



*Newtown Volunteer
Ambulance Association, Inc.*

**Newtown Volunteer Ambulance Association, Inc.
6 Washington Square, Fairfield Hills Campus
Newtown, CT 06470**

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF TRUSTEES

Minutes of the Meeting of June 14, 2016

The Board of Trustees of the Newtown Volunteer Ambulance Association held their regularly scheduled meeting on Tuesday, June 14, 2016 at the association's office located at 6 Washington Square, Newtown. Dr. Grossman called the meeting to order at 7:31 p.m.

Present: Dr. Robert Grossman, President, Bruce Herring, Treasurer, JoAnne Albanesi, Secretary, Chief Mike Collins, Tricia Johnson and Malcolm McLachlan.

Absent: Tim Holian and Richard Frankonis.

Staff Present: Cindy D'Agostino, Bookkeeper and Maureen Crick Owen, Office Administrator (arrived at 8:14 p.m.).

Public Participation: There was no public participation.

Minutes: Ms. Johnson made motion to accept the minutes of the May 10, 2016 meeting, seconded by Mr. McLachlan and unanimously approved.

Treasurer's Report: Mr. Herring and Ms. D'Agostino reviewed account balances, and the budget activity. There was a motion made to accept the treasurer's report, seconded and passed unanimously.

New Business: There was no new business.

Old Business/CAG Update: Ms. Johnson updated the board regarding the revised signature form for insurance. She informed the board that at the June 8, 2016 Corps' monthly meeting CAG made a presentation and the updated form was introduced then. The intent of the revised form is that it will improve billing information. Feedback was that the presentation by CAG was good and helpful. The CAG Billing Committee will meet in July but not in August. Everything is up-to-date with CAG.

Chief's Report: Chief Collins reported on the calls for May and they have a number of good prospects for new members.

Executive Session: At 8:05 p.m. a motion was made by Mr. McLachlan to go into executive session for discussion regarding (a) discussion on 77 and 79 Main Street and

(b) DH/NVAA/NVAC. The motion was seconded by Ms. Johnson and unanimously approved. Mrs. Owen was invited into the executive session. Mrs. D'Agostino had left the meeting.

At 8:30 p.m., a motion was made by Ms. Johnson to exit executive session, seconded by Mr. McLachlan and unanimously approved.

Action from Executive Session: Ms. Johnson made a motion to put a stay on the listing agreement with Atherton Commercial for the properties located at 77 and 79 Main Street, Newtown, seconded by Mr. McLachlan and unanimously approved.

Old Business/Business Meeting: It was agreed that a special meeting with the Corps to discuss business topics (liability insurance, responsibilities, etc.) will be scheduled for some time in the fall. .

Mr. McLachlan made a motion to adjourn the meeting at 8:35 p.m., seconded by Ms. Johnson and unanimously approved.

The next regular meeting will be held on July 12, 2016.

Respectively submitted,

JoAnne Albanesi, Secretary