

3 PRIMROSE STREET
NEWTOWN, CT 06470
TEL. (203) 270-4221

BOARD OF FINANCE, REGULAR MEETING
3 Primrose Street, Newtown - Newtown Municipal Center
Monday, January 8, 2024 at 7:30 p.m.

These minutes are subject to approval by the Board of Finance

PRESENT: Steve Goodridge, James Gaston, John Fletcher, Janette Lamoureaux, Barney Molloy, Bryce Chinault
ALSO PRESENT: First Selectman Jeff Capeci, Finance Director Bob Tait

Chair Gaston called the meeting to order at 7:30 p.m. Attendees saluted the American Flag.

Voter Comments: none

Communications: The board received the BOE budget summary ending 11/30/23 (att.).

Minutes: B. Molloy moved to accept the minutes of the 12/21/23 special meeting. J. Fletcher seconded, all in favor.

First Selectman's Report: First Selectman Capeci reported that at the 1/16/24 Board of Selectman meeting he will be presenting the budget. There is a contractor interested in 3 Main Street. There was an old appraisal but he has asked for an updated one. The Historic credits for FFH is expected soon. After they are approved by CT, it goes to DC which will be a quicker process.

Finance Director's Report: Finance Director Bob Tait provided the ARP worksheet as of 1/1/24 (att.). Most funds are obligated. Funds have to be obligated by the end of this calendar year and they have until the end of 2026 to spend the funds. At the next meeting there will be a report for Capital non-recurring and in the future a budget report.

New Business

Grant Acceptance: First Selectman Capeci explained that the Better Day Café is a BOE function but the location is at the Community Center. They use the kitchen, bake, make meals etc. They come once a week to the Municipal building with the cart selling their goods. It is good experience for the students. This grant helps to fund the program. J. Fletcher moved to accept the \$10,000 grant for support to the Better Day Café, special needs programming at the Newtown Community Center (att.), B. Molloy seconded, all in favor.

Grant Acceptance: First Selectman Capeci explained that this grant is for an EAP program tailored to Police. This will cover a year subscription to evaluate the program. If it is proven valuable it will be added to the budget. B. Chinault moved to accept the \$9,999 Grant for the EAP (Employee Assistance Program) for the Newtown Police Department (att.). S. Goodridge seconded, all in favor.

Voter Comments: none

Announcements: None

Adjournment - Having no further business the meeting was adjourned at 7:51p.m.

Attachments: BOE budget summary, ARP funding as of 1/1/24, Better Day Café grant, EAP grant for PD

Respectfully submitted,
Arlene Miles, Clerk

NEWTOWN BOARD OF EDUCATION
2023-24 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING NOVEMBER 30, 2023

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2022 - 2023	2023-2024 APPROVED BUDGET	YTD TRANSFERS 2023-2024	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
GENERAL FUND BUDGET											
100	SALARIES	\$ 53,196,025	\$ 55,194,736	\$ 170,000	\$ 55,364,736	\$ 16,181,783	\$ 37,280,171	\$ 1,902,783	\$ 1,530,480	\$ 372,403	99.33%
200	EMPLOYEE BENEFITS	\$ 11,895,625	\$ 12,775,678	\$ 21,500	\$ 12,797,178	\$ 6,371,566	\$ 4,913,765	\$ 1,511,846	\$ 1,511,831	\$ 16	100.00%
300	PROFESSIONAL SERVICES	\$ 606,860	\$ 597,698	\$ -	\$ 597,698	\$ 217,439	\$ 32,103	\$ 348,156	\$ 348,156	\$ -	100.00%
400	PURCHASED PROPERTY SERV.	\$ 1,771,351	\$ 1,807,982	\$ -	\$ 1,807,982	\$ 761,473	\$ 369,837	\$ 676,672	\$ 661,672	\$ 15,000	99.17%
500	OTHER PURCHASED SERVICES	\$ 10,671,028	\$ 10,779,567	\$ (10,000)	\$ 10,769,567	\$ 4,481,624	\$ 6,331,931	\$ (43,988)	\$ 15,562	\$ (59,550)	100.55%
600	SUPPLIES	\$ 3,195,338	\$ 3,177,330	\$ -	\$ 3,177,330	\$ 1,071,661	\$ 119,290	\$ 1,986,379	\$ 1,872,879	\$ 113,500	96.43%
700	PROPERTY	\$ 540,847	\$ 560,749	\$ (181,500)	\$ 379,249	\$ 121,663	\$ 10,169	\$ 247,417	\$ 247,417	\$ -	100.00%
800	MISCELLANEOUS	\$ 75,483	\$ 75,911	\$ -	\$ 75,911	\$ 63,414	\$ 4,852	\$ 7,645	\$ 7,645	\$ -	100.00%
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0.00%
TOTAL GENERAL FUND BUDGET		\$ 81,952,557	\$ 85,069,651	\$ -	\$ 85,069,651	\$ 29,270,623	\$ 49,062,118	\$ 6,736,910	\$ 6,195,641	\$ 541,268	99.36%
900	TRANSFER NON-LAPSING (unaudited)	\$ 182,082									
<i>this amount has been recommended for transfer into the BoE's Non-Lapsing Fund</i>											
GRAND TOTAL		\$ 82,134,639	\$ 85,069,651	\$ -	\$ 85,069,651	\$ 29,270,623	\$ 49,062,118	\$ 6,736,910	\$ 6,195,641	\$ 541,268	99.36%

