

3 PRIMROSE STREET
NEWTOWN, CT 06470
TEL. (203) 270-4221

BOARD OF FINANCE
MINUTES
REGULAR MEETING
Council Chambers
3 Primrose Street
Newtown, CT 06470
Monday, August 22, 2019 at 7:30 p.m.

These minutes are subject to approval by the Board of Finance

Present: Jim Gaston, Mark Boland, Sandy Roussas, Ned Simpson, Steve Hinden

Absent: Keith Alexander

Also Present: Finance Director, Bob Tait, First Selectman Rosenthal, one member of the press and Kiley Gottschalk, Clerk.

Chairman Gaston called the meeting to order at 7:32 p.m. Attendees saluted the American Flag.

Voter Comments

None

Communications

Sandy Roussas noted she is observing the teacher finance negotiations now (her first meeting was on August 20th, 2019). At this time, the Teacher's Union and BOE are exchanging proposals and Ms. Roussas has nothing concrete to report. Another meeting will be held on September 3rd, 2019.

Minutes

Ned Simpson moves to approve the minutes of August 12th, 2019. Sandy Roussas seconds. Ned Simpson noted the edits made in red did not copy over from the August 12th minutes; therefore, he changed the red to italics. All in favor apart from Steve Hinden's abstention. Minutes are approved and motion passes.

First Selectman's Report

First Selectman Rosenthal shared the BOS voted and approved the lease with the CAC (Children's Adventure Center). The lease includes their current space as well as taking over the former senior center. CAC will pay \$36,000/year with a lifetime lease beginning September 1st, 2019. All voting machines are being stored in 3 Main Street. Machines will be moved to the CAC (Children's Adventure Center).

USDA and CT Farmland Trust approved Castle Hill Farm for a grant, which will preserve 30 acres. The town will use bonded/previously appropriated money ~\$300,000.

FEMA is still in the works and hopefully wrapping up August 25th, 2019.

Fairfield Hills Review Committee did agree to mixed use regarding future plans for Fairfield Hills (this is just a recommendation thus far. Recommendations will go through P&Z and BOS). Housing seems to be the last best option. Survey resulted in strong leanings towards a) taxpayers are not keen on paying more to preserve the space and b) townspeople don't want housing. First Selectman Rosenthal plans on putting the question on the referendum ballot next year. The discussion will continue.

The buildings have been sitting for over 20 years and the cost to tear down is substantial (this plan would shift the cost into the CIP Plan in the next 5-10 years). The First Selectman made clear that the town only has a budget and if a strategic economic decision isn't made, the town will ultimately incur the cost.

Finance Director's Report

Finance Director, Bob Tait, shared the 2020-2021 CIP Ten Year Forecast (Please see attached).

It is one of many assumptions where the debt service amounts are reasonable. On the graph the years 2022, 2023 and 2024 come from current CIP. However 2020-2021 doesn't reflect the current approved CIP amount. It is 3mm less to reflect a more reasonable amount.

On the graph, the *Debt Service as a % of Budget* follows our current Debt Service Policy. The circled amounts show the period in 5 years when the Debt Service decreases and the town will be able to increase its contribution to Capital and Non-Recurring. Page two shows the ten year forecast for contributions to the Capital and Non-Recurring fund. Increased contributions to the capital and nonrecurring fund will help the town go from long term bonding to pay as you go financing.

Mr. Tait will be updating the Assumptions as well as the Bonding Rates in the annual budget in the next few weeks. The annual budget increase assumptions are currently 2% every year. The Bonding Interest Rates are TBD.

Unfinished Business

CIP Policy

Ned Simpson attended the BOS Meeting. He shared the suggested changes made by the BOS. BOF will revisit once the suggested edits come back from BOE and LC.

Debt Policy

Chairman Gaston gave Mr. Hinden an overview of what had been discussed regarding the Debt Policy in previous meetings. The discussion geared towards the objective of staying at 8.5% or capping at 9% as well as the changing of interest rates. Mr. Hinden made note of some of the points to which he would like the board to ruminate. Chariman Gaston stated the board will discuss this further when all board members are present.

New Business

1. 2018-2019 Fiscal Year End Budget Transfer Requests

Sandy Roussas moves to approve 2018-2019 fiscal year end budget transfer request from various accounts into various accounts \$131,210 as provided by Mr. Tait on pages 1-6. Mr. Simpson seconds. All in favor and motion carries.

