

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF FINANCE

The Board of Finance held a regular on Monday, February 13, 2017 in the Council Chambers at the Municipal Center, 3 Primrose Street, Newtown, CT. Chairman John Godin called the meeting to order at 7:30pm.

Present: James Gaston, Kelley Johnson, Mark Boland, John Godin, Sandy Roussas, Aaron Carlson

Also Present: First Selectman Pat Llodra, Finance Director Robert Tait, Superintendent Dr. Erardi, BOE Chair Keith Alexander, 6 members of the public and 2 members of the press

VOTER COMMENT – None

COMMUNICATIONS – Mr. Godin passed on an e-mail to the board from First Selectman Llodra concerning the potential loss in revenue from the State (Attachment A)

MINUTES – Mr. Gaston moved to approve the minutes from the 1/26/17 meeting, Ms. Johnson Seconded. Mr. Gaston made the following corrections: Under Senior Tax Relief, the 6th paragraph down should read “Ms. Johnson articulated that she thinks \$1.2 million is too high.” In the 8th paragraph the third sentence should read “All other board members agreed that is too low.” Minutes were unanimously approves with corrections.

FIRST SELECTMAN REPORT – None

FINANCE DIRECTORS REPORT – None

NEW BUSINESS

Board of Selectman 2017-2018 Budget Presentation – First Selectman Pat Llodra presented The Board of Selectman 2017-2018 proposed budget (Attachment B). In this budget there are 4 special concerns; 1) to continue support for road improvements, 2) increase use of Capital Non-recurring, 3) address service need and wage gaps and 4) address needs in the pension account.

The proposed budget is an increase of \$733,705 or 1.8%. The total proposed budget is \$41,251,019.

Mr. Godin explained that Thursday’s meeting (February 16) will be further discussion on the BOS budget. On February 23 there will be further discussion regarding the BOE budget

Board of Education 2017-2018 Budget Presentation –Dr. Erardi provided talking points beneficial for the February 23th meeting (Attachment C) and the Board of Education Operating Budget Plan (Attachment D). Dr. Erardi explained that they only put forth the need. What challenges Newtown is there is a lot of turbulence and it is unknown what will stick and what will not. The overall proposed budget is an increase of 1.98%. There are 2.0 staff, one at Reed

and one at the Middle School that are Social Workers, they have been on staff and had been funded by grants which are no longer available.

First Selectman Pat Llodra and Superintendent Dr. Erardi presented a Town Purchasing Agent Proposal (Attachment E). There has been a directive from the Legislative Council concerning shared services. A Purchasing Agent has been identified since 2006 and would be shared by both the BOE and BOS which both support. This proposal comes outside of the budget documents. If it is decided that it has merit, it would have to be added into the budget at the BOF level. In the Charter, because this is outside the budget, if it is going to be considered that there is merit and want to add it to the budget they can make that recommendation to the LC. If it starts at the LC level, it will need to circle back to the BOS, BOE and then back to the BOF.

Voter Comments – None

Announcements – Board members expressed concern over the new website and the distribution of e-mails. Mrs. Llodra explained that removing the address and telephone numbers was a policy change that she made. They wanted to manage their system for FOI archiving. Mr. Godin will contact Al Miles, Director of IT.

Having no further business, the meeting was adjourned at 9:05pm

Respectfully Submitted,
Arlene Miles, Clerk

Attachment A



Arlene Miles <arlene.miles@newtown-ct.gov>

Fwd: Governor's Proposed FY 18 State Budget / For the 2/13 Board Minutes

1 message

John Godin <jgodin1312@gmail.com>

Tue, Feb 14, 2017 at 7:49 PM

To: Arlene Miles <arlene.miles@newtown-ct.gov>

For the 2/13/19 Board Minutes.

Best,

John

Begin forwarded message:

From: Pat Llodra <pat.llodra@newtown-ct.gov>

Subject: Fwd: Governor's Proposed FY 18 State Budget

Date: February 8, 2017 at 3:44:14 PM EST

To: John Godin <jgodin1312@gmail.com>, "Jacob, Mary Ann" <mjacob4404@charter.net>

Some detail on the proposed reductions to Newtown.

(My comments to the BEE: These reductions in aid would be very impactful to Newtown. The magnitude is so great that i am struggling even to grasp its possibility. I call upon our legislators, board and commission members, and concerned residents to join together in an effort against the draconian measures suggested by the Governors proposal. Stability and growth in Newtown will be irreparably harmed, delayed, and maybe set back for years if this proposal prevails. I understand the challenges faced by our cities and accept that we all have a stake in the solution. However, destroying the financial underpinnings of selected towns in order to help our cities will not solve their problems, and will only exacerbate ours.)

February 8, 2017

Governor's Proposed FY 18 State Budget Impact on: Newtown

On February 8, 2017, the Governor proposed his state budget for FY 18. Below are grant estimates for **Newtown** for certain key programs. Please see important notes at the end of the table.

More details on the FY 18 state budget and other legislation impacting municipal finance will be provided in the coming days. Updates will be available at www.ccm-ct.org.

Grant:	Current Year FY 17	Gov. Proposed FY 18	Gov. Proposed FY 18 v. FY 17	
	(\$)	(\$)	(\$)	(%)
Adult Education	4,497	4,054	- 443	- 9.9%
ECS Grant	4,893,944	969,688	-3,924,256	-80.2%
LoCIP	0	380,724	380,724	
Pequot-Mohegan Grant	911,124	903,200	-7,924	- 0.9%
PILOT: Colleges & Hospitals	0	0	0	
PILOT: State-Owned Property	733,247	547,350	-185,897	-25.4%
Town Aid Road	470,708	470,708	0	0.0%
Grants for Municipal Projects	235,371	0	-235,371	-100.0%
MRSF Select PILOT	0	0	0	
MRSF Revenue Sharing	572,949	824,747	251,798	43.9%
MRSF Motor Vehicle	0	335,300	335,300	
Special Education (see note below)	0	2,408,508	2,408,508	
Teachers' Retirement Contribution (see note below)	0	-3,917,100	-3,917,100	
Hospital Property Tax (see note below)	0	0	0	
Total	7,821,840	2,927,179	-4,894,661	-62.6%

Notes

- Special Education is a new grant that incorporates the Excess Cost-Student Based funding.
- Teachers' Retirement Contribution is the municipality's contribution to funding the TRB system.

- Hospital Property Tax is revenue municipality will generate from a property tax collected on real hospital property.

- Please understand that we are still reviewing the budget documents to see exactly how these new items will be administered. We will provide full details very soon.

If you have any questions, please contact George Rafael at grafael@ccm-ct.org or 203-498-3063.

--

E. Patricia Llodra
First Selectman
Town of Newtown
3 Primrose Street
Newtown, CT 06470

(203) 270-4201 - Office

(203) 270-4206 - FAX

Attachment B

BOARD OF SELECTMEN PROPOSED BUDGET

2017 - 2018



TOWN OF NEWTOWN

TOWN ORGANIZATIONAL VALUES

The Town of Newtown is dedicated to providing quality services in a cost effective manner. This commitment to quality depends upon a dedicated partnership between residents, elected officials and the employees of the Town. The Town of Newtown has expectations and values shared by all to ensure organizational excellence and quality service. They are:

- **Getting Close to our Residents and Businesses (Customers)**
- **Committing to the Highest Ideals of Professionalism and Integrity**
- **Improving Relations among all Employees**
- **Using the Appropriate Technology**
- **Committing to Long Range Planning**

MAJOR PUBLIC POLICIES

Newtown must continually position itself to meet the challenges that lie ahead. The public policies below form the basis of public actions.

