hiring new guards has been a big challenge. Lifeguards need to be certified and retain their certifications and share liabilities. There are many jobs paying the same rate that do not require certifications and such demanding hours, holidays and liability. We recommend paying .25 over minimum wage for new hires to try to maintain the staff and be a bit more competitive with other programs and local employment. We also want to try to maintain lifeguard staff from Memorial Day to Labor Day and are offering a \$25 bonus to any guard who works for the full season. These changes reflects a total 6% increase.

Salaries & Wages – Seasonal: Rangers & Gate Attendants:

The request for rangers and gate attendants totals \$23,717.

Rangers: assist the maintainers in most all tasks throughout the summer. They also work early morning hours for gates and SOP's , late hours and special events at an hourly rate without the cost of overtime.

Rangers hourly pay ranges from \$15.00 to \$16.50 per hour depending on their experience.

Gate Attendants: We have attendants that monitor the patrons that visit Treadwell pool and the Lake Lillinonah Park (boat launch)

The hourly pay ranges from \$15.00 to \$17.00 per hour.

Wardens that monitor the activity at Eichler's Cove are paid from the Waterfront Special Revenue Account.

Although there are minimum wage increases again this summer we are not increasing this line item due to the hiring of many new staff last season.



DEPARTMENT: PARKS & RECREATION**Salaries & Wages - Overtime:**

No increase in hours from prior year. Only the increase in funds for union salary increases which is 2.5% \$1550 increase

The list below depicts some of the routine tasks our department uses overtime funds for:

- Plowing or essential storm work.
- Weekend parks cleaning and pool cleaning to meet state health codes.
- Spring field preparation. Fields are required to open on April 15th.
- Preparing fields for sports groups and tournaments.
- Construction work that extends beyond the normal day, when contractors are involved.
- Staffing tournaments and special events such as the Christmas tree lighting, Halloween parties, festivals and other large events.
- Locking gates. Added this year the Sandy Hook Memorial
- Pool operation – filter and pump operations and chemistry person: 1 X per day for pool readings by a licensed pool operator.



DEPARTMENT: PARKS & RECREATION

Group Insurance; Social Security Contributions; Retirement Contributions: Group Insurance – This amount includes medical benefits, life insurance and long term disability. The medical benefit piece reflects the amount charged by the Medical Self Insurance Fund for the employer's share of employee medical benefit costs. See the Medical Self Insurance Fund section, starting on page 293, for a breakdown of medical benefit costs and the distribution of costs to the various departments. The life insurance piece reflects the cost of the life insurance benefit per union contract. The long term disability piece reflects the cost of the long term disability benefit per union contract. Social Security Contributions – this amount reflects the employer's share of the Social Security and Medicare federal retirement program (Federal Insurance Contributions Act). The employers share is 7.65% of payroll (including overtime). 6.2% is for Social Security and 1.45% is for Medicare. Retirement Contributions – this amount reflects a portion of the annual required contribution (ARC) that is need to properly fund the pension plan. The ARC is expressed as a percent of payroll. See the Pension Fund section starting on page 291 for a description of the pension plans and a breakdown of the ARC (by department). It also includes any contributions to a defined contribution plan (if the employee is not eligible for the pension plan).



DEPARTMENT: PARKS & RECREATION

Other Employee Benefits: Safety clothes and allowance consist of the following:

<u>SAFETY AND CLOTHING:</u>			
		2022-23	2023-24
Union mandated clothing allowance for Parks & Fields Operations Supervisors and maintainers		\$ 7,200	\$ 7,200
Clothing allowance-replacement of damaged clothing		\$ 250	\$ 250
Clothing allowance for Assistant Director/Parks		\$ 700	\$ 700
Safety Equipment (union mandated)		\$ 3,500	\$ 3,500
Summer Program Staff Shirts		\$ 2,400	\$ 2,400
Lifeguard Bathing Suits		\$ 1,000	\$ 1,000
Staff shirts for Park Rangers		\$ 300	\$ 300
Total:		\$ 15,350	\$ 15,350



