

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF FINANCE

The Board of Finance held a regular on Thursday, October 26, 2017 in the Council Chambers at the Municipal Center, 3 Primrose Street, Newtown, CT. Chairman John Godin called the meeting to order at 7:30pm.

Present: John Godin, Kelley Johnson, Sandy Roussas, Aaron Carlson, Mark Boland, James Gaston

Also Present: Finance Director Robert Tait, Margot Hall, Bob Geckle, Beryl Harrison, Keith Alexander, Wes Thompson, Sheila Torres, four members of the public and one member of the press

VOTER COMMENT – None

COMMUNICATIONS – The updated Debt Policy that has been approved by the Legislative Council was received (Attachment A). Mr. Godin also received an e-mail from Mitch Bolinsky that did an overview from the state budget that passed (Attachment B).

MINUTES – Mr. Gaston moved to approved the minutes of 10/10/17 meeting. Ms. Johnson seconded, motion unanimously approved.

FIRST SELECTMAN REPORT – None

FINANCE DIRECTORS REPORT – Mr. Tait presented a Board of Selectman Year to Date summary, the inter-governmental revenue update and the combined 2018-2019 to 2022-2023 CIP(Attachment C).

UNFINISHED BUSINESS

2018-2019 TO 2022-2023 CIP – Sheila Torres and Margot Hall of Edmond Town Hall reviewed answers to questions that were previously requested by the BOF(Attachment D).

Ms. Johnson suggested a Loop for the hearing impaired. She also articulated that year ago, she was uncomfortable of where they were at and spent a lot of time with the current proposal. She sees things moving in the right direction. Commented on the safety issues and expressed concern.

Mr. Gaston asked for a breakdown between the two different elevator projects. One is for maintenance of the modern elevator and one is for reusing the old elevator shaft for custodial space on each floor.

Bob Geckle, Tom Dagastino, Bill McCarthy and Beryl Harrison answered questions previously requested by the BOF. Mr. Geckle explained that they have done an extensive outreach for their strategic plan. There is cost savings for energy. They started with lighting and have seen the savings. Until they complete HVAC and controls in the library they will not have a baseline to project the savings. Since 2014 we have seen a 20% decrease in KWH usage.

Ms. Johnson asked for clarification as to how they got from the needs collection from the community and where you are now. For example, the strategic need document does not mention a solarium but the CIP does. Mr. Geckle clarified that they used the term solarium but it should have been flexible meeting space. The sound booth is based on the knowledge and expertise of the staff and it has become very popular in libraries.

Engineering services is for accurate asbuilts of the building. They have a set of CAD drawings and were advised to do a site survey.

In year one are bathroom upgrades are to bring them up to ADA compliance. They were in compliance in 1997 but it has changed and we want to bring them up to code.

Keith Alexander, Chairman of BOE reviewed the answers to the BOF questions (Attachment E)

Voter Comments – None

Announcements – None

Having no further business, the meeting was adjourned at 9:09pm

Respectfully Submitted,
Arlene Miles, Clerk

**TOWN OF NEWTOWN, CT
DEBT MANAGEMENT POLICY**

I. PURPOSE

The purpose of this policy is to establish parameters and provide guidance governing the issuance, management, continuing evaluation of and reporting on all debt obligations issued by the Town of Newtown.

Debt obligations, which include general obligation bonds, special assessment bonds, revenue bonds, bond anticipation notes, lease/purchase agreements and any other debt obligations permitted to be issued under Connecticut law shall only be issued to purchase capital assets that cannot be acquired with current revenues.

II. POLICY STATEMENT

Under the requirements of Federal and state laws and Town Charter provisions, ordinances and resolutions, the Town may periodically issue debt obligations to finance the construction or acquisition of infrastructure and other assets or to refinance existing debt. It is the Town's goal to assure that such debt obligations are issued and managed in such a manner as to obtain the best long-term financial advantage to the Town and its residents, while making every effort to maintain and improve the Town's bond ratings and reputation in the investment community.

III. RESPONSIBILITY FOR POLICY

The Director of Finance shall be responsible for issuing and managing the Town's debt program. In carrying out this policy, the Director shall periodically:

1. Consider the need for debt financing based upon the approved Capital Improvement Plan.
2. Review the Town's adherence to this policy statement and compare the debt ratios established in this policy with where the Town actually is.
3. Review the Town's authorized but unissued debt to determine if any authorizations are no longer needed.
4. Determine if there are any opportunities for refinancing current debt.
5. Review every three years the services provided by the Town's financial advisor, bond counsel, paying agents and other debt financing service providers.

The Director of Finance shall report his/her findings to the Board of Selectmen, Board of Finance and Legislative Council in the September/October time period of each year, during the Town's review and formulation of the Capital Improvement Plan.

IV. GENERAL DEBT GOVERNING POLICIES

The Town hereby establishes the following policies concerning the issuance and management of debt:

- A. The Town shall not issue debt obligations or use debt proceeds to finance current operations of the Town.

- B. The Town will utilize debt obligations only for acquisition, construction or remodeling of capital improvement projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life.
- C. The Town will measure the impact of debt service requirements of outstanding and proposed debt obligations on single year, five, ten, and twenty-year periods.

V. DEBT POLICIES, RATIOS AND MEASUREMENT

- A. Purposes of Issuance – the Town shall only issue debt obligations for acquiring, constructing or renovating Town owned fixed assets; capital equipment as defined within 3.10-5 of the Capital Improvement Plan (“CIP”); or for refinancing existing debt obligations.
- B. Maximum Maturity – All debt obligations shall have a maximum maturity of twenty years. The estimated useful life of the Capital Improvement being financed should be considered when determining the maturity of debt. In the event debt obligations are being issued to refinance outstanding debt obligations the final maturity of the debt obligations being refinanced shall remain the same maturity.
- C. Direct Debt Per Capita – An analysis of this debt ratio should be made each year. It should be looked at in context with other related ratios (mentioned). A comparison should be made with other similar rated Connecticut towns. The Direct Debt Per Capita shall be calculated by dividing the Town’s direct debt by the most current population figure.

Ratio of General Fund Total Bonded Debt to Taxable Net Grand List – An analysis of this debt ratio should be made each year. It should not go beyond 3%. An increasing ratio of debt to net grand list (over several years) is not desirable.

- D. Average Maturity of General Obligation Bonds – the Town shall have at least 50% of outstanding general obligation bonds mature in less than ten (10) years.
- E. Debt Service Levels – The Town will adhere to a debt management cap that limits annual General Fund debt service to no more than 9.0% of the total General Fund budget. In addition, the Town will set a goal of limiting annual General Fund debt service to no more than 8.5% of the total General Fund budget by July 1, 2023.
- F. Net Present Value Savings – The Town must achieve a Net Present Value Savings of at least 2 percent over the life of an existing bond issue in order for it to be considered for refunding.
- G. Bond Covenants and Laws – The Town shall comply with all covenants and requirements of the bond resolutions, and state and Federal laws authorizing and governing the issuance and administration of debt obligations.
- H. If the debt management indicators fall below the recommended levels the finance director shall recommend and submit to the Board of Finance for approval a plan to bring the debt management indicators to their appropriate levels within a specific time frame.

This policy shall be reviewed, at minimum, on a biennial basis during the month of January in each odd numbered year.

VI. DEBT SERVICE INDICATORS

- A. The Town's debt burden will be compared to Towns:
 - i. in the immediate vicinity of the Town, including Bethel; Brookfield; Danbury; Monroe; New Fairfield; New Milford; Oxford; and Southbury;
 - ii. with the same bond rating; and
 - iii. to Towns with the same District Reference Group ("DRG").
- B. The Town recognizes that the below ratios are useful guides but not the exclusive means by which it should measure debt burden:
 - i. Ratio of debt to equalized net Grand List;
 - ii. debt per capita;
 - iii. per capita income;
 - iv. median household income
 - v. debt per capita as a percentage of per capita income;
 - vi. debt per capita as a percentage of median household income

The Town will employ data taken from the latest State of Connecticut Municipal Fiscal Indicators Report to compile the above ratios and develop trend lines from same.

- VII. This policy shall be reviewed, at minimum, on a biennial basis during the month of January in each odd numbered year.

Approved by the Legislative Council: October 4, 2017



Attachment B

Arlene Miles <arlene.miles@newtown-ct.gov>

Fwd: SESSION AT 10AM ON THURSDAY

John Godin <jgodin1312@gmail.com>
 To: Arlene Miles <arlene.miles@newtown-ct.gov>

Mon, Oct 30, 2017 at 3:11 PM

Arlene,

As I mentioned last Thursday, here is the email I received from Mitch.

John

----- Forwarded message -----

From: Rep. Bolinsky, Mitch <Mitch.Bolinsky@cga.ct.gov>

Date: Tue, Oct 24, 2017 at 11:50 AM

Subject: Fwd: SESSION AT 10AM ON THURSDAY

To: Pat Llodra <pat.llodra@newtown-ct.gov>, Kathy June <junek@newtown.k12.ct.us>, "rodrigue@newtown.k12.ct.us" <rodrigue@newtown.k12.ct.us>, Bob Tait <robert.tait@newtown-ct.gov>, Mary Ann Jacob <mjacob4404@charter.net>, Keith Alexander <kalexander.boe@gmail.com>, John Godin <jgodin1312@gmail.com>

Dear Newtown Leaders -

(I'm working off my mobile and am certain to have missed key recipients. Please forward as you deem appropriate).

I am optimistically pleased to report that, at long last, we have a bipartisan, consensus budget. I am at Capitol and will know the details in a few hours but, for now, I want you to know how tenaciously Newtown's state delegation has to rectify what could have been some very questionable and unfair cuts.

Again, final details will follow but, top-line highlights will include:

- Restoration of nearly all of Newtown's education cost sharing dollars (\$4.65M & \$4.76M) and municipal revenue sharing for FYs 18 and 19. Recall that the Governor and legislative majority's last proposals had us zeroed or near zeroed out.
- Revocation of the Governor's attempt to assign \$4-million of state-mismanaged retirement obligations to Newtown.
- Restoration of support dollars for special education and increased funding to core social service programs for seniors and the disabled.
- New, stronger spending cap, beginning with lower expenditures in FY 2018 and a bonding cap.
- No income tax increases.
- No sales tax increase.
- No cell phone surcharge.
- No increases in DMV fees.
- No increased tax to eat out.
- No new tax on non-prescription meds.

There is more, including how we pay for it all bit for now, this is what I have as we rally all four caucuses to pass a forward-thinking, veto-proof, consensus budget. The House is hoping to vote on Thursday, 10/26 and put Connecticut on a track to a process of reforms, leading our state to a more stable, better future.

Not all pieces of the new budget proposal will please everyone but, sacrifice is a hallmark of effective compromise.

More to follow...

Thank you,

Mitch Bolinsky

Assistant Republican Leader
 Representing Newtown's 106th District
 In the Connecticut General Assembly
www.repbolinsky.com
facebook.com/RepBolinsky

Sent via the Samsung Galaxy S8

----- Original message -----

From: "Fryxell, Sarah"

Date: 10/24/17 10:21 AM (GMT-05:00)

To: House Republican Legislators

Cc: House Republican Office

Subject: SESSION 10AM ON THURSDAY

Dear Members,

The House will be in session at 10AM on Thursday, October 26th.

Thank you,

Sarah

Sarah H. Fryxell

Chief Legal Counsel

House Republican Office

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BOARD OF SELECTMEN BUDGET SUMMARY

10/26/2017

Fiscal Year 2017-2018

Newtown

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
100 SELECTMEN							
1-101-11-100-5110-0000 SALARIES & WAGES - FULL TIME	\$162,542.00	\$0.00	\$162,542.00	\$0.00	\$49,691.44	\$112,850.56	30.57%
1-101-11-100-5210-0000 GROUP INSURANCE	\$23,128.00	\$0.00	\$23,128.00	\$0.00	\$22,649.94	\$478.06	97.93%
1-101-11-100-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$12,970.00	\$0.00	\$12,970.00	\$0.00	\$3,784.68	\$9,185.32	29.18%
1-101-11-100-5230-0000 RETIREMENT CONTRIBUTIONS	\$10,074.00	\$0.00	\$10,074.00	\$0.00	\$10,074.00	\$0.00	100.00%
1-101-11-100-5290-0000 TOWN HALL O.T., LONGEVITY	\$8,600.00	\$0.00	\$8,600.00	\$0.00	\$4,361.79	\$3,638.21	54.52%
1-101-11-100-5350-0000 PROF SVS - LEGAL	\$200,000.00	\$0.00	\$200,000.00	\$45,000.00	\$71,955.39	\$83,044.61	58.48%
1-101-11-100-5580-0000 DUES, TRAVEL & EDUCATION	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
1-101-11-100-5611-0000 OFFICE SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$32.41	\$2,467.59	1.30%
1-101-11-100-5800-0000 OTHER EXPENDITURES	\$4,000.00	\$0.00	\$4,000.00	\$88.99	\$3,211.64	\$699.37	82.52%
100 SELECTMEN	\$425,214.00	\$0.00	\$425,214.00	\$45,088.99	\$165,761.29	\$214,363.72	49.59%
105 SELECTMEN - OTHER							
1-101-11-105-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$3,060.00	\$0.00	\$3,060.00	\$0.00	\$830.42	\$2,229.58	27.14%
1-101-11-105-5430-0000 REPAIR & MAINTENANCE SERVICES	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$167.50	\$2,332.50	6.70%
1-101-11-105-5443-0000 COPIER LEASING	\$43,000.00	\$0.00	\$43,000.00	\$32,147.50	\$10,392.67	\$459.83	99.99%
1-101-11-105-5631-0000 POSTAGE	\$55,000.00	\$0.00	\$55,000.00	\$17,573.93	\$12,633.03	\$24,793.04	54.92%
1-101-11-105-5640-0000 ADVERTISING	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$8,560.03	\$9,439.97	47.56%
1-101-11-105-5690-0000 MEETING CLERKS	\$50,000.00	\$0.00	\$50,000.00	\$8,050.00	\$13,180.00	\$28,770.00	42.46%
105 SELECTMEN - OTHER	\$171,560.00	\$0.00	\$171,560.00	\$57,771.43	\$45,763.65	\$88,024.92	60.35%
108 HUMAN RESOURCES							
1-101-11-108-5110-0000 SALARIES & WAGES - FULL TIME	\$70,342.00	\$0.00	\$70,342.00	\$0.00	\$21,643.68	\$48,698.32	30.77%
1-101-11-108-5210-0000 GROUP INSURANCE	\$18,245.00	\$0.00	\$18,245.00	\$0.00	\$17,739.62	\$505.38	97.23%
1-101-11-108-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$5,381.00	\$0.00	\$5,381.00	\$0.00	\$1,578.16	\$3,802.84	29.33%
1-101-11-108-5230-0000 RETIREMENT CONTRIBUTIONS	\$3,517.00	\$0.00	\$3,517.00	\$0.00	\$1,082.16	\$2,434.84	30.77%
1-101-11-108-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$17,500.00	\$0.00	\$17,500.00	\$615.00	\$1,160.00	\$15,725.00	10.14%
1-101-11-108-5580-0000 DUES, TRAVEL & EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108 HUMAN RESOURCES	\$114,985.00	\$0.00	\$114,985.00	\$615.00	\$43,203.62	\$71,166.38	38.11%
110 SOCIAL SERVICES							
1-101-11-110-5110-0000 SALARIES & WAGES - FULL TIME	\$209,899.00	\$0.00	\$209,899.00	\$0.00	\$66,576.88	\$143,322.12	31.72%
1-101-11-110-5210-0000 GROUP INSURANCE	\$78,989.00	\$0.00	\$78,989.00	\$0.00	\$46,224.82	\$32,764.18	58.52%
1-101-11-110-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$16,057.00	\$0.00	\$16,057.00	\$0.00	\$4,974.77	\$11,082.23	30.98%
1-101-11-110-5230-0000 RETIREMENT CONTRIBUTIONS	\$8,696.00	\$0.00	\$8,696.00	\$0.00	\$8,225.06	\$470.94	94.58%
1-101-11-110-5301-0000 FEES & PROFESSIONAL SVS (CSW)	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$2,151.25	\$2,848.75	43.03%
1-101-11-110-5580-0000 DUES, TRAVEL & EDUCATION	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-101-11-110-5611-0000 OFFICE SUPPLIES	\$4,000.00	\$0.00	\$4,000.00	\$60.09	\$218.44	\$3,721.47	6.96%
1-101-11-110-5800-0000 OTHER EXPENDITURES (CSW)	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$399.83	\$1,100.17	26.66%
1-101-11-110-5810-0000 CONTRIBUTIONS TO INDIVIDUALS	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$721.28	\$3,278.72	18.03%
110 SOCIAL SERVICES	\$333,141.00	\$0.00	\$333,141.00	\$60.09	\$129,492.33	\$203,588.58	38.89%
140 TAX COLLECTOR							
1-101-11-140-5110-0000 SALARIES & WAGES - FULL TIME	\$220,381.00	\$0.00	\$220,381.00	\$0.00	\$67,483.28	\$152,897.72	30.62%

