

BOARD OF FINANCE MINUTES

REGULAR MEETING

3 Primrose Street – Council chambers

Tuesday February 15, 2022 at 7:30pm

These minutes are subject to approval by the Board of Finance.

Present: John Madzula, Laura Miller, Erica Sullivan and Geoffrey Dent

Also Present: Dan Rosenthal and Bob Tait

Absent: Chandravir Ahuja and Steven Goodridge

Chair Madzula opened the meeting at 7:35 with the Pledge of Allegiance.

Voter comment – none

Communications – Deb Zukowski and Doug Lord (copy attached) Discussion on correspondence and entered into the record. Mr Madzula will contact and invite them to a meeting.

Ms Sullivan moved to accept the minutes for the February 10th public hearing and meeting. Mr Dent 2nd the motion. Approved

First Selectman report – Mr Rosenthal stated that the Hawley project rebids are due Thursday.

Finance – Mr Tait had nothing new.

Mr Madzula noted that the agenda referred to the 21-22 budget and should be the 22-23 budget.

Police Department Budget – copy attached

Mr Madzula welcomed new Chief Kullgren to the meeting. He noted that there was a 1.64% increase in the budget mostly due to salary and benefits per contractual agreement. Chief Kullgren discussed the process of vehicle replacement and the additional costs of unfitting and upfitting. He explained that while a vehicle may have 100,000 miles on the odometer they could have 300,000 hours of running time. When an officer and vehicle is seen at road work the company is paying for both the officer and the vehicle. The vehicles run an average of 2 ½ shifts per day. Page 132 haz mat line the increase was caused by masks and gloves for the most part.

Chief Kullgren discussed page 127 explaining 45 uniformed officers and the step process. They had to find a new vendor for the promotional exam for Sergeants and Lieutenants. Contractual Service are the IT vendors that specialize in law enforcement.

Park and Rec Budget – copy attached

Mr Madzula welcomed Amy Mangold, Carl Samuelson and Clinton DiPaolo to the meeting.

The budget drivers for their budget is wages and equipment. The cost of seasonal workers was hit due to the minimum wage increase. Since last year's increase was August it did not affect the whole season. So the increase is substantial. There was some savings due to buying the years supplies at once. They avoided the spikes and shortages of chlorine and have some left to start this year. They are looking to replace the winter cover for the Treadwell Pool. The cover is over 20 years old and can no longer be repaired. The need to replace the aerator. It is 15 years old with a life expectancy of 13-16 years. They are no longer able to get parts. The aerator helps keep the ground softer fighting against head injury during a fall. P&R is responsible for about 100 acres, when compared to vendors it will pay for itself over again. The dump truck is in the grant funds. It has a 12-16 year life. It is down a significant amount of time. When the truck is down so it productivity and employees can't work.

Edmond Town Hall Board of Managers – copy attached

Mr Madzula welcomed Jen Guman, Betsey Paynter, Sheila Torres and Lauren DiMartino to the meeting.

Ms Guman described the Edmond Town Hall as the original community center of the town. The successes and failures faced during covid were discussed. The plans for moving forward were also discussed.

Mr Dent inquired if they had requested funds from the Borough Arpa money. They had not yet but had received help from the Borough for the work required on the front steps and sidewalks.

They are working hard to maximize the income. The offices are rented and the temporary spaces are utilized regularly. Covid has caused cancellations which were unavoidable.

There is a concert series planned, three concerts in the spring and five in the fall. The concerts are well received and attract many out of towners. The out of towners ask about places to dine.

Voter comments – none

Announcement – Reminder of the meeting on Thursday the 17th. Mr Madzula is expecting Public Works and possibly the Library. Mr Madzula requested members to email him questions by Friday for the BOE budget. He will forward the questions and ask if they would like to come to a meeting or just email the answers. Mr Madzula would like to have committee reports at the next meeting. Next week is the end of the time to approve a budget. The budget has to be turned over to the council by March 2nd per the Charter.

Mr Dent moved to adjourn the meeting and Ms Miller 2nd. Mr Madzula adjourned the meeting at 8:36.

Respectfully submitted,

LeReine Frampton, temporary clerk

DEPARTMENT: POLICE**MISSION/DESCRIPTION**

The men and women of the Newtown Department of Police Services are thoroughly committed to the improvement of the quality of life for all the residents of Newtown, by working in partnership with them. The Department will constantly work to maintain a safe and secure community while treating all people with dignity and respect. We will be objective and always search for new ways to improve ourselves so as to better serve the community.

Web site: [POLICE DEPT](#) (right click, open hyperlink)

MISSION STATEMENT

“It is the mission of the Newtown Police Department to protect and serve our community while honoring our badge, our integrity and the public trust. Working together with the community we will seek justice for all, while holding ourselves and others accountable for their actions under the color of law”

BUDGET HIGHLIGHTS

The budget for the Police Department has increased by \$121,211 or 1.64%. This is mainly due to an increase in salaries & wages and retirement contributions.



POLICE BUDGET

						2022 - 2023 BUDGET					
	2019 - 2020	2020 - 2021	2021 - 2022			1st SELECTMAN	BOS	BOF	LC	CHANGE	
POLICE	ACTUALS	ACTUALS	ADOPTED	AMENDED	12/31 ACTUAL	PROPOSED	PROPOSED	RECOMMENDED	ADOPTED	\$	%
SALARIES & WAGES - FULL TIME	4,167,512	4,230,595	4,331,234	4,331,234	2,163,772	4,426,844	4,426,844			95,610	2.21%
SALARIES & WAGES - PART TIME	-	-	-	-	-	-	-			-	
SALARIES & WAGES - SEASONAL	14,840	2,200	22,250	22,250	-	-	-			(22,250)	-100.00%
SALARIES & WAGES - SSO	-	-	-	-	15,049	-	-			-	
SALARIES & WAGES - OVERTIME	119,769	142,569	162,980	162,980	96,103	166,675	166,675			3,695	2.27%
GROUP INSURANCE	853,530	861,370	885,731	885,731	866,736	911,298	911,298			25,567	2.89%
SOCIAL SECURITY CONTRIBUTIONS	316,271	324,928	345,510	345,510	167,972	351,404	351,404			5,894	1.71%
RETIREMENT CONTRIBUTIONS	1,032,040	1,137,415	1,221,238	1,221,238	1,214,089	1,219,195	1,219,195			(2,043)	-0.17%
OTHER EMPLOYEE BENEFITS	59,459	70,380	81,800	81,800	31,128	84,100	84,100			2,300	2.81%
SOFTWARE/HARDWARE	74,327	75,683	80,649	80,649	37,661	81,352	81,352			703	0.87%
OTHER PURCHASED SERVICES	21,999	22,824	23,000	23,000	5,470	23,000	23,000			-	0.00%
CONTRACTUAL SERVICES	32,759	38,255	47,550	47,550	6,760	48,500	48,500			950	2.00%
DUES, TRAVEL & EDUCATION	56,359	45,494	58,350	54,900	16,225	54,900	54,900			(3,450)	-5.91%
OFFICE SUPPLIES	4,469	4,484	4,500	4,500	1,898	4,500	4,500			-	0.00%
POLICE VEHICLES	141,597	89,422	91,044	91,044	-	100,479	100,479			9,435	10.36%
POLICE EQUIPMENT	17,291	33,298	35,175	35,175	3,885	36,525	36,525			1,350	3.84%
CAPITAL	6,036	-	-	-	-	-	-			-	
OTHER EXPENDITURES	5,573	9,127	7,300	10,750	2,080	10,750	10,750			3,450	47.26%
	6,923,831	7,088,043	7,398,311	7,398,311	4,628,828	7,519,522	7,519,522	-	-	121,211	1.64%