2. Transfer: \$45,000 from various Communications account to Transfer Out-Capital Non-Recurring.

Sandy Roussas makes a motion to approve the appropriation transfer request from various accounts into Capital Non-Recurring in the amount of \$45,000 as reflected in the request dated June 30,2019. Ned Simpson seconds. All in favor and motion passes.

3. Transfer: \$21,364 from various Fire accounts to Transfer Out-Capital Non-Recurring

Sandy Roussas makes a motion to approve the appropriation transfer request from various fire accounts to Capital Non-Recurring in the amount of \$21,364 as reflected in the request dated June 30th, 2019. Steve Hinden seconds. All in favor and motion passes.

4. Transfer: \$8,165 from Contingency to Printing, Binding & Microfiching

Sandy Roussas makes a motion to approve the appropriation transfer request from Contingency to Printing, Binding & Microfiching in the amount \$8,165 as reflected in the request dated July 23, 2019. Steve Hinden seconds. All in favor and motion passes.

Voter Comments

None

Announcements

None

Adjournment

Sandy Roussas made a motion to adjourn. Steve Hinden seconds. All members were in favor and the meeting was adjourned at 8:30 p.m.

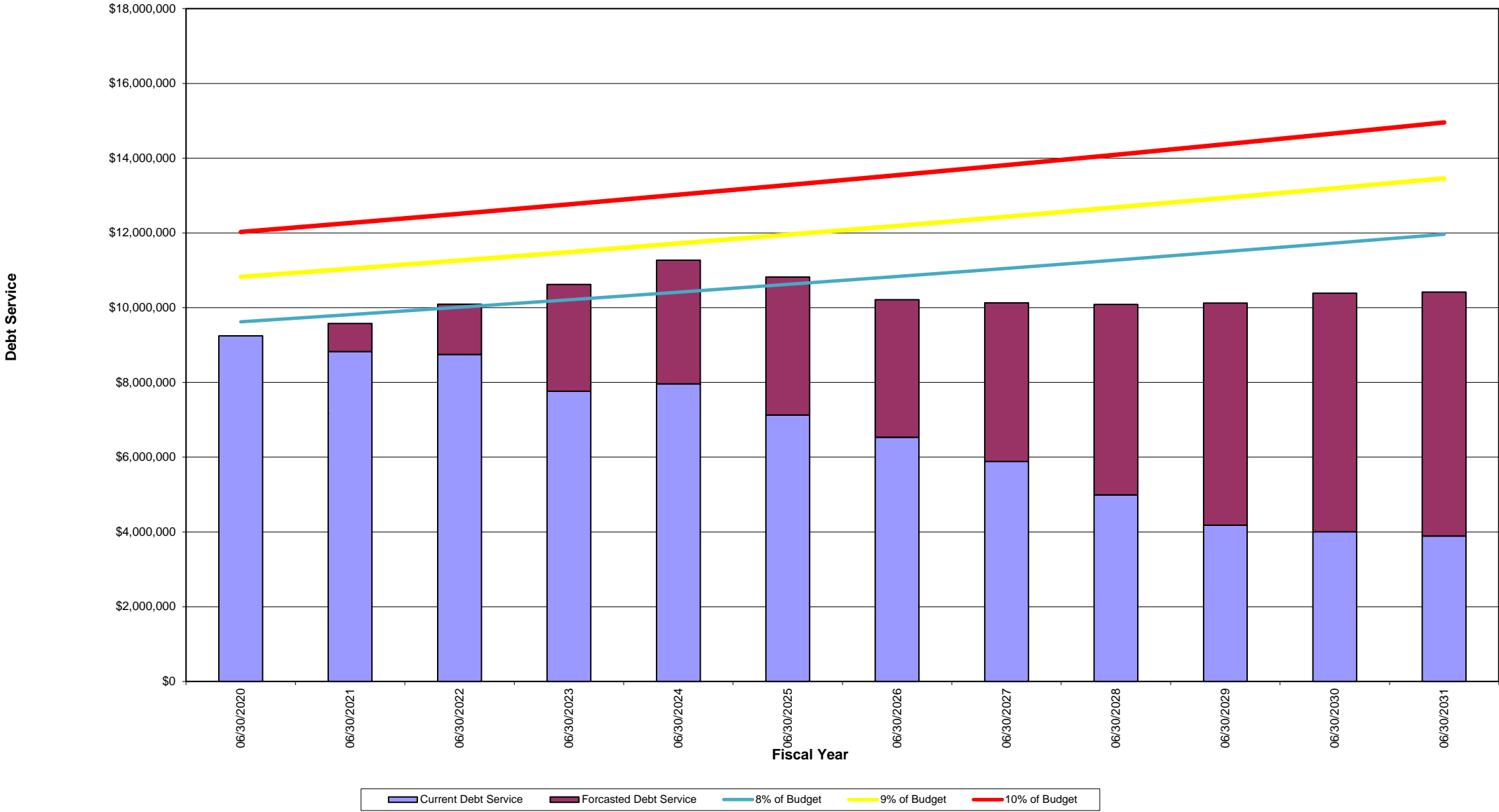
Respectfully submitted,
Kiley Gottschalk, Clerk