BOARD OF SELECTMEN BUDGET SUMMARY

10/26/2017

Fiscal Year 2017-2018

Newtown

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-11-140-5115-0000 SALARIES & WAGES - PART TIME	\$12,500.00	\$0.00	\$12,500.00	\$0.00	\$3,784.00	\$8,716.00	30.27%
1-101-11-140-5117-0000 SALARIES & WAGES - SEASONAL	\$4,600.00	\$0.00	\$4,600.00	\$0.00	\$4,514.25	\$85.75	98.14%
1-101-11-140-5130-0000 SALARIES & WAGES - OVER TIME	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$1,855.75	\$1,144.25	61.86%
1-101-11-140-5210-0000 GROUP INSURANCE	\$91,363.00	\$0.00	\$91,363.00	\$0.00	\$90,068.20	\$1,294.80	98.56%
1-101-11-140-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$18,397.00	\$0.00	\$18,397.00	\$0.00	\$5,690.28	\$12,706.72	30.93%
1-101-11-140-5230-0000 RETIREMENT CONTRIBUTIONS	\$14,466.00	\$0.00	\$14,466.00	\$0.00	\$14,466.00	\$0.00	100.00%
1-101-11-140-5580-0000 DUES, TRAVEL & EDUCATION	\$750.00	\$0.00	\$750.00	\$0.00	\$200.00	\$550.00	26.67%
1-101-11-140-5611-0000 OFFICE SUPPLIES	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$205.46	\$4,794.54	4.11%
140 TAX COLLECTOR	\$370,457.00	\$0.00	\$370,457.00	\$0.00	\$188,267.22	\$182,189.78	50.82%
150 PURCHASING							
1-101-11-150-5110-0000 SALARIES & WAGES - FULL TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-150-5210-0000 GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-150-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-150-5230-0000 RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-150-5580-0000 DUES, TRAVEL & EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
150 PURCHASING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
170 TOWN CLERK							
1-101-11-170-5110-0000 SALARIES & WAGES - FULL TIME	\$188,058.00	\$0.00	\$188,058.00	\$0.00	\$57,864.00	\$130,194.00	30.77%
1-101-11-170-5210-0000 GROUP INSURANCE	\$67,944.00	\$0.00	\$67,944.00	\$0.00	\$66,847.98	\$1,096.02	98.39%
1-101-11-170-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$14,386.00	\$0.00	\$14,386.00	\$0.00	\$4,298.47	\$10,087.53	29.88%
1-101-11-170-5230-0000 RETIREMENT CONTRIBUTIONS	\$11,923.00	\$0.00	\$11,923.00	\$0.00	\$11,923.00	\$0.00	100.00%
1-101-11-170-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
1-101-11-170-5550-0000 PRINTING, BINDING & MICROFILMING	\$30,000.00	\$0.00	\$30,000.00	\$14,743.80	\$15,668.40	(\$412.20)	101.37%
1-101-11-170-5580-0000 DUES, TRAVEL & EDUCATION	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$1,230.00	\$1,270.00	49.20%
1-101-11-170-5611-0000 OFFICE SUPPLIES	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$270.02	\$3,229.98	7.71%
170 TOWN CLERK	\$318,811.00	\$0.00	\$318,811.00	\$14,743.80	\$158,101.87	\$145,965.33	54.22%
180 REGISTRARS							
1-101-11-180-5110-0000 SALARIES & WAGES - FULL TIME	\$65,394.00	\$0.00	\$65,394.00	\$0.00	\$20,121.28	\$45,272.72	30.77%
1-101-11-180-5210-0000 SALARIES & WAGES - PART TIME	\$21,420.00	\$0.00	\$21,420.00	\$0.00	\$5,907.30	\$15,512.70	27.58%
1-101-11-180-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$7,636.00	\$0.00	\$7,636.00	\$0.00	\$2,405.91	\$5,230.09	31.51%
1-101-11-180-5350-0000 PROF SVS - ELECTION	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$16,234.32	\$18,765.68	46.38%
1-101-11-180-5430-0000 REPAIR & MAINTENANCE SERVICES	\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$2,000.00	\$100.00	95.24%
1-101-11-180-5580-0000 DUES, TRAVEL & EDUCATION	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$1,263.01	\$2,236.99	36.09%
1-101-11-180-5611-0000 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$127.20	\$1,872.80	6.36%
180 REGISTRARS	\$137,050.00	\$0.00	\$137,050.00	\$0.00	\$48,059.02	\$88,990.98	35.07%
190 TAX ASSESSOR							
1-101-11-190-5110-0000 SALARIES & WAGES - FULL TIME	\$172,565.00	\$44,392.00	\$216,957.00	\$0.00	\$65,337.48	\$151,619.52	30.12%
1-101-11-190-5115-0000 SALARIES & WAGES - PART TIME	\$40,392.00	(\$40,392.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-190-5130-0000 SALARIES & WAGES - OVERTIME	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%

blanket PO put
account over. will
not be over at year
end.

BOARD OF SELECTMEN BUDGET SUMMARY

10/26/2017

Fiscal Year 2017-2018

Newtown

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-11-190-5210-0000 GROUP INSURANCE	\$50,211.00	\$0.00	\$50,211.00	\$0.00	\$49,218.56	\$992.44	98.02%
1-101-11-190-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$16,291.00	\$0.00	\$16,291.00	\$0.00	\$4,848.42	\$11,442.58	29.76%
1-101-11-190-5230-0000 RETIREMENT CONTRIBUTIONS	\$13,979.00	\$0.00	\$13,979.00	\$0.00	\$13,979.00	\$0.00	100.00%
1-101-11-190-5250-0000 OTHER EMPLOYEE BENEFITS	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
1-101-11-190-5370-0000 PROF SVS - AUDIT	\$4,000.00	(\$4,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-190-5580-0000 DUES, TRAVEL & EDUCATION	\$5,000.00	\$0.00	\$5,000.00	\$30.00	\$549.50	\$4,420.50	11.59%
1-101-11-190-5611-0000 OFFICE SUPPLIES	\$4,800.00	\$0.00	\$4,800.00	\$0.00	\$233.88	\$4,566.12	4.87%
190 TAX ASSESSOR	\$310,388.00	\$0.00	\$310,388.00	\$30.00	\$134,166.84	\$176,191.16	43.24%
200 FINANCE							
1-101-11-200-5110-0000 SALARIES & WAGES - FULL TIME	\$357,084.00	\$0.00	\$357,084.00	\$0.00	\$109,872.08	\$247,211.92	30.77%
1-101-11-200-5210-0000 GROUP INSURANCE	\$91,554.00	\$0.00	\$91,554.00	\$0.00	\$89,422.96	\$2,131.04	97.67%
1-101-11-200-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$25,404.00	\$0.00	\$25,404.00	\$0.00	\$8,163.04	\$17,240.96	32.13%
1-101-11-200-5230-0000 RETIREMENT CONTRIBUTIONS	\$33,439.00	\$0.00	\$33,439.00	\$0.00	\$33,439.00	\$0.00	100.00%
1-101-11-200-5580-0000 DUES, TRAVEL & EDUCATION	\$3,375.00	\$0.00	\$3,375.00	\$0.00	\$772.81	\$2,602.19	22.90%
1-101-11-200-5611-0000 OFFICE SUPPLIES	\$5,500.00	\$0.00	\$5,500.00	\$1,165.30	\$568.04	\$3,766.86	31.52%
1-101-11-200-5800-0000 OTHER EXPENDITURES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
200 FINANCE	\$517,856.00	\$0.00	\$517,856.00	\$1,165.30	\$242,237.93	\$274,452.77	47.00%
205 TECHNOLOGY							
1-101-11-205-5110-0000 SALARIES & WAGES - FULL TIME	\$280,670.00	\$0.00	\$280,670.00	\$0.00	\$91,086.36	\$189,583.64	32.45%
1-101-11-205-5210-0000 GROUP INSURANCE	\$59,044.00	\$0.00	\$59,044.00	\$0.00	\$58,454.20	\$589.80	99.99%
1-101-11-205-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$21,471.00	\$0.00	\$21,471.00	\$0.00	\$6,256.63	\$15,214.37	29.14%
1-101-11-205-5230-0000 RETIREMENT CONTRIBUTIONS	\$15,335.00	\$0.00	\$15,335.00	\$0.00	\$9,500.12	\$5,834.88	61.95%
1-101-11-205-5301-0000 FEES & PROFESSIONAL SERVICES	\$33,200.00	\$0.00	\$33,200.00	\$0.00	\$0.00	\$33,200.00	0.00%
1-101-11-205-5445-0000 SOFTWARE/HARDWARE MAINTENANCE	\$198,600.00	\$0.00	\$198,600.00	\$15,940.64	\$119,170.25	\$63,489.11	68.03%
1-101-11-205-5580-0000 DUES, TRAVEL & EDUCATION	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$801.55	\$9,198.45	8.02%
1-101-11-205-5611-0000 OFFICE SUPPLIES	\$9,000.00	\$0.00	\$9,000.00	\$7,183.19	\$2,166.99	(\$350.18)	103.89%
1-101-11-205-5744-0000 EQUIPMENT - TECHNOLOGY	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$9,150.12	\$20,849.88	30.50%
205 TECHNOLOGY	\$657,320.00	\$0.00	\$657,320.00	\$23,123.83	\$296,566.22	\$337,609.95	48.64%
240 UNEMPLOYMENT							
1-101-11-240-5250-0000 UNEMPLOYMENT COMPENSATION	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$15,065.40	(\$5,065.40)	150.65%
240 UNEMPLOYMENT	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$15,065.40	(\$5,065.40)	150.65%
255 PROBATE COURT							
1-101-11-255-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$7,200.00	\$0.00	\$7,200.00	\$0.00	\$0.00	\$7,200.00	0.00%
255 PROBATE COURT	\$7,200.00	\$0.00	\$7,200.00	\$0.00	\$0.00	\$7,200.00	0.00%
270 OPEB CONTRIBUTION							
1-101-11-270-5210-0000 GROUP INSURANCE	\$85,531.00	\$0.00	\$85,531.00	\$0.00	\$85,531.00	\$0.00	100.00%
1-101-11-270-5270-0000 OTHER POST EMPLOYMENT BENEFITS	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
270 OPEB CONTRIBUTION	\$185,531.00	\$0.00	\$185,531.00	\$0.00	\$185,531.00	\$0.00	100.00%
280 PROFESSIONAL ORGANIZATIONS							

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SSO claimed unemployment during the summer

BOARD OF SELECTMEN BUDGET SUMMARY

10/26/2017

Fiscal Year 2017-2018

Newtown

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-11-280-5800-0000 OTHER EXPENDITURES	\$37,702.00	\$0.00	\$37,702.00	\$0.00	\$37,702.00	\$0.00	100.00%
280 PROFESSIONAL ORGANIZATIONS	\$37,702.00	\$0.00	\$37,702.00	\$0.00	\$37,702.00	\$0.00	100.00%
350 INSURANCE							
1-101-11-350-5520-0000 INSURANCE, OTHER THAN EMPLOYEE	\$1,140,500.00	\$0.00	\$1,140,500.00	\$525,189.96	\$565,541.52	\$49,768.52	95.64%
1-101-11-350-5800-0000 OTHER EXPENDITURES	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$1,667.88	\$8,332.12	16.68%
350 INSURANCE	\$1,150,500.00	\$0.00	\$1,150,500.00	\$525,189.96	\$567,209.40	\$58,100.64	94.95%
600 LEGISLATIVE COUNCIL							
1-101-11-600-5370-0000 PROF SVS - AUDIT	\$45,000.00	\$0.00	\$45,000.00	\$20,000.00	\$25,000.00	\$0.00	100.00%
1-101-11-600-5800-0000 OTHER EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600 LEGISLATIVE COUNCIL	\$45,000.00	\$0.00	\$45,000.00	\$20,000.00	\$25,000.00	\$0.00	100.00%
730 DISTRICT CONTRIBUTIONS							
1-101-11-730-5801-0000 OTHER EXPENDITURES - HATTERTOWN	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
1-101-11-730-5802-0000 OTHER EXPENDITURES - HAWLEYVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-730-5803-0000 OTHER EXPENDITURES - SANDY HOOK	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
730 DISTRICT CONTRIBUTIONS	\$10,000.00	\$3,500.00	\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
740 ECONOMIC & COMMUNITY DEVELOPMENT							
1-101-11-740-5110-0000 SALARIES & WAGES - FULL TIME	\$70,000.00	\$1,400.00	\$71,400.00	\$0.00	\$21,969.20	\$49,430.80	30.77%
1-101-11-740-5115-0000 SALARIES & WAGES - PART TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-740-5210-0000 GROUP INSURANCE	\$2,288.00	\$0.00	\$2,288.00	\$0.00	\$2,288.00	\$0.00	100.00%
1-101-11-740-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$5,355.00	\$108.00	\$5,463.00	\$0.00	\$1,652.08	\$3,810.92	30.24%
1-101-11-740-5230-0000 RETIREMENT CONTRIBUTIONS	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
1-101-11-740-5301-0000 FEES & PROFESSIONAL SERVICES	\$16,000.00	(\$1,508.00)	\$14,492.00	\$0.00	\$5,354.16	\$9,137.84	36.95%
1-101-11-740-5580-0000 DUES TRAVEL & EDUCATION	\$1,650.00	\$0.00	\$1,650.00	\$0.00	\$1,309.99	\$340.01	79.39%
1-101-11-740-5611-0000 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$166.64	\$833.36	16.66%
740 ECONOMIC & COMMUNITY DEVELOPM	\$99,793.00	\$0.00	\$99,793.00	\$0.00	\$32,740.07	\$67,052.93	32.81%
750 GRANTS ADMINISTRATION							
1-101-11-750-5110-0000 SALARIES & WAGES - FULL TIME	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$6,276.90	\$13,723.10	31.38%
1-101-11-750-5220-0000 SOCIAL SECURITY	\$1,530.00	\$0.00	\$1,530.00	\$0.00	\$441.42	\$1,088.58	28.85%
1-101-11-750-5230-0000 RETIREMENT CONTRIBUTIONS	\$1,313.00	\$0.00	\$1,313.00	\$0.00	\$1,313.00	\$0.00	100.00%
750 GRANTS ADMINISTRATION	\$22,843.00	\$0.00	\$22,843.00	\$0.00	\$8,031.32	\$14,811.68	35.16%
755 SUSTAINABLE ENERGY COMMISSION							
1-101-11-755-5800-0000 OTHER EXPENDITURES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
755 SUSTAINABLE ENERGY COMMISSION	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
870 FAIRFIELD HILLS AUTHORITY							
1-101-11-870-5115-0000 SALARIES & WAGES - PART TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-870-5210-0000 GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-870-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-870-5230-0000 RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

BOARD OF SELECTMEN BUDGET SUMMARY

10/26/2017

Fiscal Year 2017-2018

Newtown

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-11-870-5301-0000 FEES & PROFESSIONAL SERVICES	\$44,000.00	\$0.00	\$44,000.00	\$0.00	\$0.00	\$44,000.00	0.00%
1-101-11-870-5430-0000 REPAIR & MAINTENANCE SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-870-5610-0000 GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-11-870-5800-0000 OTHER EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
870 FAIRFIELD HILLS AUTHORITY	\$44,000.00	\$0.00	\$44,000.00	\$0.00	\$0.00	\$44,000.00	0.00%
11 GENERAL GOVERNMENT	\$4,970,351.00	\$3,500.00	\$4,973,851.00	\$687,788.40	\$2,322,919.18	\$1,963,143.42	60.53%
300 COMMUNICATIONS							
1-101-12-300-5110-0000 SALARIES & WAGES - FULL TIME	\$598,691.00	\$0.00	\$598,691.00	\$0.00	\$187,012.92	\$411,678.08	31.24%
1-101-12-300-5130-0000 SALARIES & WAGES - OVERTIME	\$90,000.00	\$0.00	\$90,000.00	\$0.00	\$33,385.22	\$56,614.78	37.09%
1-101-12-300-5210-0000 GROUP INSURANCE	\$112,999.00	\$0.00	\$112,999.00	\$0.00	\$111,241.93	\$1,757.07	98.45%
1-101-12-300-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$52,685.00	\$0.00	\$52,685.00	\$0.00	\$16,526.52	\$36,158.48	31.37%
1-101-12-300-5230-0000 RETIREMENT CONTRIBUTIONS	\$37,319.00	\$0.00	\$37,319.00	\$0.00	\$37,319.00	\$0.00	100.00%
1-101-12-300-5230-0000 OTHER EMPLOYEE BENEFITS	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$400.66	\$1,599.34	20.03%
1-101-12-300-5430-0000 REPAIR & MAINTENANCE SERVICES	\$35,158.00	\$0.00	\$35,158.00	\$0.00	\$3,019.45	\$32,138.55	8.59%
1-101-12-300-5442-0000 RENTAL OF EQUIPMENT	\$200,742.00	\$0.00	\$200,742.00	\$4,486.16	\$52,480.01	\$143,775.83	28.38%
1-101-12-300-5501-0000 OTHER PURCHASED SERVICES	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
1-101-12-300-5580-0000 DUES, TRAVEL & EDUCATION	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$566.23	\$6,433.77	8.09%
1-101-12-300-5611-0000 OFFICE SUPPLIES	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
1-101-12-300-5749-0000 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
300 COMMUNICATIONS	\$1,140,094.00	\$0.00	\$1,140,094.00	\$4,486.16	\$441,951.94	\$693,655.90	39.16%
310 POLICE							
1-101-12-310-5110-0000 SALARIES & WAGES - FULL TIME	\$3,934,042.00	\$0.00	\$3,934,042.00	\$0.00	\$1,176,910.86	\$2,757,131.14	29.92%
1-101-12-310-5115-0000 SALARIES & WAGES - PART TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-12-310-5117-0000 SALARIES & WAGES - SEASONAL	\$21,000.00	\$0.00	\$21,000.00	\$0.00	\$3,599.93	\$17,400.07	17.14%
1-101-12-310-5118-0000 SALARIES & WAGES - SSO	\$290,976.00	\$0.00	\$290,976.00	\$0.00	\$5,712.00	\$285,264.00	1.96%
1-101-12-310-5130-0000 SALARIES & WAGES - OVERTIME	\$160,000.00	\$0.00	\$160,000.00	\$0.00	\$55,806.99	\$104,193.01	34.88%
1-101-12-310-5210-0000 GROUP INSURANCE	\$914,746.00	\$0.00	\$914,746.00	\$0.00	\$898,916.70	\$15,829.30	98.27%
1-101-12-310-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$337,061.00	\$0.00	\$337,061.00	\$0.00	\$92,939.45	\$244,121.55	27.57%
1-101-12-310-5230-0000 RETIREMENT CONTRIBUTIONS	\$839,590.00	\$0.00	\$839,590.00	\$0.00	\$834,270.60	\$5,319.40	99.99%
1-101-12-310-5230-0000 OTHER EMPLOYEE BENEFITS	\$61,250.00	\$0.00	\$61,250.00	\$623.50	\$15,624.10	\$45,002.40	26.53%
1-101-12-310-5445-0000 SOFTWARE/HARDWARE MAINTENANCE	\$110,226.00	\$0.00	\$110,226.00	\$0.00	\$37,657.67	\$72,568.33	34.16%
1-101-12-310-5501-0000 OTHER PURCHASED SERVICES	\$17,400.00	\$0.00	\$17,400.00	\$1,565.00	\$3,905.78	\$11,929.22	31.44%
1-101-12-310-5505-0000 CONTRACTUAL SERVICES	\$37,475.00	\$0.00	\$37,475.00	\$0.00	\$7,870.00	\$29,605.00	21.00%
1-101-12-310-5580-0000 DUES, TRAVEL & EDUCATION	\$48,417.00	\$0.00	\$48,417.00	\$92.00	\$17,847.75	\$30,477.25	37.05%
1-101-12-310-5611-0000 OFFICE SUPPLIES	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$1,402.84	\$4,597.16	23.36%
1-101-12-310-5742-0000 POLICE VEHICLES	\$114,000.00	\$0.00	\$114,000.00	\$0.00	\$104,734.83	\$9,265.17	91.87%
1-101-12-310-5746-0000 POLICE EQUIPMENT	\$29,250.00	\$0.00	\$29,250.00	\$0.00	\$4,175.74	\$25,074.26	14.28%
1-101-12-310-5749-0000 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-12-310-5800-0000 OTHER EXPENDITURES	\$5,750.00	\$0.00	\$5,750.00	\$0.00	\$760.33	\$4,989.67	13.22%

