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## TOWN OF NEWTOWN

### LEGISLATIVE COUNCIL

#### TOWN OF NEWTOWN LEGISLATIVE COUNCIL MEETING

WEDNESDAY, FEBRUARY 3, 2016

NEWTOWN MUNICIPAL CENTER, NEWTOWN, CT

**PRESENT:** George Ferguson, Dan Wiedemann, Chris Eide, Neil Chaudhary, Judit DeStefano, Ryan Knapp, Paul Lundquist, Mary Ann Jacob, Dan Amaral, Phil Carroll.

**ABSENT:** Tony Filiato, Dan Honan.

**ALSO PRESENT:** First Selectman Pat Llodra, Director of Finance Bob Tait, Parks & Rec Director Amy Mangold, and 1 Press.

**CALL TO ORDER:** Ms. Jacob called the meeting to order with the Pledge of Allegiance at 7:30pm. Ms. Jacobs noted the meeting is not being recording as there is an issue with the equipment.

**VOTER COMMENT:** None

**MINUTES:** MR. FERGUSON MOTIONED TO ACCEPT THE MINUTES OF THE REGULAR MEETING OF JANUARY 20, 2016. SECOND BY MR. CARROLL. APPROVED WITH AN AMENDMENT TO REFLECT MS. DESTEFANO'S COMMENTS ON THE DEBT POLICY. *Ms. DeStefano believes the Board of Finance and Mr. Tait have made a compelling argument to stick with existing policy. If it doesn't benefit us with the ratings agencies, and the council can manage the debt, there is something to be said for sending the message we want to be investing in our community and to leave open opportunities to do that. While we want the message of being fiscally responsible, what other messages are we sending and are those important to consider.*

**COMMUNICATIONS:** Ms. Jacob shared the Board of Education Monthly Financial Report of December 31, 2015, an invitation from the Board of Ed for the CAFE Legislative Breakfast on February 24<sup>th</sup>, information on CCM's workshops, invitation for a Senior breakfast and a resident letter. (Attachment)

**COMMITTEE REPORTS:** Mr. Wiedemann reports the Shared Services Committee had their first meeting. He was elected chair, Jim Ritchie vice chair. Members received assignments. Mr. Ferguson and Mr. Wiedemann will review the Blum Shapiro and CASBO reports, Mr. Ritchie will report on his experience with this process when he was a superintendent. Mr. Eide and Mr. Bienkowski will report suggestions and pitfalls from the school side and Mr. Tait will do the same for the town. Next meeting is February 11<sup>th</sup>. There was one correspondence from Dr. Erardi regarding getting department heads together. Ordinance committee will be meeting on Tuesday.

Rec'd. for Record 2-9-2016  
Town Clerk of Newtown 12:04  
pm  
Debbie Aurdie Halstead

**FIRST SELECTMAN'S REPORT:** Mrs. Llodra stated today was the opening of legislative session. She shared some of the Governors talking points for how he intends to develop the state budget. The message is looking at increasing constrained spending. There is finally recognition at this level that there are structural problems with budget development. The Board of Selectmen completed its budget review and it is being sent to the Board of Finance with a 2.6% spending increase, which includes debt service. If there are no changes to the Board of Selectman and Education budgets, it represents a 2.8% tax increase. Mrs. Llodra explained in the Board of Selectmen and Board of Education budgets there are items and costs reflecting services on the other side. For example, there is \$18,000 in the Board of Ed budget for custodian overtime for Park & Rec use of school buildings. What is not in the Board of Ed budget is \$150,000 to maintain school fields and \$450,000 for SSO's SRO's. Those are in Board of Selectmen budget. She noted this is a partnership and we support each other. Ms. Jacob asked if the council could have an accounting of these services and also Pay for Play. Mrs. Llodra explained Pay for Play is a revenue item that goes into the general fund and is used to support the school programs. (Attachment)

Further detail on the proposed state budget can be viewed at:

[http://www.ct.gov/opm/lib/opm/budget/2017midterm/budget/71\\_section\\_e.pdf](http://www.ct.gov/opm/lib/opm/budget/2017midterm/budget/71_section_e.pdf)

**DICKINSON PARKING LOT:** MR. LUNDQUIST MOTIONED TO APPROVE A RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$500,000 FOR THE PLANNING, DESIGN, ENGINEERING, CONSTRUCTION AND/OR REPLACEMENT OF DICKINSON PARKING LOT AS AUTHORIZED IN THE (2015-16 to 2019-20) CAPITAL IMPROVEMENT PLAN AND AUTHORIZING THE ISSUANCE OF \$500,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE. SECOND BY MR. FERGUSON. MR. LUNDQUIST MOVED TO WAIVE THE READING OF THE FULL RESOLUTION. SECOND BY MR. CHAUDHARY. APPROVED. Ms. Mangold stated Dickenson Park has become a multi-generational and multipurpose destination. Improvements include Barbara's trail around the park, reconstructed tennis and basketball courts, a skate park, band shell, fun space II and softball. They run the summer camp and special programs. The lower parking lot is being redone and the upper parking lot and skate park lots are being resurfaced. Mr. Knapp asked if this is something we can do in house by public works. Mrs. Llodra believes the project is too large for the department. She noted petroleum products are less costly than two years ago and is hoping the cost will be lower than anticipated. There is a lot of competition for this work. We do have to pay prevailing wage. Mr. Knapp noted the state thresholds for prevailing wage have not been adjusted since 1991. UNANIMOUSLY APPROVED. (Attachment)

**EICHLER'S COVE:** MR. LUNDQUIST MOTIONED TO APPROVE A RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$325,000 FOR THE PLANNING, DESIGN, ENGINEERING, CONSTRUCTION AND RECONSTRUCTION OF IMPROVEMENTS AT EICHLER'S COVE AS AUTHORIZED IN THE (2015-16 to 2019-20) CAPITAL IMPROVEMENT PLAN AND AUTHORIZING THE ISSUANCE OF \$325,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE. SECOND BY MR. FERGUSON. MR. LUNDQUIST MOVED TO WAIVE THE READING OF THE FULL RESOLUTION. SECOND BY MR. FERGUSON. APPROVED. Ms. Mangold explained they created a master plan for the park but have not done a lot with it. We are in the 5<sup>th</sup> year of the town managing the facility. All the slips are filled, there is a waiting list. They have added 6 boat slips, 6 personal craft slips and dry storage for canoes and kayaks. More people are using the area and the dirt parking lot is not adequate. It needs improvement and additional parking spaces with a defined entrance and exit. The entrance is very narrow and can't always accommodate two-way traffic. It will be part asphalt and part permeable to lessen runoff into the lake.

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The park is seeing increased use. She noted the park swimming pass is good for both Treadwell and Eichler's. Mrs. Mangold hopes to start the project this spring with completion before the season begins. Non-residents may purchase passes. UNANIMOUSLY APPROVED. (Attachment)

**TRANSFER:** MR. LUNDQUIST MOTIIONED TO APPROVE THE TRANSFER OF \$35,000 FROM CONTINGENCY TO TECHNOLOGY EQUIPMENT AS DISCRIBED IN THE TRANSFER REQUEST ATTACHED TO THE MINUTES. SECOND BY MR. FERGUSON. Mr. Tait explained this is for disk space mostly for the police department. It would leave \$76,000 in contingency. Mrs. Llodra explained the more security cameras we have, mainly at the schools, the more storage space is required. We will run into the same challenge when the police have body cams. We are required by law to keep the video for a period of time. Some of our storage is on servers and some is on the cloud. It is no cheaper to rent space on the cloud. The request is coming from the IT Department as they are responsible for the video storage. Police is separate from other town data, stored on discreet servers, archived following specific laws. Mrs. Llodra noted the police body cams are going to be a huge cost. UNANIMOUSLY APPROVED. (Attachment)

**TOWN OF NEWTOWN AUDITOR APPOINTMENT:** MR. LUNDQUIST MOVED TO APPROVE THE APPOINTMENT OF THE TOWN AUDITOR. SECOND BY MR. FERGUSON. Mr. Tait noted the auditor, Cohn & Reznick, is same as last year and would like to stay with them for one more year due to the victim grants we are receiving. They understand the grants and our situation. An RFP is not required. There has not been an RFP for a while but Mr. Tait talks with other towns and their price is in line. Mr. Wiedemann would like to see an RFP. Mr. Knapp thinks it would be positive to have a "fresh set of eyes". Mr. Ferguson agrees with the appointment for the reason stated, but would also like to see an RFP. It is good practice to bid on all vendors/professional services periodically to test the marketplace. Mr. Lundquist asked what is the consequence of having someone new. Mr. Tait explained using the same firm saves time and money. MR. WIEDEMANN MADE A FRIENDLY AMENDMENT TO HAVE AN RFP FOR THE AUDITOR FOR FISCAL YEAR 2016-2017. SECOND BY MR. FERGUSON. UNANIMOUSLY APPROVED.

**CAPITAL NON-RECURRING FUND DISCUSSION:** Mr. Tait discussed the use of funds in governmental accounting. A fund is a separate set of accounting books used for different types of transactions. The General Fund is our budget and accounts for all operational expenses. There is a major fund for capital projects that are funded by bonding, but can include grants. Special revenue funds are for grants and special revenue such as Eichler's Cove. The pension fund is fiduciary and held in trust. The capital non-recurring fund accounts for future purchases and improvements. It is funded from the annual budget. This is for planned one time capital expenditures we don't want to bond. Typical practice is to save 1/4 to 1/3 of a percent of the budget annually. We do not need a state statute to create this fund unless we did not have a town charter. Mr. Wiedemann noted as budgets are increasing for computers etc., we may want to begin accruing funds in the future. Mr. Eide is concerned capital needs could accrue to the point where bonding is needed. Other towns finance portions of their CIP through savings rather than bonding, giving them investment earnings on their savings. Mr. Tait explained we already take items, such as fire and highway department equipment, and pay for them through the fund. Larger ticket items would be difficult to save for in five years. According to state statute, the money can only be invested in very safe funds, currently earning about ¼ to ½ percent. The council would need to approve any appropriation for undesignated funds.

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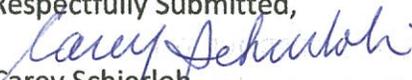
Mr. Ferguson credited Mrs. Llodra, Mr. Tait, John Kortze, the Board of Finance and senior members of the Council with implementing this Fund six years ago. Mrs. Llodra noted they would like to add more to the fund but if the Selectmen's budget is reduced, we save for something in the future, but we lose something we need now. We have to balance needs. We know what best practices are but we have to implement them given what the community will allow us tax. Mr. Tait noted we also have capital line items in annual department budgets. (Attachment)

**VOTER COMMENT:** None

**ANNOUNCEMENTS:** None

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 9:17pm.

Respectfully Submitted,

  
Carey Schierloh  
Clerk

**Attachments:** Correspondence, State Budget Highlights, Resolutions for Dickinson Park and Eichler's Cove, Transfer, Capital Non-recurring Fund Information

*These are draft minutes and as such are subject to correction by the Legislative Council at the next regular meeting. All corrections will be determined in minutes of the meeting at which they were corrected.*

Hi Mary Ann,

Newtown Youth Basketball Association and the Newtown High School Athletic Department cordially invites all Newtown residents over age 65 to a free dinner provided by our Newtown High School Culinary Department followed by the Newtown High School Girls Basketball Game vs Masuk High School. Please feel free to share with the Legislative Council, friends, neighbors and family.

Thank you,  
Laura

Dear Community,

Newtown Youth Basketball Association and the Newtown High School Athletic Department cordially invites all Newtown residents over age 65 to a free dinner provided by our Newtown High School Culinary Department followed by the Newtown High School Girls Basketball Game vs Masuk High School.

Tuesday, February 9, 2016  
5:45 PM Dinner  
7:00 PM Game

LEGISLATIVE COUNCIL

**Sent:** Friday, January 29, 2016 2:19 PM

**Subject:** proposed budget

Thank you for all of your time and effort, especially during this budget season.

I understand that there may be concern about this budget being able to survive a referendum vote, given the proposed 3.87% increase. I would suggest that trying to offer a particular percent increase, or even a budget decrease, to appease some segment of the community is a lost cause. There will always be a group of voters who vote against the education budget as a matter of personal policy regardless of whether they are presented with a decrease or a ten percent increase. I urge you instead to listen to the opinions of those who view the proposed budget with a critical eye before deciding their vote.

As Dr. Erardi stated during his presentation to the BOE, 3.66% of the 3.87% proposed increase is attributed to health insurance, personnel contracts, staffing costs that shifted to the operational budget due to expiring grants, and out-of-district placements, leaving just .21% of the increase for everything else. We often hear "declining enrollment" being used as a reason to cut the education budget, and, certainly, when enrollment declines there are certain savings to be had. What is frustrating from an education supporter's perspective is that we hear very little, if any, talk of declining enrollment as an opportunity to re-invest in our schools – to reduce class sizes, to bring back programs that were cut over the years, or to introduce new programs, for example. We should not be seeing class sizes that are at or exceeding BOE guidelines during "declining enrollment." Keith mentioned at the HOM PTA meeting on January 27, which he and the superintendent were kind enough to attend, that the long-term planning committee will be reviewing the current guidelines, which is great news. However, we should be seeing smaller class sizes right now and not be aiming for the maximum possible numbers of children we can stick in a room without exceeding capacity under the current guidelines. When asked about the size of the math classes at the high school, the high school principal indicated during her presentation to you that she did not want to add a teacher because enrollment will continue to decline in the future. This position goes beyond not seizing the opportunity for better teacher to student ratios; it prepares for a scenario that may or may not come to fruition at the expense of today's students.

The elementary school principals each asked for a .5 BCBA position (two positions to cover the four schools) and extra paraprofessional support, citing a marked increase in behaviors which they are not adequately equipped to handle. Only one .5 BCBA position was added to the proposed budget. There was some talk at BOE meetings about the new director of pupil personnel figuring out a solution to this problem. The problem with this idea is that these issues exist *right now*; resources need to be directed to that area immediately, not just at some point in the future.

Despite the fact that we already are not funding needed special education behavioral support services, there seems to be some sense that the new director can design a program that can allow for currently outplaced students to be educated in the Newtown schools. Outplacement arises when a student's significant and unique challenges render the public school setting inappropriate and the outside setting the least restrictive environment for the child. Any attempt immediately to bring back to the district students with many complex and challenging needs is not possible. Designing and implementing a program within the public school setting that could offer an appropriate learning environment for any significant number of these children is an undertaking that would take many years and a significant amount of manpower and resources to achieve before the District could possibly realize any hoped-for savings. Therefore, this idea will not solve the continuing problem of budget shortfalls and freezes any time soon and, as such, is a bit of a red herring when offered in response to concerns about the budget in the short term.

Thank you for your consideration of these concerns.

-Julia Conlin



**CCM's Municipal Training Workshop Series: Municipal Meetings:  
Understanding Parliamentary Procedure - 1/26/16**

2 messages

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Mary Ann Jacob <mjacob4404@charter.net>

Fri, Jan 22, 2016 at 1:42 PM

Carey,

Please distribute and file as correspondence for our next meeting.

Thank you

Sent from my iPhone

Begin forwarded message:

**From:** Susan Marcinek <susan.marcinek@newtown-ct.gov>

**Date:** January 15, 2016 at 10:45:37 AM EST

**To:** "Gaston, Jim" <okjt@aol.com>, "Alexander, Keith"

<alexanderk\_boe@newtown.k12.ct.us>, "Jacob, Mary Ann" <mjacob4404@charter.net>, Joel Faxon <jfaxon@faxonlawgroup.com>, margotshall@earthlink.net

**Subject:** Fwd: CCM's Municipal Training Workshop Series: Municipal Meetings: Understanding Parliamentary Procedure - 1/26/16

Please see the information in this email and share with your board members.

Thank you and have a good weekend.