NEWTOWN BOARD OF EDUCATION
2023-24 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING NOVEMBER 30, 2023

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2022 - 2023	2023- 2024 APPROVED BUDGET	YTD TRANSFERS 2023- 2024	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
100	SALARIES										
	Administrative Salaries	\$ 4,208,912	\$ 4,253,224	\$ 84,655	\$ 4,337,879	\$ 1,574,003	\$ 2,760,927	\$ 2,949	\$ 4,415	\$ (1,466)	100.03%
	Teachers & Specialists Salaries	\$ 33,987,089	\$ 35,332,530	\$ (79,710)	\$ 35,252,820	\$ 9,601,302	\$ 25,505,260	\$ 146,258	\$ 103,822	\$ 42,435	99.88%
	Early Retirement	\$ 89,000	\$ 13,000	\$ -	\$ 13,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -	100.00%
	Continuing Ed./Summer School	\$ 100,943	\$ 112,606	\$ 1,583	\$ 114,189	\$ 78,875	\$ 33,446	\$ 1,868	\$ 1,868	\$ -	100.00%
	Homebound & Tutors Salaries	\$ 184,211	\$ 198,460	\$ -	\$ 198,460	\$ 42,411	\$ 72,125	\$ 83,924	\$ 83,464	\$ 460	99.77%
	Certified Substitutes	\$ 787,241	\$ 760,023	\$ -	\$ 760,023	\$ 229,562	\$ 250,090	\$ 280,371	\$ 280,171	\$ 200	99.97%
	Coaching/Activities	\$ 719,019	\$ 688,567	\$ -	\$ 688,567	\$ 223,057	\$ 4,036	\$ 461,475	\$ 461,513	\$ (38)	100.01%
	Staff & Program Development	\$ 128,011	\$ 130,250	\$ -	\$ 130,250	\$ 22,178	\$ 28,984	\$ 79,088	\$ 79,088	\$ -	100.00%
	CERTIFIED SALARIES	\$ 40,204,427	\$ 41,488,660	\$ 6,528	\$ 41,495,188	\$ 11,784,388	\$ 28,654,868	\$ 1,055,933	\$ 1,014,341	\$ 41,591	99.90%
	Supervisors & Technology Salaries	\$ 1,000,730	\$ 1,020,284	\$ 27,057	\$ 1,047,341	\$ 368,437	\$ 616,529	\$ 62,375	\$ 60,397	\$ 1,978	99.81%
	Clerical & Secretarial Salaries	\$ 2,326,236	\$ 2,420,059	\$ 53,116	\$ 2,473,175	\$ 855,173	\$ 1,594,781	\$ 23,221	\$ 24,000	\$ (779)	100.03%
	Educational Assistants	\$ 2,885,257	\$ 3,023,349	\$ -	\$ 3,023,349	\$ 751,749	\$ 1,863,748	\$ 407,851	\$ 118,000	\$ 289,851	90.41%
	Nurses & Medical Advisors	\$ 892,743	\$ 957,221	\$ -	\$ 957,221	\$ 252,726	\$ 671,740	\$ 32,755	\$ 26,195	\$ 6,560	99.31%
200	Custodial & Maint. Salaries	\$ 3,249,642	\$ 3,391,717	\$ 72,039	\$ 3,463,756	\$ 1,262,875	\$ 2,106,325	\$ 94,556	\$ 88,341	\$ 6,215	99.82%
	Non-Certified Adj & Bus Drivers Salaries	\$ -	\$ 191,783	\$ (191,783)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	Career/Job Salaries	\$ 158,051	\$ 180,335	\$ 1,714	\$ 182,049	\$ 56,743	\$ 124,634	\$ 672	\$ 291	\$ 381	99.79%
	Special Education Svcs Salaries	\$ 1,378,049	\$ 1,437,033	\$ 191,329	\$ 1,628,362	\$ 515,604	\$ 1,151,919	\$ (39,161)	\$ (56,367)	\$ 17,206	98.94%
	Security Salaries & Attendance	\$ 652,247	\$ 700,574	\$ -	\$ 700,574	\$ 207,612	\$ 480,294	\$ 12,668	\$ 3,624	\$ 9,044	98.71%
	Extra Work - Non-Cert.	\$ 123,294	\$ 115,721	\$ 10,000	\$ 125,721	\$ 56,253	\$ 15,333	\$ 54,135	\$ 53,880	\$ 255	99.80%
	Custodial & Maint. Overtime	\$ 290,185	\$ 236,000	\$ -	\$ 236,000	\$ 63,790	\$ -	\$ 172,210	\$ 172,210	\$ -	100.00%
	Civic Activities/Park & Rec.	\$ 35,166	\$ 32,000	\$ -	\$ 32,000	\$ 6,432	\$ -	\$ 25,568	\$ 25,568	\$ -	100.00%
	NON-CERTIFIED SALARIES	\$ 12,991,598	\$ 13,706,076	\$ 163,472	\$ 13,869,548	\$ 4,397,395	\$ 8,625,303	\$ 846,850	\$ 516,139	\$ 330,711	97.62%
	SUBTOTAL SALARIES	\$ 53,196,025	\$ 55,194,736	\$ 170,000	\$ 55,364,736	\$ 16,181,783	\$ 37,280,171	\$ 1,902,783	\$ 1,530,480	\$ 372,303	99.33%
	EMPLOYEE BENEFITS										
	Medical & Dental Expenses	\$ 8,772,698	\$ 9,556,747	\$ -	\$ 9,556,747	\$ 4,823,403	\$ 4,710,964	\$ 22,380	\$ 22,380	\$ -	100.00%
	Life Insurance	\$ 89,281	\$ 88,000	\$ -	\$ 88,000	\$ 36,451	\$ -	\$ 51,549	\$ 51,549	\$ -	100.00%
	FICA & Medicare	\$ 1,651,662	\$ 1,702,277	\$ -	\$ 1,702,277	\$ 548,787	\$ -	\$ 1,153,490	\$ 1,153,490	\$ -	100.00%
	Pensions	\$ 905,790	\$ 931,687	\$ 21,500	\$ 953,187	\$ 743,901	\$ 6,125	\$ 203,161	\$ 203,161	\$ -	100.00%
	Unemployment & Employee Assist.	\$ 52,413	\$ 81,600	\$ -	\$ 81,600	\$ 350	\$ -	\$ 81,250	\$ 81,250	\$ -	100.00%
	Workers Compensation	\$ 423,781	\$ 415,367	\$ -	\$ 415,367	\$ 218,675	\$ 196,676	\$ 16	\$ -	\$ 16	100.00%
	SUBTOTAL EMPLOYEE BENEFITS	\$ 11,895,625	\$ 12,775,678	\$ 21,500	\$ 12,797,178	\$ 6,371,566	\$ 4,913,765	\$ 1,511,846	\$ 1,511,831	\$ 16	100.00%