- Newtown must be a safe and secure place in which to live and do business.
- Newtown must be a community that actively supports and promotes recreational, cultural, and social opportunities for all citizens.
- Newtown's physical appearance must be the best it can be. This includes roads, sidewalks, and other parts of the rights of way in residential and commercial areas and the strict enforcement of public safety, zoning, housing, environmental and health codes to prevent the appearance of neglect or unsafe conditions.
- Newtown schools must continue to pursue excellence while being focused on efficiencies and economies.
- Newtown must provide superior customer service. The Town will commit itself to continuous improvement to achieve this.
- Newtown will incorporate the market forces of competition while being mindful of the need to maintain public accountability.

The Initial Budget Process

- Each October the Town department heads are given instructions and budget forms to complete.
- Towards the end of November the completed budget forms are given back to the Finance Director.
- During January the department heads meet with the First Selectman and the Finance Director to review their budget.
- After First Selectman adjustments the budget becomes the First Selectman's Proposed Budget.
- A budget document is then assembled by the Finance Director. The budget process is now guided by the Charter.

Budget Process Guided by Town Charter

Town Charter, Chapter 6-05 (b)as follows:

... the First Selectman shall submit a comprehensive estimate of expenditures (the "First Selectman's Budget") to the Board of Selectmen by February 1st.

... The Board of Selectmen shall then revise the estimates, as it deems desirable, and submit the revisions to the Board of Finance in such form and with supporting data as the Board of Finance shall require no later than February 14th, (the "Board of Selectmen Budget").

Budget Goals and Priorities

- ***Continue support for road improvements**
- ***Increase use of Capital Non-Recurring**
- ***Address service need and wage gaps**
- ***Address needs in pension account**

The Bottom Line

- The proposed budget asks for an increase of \$733,705 or 1.8%.
- Priorities add up to \$590,751
- Union contracts and other benefit costs add up to \$357,401
- Priorities, contracts, benefit costs exceed requested increase. Reductions have been made in other accounts.

Board of Selectmen Proposed Budget 2017 - 2018

Category	2017 - 2018 Proposed
WAGES & SALARIES	\$12,489,457
FRINGE BENEFITS	\$5,946,761
INSURANCE	\$1,185,500
OPERATING EXPENSES	\$7,130,443
CAPITAL	\$2,778,342
CONTINGENCY	\$200,000
OUTSIDE AGENCIES	\$2,395,042
DEBT SERVICE	\$9,125,474
TOTAL PROPOSED BUDGET	\$41,251,019
BUDGET INCREASE	<div> <div>\$733,705</div> <div>1.81%</div> </div>



Budget Drivers

• WAGES & BENEFITS (000'S) union negotiations; pension	\$686,000
• CAPITAL – ROAD IMPROVEMENTS	\$250,000
• DEBT SERVICE	(\$200,000)
TOTAL	\$736,000
(BUDGET INCREASE IS \$734,000)	

Budget Increase Breakdown

Wages & Salaries	2.6%	\$321,389
Contract negotiations(2.00%/2.25%)		\$246,606
Police steps		\$ 29,560
Staff changes		\$ 29,166
Salary enhancements		\$ 21,500
TOTAL		\$326,832

Budget Increase Breakdown

Fringe Benefits	6.5%	\$364,496
Pension Contribution (interest rate & actuarial funding method change)		
Police		\$200,085
Town		\$ 90,208
Medical Self Insurance (2% increase based on claims experience)		\$ 63,630
Other Benefits		\$ 10,573
TOTAL		\$364,496

Budget Increase Breakdown

Insurance

4.9%

\$55,500

Worker's Compensation & General Liability Insurance

Recommended Insurance premium increase =6%

Operating Expenses

-(1.5%)

(-\$107,829)

Operating expenses have been kept flat (decreased)

Budget Increase Breakdown

Capital	6.3%	\$171,658
Highway – Road Improvements		\$250,000
Planned increase		
Off-set by capital decreases:		
Police		(\$30,000)
Public Works		(\$26,000)
Parks & Recreation		(\$33,000)
Misc.		
Other		\$ 10,658
TOTAL		\$171,658

Budget Increase Breakdown

Agencies	2.9%	\$67,193
Library		\$58,505
Edmond Town Hall		\$25,343
Health District		\$ 7,252
Other Agencies		(\$23,907)
TOTAL		\$67,193

Budget Increase Breakdown

Debt Service	(2.1%)	(\$200,000)
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Current debt service schedule decreases by		(\$1,023,927)
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Planned new bonding in Mar/Apr 2016/17 CIP projects		\$ 823,927
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TOTAL		(\$200,000)
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Staff Changes

<u>DEPT./POSITION</u>	<u>FTE</u>	<u>AMOUNT</u>
Finance – Secretary	(0.7)	(\$21,705)
Parks & Recreation – Maintainer	1.0	\$52,150
* Planning Department:		
Zoning Liaison Officer	(0.3)	(\$21,427)
Community Development Admin	(0.8)	(\$49,852)
Deputy Director – EDC/Grants	1.0	\$70,000
TOTAL	0.2	\$29,166

* Department restructuring – no staff additions

Salary Enhancements

<u>DEPT/POSITION</u>	<u>AMOUNT</u>	<u>JUSTIFICATION</u>
<u>Selectmen</u>		
Executive Assistant	\$6,000	Reflects responsibility
<u>Human Resources</u>		
Human Resource Admin.	\$6,000	Reflects responsibility
<u>Police</u>		
Executive Assistant	\$1,500	Reflects responsibility
<u>Building</u>		
Building Official	\$5,000	Reflects responsibility
<u>Parks & Recreation</u>		
Operations Supervisor	\$3,000	Level of PW crew chief

Changes in Budget by Function

Function	BOS Proposed 2017-18	\$ Increase	% Increase
Public Safety	10,557,813	362,447	3.6%
Public Works	10,168,643	247,498	2.5%
Debt Service	9,125,474	-200,000	-2.1%
General Government	4,557,862	126,274	2.8%
Recreation & Leisure	3,794,452	93,192	2.5%
Health & Welfare	1,577,647	10,686	0.7%
Planning	813,813	1,967	0.2%
Other Uses	455,315	30,343	7.1%
Contingency	200,000	61,298	n/a
TOTAL	41,251,019	733,705	1.8%

Final Thoughts

Our budget proposal should reflect what is in the best interest of our community. The spending plan is about the common good. It brings forth programs and services that benefit our community, aligns with our core values, and supports an appropriate quality of life, while at the same time responding to local and state financial pressures and limitations.

Thoughtful practice and careful management of resources must guide our budget planning actions and decisions.

Attachment C

October 2016

Connecticut State Department of Education Bureau of Grants Management

2015-16 Net Current Expenditures (NCE) per Pupil (NCEP) and 2016-17 Special Education Excess Cost Grant Basic Contributions for the February Payment

