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Fred Hurley,
Director

TOWN OF NEWTOWN
WATER AND SEWER AUTHORITY

Marianne Brown,
Chairman
Louis Carbone
George Hill
Alan Shepard
Eugene Vetrano
Richard Zang
Carl Zencey

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE WATER AND SEWER AUTHORITY

The Water and Sewer Authority held a regular meeting on March 9, 2017 immediately following a public hearing at the Wastewater Treatment Plant, 24 Commerce Rd, Newtown, CT. Vice Chairman Gene Vetrano called the meeting to order at 7:10 pm

Present –Richard Zang, Carl Zencey, Alan Shepard, Lou Carbone, Gene Vetrano

Absent – Marianne Brown, George Hill

Also Present – Director of Public Works, Fred Hurley, Julio Segarra and Michael Burke of Suez Water Environmental Services and Wes Thompson and Robert Rau of Economic Development Commission.

Public Participation – None

Approval of the Minutes – Carl Zencey moved to approve the minutes from the February 16, 2017 as presented, Dick Zang seconded, motion unanimously approved.

UNFINISHED BUSINESS

Hawleyville Sewer Extension – Fred Hurley reported that the contractor is not paying his subcontractors. The contractor has received \$2.1 million of a potential \$2.3 million from the town and no payment has been held up. The vendors are questioning if they should use the payment bond to get paid. They have asked for an accounting from Center Plan and all the lien waivers. From the Town's standpoint, after the spring paving, there is about \$60,000 in expense and they are holding \$200,000 in retainage. The other possibility is to directly pay the vendors but that is not on the table yet.

NEW BUSINESS

Set Sewer Benefit Assessment for 10-22 Washington Avenue at \$5,400 per unit – Dick Zang moved to set the sewer benefit assessment for 10-22 Washington Avenue at \$5,400 per unit. Carl Zencey seconded. Motion passes 4 Yes (Zang, Zencey, Carbone, Vetrano) and 1 Abstain (Shepard).

Set Sewer Benefit Assessment for 30-32 Church Hill Road at \$243,000 – Dick Zang moved to set the sewer benefit assessment for 30-32 Church Hill Road at \$243,000, Carl Zencey seconded. Fred Hurley explained that they have been approached to do separate assessments for the buildings but there has been no movement on that so they are setting the benefit assessment for the entire property. Motion unanimously approved.

Set Sewer Benefit Assessment for 9 Covered Bridge/13 Hawleyville Road at \$5,400 per unit – Dick Zang moved to set the sewer benefit assessment for 9 Covered Bridge/13 Hawleyville Road at \$5,400

per unit. Payment will be required before certificate of Occupancy is granted. Carl Zencey seconded, motion passes 4 Yes (Zang, Zencey, Vetrano, Carbone) and 1 abstain (Shepard).

Set Sewer Benefit Assessment for 2 Sawmill Road at \$14,000 – Dick Zang moved to set the sewer benefit assessment for 2 Sawmill Road at \$14,000. Carl Zencey seconded, motion unanimously approved.

Carl Zencey moved to add GRC construction requests to hook up at 17 Baldwin Road to the agenda. Dick Zang seconded, motion unanimously approved.

Dick Zang moved to authorize the request for sewer hook at 17 Baldwin Road, Carl Zencey seconded. The property is in the sewer district and is not a sewer extension. Motion unanimously approved.

Dick Zang moved to add the request for payment schedules for 10-22 Washington Avenue and 9 Covered Bridge/13 Hawleyville Road to the agenda. Carl Zencey seconded, unanimously approved.

Fred Hurley explained that the request from both 10-22 Washington Avenue and 9 Covered Bridge/13 Hawleyville Road, which are Incentive Housing Zoned, to have a payment schedule for the sewer benefit assessment. The Town administration supports assisting these economic development efforts providing they do not infringe on the fiduciary responsibility of the WSA. The request is to pay 50% over the first 5 years and the balance over the following 15 years. This would not put them in peril to repay the bond. This payment schedule is restrictive to IHZ properties. Dick Zang moved to approve the payment schedule on 10-22 Washington Avenue and 9 Covered Bridge/13 Hawleyville Road which are both Incentive Housing Zones. Carl Zencey seconded, motion passes 4 yes (Zang, Zencey, Vetrano, Carbone) and 1 abstain (Shepard).