BOARD OF SELECTMEN BUDGET SUMMARY

Newtown

10/26/2017

Fiscal Year 2017-2018

overage offsets
account below

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
310 POLICE	\$6,927,183.00	\$0.00	\$6,927,183.00	\$2,280.50	\$3,252,135.57	\$3,662,766.93	47.12%
320 FIRE							
1-101-12-320-5110-0000 SALARIES & WAGES - FULL TIME	\$168,106.00	\$0.00	\$168,106.00	\$0.00	\$50,777.41	\$117,328.59	30.21%
1-101-12-320-5115-0000 SALARIES & WAGES - PART TIME	\$36,988.00	\$0.00	\$36,988.00	\$0.00	\$4,855.00	\$32,133.00	13.13%
1-101-12-320-5210-0000 GROUP INSURANCE	\$28,655.00	\$0.00	\$28,655.00	\$0.00	\$27,429.28	\$1,225.72	95.72%
1-101-12-320-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$15,690.00	\$0.00	\$15,690.00	\$0.00	\$4,188.49	\$11,501.51	26.70%
1-101-12-320-5230-0000 RETIREMENT CONTRIBUTIONS	\$11,035.00	\$0.00	\$11,035.00	\$0.00	\$11,035.00	\$0.00	100.00%
1-101-12-320-5280-0000 OTHER EMPLOYEE BENEFITS	\$262,400.00	\$0.00	\$262,400.00	\$60.00	\$874.53	\$261,465.47	0.36%
1-101-12-320-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$16,400.00	\$0.00	\$16,400.00	\$0.00	\$2,034.00	\$14,366.00	12.40%
1-101-12-320-5411-0000 WATER / SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$767.11	(\$767.11)	0.00%
1-101-12-320-5412-0000 HYDRANTS	\$82,000.00	\$0.00	\$82,000.00	\$0.00	\$18,743.34	\$63,256.66	22.86%
1-101-12-320-5430-0000 REPAIR & MAINTENANCE SERVICES	\$42,353.00	\$0.00	\$42,353.00	\$0.00	\$12,055.24	\$30,297.76	28.46%
1-101-12-320-5435-0000 RADIO & PAGER SERVICE	\$13,410.00	\$0.00	\$13,410.00	\$602.28	\$7,451.51	\$5,356.21	60.06%
1-101-12-320-5436-0000 TRUCK REPAIR	\$96,400.00	\$0.00	\$96,400.00	\$0.00	\$6,892.46	\$89,507.54	7.15%
1-101-12-320-5520-0000 INSURANCE, OTHER THAN EMPLOYEE	\$60,400.00	\$0.00	\$60,400.00	\$5,363.00	\$38,636.00	\$16,401.00	72.85%
1-101-12-320-5580-0000 DUES, TRAVEL & EDUCATION	\$68,500.00	\$0.00	\$68,500.00	\$0.00	\$8,331.64	\$60,168.36	12.16%
1-101-12-320-5611-0000 OFFICE SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-101-12-320-5621-0000 ENERGY - NATURAL GAS	\$8,800.00	\$0.00	\$8,800.00	\$358.00	\$1,101.02	\$7,340.98	16.58%
1-101-12-320-5622-0000 ENERGY - ELECTRICITY	\$49,800.00	\$0.00	\$49,800.00	\$3,143.20	\$16,823.02	\$29,833.78	40.09%
1-101-12-320-5623-0000 ENERGY - BOTTLED GAS	\$5,700.00	\$0.00	\$5,700.00	\$0.00	\$722.79	\$4,977.21	12.68%
1-101-12-320-5624-0000 ENERGY - OIL	\$42,700.00	\$0.00	\$42,700.00	\$0.00	\$1,029.81	\$41,670.19	2.41%
1-101-12-320-5745-0000 FIRE EQUIPMENT	\$38,530.00	\$0.00	\$38,530.00	\$0.00	\$6,011.56	\$32,518.44	15.60%
1-101-12-320-5749-0000 CAPITAL	\$140,212.00	\$0.00	\$140,212.00	\$0.00	\$68,299.54	\$71,912.46	48.71%
1-101-12-320-5820-0000 CONTRIBUTIONS TO FIRE COMPANIES	\$145,000.00	\$0.00	\$145,000.00	\$72,500.00	\$72,500.00	\$0.00	100.00%
320 FIRE	\$1,334,579.00	\$0.00	\$1,334,579.00	\$82,026.48	\$360,558.75	\$891,993.77	33.16%
330 EMERGENCY MANAGEMENT							
1-101-12-330-5115-0000 SALARIES & WAGES - PART TIME	\$6,125.00	\$6,470.00	\$12,595.00	\$1,062.50	\$5,219.18	\$6,313.32	49.87%
1-101-12-330-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$469.00	\$330.00	\$799.00	\$0.00	\$318.00	\$481.00	39.80%
1-101-12-330-5310-0000 PROF SVS - OFFICIAL / ADMINISTRATIVE	\$11,800.00	(\$6,800.00)	\$5,000.00	\$0.00	\$275.00	\$4,725.00	5.50%
1-101-12-330-5505-0000 CONTRACTUAL SERVICES	\$23,470.00	\$0.00	\$23,470.00	\$440.11	\$14,992.17	\$8,037.72	65.75%
1-101-12-330-5580-0000 DUES, TRAVEL & EDUCATION	\$4,200.00	\$0.00	\$4,200.00	\$0.00	\$0.00	\$4,200.00	0.00%
1-101-12-330-5611-0000 OFFICE SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-101-12-330-5622-0000 ENERGY - ELECTRICITY	\$4,620.00	\$0.00	\$4,620.00	\$0.00	\$803.99	\$3,816.01	17.40%
1-101-12-330-5624-0000 ENERGY - OIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-12-330-5749-0000 CAPITAL	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$1,199.80	\$5,800.20	17.14%
330 EMERGENCY MANAGEMENT	\$59,184.00	\$0.00	\$59,184.00	\$1,502.61	\$22,808.14	\$34,873.25	41.08%
340 ANIMAL CONTROL							
1-101-12-340-5110-0000 SALARIES & WAGES - FULL TIME	\$91,529.00	\$0.00	\$91,529.00	\$0.00	\$28,925.20	\$62,603.80	31.60%
1-101-12-340-5115-0000 SALARIES & WAGES - PART TIME	\$27,604.00	\$0.00	\$27,604.00	\$0.00	\$6,326.25	\$21,277.75	22.92%
1-101-12-340-5210-0000 GROUP INSURANCE	\$31,130.00	\$0.00	\$31,130.00	\$0.00	\$30,661.24	\$468.76	98.49%

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Newtown

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-12-340-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$9,114.00	\$0.00	\$9,114.00	\$0.00	\$2,614.64	\$6,499.36	28.69%
1-101-12-340-5230-0000 RETIREMENT CONTRIBUTIONS	\$6,008.00	\$0.00	\$6,008.00	\$0.00	\$6,008.00	\$0.00	100.00%
1-101-12-340-5290-0000 OTHER EMPLOYEE BENEFITS	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-101-12-340-5330-0000 PROF SVS - OTHER PROFESSIONAL	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-101-12-340-5580-0000 DUES, TRAVEL & EDUCATION	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-101-12-340-5611-0000 OFFICE SUPPLIES	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
1-101-12-340-5749-0000 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340 ANIMAL CONTROL	\$169,885.00	\$0.00	\$169,885.00	\$0.00	\$74,535.33	\$95,349.67	43.87%
360 LAKE AUTHORITIES							
1-101-12-360-5501-0000 OTHER PURCHASED SERVICES	\$45,477.00	\$0.00	\$45,477.00	\$0.00	\$45,477.00	\$0.00	100.00%
360 LAKE AUTHORITIES	\$45,477.00	\$0.00	\$45,477.00	\$0.00	\$45,477.00	\$0.00	100.00%
425 NW SAFETY COMMUNICATION							
1-101-12-425-5501-0000 OTHER PURCHASED SERVICES	\$10,839.00	\$0.00	\$10,839.00	\$5,570.00	\$5,570.00	(\$301.00)	102.78%
425 NW SAFETY COMMUNICATION	\$10,839.00	\$0.00	\$10,839.00	\$5,570.00	\$5,570.00	(\$301.00)	102.78%
432 EMERGENCY MEDICAL SERVICES							
1-101-12-432-5501-0000 OTHER PURCHASED SERVICES	\$270,000.00	\$0.00	\$270,000.00	\$53,775.00	\$176,225.00	\$40,000.00	85.19%
432 EMERGENCY MEDICAL SERVICES	\$270,000.00	\$0.00	\$270,000.00	\$53,775.00	\$176,225.00	\$40,000.00	85.19%
437 NW CT EMS COUNCIL							
1-101-12-437-5501-0000 OTHER PURCHASED SERVICES	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
437 NW CT EMS COUNCIL	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
460 BUILDING OFFICIAL							
1-101-12-460-5110-0000 SALARIES & WAGES - FULL TIME	\$288,407.00	\$0.00	\$288,407.00	\$0.00	\$88,739.68	\$199,667.32	30.77%
1-101-12-460-5210-0000 GROUP INSURANCE	\$106,225.00	\$0.00	\$106,225.00	\$0.00	\$104,293.00	\$1,932.00	98.18%
1-101-12-460-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$22,063.00	\$0.00	\$22,063.00	\$0.00	\$6,496.68	\$15,566.32	29.45%
1-101-12-460-5230-0000 RETIREMENT CONTRIBUTIONS	\$18,931.00	\$0.00	\$18,931.00	\$0.00	\$18,931.00	\$0.00	100.00%
1-101-12-460-5290-0000 OTHER EMPLOYEE BENEFITS	\$975.00	\$0.00	\$975.00	\$0.00	\$207.44	\$767.56	21.28%
1-101-12-460-5330-0000 PROF SVS - OTHER PROFESSIONAL	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
1-101-12-460-5580-0000 DUES, TRAVEL & EDUCATION	\$1,000.00	\$0.00	\$1,000.00	(\$135.00)	\$255.00	\$880.00	12.00%
1-101-12-460-5611-0000 OFFICE SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$790.80	\$1,709.20	31.63%
460 BUILDING OFFICIAL	\$440,601.00	\$0.00	\$440,601.00	(\$135.00)	\$219,713.60	\$221,022.40	49.84%
12 PUBLIC SAFETY	\$10,398,092.00	\$0.00	\$10,398,092.00	\$149,505.75	\$4,608,975.33	\$5,639,610.92	45.76%
500 HIGHWAY							
1-101-13-500-5110-0000 SALARIES & WAGES - FULL TIME	\$2,511,877.00	\$0.00	\$2,511,877.00	\$0.00	\$754,432.15	\$1,757,444.85	30.03%
1-101-13-500-5130-0000 SALARIES & WAGES - OVERTIME	\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$17,917.00	\$27,083.00	39.82%
1-101-13-500-5210-0000 GROUP INSURANCE	\$709,883.00	\$0.00	\$709,883.00	\$0.00	\$690,915.00	\$18,968.00	97.33%
1-101-13-500-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$195,601.00	\$0.00	\$195,601.00	\$0.00	\$57,766.38	\$137,834.62	29.53%
1-101-13-500-5230-0000 RETIREMENT CONTRIBUTIONS	\$164,357.00	\$0.00	\$164,357.00	\$0.00	\$164,357.00	\$0.00	100.00%
1-101-13-500-5290-0000 OTHER EMPLOYEE BENEFITS	\$47,730.00	\$0.00	\$47,730.00	\$2,080.00	\$19,518.97	\$26,131.03	45.25%

account underestimated. transfer request forthcoming

BOARD OF SELECTMEN BUDGET SUMMARY

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Newtown

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-13-500-5301-0000 FEES & PROFESSIONAL SERVICES	\$15,000.00	\$0.00	\$15,000.00	\$11,250.00	\$3,750.00	\$0.00	100.00%
1-101-13-500-5430-0000 REPAIR & MAINTENANCE SERVICES	\$482,750.00	\$0.00	\$482,750.00	\$18,086.56	\$170,102.22	\$294,561.22	38.98%
1-101-13-500-5505-0000 CONTRACTUAL SERVICES	\$650,000.00	\$0.00	\$650,000.00	\$91,866.46	\$124,324.30	\$433,809.24	33.26%
1-101-13-500-5580-0000 DUES, TRAVEL & EDUCATION	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$300.00	\$3,700.00	7.50%
1-101-13-500-5611-0000 OFFICE SUPPLIES	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$732.40	\$2,267.60	24.41%
1-101-13-500-5625-0000 ENERGY - GASOLINE	\$282,259.00	\$0.00	\$282,259.00	\$11,340.00	\$90,252.98	\$190,666.02	32.45%
1-101-13-500-5626-0000 STREET LIGHTS	\$45,000.00	\$0.00	\$45,000.00	\$32,016.28	\$9,490.00	\$3,493.72	92.24%
1-101-13-500-5650-0000 CONSTRUCTION SUPPLIES	\$22,000.00	\$0.00	\$22,000.00	\$1,400.00	\$12,982.58	\$7,617.42	65.38%
1-101-13-500-5651-0000 STREET SIGNS	\$14,000.00	\$0.00	\$14,000.00	\$0.00	\$6,928.00	\$7,072.00	49.49%
1-101-13-500-5652-0000 DRAINAGE MATERIALS	\$100,000.00	\$0.00	\$100,000.00	\$23,220.00	\$72,221.24	\$4,558.76	95.44%
1-101-13-500-5653-0000 ROAD PATCHING MATERIALS	\$85,000.00	\$0.00	\$85,000.00	\$6,904.67	\$13,655.34	\$64,439.99	24.19%
1-101-13-500-5735-0000 ROAD IMPROVEMENTS	\$1,500,000.00	\$0.00	\$1,500,000.00	\$132,997.99	\$1,358,703.80	\$8,298.21	99.99%
1-101-13-500-5749-0000 CAPITAL	\$155,850.00	\$0.00	\$155,850.00	\$0.00	\$155,850.00	\$0.00	100.00%
500 HIGHWAY	\$7,033,307.00	\$0.00	\$7,033,307.00	\$331,161.96	\$3,714,199.36	\$2,987,945.68	57.52%
510 WINTER MAINTENANCE							
1-101-13-510-5130-0000 SALARIES & WAGES - OVERTIME	\$184,431.00	\$0.00	\$184,431.00	\$0.00	\$0.00	\$184,431.00	0.00%
1-101-13-510-5220-0000 SOCIAL SECURITY	\$14,109.00	\$0.00	\$14,109.00	\$0.00	\$0.00	\$14,109.00	0.00%
1-101-13-510-5205-0000 CONTRACTUAL SERVICES	\$139,550.00	\$0.00	\$139,550.00	\$0.00	\$109,916.69	\$29,633.31	78.77%
1-101-13-510-5660-0000 SAND	\$63,202.00	\$0.00	\$63,202.00	\$38,500.00	\$0.00	\$24,702.00	60.92%
1-101-13-510-5661-0000 SALT	\$305,755.00	\$0.00	\$305,755.00	\$77,393.11	\$2,336.89	\$226,025.00	26.08%
1-101-13-510-5747-0000 MACHINERY & EQUIPMENT - WINTER	\$20,000.00	\$0.00	\$20,000.00	\$8,778.50	\$8,667.02	\$2,554.48	87.23%
510 WINTER MAINTENANCE	\$727,047.00	\$0.00	\$727,047.00	\$124,671.61	\$120,920.60	\$481,454.79	33.78%
515 TRANSFER STATION							
1-101-13-515-5110-0000 SALARIES & WAGES - FULL TIME	\$175,420.00	\$0.00	\$175,420.00	\$0.00	\$53,912.40	\$121,507.60	30.73%
1-101-13-515-5130-0000 SALARIES & WAGES - OVERTIME	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$10,994.56	\$4,005.44	73.30%
1-101-13-515-5210-0000 GROUP INSURANCE	\$46,209.00	\$0.00	\$46,209.00	\$0.00	\$44,920.76	\$1,288.24	97.21%
1-101-13-515-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$14,567.00	\$0.00	\$14,567.00	\$0.00	\$4,875.74	\$9,691.26	33.47%
1-101-13-515-5230-0000 RETIREMENT CONTRIBUTIONS	\$11,515.00	\$0.00	\$11,515.00	\$0.00	\$11,515.00	\$0.00	100.00%
1-101-13-515-5290-0000 OTHER EMPLOYEE BENEFITS	\$5,800.00	\$0.00	\$5,800.00	\$0.00	\$2,284.00	\$3,516.00	39.38%
1-101-13-515-5430-0000 REPAIR & MAINTENANCE SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$45.97	\$1,454.03	3.06%
1-101-13-515-5505-0000 CONTRACTUAL SERVICES	\$1,101,200.00	\$0.00	\$1,101,200.00	\$778,551.94	\$325,757.73	(\$3,109.67)	100.28%
1-101-13-515-5580-0000 DUES, TRAVEL & EDUCATION	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
1-101-13-515-5610-0000 GENERAL SUPPLIES	\$800.00	\$0.00	\$800.00	\$0.00	\$93.75	\$706.25	11.72%
1-101-13-515-5622-0000 ENERGY - ELECTRICITY	\$4,400.00	\$0.00	\$4,400.00	\$3,158.75	\$770.19	\$471.06	89.29%
1-101-13-515-5749-0000 CAPITAL	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
515 TRANSFER STATION	\$1,391,911.00	\$0.00	\$1,391,911.00	\$781,710.69	\$455,170.10	\$155,030.21	88.86%
650 PUBLIC BUILDING MAINTENANCE							
1-101-13-650-5110-0000 SALARIES & WAGES - FULL TIME	\$96,034.00	\$0.00	\$96,034.00	\$0.00	\$17,922.31	\$78,111.69	18.66%
1-101-13-650-5130-0000 SALARIES & WAGES - OVERTIME	\$11,022.00	\$0.00	\$11,022.00	\$0.00	\$1,419.48	\$9,602.52	12.88%
1-101-13-650-5210-0000 GROUP INSURANCE	\$50,070.00	\$0.00	\$50,070.00	\$0.00	\$49,132.44	\$937.56	98.13%