DEPARTMENT: POLICE**ACCOUNT DETAIL****Salaries & Wages – Full Time**

The Chief of Police, Captain and the chief's executive assistant are non union positions. The Police Chief & Captain's salaries are set by the First Selectman and Board of Selectman under language provided in the Town Charter Section 4-40. The Board of Police Commissioners by Town Charter Section 2-160 appoints the Chief of Police and the Captain. The salary of the Police Chief and Captain is discussed as part of the contract between the Town of Newtown and Chief of Police.

The Newtown Police Union represents all sworn officers except for the police chief and captain. A 2.25% salary increase is reflected in this budget per union contract. The additional increases are due to contractual step increases built in within the salary structure of the sworn staff. Any offsetting decreases are due to turnover and the resulting lower salary step.

The Civilian Personnel represented by Nutmeg Independent Public Safety Employees, NIPSEU are comprised of the following employees reflected in this budget cycle: Records Manager, Administrative Assistant, all receiving a 2.00%. The Chief's Executive Assistant is a non-union position and a 2.50% increase is reflected in this budget.

DEPARTMENT: POLICE**Salaries & Wages – Full Time – CONTINUED**

<u>Police</u>		<u>2021 - 2022</u>		<u>2022 - 2023</u>		<u>INCREASE (DECREASE)</u>	
		<u>AMENDED</u>		<u>1st SELECTMAN</u>			
<u>POSITION</u>	<u>union</u>	<u># AUTH.</u>	<u>BUDGET</u>	<u># AUTH.</u>	<u>PROPOSED</u>	<u># AUTH.</u>	<u>BUDGET</u>
<u>Uniformed</u>							
Chief of Police	nu	1	132,567	1	135,550	-	2,983
Captain	nu	1	117,654	1	120,301	-	2,647
Lieutenant - Step 5	pol	3	319,167	3	326,349	-	7,182
Detective Sergeant - Step 5	pol	0	-	1	100,195	1	100,195
Administrative Sergeant - Step 5	pol	1	97,273	1	99,445	-	2,172
Sergeant - Step 3	pol	6	579,138	5	493,475	(1)	(85,663)
Sergeant - Step 2	pol	0	-	1	91,706	1	91,706
Sergeant - Step 1	pol	0	-	0	-	-	-
Detective - Step 5	pol	3	255,795	3	261,432	-	5,637
Officer - Step 5	pol	27	2,254,905	26	2,220,244	(1)	(34,661)
Officer - Step 4	pol	2	155,424	1	79,461	(1)	(75,963)
Officer - Step 3	pol	0	-	0	-	-	-
Officer - Step 2	pol	0	-	2	139,778	2	139,778
Officer - Step 1	pol	1	64,023	0	-	(1)	(64,023)
Officer - Step H - new hire savings	pol	0	-	0	-	-	-
Total Uniformed		45	3,975,946	45	4,067,936	-	91,990
Holiday, premium, longevity, stipends & degree incentive pay			187,949		188,000		51
Executive Assistant	nu	1	46,979	1	48,153	-	1,174
Administrative Assistant	disp	1	53,566	1	54,637	-	1,071
Records Manager	disp	1	66,144	1	67,467	-	1,323
Longevity			650		650		-
Grand Total		48	4,331,234	48	4,426,844	-	95,610

Salaries & Wages – Seasonal: Traffic Guards – are now in the BOE budget.

DEPARTMENT: POLICE

Salaries & Wages – Overtime This account fulfills contractual vacancies and is also intended to meet the NDPS projected workload for criminal investigations, motor vehicle investigations, enforcement activities, firearms training and other similar training sessions, public education activities, Labor Day parade activities, Christmas Tree Lighting activities, some school related activities (i.e. basketball, soccer and football security), other associated public safety functions and other police related activities. The increases are attributed to contractual raises and increases in vacation time for tenured officers. Increase is due to contractual wage increase.

	<u>OVERTIME REASON</u>	<u>2021-22</u>	<u>2022-23</u>	
	Scheduled Officer Shift Coverage	39,370	40,260	
	Non Scheduled Officer Shift Coverage	63,400	64,825	
	Investigations	23,620	24,160	
	Training	23,620	24,160	
	Unscheduled Non-discretionary	12,970	13,270	
	TOTAL	162,980	166,675	

Group Insurance; Social Security Contributions; Retirement Contributions: **Group Insurance** – This amount includes medical benefits, life insurance and long term disability. The medical benefit piece reflects the amount charged by the Medical Self Insurance Fund for the employer's share of employee medical benefit costs. See the Medical Self Insurance Fund section, starting on page 293, for a breakdown of medical benefit costs and the distribution of costs to the various departments. The life insurance piece reflects the cost of the life insurance benefit per union contract. The long term disability piece reflects the cost of the long term disability benefit per union contract. **Social Security Contributions** – this amount reflects the employer's share of the Social Security and Medicare federal retirement program (Federal Insurance Contributions Act). The employers share is 7.65% of payroll (including overtime). 6.2% is for Social Security and 1.45% is for Medicare. **Retirement Contributions** – this amount reflects a portion of the annual required contribution (ARC) that is need to properly fund the pension plan. The ARC is expressed as a percent of payroll. See the Pension Fund section starting on page 291 for a description of the pension plans and a breakdown of the ARC (by department). It also includes any contributions to a defined contribution plan (if the employee is not eligible for the pension plan).

