

3 PRIMROSE STREET  
NEWTOWN, CT 06470  
TEL. (203) 270-4221

BOARD OF FINANCE  
MINUTES  
REGULAR MEETING  
Monday, November 23, 2020 at 7:30 p.m.

*These minutes are subject to approval by the Board of Finance*

**Present:** Sandy Roussas, Keith Alexander, Ned Simpson, Chris Gardner, John Madzula and Matthew Mihalcik

Also Present: First Selectman Dan Rosenthal, Finance Director, Bob Tait, Superintendent, Dr. Lorrie Rodrigue, BOE Chair, Dr. Michelle Ku, Director of Facilities, Bob Gerbert, BOE Member, Deb Zukowski, BOE Member, Dan Delia and three members of the Public.

Sandy Roussas called the meeting to order at 7:31 p.m. Attendees saluted the American Flag.

**Voter Comments**

None

**Communications**

Chair Roussas received the BOE monthly financial report for the month of October (see attached).

Chair Roussas shared correspondence with the Board regarding the Hawley HVAC Project from Dr. Rodrigue (see attached).

Chair Roussas shared correspondence with the Board regarding the Hawley HVAC Project from Aaron Cox (see attached).

Chair Roussas shared correspondence with the Board regarding the Hawley HVAC Project from Aaron Carlson (see attached).

**Minutes**

Keith Alexander moved to approve the minutes of November 9, 2020. Chris Gardner seconded. All in favor and motion passes.

**First Selectman's Report**

First Selectman Rosenthal reported the Police are almost fully operational in the new building. Road paving has completed for the season with a few drainage projects and some paving that will be finished in the Spring. The next BOS meeting will discuss the Fairfield Hills Housing item that passed on November 3<sup>rd</sup>.

**Finance Director's Report**

Finance Director, Bob Tait, spoke regarding assessments and how it relates to property taxes that will be discussed further at the next meeting (see attached).

**Unfinished Business**

**BOE CIP**

Chair Roussas recommended the Board wait for Public Building and Site (after their scheduled meeting being held Tuesday, November 24<sup>th</sup>) for their input to further discuss the Hawley HVAC project.

Mr. Simpson asked the general scope of the Hawley HVAC project. Mr. Gerbert shared the scope is to improve indoor air quality to the building by installing equipment to achieve this goal. There are three areas of the Hawley building (see attached). The Board discussed cost estimations and moving the project into a different year of the CIP.

Matt Mihalcik commented that it's not the full project that the BOF wants to delay, but the idea of getting a more revised number.

#### *BOS CIP*

Mr. Simpson commented there may be some savings in LED lighting for the Library in the amount of \$100,000 from Eversource rebates.

#### **New Business**

Neglected Cemetery Grant Resolution

Keith Alexander moved to approve the Neglected Cemetery Grant Resolution. John Madzula seconded. All in favor and motion passes.

#### **Voter Comments**

Deb Zukowski, 4 Cornfield Ridge Road, asked Mr. Tait about clarifying the CIP bonding process. Mrs. Zukowski asked if one can get a bid knowing an appropriation match may fail. Mr. Tait said the Town has done it both ways. The construction manager would help where the bids are concerned.

Kiley Morrison Gottschalk, 9 Knollwood Drive, would like to speak on behalf of the parents of the children that attend Hawley School. She was not planning to speak tonight because she had faith in this Board in accepting this project on the current recommended year on the CIP. She reminded the Board this is an air quality issue that the Town has neglected for several years. She also would like to remind this Board that due to Dan and Bob's financial expertise, this Town is fiscally responsible—as mentioned in Bob Tait's explanation of how he has it laid out in the CIP. Let's remember Bob Gerbert and his team, Public Building and Site and the Sustainable Energy Commission have done their due diligence in rounding up the pertinent information in regards to cost estimation thus far. Please remember this is *the* high priority and time sensitive project. While you are thinking to push to Year 2, this in my opinion is history repeating itself with the possibility to be pushed off yet again. I implore you to think of the children that attend this school.

Aaron Cox, 31 Pond Brook Road, commented that the presented CIP should be followed regarding the Hawley HVAC project. He spoke regarding the stale, unfiltered air that the children and teachers are subjected to and then adding a mask on top of this issue exponentially exacerbates the problem. He implored the Board to consider keeping this project as is on the CIP. He thanked the Board for all of their work and efforts.

#### **Announcements**

None

#### **Adjournment**

Keith Alexander made a motion to adjourn. Matt Mihalcik seconded. All members were in favor and the meeting was adjourned at 8:34 pm.