Attachments

2020-2012 CIP Ten Year Forecast
Various Transfer Requests

TOWN OF NEWTOWN 2020-2021 CIP TEN YEAR FORECAST																
		current yr	2020-21 TO 2024-25 CIP					NEXT FIVE YEARS FORECASTED AMOUNT**								
		2019-2020	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029	2029 - 2030	Total Est.			
Fiscal	Current	Planned	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Debt Service			Debt
Years	Debt	2018 Bond	2019 Bond	2020 Bond	2021 Bond	2022 Bond	2023 Bond	2024 Bond	2025 Bond	2026 Bond	2027 Bond	2028 Bond	Fiscal Year	Forecasted		Service
Ending	Service	Issue	Issue	Issue	Issue	Issue	Issue	Issue	Issue	Issue	Issue	Issue	Total	Debt	General Fund	as a % of
	Schedule	(02/15/2020)	(02/15/2021)	(02/15/2022)	(02/15/2023)	(02/15/2024)	(02/15/2025)	(02/15/2026)	(02/15/2027)	(02/15/2028)	(02/15/2029)	(02/15/2030)		Total	Budget	Budget
PRINCIPAL AMOUNT>>>>		11,705,000	13,282,000	10,302,000	5,955,000	5,054,000	-	7,000,000	10,000,000	10,000,000	6,000,000	3,000,000	34,593,000		FIVE YEAR BORROWING AMOUNT	
06/30/2020	9,249,118	*											9,249,118	-	120,283,913	7.69%
06/30/2021	8,827,925	751,150											9,579,075	751,150	122,689,591	7.81%
06/30/2022	8,748,055	919,150	425,024								10,092,229	1,344,174	125,143,383	8.06%		
06/30/2023	7,766,967	901,750	1,089,024	865,268						10,623,009	2,856,042	127,646,251	8.32%			
06/30/2024	7,963,393	884,350	1,067,776	847,758	509,380					11,272,657	3,309,264	130,199,176	8.66%			
06/30/2025	7,128,153	868,950	1,046,528	830,248	498,760	447,052					10,819,691	3,691,538	132,803,159	8.15%		
06/30/2026	6,532,572	879,490	1,061,280	812,738	488,140	437,362	-					10,211,582	3,679,010	135,459,222	7.54%	
06/30/2027	5,887,982	861,190	1,038,880	795,228	477,520	427,672	-	644,000					10,132,472	4,244,490	138,168,407	7.33%
06/30/2028	4,990,397	842,890	1,016,480	778,718	471,900	417,982	-	629,300	940,000				10,087,667	5,097,270	140,931,775	7.16%
06/30/2029	4,179,677	824,590	994,080	761,174	461,100	408,292	-	614,600	918,000	960,000			10,121,513	5,941,836	143,750,411	7.04%
06/30/2030	4,005,202	804,290	971,680	742,630	450,300	395,602	-	599,900	896,000	937,000	588,000		10,390,604	6,385,402	146,625,419	7.09%
06/30/2031	3,894,222	778,050	949,280	725,120	439,500	386,026	-	585,200	874,000	914,000	573,600	300,000	10,418,998	6,524,776	149,557,927	6.97%
* net of \$257,226 bond premium																
** total bonded amounts deemed affordable																
Current Year Planned Bond Issue:																
CIP Yr	Project	Amount														
2019-20	capital road program	1,000,000														
	bridge replacement program	400,000														
	new police facility	6,800,000														
	hawley boiler & lighting	744,000														
	high school boilers & lighting	2,238,000														
2017-18	hawley school roof	23,000														
prior	high school addition	500,000														
		11,705,000														
8/22/2019																

