



*Newtown Volunteer  
Ambulance Association, Inc.*

**Newtown Volunteer Ambulance Association, Inc.  
6 Washington Square, Fairfield Hills Campus  
Newtown, CT 06470**

**THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF TRUSTEES**

**Minutes of the Meeting of May 10, 2016**

The Board of Trustees of the Newtown Volunteer Ambulance Association held their regularly scheduled meeting on Tuesday, May 10, 2016 at the association's office located at 6 Washington Square, Newtown. Dr. Grossman called the meeting to order at 7:35 p.m.

**Present:** Dr. Robert Grossman, President, Bruce Herring, Treasurer, JoAnne Albanesi, Secretary, Chief Mike Collins, Tricia Johnson, Tim Holian and Richard Frankonis.

**Absent:** Malcolm McLachlan.

**Staff Present:** Cindy D'Agostino, Bookkeeper and Maureen Crick Owen, Office Administrator.

**Public Participation:** There was no public participation.

**Minutes:** Dr. Grossman made motion to accept the minutes of the April 12, 2016 meeting, seconded by Mr. Holian and unanimously approved.

**Executive Session:** Motion was made by Dr. Grossman to go into executive session for discussion regarding (a) 77 Main Street and 79 Main Street and (b) personnel matters. Invited into executive session were Mrs. D'Agostino and Mrs. Owen. Motion to exit executive session was made by Ms. Johnson, seconded by Mr. Herring and unanimously approved.

**Treasurer's Report:** Mr. Herring and Ms. D'Agostino reviewed account balances, and the budget activity. Ms. Johnson motioned to accept the Treasurer's report, seconded by Chief Collins which motion passed unanimously.

**Action from Executive Session:** Mr. Holian made a motion to authorize the president to enter into a listing agreement with Atherton Commercial Investment Real Estate at a listing price of \$398,000 for both properties (77 Main Street and 79 Main Street) at a commission of 5% for a term not to exceed six (6) months. The motion was seconded by Ms. Johnson and unanimously approved.

**Chief's Report:** Chief Collins reported on the following:

- Reported on the calls for April.

- Assistant Chief Posey will be covering in his absence for the next week while he is on vacation.

**New Business:** There was no new business.

**Old Business:**

1. CAG Update: CAG has been invited to the next Corps meeting on June 8, 2016 to provide information on billing. The forms have been revised which needs to be reviewed by legal before implementing. Chief Collins said he sent an email to the Corps regarding filling out the forms completely.
2. Dr. Grossman acknowledged the resignation of Ken Lerman. A letter will be sent to Mr. Lerman thanking him for his service.

A motion was made to adjourn the meeting at 8:45 p.m.

The next regular meeting will be held on June 14, 2016.

Respectively submitted,

JoAnne Albanesi, Secretary