Respectfully submitted,  
Kiley Morrison Gottschalk, Clerk

## Attachments

Correspondence re Hawley HVAC Project  
Neglected Cemetery Grant Resolution  
Government Funds - General Funds Revenue

----- Forwarded message -----

From: **Rodrigue, Lorrie** <[rodrigue@newtown.k12.ct.us](mailto:rodrigue@newtown.k12.ct.us)>  
Date: Sat, Nov 21, 2020 at 4:09 PM  
Subject: Fwd: Hawley School HVAC  
To: Sandy Roussas <[sandyroussasbof@gmail.com](mailto:sandyroussasbof@gmail.com)>

Hi Sandy,

The **attached information** is from the architects with the latest cost estimate for the Hawley HVAC. The Hawley upgrade attachment has the cost estimate at 7,268,537. I am also sending you our proposal for the potential phases to the project, which would not add anything to this year's CIP. I will send the forwarded plan from Bob Gerbert in a subsequent email so as not to confuse. If you have any questions, please let me know.

Lorrie  
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Lorrie,

Here is the latest estimate. This one has total cost and also phased cost (1921 section, 1948 section). I think these numbers fit in line with what we discussed with Allen and Gordon. Also, based on this estimate, we might be able to do the 1921 and 1997 sections, which together, total \$4.2M.

----- Forwarded message -----

From: **Chris Williams** <[CWilliams@cwarchitectsllc.com](mailto:CWilliams@cwarchitectsllc.com)>  
Date: Fri, Nov 20, 2020 at 1:24 PM  
Subject: Hawley School HVAC  
To: Gerbert, Bob <[gerbertr@newtown.k12.ct.us](mailto:gerbertr@newtown.k12.ct.us)>  
Cc: Ilona Prosol <[ilonaP@bvhis.com](mailto:ilonaP@bvhis.com)>

Bob:

See attached.

I am sending separate files this time.

Let me know if the Meeting Notes are too detailed. I intended to capture the 2 previous meetings with Allen, etc..

Let me know if you need anything else.

**Christopher Williams AIA**

Principal

**CHRISTOPHER WILLIAMS ARCHITECTS LLC**

85 Willow Street, New Haven, CT 06511

203 776 0184 c. 203 530 4235

[CWARECHITECTSLLC.COM](http://CWARECHITECTSLLC.COM)

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**Bob Gerbert, PE**

Director of Facilities

Newtown Public Schools

3 Primrose St, Newtown CT 06470

Office: 203-426-7615 / Cell: 203-914-9385

----- Forwarded message -----

From: **aaron j cox via Newtown CT** <[cmsmailer@civicplus.com](mailto:cmsmailer@civicplus.com)>  
Date: Mon, Nov 23, 2020 at 5:02 PM  
Subject: Form submission from: Contact the entire Board of Finance  
To: <[sandyrroussasBOF@gmail.com](mailto:sandyrroussasBOF@gmail.com)>

Submitted on Monday, November 23, 2020 - 5:02pm  
Submitted by user: Anonymous  
Submitted values are:

Your Name: aaron j cox  
Your e-mail address: [Acox134957@aol.com](mailto:Acox134957@aol.com)  
Subject: Hawley HVAC  
Message:  
Dear Members of the Board of Finance,

I am writing to ask that you vote in favor of the BOE CIP plan that includes the Hawley HVAC upgrade. I believe that HVAC is needed for the safety and increased learning capacity of our students. Not just comfort. Although recent tests have shown that the air quality in Hawley is barely acceptable, HVAC is still needed.

The HVAC project not only improves air quality, but it is also critical to the proper exchange of indoor and outdoor air, helps address oppressive heat by providing air conditioning, as well as assisting with noise (it is loud when you open windows in the main building overlooking Church Hill).

As I am sure you are aware students are required to wear masks. Imagine being in a classroom with stale air, the only way to get fresh air is by opening the window, and not being able to follow along with the lesson because of the increased noise in class due to Church Hill Road. Schools have been disrupted enough, it is time to allow students some measure of normalcy.

I can also think of two major corporations that have changed their HVAC systems to exchange a large portion of the air inside with fresh air to continue to better indoor air quality during the pandemic. This would seem logical to me...

I hope you can support the continued well being of our students.