TOWN OF NEWTOWN
2017 - 18 TO 2021 - 22 CIP + NEXT FIVE YEARS EFFECT ON FUTURE DEBT SERVICE



Town of Newtown
2018-19 Fiscal Year End Budget Transfer Request

PAGE 1 OF 6

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Land Use	1-101-15-490-5350-0000	Prof. Services - Legal	15,000	
Selectmen	1-101-11-100-5350-0000	Prof. Services - Legal		15,000

EXPLANATION:

Legal services were over estimated in one account and under estimated in another. See detail attached.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Selectmen - Other	1-101-11-105-5531-0000	Postage	7,700	
Selectmen - Other	1-101-11-105-5443-0000	Copier Leasing		2,000
Selectmen - Other	1-101-11-105-5540-0000	Advertising		1,000
Selectmen - Other	1-101-11-105-5590-0000	Meeting Clerks		4,500
Selectmen - Other	1-101-11-105-5220-0000	Social Security Contributions		200
			7,700	7,700

EXPLANATION:

Inter-departmental transfer. Account amounts in this department vary year over year.

Copier leasing depends on number of pages printed; advertising depends on number of adverts due to bids etc;

meeting clerks depends on number of public meetings and their frequency; social security is tied to meeting clerks.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Human Resources	1-101-11-108-5210-0000	Group Insurance	110	
Selectmen	1-101-11-100-5210-0000	Group Insurance		5
Finance	1-101-11-200-5210-0000	Group Insurance		25
Children's Adv Ctr	1-101-11-410-5210-0000	Group Insurance		80
			110	110

EXPLANATION:

Group insurance life insurance is always off a bit due to changing employee ages and the resulting increase in premium.

Town of Newtown
2018-19 Fiscal Year End Budget Transfer Request

PAGE 2 OF 6

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
Human Resources	1-101-11-108-5580-0000	Dues, Travel & Education
Human Resources	1-101-11-108-5310-0000	Professional Services

<u>Transfers</u>	
<u>From</u>	<u>To</u>
200	
	200

EXPLANATION:

Inter-departmental transfer. Misc. adjustment

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
Highway	1-101-13-500-5110-0000	Salaries & Wages - Full Time
Tax Collector	1-101-11-140-5110-0000	Salaries & Wages - Full Time

<u>Transfers</u>	
<u>From</u>	<u>To</u>
8,000	
	8,000

EXPLANATION:

Prior transfer amount (\$31,160) out of tax collector salary account due to a long term disability was over estimated.
The employee came back sooner. There are funds available in highway salary account due to unfilled positions.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
Registrars	1-101-11-180-5360-0000	Prof. Services - Election
Registrars	1-101-11-180-5220-0000	Social Security Contributions

<u>Transfers</u>	
<u>From</u>	<u>To</u>
350	
	350

EXPLANATION:

Inter-departmental transfer. Misc. adjustment

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
Police	1-101-12-310-5110-0000	Salaries & Wages - Full Time
Police	1-101-12-310-5117-0000	Salaries & Wages - Seasonal

<u>Transfers</u>	
<u>From</u>	<u>To</u>
200	
	200

EXPLANATION:

Inter-departmental transfer. Misc. adjustment

Town of Newtown
2018-19 Fiscal Year End Budget Transfer Request

PAGE 3 OF 6

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Fire	1-101-12-320-5436-0000	Truck Repair	25,500	
Fire	1-101-12-320-5624-0000	Energy - Oil	10,000	
Fire	1-101-12-320-5749-0000	Capital	2,550	
Fire	1-101-12-320-5611-0000	Office Supplies	150	
Fire	1-101-12-320-5290-0000	Other Employee Benefits		14,500
Fire	1-101-12-320-5310-0000	Prof Serv - Administrative		750
Fire	1-101-12-320-5412-0000	Hydrants		7,000
Fire	1-101-12-320-5430-0000	Repair & Maintenance Services		3,500
Fire	1-101-12-320-5435-0000	Radio & Pager Service		450
Fire	1-101-12-320-5580-0000	Dues, Travel & Education		5,000
Fire	1-101-12-320-5622-0000	Energy - Electricity		7,000
			38,200	38,200

EXPLANATION:

Inter-departmental transfer. Typical rebalancing of Fire Commission accounts.