District Code	District Name	(1) NCE 2015-16	(2) Average Daily Membership (ADM) 2015-16	(3) NCEP 2015-16 (Col 1 / Col 2)	(4) State Agency Placement Basic Contribution (Col 3 Rounded)	(5) Local Initiated Placement Basic Contribution (Col 3 x 4.5, Rounded)
1	ANDOVER	8,056,478	502.26	16,040.45	16,040	72,182
2	ANSONIA	35,389,845	2,524.46	14,018.78	14,019	63,085
3	ASHFORD	10,690,535	562.82	18,994.59	18,995	85,476
4	AVON	51,777,946	3,292.45	15,726.27	15,726	70,768
5	BARKHAMSTED	9,062,775	564.73	16,047.98	16,048	72,216
7	BERLIN	46,320,873	2,982.09	15,533.02	15,533	69,899
8	BETHANY	14,651,540	840.69	17,427.99	17,428	78,426
9	BETHEL	46,186,232	2,930.31	15,761.55	15,762	70,927
11	BLOOMFIELD	47,362,809	2,238.29	21,160.26	21,160	95,221
12	BOLTON	13,279,903	759.18	17,492.43	17,492	78,716
13	BOZRAH	5,412,396	307.70	17,589.85	17,590	79,154
14	BRANFORD	53,810,430	3,121.52	17,238.53	17,239	77,573
15	BRIDGEPORT	299,973,412	20,936.27	14,327.93	14,328	64,476
17	BRISTOL	116,640,298	8,392.67	13,897.88	13,898	62,540
18	BROOKFIELD	39,223,812	2,739.34	14,318.71	14,319	64,434
19	BROOKLYN	17,728,271	1,225.40	14,467.33	14,467	65,103
21	CANAAN	3,044,483	111.45	27,317.03	27,317	122,927
22	CANTERBURY	11,366,359	648.58	17,524.99	17,525	78,862
23	CANTON	25,290,768	1,638.21	15,438.05	15,438	69,471
24	CHAPLIN	5,784,325	287.63	20,110.30	20,110	90,496
25	CHESHIRE	67,059,564	4,401.39	15,236.00	15,236	68,562
26	CHESTER	8,115,906	444.20	18,270.84	18,271	82,219
27	CLINTON	31,249,583	1,890.27	16,531.81	16,532	74,393
28	COLCHESTER	39,810,264	2,705.29	14,715.71	14,716	66,221
29	COLEBROOK	3,580,866	195.34	18,331.45	18,331	82,492
30	COLUMBIA	12,093,380	697.64	17,334.70	17,335	78,006
31	CORNWALL	3,876,871	128.41	30,191.35	30,191	135,861
32	COVENTRY	26,922,190	1,736.74	15,501.57	15,502	69,757
33	CROMWELL	29,308,826	2,104.38	13,927.53	13,928	62,674
34	DANBURY	139,082,742	10,870.82	12,794.14	12,794	57,574
35	DARIEN	93,858,104	4,858.71	19,317.49	19,317	86,929
36	DEEP RIVER	11,064,774	624.40	17,720.65	17,721	79,743
37	DERBY	23,746,832	1,545.61	15,364.05	15,364	69,138
39	EASTFORD	3,684,857	178.50	20,643.46	20,643	92,896
40	EAST GRANBY	17,210,048	906.80	18,978.88	18,979	85,405
41	EAST HADDAM	19,797,097	1,107.85	17,869.84	17,870	80,414
42	EAST HAMPTON	29,184,590	1,984.02	14,709.83	14,710	66,194
43	EAST HARTFORD	108,731,623	8,092.09	13,436.78	13,437	60,466
44	EAST HAVEN	52,298,987	3,424.65	15,271.34	15,271	68,721
45	EAST LYME	40,890,719	2,615.95	15,631.31	15,631	70,341
46	EASTON	26,808,201	1,393.90	19,232.51	19,233	86,546
47	EAST WINDSOR	23,127,901	1,203.41	19,218.64	19,219	86,484
48	ELLINGTON	35,484,640	2,732.71	12,985.15	12,985	58,433
49	ENFIELD	77,164,457	5,552.78	13,896.54	13,897	62,534
50	ESSEX	15,106,873	815.42	18,526.49	18,526	83,369
51	FAIRFIELD	167,691,944	10,125.97	16,560.58	16,561	74,523
52	FARMINGTON	65,735,800	4,048.47	16,237.20	16,237	73,067
53	FRANKLIN	3,882,369	255.14	15,216.62	15,217	68,475
54	GLASTONBURY	97,713,997	6,212.51	15,728.59	15,729	70,779
56	GRANBY	27,942,924	1,921.12	14,545.12	14,545	65,453
57	GREENWICH	184,648,009	8,634.16	21,385.75	21,386	96,236
58	GRISWOLD	24,813,151	1,771.00	14,010.81	14,011	63,049
59	GROTON	76,524,979	4,903.74	15,605.43	15,605	70,224

Connecticut State Department of Education
Bureau of Grants Management

2015-16 Net Current Expenditures (NCE) per Pupil (NCEP)
and 2016-17 Special Education Excess Cost Grant
Basic Contributions for the February Payment

District Code	District Name	(1) NCE 2015-16	(2) Average Daily Membership (ADM) 2015-16	(3) NCEP 2015-16 (Col 1 / Col 2)	(4) State Agency Placement Basic Contribution (Col 3 Rounded)	(5) Local Initiated Placement Basic Contribution (Col 3 x 4.5, Rounded)
60	GUILFORD	58,135,365	3,451.22	16,844.87	16,845	75,802
62	HAMDEN	118,167,847	6,440.32	18,348.13	18,348	82,567
63	HAMPTON	3,830,206	174.78	21,914.44	21,914	98,615
64	HARTFORD	415,499,191	21,523.44	19,304.50	19,305	86,870
65	HARTLAND	5,088,334	275.35	18,479.51	18,480	83,158
67	HEBRON	25,516,863	1,663.57	15,338.62	15,339	69,024
68	KENT	6,884,781	291.88	23,587.71	23,588	106,145
69	KILLINGLY	40,365,144	2,412.35	16,732.71	16,733	75,297
71	LEBANON	18,185,115	1,028.06	17,688.77	17,689	79,599
72	LEDYARD	35,874,347	2,341.92	15,318.35	15,318	68,933
73	LISBON	9,707,550	570.63	17,011.99	17,012	76,554
74	LITCHFIELD	17,918,536	977.00	18,340.36	18,340	82,532
76	MADISON	51,363,568	3,029.35	16,955.31	16,955	76,299
77	MANCHESTER	118,302,213	7,279.66	16,251.06	16,251	73,130
78	MANSFIELD	32,626,803	1,863.71	17,506.37	17,506	78,779
79	MARLBOROUGH	15,070,074	1,105.79	13,628.33	13,628	61,327
80	MERIDEN	122,972,579	8,815.11	13,950.20	13,950	62,776
83	MIDDLETOWN	82,338,885	5,018.60	16,406.74	16,407	73,830
84	MILFORD	114,034,693	6,230.63	18,302.27	18,302	82,360
85	MONROE	53,196,952	3,249.48	16,370.91	16,371	73,669
86	MONTVILLE	36,601,295	2,389.18	15,319.61	15,320	68,938
88	NAUGATUCK	67,729,500	4,495.58	15,065.80	15,066	67,796
89	NEW BRITAIN	149,844,738	11,358.66	13,192.11	13,192	59,364
90	NEW CANAAN	83,885,244	4,262.56	19,679.55	19,680	88,558
91	NEW FAIRFIELD	36,592,235	2,425.67	15,085.41	15,085	67,884
92	NEW HARTFORD	16,842,035	1,030.53	16,343.08	16,343	73,544
93	NEW HAVEN	347,925,848	19,068.03	18,246.55	18,247	82,109
94	NEWINGTON	69,391,839	4,238.39	16,372.22	16,372	73,675
95	NEW LONDON	59,503,746	3,601.59	16,521.52	16,522	74,347
96	NEW MILFORD	58,562,960	4,153.42	14,099.94	14,100	63,450
97	NEWTOWN	74,232,561	4,677.36	15,870.61	15,871	71,418
98	NORFOLK	4,264,962	205.41	20,763.17	20,763	93,434
99	NORTH BRANFORD	29,480,648	1,958.11	15,055.66	15,056	67,750
100	NORTH CANAAN	8,655,815	389.60	22,217.18	22,217	99,977
101	NORTH HAVEN	50,147,820	3,245.53	15,451.35	15,451	69,531
102	NORTH STONINGTON	12,050,901	751.92	16,026.84	16,027	72,121
103	NORWALK	197,260,681	11,539.75	17,094.02	17,094	76,923
104	NORWICH	85,653,767	5,266.77	16,263.05	16,263	73,184
106	OLD SAYBROOK	25,450,112	1,338.24	19,017.60	19,018	85,579
107	ORANGE	39,709,346	2,303.50	17,238.70	17,239	77,574
108	OXFORD	28,102,306	2,037.13	13,795.05	13,795	62,078
109	PLAINFIELD	32,442,887	2,293.81	14,143.67	14,144	63,647
110	PLAINVILLE	35,885,400	2,415.16	14,858.39	14,858	66,863
111	PLYMOUTH	24,118,800	1,680.21	14,354.63	14,355	64,596
112	POMFRET	9,646,275	602.47	16,011.21	16,011	72,050
113	PORTLAND	20,366,384	1,400.51	14,542.12	14,542	65,440
114	PRESTON	10,865,144	648.09	16,764.87	16,765	75,442
116	PUTNAM	19,725,248	1,178.30	16,740.43	16,740	75,332
117	REDDING	31,596,149	1,488.05	21,233.26	21,233	95,550
118	RIDGEFIELD	85,437,137	5,014.77	17,037.10	17,037	76,667
119	ROCKY HILL	40,128,286	2,762.32	14,527.02	14,527	65,372
121	SALEM	10,853,077	630.45	17,214.81	17,215	77,467
122	SALISBURY	8,057,022	341.87	23,567.50	23,568	106,054

