

*You asked for it...*

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**sign up**

**on line**

**all speakers,  
events and  
lunches can be  
registered for at the  
start of the month,  
and through out the  
month.**

**All fitness  
classes  
will be open for  
registration  
Fridays at  
10am for the  
following week.**

**sign up with**

**[www.MyActiveCenter.com](http://www.MyActiveCenter.com)**

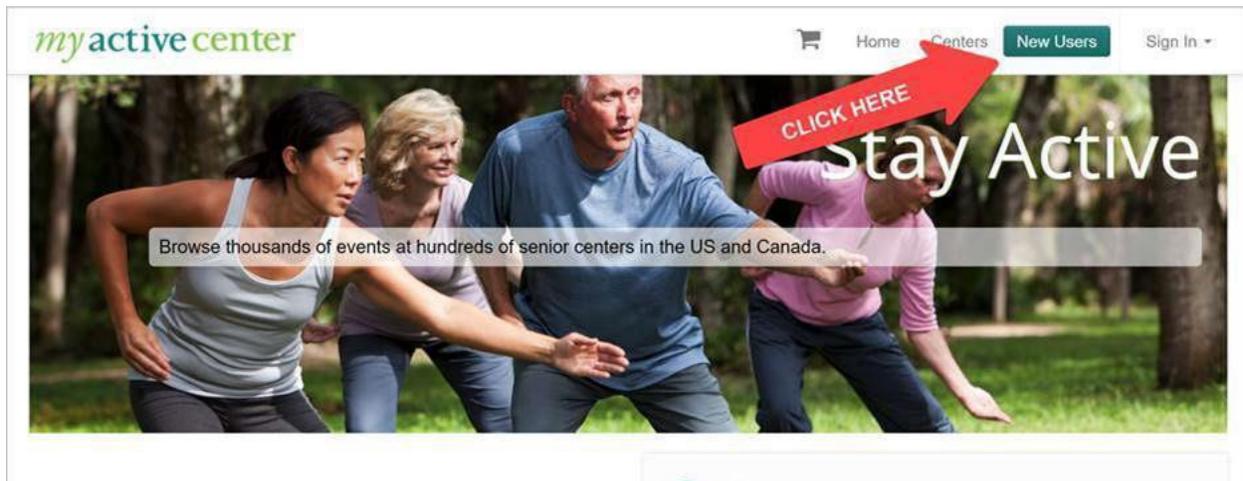
*Sign up for classes,  
events, & specials  
on line!*

*We will be having help desks set  
up and we will be here for any  
questions!*

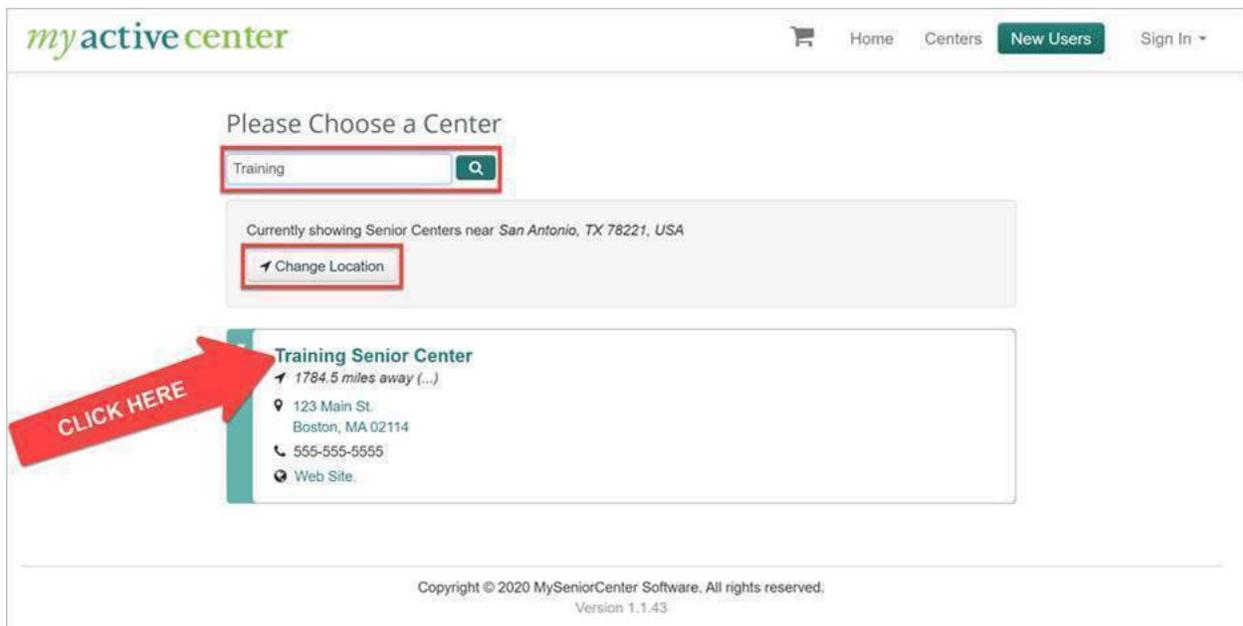
# How to Register/Sign Up for MyActiveCenter