Committee Reports – SCADA is working well and work has begun on the Well #8 refurbishment. Mike Burke provided estimates for smoke testing. After discussion, it was determined that it is worth moving forward to locate I&I in the Taunton Lake area.

Dick Zang provided the WSA Annual Financial Statement summaries (Attachment A).

Report by Suez Water Environmental Services – Julio Segarra reported that the plant has been running very well. They are finalizing the last capital repair of the UV system. They did have a scare at the High School last week. There was debris causing a blockage and the entire system got surcharged. The rush of water also caused the Sandy Hook pump station to nearly overflow. Fred Hurley recommended having Fuss & O'Neill to investigate what is needed to upgrade the pump station.

Julio Segarra also explained that they are being more proactive and going to homes that have had grinder pump issue in the past and replaced one pump because it was encased in grease. They also went to the First Methodist Church who does a lot of cooking but has no grease trap. Their grinder pumps were on the brink of disaster and they replaced it.

Report by Public Director – Fred Hurley received a proposal to follow up on the State-mandated lead study. He is going to talk to Fuss & O'Neill before bringing it to the board at the next meeting.

Having no further business, the meeting was adjourned at 8:18pm

Respectfully Submitted
Arlene Miles, Clerk

WSA Annual Financial Statement Summaries

	Fiscal year ending June	2010	2011	2012	2013	2014	2015	2016
Sewer System								
Sewer Plant Influent (1000 gal/day)		445	437	475	432	446	461	416
Charges for services		\$1,021,112	\$1,195,933	\$1,158,657	\$1,182,768	\$976,159	\$875,006	\$995,686
Operating expenses less depreciation		\$903,731	\$886,358	\$1,012,691	\$988,323	\$961,069	\$1,038,764	\$1,062,352
Revenue/expense shortfall		\$117,381	\$309,575	\$145,966	\$194,445	\$15,090	(\$163,758)	(\$66,666)
Total Current Assets		\$2,777,669	\$3,091,130	\$3,720,083	\$2,804,025	\$4,687,086	\$4,076,187	\$3,528,177
Total Current Liabilities		\$961,290	\$1,006,759	\$1,026,297	\$1,071,756	\$1,207,299	\$1,265,535	\$1,567,060
Current Assets less Current Liabilities*		\$1,816,379	\$2,084,371	\$2,693,786	\$1,732,269	\$3,479,787	\$2,810,652	\$1,961,117
Total Uncollected Benefit Assessments		\$6,950,965	\$6,070,572	\$5,219,530	\$4,316,102	\$3,437,926	\$2,564,634	\$1,700,879
Total Enterprise Fund Note Balance		\$6,599,548	\$5,755,203	\$4,897,005	\$4,029,982	\$5,657,547	\$4,615,274	\$3,554,515
Total General Fund Bond Balance		\$2,661,079	\$2,248,220	\$1,816,834	\$1,478,911	\$1,128,539	\$760,102	\$385,985
Water System								
Average pump rate (1000 gal/day)		165.219	166.028	168.790	168.578	164.860	194.047	185.280
Charges for services		\$324,178	\$332,772	\$351,139	\$335,215	\$319,567	\$323,481	\$346,945
Operating expenses less depreciation		\$203,035	\$179,077	\$133,559	\$156,262	\$208,757	\$331,291	\$363,663
Revenue less expense less depreciation		\$121,143	\$153,695	\$217,580	\$178,953	\$110,810	(\$7,810)	(\$16,718)
Total Current Assets		\$242,992	\$296,539	\$405,066	\$468,906	\$405,532	\$67,038	\$93,628
Total Current Liabilities		\$1,164,465	\$1,107,445	\$1,040,274	\$1,116,650	\$71,441	\$474,857	\$1,033,159
Current Assets less Current Liabilities*		(\$921,473)	(\$810,906)	(\$635,208)	\$352,256	\$334,091	(\$407,819)	(\$939,531)
Interfund balance due to Sewer Fund		\$1,118,393	\$1,075,079	\$1,030,001	\$890,473	\$883,444	\$830,558	\$775,517
Bond balance due to General Fund		\$138,233	\$130,734	\$123,600	\$115,206	\$107,167	\$98,940	\$90,520

Note: Financial data from Town's Comprehensive Annual Financial Reports (Exhibits G,H,I,L and Schedule 4); flow data from MORs.

* defined as Working Capital (Cash) by R. Tait

3/9/2017 rbz