Town of Newtown

Parks & Recreation Budget Worksheet 2023 – 2024

December 2022

DEPARTMENT: PARKS & RECREATION**Contractual Services:**

	2022-23	2023-24	Board of Education Maintenance	2022-23	2023-24
Summer Bus service and special events	6,967	6,967	Lawn Maintenance Contract for Schools	79,165	79,165
Portable Toilets for park facilities	9,500	9,975	sod for High school fields as needed		
Tick Control for Dickinson & Treadwell (spraying and bait boxes)	5,500	5,500	4 Applications of fungicide for fields		
Tennis court net replacement	1,000	1,500	Spraying of pesticides		
Beautification of Parks	3,600	3,600	(grub control, fungus control and weed control)		
Dumpsters : Dickinson, Treadwell, Skate Park, Teen Ctr, Dog Park	5,300	5,565	Fertilization of back fields at High School	57,750	60,637
Recycling Containers	3,500	3,675	Sub total	136,915	139,802
Sidewalk deicing materials	2,000	3,000			
Septic Cleaning at Parks	5,200	6,000			
BMI required licensing for concerts and performers	305	350			
Lightning Contract @H.S. Musco	500	500			
Treadwell - 4 applications of fungicide	8,925	9,371			
Winterize and Spring opening of Pool	2,300	5,000			
Cleaning Service- Treadwell Pool Building (for teen ctr use teen ctr fund)	10,000	8,790	Mandated American Red Cross Evaluation	2,500	2,500
Service Contract for Pool Controller (Chemical & Pool H2O controls)	1,600	1,600	Community Center Outdoor Bathroom cleaning	1,200	900
Service contract ASCAP dues for musical performances	364	400	Children's Adventure Center sidewalk snow Removal	1,187	
Annual Contract-alarm system Teen ctr (use teen ctr fund)			Newtown Parent Connection Sidewalk Snow Removal	2,366	-
Contracted emergency repairs: i.e., roofs, well pumps, etc.	5,000	5,000	Community Center/Senior Sidewalk Snow Removal	4,800	-
Open and close irrigation systems	9,000	9,000	Ambulance Garage Sidewalk Snow Removal	2,900	-
State Mandated Quarterly water tests at Parks and Potable Water	1,400	1,470	Municipal Center Sidewalk snow removal	4,120	-
Alternate Annual Tennis Court repairs between Treadwell & Dickinson	3,000	3,000	Engineers House Snow Removal CSW	135	-
Fencing Repairs	5,000	6,500			
Vandalism Repairs (replacement equipment more expensive)	6,600	7,500			
Alternate Annual Basketball Court repairs Treadwell & Dickinson	1,750	1,750			
Curbing and crack repairs at park facilities	5,000	5,000	Grand Total	310,784	305,565
Mowing Hawleyville & Dodgintown					
Newtown Village Cemetery mowing	3,850	3,850			
Contract mowing of small areas	28,500	28,500			
Contracted Camp Training	4,000	4,000			
Turf tractor rental (was in capital in prior years)	15,000	15,000			
Sub total	154,661	162,363			

DEPARTMENT: PARKS & RECREATION

Dues, Travel & Education: Education and training consist of the following:

STAFF TRAINING	2022-23	2023-24
CPR and First Aid training for waterfront staff and park staff	600	600
Misc. for maintainers to attend job related classes as offered	750	750
Pool Operator's Certification Course/Irrigation Technician Course	600	600
CDL Certifications and or upgrades. Meeting supplies and materials	2,275	2,275
PROFESSIONAL DUES		
Director:		
National Rec. and Parks Assoc.	160	160
CT Rec. and Parks Assoc.	75	75
CT Parks Assoc.	35	35
Asst. Director Parks:		
CT Parks Assoc.	35	35
National Rec. and Parks Assoc.	160	160
CT Rec. and Parks Assoc.	75	75
Sports Turf Management Assoc.	110	110
Asst. Director of Recreation:		
National Rec. and Parks Assoc.	160	160
CT Rec. and Parks Assoc.	75	75
SUBSCRIPTIONS:		
Newtown Bee, Rec. Mgt., Parks & Ground Mgt.	90	90
CONFERENCES, SEMINARS, MEETINGS		
CRPA State Conference (Director, Asst. Director/Parks, Asst. Dir. Rec)	890	890
New England Training Institute	360	360
CT Rec. and Parks Assoc. Quarterly Mtgs.	240	240
CT Parks Assoc. monthly mtgs.	240	240
NRPA Annual Seminars	2,000	2,000
Director's Expense	220	220
New England Regional Athletic & Sports Conference for Asst. Dir/parks & Operations Supervisor	850	850
	10,000	10,000