Other employee benefits mainly represents the Length of Service Awards Program funding. The contribution to this program depends on investment performance.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Economic & Comm Dev.	1-101-11-740-5436-0000	Retirement Contributions	1,850	
Newtown Health Dist.	1-101-14-370-5230-0000	Retirement Contributions		1,800
Children's Adv Ctr	1-101-14-410-5230-0000	Retirement Contributions		50
			1,850	1,850

EXPLANATION:

Transfer due to new employees on the defined contribution retirement plan (not eligible for pension plan which is closed to new employees)

Town of Newtown
2018-19 Fiscal Year End Budget Transfer Request

PAGE 4 OF 6

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
PW - Highway	1-101-13-500-5130-0000	Salaries & Wages - Overtime
PW - Highway	1-101-13-500-5430-0000	Repair & Maintenance Services
PW - Highway	1-101-13-500-5505-0000	Contractual Services
PW - Highway	1-101-13-500-5650-0000	Construction Supplies
PW - Highway	1-101-13-500-5651-0000	Street Signs
PW - Highway	1-101-13-500-5653-0000	Road Patching Materials

EXPLANATION:

Inter-departmental transfer.

Transfers	
<u>From</u>	<u>To</u>
3,400	
	1,300
	1,300
	100
	200
	500
3,400	3,400

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
PW - Transfer Station	1-101-13-515-5130-0000	Salaries & Wages - Overtime
PW - Transfer Station	1-101-13-515-5505-0000	Contractual Services
PW - Transfer Station	1-101-13-515-5622-0000	Energy - Electricity

EXPLANATION:

Inter-departmental transfer.

Transfers	
<u>From</u>	<u>To</u>
4,500	
	3,000
	1,500
4,500	4,500

Town of Newtown
2018-19 Fiscal Year End Budget Transfer Request

PAGE 5 OF 6

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
Contingency	1-101-24-570-5899-0000	Contingency
PW - Building Maintenance	1-101-13-650-5110-0000	Salaries & Wages - Full Time
PW - Building Maintenance	1-101-13-650-5130-0000	Salaries & Wages - Overtime
PW - Building Maintenance	1-101-13-650-5411-0000	Water/Sewerage
PW - Building Maintenance	1-101-13-650-5749-0000	Capital
PW - Building Maintenance	1-101-13-650-5430-0000	Repair & Maintenance Services
PW - Building Maintenance	1-101-13-650-5615-0000	General Maintenance Supplies
PW - Building Maintenance	1-101-13-500-5622-0000	Energy - Electricity
PW - Building Maintenance	1-101-13-650-5624-0000	Energy - Oil

<u>Transfers</u>	
<u>From</u>	<u>To</u>
14,000	
4,600	
2,000	
18,000	
2,000	
	100
	500
	30,000
	10,000
40,600	40,600

EXPLANATION:

Inter-departmental transfer with an additional amount from contingency. Utility accounts underestimated.
Amount available in water/sewer due to paid off sewer assessment on town building.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
Parks & Recreation	1-101-16-550-5110-0000	Salaries & Wages - Full Time
Parks & Recreation	1-101-16-550-5117-0011	Wages - Seasonal - Swim
Parks & Recreation	1-101-16-550-5117-0012	Wages - Seasonal - Park Rangers
Parks & Recreation	1-101-16-550-5117-0013	Wages - Seasonal - Gate Attend.
Parks & Recreation	1-101-16-550-5115-0000	Salaries & Wages - Part Time
Parks & Recreation	1-101-16-550-5130-0000	Salaries & Wages - Overtime
Parks & Recreation	1-101-16-550-5505-0000	Contractual Services
Parks & Recreation	1-101-16-550-5610-0000	General Supplies
Parks & Recreation	1-101-16-550-5616-0000	Grounds Maintenance Supplies

<u>Transfers</u>	
<u>From</u>	<u>To</u>
3,500	
2,800	
3,000	
2,000	
	1,800
	4,300
	3,000
	200
	2,000
11,300	11,300

EXPLANATION:

Inter-departmental transfer (mainly between salary & wage accounts).