NEWTOWN BOARD OF EDUCATION
2023-24 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING NOVEMBER 30, 2023

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2022 - 2023	2023- 2024 APPROVED BUDGET	YTD TRANSFERS 2023- 2024	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
300	PROFESSIONAL SERVICES										
	Professional Services	\$ 497,713	\$ 436,643	\$ -	\$ 436,643	\$ 155,708	\$ 20,202	\$ 260,733	\$ 260,733	\$ -	100.00%
	Professional Educational Serv.	\$ 109,147	\$ 161,055	\$ -	\$ 161,055	\$ 61,731	\$ 11,901	\$ 87,423	\$ 87,423	\$ -	100.00%
	SUBTOTAL PROFESSIONAL SERV.	\$ 606,860	\$ 597,698	\$ -	\$ 597,698	\$ 217,439	\$ 32,103	\$ 348,156	\$ 348,156	\$ -	100.00%
400	PURCHASED PROPERTY SERV.										
	Buildings & Grounds Contracted Svc.	\$ 691,835	\$ 691,550	\$ -	\$ 691,550	\$ 396,072	\$ 196,648	\$ 98,830	\$ 98,830	\$ -	100.00%
	Utility Services - Water & Sewer	\$ 122,590	\$ 135,620	\$ -	\$ 135,620	\$ 32,648	\$ -	\$ 102,972	\$ 87,972	\$ 15,000	88.94%
	Building, Site & Emergency Repairs	\$ 507,151	\$ 475,000	\$ -	\$ 475,000	\$ 157,117	\$ 34,340	\$ 283,543	\$ 283,543	\$ -	100.00%
	Equipment Repairs	\$ 218,088	\$ 249,170	\$ -	\$ 249,170	\$ 68,981	\$ 45,397	\$ 134,792	\$ 134,792	\$ -	100.00%
	Rentals - Building & Equipment	\$ 231,687	\$ 256,642	\$ -	\$ 256,642	\$ 106,655	\$ 93,451	\$ 56,536	\$ 56,536	\$ -	100.00%
	Building & Site Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	SUBTOTAL PUR. PROPERTY SERV.	\$ 1,771,351	\$ 1,807,982	\$ -	\$ 1,807,982	\$ 761,473	\$ 369,837	\$ 676,672	\$ 661,672	\$ 15,000	99.17%
500	OTHER PURCHASED SERVICES										
	Contracted Services	\$ 1,299,344	\$ 904,744	\$ (10,000)	\$ 894,744	\$ 665,979	\$ 135,899	\$ 92,866	\$ 89,866	\$ 3,000	99.66%
	Transportation Services	\$ 4,596,980	\$ 4,907,573	\$ -	\$ 4,907,573	\$ 1,604,236	\$ 2,510,290	\$ 793,048	\$ 818,048	\$ (25,000)	100.51%
	Insurance - Property & Liability	\$ 443,316	\$ 446,219	\$ -	\$ 446,219	\$ 234,819	\$ 174,569	\$ 36,831	\$ 36,831	\$ -	100.00%
	Communications	\$ 179,879	\$ 174,170	\$ -	\$ 174,170	\$ 93,360	\$ 82,501	\$ (1,692)	\$ (1,692)	\$ -	100.00%
	Printing Services	\$ 25,262	\$ 22,966	\$ -	\$ 22,966	\$ 6,063	\$ 1,260	\$ 15,643	\$ 15,643	\$ -	100.00%
	Tuition - Out of District	\$ 3,883,847	\$ 4,072,363	\$ -	\$ 4,072,363	\$ 1,810,296	\$ 3,392,530	\$ (1,130,464)	\$ (1,092,913)	\$ (37,551)	100.92%
	Student Travel & Staff Mileage	\$ 242,400	\$ 251,532	\$ -	\$ 251,532	\$ 66,871	\$ 34,882	\$ 149,779	\$ 149,779	\$ -	100.00%