Town of Newtown

Parks & Recreation Budget Worksheet 2023 – 2024

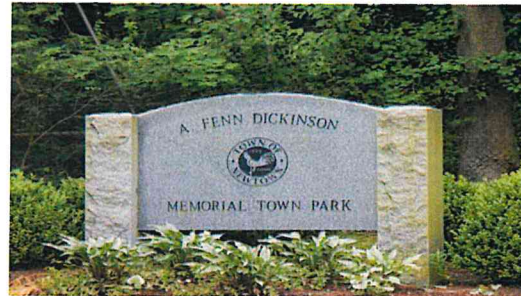
December 2022

DEPARTMENT: PARKS & RECREATION**General Supplies:** No increase

	2022-23	2023-24
Summer Program		
Arts & Crafts Supplies	3,800	3,800
Equipment and Supplies	2,900	2,900
First Aid Supplies	1,650	1,650
Recreation supplies for other Programs	3,650	3,650
Total:	12,000	12,000

Office Supplies: No increase \$3,000**Signs:** No increase:

Signage at all of our locations is becoming increasingly necessary. The police department has told us they cannot take action unless signs are clearly posted stating rules, times, etc. Also, signs have a habit of disappearing or getting vandalized and must be replaced. Signs for A-Frame advertising, Rooster Race, Turkey Shoot, Breakfast with Santa, Summer Concerts, Dog Events, etc. have helped with our rising enrollment in programs and advertising to those who do not have children in the school system. Total: \$6,000



DEPARTMENT: PARKS & RECREATION

Pool Supplies: 5% has not increased in 4 years

Pool Supplies:	2022-23	2023-24
Chemicals- Liquid and Granular	20,000	20,617
Probe replacement	800	800
Pool Shut Down and Opening	3,600	4,600
Water & CO2	1,942	1,942
Pump repairs and or replacements, filter baskets, hoses, valves, Chlorine injector line and injector pump rebuild kits.	6,000	6,000
	32,342	33,959

General Maintenance Supplies:
5% increase do to inflation

GENERAL MAINTENANCE:			
the following are examples and approximations;			
	2022-23	2023-24	Diff
Paint and stain for buildings, tables, fences, etc	4,725	4,725	-
Lumber	3,150	4,150	1,000
Vandalism repairs	2,100	2,100	-
Hand soap, disinfectants, paper products, etc.	4,200	4,200	-
Locks and chains	788	788	1
Replacement Barbeques	840	840	-
Bases, home plates, etc.	630	630	-
Cement	1,260	1,260	-
net replacements	630	630	-
Misc. hand tools, nuts, bolts, litter bags, etc.	1,260	1,260	-
Replacement flags	263	263	1
Playground maintenance and repairs	5,250	5,250	-
Replacement wood chips for Treadwell playgrounds	2,625	2,625	-
Teen Center Maintenance (paid out of teen fund)			-
Maintenance and repairs for pool facilities	3,150	3,150	-
Repair recreation equipment, purchase batteries, camera equipment and DVR's etc.	100	100	-
Dog bags & recycle bags	2,000	2,000	-
Osha Compliance Projects	2,625	3,241	616
	2,100	2,100	-
	37,695	39,312	1,617

DEPARTMENT: PARKS & RECREATION

Grounds Maintenance:

5 % increase due to rise in costs.

This includes the maintenance of Dickinson and Treadwell Parks, Orchard Hill Nature Center, Lake Lillinonah Park and Eichler's Cove, maintenance of 40+ athletic fields, school fields and other Town Parcels. Sports are playing two/three seasons per year (in some cases four seasons). Parks and Recreation special event space lining and set up at Fairfield Hills for delineated parking.