Town of Newtown
2018-19 Fiscal Year End Budget Transfer Request

PAGE 6 OF 6

GRAND TOTALS

Transfers	
<u>From</u>	<u>To</u>
131,210	131,210

Legal Expenses

Fiscal Year 2018-2019

<u>Dept</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
100 COHEN & WOLF		Board of Selectmen Legal Retainer	60,000.00
100 COHEN & WOLF		140923-520-COMM CTR	40,448.60
100 COHEN & WOLF		C & W Cases under \$2,500 (22)	27,089.36
490 COHEN & WOLF		140923-542 LOF Joel	25,263.20
490 COHEN & WOLF		140923-506 Ostrowsky	23,712.00
490 COHEN & WOLF		140923-540 Ostrosky	15,632.40
100 KAINEN ESCALERA AND MCHALE		DISPATCH UNION NEG	15,325.56
490 COHEN & WOLF		Land Use Legal Retainer	13,855.00
100 KAINEN ESCALERA AND MCHALE		PUBLIC WORKS UNION NEG	11,274.54
100 COHEN & WOLF		140923-572-GANNON EST	11,167.00
100 PULLMAN & COMLEY		079167-0001	8,358.80
490 COHEN & WOLF		140923-405 Gaydosh	7,378.00
100 KAINEN ESCALERA AND MCHALE		K E & M Cases under \$2,500 (4)	6,496.10
100 OTHER		Other cases under \$2,500 (6)	6,057.86
100 COHEN & WOLF		140923-563-SHARPE	5,776.40
100 KAINEN ESCALERA AND MCHALE		Local 1303-200 Council4,	5,199.72
100 COHEN & WOLF		140923-486-WALGREEN	4,570.40
100 COHEN & WOLF		140923-567-HILARIO EST.	4,099.60
100 PULLMAN & COMLEY		079167-0002-WOLFGANG	3,496.80
100 PULLMAN & COMLEY		079167-0004-GENERAL	3,450.40
100 CTDOL CONN-OSHA		OSHA inspection	3,235.00
100 COHEN & WOLF		140923-559-TAUNTON	2,959.60
490 BEE PUBLISHING CO		P&Z/ZBA LEGAL AD	2,576.85
			<u>307,423.19</u>
		Board of Selectmen	219,005.74
		Land Use Department	88,417.45
		Total	<u>307,423.19</u>
		Land Use	74,562.45
		Legal retainer	73,855.00
		Workplace	46,844.02
		Community Center	40,448.60
		Other small cases (32)	39,643.32
		Assessments	28,573.00
		Other	3,496.80
		Total	<u>307,423.19</u>

**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR

2018 - 2019

DEPARTMENT **Fire**

DATE

6/30/19

	<u>Account</u>	<u>Amount</u>	
FROM:	1-101-12-320-5110-0000SALARIES & WAGES - FULL TIME	(1,700)	USE NEGATIVE AMOUNT ↓
	1-101-12-320-5115-0000SALARIES & WAGES - PART TIME	(3,300)	
	1-101-12-320-5220-0000SOCIAL SECURITY CONTRIBUTIONS	(470)	
	1-101-12-320-5436-0000TRUCK REPAIR	(3,000)	
	1-101-12-320-5621-0000ENERGY - NATURAL GAS	(500)	
	1-101-12-320-5623-0000ENERGY - BOTTLED GAS	(2,000)	
	1-101-12-320-5624-0000ENERGY - OIL	(1,000)	
	1-101-12-320-5745-0000FIRE EQUIPMENT	(3,000)	
	1-101-12-330-5505-0000CONTRACTUAL SERVICES	(6,394)	
TO:	1-101-25-860-5870-0000TRANSFER OUT - CAPITAL NON-RECURRING	21,364	USE POSITIVE AMOUNT ↓
	.		
	.		
	.		
	.		
	.		

REASON:

Transfer request will enable reimbursement to various fire companies for certain capital/equipment expenditures. See attached for detail. All transfers are inter-departmental except for \$6,394 which comes from the emergency management department.

AUTHORIZATION:

(1) DEPARTMENT HEAD

(2) FINANCE DIRECTOR

(3) SELECTMAN

(4) BOARD OF SELECTMEN

(5) BOARD OF FINANCE

(6) LEGISLATIVE COUNCIL

date:

8.1.19

8/1/19

8/19/19

8/19/19

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)

>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF



Steve Murphy <steve.murphy@newtown-ct.gov>

budget 2018-2019

1 message

Steve Murphy <steve.murphy@newtown-ct.gov>

Thu, Aug 1, 2019 at 9:51 AM

To: Robert Tait <robert.tait@newtown-ct.gov>

Bob, the Fire Commission has outstanding invoices from 3 fire companies that total \$21,364. The remaining balance in our budget is approximately \$18,000. We would like to be able to reimburse the fire companies for their expenses. Please advise on our best course of action. Thank you.