~Sue

*Sue Marcinek*

**Municipal Meetings:**  
*Understanding Parliamentary  
Procedure*

**Tuesday, January 26, 2016**

Southbury Town Hall

6:00 p.m. - 9:00 p.m.

*Registration begins at 5:30 p.m.*

***Seats still available! Register today.***

FREE to CCM member municipalities | \$120 fee for non-member municipalities

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## **PROGRAM OVERVIEW**

This workshop will help bring order to your public meetings. Learn keys to successful meetings:

- Legal requirements
- 8 Steps to motions
- Robert's Rules of Order
- Managing debate
- Practical steps to meeting management

Be certain all elected and appointed officials know the nuts & bolts of effective public meetings.

## **LEARNING OBJECTIVES**

### **Effective Meetings**

- Overview of legal requirements for public meetings
- How to write an agenda
- Role of the presiding officer
- Audience of citizens
- How to properly call a meeting to order
- Conducting the meeting and managing the agenda
- Tips for maintaining order and public decorum

### **Robert's Rules of Order**

- The easy, logical, and practical way to run a meeting
- Making motions and amendments, and how to consider actions
- Rules for Debate
- Definition of parliamentary terms

**Mary Ann Jacob** <mjacob4404@charter.net>  
To: Carey Schierloh

Sat, Jan 23, 2016 at 7:08 PM

Hi Carey,

Can you forward this email chain to council members and include as correspondence?

Thanks

Begin forwarded message:

**From:** "June, Kathy" <junek@newtown.k12.ct.us>  
**Subject: Re: CABA Legislative Breakfast**  
**Date:** January 21, 2016 at 3:39:24 PM EST  
**To:** Mary Ann Jacob <mjacob4404@charter.net>  
**Cc:** Pat Llodra <first.selectman@newtown-ct.gov>, James Gaston <okjt@aol.com>, Michelle Ku <kum\_boe@newtown.k12.ct.us>, Joe Erardi <erardij@newtown.k12.ct.us>

Hi Mary Ann:

These breakfasts will provide an opportunity for legislators, superintendents and school board members to discuss education issues and upcoming legislation. It will be approximately 2 hours. Thank you.  
Kathy

On Thu, Jan 21, 2016 at 3:18 PM, Mary Ann Jacob <mjacob4404@charter.net> wrote:  
Hi Kathy,

Thank you, can you tell me what a Cabe legislative breakfast is and how long it will last?

Thank you!

Sent from my iPhone

On Jan 21, 2016, at 3:02 PM, June, Kathy <junek@newtown.k12.ct.us> wrote:

Dear Pat, MaryAnn and Jim:

The Board of Education is hosting a CABA Area 5 Legislative Breakfast on Wednesday, February 24, 2016, in the Council Chambers starting at 7:30 a.m.

This is an invitation for you or a member of your board to attend this event. Please RSVP by February 22 and note that if schools are delayed or closed, the event is cancelled. Thanks very much,  
Kathy

**Mary Ann Jacob** <mjacob4404@charter.net>  
To: Carey

Tue, Jan 26, 2016 at 5:14 PM

Hi Carey,

Please distribute to council members and show as correspondence. Thank you!

Sent from my iPhone

Begin forwarded message:

**From:** "June, Kathy" <junek@newtown.k12.ct.us>

**Date:** January 22, 2016 at 2:41:51 PM EST

**To:** Aaron Carlson <acarlson2816@yahoo.com>, Anthony Filiato <tonyfiliato@gmail.com>, Arlene Miles <arlene.miles@newtown-ct.gov>, Christopher Eide <chriseide4newtown@gmail.com>, Dan Amaral <amaralpoggy@aol.com>, Dan Wiedemann <dgw0315@yahoo.com>, Daniel Honan <danielthonan@gmail.com>, George Ferguson <george@fergusondevelopmentgroup.com>, Herbert Rosenthal <herb.rosenthal@newtown-ct.gov>, James Gaston <okjt@aol.com>, John Godin <jgodin1312@gmail.com>, Judit Destefano <judit.destefano@gmail.com>, Kelley Johnson <kelleytjohnson@gmail.com>, Mark Boland <bolmark@aol.com>, MaryAnn Jacob <mjacob4404@charter.net>, Neil Chaudhary <nkc@4newtown.com>, Pat Llodra <first.selectman@newtown-ct.gov>, Paul Lundquist <lundquist.paul@gmail.com>, Phil Carroll <ppcarroll13@gmail.com>, Ryan Knapp <ryan.w.knapp@gmail.com>, Sandy Roussas <sandyroussas@gmail.com>, Will Rodgers <SugrBrk@aol.com>, Bob Mitchell <rmitchell@mitchellag.com>, Jim Juliano <jtjuliano@aol.com>, Robert Edwards <Bedwards02@charter.net>, Roger Letso <rletso@cccdinc.org>, Tom Catalina <ttcat@charter.net>

**Subject: BOE Financial Report**

Good Afternoon:

Attached is the Board of Education financial report and transfers approved at their January 19, 2016 meeting.

Thank you.

Kathy

**NEWTOWN BOARD OF EDUCATION  
MONTHLY FINANCIAL REPORT  
December 31, 2015**

**SUMMARY**

The sixth financial report of the 2015-16 fiscal year follows. In the month of December, the Board of Education spent approximately \$5.6M; \$3.5M on salaries, and \$2.1M for all other objects.

The “Anticipated Obligations” column reflects the estimate for expenditures beyond active encumbrance. At this time, the entries included here still represent the December 1<sup>st</sup> estimated amounts for the offsetting receipts related to the excess cost and agency placement grants. This column reflects more than the remaining budget balance, in spite of including deliberate holds to address funding shortfalls.

All the main object accounts continue to remain in a positive balance position for this month with the exception of “Other Purchased Services” which contains the line item for Out-of-District Tuition, which is currently over budget. Overall, the current end position of all accounts continues to project an increasing shortage, up by approximately \$26,000. There is not enough certainty to make further offsetting positive estimates to cover this shortage.

This continues to represent a conservative estimate leaving little room for extraordinary events, or extreme winter weather conditions. The remainder of the year will present challenges and has solidified the temporary 25% hold back instituted at the start of this school year. Building and Site Improvement Projects and equipment accounts have also been frozen until we get a better handle on our overall condition moving forward. Other fiscal constraints may also be imposed.

The current situation raises the issue of what we do with next year’s budget as it relates to these delayed projects and equipment. Do we move these forward to next year, push next years’ out, or just delay them until a later date?

The yellow highlighted projected balance accounts represent those where a deliberate hold is necessary to meet the majority of the current budget shortages. This total is estimated at approximately \$630,000.

This budget is extremely lean and will be carefully monitored.

## **EXPENSE CATEGORY CONDITIONS**

### **100 SALARIES**

The total salary budget still needs to be carefully monitored as we need to meet the turnover expectation included in the budget, which is currently at a minus \$78,114. Administrative salaries are indicating a balance anticipating a gap in filling the Pupil Personnel Director's position. The prior expected balance in Substitutes' has declined by \$16,000 due to current experience. Paraeducators, due to special needs are exceeding budget by over \$76,000 while Nurses are indicating an improved position. All combined the salary accounts are projecting a \$20,000 improvement.

### **200 EMPLOYEE BENEFITS**

Current estimates continue to be on track with a balance potentially in unemployment, with a slight improvement over last month.

### **300 PROFESSIONAL SERVICES**

This is the area which has changed most dramatically since last month. Over \$129,000 of additional expense is being included due to additional legal activity for both General and Special Education and more services are required for medical and psychological evaluations.

A transfer of \$5,500 out of security training to contract services is recommended to provide for an additional security service.

### **400 PURCHASED PROPERTY SERVICES**

This group of accounts provides services necessary to keep the buildings running along with classroom repairs and rentals. At this time, we are assuming this budget will be adequate but a lot will depend on the type of winter we have. Building and Site Improvement Projects have been put on hold to help us get through the continuing uncertainty. The balance has declined by \$9,000 due to a project which was underway prior to last month.

### **500 OTHER PURCHASED SERVICES**

Contracted services, travel, and the other accounts in this category should be fine. This group will receive the \$5,500 recommended for the security service mentioned above. The pressure impacting the entire budget is resultant from the increase in out-of-district placements with their associated transportation costs. The expenses reflected here represent what we currently are aware of including several mediated settlements and an estimate of \$415,000 for what is currently in the processing stage.

## **600 SUPPLIES**

The projected balances depicted in; Instructional & Library supplies, software, medical, office and plant supplies, along with textbooks are deliberate 'holds' programed until we arrive at a safer space overall. (The plant supply balance with probably be difficult to achieve due to inability to stretch consumable items).

Electricity is projecting a \$40,000 shortage which will be offset by an approximate \$90,000 balance in natural gas due to a steady lower price. Fuel oil will be at budget due to the fixed quantity contract in place. Current estimates for fuel for vehicles is favorable allowing for a recommended transfer of \$15,000 from this account to electricity.

## **700 PROPERTY**

Current estimates continue to provide for all technology equipment as planned with another deliberate hold on other equipment, primarily custodial, maintenance and district furniture.

## **800 MISCELLANOUS**

Current estimates continue to be on track with a slight balance predicted, similar to last month.

The budget will continue to be carefully monitored and any subsequent issues or opportunities will be presented as necessary.

## **REVENUE**

During the month of December \$17.50 of revenue was booked to the miscellaneous fees account.

Ron Bienkowski  
Director of Business  
January 12, 2016

## TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property, and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Expended 2013-14 – actual (unaudited) expenditures of the prior fiscal year (for comparison purposes)
- Approved Budget – indicates the town approved financial plan used by the school district to achieve its goals and objectives.
- YTD Transfers - identified specific cross object codes requiring adjustments to provide adequate funding for the fiscal period. This includes all transfers made to date.
- Current Transfers – identifies the recommended cross object codes for current month action. (No current transfers indicated)
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) from transfers to the identified object codes.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumbered – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances, subtracting expenditures and encumbrances from the current budget amount, indicating unobligated balances or shortages.
- Anticipated Obligation – is a column which provides a method to forecast expense category fund balances that have not been approved via an encumbrance, but are anticipated to be expended or remain with an account balance to maintain the overall budget funding level. Receivable revenue (i.e., grants) are now included in this column which has the effect of netting the expected expenditure.

- Projected Balance – calculates the object code balances subtracting the Anticipated Obligations. These balances will move up and down as information is known and or decisions are anticipated or made about current and projected needs of the district.

The monthly budget summary report also provides financial information on the State of Connecticut grant reimbursement programs (Excess Cost and Agency Placement Grants and Magnet Grant Transportation). These reimbursement grants/programs are used to supplement local school district budget programs as follows:

Excess Cost Grant – this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs exceed local prior year per pupil expenditure by 4 ½. Students placed by the Department of Child and Family services (DCF) are reimbursed after the school district has met the prior year’s per pupil expenditure. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation and all other town submittals. Current year receipts results from the state reporting done in December. We receive notice of what we are eligible for in early April.

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved Magnet school programs. The budgeted grant is \$62,400 for this year while the expected receipt is now \$66,300.

The last portion of the monthly budget summary reports school generated revenue fees that are anticipated revenue to the Town of Newtown, Fees include:

- High school fees for three identified programs with the highest amount of fees anticipated from the high school sports participation fees.
- Building related fees for the use of the high school pool facility, and
- Miscellaneous fees.

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - DECEMBER 31, 2015

| OBJECT CODE                      | EXPENSE CATEGORY         | EXPENDED 2014 - 2015 | YTD             |                       |                      |                      | ENCUMBER BALANCE     | ANTICIPATED OBLIGATIONS | PROJECTED BALANCE   |                     |
|----------------------------------|--------------------------|----------------------|-----------------|-----------------------|----------------------|----------------------|----------------------|-------------------------|---------------------|---------------------|
|                                  |                          |                      | APPROVED BUDGET | TRANSFERS 2015 - 2016 | CURRENT TRANSFERS    | CURRENT BUDGET       |                      |                         |                     | EXPENDED            |
| <b>GENERAL FUND BUDGET</b>       |                          |                      |                 |                       |                      |                      |                      |                         |                     |                     |
| 100                              | SALARIES                 | \$ 44,815,249        | \$ -            | \$ -                  | \$ 45,087,071        | \$ 18,430,073        | \$ 25,454,722        | \$ 1,202,276            | \$ 1,232,741        | \$ (30,465)         |
| 200                              | EMPLOYEE BENEFITS        | \$ 11,114,368        | \$ -            | \$ -                  | \$ 10,705,454        | \$ 5,645,772         | \$ 4,148,323         | \$ 911,359              | \$ 872,383          | \$ 38,976           |
| 300                              | PROFESSIONAL SERVICES    | \$ 907,519           | \$ -            | \$ (5,500)            | \$ 782,673           | \$ 454,878           | \$ 250,328           | \$ 77,467               | \$ 205,545          | \$ (128,078)        |
| 400                              | PURCHASED PROPERTY SERV. | \$ 2,148,955         | \$ 1,500        | \$ -                  | \$ 2,135,080         | \$ 1,159,279         | \$ 379,364           | \$ 596,436              | \$ 453,600          | \$ 142,836          |
| 500                              | OTHER PURCHASED SERVICES | \$ 7,314,702         | \$ 2,219        | \$ 5,500              | \$ 7,633,652         | \$ 4,489,632         | \$ 3,763,770         | \$ (619,750)            | \$ 90,934           | \$ (710,683)        |
| 600                              | SUPPLIES                 | \$ 4,431,039         | \$ (3,719)      | \$ -                  | \$ 4,388,048         | \$ 1,846,536         | \$ 162,834           | \$ 2,378,678            | \$ 1,876,006        | \$ 502,672          |
| 700                              | PROPERTY                 | \$ 532,858           | \$ -            | \$ -                  | \$ 786,012           | \$ 659,359           | \$ 19,136            | \$ 107,517              | \$ 58,950           | \$ 48,567           |
| 800                              | MISCELLANEOUS            | \$ 67,705            | \$ -            | \$ -                  | \$ 69,956            | \$ 56,769            | \$ 315               | \$ 12,872               | \$ 10,600           | \$ 2,272            |
| <b>TOTAL GENERAL FUND BUDGET</b> |                          | <b>\$ 71,332,395</b> | <b>\$ -</b>     | <b>\$ -</b>           | <b>\$ 71,587,946</b> | <b>\$ 32,742,297</b> | <b>\$ 34,178,793</b> | <b>\$ 4,666,856</b>     | <b>\$ 4,800,759</b> | <b>\$ (133,903)</b> |
| 900                              | TRANSFER NON-LAPSING     | \$ 12,909            | \$ -            | \$ -                  | \$ -                 | \$ -                 | \$ -                 | \$ -                    | \$ -                | \$ -                |
| <b>GRAND TOTAL</b>               |                          | <b>\$ 71,345,304</b> | <b>\$ -</b>     | <b>\$ -</b>           | <b>\$ 71,587,946</b> | <b>\$ 32,742,297</b> | <b>\$ 34,178,793</b> | <b>\$ 4,666,856</b>     | <b>\$ 4,800,759</b> | <b>\$ (133,903)</b> |

(Audited)