Aaron Cox  
father 8th-grade middle schooler  
4th-grade Hawley student  
incoming Kindergartener

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----- Forwarded message -----

From: **Aaron Carlson via Newtown CT** <[cmsmailer@civicplus.com](mailto:cmsmailer@civicplus.com)>  
Date: Mon, Nov 23, 2020 at 5:43 PM  
Subject: Form submission from: Contact the entire Board of Finance  
To: <[sandyrroussasBOF@gmail.com](mailto:sandyrroussasBOF@gmail.com)>

Submitted on Monday, November 23, 2020 - 5:43pm  
Submitted by user: Anonymous

Submitted values are:

Your Name: Aaron Carlson

Your e-mail address: [acarlson2816@yahoo.com](mailto:acarlson2816@yahoo.com)

Subject: Hawley HVAC

Message:

Dear Board of Finance team -

Thank you for your service to Newtown.

As a previous BoF member myself, I fully respect the challenges of balancing our budget and long term capital planning. With that said, I urge you to support executing the Hawley HVAC project as soon as possible. It is very important that we continue with our commitments and avoid kicking the can down the road, which we all know has a multiplying cost impact that is detrimental to our town financials in the long run. It is also essential that we show our support of the health of our children through clean air systems within our schools.

Thanks for your consideration

Kindly

Aaron Carlson

**NEWTOWN BOARD OF EDUCATION  
MONTHLY FINANCIAL REPORT  
OCTOBER 31, 2020**

**SUMMARY**

The fourth report of the 2020-21 school year now provides a majority of “anticipated obligations” as we have begun to forecast expenses, in addition to the actual YTD expenditures and active encumbrances. Many of the accounts within purchased property services, other purchased services and supplies have been forecasted as anticipated full budget spend in order to determine an estimated full year position. These balances will be monitored and are subject to change throughout the year.

During the month of October, the Board of Education spent approximately \$8.8M; \$4.1M on salaries; \$2.2M for employee benefits (the second \$2M deposited to the self-insurance fund); and approximately \$2.5M on all other objects.

The Corona Relief Grant was recently approved by the State for use towards Board of Education expenses. Due to a revision in the grant guidelines, we were able to reallocate a large portion of this funding (over 60%) to cover salary expenses related to student support. For example, additional hours were required for nurses, paraprofessionals and custodial overtime. This report includes the reallocation of the expenses from the Board of Education fund to the Corona Relief Grant fund totaling \$384,841.

**Salary**

The overall salary account is showing a positive balance mainly due to the CRF funding offset. We are still looking to fill approximately 20 paraprofessional positions, which is producing a positive balance in non-certified salaries only to be offset with a deficit in certified salaries as it is proving difficult to achieve the budgeted turnover number.

**Benefits**

Unemployment costs are beginning to decrease; however, our full year estimate shows a negative balance due to year to date experience and full year projections. We will continue to monitor the incoming claims and activity within this account.

**Other Purchase Services**

In contracted services, our lunch program is experiencing **extreme stress** as Whitson’s revenue offset has been drastically reduced due to lack of participation. The High School will be on the National School Lunch Program beginning November 1st which will *slightly* mitigate the revenue loss as we will now be eligible for federal reimbursements, and it will also allow the High School to serve free lunches under the State funded “Seamless Summer Option”. This program is expected to run through June. This report includes year to date expenses for free lunches that were served at the High School as well as the additional costs for the lunch program through October.

### **Other Purchase Services**

Based on the reduction in special education transportation costs along with reduced special educational services, we have lowered the estimated excess cost grant by 10% to more accurately reflect our current condition. These accounts still remain positive and in the event that the grant comes in lower than anticipated, we will be ready to transfer our special education contingency to cover any gaps.

### **Supplies**

We have more information on our virtual net metering account for the high school and have forecasted an annual savings of approximately \$200k. It is still too early in the year to accurately predict the full year kilowatt production energy credit and we will need a few more months to analyze the usage of this account.

### **Property**

Technology equipment purchases have doubled over the prior month. Distance learning has been a priority as we began school this year, with our teachers, students and support staff all requiring wireless devices for remote access to online classrooms and in-classroom testing. All of our orders have been filled at this time and we do not anticipate the need for any bulk orders in the near future.

### **Emergency Repairs**

In the month of October there were two emergency repairs with expenditures over \$5,000.

- Head O'Meadow required a 100ft. expansion joint repair on the roof resulting in a cost of \$7,682.00 The work was performed by Gardland.
- Hawley required repairs to three HVAC rooftop units on the 1997 wing. Components required in this repair included pulleys, blower motors, control boards and actuators. The total cost was \$11,212.10 and the work was performed by Trane.