Steve Murphy
Deputy Fire Marshal
Town of Newtown, CT
203-270-4370

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Botsford Fire Rescue

May 16, 2019

559 Invoice

The following changes were paid for with company funds.

2 additional ground lights on body	\$462.00
Additional water gauge in cab	\$468.00
Parking brake guard	\$164.00
Aluminum cover plate on officers side for radio wiring	\$194.00
Stainless steel trim on driver and passenger cab compartment to protect paint	\$212.00
Bulkhead and flooring in front of tank for storage	\$1973.00
2 Slide out trays in cab compartment	\$1164.00
2 Pegboard dividers (1 for each slide out tray)	\$810.00
Hose trough on drivers side of body for 3 inch hose	\$782.00
Hosebed divider on top of tank for 5 inch hose	\$1147.00
Additional ¾ inch reflective striping on sides of the truck	\$1460.00
Additional lettering to match existing trucks	\$2066.00
Total	\$10902.00



P O Box 90
230 Industrial Park Rd
Meyersdale, PA 15552

Voice: (814)634-8373
Fax: (814)634-0076

INVOICE

Invoice Number: 18033
Invoice Date: Sep 5, 2018
Page: 1

Bill To:

SANDY HOOK VOL FIRE & RESCUE
18-20 RIVERSIDE ROAD
SANDY HOOK, CT 06482

Ship to:

F-3120
JON CARES

Customer ID	Customer PO	Payment Terms	
SANDY HOOK		Net 15 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
			9/20/18

Quantity	Item	Description	Unit Price	Amount
		ADDITIONS & DELETIONS TO YOUR NEW TANKER PER LETTER DATED JULY 24, 2018		7,272.00
		ADD ADJUSTABLE DIVIDERS ON THE FLOOR OF THE DRIVERS SIDE REAR COMPARTMENT PER LETTER DATED APRIL 19, 2018		678.00
		INSTALL SS CAB STEP TRIM		162.00
	<i>* 12451 Paid in full Rep [Signature] 9/20/18</i>			
Subtotal				8,112.00
Sales Tax				
Freight				
Total Invoice Amount				8,112.00
Payment/Credit Applied				
TOTAL				8,112.00

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

Dodgingtown Fire

May 14, 2019

229 Invoice

The following extras were paid for with company funds-

2 additional ground lights on body	\$462.00
Additional water gauge in cab	\$468.00
Parking brake guard	\$164.00
Aluminum cover plate on officers side for radio wiring	\$194.00
Stainless steel trim on driver and passenger cab compartment to protect paint	\$212.00
2 Pegboard dividers (1 for each slide out tray)	\$850.00

Total \$2350

**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR 2018 - 2019 **DEPARTMENT** Communications **DATE** 6/30/19

	Account	Amount	
FROM:	1-101-12-300-5130-0000SALARIES & WAGES - OVERTIME	(5,000)	USE NEGATIVE AMOUNT
	1-101-12-300-5442-0000RENTAL OF EQUIPMENT	(28,000)	
	1-101-12-300-5501-0000OTHER PURCHASED SERVICES	(4,000)	
	1-101-12-300-5580-0000DUES, TRAVEL & EDUCATION	(1,000)	
	1-101-12-310-5505-0000CONTRACTUAL SERVICES	(7,000)	
	.		
	.		
	.		
TO:	1-101-25-860-5870-0000TRANSFER OUT - CAPITAL NON-RECURRING	45,000	USE POSITIVE AMOUNT
	.		
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	.		

REASON:

Transfer request is to provide funds to participate in a new upgraded CAD system partnering with Tolland County dispatch. See attached for more detail.
Transfer is inter-departmental except for \$7,000 which comes from the police budget.

AUTHORIZATION:

- (1) DEPARTMENT HEAD
- (2) FINANCE DIRECTOR
- (3) SELECTMAN
- (4) BOARD OF SELECTMEN
- (5) BOARD OF FINANCE
- (6) LEGISLATIVE COUNCIL

M. L. Hill
[Signature]
[Signature]
[Signature]
[Signature]
[Signature]

date:
8/5/19
8/6/19
8/19/19
8/19/19

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGN OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF
AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

Afternoon Mr. Tait:

I am requesting \$45,000 from 2018-2019 for the upgrade of software for my New World CAD system. I am partnering with Tolland County dispatch to piggyback on their CAD which is an upgraded version of what I have. New World has told me that the current version that I am on will not be supported in the near future, Tolland has the upgraded version and is willing to work with us to share that CAD as well as support and maintenance, something that I currently have.

