

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, December 19, 2016 in the Council Chamber of the Newtown Municipal Center, 3 Primrose Street. First Selectman Llodra called the meeting to order at 7:30p.m.

PRESENT: First Selectman Llodra, Selectman William F.L. Rodgers, Selectman Herbert C. Rosenthal.

ALSO PRESENT: Finance Director Robert Tait, Director of Public Works Fred Hurley, Chairman of the Sustainable Energy Commission Kathy Quinn, Assistant Director of Planning and Land Use Rob Sibley and two members of the press.

ACCEPTANCE OF MINUTES: Selectman Rodgers moved to accept the minutes of the regular meeting of 12/5/16. Selectman Rosenthal seconded. All in favor.

COMMUNICATIONS: none.

FINANCE DIRECTORS REPORT: none.

NEW BUSINESS:

Discussion and possible action

- 1. Solar project update:** Mr. Hurley and Ms. Quinn presented a power point (att.) on solar projects within town. The solar project at the P&R garage supplies power to the garage, the maintenance building and to Reed School as well. There is 400 KW of solar power which produces 500,000 KW hours a year. Approximately 4% of the municipal buildings, including schools, is generated by solar power. The future projects at the landfill and Reed School will bring the town up to 2.3 megawatts of power or just under 3,000,000 KW hours a year. This will bring the solar power generation up to 25%. The panels currently on the Reed School may be moved to the new Hook & Ladder firehouse. The ground breaking for the Landfill project will be in the spring and is expected to be fully operational by October, 2017. The Reed School project is expected to be fully operational by June, 2017. Mr. Hurley explained virtual net metering credits are provided to us by Eversource. The town pays the developer to generate the power, Eversource gives a credit; the difference between the two is a net credit on the bill that ranges from 4-7 cents a KW. The payback on the SBEA (Small Business Energy Advantage) program is three to four years. There is an immediate credit from Eversource. A microgrid feasibility study is being looked into. This can impact the Fairfield Hills campus, Nunnawauk Meadows, Garner Correctional Facility and the Reed School. Creating a baseline power source for Garner, a large energy user, is attractive. An electric vehicle charger will be installed at Fairfield Hills to service the town fleet. An additional charger will be installed at Public Works. The Edmond Town Hall would like a charging station; this may be done next year after the parking lot project. First Selectman Llodra would like to have a charger for residents as a public service. A request has been made to Eversource to determine the cost of street light conversion for town and borough. Solomon is an off sight virtual net metering project. There is a possibility of matching this with the High School, Head 'O Meadow and the remaining usage at Middle Gate School for a cash credit on the bills for these buildings. Scientific and technical projects are being supported to encourage an educational curriculum. The Water & Sewer Authority has funding to support this. Mr. Rosenthal said the Sustainable Energy Commission has done a lot since its inception. First Selectman Llodra credited Ms. Quinn with all that has been accomplished by the commission, saying we should be very proud of all that has been done. Mr. Hurley praised the entire Sustainable Energy Commission.
- 2. Batchelder update:** Mr. Sibley stated there is a \$150,000 DECD assessment grant. The state is reviewing the RFP and is recommending a break out of phase 1. Phase 1 has been done specific to the various contaminations on the property; a comprehensive phase 1 has not yet been done. There has been interest expressed in Batchelder for alternative energy sources. Batchelder is a very good site for solar. Phase 1 and phase 2 are estimated to be complete in May or June and then reasonable next steps can be considered. The town has the title to the property.
- 3. Land Donation – property of former St. John’s Episcopal Church:** The board discussed considering accepting the donation of a portion of land at the former St. John’s Episcopal Church. The Rock of Angels, a 12/14 memorial is on the property. The land abuts the Sandy Hook School property. Mr. Rodgers feels the land acquisition is an option maximizer and not an onerous burden. First Selectman Llodra is concerned

Rec'd. for Record 12-2020 16
Town Clerk of Newtown 3:45pm
Debbie Annelise Halstead

about the memorial, something that is not part of the Permanent Memorial or approved by the Permanent Memorial Commission. Selectman Rosenthal is not opposed to it but doesn't have any strong feeling to acquire the land. The decision to forward a recommendation to the Legislative Council was tabled until the next meeting.