NEWTOWN BOARD OF EDUCATION  
 BUDGET SUMMARY REPORT  
 FOR THE MONTH ENDING - DECEMBER 31, 2015

| OBJECT CODE | EXPENSE CATEGORY                | EXPENDED 2014 - 2015 | YTD                  |                       | CURRENT BUDGET       | YTD EXPENDED         | ENCUMBER BALANCE     | ANTICIPATED OBLIGATIONS | PROJECTED BALANCE   |
|-------------|---------------------------------|----------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|-------------------------|---------------------|
|             |                                 |                      | APPROVED BUDGET      | TRANSFERS 2015 - 2016 |                      |                      |                      |                         |                     |
| 100         | SALARIES                        |                      |                      |                       |                      |                      |                      |                         |                     |
|             | Administrative Salaries         | \$ 3,006,639         | \$ 3,171,452         | \$ -                  | \$ 3,171,452         | \$ 1,544,738         | \$ 78,364            | \$ 61,733               | \$ 16,631           |
|             | Teachers & Specialists Salaries | \$ 30,187,768        | \$ 29,940,913        | \$ 7,000              | \$ 29,947,913        | \$ 11,636,945        | \$ 18,394,485        | \$ (83,517)             | \$ (75,503)         |
|             | Early Retirement                | \$ 32,000            | \$ 84,500            | \$ -                  | \$ 84,500            | \$ 92,500            | \$ -                 | \$ (8,000)              | \$ (8,000)          |
|             | Continuing Ed./Summer School    | \$ 89,828            | \$ 93,673            | \$ (7,000)            | \$ 86,673            | \$ 60,522            | \$ 22,633            | \$ 3,518                | \$ 18               |
|             | Homebound & Tutors Salaries     | \$ 372,132           | \$ 326,936           | \$ -                  | \$ 326,936           | \$ 115,000           | \$ 27,591            | \$ 184,344              | \$ 344              |
|             | Certified Substitutes           | \$ 534,674           | \$ 594,875           | \$ -                  | \$ 594,875           | \$ 174,276           | \$ 97,350            | \$ 323,249              | \$ 32,454           |
|             | Coaching/Activities             | \$ 525,627           | \$ 543,480           | \$ -                  | \$ 543,480           | \$ 151,020           | \$ 5,738             | \$ 384,722              | \$ 522              |
|             | Staff & Program Development     | \$ 204,214           | \$ 205,000           | \$ -                  | \$ 205,000           | \$ 90,236            | \$ 30,788            | \$ 83,976               | \$ 1,076            |
|             | <b>CERTIFIED SALARIES</b>       | <b>\$ 34,952,882</b> | <b>\$ 34,960,829</b> | <b>\$ -</b>           | <b>\$ 34,960,829</b> | <b>\$ 13,865,239</b> | <b>\$ 20,126,935</b> | <b>\$ 968,655</b>       | <b>\$ 1,001,113</b> |
|             | Supervisors/Technology Salaries | \$ 638,531           | \$ 756,854           | \$ 5,000              | \$ 761,854           | \$ 361,958           | \$ 4,298             | \$ 5,840                | \$ (1,542)          |
|             | Clerical & Secretarial salaries | \$ 2,000,375         | \$ 2,036,645         | \$ 42,517             | \$ 2,079,162         | \$ 957,921           | \$ 1,131,278         | \$ (10,037)             | \$ (9,037)          |
|             | Educational Assistants          | \$ 2,094,517         | \$ 1,988,010         | \$ -                  | \$ 1,988,010         | \$ 891,346           | \$ 1,177,463         | \$ (80,799)             | \$ (4,598)          |
|             | Nurses & Medical advisors       | \$ 669,915           | \$ 650,266           | \$ 26,440             | \$ 676,706           | \$ 252,537           | \$ 400,917           | \$ 23,252               | \$ (2,353)          |
|             | Custodial & Maint Salaries      | \$ 2,822,235         | \$ 2,817,500         | \$ 40,079             | \$ 2,857,579         | \$ 1,339,928         | \$ 1,464,504         | \$ 53,147               | \$ (3,853)          |
|             | Non Certified Salary Adjustment | \$ -                 | \$ 114,036           | \$ (114,036)          | \$ -                 | \$ -                 | \$ -                 | \$ -                    | \$ -                |
|             | Career/Job salaries             | \$ 198,470           | \$ 230,858           | \$ -                  | \$ 230,858           | \$ 98,273            | \$ 110,765           | \$ 21,820               | \$ 820              |
|             | Special Education Svcs Salaries | \$ 864,058           | \$ 971,191           | \$ -                  | \$ 971,191           | \$ 414,053           | \$ 525,200           | \$ 31,939               | \$ (21,861)         |
|             | Attendance & Security Salaries  | \$ 213,578           | \$ 235,265           | \$ -                  | \$ 235,265           | \$ 111,368           | \$ 122,063           | \$ 1,834                | \$ 500              |
|             | Extra Work - Non-Cert           | \$ 92,025            | \$ 76,254            | \$ -                  | \$ 76,254            | \$ 50,889            | \$ -                 | \$ 25,365               | \$ 16,300           |
|             | Custodial & Maint. Overtime     | \$ 233,174           | \$ 210,363           | \$ -                  | \$ 210,363           | \$ 76,367            | \$ -                 | \$ 133,996              | \$ 296              |
|             | Civic activities/Park & Rec     | \$ 35,490            | \$ 39,000            | \$ -                  | \$ 39,000            | \$ 10,194            | \$ -                 | \$ 28,806               | \$ 1,706            |
|             | <b>NON-CERTIFIED SALARIES</b>   | <b>\$ 9,862,368</b>  | <b>\$ 10,126,242</b> | <b>\$ -</b>           | <b>\$ 10,126,242</b> | <b>\$ 4,564,834</b>  | <b>\$ 5,327,787</b>  | <b>\$ 233,621</b>       | <b>\$ 1,993</b>     |
|             | <b>SUBTOTAL SALARIES</b>        | <b>\$ 44,815,249</b> | <b>\$ 45,087,071</b> | <b>\$ -</b>           | <b>\$ 45,087,071</b> | <b>\$ 18,430,073</b> | <b>\$ 25,454,722</b> | <b>\$ 1,232,741</b>     | <b>\$ (30,465)</b>  |

**NEWTOWN BOARD OF EDUCATION**  
**BUDGET SUMMARY REPORT**  
 FOR THE MONTH ENDING - DECEMBER 31, 2015

| OBJECT CODE | EXPENSE CATEGORY                   | EXPENDED 2014 - 2015 | YTD                  |                       |                      |                     | YTD EXPENDED        | ENCUMBER          | BALANCE           | ANTICIPATED OBLIGATIONS | PROJECTED BALANCE |
|-------------|------------------------------------|----------------------|----------------------|-----------------------|----------------------|---------------------|---------------------|-------------------|-------------------|-------------------------|-------------------|
|             |                                    |                      | APPROVED BUDGET      | TRANSFERS 2015 - 2016 | CURRENT TRANSFERS    | CURRENT BUDGET      |                     |                   |                   |                         |                   |
| <b>200</b>  | <b>EMPLOYEE BENEFITS</b>           |                      |                      |                       |                      |                     |                     |                   |                   |                         |                   |
|             | Medical & Dental Expenses          | \$ 8,713,310         | \$ 8,192,380         | \$ -                  | \$ 8,192,380         | \$ 4,145,301        | \$ 4,021,154        | \$ 25,925         | \$ 23,165         | \$ 2,760                |                   |
|             | Life Insurance                     | \$ 84,500            | \$ 87,337            | \$ -                  | \$ 87,337            | \$ 42,149           | \$ -                | \$ 45,188         | \$ 43,318         | \$ 1,870                |                   |
|             | FICA & Medicare                    | \$ 1,330,558         | \$ 1,347,487         | \$ -                  | \$ 1,347,487         | \$ 579,915          | \$ -                | \$ 767,572        | \$ 767,000        | \$ 572                  |                   |
|             | Pensions                           | \$ 442,437           | \$ 501,329           | \$ -                  | \$ 501,329           | \$ 488,957          | \$ 6,961            | \$ 5,411          | \$ 2,500          | \$ 2,911                |                   |
|             | Unemployment & Employee Assist.    | \$ 63,883            | \$ 74,000            | \$ -                  | \$ 74,000            | \$ 6,727            | \$ -                | \$ 67,273         | \$ 36,400         | \$ 30,873               |                   |
|             | Workers Compensation               | \$ 479,680           | \$ 502,921           | \$ -                  | \$ 502,921           | \$ 382,722          | \$ 120,208          | \$ (9)            | \$ -              | \$ (9)                  |                   |
|             | <b>SUBTOTAL EMPLOYEE BENEFITS</b>  | <b>\$ 11,114,368</b> | <b>\$ 10,705,454</b> | <b>\$ -</b>           | <b>\$ 10,705,454</b> | <b>\$ 5,645,772</b> | <b>\$ 4,148,323</b> | <b>\$ 911,359</b> | <b>\$ 872,383</b> | <b>\$ 38,976</b>        |                   |
| <b>300</b>  | <b>PROFESSIONAL SERVICES</b>       |                      |                      |                       |                      |                     |                     |                   |                   |                         |                   |
|             | Professional Services              | \$ 744,428           | \$ 567,155           | \$ -                  | \$ 567,155           | \$ 379,788          | \$ 246,288          | \$ (58,921)       | \$ 85,545         | \$ (144,466)            |                   |
|             | Professional Educational Ser.      | \$ 163,091           | \$ 221,018           | \$ -                  | \$ (5,500)           | \$ 215,518          | \$ 4,039            | \$ 136,388        | \$ 120,000        | \$ 16,388               |                   |
|             | <b>SUBTOTAL PROFESSIONAL SVCS</b>  | <b>\$ 907,519</b>    | <b>\$ 788,173</b>    | <b>\$ -</b>           | <b>\$ (5,500)</b>    | <b>\$ 454,878</b>   | <b>\$ 250,328</b>   | <b>\$ 77,467</b>  | <b>\$ 205,545</b> | <b>\$ (128,078)</b>     |                   |
| <b>400</b>  | <b>PURCHASED PROPERTY SVCS</b>     |                      |                      |                       |                      |                     |                     |                   |                   |                         |                   |
|             | Buildings & Grounds Services       | \$ 645,531           | \$ 661,375           | \$ -                  | \$ 661,375           | \$ 362,163          | \$ 226,626          | \$ 72,586         | \$ 68,700         | \$ 3,886                |                   |
|             | Utility Services - Water & Sewer   | \$ 109,859           | \$ 116,000           | \$ -                  | \$ 116,000           | \$ 59,973           | \$ -                | \$ 56,027         | \$ 51,400         | \$ 4,627                |                   |
|             | Building, Site & Emergency Repairs | \$ 507,859           | \$ 460,850           | \$ -                  | \$ 460,850           | \$ 262,312          | \$ 44,396           | \$ 154,143        | \$ 154,900        | \$ (757)                |                   |
|             | Equipment Repairs                  | \$ 274,022           | \$ 296,738           | \$ (1,500)            | \$ 295,238           | \$ 123,722          | \$ 37,058           | \$ 134,458        | \$ 124,600        | \$ 9,858                |                   |
|             | Rentals - Building & Equipment     | \$ 297,181           | \$ 317,117           | \$ 3,000              | \$ 320,117           | \$ 189,012          | \$ 64,459           | \$ 66,646         | \$ 54,000         | \$ 12,646               |                   |
|             | Building & Site Improvements       | \$ 314,503           | \$ 281,500           | \$ -                  | \$ 281,500           | \$ 162,097          | \$ 6,825            | \$ 112,578        | \$ -              | \$ 112,578              |                   |
|             | <b>SUBTOTAL PUR. PROPERTY SER.</b> | <b>\$ 2,148,955</b>  | <b>\$ 2,133,580</b>  | <b>\$ 1,500</b>       | <b>\$ 2,135,080</b>  | <b>\$ 1,159,279</b> | <b>\$ 379,364</b>   | <b>\$ 596,436</b> | <b>\$ 453,600</b> | <b>\$ 142,856</b>       |                   |

**NEWTOWN BOARD OF EDUCATION**  
**BUDGET SUMMARY REPORT**  
 FOR THE MONTH ENDING - DECEMBER 31, 2015

| OBJECT CODE | EXPENSE CATEGORY                   | EXPENDED 2014-2015  | YTD                 |                     |                   |                     | YTD EXPENDED        | ENCUMBER BALANCE    | ANTICIPATED OBLIGATIONS | PROJECTED BALANCE |
|-------------|------------------------------------|---------------------|---------------------|---------------------|-------------------|---------------------|---------------------|---------------------|-------------------------|-------------------|
|             |                                    |                     | APPROVED BUDGET     | TRANSFERS 2015-2016 | CURRENT TRANSFERS | CURRENT BUDGET      |                     |                     |                         |                   |
| <b>500</b>  | <b>OTHER PURCHASED SERVICES</b>    |                     |                     |                     |                   |                     |                     |                     |                         |                   |
|             | Contracted Services                | \$ 412,606          | \$ 462,477          | \$ 2,219            | \$ 5,500          | \$ 470,196          | \$ 93,111           | \$ 79,541           | \$ 22,041               |                   |
|             | Transportation Services            | \$ 3,839,746        | \$ 3,934,792        | \$ -                | \$ 3,934,792      | \$ 1,822,259        | \$ 1,822,259        | \$ 414,936          | \$ (65,331)             |                   |
|             | Insurance - Property & Liability   | \$ 325,587          | \$ 356,941          | \$ -                | \$ 356,941        | \$ 276,907          | \$ 74,571           | \$ 5,463            | \$ 293                  |                   |
|             | Communications                     | \$ 122,190          | \$ 130,583          | \$ -                | \$ 130,583        | \$ 65,050           | \$ 56,856           | \$ 8,678            | \$ 3,278                |                   |
|             | Printing Services                  | \$ 35,776           | \$ 39,582           | \$ -                | \$ 39,582         | \$ 12,619           | \$ 5,382            | \$ 21,581           | \$ 2,881                |                   |
|             | Tuition - Out of District          | \$ 2,358,090        | \$ 2,469,221        | \$ -                | \$ 2,469,221      | \$ 2,046,587        | \$ 1,636,935        | \$ (1,214,302)      | \$ (681,199)            |                   |
|             | Student Travel & Staff Mileage     | \$ 220,707          | \$ 232,337          | \$ -                | \$ 232,337        | \$ 93,327           | \$ 74,657           | \$ 64,354           | \$ 7,354                |                   |
|             | <b>SUBTOTAL OTHER PURCHASED SE</b> | <b>\$ 7,314,702</b> | <b>\$ 7,625,933</b> | <b>\$ 2,219</b>     | <b>\$ 5,500</b>   | <b>\$ 7,633,652</b> | <b>\$ 3,763,770</b> | <b>\$ (619,750)</b> | <b>\$ (710,683)</b>     |                   |
| <b>600</b>  | <b>SUPPLIES</b>                    |                     |                     |                     |                   |                     |                     |                     |                         |                   |
|             | Instructional & Library Supplies   | \$ 853,956          | \$ 911,445          | \$ (2,219)          | \$ 909,226        | \$ 523,177          | \$ 49,746           | \$ 336,303          | \$ 110,303              |                   |
|             | Software, Medical & Office Sup.    | \$ 205,275          | \$ 222,105          | \$ -                | \$ 222,105        | \$ 49,072           | \$ 50,854           | \$ 122,178          | \$ 64,200               |                   |
|             | Plant Supplies                     | \$ 379,403          | \$ 375,100          | \$ -                | \$ 375,100        | \$ 190,369          | \$ 49,006           | \$ 135,725          | \$ 64,000               |                   |
|             | Electric                           | \$ 1,466,532        | \$ 1,455,657        | \$ -                | \$ 15,000         | \$ 1,470,657        | \$ 721,061          | \$ 749,596          | \$ (25,194)             |                   |
|             | Propane & Natural Gas              | \$ 308,569          | \$ 380,546          | \$ -                | \$ 380,546        | \$ 81,569           | \$ -                | \$ 298,977          | \$ 208,910              |                   |
|             | Fuel Oil                           | \$ 549,889          | \$ 502,320          | \$ -                | \$ 502,320        | \$ 162,646          | \$ -                | \$ 339,674          | \$ (0)                  |                   |
|             | Fuel For Vehicles & Equip.         | \$ 410,399          | \$ 337,025          | \$ -                | \$ (15,000)       | \$ 322,025          | \$ 43,652           | \$ 278,373          | \$ 268,429              |                   |
|             | Textbooks                          | \$ 257,017          | \$ 207,569          | \$ (1,500)          | \$ 206,069        | \$ 74,989           | \$ 13,228           | \$ 117,852          | \$ 45,700               |                   |
|             | <b>SUBTOTAL SUPPLIES</b>           | <b>\$ 4,431,039</b> | <b>\$ 4,391,767</b> | <b>\$ (3,719)</b>   | <b>\$ -</b>       | <b>\$ 4,388,048</b> | <b>\$ 1,846,536</b> | <b>\$ 2,378,678</b> | <b>\$ 1,876,006</b>     |                   |