October 2016

Connecticut State Department of Education
Bureau of Grants Management

2015-16 Net Current Expenditures (NCE) per Pupil (NCEP)
and 2016-17 Special Education Excess Cost Grant
Basic Contributions for the February Payment

District Code	District Name	(1) NCE 2015-16	(2) Average Daily Membership (ADM) 2015-16	(3) NCEP 2015-16 (Col 1 / Col 2)	(4) State Agency Placement Basic Contribution (Col 3 Rounded)	(5) Local Initiated Placement Basic Contribution (Col 3 x 4.5, Rounded)
123	SCOTLAND	4,755,398	209.09	22,743.31	22,743	102,345
124	SEYMOUR	33,372,667	2,323.48	14,363.23	14,363	64,635
125	SHARON	6,590,826	230.40	28,606.02	28,606	128,727
126	SHELTON	69,195,209	5,178.70	13,361.50	13,362	60,127
127	SHERMAN	8,649,652	502.18	17,224.21	17,224	77,509
128	SIMSBURY	68,254,971	4,253.27	16,047.65	16,048	72,214
129	SOMERS	21,792,537	1,441.14	15,121.73	15,122	68,048
131	SOUTHINGTON	91,889,829	6,648.04	13,822.09	13,822	62,199
132	SOUTH WINDSOR	72,742,189	4,320.88	16,835.04	16,835	75,758
133	SPRAGUE	6,260,984	461.89	13,555.14	13,555	60,998
134	STAFFORD	27,479,671	1,596.49	17,212.55	17,213	77,456
135	STAMFORD	282,739,285	15,668.81	18,044.72	18,045	81,201
136	STERLING	7,965,013	581.75	13,691.47	13,691	61,612
137	STONINGTON	36,416,773	2,250.44	16,182.07	16,182	72,819
138	STRATFORD	106,007,763	7,245.55	14,630.74	14,631	65,838
139	SUFFIELD	35,495,522	2,261.12	15,698.20	15,698	70,642
140	THOMASTON	15,171,528	1,022.08	14,843.78	14,844	66,797
141	THOMPSON	18,213,723	1,044.94	17,430.40	17,430	78,437
142	TOLLAND	39,059,292	2,710.44	14,410.68	14,411	64,848
143	TORRINGTON	73,062,857	4,470.59	16,343.00	16,343	73,544
144	TRUMBULL	101,993,621	6,615.64	15,417.05	15,417	69,377
145	UNION	1,945,447	113.00	17,216.35	17,216	77,474
146	VERNON	54,344,988	3,512.44	15,472.15	15,472	69,625
147	VOLUNTOWN	6,694,907	388.41	17,236.70	17,237	77,565
148	WALLINGFORD	103,255,762	6,135.01	16,830.58	16,831	75,738
151	WATERBURY	279,643,357	18,380.91	15,213.79	15,214	68,462
152	WATERFORD	46,050,351	2,903.54	15,860.07	15,860	71,370
153	WATERTOWN	40,331,163	2,830.26	14,249.99	14,250	64,125
154	WESTBROOK	17,419,638	783.00	22,247.30	22,247	100,113
155	WEST HARTFORD	152,214,085	10,132.47	15,022.41	15,022	67,601
156	WEST HAVEN	93,434,990	7,017.43	13,314.70	13,315	59,916
157	WESTON	49,434,511	2,383.27	20,742.30	20,742	93,340
158	WESTPORT	113,195,476	5,654.61	20,018.26	20,018	90,082
159	WETHERSFIELD	59,963,316	3,971.05	15,100.12	15,100	67,951
160	WILLINGTON	12,119,973	672.93	18,010.75	18,011	81,048
161	WILTON	81,242,292	4,155.30	19,551.49	19,551	87,982
162	WINCHESTER	22,764,054	1,184.51	19,218.12	19,218	86,482
163	WINDHAM	60,860,490	3,207.10	18,976.80	18,977	85,396
164	WINDSOR	68,247,233	3,936.72	17,336.06	17,336	78,012
165	WINDSOR LOCKS	32,381,830	1,703.28	19,011.45	19,011	85,552
166	WOLCOTT	34,067,207	2,546.62	13,377.42	13,377	60,198
167	WOODBIDGE	26,386,619	1,487.72	17,736.28	17,736	79,813
169	WOODSTOCK	16,938,381	1,264.53	13,395.00	13,395	60,278
201	DISTRICT NO. 1	10,557,465	420.00	25,136.82	25,137	113,116
204	DISTRICT NO. 4	16,712,441	953.00	17,536.66	17,537	78,915
205	DISTRICT NO. 5	39,839,514	2,294.52	17,362.90	17,363	78,133
206	DISTRICT NO. 6	16,357,179	828.92	19,733.12	19,733	88,799
207	DISTRICT NO. 7	17,321,021	1,020.64	16,970.74	16,971	76,368
208	DISTRICT NO. 8	24,866,227	1,703.00	14,601.43	14,601	65,706
209	DISTRICT NO. 9	20,755,826	1,050.74	19,753.53	19,754	88,891
210	DISTRICT NO. 10	35,579,507	2,463.12	14,444.89	14,445	65,002
211	DISTRICT NO. 11	6,208,971	286.07	21,704.38	21,704	97,670
212	DISTRICT NO. 12	19,765,846	677.12	29,191.05	29,191	131,360

Relevant Information To The Newtown Budget Build

State of Connecticut

1. The statewide NCEP average increased from \$15,726 in 2014-15 to \$16,249 in 2015-16. This is an increase of \$523 or 3%
2. The Newtown NCEP increased from \$15,428 in 2014-15 to \$15,871 in 2015-16. This is an increase of \$433 or 2.9%*
3. Total statewide daily membership declined by 5,493 students (1%) from 530,913 in 2014-15 to 525,420 student in 2015-2016

