



*Newtown Volunteer
Ambulance Association, Inc.*

**Newtown Volunteer Ambulance Association, Inc.
6 Washington Square, Fairfield Hills Campus
Newtown, CT 06470**

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF TRUSTEES

Minutes of the Special Meeting of July 19, 2016

The Board of Trustees of the Newtown Volunteer Ambulance Association held a special meeting on Tuesday, July 19, 2016 at the association's office located at 6 Washington Square, Newtown. Dr. Grossman called the meeting to order at 6:27 p.m.

Present: Dr. Robert Grossman, President, Bruce Herring, Treasurer, JoAnne Albanesi, Secretary, Chief Mike Collins, Tricia Johnson, Richard Frankonis, Malcolm McLachlan and Tim Holian (arrived at 7:30 p.m.).

Absent: None.

Staff Present: Cindy D'Agostino, Bookkeeper and Maureen Crick Owen, Office Administrator.

Public Participation: There was no public participation.

Minutes: Mr. McLachlan made a motion to accept the minutes of the June 14, 2016 meeting, seconded by Mr. Herring and unanimously approved.

Treasurer's Report: Mr. Herring and Ms. D'Agostino reviewed account balances, and the budget activity. There was a motion made by Ms. Johnson to accept the treasurer's report, seconded by Mr. McLachlan and unanimously approved. [At this point Mrs. D'Agostino left the meeting.]

Executive Session: A motion was made by Mr. McLachlan to go into executive session and invited Mrs. Owen to attend. The motion was seconded by Ms. Johnson and unanimously approved. A motion was made by Mr. McLachlan to leave executive session at 7:10 p.m., seconded by Ms. Johnson and unanimously approved.

Action from Executive Session: A motion was made by Mr. Frankonis to retain the services of Patty McQuail of Coldwell Banker to list 79 Main Street at a term of six (6) months with a commission not to exceed five (5%) percent with no residuals. The motion was seconded by Mrs. Albanesi and unanimously approved. It was agreed that Dr. Grossman and Mr. Herring will meet with Ms. McQuail in determining the marketing price of 79 Main Street and both shall sign the listing agreement.

Ms. Johnson made a motion to nominate Patrick Simms as a trustee of Newtown Volunteer Ambulance Association, Inc. for a term of three (3) years. The motion was seconded by Mr. Frankonis and unanimously approved.

Chief's Report: Chief Collins reported on the calls for June. Quote for new ambulance communication system harness was received. A motion was made by Ms. Johnson to approve the quotation for the wiring installation from Northeastern Communication for \$2,041.39, seconded by Chief Collins and unanimously approved.

New Business: Discussion took place on NVAC obtaining access to Sandy Hook Elementary School for 911 emergencies.

Old Business: Dr. Grossman, Mr. Herring and Chief Collins met with Matt Cassevechia and Chief TJ Wiedl to resolve dispatch priorities. The language for the plaque for Mr. Mooney was agreed upon.

Mr. McLachlan made a motion to adjourn the meeting at 7:50 p.m., seconded by Mr. Frankonis and unanimously approved.

The next regular meeting will be held on August 9, 2016.

Respectively submitted,

JoAnne Albanesi, Secretary