NEWTOWN BOARD OF EDUCATION  
 BUDGET SUMMARY REPORT  
 FOR THE MONTH ENDING - DECEMBER 31, 2015

| OBJECT CODE | EXPENSE CATEGORY              | EXPENDED 2014 - 2015 | APPROVED BUDGET | YTD TRANSFERS 2015 - 2016 | CURRENT TRANSFERS | CURRENT BUDGET | YTD EXPENDED  | ENCUMBER     | BALANCE      | ANTICIPATED OBLIGATIONS | PROJECTED BALANCE |
|-------------|-------------------------------|----------------------|-----------------|---------------------------|-------------------|----------------|---------------|--------------|--------------|-------------------------|-------------------|
| 700         | PROPERTY                      |                      |                 |                           |                   |                |               |              |              |                         |                   |
|             | Capital Improvements (Sewers) | \$ 124,177           | \$ 124,177      | -                         | \$ 124,177        | \$ 124,177     | \$ 124,177    | \$ -         | \$ 0         | \$ -                    | \$ 0              |
|             | Technology Equipment          | \$ 378,975           | \$ 549,144      | -                         | \$ 549,144        | \$ 526,220     | \$ 14,974     | \$ 14,974    | \$ 7,950     | \$ 7,950                | \$ 0              |
|             | Other Equipment               | \$ 29,706            | \$ 112,691      | -                         | \$ 112,691        | \$ 8,962       | \$ 4,163      | \$ 4,163     | \$ 99,566    | \$ 51,000               | \$ 48,566         |
|             | <b>SUBTOTAL PROPERTY</b>      | \$ 532,858           | \$ 786,012      | \$ -                      | \$ 786,012        | \$ 659,359     | \$ 19,136     | \$ 19,136    | \$ 107,517   | \$ 58,950               | \$ 48,567         |
| 800         | MISCELLANEOUS                 |                      |                 |                           |                   |                |               |              |              |                         |                   |
|             | Memberships                   | \$ 67,705            | \$ 69,956       | -                         | \$ 69,956         | \$ 56,769      | \$ 315        | \$ 315       | \$ 12,872    | \$ 10,600               | \$ 2,272          |
|             | <b>SUBTOTAL MISCELLANEOUS</b> | \$ 67,705            | \$ 69,956       | \$ -                      | \$ 69,956         | \$ 56,769      | \$ 315        | \$ 315       | \$ 12,872    | \$ 10,600               | \$ 2,272          |
|             | <b>TOTAL LOCAL BUDGET</b>     | \$ 71,332,395        | \$ 71,587,946   | \$ -                      | \$ 71,587,946     | \$ 32,742,297  | \$ 34,178,793 | \$ 4,666,856 | \$ 4,800,759 | \$ (133,903)            |                   |

Highlights on hold if the "Projected Balance" column \$ 630,520

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - DECEMBER 31, 2015

| OBJECT CODE | EXPENSE CATEGORY                   | EXPENDED 2014 - 2015 | YTD                     |                     | YTD EXPENDED | ENCUMBER | BALANCE  | ANTICIPATED OBLIGATIONS | PROJECTED BALANCE |
|-------------|------------------------------------|----------------------|-------------------------|---------------------|--------------|----------|----------|-------------------------|-------------------|
|             |                                    |                      | APPROVED BUDGET         | TRANSFERS 2015-2016 |              |          |          |                         |                   |
|             | <u>SCHOOL GENERATED FEES</u>       |                      |                         |                     |              |          |          |                         |                   |
|             | HIGH SCHOOL FEES                   |                      |                         |                     |              |          |          |                         |                   |
|             | NURTURY PROGRAM                    |                      |                         |                     |              |          |          |                         |                   |
|             | PARKING PERMITS                    |                      |                         |                     |              |          |          |                         |                   |
|             | PAY FOR PARTICIPATION IN SPORTS    |                      |                         |                     |              |          |          |                         |                   |
|             |                                    |                      | 2015-16 APPROVED BUDGET |                     |              |          |          |                         | % RECEIVED        |
|             |                                    |                      |                         |                     |              |          |          |                         |                   |
|             | MISCELLANEOUS FEES                 |                      | \$500                   |                     | \$501.50     |          | (\$1.50) |                         | 100.30%           |
|             |                                    |                      |                         |                     |              |          |          |                         |                   |
|             | <u>TOTAL SCHOOL GENERATED FEES</u> |                      | \$113,300               |                     | \$67,213     |          | \$46,088 |                         | 159.44%           |

NEWTOWN BOARD OF EDUCATION  
 BUDGET SUMMARY REPORT  
 FOR THE MONTH ENDING - DECEMBER 31, 2015

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

| OBJECT                           | EXPENSE CATEGORY                | BUDGETED       | ANTICIPATED    | RECEIVED | EXPECTED       | BALANCE     |
|----------------------------------|---------------------------------|----------------|----------------|----------|----------------|-------------|
| 100                              | SALARIES                        | \$ (64,836)    | \$ (64,836)    | \$ -     | \$ (108,077)   | \$ 43,241   |
| 200                              | EMPLOYEE BENEFITS               | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
| 300                              | PROFESSIONAL SERVICES           | \$ (62,274)    | \$ (62,274)    | \$ -     | \$ (84,012)    | \$ 21,738   |
| 400                              | PURCHASED PROPERTY SERV.        | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
| 500                              | OTHER PURCHASED SERVICES        | \$ (1,319,397) | \$ (1,319,397) | \$ -     | \$ (1,223,519) | \$ (95,878) |
| 600                              | SUPPLIES                        | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
| 700                              | PROPERTY                        | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
| 800                              | MISCELLANEOUS                   | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
| <b>TOTAL GENERAL FUND BUDGET</b> |                                 | \$ (1,446,507) | \$ (1,446,507) | \$ -     | \$ (1,415,608) | \$ (30,899) |
| 100                              | SALARIES                        | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Administrative Salaries         | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Teachers & Specialists Salaries | \$ (19,368)    | \$ (19,368)    | \$ -     | \$ (18,065)    | \$ (1,303)  |
|                                  | Early Retirement                | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Continuing Ed./Summer School    | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Homebound & Tutors Salaries     | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Certified Substitutes           | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Coaching/Activities             | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Staff & Program Development     | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | <b>CERTIFIED SALARIES</b>       | \$ (19,368)    | \$ (19,368)    | \$ -     | \$ (18,065)    | \$ (1,303)  |
|                                  | Supervisors/Technology Salaries | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Clerical & Secretarial salaries | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Educational Assistants          | \$ (7,034)     | \$ (7,034)     | \$ -     | \$ (14,598)    | \$ 7,564    |
|                                  | Nurses & Medical advisors       | \$ (14,196)    | \$ (14,196)    | \$ -     | \$ (20,053)    | \$ 5,857    |
|                                  | Custodial & Maint Salaries      | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Non Certified Salary Adjustment | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Career/Job salaries             | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Special Education Svcs Salaries | \$ (24,238)    | \$ (24,238)    | \$ -     | \$ (55,361)    | \$ 31,123   |
|                                  | Attendance & Security Salaries  | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Extra Work - Non-Cert           | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Custodial & Maint. Overtime     | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | Civic activities/Park & Rec     | \$ -           | \$ -           | \$ -     | \$ -           | \$ -        |
|                                  | <b>NON-CERTIFIED SALARIES</b>   | \$ (45,468)    | \$ (45,468)    | \$ -     | \$ (90,012)    | \$ 44,544   |
|                                  | <b>SUBTOTAL SALARIES</b>        | \$ (64,836)    | \$ (64,836)    | \$ -     | \$ (108,077)   | \$ 43,241   |

FOR THE MONTH ENDING - DECEMBER 31, 2015

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

| OBJECT | EXPENSE CATEGORY                 | BUDGETED       | ANTICIPATED    | RECEIVED | EXPECTED       | BALANCE      |
|--------|----------------------------------|----------------|----------------|----------|----------------|--------------|
| 200    | EMPLOYEE BENEFITS                | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | SUBTOTAL EMPLOYEE BENEFITS       | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
| 300    | PROFESSIONAL SERVICES            | \$ (62,274)    | \$ (62,274)    | \$ -     | \$ (84,012)    | \$ 21,738    |
|        | Professional Services            | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | Professional Educational Ser.    | \$ (62,274)    | \$ (62,274)    | \$ -     | \$ (84,012)    | \$ 21,738    |
|        | SUBTOTAL PROFESSIONAL SVCS       | \$ (62,274)    | \$ (62,274)    | \$ -     | \$ (84,012)    | \$ 21,738    |
| 400    | PURCHASED PROPERTY SVCS          | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | SUBTOTAL PUR. PROPERTY SER.      | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
| 500    | OTHER PURCHASED SERVICES         | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | Contracted Services              | \$ (259,843)   | \$ (259,843)   | \$ -     | \$ (270,373)   | \$ 10,530    |
|        | Transportation Services          | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | Insurance - Property & Liability | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | Communications                   | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | Printing Services                | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | Tuition - Out of District        | \$ (1,059,554) | \$ (1,059,554) | \$ -     | \$ (953,146)   | \$ (106,408) |
|        | Student Travel & Staff Mileage   | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | SUBTOTAL OTHER PURCHASED SER.    | \$ (1,319,397) | \$ (1,319,397) | \$ -     | \$ (1,223,519) | \$ (95,878)  |
| 600    | SUPPLIES                         | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | SUBTOTAL SUPPLIES                | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
| 700    | PROPERTY                         | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | SUBTOTAL PROPERTY                | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
| 800    | MISCELLANEOUS                    | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | Memberships                      | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | SUBTOTAL MISCELLANEOUS           | \$ -           | \$ -           | \$ -     | \$ -           | \$ -         |
|        | TOTAL LOCAL BUDGET               | \$ (1,446,507) | \$ (1,446,507) | \$ -     | \$ (1,415,608) | \$ (30,899)  |

Excess Cost and Agency placement Grants were budgeted at 75%.

1/11/2016

**2015 - 2016  
 NEWTOWN BOARD OF EDUCATION  
 TRANSFERS RECOMMENDED  
 JANUARY 19, 2016**

| AMOUNT                | FROM |                                   | TO   |                         | REASON   |
|-----------------------|------|-----------------------------------|------|-------------------------|--|
|                       | CODE | DESCRIPTION                       | CODE | DESCRIPTION             |  |
| <b>ADMINISTRATIVE</b> |      |                                   |      |                         |  |
| \$5,500               | 322  | PROFESSIONAL EDUCATIONAL SERVICES | 500  | CONTRACTED SERVICES     | TRANSFER FOR CONTRACTED SECURITY SOFTWARE SERVICES |
| \$40,000              | 510  | TRANSPORTATION SERVICES           | 510  | TRANSPORTATION SERVICES | TO ALIGN BUDGET WITH ACTUAL REDUCTIONS             |
| \$15,000              | 626  | FUEL FOR VEHICLES & EQUIP.        | 622  | ELECTRIC                | TO PROVIDE ADDITIONAL FUNDS FOR ELECTRICITY        |

**Mary Ann Jacob** <mjacob4404@charter.net>

Fri, Jan 22, 2016 at 1:35 PM

To: Jim Gaston <okjt@aol.com>

Cc: first.selectman@newtown-ct.gov, Keith Alexander <alexanderk\_boe@newtown.k12.ct.us>, Robert Tait <robert.tait@newtown-ct.gov>

Jim,

Attached is a copy of the newly approved debt policy passed by the council on Wednesday. We also made a motion to have the LC Finance Committee review all of the language in the policy and make any further recommendations back to the council. You can expect to hear from the committee chairman, George Ferguson for any feedback from the BOF.

Sincerely,

Mary Ann

Carey, please include this email as correspondence with our next meeting minutes. Thank you!



**TOWN OF NEWTOWN, CT  
DEBT MANAGEMENT POLICY**

**I. PURPOSE**

The purpose of this policy is to establish parameters and provide guidance governing the issuance, management, continuing evaluation of and reporting on all debt obligations issued by the Town of Newtown.

Debt obligations, which include general obligation bonds, special assessment bonds, revenue bonds, bond anticipation notes, lease/purchase agreements and any other debt obligations permitted to be issued under Connecticut law shall only be issued to purchase capital assets that cannot be acquired with current revenues.

**II. POLICY STATEMENT**

Under the requirements of Federal and state laws and Town Charter provisions, ordinances and resolutions, the Town may periodically issue debt obligations to finance the construction or acquisition of infrastructure and other assets or to refinance existing debt. It is the Town's goal to assure that such debt obligations are issued and managed in such a manner as to obtain the best long-term financial advantage to the Town and its residents, while making every effort to maintain and improve the Town's bond ratings and reputation in the investment community.

**III. RESPONSIBILITY FOR POLICY**

The Director of Finance shall be responsible for issuing and managing the Town's debt program. In carrying out this policy, the Director shall periodically:

1. Consider the need for debt financing based upon the approved Capital Improvement Plan.
2. Review the Town's adherence to this policy statement and compare the debt ratios established in this policy with where the Town actually is.
3. Review the Town's authorized but unissued debt to determine if any authorizations are no longer needed.
4. Determine if there are any opportunities for refinancing current debt.
5. Review every three years the services provided by the Town's financial advisor, bond counsel, paying agents and other debt financing service providers.

The Director of Finance shall report his/her findings to the Board of Selectmen, Board of Finance and Legislative Council in the September/October time period of each year, during the Town's review and formulation of the Capital Improvement Plan.

**IV. GENERAL DEBT GOVERNING POLICIES**

The Town hereby establishes the following policies concerning the issuance and management of debt:

- A. The Town shall not issue debt obligations or use debt proceeds to finance current operations of the Town.

- B. The Town will utilize debt obligations only for acquisition, construction or remodeling of capital improvement projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life.
- C. The Town will measure the impact of debt service requirements of outstanding and proposed debt obligations on single year, five, ten, and twenty-year periods.

## V. DEBT POLICIES, RATIOS AND MEASUREMENT

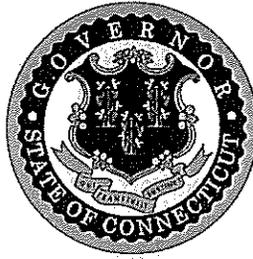
- A. Purposes of Issuance – the Town shall only issue debt obligations for acquiring, constructing or renovating Town owned fixed assets or for refinancing existing debt obligations.
- B. Maximum Maturity – All debt obligations shall have a maximum maturity of twenty years. The estimated useful life of the Capital Improvement being financed should be considered when determining the maturity of debt. In the event debt obligations are being issued to refinance outstanding debt obligations the final maturity of the debt obligations being refinanced shall remain the same maturity.
- C. Direct Debt Per Capita – An analysis of this debt ratio should be made each year. It should be looked at in context with other related ratios (mentioned). A comparison should be made with other similar rated Connecticut towns. The Direct Debt Per Capita shall be calculated by dividing the Town’s direct debt by the most current population figure.

Ratio of General Fund Total Bonded Debt to Taxable Net Grand List – An analysis of this debt ratio should be made each year. It should not go beyond 3%. An increasing ratio of debt to net grand list (over several years) is not desirable.