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BOARD OF SELECTMEN BUDGET SUMMARY

Newtown

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overage accounts
awaiting BOE
reimbursement



	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-13-650-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$8,190.00	\$0.00	\$8,190.00	\$0.00	\$1,427.58	\$6,762.42	17.43%
1-101-13-650-5230-0000 RETIREMENT CONTRIBUTIONS	\$6,304.00	\$0.00	\$6,304.00	\$0.00	\$6,304.00	\$0.00	100.00%
1-101-13-650-5290-0000 OTHER EMPLOYEE BENEFITS	\$650.00	\$0.00	\$650.00	\$0.00	\$59.55	\$590.45	9.16%
1-101-13-650-5411-0000 WATER / SEWERAGE	\$69,055.00	\$0.00	\$69,055.00	\$42,131.69	\$39,767.39	(\$12,844.08)	118.60%
1-101-13-650-5430-0000 REPAIR & MAINTENANCE SERVICES	\$31,950.00	\$0.00	\$31,950.00	\$3,060.85	\$13,196.75	\$15,692.40	50.88%
1-101-13-650-5505-0000 CONTRACTUAL SERVICES	\$100,000.00	\$0.00	\$100,000.00	\$54,159.60	\$43,739.04	\$2,101.36	97.90%
1-101-13-650-5615-0000 GENERAL MAINTENANCE SUPPLIES	\$6,100.00	\$0.00	\$6,100.00	\$1,655.00	\$1,218.22	\$3,226.78	47.10%
1-101-13-650-5622-0000 ENERGY - ELECTRICITY	\$220,200.00	\$0.00	\$220,200.00	\$171,679.30	\$65,546.12	(\$17,025.42)	107.73%
1-101-13-650-5624-0000 ENERGY - OIL	\$71,350.00	\$0.00	\$71,350.00	\$71,678.59	\$5,673.11	(\$6,001.70)	108.41%
1-101-13-650-5749-0000 CAPITAL	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$15,980.00	\$24,020.00	39.95%
650 PUBLIC BUILDING MAINTENANCE	\$710,925.00	\$0.00	\$710,925.00	\$344,365.03	\$261,385.99	\$105,173.98	85.21%
13 PUBLIC WORKS	\$9,863,190.00	\$0.00	\$9,863,190.00	\$1,581,909.29	\$4,551,676.05	\$3,729,604.66	62.19%
220 SENIOR SERVICES							
1-101-14-220-5110-0000 SALARIES & WAGES - FULL TIME	\$97,506.00	\$0.00	\$97,506.00	\$0.00	\$29,078.40	\$68,427.60	29.82%
1-101-14-220-5115-0000 SALARIES & WAGES - PART TIME	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$1,146.00	\$4,354.00	20.84%
1-101-14-220-5210-0000 GROUP INSURANCE	\$28,083.00	\$0.00	\$28,083.00	\$0.00	\$27,420.54	\$662.46	97.64%
1-101-14-220-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$7,880.00	\$0.00	\$7,880.00	\$0.00	\$2,222.49	\$5,657.51	28.20%
1-101-14-220-5230-0000 RETIREMENT CONTRIBUTIONS	\$6,400.00	\$0.00	\$6,400.00	\$0.00	\$6,400.00	\$0.00	100.00%
1-101-14-220-5510-0000 SENIOR BUS CONTRACT	\$151,500.00	\$0.00	\$151,500.00	\$0.00	\$50,500.00	\$101,000.00	33.33%
1-101-14-220-5580-0000 DUES, TRAVEL & EDUCATION	\$1,050.00	\$0.00	\$1,050.00	\$0.00	\$90.00	\$960.00	8.57%
1-101-14-220-5611-0000 OFFICE SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$95.10	\$1,404.90	6.34%
1-101-14-220-5800-0000 OTHER EXPENDITURES	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$7,194.85	\$32,805.15	17.99%
220 SENIOR SERVICES	\$339,419.00	\$0.00	\$339,419.00	\$0.00	\$124,147.38	\$215,271.62	36.58%
370 NEWTOWN HEALTH DISTRICT							
1-101-14-370-5210-0000 GROUP INSURANCE	\$104,501.00	\$0.00	\$104,501.00	\$0.00	\$103,259.04	\$1,241.96	98.81%
1-101-14-370-5230-0000 RETIREMENT CONTRIBUTIONS	\$18,051.00	\$0.00	\$18,051.00	\$0.00	\$18,051.00	\$0.00	100.00%
1-101-14-370-5501-0000 OTHER PURCHASED SERVICES	\$275,375.00	\$0.00	\$275,375.00	\$0.00	\$0.00	\$275,375.00	0.00%
370 NEWTOWN HEALTH DISTRICT	\$397,927.00	\$0.00	\$397,927.00	\$0.00	\$121,310.04	\$276,616.96	30.49%
410 CHILDRENS ADVENTURE CTR							
1-101-14-410-5210-0000 GROUP INSURANCE	\$111,201.00	\$0.00	\$111,201.00	\$0.00	\$110,087.74	\$1,113.26	99.99%
1-101-14-410-5230-0000 RETIREMENT CONTRIBUTIONS	\$26,293.00	\$0.00	\$26,293.00	\$0.00	\$24,929.67	\$1,363.33	94.81%
1-101-14-410-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
410 CHILDRENS ADVENTURE CTR	\$137,494.00	\$0.00	\$137,494.00	\$0.00	\$135,017.41	\$2,476.59	98.20%
415 OUTSIDE AGENCIES							
1-101-14-415-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$53,842.00	\$0.00	\$53,842.00	\$0.00	\$13,082.00	\$40,760.00	24.30%
415 OUTSIDE AGENCIES	\$53,842.00	\$0.00	\$53,842.00	\$0.00	\$13,082.00	\$40,760.00	24.30%
433 YOUTH & FAMILY SERVICES							
1-101-14-433-5210-0000 GROUP INSURANCE	\$36,526.00	\$0.00	\$36,526.00	\$0.00	\$35,342.85	\$1,183.15	96.76%
1-101-14-433-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$266,000.00	\$0.00	\$266,000.00	\$0.00	\$99,828.69	\$166,171.31	37.53%

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Newtown

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	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
433 YOUTH & FAMILY SERVICES	\$302,526.00	\$0.00	\$302,526.00	\$0.00	\$135,171.54	\$167,354.46	44.68%
442 NEWTOWN PARADE COMMITTEE							
1-101-14-442-5520-0000 INSURANCE, OTHER THAN EMPLOYEE	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,298.00	(\$298.00)	129.80%
442 NEWTOWN PARADE COMMITTEE	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,298.00	(\$298.00)	129.80%
444 NW CONSERVATION DISTRICT							
1-101-14-444-5501-0000 OTHER PURCHASED SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,040.00	\$460.00	69.33%
444 NW CONSERVATION DISTRICT	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,040.00	\$460.00	69.33%
670 LIBRARY							
1-101-14-670-5210-0000 GROUP INSURANCE	\$1,915.00	\$0.00	\$1,915.00	\$0.00	\$515.88	\$1,399.12	26.94%
1-101-14-670-5230-0000 RETIREMENT CONTRIBUTIONS	\$16,804.00	\$0.00	\$16,804.00	\$0.00	\$17,371.48	(\$567.48)	103.38%
1-101-14-670-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$1,316,873.00	\$0.00	\$1,316,873.00	\$0.00	\$1,316,873.00	\$0.00	100.00%
670 LIBRARY	\$1,335,592.00	\$0.00	\$1,335,592.00	\$0.00	\$1,334,760.36	\$831.64	99.99%
680 NEWTOWN CULTURAL ARTS							
1-101-14-680-5800-0000 OTHER EXPENDITURES	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
680 NEWTOWN CULTURAL ARTS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
14 HEALTH & WELFARE	\$2,571,800.00	\$0.00	\$2,571,800.00	\$0.00	\$1,855,826.73	\$705,973.27	72.55%
490 LAND USE							
1-101-15-490-5110-0000 SALARIES & WAGES - FULL TIME	\$384,167.00	\$0.00	\$384,167.00	\$0.00	\$115,128.08	\$269,038.92	29.97%
1-101-15-490-5210-0000 GROUP INSURANCE	\$99,002.00	\$0.00	\$99,002.00	\$0.00	\$96,036.26	\$2,965.74	97.00%
1-101-15-490-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$29,389.00	\$0.00	\$29,389.00	\$0.00	\$8,563.69	\$20,825.31	29.14%
1-101-15-490-5230-0000 RETIREMENT CONTRIBUTIONS	\$24,918.00	\$0.00	\$24,918.00	\$0.00	\$24,918.00	\$0.00	100.00%
1-101-15-490-5290-0000 OTHER EMPLOYEE BENEFITS	\$975.00	\$0.00	\$975.00	\$0.00	\$49.95	\$925.05	5.12%
1-101-15-490-5340-0000 PROF SVS - TECHNICAL	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-101-15-490-5350-0000 PROF SVS - LEGAL	\$70,000.00	\$0.00	\$70,000.00	\$36.00	\$22,788.40	\$47,175.60	32.61%
1-101-15-490-5505-0000 CONTRACTUAL SERVICES	\$44,000.00	\$0.00	\$44,000.00	\$0.00	\$30,318.75	\$13,681.25	68.91%
1-101-15-490-5550-0000 OPEN SPACE INDEXING	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$1,080.87	\$18,919.13	5.40%
1-101-15-490-5580-0000 DUES, TRAVEL & EDUCATION	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$323.00	\$3,677.00	8.08%
1-101-15-490-5610-0000 GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-101-15-490-5611-0000 OFFICE SUPPLIES	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$439.82	\$2,560.18	14.66%
1-101-15-490-5749-0000 CAPITAL	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$268.23	\$2,231.77	10.73%
490 LAND USE	\$684,451.00	\$0.00	\$684,451.00	\$36.00	\$299,915.05	\$384,499.95	43.82%
15 LAND USE	\$684,451.00	\$0.00	\$684,451.00	\$36.00	\$299,915.05	\$384,499.95	43.82%
550 PARKS & RECREATION							
1-101-16-550-5110-0000 SALARIES & WAGES - FULL TIME	\$955,178.00	\$0.00	\$955,178.00	\$0.00	\$273,174.38	\$682,003.62	28.60%
1-101-16-550-5115-0000 SALARIES & WAGES - PART TIME	\$71,708.00	\$0.00	\$71,708.00	\$0.00	\$24,736.25	\$46,971.75	34.50%
1-101-16-550-5117-0000 SALARIES & WAGES - SEASONAL	\$204,275.00	\$0.00	\$204,275.00	\$0.00	\$0.00	\$204,275.00	0.00%
1-101-16-550-5117-0010 WAGES - SEASONAL - LIFEGUARD	\$0.00	\$0.00	\$0.00	\$0.00	\$62,207.40	(\$62,207.40)	0.00%
1-101-16-550-5117-0011 WAGES - SEASONAL - SWIM	\$0.00	\$0.00	\$0.00	\$0.00	\$12,031.26	(\$12,031.26)	0.00%

seasonal accounts broken out. main
budget account has \$204,275

BOARD OF SELECTMEN BUDGET SUMMARY

10/26/2017

Fiscal Year 2017-2018

Newtown

	Orig Budget	Transfers	Adj Approp	Encumbered	Ytd Expended	Balance	%Exp
1-101-16-550-5117-0012 WAGES - SEASONAL - PARK RANGERS	\$0.00	\$0.00	\$0.00	\$0.00	\$14,327.47	(\$14,327.47)	0.00%
1-101-16-550-5117-0013 WAGES - SEASONAL - GATE ATTEND	\$0.00	\$0.00	\$0.00	\$0.00	\$6,038.03	(\$6,038.03)	0.00%
1-101-16-550-5117-0014 WAGES - SEASONAL - CAMP	\$0.00	\$0.00	\$0.00	\$0.00	\$111,648.93	(\$111,648.93)	0.00%
1-101-16-550-5130-0000 SALARIES & WAGES - OVERTIME	\$56,282.00	\$0.00	\$56,282.00	\$0.00	\$16,271.89	\$40,010.11	28.91%
1-101-16-550-5210-0000 GROUP INSURANCE	\$302,849.00	\$0.00	\$302,849.00	\$0.00	\$298,337.60	\$4,511.40	98.51%
1-101-16-550-5220-0000 SOCIAL SECURITY CONTRIBUTIONS	\$100,784.00	\$0.00	\$100,784.00	\$0.00	\$42,267.44	\$58,516.56	41.94%
1-101-16-550-5230-0000 RETIREMENT CONTRIBUTIONS	\$61,019.00	\$0.00	\$61,019.00	\$0.00	\$55,584.31	\$5,434.69	91.09%
1-101-16-550-5290-0000 OTHER EMPLOYEE BENEFITS	\$13,150.00	\$0.00	\$13,150.00	\$3,380.31	\$1,514.51	\$8,265.18	37.22%
1-101-16-550-5505-0000 CONTRACTUAL SERVICES	\$253,840.00	\$0.00	\$253,840.00	\$16,351.38	\$75,482.46	\$162,006.16	36.18%
1-101-16-550-5580-0000 DUES, TRAVEL & EDUCATION	\$10,975.00	\$0.00	\$10,975.00	\$0.00	\$1,290.00	\$9,685.00	11.75%
1-101-16-550-5610-0000 GENERAL SUPPLIES	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$6,813.69	\$5,186.31	56.78%
1-101-16-550-5611-0000 OFFICE SUPPLIES	\$4,000.00	\$0.00	\$4,000.00	\$353.13	\$341.82	\$3,305.05	17.37%
1-101-16-550-5613-0000 SIGNS	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$669.40	\$6,330.60	9.56%
1-101-16-550-5614-0000 POOL SUPPLIES	\$32,342.00	\$0.00	\$32,342.00	\$273.27	\$6,249.35	\$25,819.38	20.17%
1-101-16-550-5615-0000 GENERAL MAINTENANCE SUPPLIES	\$37,785.00	\$0.00	\$37,785.00	\$2,375.19	\$5,182.14	\$30,227.67	20.00%
1-101-16-550-5616-0000 GROUNDS MAINTENANCE SUPPLIES	\$146,931.00	\$0.00	\$146,931.00	\$1,448.34	\$8,349.08	\$137,133.58	6.67%
1-101-16-550-5749-0000 CAPITAL	\$136,000.00	\$0.00	\$136,000.00	\$7,500.00	\$87,578.58	\$40,921.42	69.91%
550 PARKS & RECREATION	\$2,406,118.00	\$0.00	\$2,406,118.00	\$31,681.62	\$1,110,095.99	\$1,264,340.39	47.45%
16 PARKS & RECREATION	\$2,406,118.00	\$0.00	\$2,406,118.00	\$31,681.62	\$1,110,095.99	\$1,264,340.39	47.45%
900 BOARD OF EDUCATION							
1-101-17-900-5890-0000 EDUCATION	\$72,995,957.00	\$0.00	\$72,995,957.00	\$0.00	\$0.00	\$72,995,957.00	0.00%
900 BOARD OF EDUCATION	\$72,995,957.00	\$0.00	\$72,995,957.00	\$0.00	\$0.00	\$72,995,957.00	0.00%
17 EDUCATION	\$72,995,957.00	\$0.00	\$72,995,957.00	\$0.00	\$0.00	\$72,995,957.00	0.00%
580 DEBT SERVICE							
1-101-18-580-5860-0000 BOND PRINCIPAL	\$6,766,194.00	\$0.00	\$6,766,194.00	\$0.00	\$4,737,099.59	\$2,029,094.41	70.01%
1-101-18-580-5861-0000 BOND INTEREST	\$2,170,874.00	\$0.00	\$2,170,874.00	\$0.00	\$1,200,863.79	\$970,010.21	55.32%
580 DEBT SERVICE	\$8,937,068.00	\$0.00	\$8,937,068.00	\$0.00	\$5,937,963.38	\$2,999,104.62	66.44%
18 DEBT SERVICE	\$8,937,068.00	\$0.00	\$8,937,068.00	\$0.00	\$5,937,963.38	\$2,999,104.62	66.44%
570 CONTINGENCY							
1-101-24-570-5899-0000 CONTINGENCY	\$200,000.00	(\$3,500.00)	\$196,500.00	\$0.00	\$0.00	\$196,500.00	0.00%
570 CONTINGENCY	\$200,000.00	(\$3,500.00)	\$196,500.00	\$0.00	\$0.00	\$196,500.00	0.00%
24 CONTINGENCY	\$200,000.00	(\$3,500.00)	\$196,500.00	\$0.00	\$0.00	\$196,500.00	0.00%
230 TOWN HALL BOARD OF MGRS							
1-101-25-230-5210-0000 GROUP INSURANCE	\$52,336.00	\$0.00	\$52,336.00	\$0.00	\$51,902.84	\$433.16	99.99%
1-101-25-230-5230-0000 RETIREMENT CONTRIBUTIONS	\$6,169.00	\$0.00	\$6,169.00	\$0.00	\$6,169.00	\$0.00	100.00%
1-101-25-230-5820-0000 CONTRIBUTIONS TO OUTSIDE	\$85,000.00	\$0.00	\$85,000.00	\$0.00	\$85,000.00	\$0.00	100.00%
230 TOWN HALL BOARD OF MGRS	\$143,505.00	\$0.00	\$143,505.00	\$0.00	\$143,071.84	\$433.16	99.99%