Unique to Newtown Public Schools

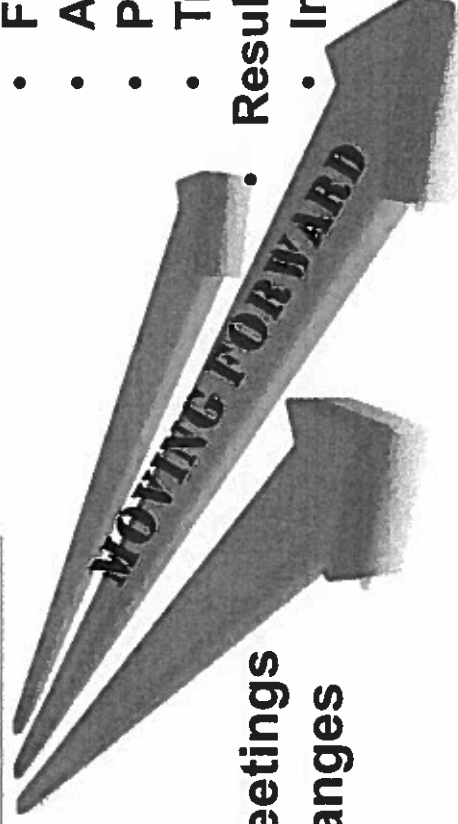
- Grant Funds
 - Dept. of Education SERV (2013-2017) 2016-17 Funding \$ 295,277
 - Sandy Hook PTA Foundation 2016-18 2016-17 Funding \$302,000 2017-18 Funding \$198,000

• Next Steps

- Informational Meetings
- Updating +/- Changes

• Answers With Integrity

- Fact Based
- Accountability
- Partnership
- Trust
- Resulting in
- Informed Electorate



As of January 3, 2017

*NCEP for Newtown includes SERV & DOJ funding

Newtown Public Schools
Mental Health Staff Review with Funding – Updated 2/13/2017

School	Year	# of Social Workers	Funded	# of Counselors	Funded	# of Psychologists	Funded
Sandy Hook	2016-17	2	1 SERV/SHS Fdn, 1 VOCA grant – Clifford Beers	1	EdAdvance	2 (1 FT and 1 PT)	1 FT – NPS, 1 PT – SERV/SHS Fdn.
	2017-18	1	1 VOCA grant (Clifford Beers)	1	NPS	1	1 NPS
Middle Gate	2016-17	0	n/a	1	EdAdvance	1	1 NPS
	2017-18	0	n/a	1	NPS	1	1 NPS
Hawley	2016-17	0	n/a	1	EdAdvance	1	1 NPS
	2017-18	0	n/a	1	NPS	1	1 NPS
HO'M	2016-17	0	n/a	1	EdAdvance	1	1 NPS
	2017-18	0	n/a	1	NPS	1	1 NPS
Reed	2016-17	2	1 SERV/SHS Fdn, 1 NPS	3	NPS	2	1 SERV/SHS Fdn, 1 NPS
	2017-18	2	2 NPS	3	NPS	2	2 NPS
Newtown MS	2016-17	2	1 SERV/SHS Fdn, 1 NPS	4	NPS	2 (1 FT and 1 PT)	1 FT – NPS, 1 PT – SERV/SHS Fdn.
	2017-18	2	2 NPS	4	NPS	2	2 NPS
Newtown HS	2016-17	1	1 NPS	10*	10 NPS*	3	3 NPS
	2017-18	1	1 NPS	10*	10 NPS *	3	3 NPS

*Includes NYFS Student Assistance Counselor

Factors in Managing Complex Change

(and avoiding pitfalls)

<u>Direction</u>	<u>Professional Development</u>	<u>Why?/Benefit</u>	<u>Materials</u>	<u>Steps</u>	<u>Data</u>	<u>End Point</u>
Vision	+ Skills	+ Incentives	+ Resources	+ Action Plan	+ Results	CHANGE
	+ Skills	+ Incentives	+ Resources	+ Action Plan	+ Results	
Vision		+ Incentives	+ Resources	+ Action Plan	+ Results	
Vision	+ Skills		+ Resources	+ Action Plan	+ Results	RESISTANCE
Vision	+ Skills	+ Incentives		+ Action Plan	+ Results	FRUSTRATION
Vision	+ Skills	+ Incentives	+ Resources		+ Results	TREADMILL
Vision	+ Skills	+ Incentives	+ Resources	+ Action Plan		INACTIVITY

Attachment D

BOARD OF EDUCATION REQUESTED OPERATING BUDGET PLAN

2017-2018

NEWTOWN
PUBLIC SCHOOLS

PROPOSED BUDGET

2017-2018

BOARD OF EDUCATION

Keith Alexander ~ Chair

Dr. Michelle Ku ~ Vice-Chair

Debbie Leidlein ~ Secretary

John Youros 

Rebekah Harriman-Stites 

Andrew Clure 

Dan Cruson 

CENTRAL OFFICE

Dr. Joseph V. Erardi, Jr. ~ Superintendent of Schools

Jean Evans Davila ~ Assistant Superintendent of Schools

Ron Bienkowski

Deborah Mailloux-Petersen

Gino Faiella

Director of Business & Finance

Director of Pupil Services

Director of Operations

Carmella Anodeo

Michelle Hiscavich

Dr. David Abbey (.6 FTE)

Mark Pompano

Director of Technology

Director of Performing

Director of Human Resources

Director of Safety

and Fine Arts

PROPOSED BUDGET

2017~2018

Newtown Middle School

Thomas Finhorn
Principal
Jim Ross
Assistant Principal

Newtown High School

Dr. Lorrie Rodrigue
Principal
Assistant Principals
Kimberly Longobucco
Dana Manning
David Roach

Reed Intermediate School

Anne Uberti
Principal
Jill Bonatibus Beaudry
Assistant Principal

Athletic Director
Matthew Memoli

Hawley Elem School

Christopher Moretti
Principal
Keri Snowden
Lead Teacher

Sandy Hook Elem School

Dr. Kathy Combos
Principal
Tim Napolitano
Assistant Principal

Middle Gate Elem School

Christopher Geissler
Principal
John Sullivan
Lead Teacher

Head O'Meadow Elem School

Barbara Gasparine
Principal
Carol Danenberg
Lead Teacher

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- **Next Steps**
 - Informational Meetings
 - Updating +/- Changes
- **Answers With Integrity**
 - Fact Based
 - Accountability
 - Partnership
 - Trust
- **Resulting in**
 - Informed Electorate
 - Building the Base



As of February 2, 2017

*NCEP for Newtown includes SERV & DOJ funding



Budget Reductions

From Budget Builder → **Superintendent** → **Board of Education** → **Board of Finance**

Administrators' Initial Budget Request	\$ 76,245,670	3.50%
Superintendent's Total Budget Reduction	(\$ 1,248,914)	(1.69%)
Superintendent's Budget Request Spending Plan	\$ 74,996,756	1.81%
Board of Education Action	\$ 123,849	.17%
Board of Education Request	\$ 75,120,605	1.98%



Board of Education's Budget 2017-2018

Description

17-18 Proposed

SALARIES	\$ 46,958,640
EMPLOYEE BENEFITS	\$ 11,858,322
PURCHASED PROFESSIONAL SERVICES	\$ 854,621
PURCHASED PROPERTY SERVICES	\$ 2,184,549
OTHER PURCHASED SERVICES	\$ 8,685,851
SUPPLIES	\$ 3,787,923
PROPERTY - EQUIPMENT	\$ 722,429
OTHER OBJECTS (Memberships, Dues, Fees, etc.)	\$ 68,270

TOTAL OPERATING BUDGET	\$ 75,120,605
-------------------------------	----------------------

OPERATING BUDGET INCREASE

1.98%



Budget Increase Breakdown

**Budget increase
requested is 1.98%**



THE BREAKDOWN

Regular Education	0.86%	\$ 633,884
Special Education & Pupil Personnel	0.29%	\$ 211,458
Others (Transportation, Legal, Employee Benefits, Tech, etc)	0.83%	\$ 610,198



Framework for the 2017-2018 Board of Education's Proposal

Appropriately supporting Federal and State directives

1



Requested New Staff

2



Energy, Textbooks &
Supplies

3



Purchased Property
Services



Budget Reductions

From Budget Builder → Superintendent → Board of Education

Administrators' Proposed New	\$ 248,356
Reductions	\$ 89,572
Superintendent Supporting New	\$ 158,784
BOE Additional Proposed Staffing Request*	\$ 168,697