- D. Average Maturity of General Obligation Bonds – the Town shall have at least 50% of outstanding general obligation bonds mature in less than ten (10) years.
- E. Debt Service Levels – The Town shall adhere to a debt management strategy that achieves the goal of limiting annual general fund debt service to no more than 9.8% of the total General Fund budget.
- F. Net Present Value Savings – The Town must achieve a Net Present Value Savings of at least 2 percent over the life of an existing bond issue in order for it to be considered for refunding.
- G. Bond Covenants and Laws – The Town shall comply with all covenants and requirements of the bond resolutions, and state and Federal laws authorizing and governing the issuance and administration of debt obligations.
- H. If the debt management indicators fall below the recommended levels the finance director shall recommend and submit to the Board of Finance for approval a plan to bring the debt management indicators to their appropriate levels within a specific time frame.

This policy shall be reviewed, at minimum, on a biennial basis during the month of January in each odd numbered year.

Approved by the Legislative Council: January 20, 2016



## **CHANGING THE WAY WE BUDGET**

The world is changing – and state government must change with it. Families are budgeting differently as they adjust expectations. Businesses both large and small feel it too. States all across the country are facing a new reality. How we plan, how we spend, and how we prepare for our long-term future must change.

Just as businesses embrace new methods, models, and technologies, so too must state government. That's why Governor Malloy has proposed changes to improve and stabilize our fiscal future based on five principles:

### **PRINCIPLE #1 – LIMIT SPENDING TO AVAILABLE RESOURCES BY REFORMING CURRENT SERVICES**

- We cannot budget from a position that expects revenue increases year after year. We should budget based on the revenue we expect to take in.
- We should move towards a system similar to zero-based budgeting. Just as households budget based on what they have – not on what they wish they could spend – so too must Connecticut.

### **PRINCIPLE #2 – TACKLE OUR LONG-TERM PENSION OBLIGATIONS**

- For years, Connecticut failed to save for its retired workers and now our state has one of the worst funded pension systems in the nation. The state faces a fiscal cliff in 2032, and we need to move forward to flatten out and manage the payments in a strategic way.

### **PRINCIPLE #3 – DEFINE AND PRIORITIZE CORE GOVERNMENT SERVICES**

- We must define our "core services" and prioritize how to best serve Connecticut residents. Core services cannot comprise every single line item.

### **PRINCIPLE #4 – HOLD STATE AGENCIES ACCOUNTABLE FOR RESULTS**

- Agency commissioners should focus on performance, outcomes, and cost-effectiveness. Without flexibility, Commissioners can't do the job we expect. By changing our current approach and adding technological tools aimed at increasing transparency, we can move Connecticut forward.

### **PRINCIPLE #5 – USE A TRANSPARENT, BIPARTISAN PROCESS**

- The Governor firmly believes that by changing *how* we come to a budget bill, we can improve the final result. We welcome anyone to that table – Democrat or Republican.

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## ***How Connecticut Currently Budgets***

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"Current services" is based on an expectation of ever-growing spending. Currently, the starting point for our budgets are built on what we hope to be able to spend – not on the revenue we expect to collect – because it assumes that all expenditures, once budgeted, should continue forever.

For many years, the state of Connecticut has budgeted based on a "current services" approach, which:

- Assumes all policies stay in place and are funded in future years in the exact same way.
- Automatically funds every activity or line item previously funded, with increases for inflation, plus new initiatives and program expansions on top of that.

***First, there's an expectation of unchecked spending growth.*** We have a budgeting forecast system that projects **approximately five percent growth in expenditures** in an economic environment that only produces approximately two percent growth in revenue.

***Second, that leads to a false system of expectations that dictate that, even when line-items go flat-funded or even see increases of millions and millions of dollars, it's fundamentally defined as a "cut".***

Several agencies and areas have seen funding dramatically increase over the past several years, but have nonetheless been characterized publicly as areas that have witnessed dramatic cuts.

***Another major drawback with the "current services" model is that it consistently overstates future spending. It promises future deficits that do not materialize while creating uncertainty in the economy and a perpetual sense of budget deficits.***

The last six current services projections made each November by the Office of Fiscal Analysis, for instance, show a worsening outlook, and some have projected billion-dollar deficits in the out-years. During this exact same period, the state has actually added about \$400 million to its rainy day fund based on actual operating results.

Further, expecting growth of 5% per year, current services budgeting tends to inflate budget needs by capturing new and growing expenses. At the same time, it:

- **Ignores productivity gains** by employees, efficiencies produced through sound management, and prioritization of needs that occurs in efficient organizations.
- Directly conflicts with the well-accepted premise that government expenditures should be **based on outcomes and effectiveness.**

***Instead of using "current services", the Governor will move to a model similar to "zero-based budgeting" – one that allows us to budget based on the revenue we have and not on the revenue we wish we could spend.***

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## ***Tackling Our Long-Term Obligations***

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One of the issues most deleteriously affecting Connecticut's business climate – and budget – are long-term unfunded pension obligations, which were amassed over decades of inaction. That's why the Governor believes we need to manage these long-term payments in a smart, strategic way.

- SERS and TRS – Connecticut's two retirement funds – were established in 1939, but not pre-funded until 1971 and 1982, respectively.
- ***While employees were aging into retirement, state government wasn't saving for the retirement benefits it would one day have to pay.***

Since coming into office, Governor Malloy has been dedicated to fully funding pension obligations by making the full ARC payment each year. He also created a new tier for all new state employees (called Tier III) – one that national experts agree is conservative.

- **OVERALL LONG-TERM OBLIGATION:** previous actuarial assumptions have created an unfunded liability of **nearly \$25.7 billion** for SERS and TRS.
- Our two retirement funds – one for teachers, one for service employees – **are funded at 59% and 48% respectively**, among the lowest rates in the nation.
- **THE FISCAL CLIFF** – Although we currently allocate more than two billion dollars annually to pay for retirement benefits, in 2032 Connecticut will face a fiscal cliff with a single-year payment of nearly \$13 billion to meet our obligations.
- **A \$13 billion payment to retirement benefits alone** – if our budget remained flat – would comprise **about 65% of all state spending**. It is, simply, untenable.
- Businesses are looking at that fiscal cliff for their long-term planning, and for Connecticut to remain competitive over the coming years, we need to act.

That's why, Governor Malloy called for an analysis of the state's two largest pension funds by the nation's foremost experts on the issue. The Governor has endorsed a series of specific recommendations that manage and flatten the payments to ensure they are affordable to taxpayers while guaranteeing that obligations are met.

***This session, the Governor has tasked the Office of Policy and Management with convening stakeholders in our two largest retirement funds to evaluate alternative approaches and make recommendations to the Connecticut State Employees Retirement Commission, the Teachers' Retirement Board, and the General Assembly.***

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## ***Defining Core Services***

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Connecticut state government does many things – from protecting the public, to educating our kids, to providing robust social services. We fund a wide variety of initiatives to make our state all that it is.

- State government has also entered areas that are less critical – areas that do not comprise our core services. As we face a new budgetary reality, we must be prepared to prioritize.

**We know that defining “core services” cannot comprise every single line item.**

As such, the Governor’s budget:

- Requires that the legislature work with state agencies to identify the core functions of government within each agency.
- Demands that each agency of state government review all activities that it currently supports and prioritize them based on their alignment with those core agency priorities.
- Finally, it mandates that each agency, each contractor, each grantee and each service provider quantify the effectiveness of the state spending they control in furtherance of those core services.

***Connecticut must move towards accountability. Efforts that demonstrate better outcomes and lower costs should be supported, while those that are not demonstrated as cost-effective should be discontinued.***

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## ***Holding State Agencies Accountable***

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The Governor's fourth principle is simple – agencies should be accountable for their cost-effectiveness.

State agencies should use reporting methods that identify outcomes and resources used in providing core services for the benefit of state legislators and the general public. Transparency is central to achieving our goals.

***And they should be held accountable for that progress.***

Efforts in government to measure outcomes and cost-effectiveness are challenging because so many of the funded efforts produce long-term improvements in complex systems.

- **EXAMINING RESULTS:** Connecticut should move towards outcomes-based funding and contracting – we should judge allocations based on their effectiveness.
- **USING TECHNOLOGY:** New-generation technology in many areas of state government will also help us identify outcomes and track costs better, creating new opportunities for successful use of data in managing core state services.
- **MANAGERIAL LATITUDE:** We need to continue to rely on the creativity and expertise of managers in state government to find the best way to deliver core services. When they identify greater cost-savings as they fund core services, Commissioners and their agencies should receive the latitude they need to accomplish goals.
- **TRANSPARENCY:** Agency priorities, expenditure information, and outcomes will be posted online on a regular basis
- **REDUCING MANDATES:** To support commissioners in their efforts to find efficiencies, we must reducing the number of spending mandates placed on them agencies and grant them budgetary flexibility

***Transparency and accountability must come hand-in-hand with flexibility. That's why this budget streamlines agency budgets as well as proposes new business intelligence tools for reporting and evaluating programs and service outcomes across state government.***

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## ***A New Look for the Budget***

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To adapt to the new economic reality and shift our budgetary practices, parts of the budget will look different. The changes in philosophical approach will help state agencies make adjustments that deliver effective management, latitude, and government efficiency.

The goal is to protect taxpayer interests.

The current budget structure is focused more on inputs – what is funded – than on outcomes and accountability. Currently, every area of agency operations is appropriated line-item by line-item, with dollar amounts appropriated for personnel, operating expenses, contractual costs, and the like. With this new method, we are able to step back and ask how we live within our means and sustain core priorities.

***By consolidating funds within a single operating account, agency commissioners will have more flexibility and responsibility to achieve their missions. When adjustments to those budgets are made, Commissioners will have more latitude to implement them effectively.***

To address the shift and to ensure that allocations are delivered clearly and transparently, the Governor supports:

- More widespread use of business intelligence tools available for the state's accounting system
- Enabling agencies to report on the internet, detailed, meaningful, timely data about spending and results for the public to see.

***Providing the public with clear information on what money is being spent on, rather than its line item, is critical to shifting our practices and stabilizing our budget. As it stands now, agency activities may be financed across a number of distinct line items, adding to the complexity of the budget-writing process.***

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$500,000 FOR THE PLANNING, DESIGN, ENGINEERING, CONSTRUCTION AND/OR REPLACEMENT OF DICKINSON PARKING LOT AS AUTHORIZED IN THE (2015-16 to 2019-20) CAPITAL IMPROVEMENT PLAN AND AUTHORIZING THE ISSUANCE OF \$500,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$500,000 is a special appropriation made pursuant to Chapter 6, Section 6-30 (a), (b) and (c) of the Town Charter of the Town of Newtown (the "Town") for the planning, design, engineering, construction and/or replacement of the Dickinson Parking Lot, as authorized in the (2015-16 to 2019-20) Capital Improvement Plan and for administrative, financing, legal and costs of issuance related thereto (collectively, the "Project"), said appropriation to be inclusive of any and all State and Federal grants-in-aid thereof.

Section 2. To meet said appropriation, \$500,000 bonds of the Town, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of the State of Connecticut, as amended from time to time (the "Connecticut General Statutes"). The bonds may be issued in one or more series as determined by the Financial Director, and the amount of bonds of each series to be issued shall be fixed by the Financial Director, in the amount necessary to meet the Town's share of the cost of the Project determined after considering the estimated amount of State and Federal grants-in-aid of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Financial Director, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds including approval of the rate or rates of interest shall be determined by the First Selectman and the Financial Director, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the First Selectman and the Financial Director in a competitive offering and the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. To the extent required by the Charter of the Town of Newtown, bids shall be solicited from at least three lending institutions. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The First Selectman and the Financial Director are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Financial Director, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The First Selectman is authorized in the name and on behalf of the Town to apply for and accept any and all Federal and State loans and/or grants-in-aid of the Project and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith, to contract in the name of the Town with engineers, contractors and others.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds or bond anticipation notes or other obligations ("Tax-Exempt Obligations") authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Financial Director or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax-Exempt Obligations, and to amend this declaration.

Section 7. The First Selectman and the Financial Director are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The First Selectman is hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

TOWN HALL SOUTH  
3 MAIN STREET  
NEWTOWN, CT 06470  
TEL. (203) 270-4340  
FAX (203) 270-4333



CARL SAMUELSON  
ASSISTANT DIRECTOR, PARKS

## TOWN OF NEWTOWN

### Dickinson Parking Lot Paving

There are two main components to this project. The rear parking lot is in need of complete reconstruction, and the front lot and skate park lot can be overlaid.

#### Back parking lot:

|             |           |
|-------------|-----------|
| Engineering | \$22,000  |
| Aggregate   | \$55,000  |
| Fabric      | \$14,000  |
| Asphalt     | \$153,000 |
| Paint       | \$5,000   |
| Labor       | \$140,000 |
| <hr/>       |           |
| Sub-Total   | \$389,000 |

#### Front parking and skate park lot

|             |           |
|-------------|-----------|
| Asphalt     | \$72,000  |
| Aggregate   | \$4500    |
| Paint       | \$2000    |
| Labor       | \$30,000  |
| <hr/>       |           |
| Sub-Total   | \$108,500 |
| Grand Total | \$497,500 |

### Eichlers Cove Parking lot

The Eichler's parking lot is currently a processed area where cars park. Since there is no ability to mark the processed surface, and no ability for traffic to flow in a given direction, there is a lot of wasted space and potential hazards.

The new parking proposal as depicted in the Stantec Plan, provides a circular traffic pattern, safer passage, and many more marked spots for patrons. This concept will essentially create a defined entrance and exit area from the available space.

The intention here is also to create a hybrid parking lot which will fortify the main traffic pattern areas yet leave portions of the parking areas as a permeable surface. This reduces the overall cost and controls water runoff velocities in consideration of proximity to the lake.

#### Main parking lot:

|             |           |
|-------------|-----------|
| Engineering | \$42,000  |
| Aggregate   | \$55,000  |
| Fabric/Pipe | \$11,000  |
| Asphalt     | \$103,000 |
| Paint       | \$2,000   |
| Labor       | \$110,000 |
| <hr/>       |           |
| Sub-Total   | \$323,000 |



### Treadwell Parking Lot Paving

There are three main components to this project. The first component is to overlay the existing deteriorating main parking lot. At this time the cracking and deterioration is typical of 20-25 year old asphalt and the condition would indicate we could overlay this lot with minor subsurface repairs.

The second component would be to expand and pave the old maintenance parking lot into additional parking to also serve the camp building.

The third component would be to construct an additional driveway on the opposite side of the existing tennis courts to allow for a separate entrance and exit, making the existing parking lot safer and more functional for today's larger vans and SUV's.

The cost below represent budget numbers based on prices per square foot, or per ton, that we would expect if the project were built in the next 18-24 months.

#### Upper lot overlay, curbing and paint

|              |                 |
|--------------|-----------------|
| Engineering  | \$7,000         |
| Aggregate    | \$15,000        |
| Asphalt      | \$166,000       |
| Paint        | \$7,000         |
| <u>Labor</u> | <u>\$45,000</u> |
| Sub-Total    | \$240,000       |

#### Lower lot construction and engineering

|              |                 |
|--------------|-----------------|
| Engineering  | \$21,000        |
| Aggregate    | \$52,000        |
| Asphalt      | \$150,000       |
| Paint        | \$2,500         |
| <u>Labor</u> | <u>\$84,000</u> |
| Sub-Total    | \$309,500       |

|       |              |
|-------|--------------|
| Total | \$549,500.00 |
|-------|--------------|



Capital Improvement Plan  
Town of Newtown, Connecticut

'15/'16 thru '19/'20

|              |                                  |
|--------------|----------------------------------|
| Project #    | P&R-7                            |
| Project Name | Treadwell/Dickinson Parking Lots |

|             |                   |            |                       |
|-------------|-------------------|------------|-----------------------|
| Type        | Park Improvements | Department | Parks & Recreation    |
| Useful Life |                   | Contact    | AMY MANGOLD, DIRECTOR |
| Category    | Infrastructure    | Priority   | TBD                   |

**Description**

2015-16: To replace the dilapidated parking lot near the new band shell and basketball court at Dickinson.