see BOE budget summary

BOARD OF SELECTMEN BUDGET SUMMARY

10/26/2017
Fiscal Year 2017-2018

Newtown

	Orig Budget	Transfers	Adj/ Approp	Encumbered	Ytd Expended	Balance	%Exp
860 CAPITAL & NONRECURRING							
1-101-25-860-5870-0000 TRANSFER OUT	\$225,000.00	\$0.00	\$225,000.00	\$0.00	\$0.00	\$225,000.00	0.00%
860 CAPITAL & NONRECURRING	\$225,000.00	\$0.00	\$225,000.00	\$0.00	\$0.00	\$225,000.00	0.00%
890 TRANSFER OUT							
1-101-25-890-5870-0000 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
890 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
25 OTHER FINANCING USES	\$368,505.00	\$0.00	\$368,505.00	\$0.00	\$143,071.84	\$225,433.16	38.82%
101 GENERAL FUND	\$113,395,532.00	\$0.00	\$113,395,532.00	\$2,450,921.06	\$20,840,443.55	\$90,104,167.39	20.54%
Fund							

TOWN OF NEWTOWN

INTERGOVERNMENTAL REVENUE:

		<u>2017-18 budget</u>	<u>State Senate Adopted</u>	<u>variance</u>
2-101-02-140-4205-0000	INTERGOV - ELDERLY TAX RELIEF	107,000	-	(107,000)
2-101-02-140-4210-0000	INTERGOV - IN LIEU OF TAX, STATE	547,350	456,363	(90,987)
2-101-02-140-4215-0000	INTERGOV - VETERANS ADDITIONAL	19,000	19,000	-
2-101-02-140-4220-0000	INTERGOV - TOTALLY DISABLED	1,947	-	(1,947)
2-101-02-140-4225-0000	INTERGOV - GRANTS FOR	-	235,371	235,371
2-101-02-200-4235-0000	INTERGOV - STATE REVENUE	824,747	331,081	(493,666)
2-101-02-200-4240-0000	INTERGOV - MASHANTUCKET,	903,200	903,200	-
2-101-02-500-4230-0000	INTERGOV - TOWN AID FOR ROADS	470,708	470,708	-
2-101-02-500-4250-0000	INTERGOV - LOCAL CAPITAL	380,724	380,724	-
2-101-02-900-4255-0000	INTERGOV - EDUCATION COST	2,138,725	4,649,247	2,510,522
Location	INTERGOVERNMENTAL	5,555,045	7,445,694	2,052,293

TOWN OF NEWTOWN BOARD OF SELECTMEN / BOARD OF EDUCATION COMBINED CIP - (2018 - 2019 TO 2022 - 2023)							
RANK	2018 - 2019 (YEAR ONE)			Proposed Funding			
	BOARD OF SELECTMEN	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	3,000,000	1,000,000		2,000,000	
	Bridge Replacement Program	PW	400,000	400,000			
	Edmond TH Bathroom Handicap Access	ETH	50,000	50,000			
	Sandy Hook Permanent Memorial	SH MEM	250,000	250,000			
	Edmond Town Hall Theater Renovations	ETH	252,000	252,000			
	Library Renovations / replacements / upgrades	LIB	350,000	350,000			
	FFH Building Remediation / Demolition / Infrastructure	FFH	4,000,000	4,000,000			
	Brownfields Remediation/Re-purposing-7/28A Glen Rd	ECON DEV	200,000	200,000			
	Eichlers Cove Improvements Phase (2 of 2)	P & R	400,000	200,000			200,000
	BOARD OF EDUCATION						
	Middle Gate - Roof Replacement (1984 & 1992 sections)	BOE	1,685,400	1,685,400			
	TOTALS	>>>>>>>	10,587,400	8,387,400	-	2,000,000	200,000
RANK	2019 - 2020 (YEAR TWO)			Proposed Funding			
	BOARD OF SELECTMEN	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,250,000			2,250,000	
	Bridge Replacement Program	PW	400,000	400,000			
	Police Facility - Construction Phase	POLICE	8,000,000	8,000,000			
	Tilson Artificial Turf Replacement	P & R	500,000				500,000
	Dickinson Pavilion Replacement	P & R	450,000	450,000			
	Edmond Town Hall Exterior Renovations	ETH	268,000	268,000			
	Library Renovations / replacements / upgrades	LIB	350,000	350,000			
	BOARD OF EDUCATION						
	Hawley - Replace Boiler & Lighting Energy Project	BOE	1,814,720	1,814,720			
	High School - Main Boiler Replacements	BOE	954,000	954,000			
	TOTALS	>>>>>>>	14,986,720	12,236,720	-	2,250,000	500,000
RANK	2020 - 2021 (YEAR THREE)			Proposed Funding			
	BOARD OF SELECTMEN	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,500,000			2,500,000	
	Bridge Replacement Program	PW	400,000	400,000			
	Police Facility - Construction Phase	POLICE	5,000,000	5,000,000			
	Radio System Upgrade and Console	ECC	1,775,000	1,775,000			
	FFH Building Remediation / Demolition / Infrastructure	FFH	2,000,000	2,000,000			
	Library Renovations / replacements / upgrades	LIB	350,000	350,000			
	BOARD OF EDUCATION						
	Hawley - Ventilation and HVAC Renovations	BOE	4,719,120	4,719,120			
	TOTALS	>>>>>>>	16,744,120	14,244,120	-	2,500,000	-
RANK	2021 - 2022 (YEAR FOUR)			Proposed Funding			
	BOARD OF SELECTMEN	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,750,000			2,750,000	
	Bridge Replacement Program	PW	400,000	400,000			
	FFH Building Remediation / Demolition	FFH	2,000,000	2,000,000			
	Fairfield Hills Pickle Ball Courts	P & R	420,000	420,000			
	Edmond Town Hall Parking Lot Improvements	ETH	450,000	450,000			
	Library Renovations / replacements / upgrades	LIB	300,000	300,000			
	BOARD OF EDUCATION						
	High School - Replace/Restore Stadium Turf Field	BOE	1,060,000	1,060,000			
	Middle School - Ventilation, HVAC, AC (partial) - Phase II	BOE	3,093,300	3,093,300			
	TOTALS	>>>>>>>	10,473,300	7,723,300	-	2,750,000	-
RANK	2022 - 2023 (YEAR FIVE)			Proposed Funding			
	BOARD OF SELECTMEN	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	3,000,000			3,000,000	
	Bridge Replacement Program	PW	400,000	400,000			
	FFH Building Remediation / Demolition	FFH	2,000,000	2,000,000			
	P & R Maintenance Yard Improvements	P & R	670,000	670,000			
	Edmond TH Tenant Space and Elevator Space Reno	ETH	500,000	500,000			
	Library Renovations / replacements / upgrades	LIB	250,000	250,000			
	BOARD OF EDUCATION						
	Reed - Install High Efficiency Gas Boilers & LED Lighting	BOE	2,000,000	2,000,000			
	TOTALS	>>>>>>>	8,820,000	5,820,000	-	3,000,000	-
GRAND TOTALS			61,611,540	48,411,540	-	12,500,000	700,000

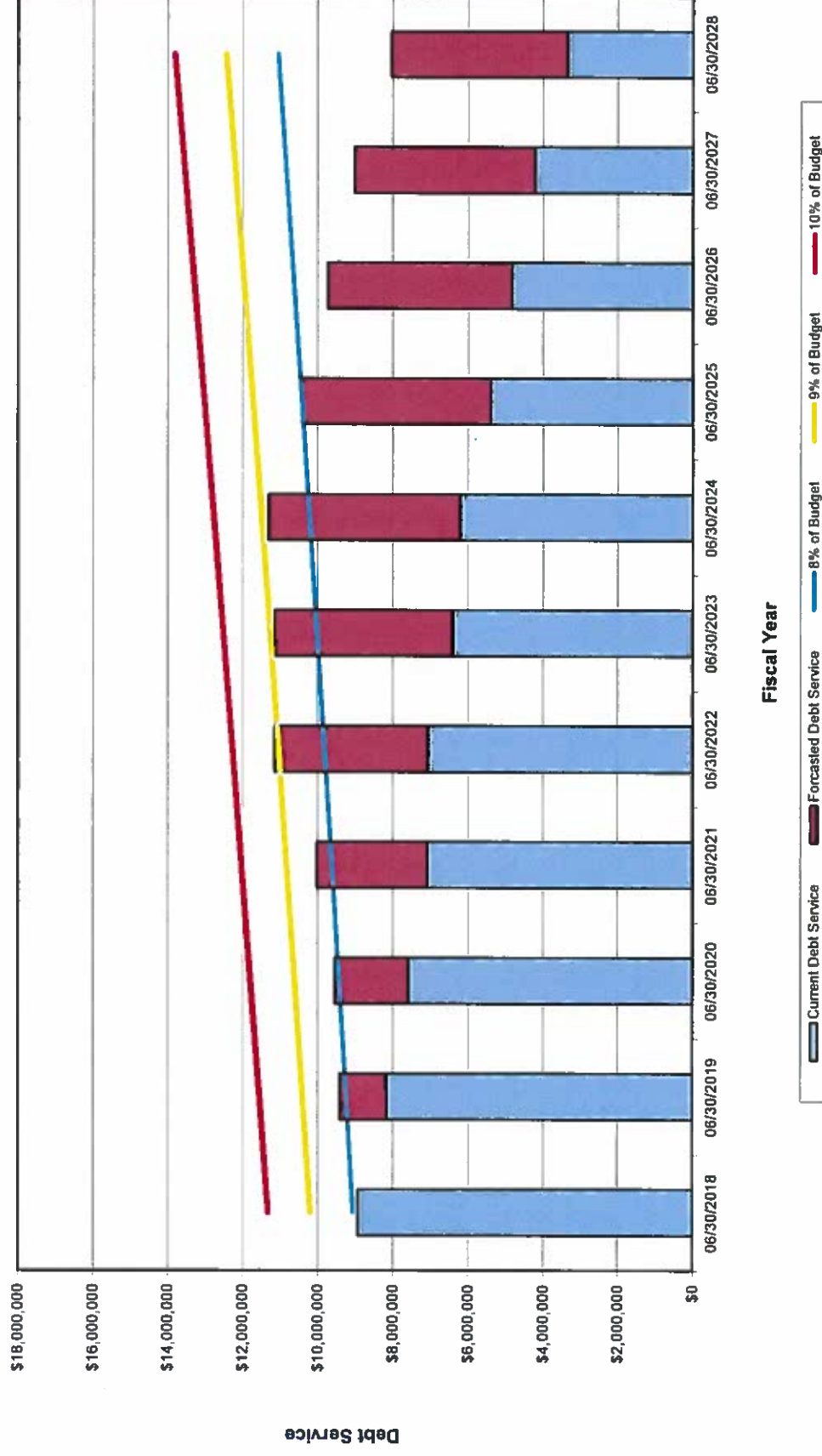
BOS & BOE Combined Requests

TOWN OF NEWTOWN 2018-2019 CIP - FORECASTED PROJECT AMOUNTS - DEBT LIMIT CALCULATION

[illegible]

10/23/2017

TOWN OF NEWTOWN
2018 - 19 TO 2022-23 CIP EFFECT ON FUTURE DEBT SERVICE



[illegible]

Edmond Town Hall CIP Responses to Questions from Board of Finance

October 26, 2017

ETH-1

*** How did ETH assess needs of theatre upgrades? Was a consultant used? Is there a cost estimate for each item?**

The upgrades are based on two factors:

- 1) Edmond Town Hall's Strategic Plan, approved in June 2017, that calls for upgrading the theater to current standards, and;
- 2) Safety and liability concerns raised by theater users for whom we have had to issue partial refunds because they had to make on-the-fly repairs to our hemp and other elements to ensure safety during their productions.

I consulted with two theater consultants regarding necessary upgrades to bring the theater to current standards. I also reached out to three companies that specialize in rigging inspections. They all charge about \$2500 for the inspection. I chose iWeiss, which is located in New Jersey. They inspected our theater and issued the safety report emailed to the Finance Board.

After receiving that report The CIP for the theater was revised in order to address the safety improvements, which must take priority. These are the recommendations made based on the report and the costs associated:

Description/Specifications of Edmond Town Hall Theater Safety CIP Project

Demo and Removal of Existing Rigging System

- Removal & Disposal of Existing Fire Curtain System • Removal & Disposal of Existing Dead Hung Rigging System – (Projection Screen Chain Fall To Remain)
- Removal & Disposal of Existing Pin Rail
- Removal & Disposal of Existing Drapery – (Main Curtain Will Be Stored)
- Removal & Storage of Existing Curtain Track Channels

Furnish & Install the Following:

New Rear Stage Drapery

- Install (2) New Borders at 35'-0"W x 5'-0"H
- Install (2) New Leg Sets at 5'-0"W x 21'-6"H
- Install (2) New Traveler Sets at 19'-0"W x 21'-6"H each panel o 20 Oz. IFR Crescent
- Color: Black
- Fullness: 50%

New Dead Hung Rigging

- Install (8) New Dead Hung Rigging Pipes o New Unistrut Runs Across Steel For New Attachment Points
- New Suspension & Termination Hardware To Steel
- New 1.5" ID Schedule #40 Steel Pipes – Single Pipes – Black
- All New Pipes Will Be Properly Sleeved
- Reinstall Existing Curtain Track Channels

New Motorized Rigging

- Install (3) New iWeiss Motorized Line Shafts For New Electrics o WLL: 1,200 lbs.
- Unistrut Back-Bone Included
- New Suspension & Termination Hardware To Steel
- New 1.5" ID Schedule #40 Steel Pipes – Single Pipes – Black
- All New Pipes Will Be Properly Sleeved
- New Head Blocks, Loft Blocks, & Mule Blocks For Motorized Rigging
- (3) MCCs & ViaController Control Station Included
- New Cable Management For Electrics N.I.C.
- New Bottom Pipe For Electric Linesets & Raceways N.I.C.

Motorized Braille Fire Curtain

- Install (1) New Motorized Braille Fire Curtain
- iWeiss Clincher Winch – Clew Drive
- New Zetex Fabric Fire Curtain
- New Spool Guides
- Manual Release Levers & Fusible Link Line
- All New Head Blocks & Loft Blocks
- All New Termination Hardware
- New 2" ID Schedule #40 Steel Pipes
- All New Pipes Will Be Properly Sleeved

Total for above described scope of work:	\$199,000.00
Removal of Existing Asbestos Fire Curtain:	\$15,000
Cleaning, fire treating, reinstallation of existing curtain:	\$8,000
Wiring and termination from the machines, to the motor control Station cabinet, that will be installed:	\$11,000
Repainting and repair of walls and ceilings:	\$8,000
Contingency for unexpected repairs/issues and Inflation:	<u>\$11,000</u>
TOTAL CIP AMOUNT NEEDED	\$252,000

In addition to minimizing liability, addressing these issues will allow us to further expand use of the theater beyond movies in order to generate additional revenue. Based on a recent scientific survey, our audience would like to have more adult entertainment, including comedy shows and concerts. Having these types of activities makes it imperative that we address safety concerns.

*** Did the Board of Managers approve plan as a matter of public record?**

Theater improvements and expansion of use is part of the strategic plan that the Board approved in June 2017.

*** How many days/performances are available for live theatre production given movie runs? How much (if any) overlap is there between movies and live theatre?**

Presently, we play four or three movies a day during the summer months, during, vacations and on weekends. On average we use 22 weeks out of the year for heavy movie usage. The rest of the time we show only a 7 pm show.

