



TOWN OF NEWTOWN
PLANNING & ZONING COMMISSION

MINUTES
Regular Meeting
Council Chambers, 3 Primrose Street
March 16, 2017, 7:30 P.M.

Present: Mr. Mulholland, Mr. Mitchell, Ms. Cox, Mr. Meadows

Also Present: George Benson, Director of Planning

Mr. Mulholland opened the meeting at 7:40 pm. Mr. Mitchell made a motion to add "8-24 CGS Pavilion on Alpine Drive, Land Transfer to Riverside on Lake Zoar Association" to the agenda, continuing the discussion from the last meeting. Mr. Meadows seconded. All were in favor.

Mandatory Referral

8-24 CGS Pavilion on Alpine Drive, Land Transfer to Riverside on Lake Zoar Association (ROLZA) (continued)

Mr. Mulholland reminded Commissioners of the process for a CGS 8-24 Referral, including the duties of the Board of Selectmen (BoS) and Legislative Council (LC). The Planning and Zoning Commissioners had some concerns from the last meeting that were answered. Mr. Benson and Mr. Mulholland were able to clarify any last details. The BoS voted to recommend the land transfer to ROLZA on March 20th. Mr. Mitchell made a motion to recommend the approval of the 8-24 referral. Ms. Cox seconded. All members were in favor.

Town of Monroe – RAA 2017-05 File #988E

Mr. Benson explained that these regulation amendments are regarding the size and locations of signs which will not affect Newtown. Mr. Mulholland saw no opposition and will write a letter recommending approval.

Town of Monroe – RAA 2017-04 File #987E

Mr. Benson talked to Commissioners about the community-wide events and mobile food vendors. He said that the description from Monroe is more specific than Newtown's and we may want to use it as an example to amend the Newtown regulations. Mr. Mulholland agreed, and not finding any opposition, agreed to write a letter to Monroe to recommend its approval.

Other Business

Mr. Mulholland had received an email from the Town Clerk, regarding putting personal emails of the Commissioners onto the website. Many aspects of FOIA and proper communication was discussed and he will work with Mr. Benson and Mr. Mitchell to devise the most appropriate way to contact Commissioners.

Mr. Benson presented a regulation proposal from Zoning Enforcement Officer Cathy Monckton. The calculation for apartments over a commercial use was changed in the SHDD and B-2 zones, but the HCDD regulations were never amended. It will be brought to the Commission for Public Hearing on May 18th.

Mr. Meadows regrettably informed the Commission members that Elaine Pozek, Former P+Z Chairman Rudy Pozek's wife had passed away. The Commission will send a card. The services are on April 22nd.

POCD (revolving topic)

Mr. Mitchell had spoken with Mr. Mulholland about the previous version of the POCD which had point people for different topics. Different commissions gave updates on their progress and goals. Mr. Benson suggested revising the meetings with the Chairmen and Chairwomen of the different Boards and Commissions to effectively update the POCD.

Minutes of March 16, 2017

Mr. Meadows made a motion to accept the minutes. Ms. Cox seconded and the minutes were unanimously approved.

Adjournment

Mr. Meadows made a motion to adjourn. Mr. Mitchell seconded. The meeting was adjourned at 8:20pm.

*Respectfully submitted,
Georgia Contois, Clerk*