The following are estimates of major items for this account:		
	2022-23	2023-24
Marking paint and lime	27,720	30,720
Top Soil	10,920	10,920
Clay/baseball MVP	13,283	13,283
Grass, seed, fertilizer	10,710	11,710
Weed control	5,250	5,250
Sand	1,050	1,050
90' Field at Fairfield Hills: High Meadow Field	4,725	4,725
Trail maintenance and Fairfield Hills Maintenance	11,760	11,760
Board of Education required maintenance materials (only) on eight high school fields:		
Annual Soil testing	480	480
Top Dressing/Top Soil	12,000	12,000
Seed	7,250	8,530
Clay	4,050	4,050
Paint	8,220	11,220
Annual purchase of three sets of replacement tire for d	2,400	2,400
5% of items for BOE	1,720	1,720
Other Items: Misc.	44,081	44,081
Total	165,619	173,899

8 SIMPSON STREET
NEWTOWN, CT 06470
TEL. (203) 270-4340
FAX (203) 270-4333



CARL SAMUELSON
ASSISTANT DIRECTOR, PARKS

TOWN OF NEWTOWN

PARKS AND RECREATION DEPARTMENT

1. Antonio Carerra TTR - Replace 21 year old Kubota 3010 tractor with new turf tractor more suitable to run implements used by the department. Existing tractor is too small and unreliable to run most of the implements used in field maintenance practices. **\$132,000**
2. Tractor Rental - Rental of turf tractor, as opposed to purchase, during times of seasonal demand. Currently due to lack of tractors to run implements we fall behind on seasonal cultural practices. Tractor rental will allow us to efficiently complete these seasonal tasks. **\$15,000**
3. Cut off saw/Weed Eaters/Back Pack Blowers – Gas cut off saw, weed eaters and back pack blowers to replace old units that are beyond repair. Existing units would require almost as much in parts as new units cost. Weed eaters and blowers are used in the daily maintenance of parks, fields and Town buildings. **\$5,000.00**
4. Replacement 16 year old Kubota utility Vehicle – Replace Kubota RTV 900 with rotted floor boards and frame. This 16 year old machine is past its efficient service life and requires a lot of repair. **\$25,000**
5. Graco 5900 with line driver – Replace 12 year old painter. **\$25000**
6. Broom for Sidewalk Snow Plow for FFH – Outfit existing equipment snow removal equipment to keep up with increased department demands on the FFH campus. With the opening of the ambulance garage and daily expectations for walk clearing this equipment will allow for efficient walk clearing as we cannot currently keep up. **\$5,000.00**
7. Dickinson Bathroom Renovations – Replace 26 year old dilapidated FRP panel throughout bathrooms, install new lighting, stainless steel fixtures, composite stalls and new epoxy flooring. **\$50,000.**
8. Lake Lillinoah Feasibility Study - Complete comprehensive traffic and feasibility study of improving Lake Lillinoah waterfront facility to include Docks/Gas/Pavilion. **\$20,000**
9. Disc Golf Course - Develop Disc Golf Course along trails and open space between Treadwell Park, Sandy Hook School and the Sandy Hook permanent memorial. **\$40,000**
 - Need to discuss equipment obsolescence. Skid Steer, bobcat tool cat, existing Kubota 3010,

2022-11-11
12/07
2022-11-11

sent 11/11/2022

All

Newtown Parks & Recreation Department
3 Main Street
Newtown, Connecticut 06470

Dear Borough of Newtown Board,

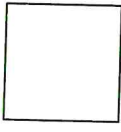
Thank you for your \$1,000 donation for the Ramis Pasture Tree Lighting and Illuminary display.

I know Diana began the request for the sponsorship and your contribution is a wonderful tribute to a woman we all miss very much.

Thank you for supporting her vision.

Sincerely, Amy Mangold
and the Parks & Recreation team.

Borough of Newtown
P.O. Box 164
Newtown, CT 06470



R
RE
C
D
1
F



Amy Mangold <amy.mangold@newtown-ct.gov>

[Newtown CT] Thank you (Sent by Christine and Joe Kralicky, chris@kralicky.com)

1 message

Contact form at Newtown CT <cmsmailer@civicplus.com>

Reply-To: chris@kralicky.com

To: amangold <amy.mangold@newtown-ct.gov>

Sat, Dec 3, 2022 at 8:35 AM

Hello amangold,

Christine and Joe Kralicky (chris@kralicky.com) has sent you a message via your contact form (<https://www.newtown-ct.gov/user/473/contact>) at Newtown CT.

If you don't want to receive such e-mails, you can change your settings at <https://www.newtown-ct.gov/user/473/edit>.

Message:

Dear Amy,

Many thanks to you and your team for organizing such a great tree lighting last night. We are new to Newtown and this was our first. We are continually amazed by the strong sense of community here. There is so much genuine kindness. We could tell how much heart and soul you put into this event. You did a wonderful job, thank you!!