The idea is to put the 'light movie season' to better use by seeking rentals from organizations, companies and other entities, by adding additional choices for families, e.g. birthday parties, and by bringing adult entertainment with higher ticket prices and better concession revenue through sales of wine, beer and more adults offerings.

*** What is the typical theatre charge per day? Is it the same for everyone?**

Monday through Thursday: \$1500 per day

Matinee Program: \$600

Friday through Sunday: 2,500 per day
\$250

Corporate Meetings (4 hours) and Birthday Parties

All our rates are published on our web site at: www.edmondtownhall.org/rentals , click on 'rates'

Everyone pays the published rates.

*** Given considerable lighting upgrades, what is the anticipated rate increase per day for theatre use?**

The Board approved rate increases effective July 1 and will be doing nominal increases to keep up with inflation.

*** What is more profitable, theatre rentals or movies?**

Theater rentals have proven to be more profitable. In addition, when used for "adult" events we are able to offer beer and wine, which increases revenue and generates kudos from our patrons.

*** What is the current backdrop? How long has it been there and was is its current condition?**

We do not have a backdrop, as most theaters have. Currently there is a salmon colored cement wall that is often difficult to hide during performances and presents problems for our renters. The majority of theaters have a backdrop, usually black, that covers the back wall. If we are able to

*** What is the difference between the "new fire curtain" and "new fire resistant curtain?"**

The **gold curtain** that resides in the middle of the stage and covers our movie screen, was installed in 1967 and needs to be replaced completely because it is no longer flame retardant and it has many tears that are being held together with duct tape. This curtain needs to be replaced with a new one.

The **red curtain** in front of the theater, is not torn and is in fair condition. That curtain could be removed, cleaned, retreated with flame retardants and hung back up as a way to save on costs.

*** Has the current fire curtain been inspected by fire department and safe to use until new fire curtain can be obtained?**

Our annual fire inspection does not look at the fire curtain. Our fire curtain does not move. It is stuck in place 18 feet in the air. Furthermore, it is filled with asbestos, so even if it worked we would not be able to use it. We need to have the asbestos fire curtain removed and replaced with a modern fiber glass fire curtain.

*** What is "black tormentors" and how will they be used?**

Tormentors (also known as 'legs') hang in a perpendicular/diagonal manner in the middle of the stage. They hide the backstage area from audience members sitting in the left and right sides of the audience. Unfortunately, our performers are often exposed because we do not have legs.

*** What is "alarmed cage around fire wings on roof?" Is anyone going onto the roof during a production?**

Our theater has metal flaps or 'wings' on the roof that open up by releasing when the smoke/temperature goes up. Unfortunately, they are also accessible to children and others and can be inadvertently opened. An alarmed cage would help ensure that performers

*** Is there plans for a safety manager or will each production be required to have stage manager or technical director?**

Part of the request for these changes included part-time staff to assist with the technical aspects of putting on shows and productions.

*** What is the "swag?"**

That is the curtain above the gold curtain that looks like a valance or 'eyebrow.' Ours is connected to and made of the same fabric as the old, unsafe fire curtain.

*** What is "temporary staging for orchestra pit?" Has current orchestra pit been used recently? Is there a demand to use it?**

The pit is often used by performances as a place to direct the show. Temporary staging allows the director to come up to floor level and be visible to the performers.

Temporary staging can also expand or stage by 6 or 7 feet when needed, making it possible for the audience to be closer to the performers and for the performers to do more with the space. The pit was used three years ago when we had "Les Miserables" in our theater and also two years ago for Anything Goes. They fit a 17 piece orchestra in there. It is valuable real estate that could be even more valuable if we could make it versatile and multi-functional by using temporary staging.

*** Is the "lift for grand piano" to store piano in wings, to move on/off stage, or something else?**

The lift was intended to lift the piano up and out of the way in order to increase the floor space available back stage. If we move forward with the safety renovations, we may not need the piano lift, because we will be able to move the piano to the other side of the stage (stage left), where it is less crowded. This will not be as great as having the piano lifted out of the way, but it could suffice.

*** What is planned use of "new lift?" New lighting positions? Is there space for it to be stored in wings? Could it be used in the house?**

The lift would help us put up lighting and props in a safer and easier manner than with a ladder. We are currently borrowing a lift from a vendor.

The new lighting positions would allow us to direct lighting in a manner consistent with live performances. Our current lighting positions

*** Given request for sound insulation between gym and theatre, how big a problem is sound bleed overall, including Alexandria room? How does types of performance influence rentals wrt sound bleed?**

Generally speaking, the walls and doors are thick and as long as they remain closed, there are usually no problems. We often host multiple events on weekends at the same time as we are doing movies and bleed is not usually an issue. However, the gym is directly below the theater and in the past bleed has been an issue when there is for example, a band or DJ in the gym and there is a quiet event in the theater. This could be easily remedied with the right acoustic tiles, insulating paint or other treatment.

*** Where is the carpeting? What are the "two levels?"**

Currently we have carpeting along the walkways in the theater. It helps to keep patrons from slipping. This carpeting is more than once decade old and they no longer make the pattern, so we are unable to repair or replace sections.

We do not have carpeting in the balcony, only a bare floor. Having carpeting on the balcony steps would add to theater safety.

*** Is there a plan for surround sound with infrastructure for speakers?**

Yes, there is, however, as with all improvements being requested, priority is being given to those related to safety and regulations.

*** Is there a readily accessible microphone system for public events? (There was NO speaker system at the 2015 ceremony for elected public officials.)**

We have installed a very good microphone system that includes four hand held microphones and one lavalier microphone. The microphones are self-charging (on the base on which they are stored) and they connect to the theater's sound system. These microphones were used for the candidate's forum on October 24, 2017 and they worked very well. They have also been serving all renters very well, including our corporate meetings, which have increased in frequency this past year.

*** Is there a hearing loop system in the theatre?**

We are in the process of implementing listening and captioning devices. We will be receiving some assistance with the cost from a donor. We expect to have the system in place by spring, but hopefully sooner.

*** Does this project represent everything needed to modernize the theatre or are there still things missing to make it marketable?**

ETH-4

*** What does "expand use by providing access to water and power" mean?**

We sometimes have Gym renters who use the parking lot as an extension of their fundraiser or event and having water and electricity available nearby would enhance functionality and improve their chances of raising funds. Water and electricity already exist near the lot as part of the Firehouse. We would like to be able to use it, rather than do away with this functionality.

ETH-5

*** How much square footage is available for rent? Will all of it be upgraded?**

Total square footage available for rent is 5,589 sq. feet

*** Will the rental space come with office furniture?**

No, we expect tenants to provide their own.

*** What is charged per sqft? Is it the same for everyone?**

Based on consultation with commercial real estate expert, the potential range is \$9 to \$12 per square foot. Some spaces are considered and will be on the higher end of the range.

*** Will the rental space be useable/rentable during upgrades?**

We believe there may be minor disruptions, but many of the upgrades will be largely cosmetic.

*** Given request for Old court room sound baffles in this project. Is it more appropriate to combine all sound proofing efforts together (w/theatre, gym, Alexandria room)? (This seems to impact rental revenue)**

Because each room has unique needs and materials, we believe it is best to address the sound issues as we improve each space. While it is true that sound bleed can impact full use of rental space, we try to keep this to a minimum.

Edmond Town Hall Vision

Edmond Town Hall is a multi-generational destination that continues to be the heart of Newtown; a place where memories are made and passed down from generation to generation; a place where all members of the community are exposed to and enriched by a diversity of arts; a place where families and friends can meet and have fun, a place full of diverse experiences. Edmond Town Hall will continue to be a cherished center for the town and the region for decades to come.

Mission

The 3-5 year mission for the Edmond Town Hall Board of Managers is:

Improve and Strengthen the Foundation of the Edmond Town Hall

Strategic Goals and Tactics

GOAL 1: Create a Culture of Excellence

- Tactic 1.** Reenergize and expand skills of the staff
- Tactic 2.** Make the Edmond Town Hall shine
- Tactic 3.** Make the Edmond Town Hall a showcase
- Tactic 4.** Create wayfinding for the Edmond Town Hall
- Tactic 5.** Develop programs and events that meet the Edmond Town Hall standard

GOAL 2: Create Financial Stability

- Tactic 1.** Reenergize the Mary Hawley Society as a 501c3 organization that supports the Edmond Town Hall with fundraising and grants
- Tactic 2.** Get the Edmond Town Hall back into the black
- Tactic 3.** Establish the value of the Edmond Town Hall
- Tactic 4.** Establish a level of Financial Independence

GOAL 3: Communicate the Value of Edmond Town Hall

- Tactic 1.** Recognize the continuous contributions and talents of fellow board members
- Tactic 2.** Develop a culture of respect for and among employees
- Tactic 3.** Reinforce the value of the Edmond Town Hall
- Tactic 4.** Communicate the value of the Edmond Town Hall to the public, e.g., provide a public suggestion box, surveys, etc.

GOAL 4: Develop Key Partnerships

- Tactic 1.** Create an Advisory Board in conjunction with the Mary Hawley Society that augments the Board of Managers with targeted skills on an as-needed basis.
- Tactic 2.** Develop relationships with the arts community with the goal of arriving at mutual benefit for Edmond Town Hall and those organizations
- Tactic 3.** Strengthen relationships with Government agencies
- Tactic 4.** Strengthen relationships with service organizations/clubs
- Tactic 5.** Reach out to key vendors

Edmond Town Hall

STRATEGIC PLAN PRESENTATION

June, 2017



The Edmond Town Hall Strategic Plan

Newtown, Connecticut



Prepared for the Edmond Town Hall Board of Managers

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Edmond Town Hall Vision

Edmond Town Hall is a **multi-generational destination** that continues to be the **heart of Newtown**; a place where **memories are made** and passed down from generation to generation; a place where all members of the community are exposed to and enriched by a **diversity of arts**; a place where families and friends can **meet and have fun**, a place full of **diverse experiences**. Edmond Town Hall will continue to be a **cherished center for the town** and the region for decades to come.

Mission

The 3-5 Year Mission for the Edmond Town Hall
Board of Managers is:

**Improve and Strengthen the
Foundation of the Edmond Town Hall**

Edmond Town Hall Background

- The Edmond Town Hall, named after Judge William Edmond, was given to Newtown on April 12, 1930 by Mary Elizabeth Hawley
- Until 2009, the building served as a traditional town hall for Newtown and included a gymnasium, theater, and multi-purpose space
- The Edmond Town Hall is a building of history of the Town of Newtown
 - A room has been dedicated to honor the memory of Mary Hawley and the Alexandria Room includes historic china
 - A wide variety of town treasures reside within the building
 - Two grand pianos are among its treasured possessions
 - A historic mural painted by David Merrill
 - And much more

- The Board of Managers, consisting of six electors from the Town of Newtown, was created to care for and maintain the Edmond Town Hall in 1931



Edmond Town Hall Background

- Mary Hawley created a trust for the care of the Edmond Town Hall, however, the existing expenses exceed the income from the trust
- The Board of Managers, with the use of QuickBooks and other means of aid, accounts to the Town of Newtown for all budgets and expenses
- Board is responsible for collection of all income and establishing rates and fees
- The employees are paid through revenue generated by the Edmond Town Hall; however, the employees get their medical benefits from the town
- The Town Hall is located in the Borough of Newtown and is required to adhere to their zoning regulations
- As noted, the income of the Mary Hawley Trust is not sufficient to cover modern expenses, thus a strategic and financial plan are needed for the Town Hall to operate and move forward

Strategic Goals

- 1. Create a Culture of Excellence**
- 2. Create Financial Stability**
- 3. Communicate the Value of Edmond Town Hall**
- 4. Develop Key Partnerships**

Goal 1: Create a Culture of Excellence

Tactic 1: Reenergize and expand skills of the staff

Tactic 2: Make the Edmond Town Hall shine

Tactic 3: Make the Edmond Town Hall a showcase

Tactic 4: Create wayfinding for the Edmond Town Hall

Tactic 5: Develop programs and events that meet the Edmond Town Hall standard

Goal 1: Create a Culture of Excellence

Tactic 1: Reenergize and Expand Skills of the Staff

1. Create avenues of communication with staff
2. Develop a human resources plan
3. Create a chain of command
4. Create development plans and opportunities for employees

Goal 1: Create a Culture of Excellence

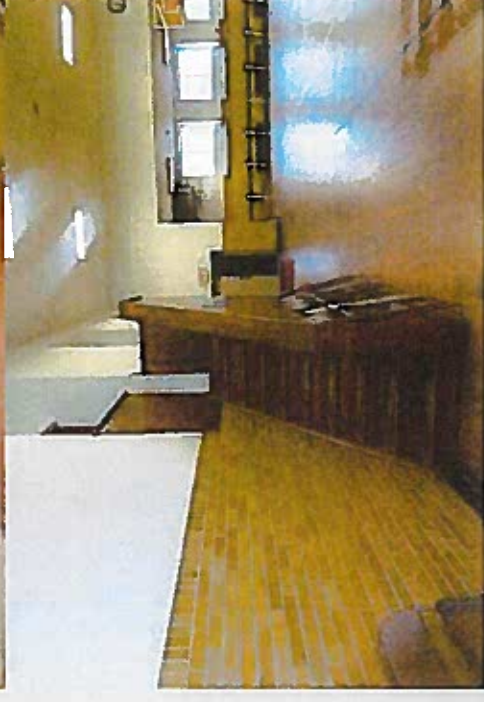
Tactic 2: Make the Edmond Town Hall Shine

1. Create a consistent cleaning and maintenance schedule and impose consequences if schedule is not adhered to
2. Have annual cleaning event using external vendor

Goal 1: Create a Culture of Excellence

Tactic 3: Make the Edmond Town Hall a Showcase

1. Reach out to the local design community in order to provide permanent improvements to the Edmond Town Hall in key areas and a guideline for future improvements
2. Create an Edmond Town Hall upgrade list that reflects a high end look, respects the historic character of the building, while maintaining an affordable budget
3. Repair and upgrade Theater to current standards
4. Modernize Lobby while keeping the historical nature of the building
5. Repair and upgrade Gymnasium
6. Repair and upgrade offices and day rental spaces to modern standards
7. Improve Concession stand to enhance visibility and production



Goal 1:

Create a Culture of Excellence

Tactic 4: Create Wayfinding for the Edmond Town Hall

1. Upgrade the main and secondary entrances so they are clearly identified as the desirable points of entry
2. Work with state and town to create a clear and identifiable wayfinding system to the Edmond Town Hall from I-84 and through town
3. Work with borough and town planning and zoning to improve the signs at the Edmond Town Hall to meet the needs of the event/theater with emphasis on the marquee
4. Create a "You are Here" map at each entrance and for key traffic areas
5. Create an interior wayfinding system specifically for visitors to find the bathrooms and elevator
6. Create a room name and labeling system (sponsorship opportunity)



Goal 1: Create a Culture of Excellence

Tactic 5: Develop Programs and Events that

Meet the Edmond Town Hall Standard

1. Develop a list of types of events, performances, theater and movies that will reflect the high standards of the Edmond Town Hall
2. Work with advisory board to develop a list of requirements
3. Consult with a promoter to create a schedule of live theater performances
4. Develop a request for proposal for the position of events planner
 - Explore creating an events planner position on a commission basis
 - Develop a one-year renewable contract



Goal 2:

Create Financial Stability

Tactic 1: Reenergize the Mary Hawley Society as a 501C3 organization that supports the Edmond Town Hall with fundraising and grants

Tactic 2: Get the Edmond Town Hall back into the black

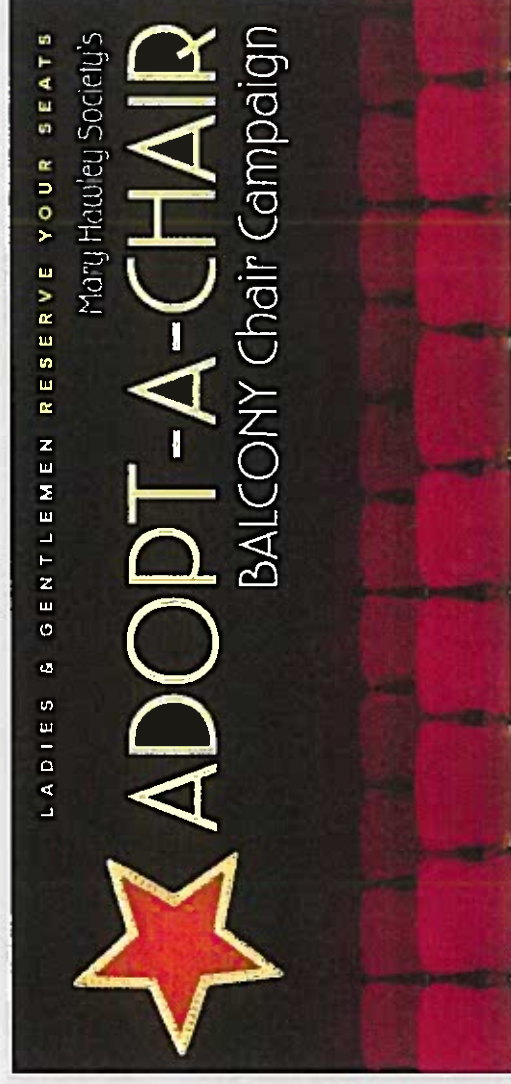
Tactic 3: Establish the value of the Edmond Town Hall

Tactic 4: Establish a level of Financial Independence

Goal 2: Create Financial Stability

Tactic 1: Reenergize the Mary Hawley Society as a 501C3 Organization that Supports the Edmond Town Hall with Fundraising and Grants

1. Assist Mary Hawley Society in developing a list of potential members
2. Assist Mary Hawley Society with fundraising for the Edmond Town Hall
3. Develop a working relationship between Mary Hawley Society and Edmond Town Hall Administration



Goal 2 : Create Financial Stability

Tactic 2: Get the Edmond Town Hall Back into the Black

1. Create a budget that covers operating expenses and creates undesignated fund, designated fund and a restoration fund (designated)
2. Conduct historic and current budget review and analysis
3. Continue partnership with financial advisor(s)
4. Develop a cash flow plan
5. Maintain accrual accounting system
6. Explore more profitable uses of the space
7. Develop and maintain market-based fee structure

Goal 2:

Create Financial Stability

Tactic 3: Establish the Value of the Edmond Town Hall Space

1. Communicate and collaborate with taxpayers and town leaders to raise awareness about the role of the Board of Managers and the budgetary needs and contributions of the Edmond Town Hall
2. Develop a communication plan
3. Create and publish an annual report

Goal 2:

Create Financial Stability

Tactic 4: Establish a Level of Financial Independence

1. Build upon existing methods to make the Edmond Town Hall more financially independent
2. Research the models of public/private partnerships
3. Look into grants and reach out to the town grant writer and/or engage a grant writing consultant
4. Explore additional fundraising tactics and use the Mary Hawley Society for this purpose
5. Establish a method of future endowments to the Edmond Town Hall

Goal 3:

Communicate the Value of Edmond Town Hall

Tactic 1. Recognize the continuous contributions and talents of fellow board members

Tactic 2. Develop a culture of respect for and among employees

Tactic 3. Reinforce the value of the Edmond Town Hall

Tactic 4. Communicate the value of the Edmond Town Hall to the public, e.g. provide a public suggestion box, surveys, etc.