DEPARTMENT: POLICE

Other Employee Benefits: This line item covers all uniforms allowances for all employees, contractual uniform cleaning and initial issue costs for new employees. In addition, the account will be used to outfit traffic agents. This also covers costs associated with the purchasing of replacement body armor for the officers of the department. Increase in cleaning of uniforms is contractual.

<u>UNIFORM ALLOWANCE:</u>	<u>2021-22</u>	<u>2022-23</u>
Officer Uniform Allowance (\$900 X 45 Officers=\$40,500)	40,500	40,500
Uniform Costs for Special Officers, Traffic Agents, School Traffic Agents	2,000	2,000
Cleaning of Uniforms Cost	13,500	13,500
Vest Covers for Officers	7,750	8,300
Initial Issue for New Officers	8,500	8,500
New Vests for Officers	9,550	11,300
	81,800	84,100

Software / Hardware: The line item represents the costs associated with our entire networked computer system including maintenance costs, and licensing fees. It also includes the licensing fees associated with the Mobile Data Telecommunication Computers within each cruiser. All these costs are contractual and anticipated increases have been indicated by vendors. The decrease is attributed to the final NexGen payment being made in the past budget cycle. Two new software packages have been added for accreditation, which will be required by POSTC in the future and for LPR operations.

	<u>2021-22</u>	<u>2022-23</u>
NexGen CAD RMS/Crown Castle Internet	27,250	27,250
NetMotion XE Policy Maintenance	3,700	3,815
MDT / Operability Wireless Service	26,000	26,000
Selex ES (LPR Software) (license plate)	4,395	4,395
First Cert (training tracking software)	3,912	3,980
POSS Scheduling Software Maintenance	3,750	3,750
Power DMS Accreditation Software	3,995	4,515
Leonardo LPR Maintnce Software	4,847	4,847
AFIS NexGen Integration Software	2,800	2,800
	80,649	81,352

DEPARTMENT: POLICE

Other Purchased Services: : This line item reflects the average repair costs, maintenance, replacement and the potential repair costs for the fiscal year for all radio and electronic equipment within police cruisers. It also includes costs associated cell phones for department personnel. The line item also reflects costs associated with the repairs of our Department Mobile Data Terminal (MDT) system and funds the Fairfield County Radio Interoperability System which allows the PD to communicate to all Fairfield County law enforcement agencies in an emergency. Increases in vehicle electronic repair and radios due to aging system and repair cost.

<u>ACCOUNT DETAIL:</u>	<u>2021-22</u>	<u>2022-23</u>
MDT repair and service	3,900	3,900
Fairfield County Radio Interoperability	3,000	3,000
Vehicle electronic repair and service	6,900	6,900
Cell phone/portable radio repairs and service	9,200	9,200
	23,000	23,000

Contractual Services: This account pays for the upkeep, diagnostic services, repairs and maintenance of several electronic devices including the Intoxilizer 5000, voice recording devices, UPS, live scan, doctor evaluations on Officers and some software maintenance. The line item also funds an Employee Assistance Program for Officers and NECC members, and photography services for criminal investigations. \$2,500 is included in this line item to cover costs associated with Police Commission traffic consulting and design. Funds are also budgeted for anticipated promotional exams. Additional cost are attributed to the Police Accountability Bill requiring drug and psychological testing of officers as part of the recertification process.

<u>SERVICES:</u>	<u>2021-22</u>	<u>2022-23</u>
Business machine service and maintenance	3,000	3,000
EAP for police officers and dispatchers	4,500	4,500
Police Radar/Lasar maintenance and repairs	3,250	3,200
Respiratory medical evaluations-OSHA Requirement (45 X \$120)	5,600	5,600
Medical inoculations and testing-OSHA Requirement	2,100	2,100
Live Scan (AFIS) Maintenance	6,875	6,875
Voice Recording Maintenance	2,800	2,800
UPS Maintenance	3,300	3,300
Traffic Engineering/Consulting	2,500	2,500
Promotional Exams	5,000	6,000
Other services (police accountability bill mandates)	8,625	8,625
	47,550	48,500

DEPARTMENT: POLICE

Dues, Travel & Education: This line item reflects the costs associated with all training and education of staff. Law enforcement service requires a great deal of general training for each officer and staff member to maintain a professionally rounded organization. Some of the training is mandated by rule, regulation or law. Some staff is also required to receive training in disciplines unique to their positions or assignments. Any reductions will impact on our ability to maintain professional law enforcement services to our community.

<u>EDUCATION ACCOUNT DETAIL:</u>	amended		
	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Dues for professional training organizations	2,500	2,500	0
Books, publications and magazines	1,500	1,500	0
Advanced educational reimbursement costs for Officers	3,900	3,900	0
Annual Firearms, TASAR training costs	16,850	16,850	0
MRT, HAZ-MAT and Bloodborne Pathogens training costs	3,600	3,600	0
Supervisory and support staff training costs	3,000	3,000	0
Off-site training courses for personnel	6,750	6,750	0
Training supplies	3,800	3,800	0
Mandatory SSO training at POST	1,500	1,500	0
ESU training supplies	11,500	11,500	0
			0
			0
	54,900	54,900	0

Office Supplies: Office supplies.

DEPARTMENT: POLICE

Police Vehicles: Standardization is truly important and warranted as a best practice in the industry. Since 2012, the department began to purchase AWD Police rated utility patrol vehicles. Last year, FY 2020/2021 saw an increase in vehicle cost due to a mid-year model change by Ford Motor Company. This change was both internal and external resulting in an up-fitting increase to the new vehicles, prohibiting the use of some equipment from the vehicles being traded-in. Total cost per vehicle is as follows:

$33,688 \times 3 = 101,064$ (vehicles only)

$16,555 \times 3 = 49,665$ (unfitting cost)

\$150,719 Total cost for purchase and unfitting of 3 front line vehicles. Price includes anticipated 2% increase in vehicle cost. Unfitting and Equipment cost increased by approximately 10% , predicated on vendor demands and labor cost.

***One vehicle has been placed in capital and non-recurring. Leaving \$100,479 for 2 vehicles in this budget.

Trade in values could not be established at this time due to fluctuations in used vehicle values.

See page 306 for a police vehicle inventory.

Police Equipment: Account funds initiatives for our school personnel and small disposable equipment for the department. Some of the equipment purchased is traffic cones, flares, crime scene materials, first aid supplies, hazmat supplies, safety brochures, intoximeter supplies, radar maintenance and supplies, crime prevention materials and professional development manuals. It also funds community programs such as Triad, Citizen's Police Academies, Student Police Academies, Crime Prevention initiatives, and drug prevention initiatives. Hazmat Supplies cost have increased due to COVID related PPE purchases.