2016-17: To prepare a new parking lot at Treadwell park near the former maintenance building.

**Justification**

2015-16 DICKINSON: The lower parking lot at Dickinson Park is a complete mess. Pot holes, trenches, cracks and dirt. This lot is beyond its useful life and needs to be replaced. With the popular new facilities at Dickinson: skate park, bandshell, new playground, the driveway is subpar and should reflect the investments and visual esthetics for our visitors instead of being a distraction.

2016-17 TREADWELL: The current lot is always full and very crowded. The amount of cars entering and exiting at one time is problematic and unsafe. The parks and recreation department can add almost 70 parking spots at that site. This parking would be allocated for a specific field use along with the pavilion and employee parking in the summer for lifeguards, gate guards and counselors. This will free up parking in the main lot and create a much less crowded, busy and unsafe current situation.

| Expenditures             | '15/'16        | '16/'17        | '17/'18 | '18/'19 | '19/'20 | Total            |
|--------------------------|----------------|----------------|---------|---------|---------|------------------|
| Construction/Maintenance | 500,000        | 550,000        |         |         |         | 1,050,000        |
| <b>Total</b>             | <b>500,000</b> | <b>550,000</b> |         |         |         | <b>1,050,000</b> |

| Funding Sources | '15/'16        | '16/'17        | '17/'18 | '18/'19 | '19/'20 | Total            |
|-----------------|----------------|----------------|---------|---------|---------|------------------|
| Bonding         | 500,000        | 550,000        |         |         |         | 1,050,000        |
| <b>Total</b>    | <b>500,000</b> | <b>550,000</b> |         |         |         | <b>1,050,000</b> |

**Budget Impact/Other**

A SMALL MAINTENANCE SAVINGS ON THE OPERATIONAL BUDGET



**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-100)**

REQUESTING DEPARTMENT PARKS & RECREATION

PROJECT: EICHLER'S COVE IMPROVEMENTS

PROPOSED APPROPRIATION AMOUNT: \$ 325,000

PROPOSED FUNDING:

|         |           |                |
|---------|-----------|----------------|
| BONDING | \$        | 325,000        |
| GRANT   |           |                |
| OTHER   |           |                |
|         | <u>\$</u> | <u>325,000</u> |

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

| EXPENDITURE CATEGORY:               | <small>**FOR BRACKETS USE NEGATIVE SIGN<br/>BEFORE NUMBER**</small> | (POSITIVE IMPACT) /<br>NEGATIVE IMPACT | Attachment<br># |
|-------------------------------------|---|--|-----------------|
| SALARIES & BENEFITS                 |   | _____                                  | _____           |
| PROFESSIONAL SERVICES               |   | _____                                  | _____           |
| CONTRACTED SERVICES                 |   | _____                                  | _____           |
| REPAIRS & MAINTENANCE               |   | _____                                  | _____           |
| UTILITIES                           |   | _____                                  | _____           |
| OTHER                               |   | _____                                  | _____           |
| DEBT SERVICE (1st year)             |   | <u>\$ 25,000</u>                       | _____           |
| <b>TOTAL IMPACT ON EXPENDITURES</b> |   | <u>\$ 25,000</u>                       | _____           |

| REVENUE CATEGORY:               |  | POSITIVE IMPACT /<br>(NEGATIVE IMPACT) | Attachment<br># |
|---------------------------------|--|--|-----------------|
| PROPERTY TAXES                  |  | _____                                  | _____           |
| CHARGES FOR SERVICES (FEES)     |  | _____                                  | _____           |
| OTHER                           |  | _____                                  | _____           |
| <b>TOTAL IMPACT ON REVENUES</b> |  | <u>\$ -</u>                            | _____           |

**TOTAL FINANCIAL IMPACT ON OPERATING BUDGET** \$ 25,000

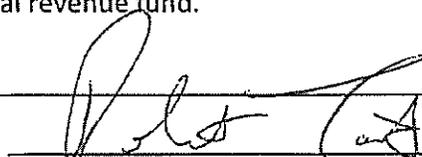
**EQUIVALENT MILL RATE OF TOTAL IMPACT** 0.0081 mills

(using current year's information)

**COMMENTS:**

Only impact on the expenditure side would be debt service. Any additional expenditure amounts will be paid by the Eichler's Cove Special revenue fund (minimal additional maintenance and utilities).

Because of the improvements more people may use Eichler's Cove. This would create more revenues for the Eichler's Cove Special revenue fund.

PREPARED BY: 

DATE: 1/9/16

TO: BOF, LC

**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-100)**

REQUESTING DEPARTMENT PARKS & RECREATION

PROJECT: DICKINSON PARKING LOT IMPROVEMENT

PROPOSED APPROPRIATION AMOUNT: \$ 500,000

PROPOSED FUNDING:  
 BONDING \$ 500,000  
 GRANT  
 OTHER  
\$ 500,000

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
 Attach spreadsheet(s) showing your calculation of the estimated impact.

| EXPENDITURE CATEGORY:               | **FOR BRACKETS USE NEGATIVE SIGN<br>BEFORE NUMBER** | (POSITIVE IMPACT) /<br>NEGATIVE IMPACT | Attachment<br># |
|-------------------------------------|---|--|-----------------|
| SALARIES & BENEFITS                 |   | _____                                  | _____           |
| PROFESSIONAL SERVICES               |   | _____                                  | _____           |
| CONTRACTED SERVICES                 |   | _____                                  | _____           |
| REPAIRS & MAINTENANCE               |   | _____                                  | _____           |
| UTILITIES                           |   | _____                                  | _____           |
| OTHER                               |   | _____                                  | _____           |
| DEBT SERVICE (1st year)             |   | \$ 40,000                              | _____           |
| <b>TOTAL IMPACT ON EXPENDITURES</b> |   | <u>\$ 40,000</u>                       | _____           |

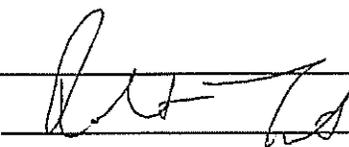
| REVENUE CATEGORY:               | POSITIVE IMPACT /<br>(NEGATIVE IMPACT) | Attachment<br># |
|---------------------------------|--|-----------------|
| PROPERTY TAXES                  | _____                                  | _____           |
| CHARGES FOR SERVICES (FEES)     | _____                                  | _____           |
| OTHER                           | _____                                  | _____           |
| <b>TOTAL IMPACT ON REVENUES</b> | <u>\$ -</u>                            | _____           |

**TOTAL FINANCIAL IMPACT ON OPERATING BUDGET** \$ 40,000

**EQUIVALENT MILL RATE OF TOTAL IMPACT** 0.0130 mills  
(using current year's information)

**COMMENTS:**

Except for debt service there are no measurable impacts on the operating budget. There is certainly maintenance cost avoidance relating to the current condition of the parking lot.

PREPARED BY: 

DATE: 1/9/16

Capital Improvement Plan  
Town of Newtown, Connecticut

'15/'16 thru '19/'20

|              |                                    |
|--------------|------------------------------------|
| Project #    | <b>P&amp;R-5</b>                   |
| Project Name | <b>Eichler's Cove Improvements</b> |

|             |                   |            |                       |
|-------------|-------------------|------------|-----------------------|
| Type        | Park Improvements | Department | Parks & Recreation    |
| Useful Life |                   | Contact    | AMY MANGOLD, DIRECTOR |
| Category    | Buildings         | Priority   | TBD                   |

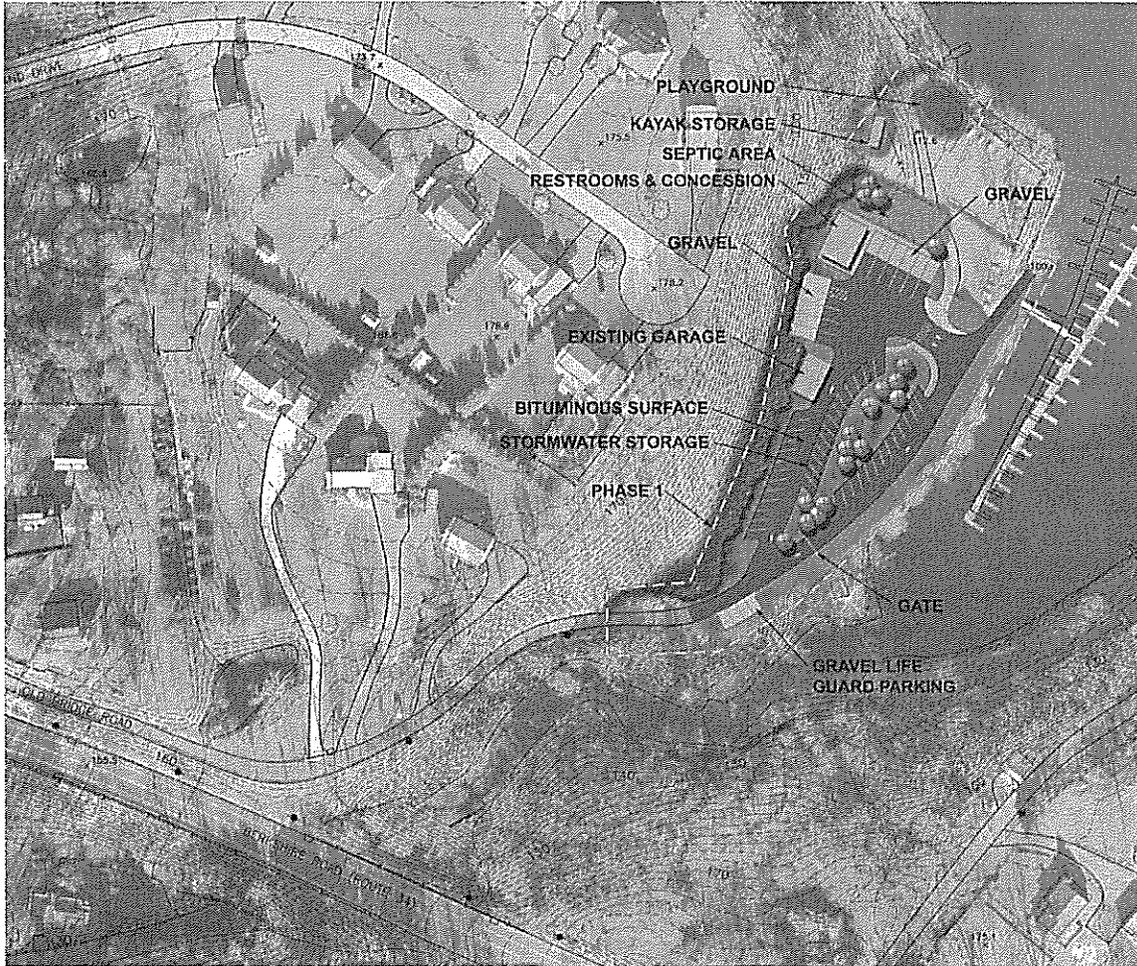
|  |
|--|
| <b>Description</b>   |
| 2015-16: Parking and driveway improvements along with pavillion addition and septic reserve. |
| 2017-18: A new bathhouse to provide showers, changing facilities, sinks & toilets.           |

|   |
|---|
| <b>Justification</b>  |
| 2015-16: The current parking lot is in very poor condition and has limited space. Currently there is not enough parking space to accommodate all users at Eichler's Cove. Visitors to this facility would like an appropriate and attractive shelter for picnics, shade and smaller special events. |
| 2017-18; Currently there are no bathrooms at Eichler's cove. Patrons who pay to use the facility or rent a boat slip use portable bathrooms. There is no changing area, sinks, showers or toilets other than temporary.   |

| Expenditures             | '15/'16        | '16/'17 | '17/'18        | '18/'19 | '19/'20 | Total          |
|--------------------------|----------------|---------|----------------|---------|---------|----------------|
| Construction/Maintenance | 325,000        |         | 500,000        |         |         | 825,000        |
| <b>Total</b>             | <b>325,000</b> |         | <b>500,000</b> |         |         | <b>825,000</b> |

| Funding Sources | '15/'16        | '16/'17 | '17/'18        | '18/'19 | '19/'20 | Total          |
|-----------------|----------------|---------|----------------|---------|---------|----------------|
| Bonding         | 325,000        |         | 500,000        |         |         | 825,000        |
| <b>Total</b>    | <b>325,000</b> |         | <b>500,000</b> |         |         | <b>825,000</b> |

|  |
|--|
| <b>Budget Impact/Other</b>   |
| NO IMPACT ON THE GENERAL FUND OPERATING BUDGET. ADDITIONAL OPERATING ITEMS SUCH AS UTILITIES AND SALARIES WILL BE FUNDED BY THE EICHLER'S COVE SPECIAL REVENUE FUND. |



**EICHLER'S COVE PARK**  
PARKING EXPANSION AND ENHANCEMENT PLAN  
DECEMBER 3, 2010



RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$325,000 FOR THE PLANNING, DESIGN, ENGINEERING, CONSTRUCTION AND RECONSTRUCTION OF IMPROVEMENTS AT EICHLER'S COVE AS AUTHORIZED IN THE (2015-16 to 2019-20) CAPITAL IMPROVEMENT PLAN AND AUTHORIZING THE ISSUANCE OF \$325,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$325,000 is a special appropriation made pursuant to Chapter 6, Section 6-30 (a), (b) and (c) of the Town Charter of the Town of Newtown (the "Town") for the planning, design, engineering, construction and reconstruction of improvements of the parking lot, driveway, pavilion and septic reserve at Eichler's Cove, as authorized in the (2015-16 to 2019-20) Capital Improvement Plan and for administrative, financing, legal and costs of issuance related thereto (collectively, the "Project"), said appropriation to be inclusive of any and all State and Federal grants-in-aid thereof.

Section 2. To meet said appropriation, \$325,000 bonds of the Town, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of the State of Connecticut, as amended from time to time (the "Connecticut General Statutes"). The bonds may be issued in one or more series as determined by the Financial Director, and the amount of bonds of each series to be issued shall be fixed by the Financial Director, in the amount necessary to meet the Town's share of the cost of the Project determined after considering the estimated amount of State and Federal grants-in-aid of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Financial Director, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds including approval of the rate or rates of interest shall be determined by the First Selectman and the Financial Director, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the First Selectman and the Financial Director in a competitive offering and the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. To the extent required by the Charter of the Town of Newtown, bids shall be solicited from at least three lending institutions. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The First Selectman and the Financial Director are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Financial Director, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The First Selectman is authorized in the name and on behalf of the Town to apply for and accept any and all Federal and State loans and/or grants-in-aid of the Project and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith, to contract in the name of the Town with engineers, contractors and others.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds or bond anticipation notes or other obligations ("Tax-Exempt Obligations") authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Financial Director or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax-Exempt Obligations, and to amend this declaration.

Section 7. The First Selectman and the Financial Director are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The First Selectman is hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

TOWN HALL SOUTH  
3 MAIN STREET  
NEWTOWN, CT 06470  
TEL. (203) 270-4340  
FAX (203) 270-4333  
[www.newtown-ct.gov](http://www.newtown-ct.gov)



AMY E. W. MANGOLD  
DIRECTOR

## TOWN OF NEWTOWN

### PARKS AND RECREATION DEPARTMENT

[www.newtown-ct.gov](http://www.newtown-ct.gov)

**To: James Gaston**  
**Date: December 31, 2015**  
**From: Amy Mangold**  
**RE: Resolution for special appropriation for Dickinson Parking Lots and Eichler's Cove Improvements Phase (1 of 2).**

Please include the two resolutions below on your agenda of January 28<sup>th</sup>, 2016:

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$500,000 FOR DICKINSON PARKING LOT REPLACEMENT AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PROGRAM (2015-2016 TO 2019-2020, INCLUSIVE)

Dickinson Park has had many new additions and improvements from the masterplan which was created in 2008. The trail, Skate Park, new tennis and basketball courts, a band shell and a new playground. The parking lots at Dickinson Park are well beyond their useful life. There are potholes, trenches, cracks and in some places no pavement at all. The driveways and parking spaces at Dickinson Park need desperately to be repaved.