Goal 3: Communicate the Value of Edmond Town Hall

Tactic 1: Recognize the Continuous Contributions
and Talents of Fellow Board Members

1. **Create** bylaws and review on a regular basis
2. Develop meeting agenda template based on goals of the strategic plan

Goal 3:

Communicate the Value of Edmond Town Hall

Tactic 2: Develop a Culture of Respect for and Among Employees

1. Develop employee manual
2. Develop method to obtain employee feedback
3. Encourage continuing education
4. Develop employee recognition program
5. Encourage membership in relevant organizations
6. Provide opportunities for staff to comment on the strategic plan

Goal 3:

Communicate the Value of the Edmond Town Hall

Tactic 3: Reinforce the value of the Edmond Town Hall

1. Present the strategic plan to the town and other external stakeholders
2. Create and publish annual reports that are visually appealing and highlight accomplishments and key messages
3. Include accomplishments in monthly agenda and minutes

Goal 3:

Communicate the Value of Edmond Town Hall

Tactic 4: Communicate the value of the Edmond Town Hall to the public

1. Open channels of communication to the public
2. Establish a strong marketing plan using all resources including digital
3. Continue process of public suggestion box, surveys, etc.

Goal 4: Develop Key Partnerships

Tactic 1: Create an Advisory Board in conjunction with the Mary Hawley Society that augments the Board of Managers with targeted skills on an as need basis

Tactic 2: Develop relationships with the arts community with the goal of arriving at mutual benefit for Edmond Town Hall and those organizations

Tactic 3: Strengthen relationships with Government agencies

Tactic 4: Strengthen relationships with service organizations/clubs

Tactic 5: Reach out to the key vendors

The **FUTURE** Edmond Town Hall

- The Edmond Town Hall will host events that are crafted **to create memorable experiences**. Such as **experience a movie, a concert or a dance or art exhibit**
- Edmond Town Hall will have daily population of **high value tenants** who desire a central location in the heart of Newtown for their office
- Edmond Town Hall will include **state of the art conference space and meeting venues**
- The Edmond Town Hall Theater will be a **cultural mecca** for concerts, film festivals, live theater, children's shows and will be the hallmark space of the Edmond Town Hall
- The Edmond Town Hall will be a **place to enjoy** a local date night, an evening out with the family, or a weekend outing
- The Edmond Town Hall's reputation will grow as it becomes a **state of the art performing arts facility** that attracts well known talent
- The Alexandria Room will continue to be a **place to celebrate** the many events of a community's life
- The Gymnasium will continue to be a **place for daily exercise** activities, sporting events, and larger parties and events
- Edmond Town Hall will shine as **the HEART of Newtown**

Edmond Town Hall Theater Newtown, CT

Inspection Report
July, 07, 2017

The following definitions will be used in this report:

Decommission

To take a component out of service because it is in a state of damage or disrepair that could potentially cause grave bodily harm or worse at any time

Replace

When a component is in a state of damage or disrepair that is not an immediate danger but effectively has ended the service life

Repair

When a component is in a state of damage or disrepair that can be serviced onsite to allow it to function properly & safely

Hazard

A dangerous condition that could cause bodily harm or worse at any time

Acceptable

When a component or condition is such that there is no apparent sign of there being any threat to those using the system

Please Note:

This report was prepared from the observations made by an E.T.C.P. certified company (compiled by Andrew Kotarba pp Richard Parks, ETCP). It is based upon a survey of components that were accessible at the time of the inspection. In no way does it presume to make any recommendations with regard to the structural integrity of the building, as that can only be done by a licensed engineer. The results are submitted for your consideration and action.

System Overview

The Edmond Town hall Theater is a Proscenium thrust theater, with a mostly dead hung system and several wire guided steel counter weight line sets and Hemp Counter weight systems that tie off to a pin rail stage right.

General stage info:

- Proscenium Width: 31'-4"w
- Proscenium Height: 17'-1"h
- Floor to Rigging Steel: 23'-2"
- Floor to Concrete Deck: 29'-6"
- Plaster Line to back line: 15'-0"

The stage floor is a light wood parquet, with no other coverings or paint.

The stage rigging system is comprised of a mix of different styles of line sets:

Dead Hung Lineset:

- (5 to 8) Chain Pick points wrapped around Rigging steel as well as Pipe
- (2) 1/4" Shackles, Screw Pin
- OR (2) 1/2" Hexbolt and Nut
- (1) 1" Sched. #40 pipe

Steel counter weight system:

- (1) single purchase counterweight arbor
- (1) 5/8" Manilla Rope
- (1) underhung headblock
- (5) underhung loftblocks
- (5) 1/4" wire rope lifelines w/ termination hardware
- (1) 1-1/2" #40 Pipe Batten
- (1) floor block

Steel truss and Movie Screen.

- (2) 1/2 Ton Chain Fall
- (1) 12" Box truss
- (2) 2.5 ton Beam Clamp, OR Beam trolley
- (2) 5/8" Screw Pin Shackle
- (2) large Quick Links

UniStrut Raceway:

- (3) C-Clamp Beam Clamp
- (7) 3/8" Threaded Rod Sections
- (3) safety cables
- (1) p1000 Strut run
- (1) p3300 Strut run

Summary

The rigging system in place at the Edmond Town Hall is overall in poor to fair condition. Many of the components are very outdated, and the new components were installed in a fashion that is not considered industry standard. The more concerning issues being; The Asbestos fire curtain which needs to be removed and the older line sets, which are in disrepair. They do not meet modern convention in many ways, which is concerning. There are also some maintenance issues that should be addressed sooner rather than later in order to preserve the system integrity, and to prevent possible injury to those using the space.

In the following pages, certain conditions will be outlined as far as how they relate to current industry standards and at the end the report recommendations will be made as to potential solutions and options for modifications needed in order to bring the system up to current standards.

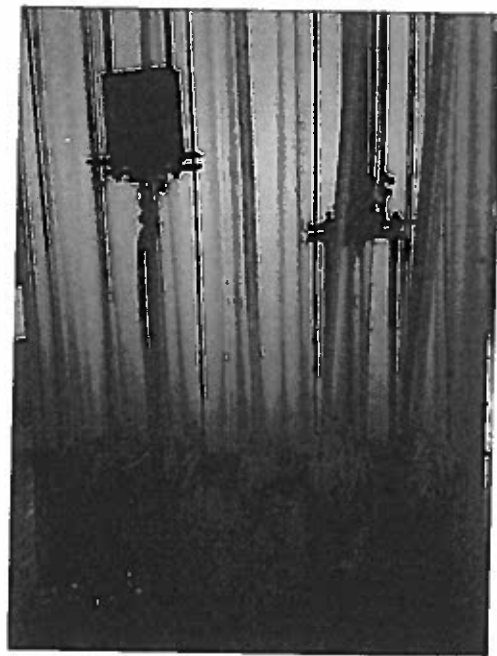
Due to the Nature of the system, it will be broken out by type of Linesets, to keep it as concise and clear as possible.

None of the criticisms outlined in the following pages are in any way a reflection of neglect or misuse of the system, nor are they meant to fault the original installation. Almost all of the criticism is due to age and use or to the change in industry standards in the years since the original installation.

Steel Counter Weight System (CW)

2 Linesets: 3rd and 5th Electric Respectfully.

Both CW linesets are in poor to fair condition. They are operated from the Pin Rail located stage right, and are 1/4" wire guided single purchase arbors, that are approximately 6 feet in length. The operating Line is 5/8" manila rope that terminates to the top and bottom of the arbor, going through a floor block mounted to the stage floor and a head block mounted to the steel I-beam located directly



Arbors and Pin Rails

above. Each have 4 x 1/4" wire rope (with fiber core) lifting lines, and all terminations are single wire rope clips except for the terminations at the pipe, which are 3x 1/4" Copper swages. The wire rope goes from the top of the arbor, through the head block, and through a loft block that is mounted to steel I-beams above each pick point. The cable is tied in a clove hitch knot around the pipe, to make the connection to the Sch #40 pipe.

- ✓ There are many issues with these linesets, and very little is up to modern industry standard.

Arbor:

Arbor is an older style and does not possess spreader plates or a locking collar. They also use cast iron counter weights, instead of the modern steel weights. The floor block is sound and correct. All terminations on the arbor are as not industry standard. They all do not have thimbles, and they only have one wire rope clip, this is incorrect and should have 2 Clips with proper turn back.

The operating line is undersized and is manila rope, though they seem to be in good condition. This should be at least 3/4" braided Nylon rope. The Wire rope Guides are terminated to the floor, to steel eye that is mounted on the floor, via a hook to eye turnbuckle.

- ✓ This is not industry standard due to the unreliability hook connection.

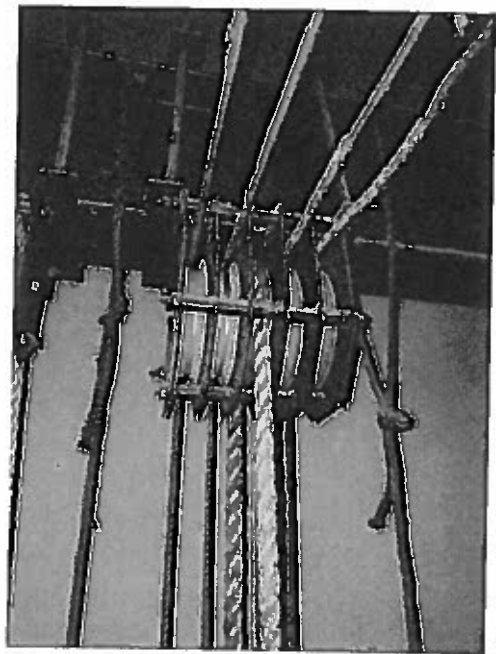
The top termination is wrapped around the I-beam and terminated with a single wire rope clip. This is an unreliable and incorrect way to terminate on all counts. Lastly, there is no rope lock or locking

- ★ ✓ rail present, which is unusual. The rope locks are a very important safety feature, and should not be neglected. A Rope Lock needs to be added into the system
- ★

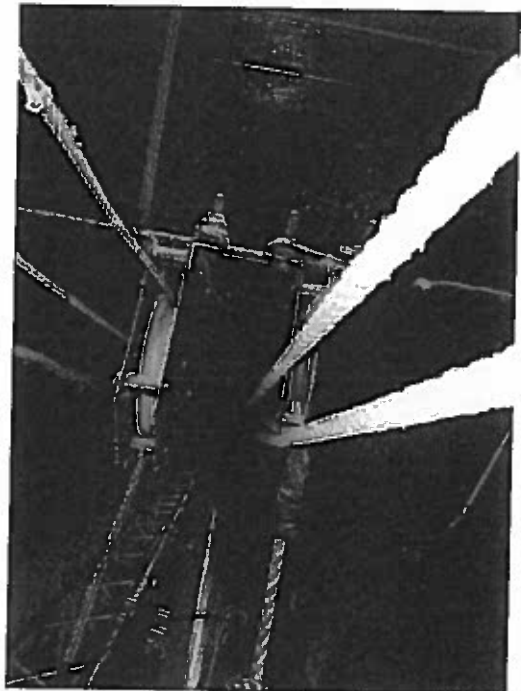
Head Block:

The head block is underhung and connected to the I-beam by running threaded rod through the flange of the head block to a steel plate above the head block. The head blocks are old, but are in fair to poor condition.

- ✓ The sheaves or grooves of the pulleys are oversized for 1/4" wire rope. This causes the wire rope to shift and move in the groove of the pulley, causing damage to the cable and extraneous abrasions.
- ★ All hardware is simple nut and bolt, with no visible ratings. This poses a problem, as to excessive vibration can loosen hardware overtime.
- + ✓ These should be **Replaced**



Head block



Loft Block



Loft Blocks:

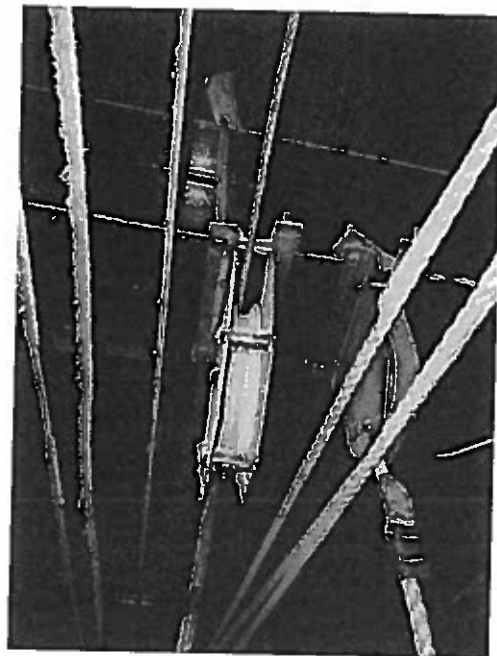
Similar to the head blocks, the groove of the pulley is over sized and improper for the lifting lines. They are underhung from steel I-beams. After attempting to physically inspect one, they were quite loose, with clips facing the wrong direction and various other poor conditions. The iWeiss representative did not feel comfortable in physically inspecting any other loft block for fear of dislodging or causing damage to the system. This needs to be address immediately, the state that these

*** blocks are in pose a **Hazard**.

Lifting Lines:

Most of the lifting lines are in poor condition, and show signs of abrasion and deformation.

Each line set has 4 lifting lines; they are all 1/4" wire rope. The wire rope in the system is not industry standard any longer, because it has a fiber core. With time it deteriorates, and the thickness of the cable can change. This particularly is problem when wire rope clips are used (such as in this system) and even more so when the wire rope clips are not installed properly. All wire rope cable clips need to be torqued properly and checked regularly, as well as possessing the proper amount of clips. The Lifting Lines need to be **Replaced**.



Notice Upper Clips

Pipe and Pipe Terminations:

The lifting line is terminated to the pipe by tying the cable, in a clove hitch knot, around the pipe and terminating it with three copper swages. This termination is incorrectly done. Tying to the pipe with wire rope is not industry standard, but more importantly by adding two more swages there is unnecessary damage done to the cable and is capable of compromising it.

The pipe its self is 1 1/2" Schd.#40, which is correct, but it externally threaded. This is not appropriate for overhead rigging and should be replaced internal sleeves and through bolted.

Hemp System:

3 Linesets: DS Empty Pipe, Border #1, Border #2

The hemp systems are composed of 4 lifting lines each, that tie off to the pin rail stage right. They travel up to a head block and then through their respective loft blocks and down to terminate at the Pipe.

Pin Rail:

Pin rail seems sound and in good condition.



Hemp Set Head Block

Lifting Lines:

All lifting lines are in fair condition, but there seems to be abrasions occurring near the head block, causing the rope to fray. This is specifically a problem with the furthest downstage lineset, where the fleet angle is severe; this kind of damage is slow and compounding. Eventually it can weaken the lines significantly. This line set should have a series mule blocks to correct the angle of the lines.

Counter Weight:

There is no counter weight on any of these linesets. If someone was to undo one of these lines and not realize there was weight on them, they could potentially get seriously injured. Recommend immediately defeating the system in some way, or placing some counter weight on the lines as a temporary solution. This is a **Hazard**

Pipe:

The pipe is under sized for theatrical applications. Instead of industry standard 1 1/2" pipe it is approximately 1 1/4" pipe. Similarly it is externally threaded like the CW linsets. This is not appropriate for overhead rigging and should be replaced internal sleeves and through bolted.