<u>PROGRAM EQUIPMENT / SUPPLIES:</u>	<u>2021-22</u>	<u>2022-23</u>
Camera Systems Supplies and Repairs	3,500	3,500
Crime Scene Supplies and Equipment	2,150	2,150
Prisoner Supplies / Intoximeter Supplies	1,950	1,950
First Aid Equipment and Supplies	7,125	7,125
Youth Development Supplies	8,750	8,750
HAZ-MAT Equipment and Supplies	2,950	4,300
SSO Equipment and Supplies	5,000	5,000
CPA and SPA Supplies	2,250	2,250
Kitchen supplies and equipment	1,500	1,500
	35,175	36,525

DEPARTMENT: POLICE

Capital: No capital items have been budgeted for.

Other Expenditures: This account covers the costs of various professional associations that Officers are affiliated with and covers the costs of all petty cash distributions. This account also funds all prisoner-holding costs. This account also funds all special investigatory costs involved with criminal investigations. Prisoner holding costs have increased due to several factors involving statutory obligations not allowing the police department to release individuals being held for various charges.

	amended	
<u>MISCELLANEOUS:</u>	<u>2021-22</u>	<u>2022-23</u>
Dues for Professional Organizations	2,100	2,100
Investigation Costs	1,500	1,500
Prisoner Holding Costs	1,500	1,500
Professional Meetings Costs	600	600
Shipping Costs	150	150
Event Costs	250	250
K-9 costs	3,450	3,450
Misc.	1,200	1,200

DEPARTMENT: PARKS & RECREATION**MISSION/DESCRIPTION**

To create quality recreation and leisure opportunities strengthening the community through people, parks and programs.

Web site:

http://www.newtown-ct.gov/Public_Documents/NewtownCT_Park/index

The pandemic has made it even more clear how crucial recreational programs, parks, trails and other outdoor spaces are to our community's health and wellness. With additional precautions, all our recreational programming, sporting venues and recreational facilities continue to meet a wide range of essential human needs, from fitness and physical health to socialization, emotional health and more. Parks and Recreation services have become even more critical to the fabric of Newtown and elsewhere as parks, trails and open space amenities serve as an important source of recreational opportunities for many in the community. We believe it is vital for Newtown Parks & Recreation to continue to provide residents of all ages and abilities with opportunities to improve physical and mental health. Department staff have spent countless hours re-envisioning programs, adapting to new protocols and providing new opportunities to maintain physical and mental health through unprecedented times. We trust you will continue to see these services as vital and will continue to fund the people, parks and programs that are essential in keeping our community vibrant and healthy

BUDGET HIGHLIGHTS

The Parks and Recreation budget has increased by \$65,898 or 2.66%. Change is mainly due to an increase in wages & benefits and contractual services.

PARKS & RECREATION BUDGET

						2022 - 2023 BUDGET					
	2019 - 2020	2020 - 2021	2021 - 2022			1st SELECTMAN	BOS	BOF	LC	CHANGE	
<u>PARKS AND RECREATION</u>	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ADOPTED</u>	<u>AMENDED</u>	<u>12/31 ACTUAL</u>	<u>PROPOSED</u>	<u>PROPOSED</u>	<u>RECOMMENDED</u>	<u>ADOPTED</u>	<u>\$</u>	<u>%</u>
SALARIES & WAGES - FULL TIME	994,476	954,449	1,025,512	1,025,512	504,388	1,049,612	1,049,612			24,100	2.35%
SALARIES & WAGES - PART TIME	65,407	60,355	73,094	73,094	26,505	74,421	74,421			1,327	1.82%
SALARIES & WAGES - SEASONAL	221,433	128,195	244,083	244,083	168,640	271,576	271,576			27,493	11.26%
SALARIES & WAGES - OVERTIME	36,258	63,265	62,000	62,000	32,391	62,000	62,000			-	0.00%
GROUP INSURANCE	280,145	282,540	290,215	290,215	287,007	298,709	298,709			8,494	2.93%
SOCIAL SECURITY CONTRIBUTIONS	101,668	93,576	107,459	107,459	54,085	111,507	111,507			4,048	3.77%
RETIREMENT CONTRIBUTIONS	90,752	89,041	84,474	84,474	75,057	79,042	79,042			(5,432)	-6.43%
OTHER EMPLOYEE BENEFITS	12,436	14,438	15,350	15,350	11,221	15,350	15,350			-	0.00%
CONTRACTUAL SERVICES	270,754	307,800	300,000	300,000	239,721	310,784	310,784			10,784	3.59%
DUES, TRAVEL & EDUCATION	5,561	10,111	10,000	10,000	2,356	10,000	10,000			-	0.00%
GENERAL SUPPLIES	11,999	11,886	12,000	12,000	8,772	12,000	12,000			-	0.00%
OFFICE SUPPLIES	1,244	3,100	3,000	3,000	770	3,000	3,000			-	0.00%
SIGNS	5,585	5,936	6,000	6,000	5,379	6,000	6,000			-	0.00%
POOL SUPPLIES	31,049	33,307	32,342	32,342	11,761	32,342	32,342			-	0.00%
GENERAL MAINTENANCE SUPPLIES	37,153	40,528	35,900	35,900	12,690	37,695	37,695			1,795	5.00%
GROUND MAINTENANCE	154,112	154,668	157,731	157,731	117,035	165,619	165,619			7,888	5.00%
CAPITAL	111,598	38,206	21,500	21,500	15,375	6,900	6,900			(14,600)	-67.91%
	2,431,629	2,291,400	2,480,660	2,480,660	1,573,153	2,546,558	2,546,558	-	-	65,898	2.66%

DEPARTMENT: PARKS & RECREATION**ACCOUNT DETAIL****Salaries & Wages – Full Time:**

The Director of Parks & Recreation, Assistant Director of Parks & the Assistant Director of Recreation are non union positions. Non union positions reflect an increase of 2.50% in this budget.

Three positions belong to the Town Hall Employees CSEA, Local 2001 SEIU Union. Salaries & wages for this union reflect an increase of 2.50%, per contract.

Eleven positions belong to the Parks & Recreation Department Teamsters Union Local 145 Union. Positions in this union reflect an increase of 2.25%.