Both vendors are on the U.S. Commodities Purchasing Program; therefore, quotes were not required.

The budget will be closely monitored with important issues identified and communicated in a timely manner.

Tanja Vadas  
Director of Business & Finance  
November 12, 2020

## **TERMS AND DEFINITIONS**

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property, and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Expended 2019-20 – unaudited expenditures from the prior fiscal year (for comparison purposes)
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumbered – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or shortages.
- Anticipated Obligation - is a column which provides a method to forecast expense category fund balances that have not been approved via an encumbrance, but are anticipated to be expended or remain with an account balance to maintain the overall budget funding level. Receivable revenue (i.e., grants) are included in this column which has the effect of netting the expected expenditure.
- Projected Balance - calculates the object code balances subtracting the Anticipated Obligations. These balances will move up and down as information is known and or decisions are anticipated or made about current and projected needs of the district.



The monthly budget summary report also provides financial information on the State of Connecticut grant reimbursement programs (Excess Cost and Agency Placement Grants and Magnet Grant Transportation). These reimbursement grants/programs are used to supplement local school district budget programs as follows:

Excess Cost Grant – (Current Formula) this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs exceed local prior year per pupil expenditure by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has met the prior year's per pupil expenditure. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation and all other town submittals.

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved Magnet school programs. The budgeted grant is \$26,000 for this year.

The last portion of the monthly budget summary reports school generated revenue that are anticipated revenue to the Town of Newtown. Fees and charges include:

- Local Tuition – amounts the board receives from non-residents who pay tuition to attend Newtown schools. Primarily from staff members.
- High school fees for parking permits..
- The final revenue is miscellaneous fees, which constitute refunds, rebates, prior year claims, etc.

**NEWTOWN BOARD OF EDUCATION  
2020-21 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING OCTOBER 31, 2020**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2019 - 2020	2020 - 2021 APPROVED BUDGET	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
<b><u>GENERAL FUND BUDGET</u></b>										
100	SALARIES	\$ 49,586,526	\$ 51,044,554	\$ 51,044,554	\$ 11,201,313	\$ 38,565,364	\$ 1,277,877	\$ 1,035,430	\$ 242,448	99.53%
200	EMPLOYEE BENEFITS	\$ 11,126,524	\$ 11,435,283	\$ 11,435,283	\$ 5,596,412	\$ 4,285,980	\$ 1,552,891	\$ 1,610,877	\$ (57,986)	100.51%
300	PROFESSIONAL SERVICES	\$ 659,940	\$ 751,382	\$ 751,382	\$ 122,464	\$ 13,180	\$ 615,738	\$ 531,962	\$ 83,776	88.85%
400	PURCHASED PROPERTY SERV.	\$ 2,304,638	\$ 1,884,463	\$ 1,884,463	\$ 666,309	\$ 586,695	\$ 631,459	\$ 567,347	\$ 64,112	96.60%
500	OTHER PURCHASED SERVICES	\$ 8,823,709	\$ 9,314,942	\$ 9,314,942	\$ 2,224,251	\$ 6,720,669	\$ 370,022	\$ (219)	\$ 370,241	96.03%
600	SUPPLIES	\$ 3,347,825	\$ 3,498,335	\$ 3,498,335	\$ 1,394,410	\$ 307,789	\$ 1,796,136	\$ 1,817,494	\$ (21,358)	100.61%
700	PROPERTY	\$ 831,904	\$ 549,402	\$ 549,402	\$ 895,125	\$ 352,410	\$ (698,133)	\$ (29,924)	\$ (668,209)	221.62%
800	MISCELLANEOUS	\$ 66,090	\$ 73,415	\$ 73,415	\$ 49,869	\$ 4,839	\$ 18,707	\$ 18,707	\$ -	100.00%
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	100.00%
<b>TOTAL GENERAL FUND BUDGET</b>		\$ 76,747,157	\$ 78,651,776	\$ 78,651,776	\$ 22,150,152	\$ 50,836,926	\$ 5,664,698	\$ 5,651,674	\$ 13,024	99.98%
900	TRANSFER NON-LAPSING									
<b>GRAND TOTAL</b>		\$ 76,747,157	\$ 78,651,776	\$ 78,651,776	\$ 22,150,152	\$ 50,836,926	\$ 5,664,698	\$ 5,651,674	\$ 13,024	99.98%