	SUBTOTAL OTHER PURCHASED SERV.	\$ 10,671,028	\$ 10,779,567	\$ (10,000)	\$ 10,769,567	\$ 4,481,624	\$ 6,331,931	\$ (43,988)	\$ 15,562	\$ (59,550)	100.55%
600	SUPPLIES										
	Instructional & Library Supplies	\$ 944,749	\$ 792,074	\$ -	\$ 792,074	\$ 408,968	\$ 82,237	\$ 300,869	\$ 300,869	\$ -	100.00%
	Software, Medical & Office Supplies	\$ 221,527	\$ 198,452	\$ -	\$ 198,452	\$ 93,495	\$ 12,770	\$ 92,186	\$ 92,186	\$ -	100.00%
	Plant Supplies	\$ 398,008	\$ 365,600	\$ -	\$ 365,600	\$ 141,536	\$ 22,007	\$ 202,057	\$ 202,057	\$ -	100.00%
	Electric	\$ 303,101	\$ 950,982	\$ -	\$ 950,982	\$ 248,053	\$ -	\$ 702,929	\$ 607,429	\$ 95,500	89.96%
	Propane & Natural Gas	\$ 472,827	\$ 469,981	\$ -	\$ 469,981	\$ 73,886	\$ -	\$ 396,095	\$ 393,095	\$ 3,000	99.36%
	Fuel Oil	\$ 93,031	\$ 94,098	\$ -	\$ 94,098	\$ 8,250	\$ -	\$ 85,848	\$ 85,848	\$ -	100.00%
	Fuel for Vehicles & Equip.	\$ 130,729	\$ 238,356	\$ -	\$ 238,356	\$ 62,964	\$ -	\$ 175,392	\$ 160,392	\$ 15,000	93.71%
	Textbooks	\$ 631,365	\$ 67,787	\$ -	\$ 67,787	\$ 34,508	\$ 2,275	\$ 31,003	\$ 31,003	\$ -	100.00%
	SUBTOTAL SUPPLIES	\$ 3,195,338	\$ 3,177,330	\$ -	\$ 3,177,330	\$ 1,071,661	\$ 119,290	\$ 1,986,379	\$ 1,872,879	\$ 113,500	96.43%

NEWTOWN BOARD OF EDUCATION
2023-24 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING NOVEMBER 30, 2023

OBJECT CODE	EXPENSE CATEGORY	2023-2024 EXPENDED 2022 - 2023	2023-2024 APPROVED BUDGET	YTD TRANSFERS 2023 - 2024	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
700	PROPERTY										
	Technology Equipment	\$ 355,440	\$ 422,996	\$ (181,500)	\$ 241,496	\$ 115,029	\$ -	\$ 126,467	\$ 126,467	\$ -	100.00%
	Other Equipment	\$ 185,407	\$ 137,753	\$ -	\$ 137,753	\$ 6,634	\$ 10,169	\$ 120,949	\$ 120,949	\$ -	100.00%
	SUBTOTAL PROPERTY	\$ 540,847	\$ 560,749	\$ (181,500)	\$ 379,249	\$ 121,663	\$ 10,169	\$ 247,417	\$ 247,417	\$ -	100.00%
800	MISCELLANEOUS										
	Memberships	\$ 75,483	\$ 75,911	\$ -	\$ 75,911	\$ 63,414	\$ 4,852	\$ 7,645	\$ 7,645	\$ -	100.00%
	SUBTOTAL MISCELLANEOUS	\$ 75,483	\$ 75,911	\$ -	\$ 75,911	\$ 63,414	\$ 4,852	\$ 7,645	\$ 7,645	\$ -	100.00%
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0.00%
	TOTAL LOCAL BUDGET	\$ 81,952,557	\$ 85,069,651	\$ -	\$ 85,069,651	\$ 29,270,623	\$ 49,062,118	\$ 6,736,910	\$ 6,195,641	\$ 541,268	99.36%
900	Transfer to Non-Lapsing										
	GRAND TOTAL	\$ 81,952,557	\$ 85,069,651	\$ -	\$ 85,069,651	\$ 29,270,623	\$ 49,062,118	\$ 6,736,910	\$ 6,195,641	\$ 541,268	99.36%