<u>Parks & Recreation</u>		<u>2021 - 2022</u>		<u>2022 - 2023</u>		<u>INCREASE (DECREASE)</u>	
		AMENDED		1st SELECTMAN			
<u>POSITION</u>	<u>union</u>	<u># AUTH.</u>	<u>BUDGET</u>	<u># AUTH.</u>	<u>PROPOSED</u>	<u># AUTH.</u>	<u>BUDGET</u>
Director of Parks & Recreation	nu	1	95,621	1	98,012	0	2,391
Assistant Director of Parks	nu	1	84,570	1	86,684	0	2,114
Assistant Director of Recreation	nu	1	70,324	1	72,082	0	1,758
Operations Supervisor	th	1	67,627	1	69,318	0	1,691
Administrative Assistant	th	1	51,375	1	52,659	0	1,284
Secretary	th	1	40,722	1	41,740	0	1,018
Maintainer	p & r	10	557,051	10	569,585	0	12,534
Mechanic	p & r	1	58,222	1	59,532	0	1,310
		17	1,025,512	17	1,049,612	0	24,100

DEPARTMENT: PARKS & RECREATION**Salaries & Wages – Part Time:**

		<u>2021 - 2022</u>		<u>2022 - 2023</u>		<u>INCREASE (DECREASE)</u>	
			AMENDED		1st SELECTMAN		
<u>PART TIME</u>		# AUTH.	BUDGET	# AUTH.	<u>PROPOSED</u>	# AUTH.	BUDGET
Clerical (30 hours)	th	1	21,652	1	22,193	0	541
Part Time Office Staff (see detail below)	nu	n/a	20,000	n/a	20,000	n/a	-
Part Time Maintenance	nu		31,442		32,228		786
			<u>73,094</u>		<u>74,421</u>		<u>1,327</u>

PART TIME OFFICE STAFF DETAIL:					
				<u>2021-22</u>	<u>2022-23</u>
Teen Center Supervisors (2)				0	0
Programs Specialist (5 hrs. X \$15./hr x 52 wks)				3,900	3,900
Part time Office Help / Intern / special event coordinator				16,100	16,100
			Grand Total	<u>20,000</u>	<u>20,000</u>

Salaries & Wages – Seasonal:

	<u>2021-22</u>	<u>2022-23</u>	<u>Increase</u>				
Summer Day Camp Program	140,000	153,000	13,000	9%	See detail next two pages.		
Waterfront Staff	113,366	127,859	14,493	13%			
Rangers & Gate Attendants	23,717	23,717	-	0%			
Amount to be paid out of Eichler's Cove fund	(33,000)	(33,000)	-	0%			
	<u>244,083</u>	<u>271,576</u>	<u>27,493</u>				

DEPARTMENT: PARKS & RECREATION**Salaries & Wages – Seasonal:****Summer Day Camp Program:**

Most Day Camp salary expenses are covered by the revenue generated from the program. To accommodate the impact of wage increases on the day camp program in 2021 we raised the cost of Dickinson Camp from \$150 per week to \$165 per week. We are facing yet another raise of minimum wage in 2022, and have again adjusted the cost of Day Camp with an increase of \$10 per week. From \$165 at each site to \$175 at each site.

The Summer Day Camp program has two sites that operate for 7 weeks each, Dickinson Park and Treadwell Park. This summer we will add an 8th week at Dickinson Camp due to popular demand and requests.

Each site has the following staff and we based our numbers from 2021 staff returning:

	<u>2021-22</u>	<u>2022-23</u>
2 - Camp director (for 8 weeks)	12,000	12,000
3 - Assistant director (for 8 weeks)	10,000	11,000
Social worker	5,500	6,500
Counselors *	106,000	116,000
Skateboard instructor/counserlor at Dickinson Park	3,500	4,500
Mandatory camp training required for all staff (paid time)	3,000	3,000
	<u>140,000</u>	<u>153,000</u>

We provide an increase to returning staff who move to a new level of experience which represents an approximate increase of 1.0%

Minimum wage in 2021 raised from \$11.00 to \$12.00 and again increased to \$13.00 on August 1, 2021, which is an approximate increase of 2%. We did not increase our budget last year but this summer with another minimum wage increase to \$14.00 on July 1st. We need to increase our budget to be sure we can pay the staff required to successfully run our essential day camp program.

DEPARTMENT: PARKS & RECREATION**Salaries & Wages – Seasonal: Life Guards:**

Our outdoor lifeguarding staff works out of two sites, Treadwell pool and Eichler's Cove beach. There is approximately 1,600 hours of operation at each location.

	<u>2021-22</u>	<u>2022-23</u>
Shared water front director (with community center)	10,000	10,000
2 - assistant water front directors	8,000	8,000
30+ lifeguards (including torpedo swim team at NHS) *	120,776	135,269
21 water safety instructors and water safety aides	7,590	7,590
Eichler's Cove staff off-set	(33,000)	(33,000)
	<u>113,366</u>	<u>127,859</u>
* In 2021 Hourly rate ranges from \$12.00 to \$13.50 depending on experience.		
In 2022, July 1 the rate of minimum wage will go to \$14.00. We will go to \$14.50		
All guards are required to attend two 2 hour training sessions a month (paid time)		
Note: Eichler's Cove lifeguards are paid out of the waterfront special revenue fund (+/- \$33,000)		

In 2021 although there were minimum wage increases we did not increase this line item due to the hiring of many new guards and staff last season. As many agencies and Parks and Recreation departments are seeing, retaining and hiring new guards has been a big challenge. Lifeguards need to be certified and retain their certifications. There are many jobs paying the same rate that do not require certifications and such demanding hours, holidays and positions. We recommend paying .50 over minimum wage for new hires to try to maintain the staff and be a bit more competitive with other programs and local employment. This would be a 12% increase

DEPARTMENT: PARKS & RECREATION**Salaries & Wages – Seasonal: Rangers & Gate Attendants:**

The request for rangers and gate attendants totals \$23,717.

Rangers: assist the maintainers in most all tasks throughout the summer. They also work early morning hours for gates and SOP's , late hours and special events at an hourly rate without the cost of overtime.

Rangers hourly pay ranges from \$14.00 to \$15.50 per hour depending on their experience.

Gate Attendants: We have attendants that monitor the patrons that visit Treadwell pool and the Lake Lillinonah Park (boat launch)

The hourly pay ranges from \$14.00 to \$17.00 per hour.

Wardens that monitor the activity at Eichler's cove are paid from the waterfront Special Revenue Account.

Although there are minimum wage increases again this summer we are not increasing this line item due to the hiring of many new staff last season.



DEPARTMENT: PARKS & RECREATION**Salaries & Wages - Overtime:**

No increase from prior year.

The list below depicts some of the routine tasks our department uses overtime funds for:

- Plowing or essential storm work.
- Weekend parks cleaning and pool cleaning to meet state health codes.
- Spring field preparation. Fields are required to open on April 15th.
- Preparing fields for sports groups and tournaments.
- Construction work that extends beyond the normal day, when contractors are involved.
- Staffing tournaments and special events such as the Christmas tree lighting, Halloween parties, festivals and other large events.
- Locking gates.
- Pool operation – filter and pump operations and chemistry person: 1 X per day for pool readings by a licensed pool operator.