**100 SALARIES**

Administrative Salaries	\$ 4,163,820	\$ 4,160,309	\$ 4,160,309	\$ 1,315,577	\$ 2,852,102	\$ (7,370)	\$ -	\$ (7,370)	100.18%
Teachers & Specialists Salaries	\$ 31,619,798	\$ 32,219,745	\$ 32,219,745	\$ 6,327,494	\$ 26,234,595	\$ (342,344)	\$ (8,817)	\$ (333,527)	101.04%
Early Retirement	\$ 32,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ -	\$ -	100.00%
Continuing Ed./Summer School	\$ 92,408	\$ 93,096	\$ 93,096	\$ 36,907	\$ 32,999	\$ 23,190	\$ 3,750	\$ 19,440	79.12%
Homebound & Tutors Salaries	\$ 88,213	\$ 185,336	\$ 185,336	\$ 11,760	\$ 20,313	\$ 153,263	\$ 153,000	\$ 263	99.86%
Certified Substitutes	\$ 548,648	\$ 698,193	\$ 698,193	\$ 252,886	\$ 328,715	\$ 116,592	\$ 57,075	\$ 59,517	91.48%
Coaching/Activities	\$ 643,256	\$ 656,571	\$ 656,571	\$ 2,988	\$ -	\$ 653,583	\$ 653,583	\$ -	100.00%
Staff & Program Development	\$ 173,319	\$ 143,517	\$ 143,517	\$ 66,239	\$ 30,876	\$ 46,402	\$ (2,044)	\$ 48,446	66.24%
<b>CERTIFIED SALARIES</b>	<b>\$ 37,361,462</b>	<b>\$ 38,172,767</b>	<b>\$ 38,172,767</b>	<b>\$ 8,029,852</b>	<b>\$ 29,499,600</b>	<b>\$ 643,316</b>	<b>\$ 856,547</b>	<b>\$ (213,231)</b>	<b>100.56%</b>
Supervisors & Technology Salaries	\$ 917,739	\$ 945,154	\$ 945,154	\$ 336,849	\$ 585,334	\$ 22,971	\$ 15,000	\$ 7,971	99.16%
Clerical & Secretarial Salaries	\$ 2,310,741	\$ 2,362,981	\$ 2,362,981	\$ 624,675	\$ 1,609,937	\$ 128,369	\$ 86,869	\$ 41,500	98.24%
Educational Assistants	\$ 2,743,151	\$ 2,875,564	\$ 2,875,564	\$ 458,060	\$ 2,126,117	\$ 291,388	\$ (10,238)	\$ 301,626	89.51%
Nurses & Medical Advisors	\$ 764,244	\$ 801,532	\$ 801,532	\$ 184,700	\$ 695,512	\$ (78,680)	\$ (40,733)	\$ (37,946)	104.73%
Custodial & Maint. Salaries	\$ 3,144,919	\$ 3,263,032	\$ 3,263,032	\$ 955,431	\$ 2,234,487	\$ 73,114	\$ -	\$ 73,114	97.76%
Non-Certied Adj & Bus Drivers Salaries	\$ 22,043	\$ 81,607	\$ 81,607	\$ 3,342	\$ 24,211	\$ 54,055	\$ -	\$ 54,055	33.76%
Career/Job Salaries	\$ 117,954	\$ 183,209	\$ 183,209	\$ 39,149	\$ 157,244	\$ (13,184)	\$ (45,500)	\$ 32,316	82.36%
Special Education Svcs Salaries	\$ 1,224,685	\$ 1,355,856	\$ 1,355,856	\$ 262,051	\$ 1,147,159	\$ (53,354)	\$ (54,477)	\$ 1,123	99.92%
Security Salaries & Attendance	\$ 594,071	\$ 621,957	\$ 621,957	\$ 128,674	\$ 482,457	\$ 10,826	\$ -	\$ 10,826	98.26%
Extra Work - Non-Cert.	\$ 141,823	\$ 115,447	\$ 115,447	\$ 72,974	\$ 3,308	\$ 39,165	\$ 5,947	\$ 33,218	71.23%
Custodial & Maint. Overtime	\$ 214,479	\$ 233,448	\$ 233,448	\$ 105,557	\$ -	\$ 127,891	\$ 193,016	\$ (65,124)	127.90%
Civic Activities/Park & Rec.	\$ 29,216	\$ 32,000	\$ 32,000	\$ -	\$ -	\$ 32,000	\$ 29,000	\$ 3,000	90.63%
<b>NON-CERTIFIED SALARIES</b>	<b>\$ 12,225,064</b>	<b>\$ 12,871,787</b>	<b>\$ 12,871,787</b>	<b>\$ 3,171,461</b>	<b>\$ 9,065,764</b>	<b>\$ 634,562</b>	<b>\$ 178,883</b>	<b>\$ 455,679</b>	<b>96.46%</b>
<b>SUBTOTAL SALARIES</b>	<b>\$ 49,586,526</b>	<b>\$ 51,044,554</b>	<b>\$ 51,044,554</b>	<b>\$ 11,201,313</b>	<b>\$ 38,565,364</b>	<b>\$ 1,277,877</b>	<b>\$ 1,035,430</b>	<b>\$ 242,448</b>	<b>99.53%</b>