Typical Hemp Loft Block

Dead Hung:

6 Linesets: Main Curtain, DS Empty pipe, Midstage Traveler, US Empty Pipe, (2x) Side Tabs

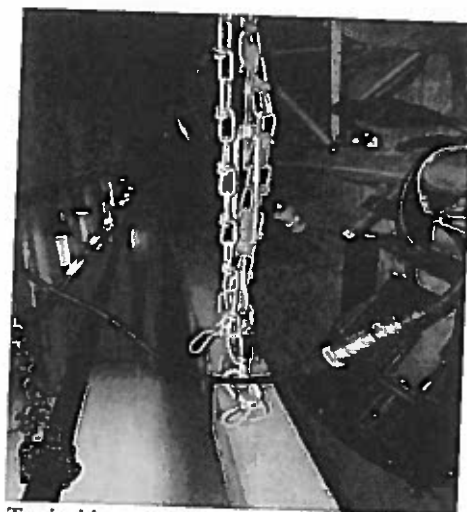


Typ. Dead Hung Termination

The Dead hung Linesets come in three varieties; they are either an overlapping traveler track, an empty pipe, or Tab pipe

The Traveler tracks are hung by swing chain, which is wrapped around an I-beam and terminated with 3/8" nut and bolt. At the pipe, the chain is connected to a hook to eye turnbuckle. The turnbuckle is connected to the track hanger by a cold closing chain link. None of these components are industry standard.

The chain is underrated, the turnbuckle is a hook type which is not considered safe practice for previously mentioned reasons, and the cold closing link is not reliable and has a tendency to open under certain conditions.



Typical lower termination for Track



Typical Upper termination for track

Pipe:

The pipe is under sized for theatrical applications. Instead of industry standard 1 1/2" pipe it is approximately 1 1/4" pipe. Similarly it is externally threaded like the CW linsets. This is not appropriate for overhead rigging and should be replaced internal sleeves and through bolted.

There is also no backbone, meaning a pipe to distribute the evenly between points, which for these current spacing for the track hangers is not industry standard.

The Tab Pipes are hung in the same way as the tracks, but without a turnbuckle, and seemingly hung to whatever seemed available, including loft blocks, this should be **Replaced** and mounted to actual structure

The other dead hung Pipes are hung with un-marked chain, which is undersized for its application. The Upper termination the chain is wrapped around the beam and terminated with a 1/4" shackle. The lower termination is wrapped around the 1 1/2" pipes that is terminated with a shackle. This is not considered industry standard, but does not pose a hazard.

Unistrut Electric:

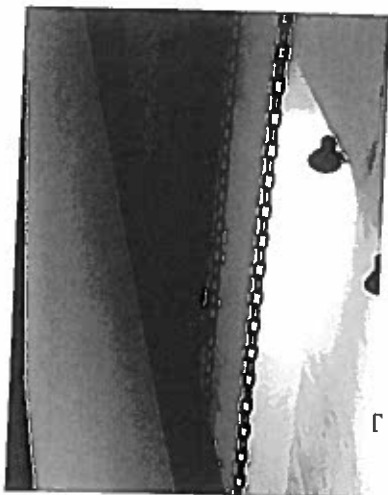
This system is comprised of an upper and lower level of strut. The upper level is hung to an I-beam by (3x) 3/8" threaded rod and C style beam clamps. Each rod has a safety cable attached to the rod. The lower section of unistrut is hung from the previous by (4x) 3/8 rod. Stage lighting, as well as work lights, are hung from this unistrut electric.

Though the material is rated and seems to be installed in a standard that is used in commercial construction, it is recommended to replace this for a standard theatrical batten for future purposes.



Unisturt Electric

Truss and Movie Screen:



Quick Link on Movie screen

2 linesets: (3x) 12"x12"x10' box truss, and Movie Screen

Truss:

Truss is hung from (2x) Chain falls, which are suspended from the I-beam via 2.5 ton beam clamps. The termination at the bottom of the truss is a 5/8" shackle, to a 6' nylon core spanset. The SL stick of truss needs to roll 90 degrees in order for the chords to properly match, for structural



Movie Screen

2m
reason. This should **Repaired** immediately.

Movie Screen:

The movie screen is sound and in good condition. It is suspended on two chain falls, which are suspended from two 1 ton beam trolleys. The bottom terminations to the screen are two quick links. Quick links are not industry standard. This is because when the open, meaning the nut that makes the link continuous unscrews, they become unable to take weight and consequently fail. These should be replaced.



Truss

Fire Curtain:

* ned e other source \$\$\$
The fire curtain is a manual operated counter weight tripping curtain. The curtain has been defeated, because it is solid Asbestos. The fire curtain was not deployed or tested. So the condition of the actual rigging is harder to determine. Thought a few issues we noticed when a visual inspection was done. There were several hook and eye turnbuckles that are not industry standard, and the dead hanging chains seem to be swing chain which is under rated. This system should also be replaced with an automated deployment system that is tied to the buildings fire alarm.



Fire Curtain

ADC Curtain Machine:

This machine is part of the main curtain system. It seems to function in good order with no problems. The operating line itself is kinked and damaged in many places. This should be replaced.



ADC Curtain Machine Damaged Line

Soft goods:

- * All soft good are in fair condition, but are past their testing for fire retardancy, and if kept need to be tested and potentially treated with fireproofing solution.

Misc notes:



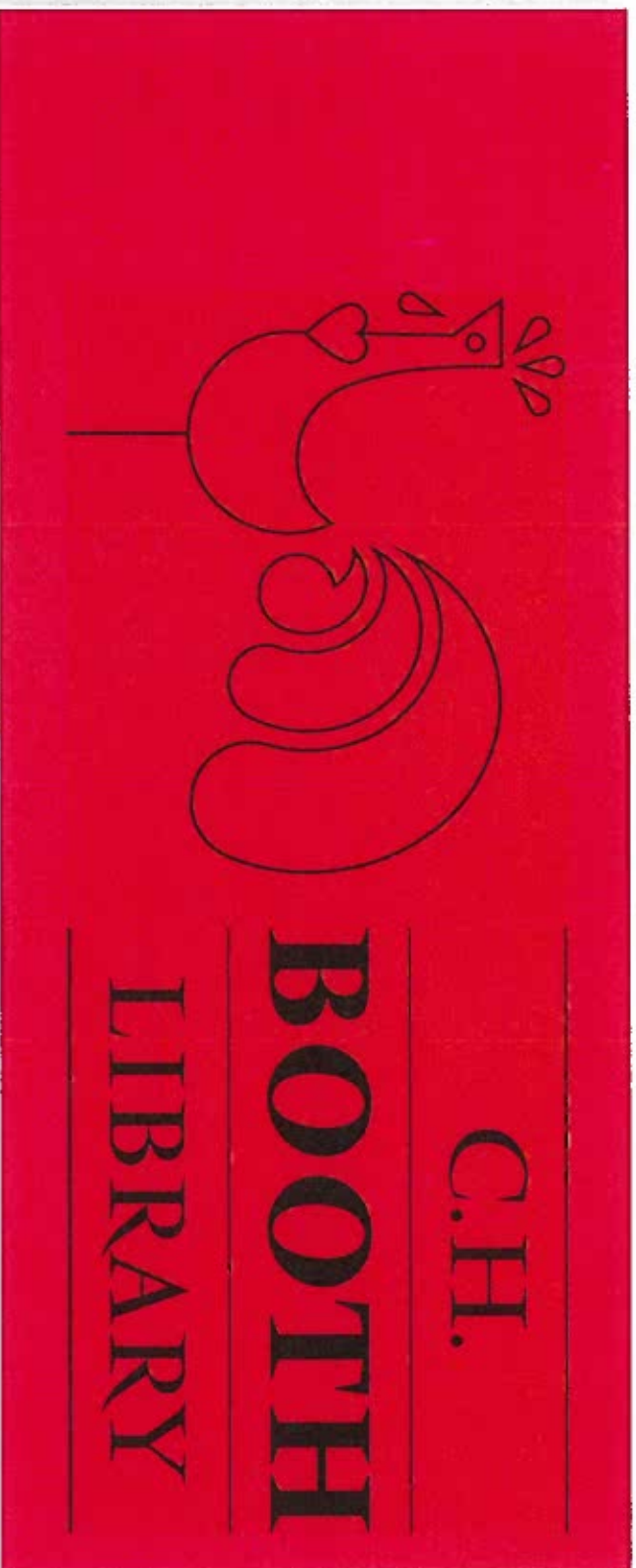
Edmond Town Hall- Newtown CT
iWeiss Inspection Report
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There are many connections made as what seems to be temporary rigging, which are hung from loft blocks and head blocks. Those blocks are not designed for those

purposes and this practice should be avoided. Secondly, the steel I-beams had a lot of loose planking and equipment up on top of



Example of temporary rigging



C.H. Booth Library
2018-19 to 2022-23 CIP Requests
Supporting Material

- 
- Libraries provide a high return on investment.
 - Using the American Library Association's Library Value calculator—which takes into account circulation, programs, use of services, technology and databases in FY 2015-16---the value of services that C.H. Booth Library provided our community was over

\$4.5 million

C.H. Booth Library
Library Value Calculator



	2018- 2019		2019- 2020		2020- 2021		2021- 2022		2022- 2023		TOTAL	
	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%
	(000)		(000)		(000)		(000)		(000)		(000)	

Maintenance capital	190	54	175	50	295	86	200	67	125	50	\$985	62
Strategic space	160	46	175	50	50	14	100	33	125	50	\$610	38
	\$350	100	\$350	100	\$345	100	\$300	100	\$250	100	\$1,595	100

C.H. Booth Library

2018-19 to 2022-23 CIP

Overview

	18/19	19/20	20/21	21/22	22/23	Meets Strategic Plan Objectives*
Maintenance Capex						
Roof/flashng/skyligh/etc	\$25K		X			
HVAC upgrades/replacements	\$35K	X	X			
Network & technology	\$30K	X		X		
Furniture	\$50K		X		X	
Windows	\$15K					
Restrooms/ADA	\$20K			X		
Carpet/tile replacements	\$15K				X	
Driveway/sidewalks					X	
Total	\$190K					
Strategic Space Actions						
Building security	\$20K	X				B
Engineering services	\$50K		X			All
Study rooms/Flexible space	\$50K			X		B, E, F
Meeting Room kitchen	\$30K					A, F, D
Children's Room improvements	\$10K					B, C, D
Improve entry to upper floors		X				B, F
Improve rear entrance/ADA access		X				B, F
Self-service		X				A, F
Sound booth/Business incubator		X				A, B, D, E, F
Front entrance			X			B, F
Meeting space					X	B, E, F
Total	\$160K					

*KEY: A. Satisfy Curiosity; B. Provide a Comfortable Space; C. Create & Inspire Young Readers; D. Express Creativity; E. Foster Successful Enterprises; F. Partner With the Community; G. Provide for Continuous Staff Development

C.H. Booth Library 2018-19 to 2022-23 CIP



October Programs for Adults

Visit chboothlibrary.org to learn more and register for programs

Sunday, 10/1 2:00-4:00 pm Exhibit runs through 10/26	FiberWorks Show Opening	An exhibit of fiber art in the Genealogy Room
Tuesday, 10/3 1:00—3:00 pm	Non-Fiction Book Club	<i>Putin Country: A Journey Into the Real Russia</i> by Anne Garrels
Tuesday, 10/3 6:30—8:00 pm	<i>The Feminine Side of 20th Century Art: From O'Keefe to Frankenthaler</i>	ArtScapades continues the Modern Art series
Thursday, October 5 7:00—8:00	Author Talk and Signing with Sophronia Scott	Books available for purchase
Saturday, 10/7 2:00—4:00	Reception for Candlewood Camera Club	Photography Show through 10/28
Monday, 10/9 1:00—2:30	Monday (Daytime) Book Group	<i>The Heart Goes Last</i> by Margaret Atwood
Tuesday, 10/10 12:00—1:00	Brown Bag Business Hour	How to Succeed in Sales
Wednesday, 10/11 7:00—9:00 pm	Genealogy Club of Newtown	All are welcome
Thursday, 10/12 7:00—8:00	College Planning Test Prep and Study Skills: Top Tips for Parents	
Thursday, 10/12 7:30—8:30	Thursday Night Book Group	<i>Born a Crime</i> by Trevor Noah.
Saturday, 10/14 2:00—3:00	Literature of War: <i>All Quiet on the Western Front</i>	Mark Schenker of Yale lectures
Monday, 10/16 7:00—9:00	Newtown Historical Society	<i>Roger Sherman: Our Forgotten Founding Father</i>
Tuesday, 10/17 4:00—5:30	Card Making Workshop	Make five cards
Thursday, 10/19 6:00—8:00	Third Thursday Business Series	UConn part-time MBA
Thursday, 10/26 6:30—8:00 pm	Understanding Medicare	Everything you need to know
Saturday, 10/28 2:00 –3:00 pm	The Literature of War: <i>Out Stealing Horses</i> by Per Petterson	Mark Schenker of Yale, second of three lectures



C.H.
BOOTH
LIBRARY

October Programs for Teens

Visit chboothlibrary.org to learn more and register for programs

Wednesdays, 4:30—6:30 pm 10/4, 10/11, 10/18, 10/25	Teen Writing Group	Ages 13—18
Wednesday, 10/4 7:00—8:00	How to Save for College with Sean Flynn	
Thursdays, 4:00—5:00 10/15, 10/12, 10/21, 10/28	Minecraft Club	
Thursday, 6:00—8:00 10/5, 10/12, 10/19, 10/26	Creative Writing—Fantasy	Aimee Pokwatka instructs
Tuesday, 10/10 5:30—7:00	Sewing with Jeannine for Teens	Please register
Thursday, 10/12, 7:00—8:00	College Planning Test Prep and Study Skills: Tips for Parents	
Meets each Saturday from 1:00—4:00	Chess Club	
Monday, 10/16 4:00—5:15	Young Adult Council	All are welcome
Monday, 10/30, 3:00—5:00	Halloween Party Hosted by the	For Ages 3—8

Our beautiful new Maker Space is being built as we write this!
Looking forward to seeing you all at maker programs in the near future.



The new furniture arriving



October Programs for Children

Visit www.chbooth.org to learn more and register for programs

Mondays, 10:00—10:45 am 10/2, 10/16, 10/23, 10/30	Story Time, Mondays	Must register for these programs
Tuesdays, 10:00—10:45 am 10/3, 10/17, 10/24, 10/31	Story Time, Tuesdays	Must register for these programs
Wednesday, 10/11 1:00—1:45	Story Time	Must register for this program
Wednesdays, 1:00—1:45 pm 10/4, 10/11, 10/18, 10/25	Story Time, Wednesdays	Must register for these programs
Thursdays, 15 minute segments between 4:30 and 5:30 10/5, 10/12	Read to Tucker, the Beautiful Standard Poodle	Please register for a 15 minute session
Fridays, 1:00—3:00 10/6, 10/13, 10/20, 10/27	Mini-Makers: Arts, Crafts and Messy Play	Drop-in
Wednesday, 10/11 10:00—10:30	Music With Francine	
Thursdays, 10:00—10:30 am 10/12, 10/26	Mother Goose II	
Wednesdays, 10:00—10:30 10/18, 10/25	Mother Goose on the Loose	
Saturday, 10/14 10:30—11:30 am	Multisensory Play Group	Please register
Monday, 10/16 4:30—5:30 pm	Be Inspired by Famous Artists with Randi Rote	Grant Wood Please register
Thursday, 10/19 10:00—10:30 am	Music for Little Superstars with Al DeCant	
Monday, 10/30 4:30—5:30 pm	Be Inspired by Famous Artists with Randi Rote	Wassily Kandinsky Please register

Attachment E

BOF CIP questions 2017-10-16

There is \$4.7MM for Ventilation and HVAC at Hawley.

a) Has the BOE considered "ductless A/C" as a less costly alternative to running duct work?

Yes we have, however, ductless splits will only condition the air in the space and will not ventilate the space with the proper amount of fresh air.

b) We have found asbestos in buildings at FFH. Has any testing been done at Hawley to assure us that installing duct work for ventilation will not disturb asbestos OR drive up the cost of the project?

Yes. There are ACM's (asbestos containing materials) in the school and are documented in our Asbestos Management Binder located at the school's main office. While we are aware of existing conditions, other ACM's can be found upon demolition.

same questions as above for the Middle School ventilation project

The answers above apply to the Middle School project as well.

Reed School is listed for an energy project costing \$2,000,000. The savings at Middle Gate from the energy project were estimated at \$70k. If similar savings are estimated on Reed, why are we pursuing such a lousy payback?

The actual savings for MG were \$76,710 plus an energy rebate of \$70,699.

Should we just be pursuing the "lighting" portion of the energy projects?

We are waiting for the project engineers to provide us with this information. However, we have found it advantageous to include more than just lighting as the project becomes more desirable to installers and designers. Further, the power company favors multiple ECMs (energy conservation measures).

What feedback have we received on the reimbursement from the state on the roof project for Hawley? Papers were filed by the BOE with the state. Is the response time on this project different than response times in the past?

This is currently listed as active project with the State, whether there will be any reimbursement from the state due to the current budget situation is unknown, but appears unlikely. That being the case we are alternatively looking at a restoration project to extend the roof life and warranty coverage for another 10 years. The cost of this will be less overall. Under consideration is to restore the PVC white sanifil portions of the roof, however, the 1997 section must be replaced as it is not restorable.

Please describe in detail the status of the HS Auditorium project and whether or not there was any unspent funds from Phase I. I am not looking to assign blame, I just want to know how good of a job was done estimating and completing the project.

Phase I is completely spent according to Bob Mitchell of the Building and Site Commission. The actual cash on the books is approximately \$31,000, which Bob says is needed for CO's and other items. The original expected costs were much higher than the \$3.6 million that was approved so the project was value engineered to bring the costs down. Additionally, all of the sound, lighting and rigging improvements were taken out of the project which was what required the Phase II component added to the CIP. There was a contingency in Phase I which invariably needed to be committed to required change orders. There was a meeting 10/18 with all parties to punch list Phase I, with some agreement about corrections and other that needed further investigation. The Town Attorney was present as there was a condition that occurred due to confusion on the design teams' part. Some additional construction costs have been covered with Phase II funds, which was not planned for, but should not be a problem because of the favorable bids received on the rigging, lighting and sound components. Currently Phase II is moving according to schedule.