DEPARTMENT: PARKS & RECREATION

Group Insurance; Social Security Contributions; Retirement Contributions: **Group Insurance** – This amount includes medical benefits, life insurance and long term disability. The medical benefit piece reflects the amount charged by the Medical Self Insurance Fund for the employer's share of employee medical benefit costs. See the Medical Self Insurance Fund section, starting on page 293, for a breakdown of medical benefit costs and the distribution of costs to the various departments. The life insurance piece reflects the cost of the life insurance benefit per union contract. The long term disability piece reflects the cost of the long term disability benefit per union contract. **Social Security Contributions** – this amount reflects the employer's share of the Social Security and Medicare federal retirement program (Federal Insurance Contributions Act). The employers share is 7.65% of payroll (including overtime). 6.2% is for Social Security and 1.45% is for Medicare. **Retirement Contributions** – this amount reflects a portion of the annual required contribution (ARC) that is need to properly fund the pension plan. The ARC is expressed as a percent of payroll. See the Pension Fund section starting on page 291 for a description of the pension plans and a breakdown of the ARC (by department). It also includes any contributions to a defined contribution plan (if the employee is not eligible for the pension plan).



DEPARTMENT: PARKS & RECREATION

Other Employee Benefits: Safety clothes and allowance consist of the following:

<u>SAFETY AND CLOTHING:</u>			
		2021-22	2022-23
Union mandated clothing allowance for Parks & Fields Operations Supervisors and maintainers		\$ 7,200	\$ 7,200
Clothing allowance-replacement of damaged clothing		\$ 250	\$ 250
Clothing allowance for Assistant Director/Parks		\$ 700	\$ 700
Safety Equipment (union mandated)		\$ 3,500	\$ 3,500
Summer Program Staff Shirts		\$ 2,400	\$ 2,400
Lifeguard Bathing Suits		\$ 1,000	\$ 1,000
Staff shirts for Park Rangers		\$ 300	\$ 300
	Total:	\$ 15,350	\$ 15,350



DEPARTMENT: PARKS & RECREATION**Contractual Services:**

	2021-22	2022-23	<u>Board of Education Maintenance</u>	2021-22	2022-23
Summer Bus service and special events	6,967	6,967	Lawn Maintenance Contract for Schools	79,165	79,165
Portable Toilets for park facilities	9,000	9,500	sod for High school fields as needed		
Tick Control for Dickinson & Treadwell (spraying and bait boxes)	5,500	5,500	4 Applications of fungicide for fields		
Tennis court net replacement	1,000	1,000	Spraying of pesticides		
Beautification of Parks	3,600	3,600	(grub control, fugus control and weed control)		
Dumpsters : Dickinson, Treadwell, Skate Park, Teen Ctr, Dog Park	4,820	5,300	Fertilization of back fields at High School	55,000	57,750
Recycling Containers	3,500	3,500	Sub total	134,165	136,915
Church Hill Sidewalk winter Maintenance	2,000	2,000			
Septic Cleaning at Parks	4,471	5,200		-	-
BMI required licensing for concerts and performers	305	305			
Lightning Contract @H.S. Musco	500	500			
Treadwell - 4 applications of fungicide	8,500	8,925			
Winterize and Spring opening of Pool	2,000	2,300			
Cleaning Service- Treadwell Pool Building (for teen ctr use teen ctr fund)	10,000	10,000	Mandated American Red Cross Evalution	2,500	2,500
Service Contract for Pool Controller (Chemical & Pool H2O controls)	1,600	1,600	Community Center Outdoor Bathroom cleaning	1,200	1,200
Service contract ASCAP dues for musical performances	364	364	Children's Adventure Center sidewalk snow Removal	1,187	1,187
Annual Contract-alarm system Teen ctr (use teen ctr fund)			Newtown Parent Connection Sidewalk Snow Removal	2,366	2,366
Contracted emergency repairs: i.e., roofs, well pumps, etc.	5,000	5,000	Community Center/Senior Sidewalk Snow Removal	4,800	4,800
Open and close irrigation systems	8,600	9,000	Ambulance Garage Sidewalk Snow Removal	2,900	2,900
State Mandated Quarterly water tests at Parks and Potable Water	1,200	1,400	Municipal Center Sidewalk snow removal	4,120	4,120
Alternate Annual Tennis Court repairs between Treadwell & Dickinson	3,000	3,000	Engineers House Snow Removal CSW	135	135
Fencing Repairs	5,000	5,000			
Vandalism Repairs (replacement equipment more expensive)	6,600	6,600			
Alternate Annual Basketball Court repairs Treadwell & Dickinson	1,750	1,750			
Curbing and crack repairs at park facilities	5,000	5,000	Grand Total	300,000	310,784
Mowing Hawleyville & Dodgintown					
Newtown Village Cemetery mowing	3,850	3,850			
Contract mowing of small areas (new bid)	28,500	28,500			
Edgework Consulting Camp Training	4,000	4,000			
Turf tractor rental (was in capital in prior years)	10,000	15,000			
Sub total	146,627	154,661			

DEPARTMENT: PARKS & RECREATION

Dues, Travel & Education: Education and training consist of the following:

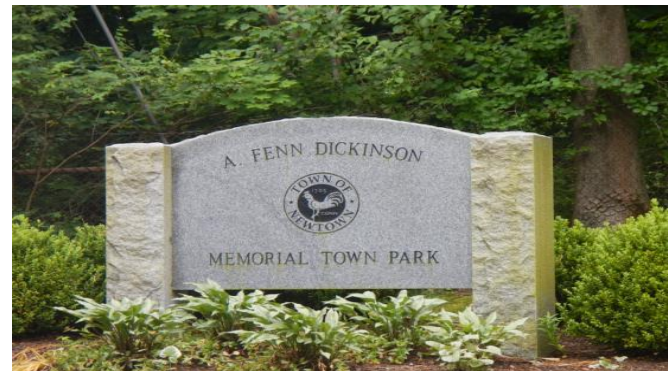
<u>STAFF TRAINING</u>	<u>2021-22</u>	<u>2022-23</u>
CPR and First Aid training for waterfront staff and park staff	600	600
Misc. for maintainers to attend job related classes as offered	750	750
Pool Operator's Certification Course/Irrigation Technician Course	600	600
CDL Certifications and or upgrades	2,275	2,275
<u>PROFESSIONAL DUES</u>		
Director:		
National Rec. and Parks Assoc.	160	160
CT Rec. and Parks Assoc.	75	75
CT Parks Assoc.	35	35
Asst. Director Parks:		
CT Parks Assoc.	35	35
National Rec. and Parks Assoc.	160	160
CT Rec. and Parks Assoc.	75	75
Sports Turf Management Assoc.	110	110
Asst. Director of Recreation:		
National Rec. and Parks Assoc.	160	160
CT Rec. and Parks Assoc.	75	75
<u>SUBSCRIPTIONS:</u>		
Newtown Bee, Rec. Mgt., Parks & Ground Mgt.	90	90
<u>CONFERENCES, SEMINARS, MEETINGS</u>		
CRPA State Conference (Director, Asst. Director/Parks, Asst. Dir. Rec)	890	890
New England Training Institute	360	360
CT Rec. and Parks Assoc. Quarterly Mtgs.	240	240
CT Parks Assoc. monthly mtgs.	240	240
NRPA Annual Seminars	2,000	2,000
Director's Expense	220	220
New England Regional Athletic & Sports Conference for Asst. Dir/parks	850	850
& Operations Supervisor	10,000	10,000