<u>SPECIAL REVENUES</u>									
EXCESS COST GRANT REVENUE		EXPENDED 2022-2023	APPROVED BUDGET	SUBMITTED 1-Dec	STATE PROJECTED 1-Mar	ESTIMATED Total	VARIANCE to Budget	FEB DEPOSIT	% TO BUDGET
51266	Special Education Svcs Salaries ECG	\$ (7,750)	\$ -	\$ (50,725)	\$ (50,725)	\$ (50,725)	\$ 50,725		#DIV/0!
54116	Transportation Services - ECG	\$ (489,642)	\$ (408,408)	\$ (395,314)	\$ (395,314)	\$ (395,314)	\$ (13,094)		96.79%
54160	Tuition - Out of District ECG	\$ (1,373,396)	\$ (1,423,941)	\$ (1,378,921)	\$ (1,378,921)	\$ (1,378,921)	\$ (45,020)		96.84%
	Total	\$ (1,870,788)	\$ (1,832,349)	\$ (1,824,960)	\$ -	\$ (1,824,960)	\$ (7,389)	Total* \$ -	99.60%
*75% of Jan Proj									
	SDE MAGNET TRANSPORTATION GRANT	\$ (13,000)	\$ (15,600)		\$ (15,600)	\$ -			100.00%
<u>OTHER REVENUES</u>									
<u>BOARD OF EDUCATION FEES & CHARGES - SERVICES</u>									
	LOCAL TUITION			APPROVED BUDGET	ANTICIPATED	RECEIVED	BALANCE	RECEIVED	%
	HIGH SCHOOL FEES FOR PARKING PERMITS			\$37,620	\$37,620	\$15,884	\$21,737	42.22%	
	MISCELLANEOUS FEES			\$30,000	\$30,000		\$30,000	0.00%	
	TOTAL SCHOOL GENERATED FEES			\$6,000	\$6,000	\$4,141	\$1,859	69.01%	
				\$73,620		\$20,024	\$53,596	27.20%	
<u>OTHER GRANTS</u>									
	ESSER II - 9/30/2023		\$625,532	\$573,735	\$48,297	\$3,500	\$0	100.00%	
	ESSER III (estimated \$809k for 21-22 use) 9/30/2024		\$1,253,726	\$709,840	\$522,882		\$21,004	98.32%	

2023 - 2024
NEWTOWN BOARD OF EDUCATION
DETAIL OF TRANSFERS RECOMMENDED
NOVEMBER 30, 2023

		FROM		TO	
OBJECT CODE	AMOUNT		OBJECT CODE	AMOUNT	
100	\$35,509	TEACHERS & SPECIALISTS SALARIES \$18,377 001600200000-51121 H.S. - MATH \$17,132 001750610000-51123 SP ED - PREK-8 SP ED	100	\$35,509	TEACHERS & SPECIALISTS SALARIES \$350 001300260000-51121 M.G. - READING \$531 001300380000-51121 M.G. - CLASSROOM \$4,458 001600240000-51121 H.S. - P.E. \$413 001600280000-51121 H.S. - SCIENCE \$111 001600300000-51121 H.S. - SOC STUDIES \$4,995 001600390000-51121 H.S. - TAP \$22,151 001750790000-51121 SP ED - SUMMER PROGRAM \$2,500 001800800000-51131 DISTRICT - CURRICULUM
100	\$10,000	TEACHERS & SPECIALISTS SALARIES \$10,000 001100260000-51121 HAW. - READING	100	\$10,000	SPECIAL EDUCATION SVCS SALARIES \$10,000 001750790000-51266 SP ED - SUMMER PROGRAMS
100	\$2,049	TEACHERS & SPECIALISTS SALARIES \$2,049 001100260000-51121 HAW. - READING	100	\$5,885	SPECIAL EDUCATION SVCS SALARIES \$5,885 001750610000-51263 SP ED - PREK-8 SP ED
100	\$3,836	SPECIAL EDUCATION SVCS SALARIES \$3,836 001750510000-51263 SP ED - SP ED SERV			
100	\$87,367	TEACHERS & SPECIALISTS SALARIES \$1,551 001100260000-51121 HAW. - READING \$2,000 001200220000-51121 S.H. - MUSIC \$3,011 001300120000-51121 M.G. - WORLD LANG \$602 001400120000-51121 HOM. - WORLD LANG \$1,019 001400220000-51121 HOM. - MUSIC \$2,310 001450380000-51121 RIS. - CLASSROOM \$13,626 001500200000-51121 M.S. - MATH \$1,643 001500300000-51121 M.S. - SOC STUDIES \$13,360 001600120000-51121 H.S. - WORLD LANG \$15,771 001600140000-51121 H.S. - HEALTH ED \$160 001600200000-51121 H.S. - MATH \$12,944 001750610000-51121 SP ED - PREK-8 SP ED \$11,450 001750630000-51121 SP ED - H.S. SP ED \$7,920 001760560000-51133 PUPIL SERV - PSYCH	500	\$87,367	CONTRACTED SERVICES \$89,416 001750610000-54000 SP ED - PREK-8 SP ED
300	\$275	PROFESSIONAL EDUCATIONAL SERV. \$275 001500240000-53100 M.S. - P.E.	700	\$1,395	OTHER EQUIPMENT \$1,395 001500240000-53100 M.S. - P.E.
600	\$1,120	INSTRUCTIONAL SUPPLIES \$1,120 001500240000-55100 M.S. - P.E.			
	\$140,156	TOTAL TRANSFER REQUEST		\$140,156	TOTAL TRANSFER REQUEST