4. **Resolution:** Selectman Rosenthal moved the resolution: RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$975,000 FOR THE ACQUISITION AND REPLACEMENT OF VARIOUS FIRE APPARATUS AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2016-17 to 2020-21) AND AUTHORIZING THE ISSUANCE OF \$575,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE (att.) and also to waive the reading of the entire resolution. Selectman Rodgers seconded. All in favor.
5. **Resolution:** Selectman Rodgers moved the resolution: RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$525,000 FOR THE PLANNING, DESIGN, ENGINEERING, CONSTRUCTION AND RECONSTRUCTION OF BRIDGE IMPROVEMENTS AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2016-17 to 2020-21) AND AUTHORIZING THE ISSUANCE OF \$525,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE (att.) and also to waive the reading of the entire resolution. Selectman Rosenthal seconded. All in favor.
6. **Resolution:** Selectman Rosenthal moved the resolution: RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$1,050,000 FOR THE PLANNING, DESIGN, ENGINEERING AND CONSTRUCTION OF INFRASTRUCTURE, STREETSCAPE AND FACILITIES IMPROVEMENTS AND ADDITIONS TO THE FAIRFIELD HILLS CAMPUS AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2016-17 to 2020-21) AND AUTHORIZING THE ISSUANCE OF \$1,050,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE (att.) and also to waive the reading of the entire resolution. Selectman Rodgers seconded. Mr. Tait explained this is classified as a new project but it is not new bonding. There was \$5,000,000 bonding for the Canaan demolition had monies left over. First Selectman Llodra went over a sheet itemizing project descriptions (att.). All in favor.
7. **Appointments/Reappointments/vacancies/openings:** Selectman Rosenthal moved the appointment of Michael Murphy (U) to the Public Building & Site Commission for a term to expire on 1/6/17. Selectman Rodgers seconded. All in favor. Selectman Rosenthal moved to recommend Allen Adriani (U) to the Sustainable Energy Commission for consideration for appointment as the vacancy exceeds 45 days. Selectman Rodgers seconded. All in favor. Selectman Rodgers moved the following re-appointments: Phil Clark (R) to the Public Building & Site Commission, alt. for a term to expire 1/6/21 and also to the Design Advisory Board for a term to expire 11/1/18; William Pelletreau (R) to the Lake Lillinonah Authority for a term to expire 1/6/20; Mae Schmidle (R) to the Commission on Aging for a term to expire 1/6/19; Alan Shepard (R) for a term to expire 1/6/21; Matthew Mihalcik (R) and Robert Rau (R) to the Economic Development Commission for terms to expire on 1/6/20. Selectman Rosenthal seconded. All in favor. First Selectman Llodra said she would construct a letter to boards and commission outlining the protocol for filling vacancies that exceed 45 days. The Board of Selectmen will continue to be part of that process.
8. **Driveway Bond Release/Extension:** none.
9. **Tax Refunds:** Selectman Rodgers moved the December tax refunds no. 8, 2016/17 in the amount of \$8,115.63. Selectman Rosenthal seconded. All in favor.

VOTER COMMENTS: none

ANNOUNCEMENTS: none

ADJOURNMENT: Having no further business the Board of Selectmen adjourned their regular meeting at 8:45pm.

Respectfully submitted,

Susan Marcinek, Clerk

Attachments: Sustainable Energy Commission power point presentation; Fire Resolution; Bridge Improvement Resolution; Fairfield Hills streetscape/infrastructure Resolution; FH project description.