* Partially Funded Grant Writer
School Social Workers - 2 FTEs

Requested New Staff

1

Requested New Staff/Spending

FTE

AMOUNT

STAFFING:

Certified

District World Language (grade 2) 0.50 \$ 27,451
 Hawley Early Intervention (increase in hours) 0.30 \$ 17,735
 Asst. Superintendent Math – Stipend 0.10 \$ 9,500
 Asst. Superintendent Social Studies – Stipend 0.10 \$ 9,500
 Reed & Middle School Social Workers 2.00 \$133,697
Total Certified 3.00 \$197,883

Non-Certified

Sandy Hook Custodian 1.00 \$ 49,899
 Reed Paraeducator (Cafeteria) 0.35 \$ 6,679
 Middle School Asst. Baseball Coach \$ 2,342
 Middle School Asst. Softball Coach \$ 2,342
 High School JV Volleyball Coach \$ 3,860
 Special Education Job Coach (NHS) \$ 15,984
 Director of Human Resources \$ 13,492
 Grant Writer \$ 35,000
Total Non-Certified 2.43 \$129,598

TOTAL

5.43

\$327,481

Proposed 2017-2018 Staffing

2017-2018 Proposed Net Reductions to Staffing

<u>Certified</u>		
Sandy Hook Classroom Teachers	-2.00	(\$113,986)
Head O'Meadow Classroom Teachers	-1.00	(\$56,993)
Reed Intermediate Classroom Teachers	-2.00	(\$113,986)
Middle School Classroom Teachers (Grade 8)	-2.00	(\$113,986)
High School Classroom Teachers (TBA Program of Studies)	-1.00	(\$56,993)
<u>Non-Certified</u>		
High School Custodian (late start date)		(\$24,949)
Central Office Secretary	-0.40	(\$14,354)

Total Reductions in Staffing -8.40 (\$495,247)

New Staffing	**5.43	\$327,481
Total Recommended Changes in Staffing*	-2.97	(\$167,766)

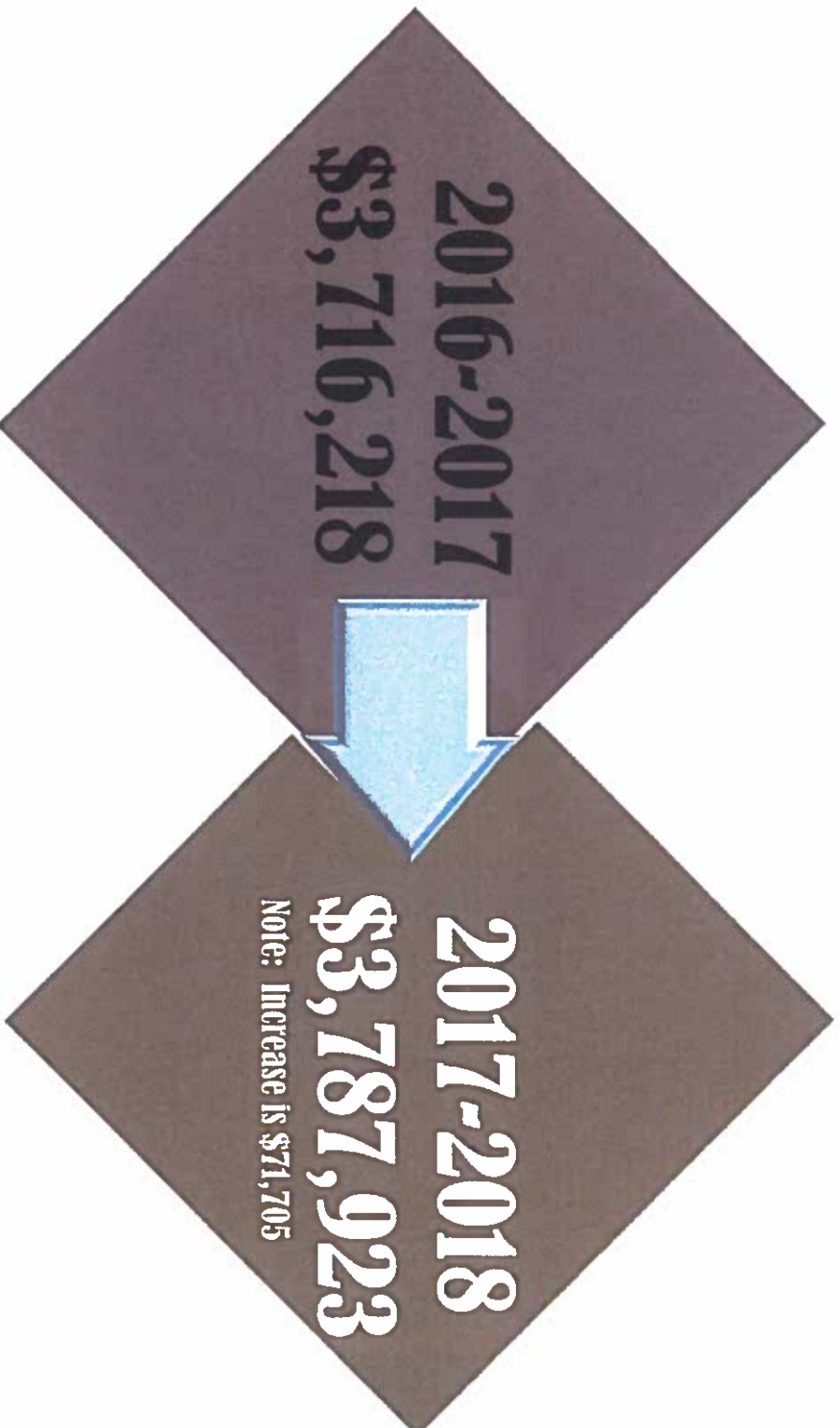
*1.0 FTE reduction in work force school Social Worker SH
 ** Grant Writer (Shared Funding Responsibilities)



Energy, Textbooks, & Supplies

2

Increased Funding



Requested Supplies

2

This increase is \$71,705 which represents 5% of the total budget increase.

↓
**Energy increase (electricity & natural gas)
of \$107,785**

↓
Textbooks increase of \$14,492

↓
**General supplies decreased (allocation per
pupil expenditure) by (\$50,572)**