**2023 - 2024
NEWTOWN BOARD OF EDUCATION
TRANSFERS RECOMMENDED
NOVEMBER 30, 2023**

AMOUNT	FROM		TO		REASON
	CODE	DESCRIPTION	CODE	DESCRIPTION	
ADMINISTRATIVE					
\$35,509	100	TEACHERS & SPECIALISTS SALARIES	100	TEACHERS & SPECIALISTS SALARIES	TO ADJUST CERTIFIED SALARY BUDGETS FOR STAFF TURNOVER, LEAVES AND DEGREE CHANGES
\$10,000	100	TEACHERS & SPECIALISTS SALARIES	100	SPECIAL EDUCATION SVCS SALARIES	TO PROVIDE FUNDS FOR BEHAVIORAL THERAPISTS FOR ESY
\$2,049	100	TEACHERS & SPECIALISTS SALARIES	100	SPECIAL EDUCATION SVCS SALARIES	TO COVER SALARIES FOR BEHAVIORAL ANALYSTS
\$3,836	100	SPECIAL EDUCATION SVCS SALARIES			
\$5,885					
\$87,367	100	TEACHERS & SPECIALISTS SALARIES	500	CONTRACTED SERVICES	TO PROVIDE FUNDS FOR BEHAVIORAL THERAPISTS CONTRACTED SERVICES
\$275	300	PROFESSIONAL EDUCATIONAL SERV.	700	OTHER EQUIPMENT	FOR THE MIDDLE SCHOOL TO PURCHASE A LIFE/ FITNESS UPRIGHT BIKE
\$1,120	600	INSTRUCTIONAL SUPPLIES			
\$1,395					
\$140,156	TOTAL TRANSFER REQUEST				

Town of Newtown
the American Rescue Plan Act of 2021 (ARP)
ARP Working Group Worksheet - Up Till January 01, 2024

ARP award amount		\$	7,674,294			Total Expended			
						Up Till			
Possible Uses:				Recommended	Approved	1/2/2024	Encumbered	Balance	
line	General Government:								
1	Fairfield Hills - Replace Water Distribution System	1,500,000	✓	1/27/2022	f	72,016	31,314	1,396,670	Spring start
2	Fairfield Hills Campus Safety Improvements	20,000	✓	12/12/2022	f	-	-	20,000	
3	Edmond Town Hall Building Improvements	125,000	✓	9/22/2022	f	-	47,843	77,157	In progress
4	Public Works:								
5	Multi-purpose Building Roof	190,000	✓	1/27/2022	f	184,415	-	5,585	
6	Public Works 6 Wheel 8 Ton Dump Truck	240,000	✓	12/12/2022	f	240,000	-	-	
7	Public Works Front & Bucket Loader	300,000	✓	7/28/2022	f	298,635	-	1,365	
8	Transfer Station Site Improvements	200,000	✓	4/11/2022	f	200,000	-	-	
9	Municipal Building Improvements	100,000	✓	4/11/2022	f	14,400	-	85,600	
10	Sandy Hook Side Walks								
11	section #1 - Glen Road	215,000	✓	9/22/2022	f	-	-	215,000	Bid awarded
12	Public Safety:								
13	Fire Commission Fire Suppression Tank Repair	50,000	✓	1/27/2022	f	33,153	-	16,847	
14	Fire Company Grants (4 x \$15,000); NUSAR (\$15,000);	90,000	✓	1/27/2022	f	84,623	-	5,377	
15	Ambulance (\$15,000)								
16	Board of Fire Commissioners (5 x \$50,000) + \$50,000 (training)	300,000	✓	1/9/2023	f	116,645	-	183,355	
17	Police - New firearms, Equipment and Ammunition	60,000	✓	4/27/2023	f	60,000	-	-	
18	Recreation & Leisure:								
19	Parks & Recreation Truck with lift gate	90,000	✓	4/11/2022	f	53,005	17,924	19,071	
20	Dickinson Park New Pavilion (Refurbishment)	150,000	✓	4/11/2022	f	150,000	-	-	
21	Dickinson Park New Pavilion (Refurbishment) - add'l amount	50,000	✓	9/22/2022	f	24,430	-	25,570	
22	Bike Park at Fairfield Hills	75,000	✓	9/22/2022	f	75,000	-	-	
23	Pickleball Courts at Fairfield Hills	100,000	✓	10/10/2023	f	-			
24	Health & Welfare:								
25	Housing Stalization Fund	20,000	✓	9/22/2022	f	13,772	-	6,228	
26	Senior/Community Center 14 passenger bus	90,000	✓	5/9/2022	f	90,000	-	-	
27	Additional Amount Required (due to current quote)	20,000	✓	2/13/2023	f	18,245	-	1,755	
28	COVID supplies/expenses	40,000	✓	1/27/2022	f	412	-	39,588	Back to amount available
29	Child/Youth Enrichment Fund (Newtown Human Services Dept.)	20,000	✓	7/28/2022	f	20,000	-	-	
30	Community Center:					sent to united way for program			
31	Community Center Outside Storage Building	75,000	✓	4/11/2022	f	5,750	-	69,250	Temp storage
32	Community Center Patio	155,000	✓	4/11/2022	f	155,000	-	-	
33	Community Center/Senior Center Handicap Doors	16,000	✓	4/11/2022	f	16,000	-	-	
34	Education:								
35	Hawley School HVAC/Ventilation project	2,500,000	✓		f	2,500,000	-	-	
36	Student Tutoring Support Program (Newtown Human Services Dept.)	100,000	✓	7/28/2022	f	10,017	4,690	85,293	Becoming active
37	Middlegate School Playground	33,000	✓	2/13/2023	f	32,389	-	611	
38	Project Adventure Course Installation & Upgrade	94,000	✓	2/13/2023	f	83,825	-	10,175	
39	Borough:								
40	Sidewalk Construction and Related Safety Improvements	200,000	✓	3/13/2023	f	-	-	200,000	In planning process
41	Function Wide:								
42	Reimburse the Town Medical Self Insurance Fund								
43	for COVID Expenses (since 3/3/2021)	325,000	✓	1/27/2022	f	325,000	-	-	
		Appropriated	f			Expended	Encumbered	Balance	
		7,543,000				4,876,733	101,771	2,464,496	