Green

Newtown

Sustainable Energy Commission



WASTE WATER TREATMENT PLANT

95 kW, ANNUAL POWER PRODUCTION: 134,000 kWh

LAUNCH DATE – SEPT. 2012



NEWTOWN MIDDLE SCHOOL

179 kW, ANNUAL POWER PRODUCTION 204,948 kWh

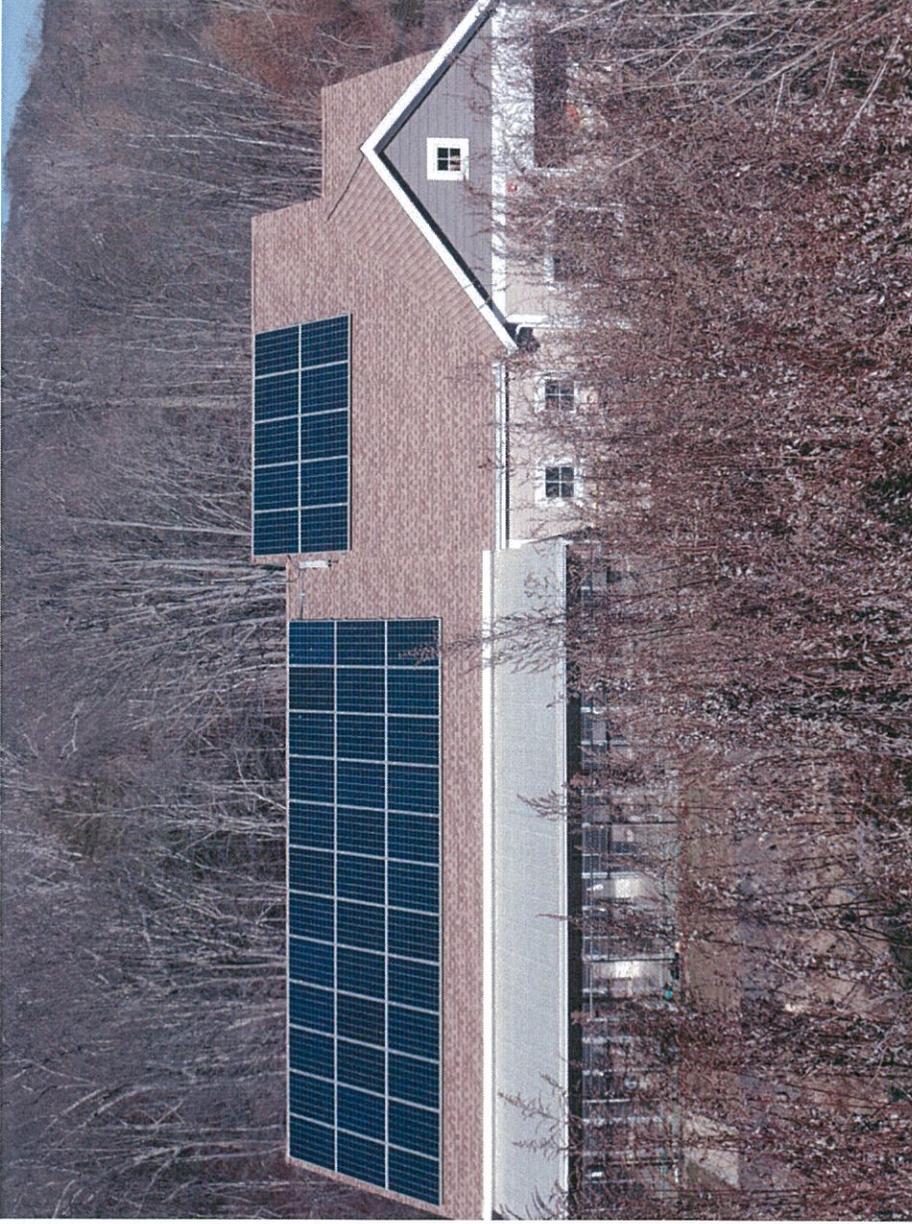
LAUNCH DATE: MAY 2013



PARKS & REC. GARAGE

100 kW ANNUAL POWER PRODUCTION 117,700 kWh

LAUNCH DATE: DEC. 2014



ANIMAL SHELTER OLD FARM RD.

18 kW ANNUAL POWER PRODUCTION 17,281 kWh

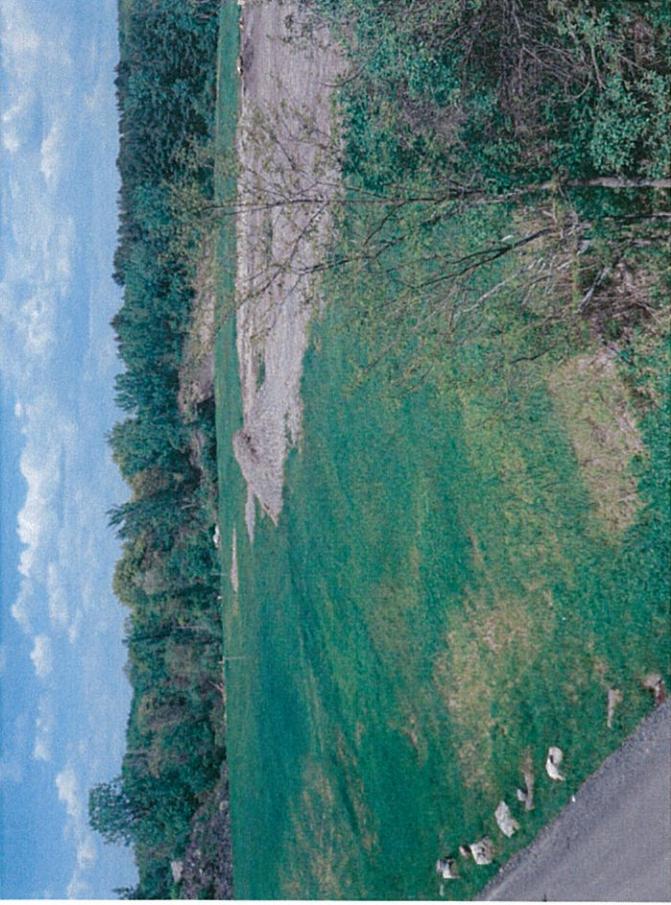
LAUNCH DATE: DEC. 2014



**JOHN REED INTERMEDIATE SCHOOL 2009/2013
PANELS EARNED THROUGH CLEAN ENERGY OPTIONS
PROGRAM. 10 kW ANNUAL OUTPUT EST. 12,000 kWh**

2017 SOLAR INSTALLATIONS

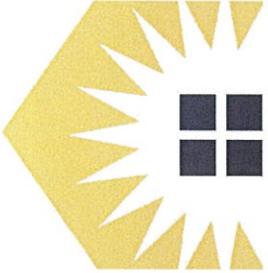
**NEWTOWN LANDFILL 4200 PANELS
1.3 MWDC 1,716,203 kWh EST. OUTPUT**



**JOHN REED INTERMEDIATE SCHOOL
618 KWDC 680,717 kWh EST. OUTPUT**



42 NEW RESIDENTIAL INSTALLATIONS
370 ADDITIONAL KW



Solarize
CONNECTICUTSM
NEWTOWN



HOME ENERGY SOLUTIONS PROGRAM

TOWN SELECTED 3 HES VENDORS TO PROMOTE THE PROGRAM TOWN WIDE. 245 RESIDENTIAL UNITS SIGNED UP INCLUDING 129 INCOME ELIGIBLE UNITS AT NUNNAWAUK MEADOWS.

