

These minutes are subject to approval by the Public Building and Site Commission

The Public Building and Site Commission held a regular meeting Tuesday, May 24, 2022. The meeting was held in the Council Chamber at the Newtown Municipal Center, 3 Primrose Street, Newtown. Chairman Art Norton called the meeting to order at 7:00p.m.

Present: Art Norton (via google meets), Allen Adriani, Gus Brennan (via google meets), Sally Feuerberg, Gordon Johnson, Kristian Otten (via google meets), Patrick McCleary (7:10pm)

Absent: Tom Catalina, Anthony D'Angelo

Also Present: First Selectman Dan Rosenthal, Laura Boyer of Christopher Williams Architects, Dan Affleck of SWA (via google meets), Tara Vincenta of Artemis (7:10pm), Michael Dell'Accio of Downes and one member of the press (via google meets)

Public Participation: none

Approval of Minutes: S. Feuerberg moved to approve the minutes of the April 26, 2022 meeting.

A. Adriani seconded. All in favor.

Hawley Elementary School

Update on Bid Packages: n/a

Documentation Status and Schedule Update: The project is ready to go at the end of June, once the students are out and the furniture is moved. Demo and construction will begin the end of June. M. Dell'Accio said he will complete a milestone schedule to go with the monthly report.

Construction Manager - Update: MEP coordination and procurement is moving forward. Downes is following up on subs and tracking long lead items. The roofing cover board specified has a very long lead time; Downes is looking at other manufacturers. The electrical switchgear is expected in February. The coordination study is expected this week. G. Johnson talked about electrical, control and mechanical contractors and coordination to make sure there is heat in the building to activate the fans. A. Adriani said existing baseboard can be used. First Selectman Rosenthal said coordination between the two systems would be helpful.

Project Budget and Phasing Review – Update & Summary: n/a

Invoices for Payment: A. Adriani moved to approve invoice 2013.09 for Christopher Williams Architects, LLC in the amount of \$6,825.41. G. Johnson seconded. All in favor.

Sandy Hook Permanent Memorial:

Documentation Status - SWA Update: D. Affleck reported everything is moving in the right direction. He and B. Waldo were on site recently, came up with a punch list, reviewed water feature mechanicals and met with First Selectman Rosenthal and the commission; everyone was pleased.

Construction Manager – Downes Status Update: M. Dell'Accio noted there will be additional training sessions. First Selectman Rosenthal reported donations were used to cover additional cost of plantings. Items to be added will be prioritized; detail will be provided for next meeting. S. Feuerberg attended some training meetings, which were run smoothly with good coordination between the Town and contractor. Parks & Recreation input was substantial. T. Vincenta said it is an exciting time with the plantings going in. G. Brennan thanked First Selectman Rosenthal and the Town department that cleared the site line as discussed.

Rec'd. for Record 5/26 20 22
Town Clerk of Newtown 8:07am
Debbie Aurelia Halstead

Update on Construction Schedule: The project remains on schedule. The plantings, lighting and irrigation are being installed now; paving will begin on Friday.

Invoices for Payment

S. Feuerberg moved to approve invoice #009 for Downes Construction in the amount of \$339,333.84.
G. Johnson seconded. All in favor.

S. Feuerberg moved to approve the SWA invoice #190347 in the amount of \$1,263.80. G. Johnson seconded.
This is for travel reimbursement. All in favor.

S. Feuerberg moved to approve the SWA invoice #190365 in the amount of \$4,249.95. G. Brennan seconded.
This is for fountain mock up review, punch list and RFI's and submittals. This is 95% complete. All in favor.

The next meeting will be held on June 28 in the Council Chamber at 7:00p.m.

Adjournment: Having no further business the Public Building & Site Commission adjourned their regular meeting at 7:29p.m.

Att: Downes Construction update Hawley & Downes Construction update Sandy Hook Permanent Memorial,
5/24/22

Respectfully submitted,
Susan Marcinek

BUILDING COMMISSION MEETING UPDATE

Date: 5/24/22

To: Town Newtown
Public Building and Site Committee Members

Project: Sandy Hook Permanent Memorial & Hawley Elementary School – Air Quality Improvements

Subject: Downes Building Commission Meeting Agenda.

Hawley Elementary School - Air Quality Improvements Project:

1. Project Update

A. Project Financial Summary (Downes GMP)

Original GMP	\$ 7,491,086.00
Approved Change Order Proposal's	\$ 0.00
Total Revised GMP	\$ 7,491,086.00
Pending/Approximate Change Order Requests	\$ 0.00
Total Anticipated GMP	\$ 7,491,086.00

Construction Manager's Construction Contingency	\$ 212,865.00 included in above GMP
Approved COP's	\$ 0.00
Pending COP's	\$ 0.00
Remaining CM Contingency	\$ 212,865.00

B. Owner's Contingency	\$ 350,000.00
Approved COP's	\$ 0.00
Pending COP's	\$ 0.00
Remaining Owner Contingency	\$ 350,000.00

2. Schedule Update

- I. Work Completed
 - GMP Approved
 - Notice to Proceed to Subcontractors

- II. Work in Progress
 - Submittal Process & Material Procurement
 - MEFP Coordination
- III. Work to Start
 - Construction Activities – June 2022

3. Critical Items for Discussion

- Material Procurement
- Electrical Coordination Study and Switchgear Procurement

4. Action Items – None

Sandy Hook Permanent Memorial Project:

1. Project Update

A. Project Financial Summary (Downes GMP)

Original GMP	\$ 3,384,903.00
Approved Change Order Proposals	\$ 111,427.00
Total Revised GMP	\$ 3,496,330.00
Pending/Approximate Change Order Requests	\$ 26,800.00
Total Anticipated GMP	\$ 3,523,130.00

Construction Manager's Construction Contingency	\$ \$98,700.00 included in above GMP
Approved COP's	\$ 47,731.00
Pending COP's	\$ 2,000.00
Remaining CM Contingency	\$ 48,969.00

B. Owner's Soft Cost

Architects and Consultants Fees	\$ 374,584.00
Builder's Risk Insurance	\$ 3,418.00
Permanent Site Security	\$ 20,000.00
Owner's Contingency	\$ 151,327.00
Approved COP's	\$ 111,427.00
Pending/Approximate COP's	\$ 26,800.00
Remaining Owner Contingency	\$ 13,100.00

2. Schedule Update

- IV. Work Completed
 - Water Feature Startup and Commissioning
 - Rough Electrical at Vault
 - Site Grading Touchup at Memorial

- V. Work in Progress
 - Site Grading Touchup at Upper Parking and Driveway
 - Landscaping and Irrigation
 - Lighting Fixtures

- VI. Work to Start
 - Final Paving
 - Punchlist
 - Project Closeout

- ### **3. Critical Items for Discussion**
- Project Closeout

- ### **4. Action Items**
- A. PCO Approvals
 - None

PREPARED BY:
Downes Construction Company
Construction Manager

Michael Dell'Accio
Project Manager
5/24/22