First, you will need to have your Key Tag ready.

Go to <https://myactivecenter.com/> and click the **NEW USERS** button.



Then search for and select the Senior Center you belong to.



Next, follow the steps below to type in your Key Tag number and Home Phone number. Then put in your own personal Email and Password. That will be how you sign in and out of MyActiveCenter in the future. Once finished, click **CONTINUE**.

**myactivecenter** Home Centers **New Users** Sign In ▾

### Activate Account

If you have been issued a **MySeniorCenter Key Tag** by **Training Senior Center**, enter it here so that the account is linked. This is necessary to enroll in activities and groups at this center. Your contact information on file with the center will be retrieved automatically.

Senior Center **Training Senior Center**

**THESE FIELDS MUST MATCH EXACTLY WHAT THE SENIOR CENTER HAS IN YOUR RECORD**

Key Tag Number  The number on the back of your MySeniorCenter Key Tag (including the "X" prefix if applicable).

Home Phone Number  Your phone number is only used to verify your identity. You should use the same number that is on file with the senior center that issued the key tag.

E-mail Address

Password

Confirm Password

My spouse and I share an e-mail address and I would like to add him or her to this account **→ CHECK HERE TO ADD A SPOUSE TO THE SAME ACCOUNT**

**CLICK HERE**

Once finished, you will now be signed up and logged in!

Now you can browse and read about what classes are available to sign up for. You can scroll through or type in the search box to look for classes. To register for them, click on the **DETAILS** button next to the activity.

The screenshot shows the 'myactivecenter' website interface. At the top, there is a navigation bar with 'Home', 'Centers', and 'Hi Mandy'. Below this, the page title is 'Training Senior Center'. A search bar and a 'Filters' dropdown are visible. The main content area lists five activities:

- Beginner Ceramics (Ceramics Classes)**: 11:00 am - 12:30 pm (1 hour 30 minutes), Learning & Social, Description: None. Price: FREE. Details button.
- Ceramics Classes**: 11:00 am - 12:30 pm (1 hour 30 minutes), Learning & Social, Description: None. Price: DISCOUNTED. Details button.
- Crafts**: 2:00 pm - 4:00 pm (2 hours), Learning & Social, Description: Crafts every Tuesday with JoAnne. All supplies will be provided. Price: \$3 to \$10. Details button.
- Lunch A- Hot**: 12:00 pm - 1:00 pm (1 hour), Health & Fitness, Description: None. Price: FREE. Details button.
- Movie Day**: 12:00 pm - 2:00 pm (2 hours), Learning & Social, Description: None. Price: Check w/ Staff. Details button.

A red arrow labeled 'CLICK HERE' points to the 'Details' button for the 'Beginner Ceramics' class. On the right side, there is a sidebar with a 'Training S' profile card showing contact information and a 'Sign Out' button, and a map of the area around Bunker Hill.

This will then show you a calendar of when the class is available to sign up. Simply click on whichever date(s) on the calendar you would like to sign up for! After clicking the dates, you will see them show at the top of the calendar, confirming which ones you chose. Then click the **REGISTER** button to confirm registration.

Another window will appear asking you to confirm registration. Just click Register one more time.