VENDORS CONTRIBUTED \$10,000 TO THE NEWTOWN FUEL BANK HELPED NEWTOWN EARN \$10,000 BRIGHT IDEAS GRANT



BRIGHT IDEAS GRANT

\$10,000 BRIGHT IDEAS GRANT WAS USED TO UPGRADE 31 PARK LIGHTING FIXTURES TO LED TECHNOLOGY. ANNUAL SAVINGS APPROX. \$4,000.



ENERGY SAVINGS – MIDDLE GATE SCHOOL

**ECMs: LED LIGHTING, GAS HOT WATER, GAS BOILER,
VFD CIRCULATING PUMPS**

ESTIMATED SAVINGS: 117,387 kWh

4,925 CCF

SBEA PROGRAM



ENERGY SAVINGS – MUNICIPAL CENTER

ECM: LED LIGHTING

ESTIMATED SAVINGS: 86,506 kWh (16.5%)

SBEA PROGRAM



ENERGY SAVINGS – WASTE WATER TREATMENT PLANT

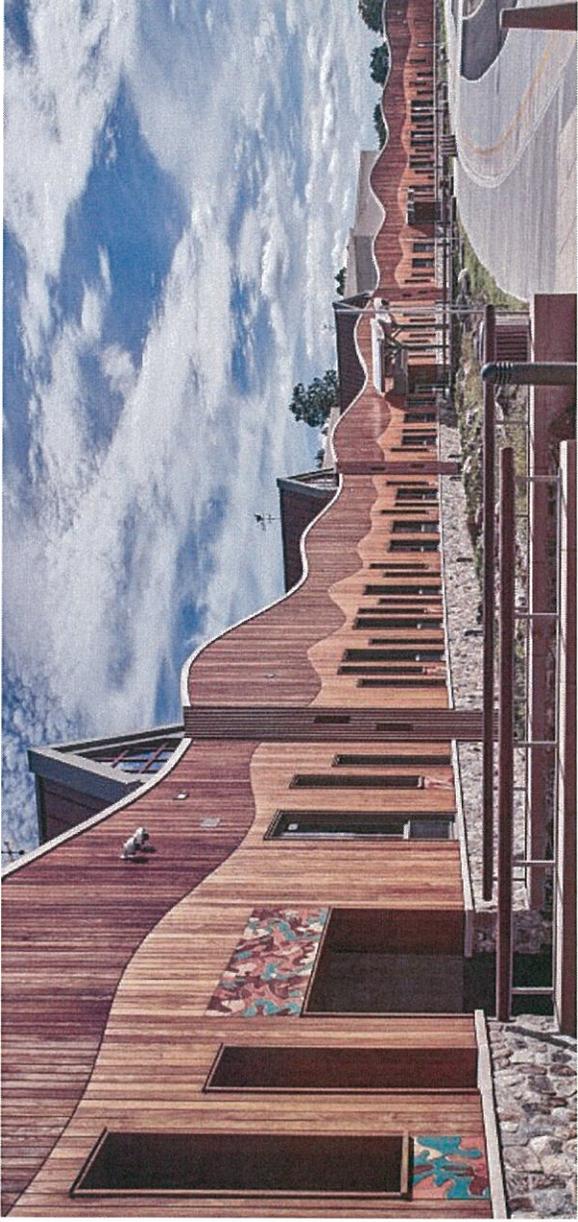
ECMs: LED LIGHTING, REPLACE (2) AIR CONDITIONERS, REPLACE (2) GAS FIRED BOILERS, HVAC VARIABLE FREQUENCY FANS, REPLACE (7) TRANSFORMERS.

EST. SAVINGS: 104,431 kWh, 4,437 CCF **SBEA PROGRAM**

MICROGRID FEASIBILITY STUDY

PROJECT COULD ENCOMPASS :

- FAIRFIELD HILLS CAMPUS
- NUNNAWAUK MEADOWS HOUSING
- NEWTOWN HIGH SCHOOL
- GARNER CORRECTIONAL INSTITUTION



SANDY HOOK ELEMENTARY SCHOOL

HIGH EFFICIENCY ENVELOPE AND GLAZING SYSTEM, LED LIGHTING AND OCCUPANCY SENSORS IN MOST AREAS. HIGH EFFICIENCY AIR-COOLED CHILLER AND HOT WATER BOILERS. DEMAND CONTROLLED VENTILATION, WATER SAVING FIXTURES. SITE ENERGY SAVINGS

(BUILDING CONSUMPTION) – 32% MORE EFFICIENT THAN BASELINE.

ADDITIONAL PROJECTS

- GRANT REWARD DOLLARS WILL BE USED TO FINALIZE STREET LIGHT STUDY AND TO PURCHASE AN EV CHARGING STATION
- PUBLIC BUILDING AND SITE COMMITTEE HAS ADOPTED SUSTAINABLE GUIDELINES TO BE IMPLEMENTED IN FUTURE CONSTRUCTION PROJECTS.
- CONTINUE USING SBEA PROGRAM ON REMAINING TOWN BUILDINGS.