Have a beautiful and restful holiday season,
Christine and Joe Kralicky

Attachment #22



Renee Weimann <renee.weimann@newtown-ct.gov>

wd: hoopsters adaptive basketball email I mentioned

I message

Victoria Weimann <weimannvictoria01@gmail.com>
To: Renee Weimann <renee.weimann@newtown-ct.gov>

Tue, Dec 20, 2022 at 8:17 AM

Can you please print this it is one of the attachments

----- Forwarded message -----

From: Amy Mangold <amy.mangold@newtown-ct.gov>
Date: Wed, Dec 14, 2022 at 11:44 AM
Subject: hoopsters adaptive basketball email I mentioned
To: Victoria Weimann <weimannvictoria01@gmail.com>

----- Forwarded message -----

From: figment812 <figment812@earthlink.net>
Date: Tue, Dec 13, 2022 at 10:17 AM
Subject: RE: Revised Dates for Hoopsters Adaptive Basketball
To: Jennifer Balbes <jennifer.balbes@newtown-ct.gov>

Hi Jennifer,

We received your email. Thank you for having such a great program. It was our first time participating, and my son loved it!

Laura Mathey
(Alan's Mom)



Amy E. W. Mangold
Director Newtown Parks and Recreation
Office (203) 270-4342
FAX (203) 270-4333
amy.mangold@newtown-ct.gov
The benefits are Endless!!

Attachment # 23

Thank you,
Victoria Weimann

HORTICULTURE CLASSES FOR GARDENERS & ASPIRING ARBORISTS

These classes are well-suited for individuals interested in learning more about how insects and organisms in our landscape affect our gardens and trees. Sessions are also suitable for individuals interested in the fields of horticulture, arboriculture, pest management or those seeking a career as an Arborist or Pesticide Applicator.

CT DEEP CONTINUING EDUCATION UNITS

The Connecticut Department of Energy and Environmental Protection (CT DEEP) offers Continuing Education Units (CEU'S) as follows:
2 CEU credits for license categories PA, 1A, 3A, 3B, 3D

PLANT HEALTH AND PHYSIOLOGY

Understanding how plants grow will help you to provide proper growing conditions and aids in insect and disease management.

ACTIVITY CODE: 201201 A
Thursday, January 5 **TIME:** 6-8 pm **AGES:** 18 & up **FEE:** \$45
LOCATION: Senior Center, Multipurpose Room, 8 Simpson Street
INSTRUCTOR: Mark Kokinchak

PLANT DISEASE SYMPTOMS & SIGNS

Learn to recognize the signs and symptoms of plant diseases for pathogen identification.

ACTIVITY CODE: 201205 A
Wednesday, January 11 **TIME:** 6-8pm **AGES:** 18 & up **FEE:** \$45
LOCATION: Senior Center Multipurpose Room, 8 Simpson Street
INSTRUCTOR: Mark Kokinchak

PLANT PATHOGENIC FUNGI

Take a closer look at many of the fungi that attack plants, and their causes.

ACTIVITY CODE: 201206 A
Friday, January 13 **TIME:** 6-8pm **AGES:** 18 & up **FEE:** \$45
LOCATION: Senior Center, Multipurpose Room, 8 Simpson Street
INSTRUCTOR: Mark Kokinchak

PLANT ROOT ROTTING PATHOGENS

Understand root rotting plant pathogens and their devastating effects on plants.

ACTIVITY CODE: 201207 A
Wednesday, January 18 **TIME:** 6-8pm **AGES:** 18 & up **FEE:** \$45
LOCATION: Senior Center Multipurpose Room, 8 Simpson Street
INSTRUCTOR: Mark Kokinchak