Normally I pay for support/maintenance from my grant, however with the move to the new facility I have had to set aside funding to purchase the furniture and other costs not covered to ensure a smooth transition.

This partnership with Tolland is mutually beneficial to both of us and will drive costs down as we do not have to pay for cloud services as we do now, or upgraded servers.

Maureen

Maureen A. Will, CPE

Maureen A. Will - CPE
Director of Communications
Newtown Emergency Communications Center
3 Main Street
Newtown, Conn. 06470
Phone: 203.270.4296
Email: maureen.will@newtown-ct.gov

TOWN OF NEWTOWN APPROPRIATION (BUDGET) TRANSFER REQUEST
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FIRST 335 DAYS	>>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGN OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5) >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF
AFTER 335 DAYS	>>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF



A Member of the ICC Family of Companies

Estimate

TO: Debbie Halstead, MMC, MCTC
debbie.halstead@newtown-ct.gov

FROM: Kayleigh Westermann, Client Services
kwestermann@generalcode.com

CLIENT: Town of Newtown, CT
(NE0077)

DATE: 07/03/2019

PHONE: (203) 270-4210

Supplement No. 6.4 Estimate (Electronic-only supplement)

Source Files:

We have reviewed the amendment adding a Reusable Checkout Bag Initiative Chapter as well as a new Chapter 124, Elections, for an update to the Town Code.

Supplementation:

General Code will codify and supplement the legislation listed above which includes but is not limited to:

- Analysis of the new legislation and proper placement in the Code
- Removal of repealed or superseded provisions
- Updates to the Officials Page, Table of Contents, Disposition List, Appendixes, Index, Histories, Tables, Charts, and other items as necessary
- Review of statutory citations regarding the new legislation
- Any conflicts, inconsistencies, issues or questions identified at this point will be brought to the attention of the municipality for resolution prior to publication
- Insertion of cross reference and editor's notes, as appropriate
- Update to eCode360

Additional Information Requested:

Please provide the adoption dates for the following:

Addition of Reusable Checkout Bag Initiative Chapter: _____

Addition of an Elections Chapter: _____

Price:

Not to exceed \$690

The final invoice will follow completion of the supplement.

- Any missing legislation received may result in additional costs.
- Any newly adopted legislation received after authorization for this supplement will be held until the next supplement, unless otherwise noted.

Authorization:

To authorize the supplement, sign this ESTIMATE and FAX (585-328-8189) or EMAIL (ezsupp@generalcode.com) it back to us.

I authorize General Code to proceed with the supplement as outlined above. This order is subject to General Code's Codification Terms and Conditions, which are available at www.generalcode.com/TCdocs.

Signature _____ Date _____



A Member of the ICC Family of Companies

Estimate

TO: Debbie Halstead, MMC, MCTC
debbie.halstead@newtown-ct.gov

FROM: Kayleigh Westermann, Client Services
kwestermann@generalcode.com

CLIENT: Town of Newtown, CT
(NE0077)

DATE: 07/03/2019

PHONE: (203) 270-4210

Supplement No. 6.5 Estimate (Zoning Electronic-only supplement)

Source Files:

We have reviewed the amendment of Chapter 595, Zoning, for an update to the Town Code.

Supplementation:

General Code will codify and supplement the legislation listed above which includes but is not limited to:

- Analysis of the new legislation and proper placement in the Code
- Removal of repealed or superseded provisions
- Updates to the Officials Page, Table of Contents, Disposition List, Appendixes, Index, Histories, Tables, Charts, and other items as necessary
- Review of statutory citations regarding the new legislation
- Any conflicts, inconsistencies, issues or questions identified at this point will be brought to the attention of the municipality for resolution prior to publication
- Insertion of cross reference and editor's notes, as appropriate
- Update to eCode360

Price:

Not to exceed \$7,475

The final invoice will follow completion of the supplement.

- Any missing legislation received may result in additional costs.
- Any newly adopted legislation received after authorization for this supplement will be held until the next supplement, unless otherwise noted.

Authorization:

To authorize the supplement, sign this ESTIMATE and FAX (585-328-8189) or EMAIL (ezsupp@generalcode.com) it back to us.

I authorize General Code to proceed with the supplement as outlined above. This order is subject to General Code's Codification Terms and Conditions, which are available at www.generalcode.com/TCdocs.

Signature _____ Date _____