TREE LIGHTS

HOLIDAY TREES IN THE
CENTER OF TOWN
AND SANDY HOOK
ARE NOW DECORATED
WITH ENERGY SAVING
LED LIGHTS



Newtown Municipal Center
3 Primrose St., Newtown, CT 06470
Tel. 203-270-4201
Fax 203-270-4205



E. Patricia Llodra
First Selectman
203-270-4202
pat.llodra@newtown-ct.gov

TOWN OF NEWTOWN

OFFICE OF THE FIRST SELECTMAN

December 12, 2016

Board of Selectmen
3 Primrose Street
Newtown, CT 06470

Dear Board of Selectmen:

I am requesting special appropriations totaling \$975,000.00 to be financed by \$575,000 in bonds and \$400,000 in capital non-recurring funds.

- Fire apparatus replacement:
 - Replacement of town-owned tanker truck that has exceeded its service life
 - New tanker will be NFPA compliant, have rollover protection, and will deliver water more efficiently due to its maneuvering capabilities
 - Replacement of first due town-owned engine that has exceeded its service life
 - New engine will be NFPA compliant, have rollover protection and seating for six firefighters in the cab
 - New vehicles will have a 25-30 year service life

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "E. Patricia Llodra".

E. Patricia Llodra
First Selectman

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$975,000 FOR THE ACQUISITION AND REPLACEMENT OF VARIOUS FIRE APPARATUS AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2016-17 to 2020-21) AND AUTHORIZING THE ISSUANCE OF \$575,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$975,000 is a special appropriation made pursuant to Chapter 6, Section 6-30 (a), (b) and (c) of the Town Charter of the Town of Newtown (the "Town") for the acquisition and replacement of various fire apparatus, including, but not limited to tankers and fire engines, all as authorized in the Capital Improvement Plan (2016-17 to 2020-21) and for administrative, financing, legal and costs of issuance related thereto (collectively, the "Project"), said appropriation to be inclusive of any and all State and Federal grants-in-aid thereof. The Town anticipates using capital non-recurring funds of approximately \$400,000 for the Project.

Section 2. To meet said appropriation, \$575,000 bonds of the Town, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of the State of Connecticut, as amended from time to time (the "Connecticut General Statutes"). The bonds may be issued in one or more series as determined by the Financial Director, and the amount of bonds of each series to be issued shall be fixed by the Financial Director, in the amount necessary to meet the Town's share of the cost of the Project determined after considering the estimated amount of State and Federal grants-in-aid of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Financial Director, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds including approval of the rate or rates of interest shall be determined by the First Selectman and the Financial Director, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the First Selectman and the Financial Director in a competitive offering and the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. To the extent required by the Charter of the Town of Newtown, bids shall be solicited from at least three lending institutions. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The First Selectman and the Financial Director are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Financial Director, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The First Selectman is authorized in the name and on behalf of the Town to apply for and accept any and all Federal and State loans and/or grants-in-aid of the Project and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith, to contract in the name of the Town with engineers, contractors and others.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds or bond anticipation notes or other obligations ("Tax-Exempt Obligations") authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Financial Director or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax-Exempt Obligations, and to amend this declaration.

Section 7. The First Selectman and the Financial Director are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The First Selectman is hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

**TOWN OF NEWTOWN
FINANCIAL IMPACT STATEMENT
(Per Town Charter 6-40 & 7-25)**

REQUESTING DEPARTMENT FIRE COMMISSION

PROJECT: TANKER / ENGINE REPLACEMENT (1+1)

PROPOSED SPECIAL APPROPRIATION AMOUNT: \$ 975,000.00

PROPOSED FUNDING:

BONDING	\$	575,000.00	
GRANT			
CONTINGENCY			
OTHER		400,000.00	
	\$	<u>975,000.00</u>	

ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):

List any financial impact your request will have on the Town's annual operating budget. Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	<small>**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**</small>	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		_____	_____
PROFESSIONAL SERVICES		_____	_____
CONTRACTED SERVICES		_____	_____
REPAIRS & MAINTENANCE		_____	_____
UTILITIES		_____	_____
OTHER		_____	_____
DEBT SERVICE (1st year)		\$ 75,000	_____
TOTAL IMPACT ON EXPENDITURES		<u>\$ 75,000</u>	_____

REVENUE CATEGORY:		POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES		_____	_____
CHARGES FOR SERVICES (FEES)		_____	_____
OTHER		_____	_____
TOTAL IMPACT ON REVENUES		<u>\$ -</u>	_____

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ 75,000

EQUIVALENT MILL RATE OF TOTAL IMPACT 0.0244 mills
(using current year's information)

COMMENTS:

Other than debt service, the impact of this project on the budget is minimal. Any increase in operating expenses will be borne by the fire company. Contributions to the fire companies, in the Fire Commission budget, will remain relatively the same. It will reduce vehicle maintenance for the fire company. This will help off set other fire company expenses covered in their internal budget.

Debt service amount falls into the debt limit calculation .