ABOUT THE INSTRUCTOR

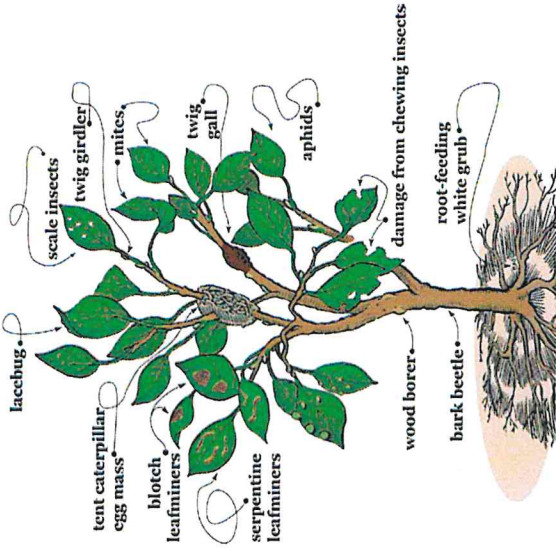
Mark Kokinchak, Instructor, holds a Bachelor of Science in Horticulture from The University of Connecticut and a State of Connecticut license as a Supervisory Pesticide



To Register:

Call 203-270-4340 or visit www.newtown-ct.gov/parks-recreation

Sponsored by Newtown Parks and Recreation Department
8 Simpson Street, Newtown, CT 06470



UNDERSTANDING PLANT BACTERIA, PHYTOPLASMAS, VIRUSES AND NEMATODES

Learn to recognize the symptoms and effects of bacteria, phytoplasmas, viruses and nematodes on plants.

ACTIVITY CODE: 201208 A
Friday, January 20 **TIME:** 6-8pm **AGES:** 18 & up **FEE:** \$45
LOCATION: Senior Center, Multipurpose Room, 8 Simpson Street
INSTRUCTOR: Mark Kokinchak

UNDERSTANDING PIERCING/SUCKING INSECTS IN THE LANDSCAPE

Understand the life-cycles and feeding habit of insects such as aphids, scales, whitefly and more.

ACTIVITY CODE: 201204 A
Wednesday, January 25 **TIME:** 6-8pm **AGES:** 18 & up **FEE:** \$45
LOCATION: Senior Center, Studio 1, 8 Simpson Street
INSTRUCTOR: Mark Kokinchak

UNDERSTANDING CHEWING INSECTS IN THE LANDSCAPE

Take a closer look at the feeding habits of varied chewing insects such as beetles, sawfly, midge and caterpillars, along with the damage they cause.

ACTIVITY CODE: 201202 A
Friday, January 27 **TIME:** 6-8pm **AGES:** 18 & up **FEE:** \$45
LOCATION: Senior Center, Multipurpose Room, 8 Simpson Street
INSTRUCTOR: Mark Kokinchak

UNDERSTANDING WOOD-BORING INSECTS IN THE LANDSCAPE

Understand the varied wood-boring insects and the devastation they bring to the landscape, trees and plants.

ACTIVITY CODE: 201203 A
Monday, January 30 **TIME:** 6-8pm **AGES:** 18 & up **FEE:** \$45
LOCATION: Senior Center, Multipurpose Room, 8 Simpson Street
INSTRUCTOR: Mark Kokinchak

NEW!

Sticker Extravaganza: Build Your Own Book

Ages 7-12

This program offers a uniquely fun way for children to learn history while building their own sticker books. Stickers cover a variety of topics in history and each offer a lesson which is accompanied by teacher instruction. Participants will learn about influential and inspiring individuals throughout history while building their books - YES, with stickers! With individuals from Napoleon to Elvis, Aristotle to Pele, the series of four books will include **ICONS**, **US HISTORY**, **AFRICAN AMERICANS** (while celebrating Black History Month in February) and **WOMEN** (during Women's History Month in March). Participants can personalize their creations with their own photo and personal biography and will take home their series of four beautiful, well-made sticker books. We use QR Codes so feel free to bring a smartphone if you have one, but it's not necessary. Join us, test your knowledge and become a legitimate trivia king or queen!