The screenshot shows the 'myactivecenter' website interface. At the top, there is a navigation bar with 'Home', 'Centers', and 'Hi Mandy'. The main heading is 'Training Senior Center' with a sub-heading 'Activities > Ceramics Classes'. Below this, the class details are shown: 'Ceramics Classes' with a 'FREE' badge, a time slot of '11:00 am - 12:30 pm' (1 hour 30 minutes), and a category of 'Learning & Social'. A date selector shows 'Mon 6/8', 'Wed 6/10', and 'Fri 6/12' selected. A 'Register' button is visible next to a 'Clear' button. A red arrow points from the 'Register' button to the 'Fri 6/12' date on the calendar below. Another red arrow points from the 'Fri 6/12' date on the calendar to the 'Register' button. A 'PAYMENT' notice states 'Online payments have been disabled for this center'. The calendar for June 2020 shows 'Beginner Ceramics' classes on Mondays, Wednesdays, and Fridays from June 8th to 26th.

Mon	Tue	Wed	Thu	Fri
1		3	4	5
8	9	10	11	12
11am - 12:30pm Beginner Ceramics		11am - 12:30pm Beginner Ceramics		11am - 12:30pm Beginner Ceramics
15	16	17	18	19
11am - 12:30pm Beginner Ceramics		11am - 12:30pm Beginner Ceramics		11am - 12:30pm Beginner Ceramics
22	23	24	25	26
11am - 12:30pm Beginner Ceramics		11am - 12:30pm Beginner Ceramics		11am - 12:30pm Beginner Ceramics
29	30	1	2	3

At this point, if you signed up for a class that is Free, you're all set.

If you signed up for class that has a cost/fee and your center has allowed Credit Card processing on MyActiveCenter (check with your center), you will then have to go to your **SHOPPING CART (at top of page)** to check out and pay for your classes. This is the last step before officially being registered. Put in your credit card info and click **PAY NOW**.

myactivecenter

Home Centers Hi Amanda ▾

## Shopping Cart

Senior Center

Low Impact via Zoom HCYMCA \$3

● *Unsorted*

**Description:** Join us for Low Impact lead by Hampshire County YMCA Instructor Ashley! SENIOR SERVICES RECREATIONAL ACTIVITIES RELEASE FORM  
By registering for this online fitness class I do hereby, consent to ...

Fri, Jul 31, 2020 @ 10:00 am - 11:00 am (1 hour) Unregister

Card number:

Expiration Date:  MMYT

CVV:  3 digit code

After signing up and/or paying for your classes, you can view your own personalized calendar and list of classes you registered for! To see this, click on **YOUR NAME (top right)** and then **MY ACTIVITIES**.



### Your Personalized Calendar and List:

You can even unregister for a class if you choose by clicking the Red "X". (You can only unregister yourself from free classes. Please call the center if you paid and have to cancel).

#### My Activities

Click on a scheduled activity for more information.

March 2022

month week < >

Mon	Tue	Wed	Thu	Fri
28	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24 5pm - 6pm Dinner (Bryan)	25
28 5pm - 6pm Dinner (Bryan)	29	30	31	1

#### Upcoming

- Thu**  
 Mar  
 24<sup>th</sup>  
 Dinner  
 Bryans Education Center  
 @ Thu, Mar 24, 2022 @ 5:00 pm - 6:00 pm (1 hour)
- Mon**  
 Mar  
 28<sup>th</sup>  
 Dinner  
 Bryans Education Center  
 @ Mon, Mar 28, 2022 @ 5:00 pm - 6:00 pm (1 hour)
- Mon**  
 Apr  
 4<sup>th</sup>  
 Yarn Toss  
 Bryans Education Center  
 @ Mon, Apr 4, 2022 @ 10:00 am - 11:00 am (1 hour)
- Thu**  
 Apr  
 7<sup>th</sup>  
 Yarn Toss  
 Bryans Education Center  
 @ Thu, Apr 7, 2022 @ 10:00 am - 11:00 am (1 hour)
- Mon**  
 Apr  
 11<sup>th</sup>  
 Yarn Toss  
 Bryans Education Center  
 @ Mon, Apr 11, 2022 @ 10:00 am - 11:00 am (1 hour)
- Thu**  
 Apr  
 14<sup>th</sup>  
 Yarn Toss  
 Bryans Education Center  
 @ Thu, Apr 14, 2022 @ 10:00 am - 11:00 am (1 hour)