PREPARED BY: Robert Tait

DATE: 11/14/2016

Newtown Municipal Center
3 Primrose Street
Newtown, Connecticut 06470
Tel. (203) 270-4201
Fax (203) 270-4205
first.selectman@newtown-ct.gov
www.newtown-ct.gov



E. Patricia Llodra
First Selectman

TOWN OF NEWTOWN
OFFICE OF THE FIRST SELECTMAN

Excerpt for Minutes of Board of Selectmen Meeting
held December 19, 2016

A meeting of the Board of Selectmen of the Town of Newtown was held in the Council Chamber of the Newtown Municipal Center on December 19, 2016, at 7:30 P.M.

* * *

Members present and absent were as follows:

Present
E. Patricia Llodra
William F.L. Rodgers
Herbert C. Rosenthal

Absent

* * *

Selectman Rosenthal introduced and read the following resolution:

RESOLVED: That the resolution entitled "Resolution Providing For A Special Appropriation In The Amount Of \$975,000 For The Acquisition And Replacement Of Various Fire Apparatus As Authorized In The Capital Improvement Plan (2016-17 to 2020-2021) And Authorizing The Issuance Of \$575,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, said special appropriation was initiated by the First Selectman in a letter dated December 12, 2016, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-35 of the Town Charter;

Selectman Rosenthal moved that said resolution be adopted as introduced and read and the motion was seconded by Selectman Rodgers. Upon roll call vote the ayes and nays were as follows:

AYES
E. Patricia Llodra
William F.L. Rodgers
Herbert C. Rosenthal

NAYS

First Selectman Llodra thereupon declared the motion carried and the resolution adopted.

* * *

Newtown Municipal Center
3 Primrose St., Newtown, CT 06470
Tel. 203-270-4201
Fax 203-270-4205



E. Patricia Llodra
First Selectman
203-270-4202
pat.llodra@newtown-ct.gov

TOWN OF NEWTOWN
OFFICE OF THE FIRST SELECTMAN

December 12, 2016

Board of Selectmen
3 Primrose Street
Newtown, CT 06470

Dear Board of Selectmen:

I am requesting a special appropriation totaling \$525,000 to be financed by \$525,000 in bonds.

- For bridge improvements. These funds will cover the ongoing shared cost projects with the State and Federal Government and local bridges previously identified in the 2016-17 CIP.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads 'E. Patricia Llodra'.

E. Patricia Llodra
First Selectman

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$525,000 FOR THE PLANNING, DESIGN, ENGINEERING, CONSTRUCTION AND RECONSTRUCTION OF BRIDGE IMPROVEMENTS AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2016-17 to 2020-21) AND AUTHORIZING THE ISSUANCE OF \$525,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$525,000 is a special appropriation made pursuant to Chapter 6, Section 6-35 of the Town Charter of the Town of Newtown (the "Town") for the planning, design, engineering, construction and reconstruction of improvements to various bridges in the Town of Newtown, pursuant to the Town's Bridge Program, as amended from time to time, including, but not limited to, resurfacing, guardrail replacement and various repairs, all as authorized in the Capital Improvement Plan (2016-17 to 2020-21) and for administrative, financing, legal and costs of issuance related thereto (collectively, the "Project"), said appropriation to be inclusive of any and all State and Federal grants-in-aid thereof.

Section 2. To meet said appropriation, \$525,000 bonds of the Town, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of the State of Connecticut, as amended from time to time (the "Connecticut General Statutes"). The bonds may be issued in one or more series as determined by the Financial Director, and the amount of bonds of each series to be issued shall be fixed by the Financial Director, in the amount necessary to meet the Town's share of the cost of the Project determined after considering the estimated amount of State and Federal grants-in-aid of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Financial Director, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds including approval of the rate or rates of interest shall be determined by the First Selectman and the Financial Director, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the First Selectman and the Financial Director in a competitive offering and the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. To the extent required by the Charter of the Town of Newtown, bids shall be solicited from at least three lending institutions. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to

financial news and the subject of state and municipal bonds.

Section 4. The First Selectman and the Financial Director are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Financial Director, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The First Selectman is authorized in the name and on behalf of the Town to apply for and accept any and all Federal and State loans and/or grants-in-aid of the Project and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith, to contract in the name of the Town with engineers, contractors and others.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds or bond anticipation notes or other obligations ("Tax-Exempt Obligations") authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Financial Director or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax-Exempt Obligations, and to amend this declaration.