DEPARTMENT: PARKS & RECREATION**General Supplies**

Summer Program		<u>2021-22</u>	<u>2022-23</u>
Arts & Crafts Supplies		3,800	3,800
Equipment and Supplies		2,900	2,900
First Aid Supplies		1,650	1,650
Recreation supplies for other Programs		3,650	3,650
	Total:	12,000	12,000

Office Supplies: No increase

Signs: Signage at all of our locations is becoming increasingly necessary. The police department has told us they cannot take action unless signs are clearly posted stating rules, times, etc. Also, signs have a habit of disappearing or getting vandalized and must be replaced. Signs for A-Frame advertising, Rooster Race, Turkey Shoot, Breakfast with Santa, Summer Concerts, Dog Events, etc. have helped with our rising enrollment in programs and advertising to those who do not have children in the school system. Total: \$6,000 (no increase).



DEPARTMENT: PARKS & RECREATION**Pool Supplies:**

No increase

Although chlorine has raised in cost, a mild summer last season, and preorders have us in good supply for next season.

Pool Supplies:		2021-22	2022-23
	Chemicals- Liquid and Granular	20,000	20,000
	Probe replacement	800	800
	Pool Shut Down and Opening	3,600	3,600
	Water & CO2	1,942	1,942
	Pump repairs and or replacements, filter baskets, hoses, valves, Chlorine injector line and injector pump rebuild kits.	6,000	6,000
		32,342	32,342

General Maintenance Supplies:

5% increase do to inflation

<i>the following are examples and approximations;</i>			
	2021-22	2022-23	Diff
Paint and stain for buildings, tables, fences, etc	4,500	4,725	225
Lumber	3,000	3,150	150
Vandalism repairs	2,000	2,100	100
Hand soap, disinfectants, paper products, etc.	4,000	4,200	200
Locks and chains	750	788	38
Replacement Barbeques	800	840	40
Bases, home plates, etc.	600	630	30
Cement	1,200	1,260	60
net replacements	600	630	30
Misc. hand tools, nuts, bolts, litter bags, etc.	1,200	1,260	60
Replacement flags	250	263	13
Playground maintenance and repairs	5,000	5,250	250
Replacement wood chips for Treadwell playgrounds	2,500	2,625	125
Teen Center Maintenance (paid out of teen fund)			-
Maintenance and repairs for pool facilities	3,000	3,150	150
Repair recreation equipment, purchase batteries, camera equipment and DVR's etc.	2,000	2,000	-
Dog bags & recycle bags	2,500	2,625	125
Osha Compliance Projects	2,000	2,100	100
	35,900	37,695	1,795

DEPARTMENT: PARKS & RECREATION**Grounds Maintenance:**

5% increase due to rise in costs. We have not raised this item in 4 years.

This includes the maintenance of Dickinson and Treadwell Parks, Orchard Hill Nature Center, Lake Lillinonah Park and Eichler's Cove, maintenance of 40+ athletic fields, school fields and other Town Parcels. Sports are playing two/three seasons per year (in some cases four seasons). Parks and Recreation special event space lining and set up at Fairfield Hills for delineated parking.

The following are estimates of major items for this account:			
	<u>2021-22</u>	<u>2022-23</u>	
Marking paint and lime	26,400	27,720	
Top Soil	10,400	10,920	
Clay/baseball MVP	12,650	13,283	
Grass, seed, fertilizer	10,200	10,710	
Weed control	5,000	5,250	
Sand	1,000	1,050	
90' Field at Fairfield Hills: High Meadow Field	4,500	4,725	
Trail maintenance and Fairfield Hills Maintenance	11,200	11,760	
Board of Education required maintenance materials (only) on eight high school fields:			
Annual Soil testing	480	480	
Top Dressing/Top Soil	12,000	12,000	
Seed	7,250	7,250	
Clay	4,050	4,050	
Paint	8,220	8,220	
Annual purchase of three sets of replacement tine for d	2,400	2,400	
5% of items for BOE	-	1,720	
Other Items: Misc.	41,981	44,081	5% increase
Total	157,731	165,619	

DEPARTMENT: PARKS & RECREATION**Capital:**

			<u>CAPITAL</u>	
				<u>Description</u>
2	Cut-off Saw/Weed Eaters/Back Pack Blowers	5,000	Replace old units beyond repair	
4	Replace truck leaf tarp	1,900	Replacement tarp for leaf collection	
	Total	6,900		

See Parks & Recreation capital items included in capital non-recurring on page 220. Other items are proposed in ARP funding.

Vehicle inventory list is on page 310.

DEPARTMENT: PARKS & RECREATION

	(Calendar Year)											
	Actual											
<u>Measure/Indicator</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	
# of Customers:										*		
Eichler's Cove Beach	3,482	3,246	2,815	2,750	2,334	3,982	3,936	3,488	4,162	5,177	3,534	
Eichler's Cove Launch		532	457	507	557	528	557	526	576	2,382	2,564	
Lake Lillinonah Launch				511	567	575	562	559	1,062	2,232	2,093	
Treadwell Pool	25,744	24,124	20,483	19,483	20,097	19,556	20,563	19,542	18,356	16,250	17,095	
# of Participants:												
Adaptive Recreation	60	36	37	35	35	49	61	55	45	-	35	
Programs	36,560	30,975	30,055	30,000	30,397	31,553	31,529	31,756	32,148	12,476	17,251	
Special Events				4,000	4,403	4,991	16,629	14,882	14,575	1,000	20,000	**
Day Camp		572	1,041	725	960	1,045	1,173	1,295	1,320	600	625	
	* - Due to COVID restrictions and guidelines programs were limited capacity or canceled.											
	** The carnival explains the growth in our special event #											

DEPARTMENT: TOWN HALL BOARD OF MANAGERS**MISSION/DESCRIPTION**

Edmond Town Hall's mission is to enrich the community by providing a place for generations of residents and neighbors to make memories by gathering to celebrate and enjoy arts, social, civic, sports, entertainment and milestone events and activities. The building is owned by the Town and overseen by a bi-partisan elected Board of Managers. A full-time manager supervises the building's operation and staff.