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$325,000 FOR EICHLER'S COVE IMPROVEMENTS PHASE (1 of 2). AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PROGRAM (2015-2016 TO 2019-2020, INCLUSIVE)

The current parking lot is in very poor condition and has limited space. Currently there are not enough parking spaces to accommodate all users at Eichler's Cove for the beach and the marina. Visitors to this facility would like an appropriate and attractive shelter for picnics, shade and smaller special events.

## **6-60 NON-RECURRING EXPENDITURES**

If any expenditure other than a recurring expenditure recommended by the Legislative Council is of so large an amount that the tax laid to pay it would make the total tax so high as in the judgment of the Legislative Council to be inconsistent with the public welfare, the Town Meeting or Referendum, on recommendation of the Legislative Council, may direct the Legislative Council to apportion the tax for such expenditure over a period of not more than 5 years and the amount apportioned each year shall be thereafter included in the budget as a fixed charge until such time as the total amount of such expenditure has been paid. If the Town Meeting or Referendum votes to issue bonds, the interest on such bonds and an annual appropriation for a sinking fund sufficient to pay the same on maturity shall be included in the budget as a fixed charge. The provisions of this section shall not apply to any expenditure

which is to be met by the proceeds of a bond issue and which has been authorized by vote of the Town Meeting or Referendum. The phrase "recurring expenditure" as used herein means an expenditure for a purpose for which an appropriation was made in each of the 3 preceding fiscal years.





TOWN OF NEWTOWN  
CAPITAL NONRECURRING FUND  
INFO SHEET

**NONMAJOR GOVERNMENTAL FUNDS (CONTINUED)**

**Special Revenue Funds (Continued)**

Miscellaneous Grants

To account for various reimbursement grants.

Small Cities Program

To record the activity under the Small Cities Community Block Grant Program.

Cemetery Fund

To account for donations which are used for the perpetual care of Taunton, Sandy Hook and Botsford cemeteries.

Eichler's Cove Marina

To account for operations of Eichler's Cove Marina on Lake Zoar.

Historic Documents

To account for a dollar fee received for each document recorded in the land records to be retained by the Town clerk for the preservation and management of historic documents in accordance with State Statute Sec. 7-34a(d); and an additional dollar fee to be retained by the Town clerk in accordance with State Statute Sec. 7-34a(e).

Cultural Arts

To account for cultural arts program fees collected. These fees pay for the cultural arts programs of the Cultural Arts Commission.

Sandy Hook Special Revenue Fund

To account for contributions received as a result of the Sandy Hook tragedy to be used for designated public purposes.

**Debt Service**

This fund is used to account for the accumulation of resources for, and the payment of long-term debt principal, interest and related costs or other long-term liabilities.

**Capital Projects**

Capital and Nonrecurring Fund

To account for funds set aside for future capital purchases and improvements.

**Permanent Funds**

Permanent funds are used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

**SCHEDULE 6**  
(4 of 4)

TOWN OF NEWTOWN, CONNECTICUT  
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONCLUDED)  
NONMAJOR GOVERNMENTAL FUNDS

|   | DEBT SERVICE     | CAPITAL PROJECTS  | PERMANENT FUNDS     |                            |                       |  |                       | TOTAL NONMAJOR GOVERNMENTAL FUNDS |
|---|------------------|-------------------|---------------------|----------------------------|-----------------------|--|-----------------------|-----------------------------------|
|   |                  |                   | HAWLEY SCHOOL TRUST | EDMOND TOWN HALL ENDOWMENT | NEWTOWN FLAGPOLE FUND | THE V.G. HAIR AND FRANCES E. HAIR FUND | TOTAL PERMANENT FUNDS |                                   |
| <b>REVENUES:</b>  |                  |                   |                     |                            |                       |  |                       |                                   |
| Intergovernmental.....  | \$ 5,061         | \$ 143,395        | \$ -                | \$ -                       | \$ -                  | \$ -                                   | \$ -                  | \$ 7,814,720                      |
| Charges for services.....                                     |                  | 794               |                     |                            |                       |  |                       | 4,251,154                         |
| Investment income.....  |                  |                   | 10,430              | 28,165                     | 83                    | 14,248                                 | 52,926                | 54,790                            |
| Net change in fair value of investments.....                  |                  |                   | (5,344)             | (11,480)                   |                       |  | (16,824)              | (16,824)                          |
| Contributions.....  |                  |                   |                     |                            |                       |  |                       | 333,631                           |
| <b>TOTAL REVENUES.....</b>                                    | <b>5,061</b>     | <b>144,189</b>    | <b>5,086</b>        | <b>16,685</b>              | <b>83</b>             | <b>14,248</b>                          | <b>36,102</b>         | <b>12,437,471</b>                 |
| <b>EXPENDITURES:</b>  |                  |                   |                     |                            |                       |  |                       |                                   |
| Current:  |                  |                   |                     |                            |                       |  |                       |                                   |
| General government.....                                       |                  |                   |                     | 59,959                     |                       |  | 59,959                | 1,900,418                         |
| Public safety.....  |                  |                   |                     |                            |                       |  |                       | 849,002                           |
| Health and welfare.....                                       |                  |                   |                     |                            |                       |  |                       | 654,376                           |
| Public works.....   |                  |                   |                     |                            |                       |  |                       | 835                               |
| Parks and recreation.....                                     |                  |                   |                     |                            |                       |  |                       | 738,051                           |
| Education.....  |                  |                   | 13,715              |                            |                       |  | 13,715                | 8,648,934                         |
| Debt service.....   | 341,625          | 724,094           |                     |                            |                       |  |                       | 341,625                           |
| Capital outlay.....   |                  |                   |                     |                            |                       |  |                       | 724,094                           |
| <b>TOTAL EXPENDITURES.....</b>                                | <b>341,625</b>   | <b>724,094</b>    | <b>13,715</b>       | <b>59,959</b>              | <b>-</b>              | <b>53,572</b>                          | <b>127,246</b>        | <b>13,857,335</b>                 |
| <b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....</b> | <b>(336,564)</b> | <b>(579,905)</b>  | <b>(8,629)</b>      | <b>(43,274)</b>            | <b>83</b>             | <b>(39,324)</b>                        | <b>(91,144)</b>       | <b>(1,419,864)</b>                |
| <b>OTHER FINANCING SOURCES (USES):</b>                        |                  |                   |                     |                            |                       |  |                       |                                   |
| Transfers in.....   | 20,175           | 162,909           |                     |                            |                       |  |                       | 793,667                           |
| Transfers out.....  |                  |                   |                     |                            |                       |  |                       | (766,642)                         |
| <b>NET OTHER FINANCING SOURCES (USES).....</b>                | <b>20,175</b>    | <b>162,909</b>    | <b>-</b>            | <b>-</b>                   | <b>-</b>              | <b>-</b>                               | <b>-</b>              | <b>27,025</b>                     |
| <b>NET CHANGE IN FUND BALANCES.....</b>                       | <b>(316,389)</b> | <b>(416,996)</b>  | <b>(8,629)</b>      | <b>(43,274)</b>            | <b>83</b>             | <b>(39,324)</b>                        | <b>(91,144)</b>       | <b>(1,392,839)</b>                |
| <b>FUND BALANCES, JULY 1, 2014.....</b>                       | <b>382,280</b>   | <b>1,012,797</b>  | <b>467,573</b>      | <b>1,072,031</b>           | <b>16,122</b>         | <b>1,319,364</b>                       | <b>2,875,090</b>      | <b>8,108,107</b>                  |
| <b>FUND BALANCES, JUNE 30, 2015.....</b>                      | <b>\$ 65,891</b> | <b>\$ 595,801</b> | <b>\$ 458,944</b>   | <b>\$ 1,028,757</b>        | <b>\$ 16,205</b>      | <b>\$ 1,280,040</b>                    | <b>\$ 2,783,946</b>   | <b>\$ 6,715,268</b>               |

(Concluded)

**DEPARTMENT: RESERVE FOR CAPITAL NONRECURRING**

**MISSION/DESCRIPTION**

This account dedicates a portion of the Town's operating budget for capital purposes (around a quarter of one percent of the budget is a standard benchmark). This provides financial flexibility and reduces long term financing of capital items. The amount budgeted in this account is transferred to the Capital Non Recurring Fund. The Capital Non Recurring Fund is a multiyear fund where funding can accumulate enabling the Town to acquire larger capital assets on a pay-as-you-go basis. This capital asset financing decision is typically done during the Capital Improvement Plan budgeting process or it can be made in the regular budget process. During midyear, if a capital asset needs replacing, the Town can have the financial flexibility to acquire the asset thru the Capital Non Recurring Fund (if funds are available).

**BUDGET HIGHLIGHTS**

Best practices state that funding to a capital non-recurring fund should be done on a consistent basis. It is expected that in certain budget years funding may not be available which is accepted as long as the Town goes back to steady funding. The last few years were one of those years, due to the economic climate. A decision was made in 2011-2012 to start funding the Capital Non Recurring Fund again. \$225,000 was appropriated in 2011-12 & \$250,000 was appropriated in 2012-13 and again in 2013-14. It was reduced to \$150,000 in 2014-15. The request for 2015-16 restored it back to \$250,000. The request for 2016-17 is \$295,000.

See account detail (next page) for planned capital items.

**RESERVE FOR CAPITAL NON RECURRING BUDGET**

|                                | 2013 - 2014<br>ACTUALS | 2014 - 2015<br>ACTUALS | 2015 - 2016 |         | 2016 - 2017 BUDGET        |                 |                    | CHANGE        |   |         |         |         |
|--------------------------------|------------------------|------------------------|-------------|---------|---------------------------|-----------------|--------------------|---------------|---|---------|---------|---------|
|                                |                        |                        | ADOPTED     | AMENDED | 1st SELECTMAN<br>PROPOSED | BOS<br>PROPOSED | BOF<br>RECOMMENDED | LC<br>ADOPTED | % |         |         |         |
|                                |                        |                        | 250,000     | 250,000 |                           |                 |                    |               |   | 250,000 | 250,000 | 295,000 |
| RESERVE FOR CAP & NON-REC.EXP. | 250,000                | 150,000                | 250,000     | 250,000 | 250,000                   | 295,000         |                    |               |   |         |         |         |
| TRANSFER OUT                   |                        |                        |             |         |                           |                 |                    |               |   |         |         |         |

**DEPARTMENT: RESERVE FOR CAPITAL NONRECURRING**

**ACCOUNT DETAIL**

**Reserve Cap & Non Recurring:** The requested \$295,000 comprises the following (in bold print):

**Fire Equipment. The planned replacement of fire tankers in 2016-17**

|                          |                  |
|--------------------------|------------------|
| 2011-2012 appropriation  | \$75,000         |
| 2012-2013 appropriation  | \$75,000         |
| 2013-2014 appropriation  | \$75,000         |
| 2014-2015                | -0-              |
| 2015-2016 appropriation  | \$75,000         |
| <b>2016-2017 request</b> | <b>\$100,000</b> |
|                          | \$400,000        |

**Town Pooled Vehicle Replacement Program (annual request)**

|                   |          |
|-------------------|----------|
| 2016-2017 request | \$25,000 |
|-------------------|----------|

**Assessor Grand List revaluation on 10/1/2017**

|                          |                  |
|--------------------------|------------------|
| 2015-2016 appropriation  | \$75,000         |
| <b>2016-2017 request</b> | <b>\$100,000</b> |
| 2017-2018 planned        | \$240,000        |
|                          | \$415,000        |

**Public Works Loader**

|                          |                  |
|--------------------------|------------------|
| 2015-2016 appropriation  | \$40,000         |
| <b>2016-2017 request</b> | <b>\$60,000</b>  |
| 2017-2018 planned        | \$100,000        |
|                          | <b>\$200,000</b> |

**Parks & Recreation – Court recoating (annual request)**

|                          |                 |
|--------------------------|-----------------|
| 2015-2016 appropriation  | \$10,000        |
| <b>2016-2017 request</b> | <b>\$10,000</b> |
| 2017-2018 planned        | \$10,000        |
| 2018-2019 planned        | \$15,000        |
| 2019-2020 planned        | \$15,000        |
| 2019-2020 planned        | \$15,000        |

## STATE STATUTE REGARDING CAPITAL NONRECURRING

**Sec. 7-359. Definitions.** When used in this chapter, "municipality" means any town, city or borough, whether consolidated or unconsolidated, and any fire district, and "budget-making authority", as applied to towns, cities and boroughs, whether consolidated or unconsolidated, having boards of finance or other bodies charged with preparing the budget, means the board of finance or such other body; as applied to towns having no boards of finance, means the board of selectmen; as applied to fire districts, means the district committee.

**Sec. 7-360. Creation of fund.** Upon the recommendation and approval of the budget-making authority, the legislative body of any municipality, by a majority vote, may create a reserve fund for capital and nonrecurring expenditures. Such fund shall thereafter be termed "reserve fund for capital and nonrecurring expenditures".

**Sec. 7-361. Procurement of fund.** Upon the recommendation of the budget-making authority and approval by the legislative body, there shall be paid into such reserve fund (a) amounts authorized to be transferred thereto from the general fund cash surplus available at the end of any fiscal year, (b) amounts raised by the annual levy of a tax not exceeding four mills for the benefit of such fund, and for no other purpose, such tax to be levied and collected in the same manner and at the same time as the regular annual taxes of the municipality or (c) surplus cash funds already held in reserve and available for such capital or nonrecurring expenditures as are contemplated by the terms of section 7-364. All money so accumulated, as hereinbefore provided, together with all interest that accrues thereon, shall be deposited in a separate bank account by the treasurer of the municipality.

**Sec. 7-362. Investment of fund.** The budget-making authority may, from time to time, direct the treasurer to invest, such portion of such fund as in its opinion is advisable, provided: (1) Not more than thirty-one per cent of the total amount invested shall be invested in equity securities; and (2) not less than fifty per cent of the total amount invested shall be invested in the stock or bonds or interest-bearing notes or obligations of the United States, or those for which the faith of the United States is pledged to provide for the payment of the principal and interest, including the bonds of the District of Columbia.

**Sec. 7-363. Information re fund.** The treasurer shall annually make available information and data on the condition of such fund to the budget-making authority and to the public and such information and data may be made a part of the annual report of the municipality.

**Sec. 7-364. Use of fund.** Upon the recommendation of the budget-making authority and approval by the legislative body, any part or the whole of such fund may be used for capital and nonrecurring expenditures, but such use shall be restricted to the financing of all or part of the planning, construction, reconstruction or acquisition of any specific capital improvement or the acquisition of any specific item of equipment. Upon the approval of any such expenditure an appropriation shall be set up, plainly designated for the project or acquisition for which it has been authorized, and such unexpended appropriation may be continued until such project or acquisition is completed. Any unexpended portion of such appropriation remaining after such completion shall revert to said reserve fund.