Section 7. The First Selectman and the Financial Director are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The First Selectman is hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

**TOWN OF NEWTOWN
FINANCIAL IMPACT STATEMENT
(Per Town Charter 6-40 & 7-25)**

REQUESTING DEPARTMENT PUBLIC WORKS

PROJECT: BRIDGE IMPROVEMENT PROGRAM

PROPOSED SPECIAL APPROPRIATION AMOUNT: \$ 525,000.00

PROPOSED FUNDING:

BONDING	\$ 525,000.00
GRANT	
CONTINGENCY	
OTHER	
	<u>\$ 525,000.00</u>

ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):

List any financial impact your request will have on the Town's annual operating budget. Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	<small>**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**</small>	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		_____	_____
PROFESSIONAL SERVICES		_____	_____
CONTRACTED SERVICES		_____	_____
REPAIRS & MAINTENANCE		_____	_____
UTILITIES		_____	***
OTHER		_____	_____
DEBT SERVICE (1st year)		\$ 40,000	_____
TOTAL IMPACT ON EXPENDITURES		<u>\$ 40,000</u>	_____

REVENUE CATEGORY:		POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES		_____	_____
CHARGES FOR SERVICES (FEES)		_____	_____
OTHER		_____	_____
TOTAL IMPACT ON REVENUES		\$ -	_____

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ 40,000

EQUIVALENT MILL RATE OF TOTAL IMPACT 0.0130 mills
(using current year's information)

COMMENTS:

SAVINGS ARE HARD TO QUANTIFY. THERE SHOULD BE A POSITIVE IMPACT ON REPAIRS AND MAINTENANCE.

PREPARED BY: Robert Tait DATE: 12/16/2016

Excerpt for Minutes of Board of Selectmen Meeting
held December 19, 2016

A meeting of the Board of Selectmen of the Town of Newtown was held in the Council Chamber of the Newtown Municipal Center on December 19, 2016, at 7:30 P.M.

* * *

Members present and absent were as follows:

<u>Present</u>	<u>Absent</u>
E. Patricia Llodra	
William F.L. Rodgers	
Herbert C. Rosenthal	

* * *

Selectman Rodgers introduced and read the following resolution:

RESOLVED: That the resolution entitled "Resolution Providing For A Special Appropriation In The Amount Of \$525,000 For The Planning, Design, Engineering, Construction And Reconstruction Of Bridge Improvements As Authorized In The Capital Improvement Plan (2016-17 To 2020-21) And Authorizing The Issuance Of \$525,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, said special appropriation was initiated by the First Selectman in a letter dated December 12, 2016, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-35 of the Town Charter;

Selectman Rodgers moved that said resolution be adopted as introduced and read and the motion was seconded by Selectman Rosenthal. Upon roll call vote the ayes and nays were as follows:

<u>AYES</u>	<u>NAYS</u>
E. Patricia Llodra	
William F.L. Rodgers	
Herbert C. Rosenthal	

First Selectman Llodra thereupon declared the motion carried and the resolution adopted.

Newtown Municipal Center
3 Primrose St., Newtown, CT 06470
Tel. 203-270-4201
Fax 203-270-4205



E. Patricia Llodra
First Selectman
203-270-4202
pat.llodra@newtown-ct.gov

TOWN OF NEWTOWN
OFFICE OF THE FIRST SELECTMAN

December 15, 2016

Board of Selectmen
3 Primrose Street
Newtown, CT 06470

Dear Board of Selectmen:

I am requesting a special appropriation totaling \$1,050,000 to be financed by \$1,050,000 in bonds.

- For the planning, design, engineering and construction of infrastructure, streetscape and facilities improvements and additions to the Fairfield Hills Campus all as authorized in the Capital Improvement Plan (2016-17 to 2020-2021).

This special appropriation amount represents an amount left in the \$5,000,000 special appropriation for remediation and demolition at the Fairfield Hills Campus. If approved, \$1,050,000 will be transferred from the \$5,000,000 project to this new project.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "E. Patricia Llodra".

E. Patricia Llodra
First Selectman

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION
IN THE AMOUNT OF \$1,050,000 FOR THE PLANNING,
DESIGN, ENGINEERING AND CONSTRUCTION OF
INFRASTRUCTURE, STREETScape AND FACILITIES
IMPROVEMENTS AND ADDITIONS TO THE FAIRFIELD
HILLS CAMPUS AS AUTHORIZED IN THE CAPITAL
IMPROVEMENT PLAN (2016-17 to 2020-21) AND
AUTHORIZING THE ISSUANCE OF \$1,050,000 BONDS OF
THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND
PENDING THE ISSUANCE THEREOF THE MAKING OF
TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$1,050,000 is a special appropriation made pursuant to Chapter 6, Section 6-35 of the Town Charter of the Town of Newtown (the "Town") for the planning, design, engineering and construction of infrastructure, streetscape and facilities improvements and additions to the Fairfield Hills Campus, all as authorized in the Capital Improvement Plan (2016-17 to 2020-21) and for administrative, financing, legal and costs of issuance related thereto (collectively, the "Project"), said appropriation to be inclusive of any and all State and Federal grants-in-aid thereof.

Section 2. To meet said appropriation, \$1,050,000 bonds of the Town, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of the State of Connecticut, as amended from time to time (the "Connecticut General Statutes"). The bonds may be issued in one or more series as determined by the Financial Director, and the amount of bonds of each series to be issued shall be fixed by the Financial Director, in the amount necessary to meet the Town's share of the cost of the Project determined after considering the estimated amount of State and Federal grants-in-aid of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Financial Director, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds including approval of the rate or rates of interest shall be determined by the First Selectman and the Financial Director, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the First Selectman and the Financial Director in a competitive offering and the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. To the extent required by the Charter of the Town of Newtown, bids shall be solicited from at least three lending institutions. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to

financial news and the subject of state and municipal bonds.

