

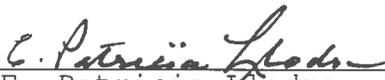
**TOWN OF NEWTOWN, CONNECTICUT**

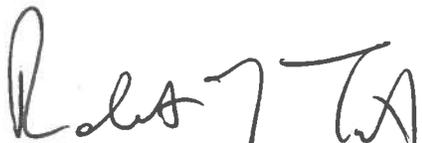
**INVITATION TO BID**

Sealed bids will be received at the office of the Financial Director, **3 Primrose Street**, Newtown, Connecticut 06470, until but no later than **11:00 am, Monday, July 8, 2013**:

Cover: **2013 SPRINTER TYPE HIGH ROOF CARGO VAN**

The Purchasing Authority of the Town of Newtown reserves the right to accept or reject any or all options, bids or proposals; to waive any technicality in any bid or part thereof, and to accept any bid deemed to be in the best interest of the Town of Newtown. The Town of Newtown is an Affirmative Action Employer-MBE/WBE are encouraged to bid.

  
\_\_\_\_\_  
E. Patricia Elodra  
First Selectman

  
\_\_\_\_\_  
Robert G. Tait  
Financial Director

**PURCHASING AUTHORITY**

**TOWN OF NEWTOWN PURCHASING AUTHORITY**  
**INSTRUCTIONS TO BIDDERS**

1. Submit bids in a sealed envelope plainly marked to identify the particular bid. It is the sole responsibility of the bidder to see that the bid is in the hands of the proper authority prior to the bid opening time. Bidders may be present at the opening of the bids.
2. Withdrawals of, or amendments to bids received later than the time and date specified for bid opening will not be considered.
3. The Purchasing Authority of the Town of Newtown reserves the right to accept or reject any or all options, bids, or proposals; to waive any technicality in any bid, or part thereof, and to accept any bid deemed to be in the best interest of the Town of Newtown, Connecticut.
4. Bids may be held by the Town of Newtown for a period not to exceed sixty (60) days from the opening of the bids for the purpose of reviewing the bids and investigating the qualifications of bidders prior to the awarding of the contract.
5. Bids must be submitted on the "Sealed Bid Request" form enclosed at the end of this packet. All items must be filled in (unit cost, trade-in for each unit, etc.). Failure to comply with this requirement will automatically void the bid.
6. Trade-ins, when indicated, will be listed on the Sealed Bid Request form. The Town of Newtown reserves the right to trade all, some or none of the vehicles listed as deemed in the best interest of the Town. Bidders may submit a bid on the new vehicles with or without trade-ins or may submit bids on the trade-ins only, either individually or by lot. Trade-ins must be detailed individually as indicated on the Sealed Bid Request form. Trade-ins may be used in determining the lowest responsible bid.
7. The Town may consider proximity of the vendor's service as a factor in determining lowest price and reserves the right to award in whole or part to one or more vendors.
8. The Town agrees to pay for all equipment within thirty (30) working days after the equipment has been accepted and claim (invoice) presented.
9. Bid Security when required must be by a **certified check, letter of credit or surety bond** for five percent (5%) of the total bid, payable to the Town of Newtown. If a surety bond is enclosed, it shall be written on AIA Document A310, Bid Bond, unless otherwise provided in the Bidding Documents, and the attorney-in-fact who executes the bond on behalf of the surety shall affix to the bond a certified and current copy of the Power of Attorney.
10. The Town of Newtown reserves the right to retain the bid security of Bidders to whom an award is being considered until either: (a) the Contract has been executed and bonds, if required, have been furnished, or (b) the specified time has elapsed so that Bids may be withdrawn or (c) all bids have been rejected.

11. Prior to awarding any contract exceeding \$25,000.00 for the construction, alteration, or repair for any public building or public work, a 100% performance bond and a labor or materialmen's bond must be furnished by the person to whom the contract is awarded.
12. Performance Bond when required must be by a **certified check, letter of credit or performance bond** for one hundred percent (100%) of the total bid. When submitting a performance bond, bonds must be written on AIA Document A312, Performance Bond and Payment Bond. Both bonds shall be written in the amount of the Contract Sum.
13. The successful bidder will be required to post a Certificate of Insurance, with the Town of Newtown named as additional insured, in an amount to be determined by the Town of Newtown.



## **TOWN OF NEWTOWN**

### **DEPARTMENT OF PUBLIC WORKS**

**4 Turkey Hill Road  
Newtown, CT 06470  
203-270-4300**

## **Minimum Specification For A 2013 SPRINTER Type High Roof Cargo Van Up Fitted with Tool Boxes Shelves and Work Bench**

### **Engine**

3.0 liter Turbo Diesel BlueTEC  
188 HP at 3,800 RPM

### **Power Train**

5 Speed automatic  
Rear wheel drive  
Gear Ratio 3.92

### **Front and Rear Suspension**

GVWR 8,550 lbs  
Single rear spring  
Front and Rear Stabilizer Bars  
Reinforced Shock Absorbers

### **Electrical**

220 Amp Alternator  
Battery 100 Amp/12 Volts  
Body Builder Connector under Drivers Seat

### **Wheel Base**

144 inches

## **Roof Height**

107.5 inches

## **Wheels and Tires**

LT245/75R16 All Season Radials  
Full Size Spare

## **Exterior**

High Roof  
Front/Rear Mud Flaps  
Mirrors Power/Heated  
Trailer Hitch  
Trailer Hitch 7 Pin Wire Harness

## **Interior**

Rear Doors 270 Degree opening  
Fixed Window Right side Front  
Sliding Door Right Side  
Comfort Seats Driver and Passenger side  
Window Package II Side and Rear Cargo with Tinted Glass  
Lamps Cargo Compartment  
Air Conditioning Front  
Rear Window Defroster  
Cargo Partition with Fixed Window  
Roof Rails  
Radio AM/FM Single CD

## **Color**

Exterior Arctic White  
Interior Lima Black Fabric

## **Miscellaneous**

Two Additional Master Keys  
Full Tank of Fuel

## **Options**

Extended Warranty Coverage's

**The Intent of this Up Fit Package is to Provide a Fully Functioning Work Space  
upon Delivery of this Vehicle**

**Cargo Up Fit Package To Be Furnished and Installed**

Bucket Holder  
7 Drawer Tool Chest  
2 Drawer Cabinet  
3 Drawer Cabinet  
Ply Wood Bench Top  
5 inch Vise  
Hook and Tie down for Step Ladder  
Raw metal will be painted  
Custom Built Shelf with Work Bench  
Shelf under Work Bench  
Custom Built Shovel Rack  
Custom Built Sign Rack  
Back up Alarm

**Cargo Up Fit Options**

Back up Camera  
Inverter sized to charge 18 volt Cordless Hand Tools