Amount Available after Appropriated 131,294

✓ Recommended by the ARP Working Group. To go through the Town appropriation process (BOS/BOF/LC)

f Appropriated by Legislative Council

Appropriation in process

No action

NOTES:

This grant was awarded to us from a Private family foundation, totaling \$10,000.00. These funds will be used to support operations and cover costs of supplies for the Better Day Cafe program at the Newtown Community Center. This program is fully supported through this grant and does not use any BOE funds. The Better Day Cafe is a transition program established in partnership with Newtown Community Partnership to allow teens ages 18-21 vocational experience in their community. The teens learn valuable life skills in the kitchen, interacting with the community and learning finance at the same time.

Matt Ariniello

Community Center Director



Newtown
COMMUNITY CENTER

8 Simpson St | Newtown, CT 06470
Tel: (203) 270-4341

**TOWN OF NEWTOWN
FINANCIAL IMPACT STATEMENT
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT NEWTOWN COMMUNITY CENTER

PROJECT: BETTER DAY CAFÉ PROGRAM SUPPORT

PROPOSED APPROPRIATION AMOUNT: \$ 10,000

PROPOSED FUNDING:

BONDING	\$	-
GRANT	\$	10,000
LOCAL MATCH	\$	-
OTHER	\$	-
CONTINGENCY	\$	-
IN KIND	\$	-
	\$	<u>10,000</u>

ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):

List any financial impact your request will have on the Town's annual operating budget.
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		***	
PROFESSIONAL SERVICES			
CONTRACTED SERVICES			
REPAIRS & MAINTENANCE			
UTILITIES			
OTHER			
DEBT SERVICE (average)	\$	-	
TOTAL IMPACT ON EXPENDITURES	\$	-	

REVENUE CATEGORY:	POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES		
CHARGES FOR SERVICES (FEES)		
OTHER		
TOTAL IMPACT ON REVENUES	\$	-

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ -

EQUIVALENT MILL RATE OF TOTAL IMPACT

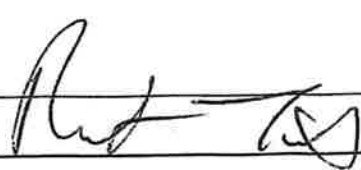
(using current year's information)

0.0000 mills

COMMENTS:

No impact on general fund.

This grant was awarded from a Private family foundation. These funds will be used to support operations and cover costs of supplies for the Better Day Cafe program at the Newtown Community Center. This program is fully supported through this grant and does not use any BOE (or Town) funds. The Better Day Cafe is a transition program established in partnership with Newtown Community Partnership to allow teens ages 18-21 vocational experience in their community. The teens learn valuable life skills in the kitchen, interacting with the community and learning finance at the same time.

PREPARED BY: 

DATE: 12/12/2023

Department of
Police Services
191 South Main Street
Newtown, CT 06470



TOWN OF NEWTOWN

David M. Kullgren
Chief of Police
Tel. (203) 270-4256
Fax (203) 270-0637

CORDICO GRANT PROPOSAL Newtown Police Department EAP

EAP Services Background:

Currently, the Newtown Police Budgets for EAP services (45 sworn officers, approximately 15 civilian dispatchers, and three civilian staff). Due to the unique nature of a first responder's job, finding an adequate EAP provider is a challenge. The current EAP provider is inadequate and must be replaced to support our first responders properly.

EAP / Professional Services Recommended:

Our command staff have reviewed options and identified a professional service named Cordico that would cover our staff, including 27 staff members who were working during the 12/14/12 - 12/15/12 time frame.