Section 4. The First Selectman and the Financial Director are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Financial Director, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The First Selectman is hereby authorized in the name and on behalf of the Town to apply for and accept any and all Federal and State loans and/or grants-in-aid of the Project and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith, to contract in the name of the Town with engineers, contractors and others.

Section 6. The First Selectman is hereby authorized to transfer all of such unexpended bond proceeds as is necessary and desirable from the Town's Capital Improvement Plan (2015-16 to 2019-20) project, Demolition and Remediation of Fairfield Hills Buildings, to meet the costs of the Project.

Section 7. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds or bond anticipation notes or other obligations ("Tax-Exempt Obligations") authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Financial Director or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax-Exempt Obligations, and to amend this declaration.

Section 8. The First Selectman and the Financial Director are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 9. The First Selectman is hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

**TOWN OF NEWTOWN
FINANCIAL IMPACT STATEMENT
(Per Town Charter 6-40 & 7-25)**

REQUESTING DEPARTMENT FAIRFIELD HILLS AUTHORITY

PROJECT: FAIRFIELD HILLS INFRASTRUCTURE, STREETScape & FACILITIES IMPROVEMENTS

PROPOSED APPROPRIATION AMOUNT: \$ 1,050,000

PROPOSED FUNDING:

BONDING	\$	1,050,000
GRANT		
OTHER		
	<u>\$</u>	<u>1,050,000</u>

ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):

List any financial impact your request will have on the Town's annual operating budget.
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		_____	_____
PROFESSIONAL SERVICES		_____	_____
CONTRACTED SERVICES		_____	_____
REPAIRS & MAINTENANCE		_____	_____
UTILITIES		_____	_____
OTHER		_____	_____
DEBT SERVICE (1st year)		_____	_____
TOTAL IMPACT ON EXPENDITURES		<u>\$ -</u>	_____

REVENUE CATEGORY:		POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES		_____	_____
CHARGES FOR SERVICES (FEES)		_____	_____
OTHER		_____	_____
TOTAL IMPACT ON REVENUES		<u>\$ -</u>	_____

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ -

EQUIVALENT MILL RATE OF TOTAL IMPACT 0.0000 mills
(using current year's information)

COMMENTS:

NO IMPACT ON THE OPERATING BUDGET

THIS PROJECT HAS NO ADDITIONAL IMPACT ON DEBT SERVICE. THE BONDING AMOUNT REPRESENTS A TRANSFER OF EXISTING BONDING (AND APPROPRIATIONS) FROM THE AUTHORIZED \$5,000,000 FAIRFIELD HILLS REMEDIATION & DEMOLITION PROJECT THAT WERE LEFT OVER. IT HAS MINIMAL IMPACT ON THE REST OF THE BUDGET.

PREPARED BY: Robert Tait DATE: 12/16/2016

Excerpt for Minutes of Board of Selectmen Meeting
held December 19, 2016

A meeting of the Board of Selectmen of the Town of Newtown was held in the Council Chamber of the Newtown Municipal Center on December 19, 2016, at 7:30 P.M. (E.T.).

* * *

Members present and absent were as follows:

<u>Present</u>	<u>Absent</u>
E. Patricia Llodra	
William F.L. Rodgers	
Herbert C. Rosenthal	

* * *

Selectman Rosenthal introduced and read the following resolution:

RESOLVED: That the resolution entitled "Resolution Providing For A Special Appropriation In The Amount Of \$1,050,000 For The Planning, Design, Engineering And Construction Of Infrastructure, Streetscape And Facilities Improvements And Additions To The Fairfield Hills Campus As Authorized In The Capital Improvement Plan (2016-17 To 2020-21) And Authorizing The Issuance Of \$1,050,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, said special appropriation was initiated by the First Selectman in a letter dated December __, 2016, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-35 of the Town Charter;

Selectman Rosenthal moved that said resolution be adopted as introduced and read and the motion was seconded by Selectman Rodgers. Upon roll call vote the ayes and nays were as follows:

<u>AYES</u>	<u>NAYS</u>
E. Patricia Llodra	
William F.L. Rodgers	
Herbert C. Rosenthal	

First Selectman Llodra thereupon declared the motion carried and the resolution adopted.

* * *

Fairfield Hills CIP
December 19, 2016

<u>Project</u>	<u>Amount</u>	<u>Description</u>
Infrastructure	\$500,000	Design, engineering, construction of infrastructure (water and/or sewer) upgrades on campus, as recommended by Public Works.
Fairfield Hills Streetscape	\$200,000	The lowest qualified bid for the STEAP Grant funded Fairfield Hills Streetscape project came in over the funds available for construction. These requested funds will allow the full scope of the streetscape to be completed. This amount includes a 10% contingency.
Facilities	\$350,000	Improvements to Municipal Center (handicap) accessibility as well as assistance in funding restroom facilities with exterior access at the Community Center.
	\$1,050,000	