

TOWN OF NEWTOWN
NEWTOWN, CONN.



**BOARD OF FIRE
COMMISSIONERS**

NEWTOWN BOARD OF FIRE COMMISSIONERS

*Regular Monthly Meeting
Dodgingtown Fire Department
September 26, 2016*

Commissioners Present: Bolmer, Brunetti, Cragin, Goosman, Manna, Nezvesky and Whelan
Marshals Present: Frampton, Halstead, and Murphy
Chiefs: Basso, Ciaccia, and Halstead

Chairman Manna called the meeting to order at 7:00 p.m.

CHAIRMAN'S COMMENTS: None

MINUTES:

MOTION: Goosman moved that the minutes of the regular monthly meeting of August 22, 2016, be accepted as presented.

Seconded: Nezvesky

Motion passed unanimously

CORRESPONDENCE:

9-8-16

From: Nancy Schreiner
To: Rob Manna
Re: Bill Payments – Permission to pay invoices directly

9-6-16

From: Chief Steve Murphy
To: Newtown BOFC
Re: Building Generator for Dodgingtown Fire Station

9-21-16

From: Tom Hanlon
To: Rob Manna
Re: Rehab Policy for Structure Fires

- The Chiefs will review the policy and advise Tom Hanlon.

9-6-16

From: Rob Manna
To: John Voket, *The Newtown Bee*
Re: Labor Day Parade – Candidate Advocacy Apology

PUBLIC PARTICIPATION: None

MARSHAL'S REPORTS:

August – 118 calls, 447 incidents and 391 hours. \$60 in fees collected. \$10,750 in damage.

Hydrant on Bonnie Brae was lifted. Hydrant at 91 Hattertown Road, screen missing on pipe and will be replaced. Hanover Boat Lunch hydrant was not working properly. Annual hydrant inspections will take place in the spring.

Halstead

- SHES – Alarm Gate Tests
- SHES – Duct Detector Test
- Insurance Info
- Temp Liquor Permit – 12 Church Hill Road
- Temp Liquor Permit – 22 Sugar Lane
- Site Review – 73-75 Church Hill Road

Frampton

- Fire Drill – CAC
- Check Exits – 67 Church Hill Road
- Gov. Horse Guard – Knox Box Keys
- Masonic Care – Knox Box Keys
- SHES – Knox box

COMMITTEE REPORTS:

Combined Chief's Meeting – Will be setting up meeting to discuss formation of the fire companies in the parade.

Budget - no report.

Truck – no report

Policies and Procedures – no report

Radio – no report

Hydrant – no report

NUSAR – no report

Purchasing Agent Report for September: please see attached report

OLD BUSINESS:

Tanker Truck Committee Report

Dobson reported that the Committee has met twice since the last board meeting. A second meeting took place on 8/24. Received bid spec from 4 Guys Fire Trucks for a commercial chassis tanker. Have a meeting on Wednesday the 28th to review specification.

Will vote on the tankers at the regular monthly meeting of October 17th (3rd Monday due to Annual Dinner Meeting).

Engine #111 update – Engine will go out this week. Manna received an email from Tate stating that we can send the engine out for bid, but the money has not been allocated yet.

NEW BUSINESS:

Nominations for Civilian Commissioner

MOTION: Whelan made a motion to nominate Kevin Cragin for another term.

Seconded: Goosman

Abstention: Cragin

Nay – Nezvesky

Yay - Bolmer, Brunetti, Goosman, Manna, and Whelan

Motion passed

*MOTION: Nezvesky made a motion to nominate Patrick Reilly.
Seconded: Brunetti
Motion passed unanimously*

*MOTION: Goosman made a motion to close nominations.
Seconded: Brunetti
Motion passed unanimously*

Training Requests:

*MOTION: Bolmer made a motion to accept Dodgingtown's training request in the amount of \$1,400 for 2 FFII classes.
Seconded: Whelan
Motion passed unanimously*

*MOTION: Whelan made a motion to accept Sandy Hook's training request in the amount of \$400 for 1 Foam refresher.
Seconded: Goosman
Motion passed unanimously*

*MOTION: Brunetti made a motion to accept Hawleyville's training request in the amount of \$870.89 for EMT Refresher program, EMT Bridge Class and copies for handouts.
Seconded: Goosman
Motion passed unanimously*

There being no further business the meeting adjourned at 7:25 p.m.

Respectfully submitted,



Terry Hennessey
Secretary

NEWTOWN BOARD OF FIRE COMMISSIONERS

PURCHASING AGENT REPORT

September 2016

For month of August

- 37 Hours worked
- 58 Emails were received
- 23 Emails were sent
- 18 Purchase Orders were issued
- 60 Phone calls/texts from departments & vendors

I finalized several items for the Engine 111 spec and sent it to Finance. We should have the bids back in time for the October Commission meeting.

I have a tentative date for Hose Testing. I have been holding off scheduling to make sure we don't have a conflict with pump testing, but they are booking into December now. The first available dates are December 6th, 7th, and 8th.

I will need to know when Hook and Ladder is totally out of the old Firehouse. I would like to get utilities disconnected so we are not paying double. Also, we are getting billed for a temporary service at the new location. Can that be disconnected?

I am waiting on 3 departments to send in updated member lists that were requested by Finance.

New insurance were passed out to the Truck Committee for Town owned vehicles