Cordico- is a mobile app that helps police departments enhance their wellness programs, reduce job-related stress, and improve their personnel's overall functioning and effectiveness by addressing public safety personnel's unique mental health and wellness needs. Having an officer of sound heart and mind is the key to providing a high level of service to the public you serve and each other. Here are some ways Cordico will help the Newtown Police Department:

1. **24/7 Confidential Access to Resources:** The Cordico solution provides confidential access to a wide range of resources and tools, including self-assessments, articles, videos, and other helpful materials, at any time, day or night.
2. **Customized Wellness Solution:** Cordico works closely with your department to develop customized wellness programs tailored to your specific needs and challenges, ensuring that officers receive the most relevant support and resources.
3. **Multiple Areas of Wellness:** Cordico provides your personnel with resources for mental, physical, financial, and family wellness to ensure a well-rounded program that provides a balance of wellness.
4. **Peer Support:** The Cordico solution connects personnel to peer supporters who understand the unique stresses and challenges emergency personnel face.
5. **Resilience Training:** Cordico provides training materials and resources to build resilience among personnel, helping them better cope with stress and adversity.
6. **Monthly Wellness Maintenance:** Monthly mental maintenance is a proactive approach to treating wellness. Cordico will do push notifications of a different topic each month and encourage setting aside time each month to engage in activities, practices, and habits that promote resilience and overall wellness.

david.kullgren@newtown-ct.gov

7. **Family Support:** Recognizing the importance of family support in maintaining public safety wellness, Cordico offers resources and tools designed to help public safety families understand and navigate the unique challenges associated with their loved ones' profession.
8. **Retiree Support:** Retirees will benefit from having continued access to Cordico's comprehensive library of articles, videos, and self-assessments, which can help them navigate the challenges and adjustments that come with retirement.
9. **Integration with Existing Programs:** Cordico's platform can be integrated with your existing employee assistance programs (EAPs) or other wellness initiatives, enhancing the effectiveness of these resources.

Grant Information:

The Newtown Sandy Hook Community Foundation (NSHCF) offers the grant. Administered by the Newtown-Sandy Hook Community Foundation, which provides financial assistance for mental health treatments to victim's families, SHS students and their families, SHS employees and their families, and ***emergency responders and their families*** who suffered trauma because of the tragedy at Sandy Hook School on 12/14/12 in their journey toward healing.

On 12/27/23, The NSHCF approved the grant for the Newtown Police Department in the amount of \$9,999 for one year of annual subscription to Cordico. Prior to accepting these grant funds, we must process this request through the Town.

Budget Information:

Currently, the NPD has a \$4,602 budget for EAP services. The annual cost for Cordico is \$9,999. With there being a \$5,400 gap between our budget and actual costs, we have added the additional funds to the 2024-2025 Budget. We will know if this budget will be approved in April 2024. If the budget is approved, we will use the grant to extend the purchase for a second year.

If awarded, this grant (\$9,999) will replace the current EAP professional services with a superior one by Cordico. Acceptance of this grant would cover one year of service, allowing the Police Department and the Town time to budget for the 2025-2026 budget year.

**TOWN OF NEWTOWN
FINANCIAL IMPACT STATEMENT
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT POLICE DEPARTMENT

PROJECT: NEWTOWN SANDY HOOK COMMUNITY FOUNDATION GRANT - EAP SERVICE

PROPOSED APPROPRIATION AMOUNT: \$ 9,999

PROPOSED FUNDING:

BONDING	\$ -
GRANT	\$ 9,999
LOCAL MATCH	\$ -
OTHER	\$ -
CONTINGENCY	\$ -
IN KIND	\$ -
	<u>\$ 9,999</u>

ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):

List any financial impact your request will have on the Town's annual operating budget.
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:

**FOR BRACKETS USE NEGATIVE SIGN
BEFORE NUMBER**

(POSITIVE IMPACT) /
NEGATIVE IMPACT

Attachment
#

SALARIES & BENEFITS		
PROFESSIONAL SERVICES		
CONTRACTED SERVICES		
REPAIRS & MAINTENANCE		
UTILITIES		
OTHER	5,397	
DEBT SERVICE (average)	\$ -	
TOTAL IMPACT ON EXPENDITURES	<u>\$ 5,397</u>	

REVENUE CATEGORY:

POSITIVE IMPACT /
(NEGATIVE IMPACT)

Attachment
#

PROPERTY TAXES		
CHARGES FOR SERVICES (FEES)		
OTHER		
TOTAL IMPACT ON REVENUES	<u>\$ -</u>	

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ 5,397

EQUIVALENT MILL RATE OF TOTAL IMPACT

(using current year's information)

0.0012 mills

COMMENTS:

Impact on general fund starting in fiscal year 2024-25 of \$5,397 if the Police department continues using the new vendor for their EAP service. Currently there is \$4,602 in the budget for EAP service. The purpose of this grant proposal is to fund the purchase and deployment of Cordico, a mental health and wellness management technology app that is specifically designed for first responders. This program and its accompanying resources will be available to all current and retired members of the Newtown Police Department, Newtown Emergency Communications Center, as well as their families. This technology, among other things, provides 24/7 anonymous and confidential access to mental health resources, self-assessments, and training tools on over 60 behavioral health topics, and access to numerous wellness courses (will not use the current EAP service)

PREPARED BY:



DATE: 1/2/2024