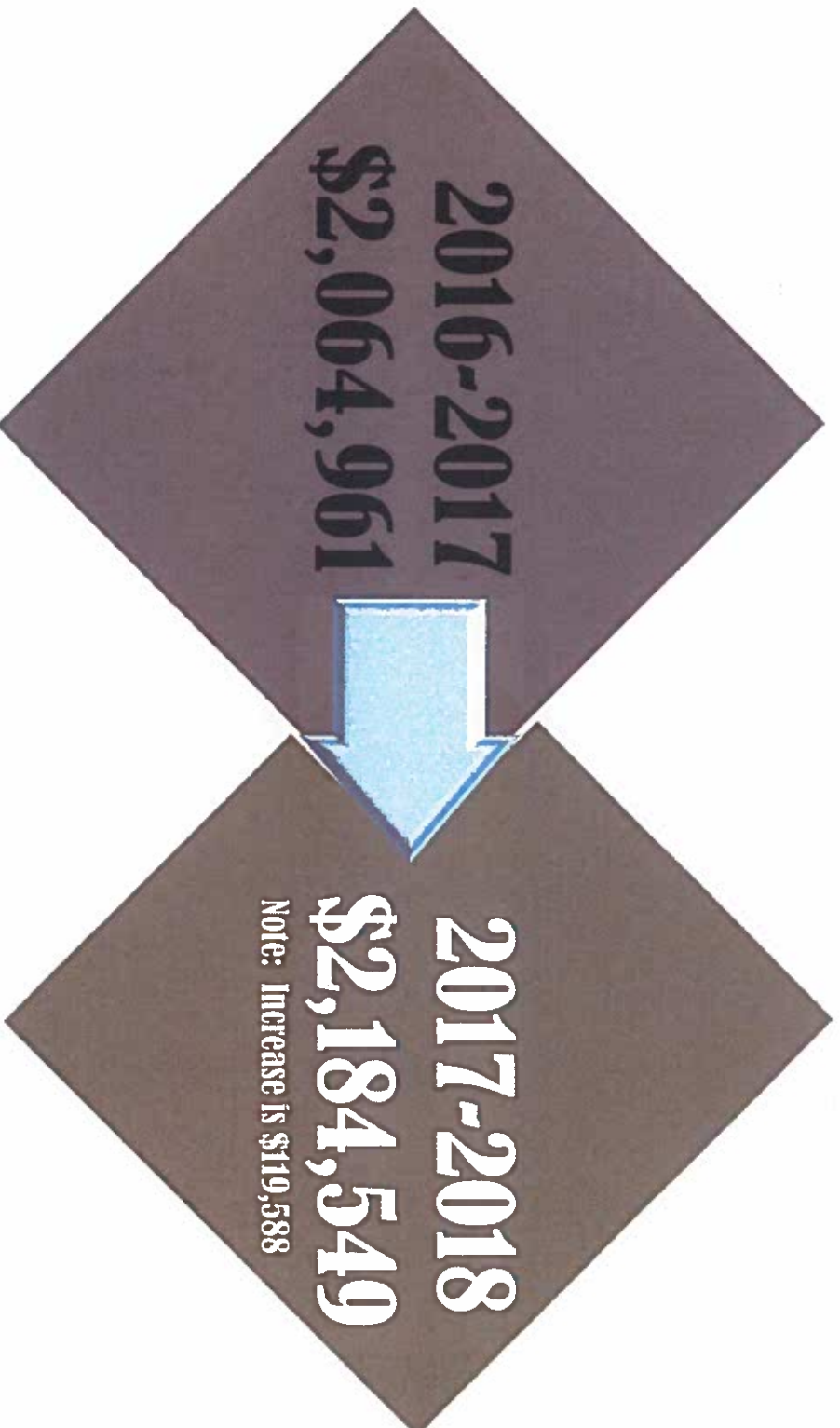
\$71,705



Purchased Property Services

3

Increased Funding





Purchased Property Services

3

This increase is \$119,588 or a 8.2% of the total budget increase.

↓ Building and Site Maintenance Projects \$130,500

↓ All other accounts decreased by (\$10,912)

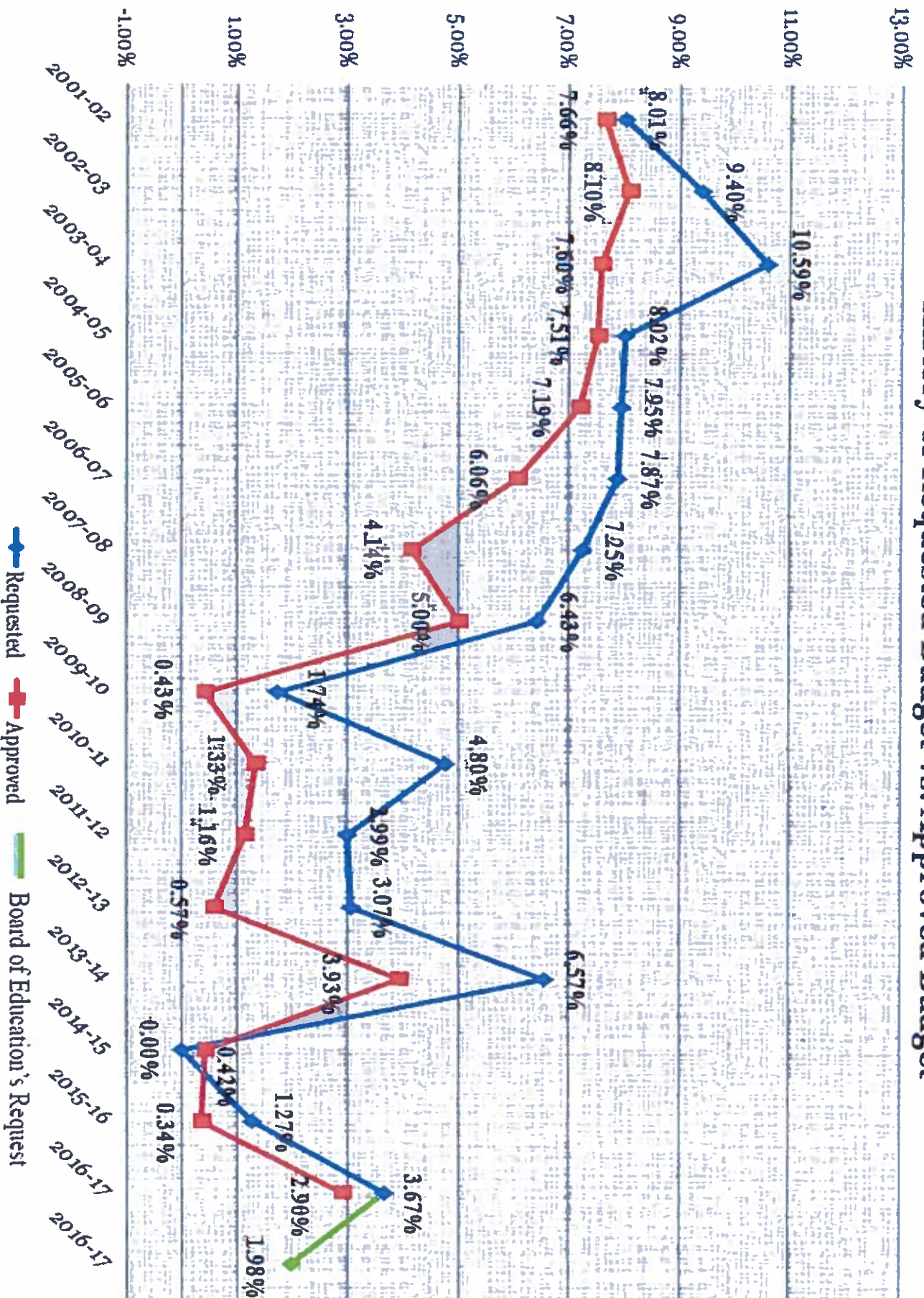
\$119,588



Costs Driving the 2017-2018 Budget

	Cost Increase	% of Budget Increase
Personnel Contractual	\$965,590	66.3%
Employee Benefits	\$341,486	23.5%
All Other	\$293,776	20.2%
Out-of-District Student Placement	(\$145,312)	(10)%
Total	\$1,455,540	100.0%