## QUOTATION

Quote #: 721135631  
 Customer #: 001571446  
 Contract #: WN06AGW  
 Customer Agreement #:  
 Quote Date: 12/15/2015  
 Date: 12/15/2015 Customer Name: TOWN OF NEWTOWN CT

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

### Sales Professional Information

SALES REP: LUPE PEREZ PHONE: 1800 - 4563355  
 Email Address: LUPE\_PEREZ@DELL.COM Phone Ext: 80000

**GROUP: 1 QUANTITY: 1 SYSTEM PRICE: \$34,133.03 GROUP TOTAL: \$34,133.03**

|           |   |   |
|-----------|---|---|
| Base Unit | Dell EqualLogic PS6100E, Ships Fast, High Capacity, 4TB 7.2K NL SAS Drives (210-ADGW)   | 1 |
| Base Unit | SHIP,PS6100E,DAO (340-ALZV)   | 1 |
|           | PS6100E, 96TB capacity, 7.2K NL SAS, 24x 4TB (342-5901)   | 1 |
|           | Dual Controllers, HA with failover (331-2545)   | 1 |
|           | EqualLogic array may not be returned (468-8817)   | 1 |
|           | Synchronous and Point-in-Time Replication (468-7110)  | 1 |
|           | Snaps/Clones with integration for MS SQL, Exchange, Hyper V and VMware (468-7155)   | 1 |
|           | SAN HQ multi group monitoring software (468-7156)   | 1 |
|           | ReadyRails II Static Rails for 4-post Racks (770-BBCL)  | 1 |
|           | Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">http://www.dell.com/contactdell</a> (951-2015) | 1 |
|           | ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, 2 Year Extended (951-6351)   | 1 |
|           | ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, Initial Year (951-6355)  | 1 |
|           | ProSupport Plus: 7x24 HW/SW Tech Support and Assistance, 3 Year (951-6367)  | 1 |
|           | EqualLogic Advanced Software Warranty and Service,7x24 Access,3 Year (954-0109)   | 1 |
|           | Dell Hardware Limited Warranty Initial Year (968-2911)  | 1 |
|           | Dell Hardware Limited Warranty Extended Year (968-2912)   | 1 |
|           | AC Power Supply for 4U arrays, Redundant, 1080W (332-1533)  | 1 |
|           | Power Cord, NEMA 5-15P to C13, 15 amp, wall plug, 6 feet / 2 meter (310-9965)   | 1 |
|           | Power Cord, NEMA 5-15P to C13, 15 amp, wall plug, 6 feet / 2 meter (310-9965)   | 1 |
|           | Power Cord, C13 to C14, PDU Style, 12 Amps, 2 meter, Qty 1 (330-3151)   | 1 |
|           | Power Cord, C13 to C14, PDU Style, 12 Amps, 2 meter, Qty 1 (330-3151)   | 1 |
|           | Remote Implementation of a Dell Equallogic Array (961-3859)   | 1 |
|           | Declined Remote Consulting Service (973-2426)   | 1 |

|                                 |                    |
|---------------------------------|--------------------|
| <b>*Total Purchase Price:</b>   | <b>\$34,133.03</b> |
| <b>Product Subtotal:</b>        | \$34,133.03        |
| <b>Tax:</b>                     | \$0.00             |
| <b>Shipping &amp; Handling:</b> | \$0.00             |
| <b>State Environmental Fee:</b> | \$0.00             |
| <b>Shipping Method:</b>         | LTL 5 DAY OR LESS  |

(\* Amount denoted in \$)

**Statement of Conditions**

The information in this document is believed to be accurate. However, Dell assumes no responsibility for inaccuracies, errors, or omissions, and shall not be liable for direct, indirect, special, incidental, or consequential damages resulting from any such error or omission. Dell is not responsible for pricing or other errors, and reserves the right to cancel orders arising from such errors.

Dell may make changes to this proposal including changes or updates to the products and services described, including pricing, without notice or obligation.

This proposal is not intended to create a contractual relationship. Unless expressly agreed otherwise in a writing signed by the parties, all orders by TOWN OF NEWTOWN CT for Dell products and services shall be subject to Dell's Terms and Conditions of Sale-Direct, which can be found at [www.dell.com/terms](http://www.dell.com/terms), and which incorporate Dell's U.S. Return Policy, at [www.dell.com/returnpolicy#total](http://www.dell.com/returnpolicy#total). Please read those terms carefully and in their entirety, and note in particular that Dell EqualLogic and EqualLogic-branded products, Dell|EMC and EMC-branded products, PowerVault ML6000 tape libraries, non-Dell-branded enterprise products, enterprise software, and customized hardware or software products may not be returned at any time. Orders also shall be subject to the terms of any applicable service contract(s), which can be found at [www.dell.com/servicecontracts](http://www.dell.com/servicecontracts).

All information supplied to TOWN OF NEWTOWN CT for the purpose of this proposal is to be considered confidential information belonging to Dell.

**About Dell**

Dell Inc. (NASDAQ: DELL) listens to customers and delivers innovative technology and services they trust and value. Uniquely enabled by its direct business model, Dell is a leading global systems and services company and No. 34 on the Fortune 500. For more information, visit [www.dell.com](http://www.dell.com).

**Privacy Policy**

Dell respects your privacy. Across our business, around the world, Dell will collect, store, and use customer information only to support and enhance our relationship with your organization, for example, to process your purchase, provide service and support, and share product, service, and company news and offerings with you. Dell does not sell your personal information. For a complete statement of our Global Privacy Policy, please visit [dell.com/privacy](http://dell.com/privacy).

15 December 2015

Robert Tait

Finance Director

RE: Need Disk space for PD videos and Data Backups

Bob,

Attached is a quote to add disk space to our computer environment as the space reserves are critically low. The remaining disk space at the PD is at 6% as the demand for video continues to increase. All cameras only record when motion is detected which has reduced the rate of the increase and delayed adding disk.

The remaining disk space at the emergency operations center and the municipal operations center is at 10%. Greater demand for disk space by the users and larger backup files have reduced the reserve disk space to extremely low levels. In an attempt to create additional server space, backups have been decreased from daily to 3 days a week, which has the potential of creating data gaps.

I am requesting \$35,000 to purchase additional space which will alleviate this issue for the foreseeable future.

Al Miles



TOWN CONTINGENCY ACCOUNT

Newtown

| Orig Budget  | Transfers      | Adj Approp   | Encumbered | Ytd Expended | Balance      | %Exp  |
|--------------|----------------|--------------|------------|--------------|--------------|-------|
| \$350,000.00 | (\$238,131.00) | \$111,869.00 | \$0.00     | \$0.00       | \$111,869.00 | 0.00% |

Grand Total for Report

TOWN CONTINGENCY ACCOUNT  
Newtown

| Trans #                            | T / F | Date | Description | Orig Budget  | Transfers      | Adj Approp   | Encumbered | Ytd Expended | Balance      | %Exp  |
|------------------------------------|-------|------|-------------|--------------|----------------|--------------|------------|--------------|--------------|-------|
| 1-101-24-570-5899-0000 CONTINGENCY |       |      |             | \$350,000.00 | (\$238,131.00) | \$111,869.00 | \$0.00     | \$0.00       | \$111,869.00 | 0.00% |

Transfers

| Trans # | T / F | Date       | Description                                 | Amount      |
|---------|-------|------------|---|-------------|
| 4316    | F     | 7/16/2015  | LC 07 15 2015 Police contract               | \$91,077.00 |
| 28402   | F     | 11/19/2015 | PER LC 11 16 2015 Town hall contract        | \$33,017.00 |
| 28402   | F     | 11/19/2015 | PER LC 11 16 2015 Misc transfers            | \$17,666.00 |
| 32968   | F     | 12/17/2015 | Per LC 12 16 2015 Highway contract          | \$40,030.00 |
| 35816   | F     | 1/7/2016   | per LC 01 06 2016 Social services positions | \$39,609.00 |
| 35816   | F     | 1/7/2016   | per LC 01 06 2016 Fire equipment            | \$16,732.00 |

|      |                  |              |        |               |              |         |              |       |
|------|------------------|--------------|--------|---------------|--------------|---------|--------------|-------|
| Fund | 101 GENERAL FUND | Transfers In | \$0.00 | Transfers Out | \$238,131.00 | Balance | \$111,869.00 | 0.00% |
|------|------------------|--------------|--------|---------------|--------------|---------|--------------|-------|

Current request (tech equipment)  
Balance

(\$35,000)  
\$76,869

Excerpt for Minutes of Meeting  
of Legislative Council  
to be held February 3, 2016

A meeting of the Legislative Council of the Town of Newtown was held in the Council Chambers on February 3, 2016, at 7:30 o'clock P.M. (E.S.T.).

Members present and absent were as follows:

| <u>Present</u>  | <u>Absent</u> |
|-----------------|---------------|
| George Ferguson | Tony Filiato  |
| Dan Wiedemann   | Dan Honan     |
| Chris Eide      |               |
| Neil Chaudhary  |               |
| Judit DeStefano |               |
| Ryan Knapp      |               |
| Paul Lundquist  |               |
| Mary Ann Jacob  |               |
| Dan Amaral      |               |
| Phil Carroll    |               |

Councilperson Paul Lundquist introduced and read the following resolution:

RESOLVED: That the resolution entitled "Resolution Providing For A Special Appropriation In The Amount Of \$325,000 For The Planning, Design, Engineering, Construction And Reconstruction Of Improvements At Eichler's Cove As Authorized In The (2015-16 to 2019-20) Capital Improvement Plan And Authorizing The Issuance Of \$325,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, said special appropriation was requested in a letter dated December 31, 2015 from Amy Mangold, Director, Parks and Recreation, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-30 (a), (b) & (c) of the Town Charter.

Councilperson Paul Lundquist moved that said resolution be adopted as introduced and read and the motion was seconded by Mr. Ferguson.

Upon roll call vote the ayes and nays were as follows:

| <u>AYES</u>     | <u>NAYS</u> |
|-----------------|-------------|
| George Ferguson |             |
| Dan Wiedemann   |             |
| Chris Eide      |             |
| Neil Chaudhary  |             |
| Judit DeStefano |             |
| Ryan Knapp      |             |
| Paul Lundquist  |             |
| Mary Ann Jacob  |             |
| Dan Amaral      |             |
| Phil Carroll    |             |

Rec'd. for Record 2-9-2016  
Town Clerk of Newtown 12:04 pm  
Debbie Annelia Halstead



Items for Agenda of  
Meeting of Legislative Council

1. To consider and act upon the resolution entitled “Resolution Providing For A Special Appropriation In The Amount Of \$325,000 For The Planning, Design, Engineering, Construction And Reconstruction Of Improvements At Eichler’s Cove As Authorized In The (2015-16 to 2019-20) Capital Improvement Plan And Authorizing The Issuance Of \$325,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose”, a copy of which is attached hereto, said special appropriation was requested in a letter dated December 31, 2015 from Amy Mangold, Director, Parks and Recreation, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-30 (a), (b) & (c) of the Town Charter;

2. To consider and act upon the resolution entitled “Resolution Providing For A Special Appropriation In The Amount Of \$500,000 For The Planning, Design, Engineering, Construction And/or Replacement Of Dickinson Parking Lot As Authorized In The (2015-16 to 2019-20) Capital Improvement Plan And Authorizing The Issuance Of \$500,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose”, a copy of which is attached hereto, said special appropriation was requested in a letter dated December 31, 2015 from Amy Mangold, Director, Parks and Recreation, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-30 (a), (b) & (c) of the Town Charter.



Ms. Jacob thereupon declared the motion carried and the resolution adopted.

\* \* \*

Councilperson Paul Lundquist introduced and read the following resolution:

RESOLVED: That the resolution entitled "Resolution Providing For A Special Appropriation In The Amount Of \$500,000 For The Planning, Design, Engineering, Construction And/or Replacement Of Dickinson Parking Lot As Authorized In The (2015-16 to 2019-20) Capital Improvement Plan And Authorizing The Issuance Of \$500,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, said special appropriation was requested in a letter dated December 31, 2015 from Amy Mangold, Director, Parks and Recreation, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-30 (a), (b) & (c) of the Town Charter.

Councilperson Paul Lundquist moved that said resolution be adopted as introduced and read and the motion was seconded by Mr. Ferguson.

Upon roll call vote the ayes and nays were as follows:

AYES

George Ferguson  
Dan Wiedemann  
Chris Eide  
Neil Chaudhary  
Judith DeStefano  
Ryan Knapp  
Paul Lundquist  
Mary Ann Jacob  
Dan Amaral  
Phil Carroll

NAYS

Ms. Jacob thereupon declared the motion carried and the resolution adopted.

\* \* \*



3 PRIMROSE STREET  
NEWTOWN, CT 06470  
TEL. (203) 270-4201  
FAX (203) 270-4205  
[www.newtown-ct.gov](http://www.newtown-ct.gov)



Mary Ann Jacob, Chairman  
Paul Lundquist, Vice Chairman

## TOWN OF NEWTOWN

### LEGISLATIVE COUNCIL

February 4, 2016

To the Board of Selectmen

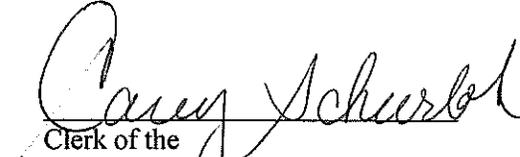
Members of the Board:

At a meeting of the Legislative Council held February 3, 2016, the following resolutions were adopted:

RESOLVED: That the resolution entitled "Resolution Providing For A Special Appropriation In The Amount Of \$325,000 For The Planning, Design, Engineering, Construction And Reconstruction Of Improvements At Eichler's Cove As Authorized In The (2015-16 to 2019-20) Capital Improvement Plan And Authorizing The Issuance Of \$325,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, is hereby adopted and recommended to the Board of Selectmen for consideration and action, said special appropriation was requested in a letter dated December 31, 2015 from Amy Mangold, Director, Parks and Recreation, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-30 (a), (b) & (c) of the Town Charter;

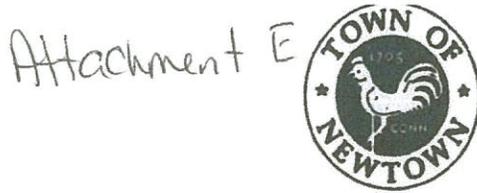
RESOLVED: That the resolution entitled "Resolution Providing For A Special Appropriation In The Amount Of \$500,000 For The Planning, Design, Engineering, Construction And/or Replacement Of Dickinson Parking Lot As Authorized In The (2015-16 to 2019-20) Capital Improvement Plan And Authorizing The Issuance Of \$500,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, is hereby adopted and recommended to the Board of Selectmen for consideration and action, said special appropriation was requested in a letter dated December 31, 2015 from Amy Mangold, Director, Parks and Recreation, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-30 (a), (b) & (c) of the Town Charter.

Very truly yours,

  
Clerk of the  
Legislative Council



TOWN HALL SOUTH  
3 MAIN STREET  
NEWTOWN, CT 06470  
TEL. (203) 270-4340  
FAX (203) 270-4333  
[www.newtown-ct.gov](http://www.newtown-ct.gov)



AMY E. W. MANGOLD  
DIRECTOR

## TOWN OF NEWTOWN

### PARKS AND RECREATION DEPARTMENT

[www.newtown-ct.gov](http://www.newtown-ct.gov)

**To: James Gaston**  
**Date: December 31, 2015**  
**From: Amy Mangold**  
**RE: Resolution for special appropriation for Dickinson Parking Lots and Eichler's Cove Improvements Phase (1 of 2).**

Please include the two resolutions below on your agenda of January 28<sup>th</sup>, 2016:

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$500,000 FOR DICKINSON PARKING LOT REPLACEMENT AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PROGRAM (2015-2016 TO 2019-2020, INCLUSIVE)

Dickinson Park has had many new additions and improvements from the masterplan which was created in 2008. The trail, Skate Park, new tennis and basketball courts, a band shell and a new playground. The parking lots at Dickinson Park are well beyond their useful life. There are potholes, trenches, cracks and in some places no pavement at all. The driveways and parking spaces at Dickinson Park need desperately to be repaved.

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$325,000 FOR EICHLER'S COVE IMPROVEMENTS PHASE (1 of 2). AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PROGRAM (2015-2016 TO 2019-2020, INCLUSIVE)

The current parking lot is in very poor condition and has limited space. Currently there are not enough parking spaces to accommodate all users at Eichler's Cove for the beach and the marina. Visitors to this facility would like an appropriate and attractive shelter for picnics, shade and smaller special events.