Edmond Town Hall is a multi-functional facility that includes: a 500-seat proscenium theater for live performances and movies, the Alexandria banquet hall for weddings, parties and recitals; a gymnasium for sports, parties and craft shows; and several smaller meeting rooms as well as tenant rental spaces. For arrangements, call the manager's office at (203) 270-4285.

The Board of Managers is composed of six members serving six-year terms. At each regular Town Election, two members are elected, both of whom may not be members of the same political party. According to Town Charter, the Board "shall have the exclusive care and maintenance of Edmond Town Hall and all grounds and buildings appurtenant thereto, together with all powers and duties prescribed for said Board by Special Act No. 98 of the 1931 session by which it was created, as amended by Special Act No. 517 of the 1953 session".

Web site: www.edmondtownhall.org

**BUDGET HIGHLIGHTS**

The budget for THBOM has been increased by \$1,850 or 0.95%.

The Town continues to support the THBOM for major capital items thru the CIP process (Capital Improvement Plan).

DEPARTMENT: TOWN HALL BOARD OF MANAGERS**TOWN HALL BOARD OF MANAGERS BUDGET**

						2022 - 2023 BUDGET					
	2019 - 2020	2020 - 2021	2021 - 2022			1st SELECTMAN	BOS	BOF	LC	CHANGE	
TOWN HALL BOARD OF MANAGERS	ACTUALS	ACTUALS	ADOPTED	AMENDED	12/31 ACTUAL	PROPOSED	PROPOSED	RECOMMENDED	ADOPTED	\$	%
GROUP INSURANCE	48,501	48,938	49,945	49,945	49,760	51,430	51,430			1,485	2.97%
RETIREMENT CONTRIBUTIONS	6,107	6,407	5,760	5,760	5,760	5,455	5,455			(305)	-5.30%
CONTRIBUTIONS TO OUTSIDE	125,000	125,000	139,329	139,329	139,329	140,000	140,000			671	0.48%
	179,608	180,345	195,034	195,034	194,849	196,884	196,884	-	-	1,850	0.95%

ACCOUNT DETAIL

Group Insurance; Retirement Contributions: **Group Insurance** – This amount includes medical benefits, life insurance and long term disability. The medical benefit piece reflects the amount charged by the Medical Self Insurance Fund for the employer's share of employee medical benefit costs. See the Medical Self Insurance Fund section, starting on page 293, for a breakdown of medical benefit costs and the distribution of costs to the various departments. . The life insurance piece reflects the cost of the life insurance benefit per union contract. The long term disability piece reflects the cost of the long term disability benefit per union contract. **Retirement Contributions** – this amount reflects a portion of the annual required contribution (ARC) that is need to properly fund the pension plan. The ARC is expressed as a percent of payroll. See the Pension Fund section starting on page 291 for a description of the pension plans and a breakdown of the ARC (by department). It also includes any contributions to a defined contribution plan (if the employee is not eligible for the pension plan).

Contributions to Outside Agencies: The contribution to the Edmond Town Hall Board of Manager's Special Revenue fund has for the most part remained the same. The Town has included major capital expenditures for the ETHBOM in its Capital Improvement Plan. \$450,000 in 2022-23 and \$550,000 in 2025-26.



John Madzula 2nd <jsmadzula2@gmail.com>

Form submission from: Contact John Madzula II

1 message

Douglas Lord via Newtown CT <cmsmailer@civicplus.com>

Tue, Feb 15, 2022 at 2:31 PM

Reply-To: Douglas Lord <dlord@chboothlibrary.org>

To: jsmadzula2@gmail.com

Submitted on Tuesday, February 15, 2022 - 2:31pm

Submitted by anonymous user: 72.10.112.226

Submitted values are:

Your Name: : Douglas Lord

Your e-mail address: dlord@chboothlibrary.org

Subject: CH Booth Library 22-23 budget

Message: Hello John - The Trustees and management look forward to presenting the library's 22-23 budget at one of the upcoming BOF meetings. Please let me know when that might be scheduled and if you foresee the need to address any specific concerns so that we can prepare. We really appreciate the opportunity. Doug.

The results of this submission may be viewed at:

<https://www.newtown-ct.gov/node/40473/submission/137196>

John Madzula <jsmbofnewtown@gmail.com>

Fwd: Form submission from: Contact John Madzula II

1 message

John Madzula <jsmadzula2@gmail.com>
To: John Madzula <jsmbofnewtown@gmail.com>

Mon, Feb 14, 2022 at 12:49 PM

Very truly yours,

John S. Madzula II, Esq.

Jsmadzula2@gmail.com
203-258-5751

Admitted to practice in CT, FL, MA, RI, US Supreme Court,& USCAVC

Confidentiality Notice: This message and any attachments are sent by John S. Madzula, Esq., and may contain information that is confidential and protected by privilege from disclosure. If you are not the intended recipient, any saving, dissemination, distribution, copying or exploitation of, or the taking of any action in reliance on, the contents is prohibited. Please delete/destroy it and notify me of the error by return e-mail or telephone. Thank you.

Begin forwarded message:

From: Deborra Zukowski via Newtown CT <cmsmailer@civicplus.com>
Date: February 14, 2022 at 12:45:54 PM EST
To: JSMADZULA2@gmail.com
Subject: Form submission from: Contact John Madzula II
Reply-To: Deborra Zukowski <zukowskid_boe@newtown.k12.ct.us>

Submitted on Monday, February 14, 2022 - 12:45pm
Submitted by anonymous user: 174.83.12.117
Submitted values are:

Your Name : Deborra Zukowski
Your e-mail address: zukowskid_boe@newtown.k12.ct.us
Subject: Tomorrow's BoF meeting
Message:

Hey John,
The BoE also has a meeting tomorrow (Tuesday), so we will not be able to have a representative at your meeting. Would you be able to shift any discussion regarding the BoE Operational Budget Plan request to the Thursday meeting?

And, if possible, can you send any questions so that we can ensure that we have the information needed to properly address them on Thursday?

Thanks,
Deb Z

The results of this submission may be viewed at:
<https://www.newtown-ct.gov/node/40473/submission/137191>