History of Requested Budget vs. Approved Budget



ENROLLMENT OVERVIEW

District Enrollment

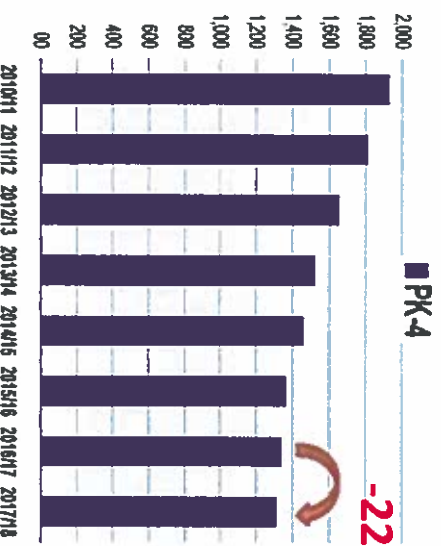
2015/16 total: **4,554**

2016/17 projected: **4,404**

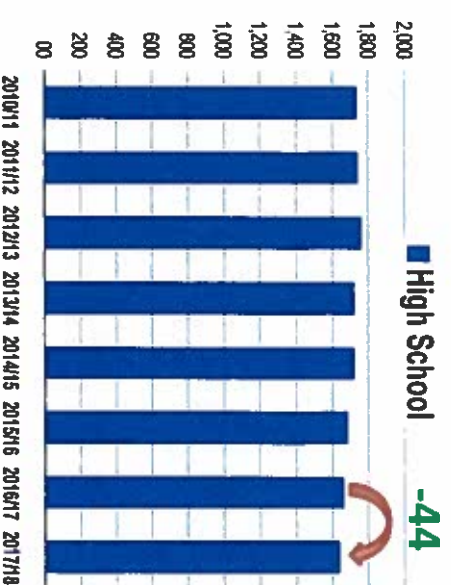
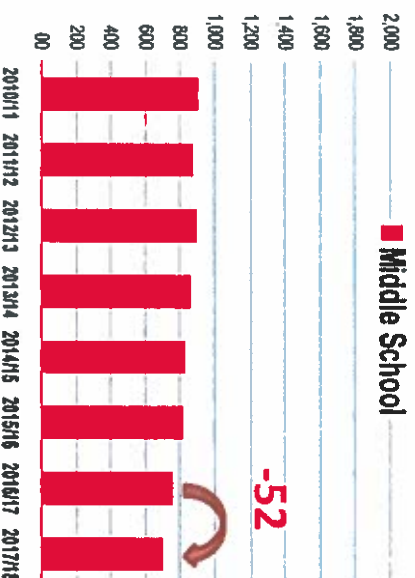
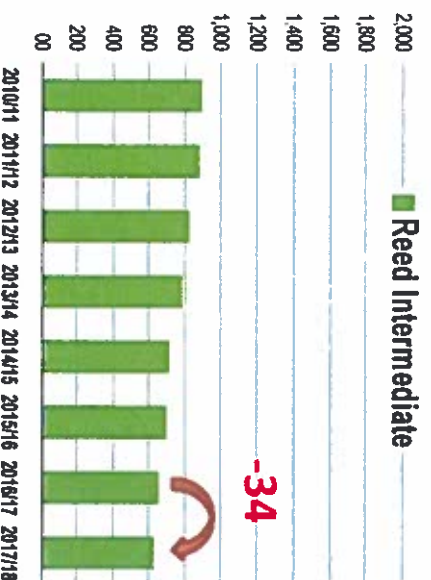
2016/17 actual: **4,422**

2017/18 projected: **4,270**

-152



Hawley	300
Sandy Hook	350
Middle Gate	356
Head O'Meadow	253
Prek	50



Final Thoughts

Shared Service – Purchasing Manager

Reduction in Pay to Participate 1st of 5 Year Plan Impact 2017-18

\$200 - \$160; \$150 - \$120; \$100 - \$80

Reduction in Force – Mental Health Providers

Inform Community

Transparency

Respecting Differences

Model – Local Government

Partnership



*Making a
difference one
student at a time...*

Perseverance

per·se·ver·ance

noun

-steady persistence in a purpose or in a course of action, especially in spite of difficulties, obstacles, or discouragement

—continue trying to do something even though it is hard



Attachment E

TOWN OF NEWTOWN

Town Purchasing Agent Proposal



PROPOSED PURCHASING AGENT POSITION

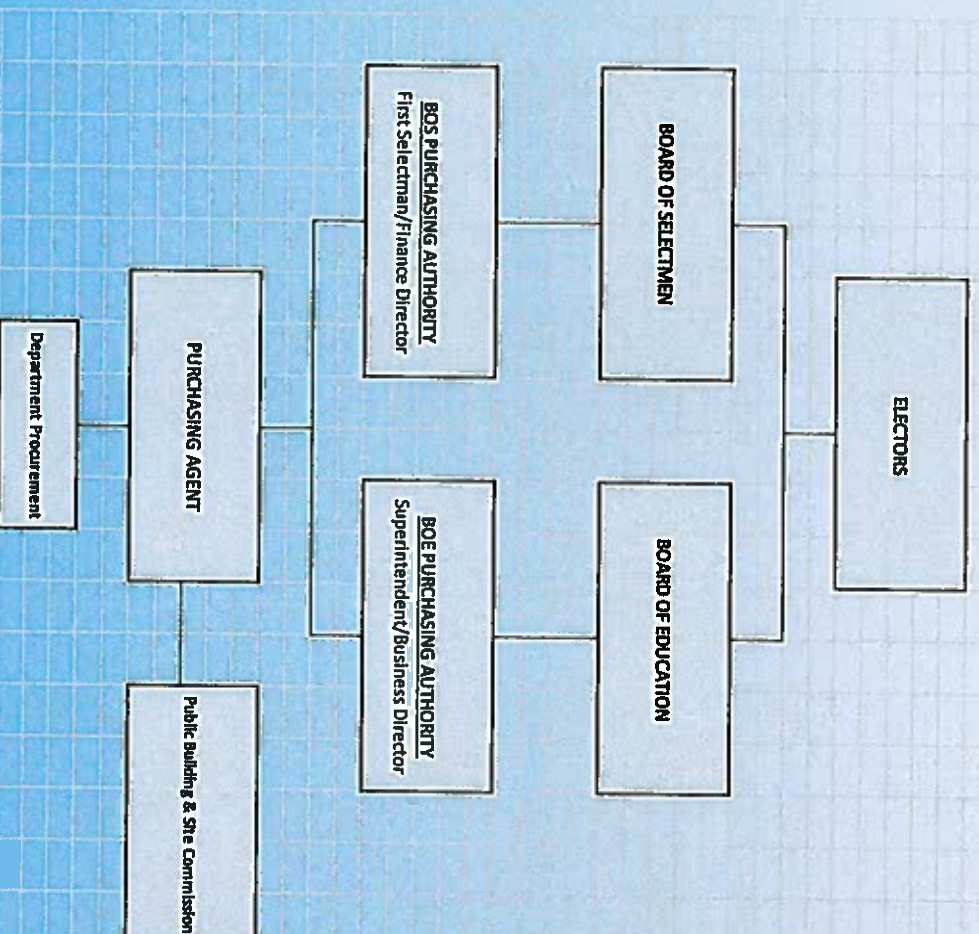
- The Purchasing Agent will be responsible for the acquisition of supplies, services, and construction in support of the operations of the Board of Selectmen and the Board of Education. The Purchasing Agent will be authorized to issue Invitations to Bid and Requests for Proposal. The Purchasing Agent will issue purchase orders, develop term contracts, and acquire supplies and services. The Purchasing Agent will also dispose of all municipal surplus property and equipment.

PROPOSED PURCHASING AGENT POSITION

- The Purchasing Agent will be the liaison between the Public Building and Site Commission and the Board of Selectmen/Board of Education.

PROPOSED PURCHASING AGENT POSITION

- **Organizational Chart**



PROPOSED PURCHASING AGENT POSITION

- Proposed budget:

PURCHASING AGENT	
SALARY	85,000
SOCIAL SECURITY	6,503
DEFINED CONTRIBUTION	4,250
MEDICAL BENEFIT**	-
DUES, TRAVEL & EDUCATION	1,500
OFFICE SUPPLIES	1,000
	<u>98,253</u>
BOS - 50%	49,126
BOE - 50%	49,126

**Will not have an impact on the overall contribution to the medical self insurance fund.

<u>PURCHASING AGENT</u>	
SALARY	85,000
SOCIAL SECURITY	6,503
DEFINED CONTRIBUTION	4,250
MEDICAL BENEFIT**	-
DUES, TRAVEL & EDUCATION	1,500
OFFICE SUPPLIES	1,000
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BOE - 50%	49,126

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