ACTIVITY CODE: 217616 A

Mondays, January 23 - March 6

No class February 2

5:00-6:00 pm

AGES: 7-12 **FEE:** \$145

LOCATION: Newtown Middle School, 11 Queen Street

INSTRUCTOR: David Plaue, Sticker Book Publishing

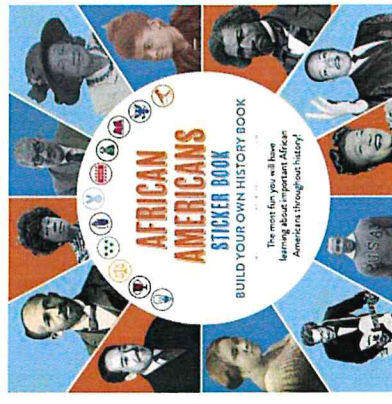
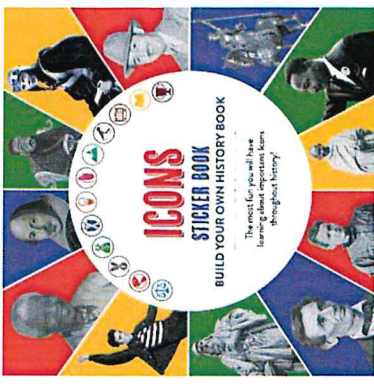
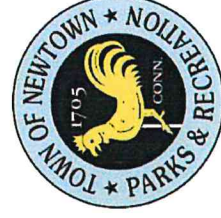
To Register:

Call 203-270-4340 or visit

www.newtown-ct.gov/parks-recreation

Sponsored by

Newtown Parks and Recreation Department
8 Simpson Street, Newtown, CT 06470



MAINTENANCE
OPERATIONS FACILITY
2 TRADES LANE
NEWTOWN, CT 06470
TEL. (203) 270-4340
(203) 270-4333



TOWN OF NEWTOWN

PARKS AND RECREATION DEPARTMENT

PARKS AND FIELDS REPORT

TO: Newtown Parks and Recreation Commission,
Amy Mangold, Director

FROM: Carl Samuelson, Assistant Director – Parks

DATE: December 13, 2022

RE: Monthly park update and field report

Much of the past month has been about completing leaf clean up and getting our dormant feed products out on our athletic fields. There are still plenty of ongoing projects and special events that keep us busy.

The Sandy Hook Permanent Memorial opening took a fair amount of time between sandbagging to control erosion just prior to the event to assisting in final cleanup / setup for the opening event. The Memorial is now part of our daily SOP routine and gate locking.

We also completed the Christmas tree lighting setup as well as luminary construction, setup and lighting.

All of the sports are now done for the year. We will be moving goals and locking everything up in the coming days.

Dickinson Park: We did a final fall clean up. The tennis nets have been removed for the season and the courts were locked. The rebuilt beaver dams were removed once again. The camp room has been cleaned out so that we can demolish the building. Items were removed from Funspace that were damaged or broken and blocked off until new parts arrive. We received the contract details from Tremco on the pavilion renovation. We asked for a few small edits and they will be given to the purchasing authority for approval.

Newtown Middle School: Dormant fertility was applied here.

Orchard Hill: The Holly trees harvested from Dr Drapers property are being planted here.

Lake Lillinonah: Final leaf cleanup was completed here.

Oakview: Final leaf cleanup was completed here and dormant fertility was applied.

Tilson Field: No new news here.

Treadwell Soccer/Softball: Dormant fertility was applied here.

Attachment # 26

CARL SAMUELSON
ASSISTANT DIRECTOR, PARKS

Glander Fields: Dormant fertility was applied here and final leaf cleanup was completed.

Liberty Fields: . Dormant fertility was applied here and final leaf cleanup was completed. The Ron Moffett memorial bench was reset as it was leaning. The Dianna Johnson bench was also installed prior to the tree lighting opposite Barbara Kasbarians bench in the garden adjacent to Ram Pasture along Barbs Trail.

Walnut Tree: Dormant fertility was applied here and final leaf cleanup was completed.

Fairfield Hills: Dormant fertility was applied here and final leaf cleanup was completed. The pickleball nets have been removed for the season here. (Possible discussion on keeping the nets up longer)

NHS Fields: Dormant fertility was applied here and final leaf cleanup was completed.

Sandy Hook School: Dormant fertility was applied here and final leaf cleanup was completed.

Hawley School Fields: Dormant fertility was applied here and final leaf cleanup was completed. Brush cutting was started around the perimeter to clear space for a bigger grading project.

Eichlers Cove Marina: We completed leaf cleanup here.

Dog Park: We completed leaf cleanup here.

Treadwell Park: All of the tennis and pickleball nets have been removed. Good progress was made on the pavers.

Pole Bridge Preserve: No new news here.

Watertown Field: Dormant fertility was applied here and final leaf cleanup was completed.

- 176 hours of vacation/sick/personal/injury/discipline hours were used out of 2024 potential work hours in the past month. This represents a 8.5 % loss in workforce.