200	EMPLOYEE BENEFITS																	
	Medical & Dental Expenses	\$	8,051,502	\$	8,289,180	\$	8,289,180	\$	4,186,820	\$	4,073,135	\$	29,225	\$	29,225	\$	-	100.00%
	Life Insurance	\$	86,352	\$	86,760	\$	86,760	\$	28,576	\$	-	\$	58,184	\$	58,184	\$	-	100.00%
	FICA & Medicare	\$	1,523,488	\$	1,602,597	\$	1,602,597	\$	362,180	\$	-	\$	1,240,417	\$	1,240,417	\$	-	100.00%
	Pensions	\$	863,104	\$	913,394	\$	913,394	\$	761,291	\$	750	\$	151,353	\$	151,353	\$	-	100.00%
	Unemployment & Employee Assist.	\$	122,970	\$	82,000	\$	82,000	\$	23,394	\$	-	\$	58,606	\$	116,592	\$	(57,986)	170.72%
	Workers Compensation	\$	479,108	\$	461,352	\$	461,352	\$	234,151	\$	212,095	\$	15,105	\$	15,105	\$	-	100.00%
	SUBTOTAL EMPLOYEE BENEFITS	\$	11,126,524	\$	11,435,283	\$	11,435,283	\$	5,596,412	\$	4,285,980	\$	1,552,891	\$	1,610,877	\$	(57,986)	100.51%
300	PROFESSIONAL SERVICES																	
	Professional Services	\$	500,341	\$	559,102	\$	559,102	\$	84,755	\$	8,925	\$	465,422	\$	468,962	\$	(3,540)	100.63%
	Professional Educational Serv.	\$	159,599	\$	192,280	\$	192,280	\$	37,709	\$	4,255	\$	150,316	\$	63,000	\$	87,316	54.59%
	SUBTOTAL PROFESSIONAL SERV.	\$	659,940	\$	751,382	\$	751,382	\$	122,464	\$	13,180	\$	615,738	\$	531,962	\$	83,776	88.85%
400	PURCHASED PROPERTY SERV.																	
	Buildings & Grounds Contracted Svc.	\$	716,095	\$	664,859	\$	664,859	\$	306,706	\$	289,427	\$	68,726	\$	34,823	\$	33,903	94.90%
	Utility Services - Water & Sewer	\$	134,403	\$	146,945	\$	146,945	\$	42,459	\$	-	\$	104,486	\$	102,359	\$	2,127	98.55%
	Building, Site & Emergency Repairs	\$	503,227	\$	460,850	\$	460,850	\$	134,177	\$	89,354	\$	237,319	\$	237,318	\$	0	100.00%
	Equipment Repairs	\$	283,175	\$	351,506	\$	351,506	\$	112,913	\$	68,105	\$	170,488	\$	143,399	\$	27,089	92.29%
	Rentals - Building & Equipment	\$	268,547	\$	260,303	\$	260,303	\$	70,053	\$	139,809	\$	50,441	\$	49,449	\$	992	99.62%
	Building & Site Improvements	\$	399,191	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
	SUBTOTAL PUR. PROPERTY SERV.	\$	2,304,638	\$	1,884,463	\$	1,884,463	\$	666,309	\$	586,695	\$	631,459	\$	567,347	\$	64,112	96.60%

**500 OTHER PURCHASED SERVICES**

Contracted Services	\$	750,419	\$	669,215	\$	669,215	\$	394,978	\$	119,707	\$	154,529	\$	259,152	\$	(104,623)	115.63%
Transportation Services	\$	3,827,061	\$	4,457,135	\$	4,457,135	\$	718,121	\$	2,711,594	\$	1,027,421	\$	757,152	\$	270,269	93.94%
Insurance - Property & Liability	\$	378,323	\$	378,032	\$	378,032	\$	220,085	\$	160,013	\$	(2,066)	\$	1,978	\$	(4,044)	101.07%
Communications	\$	142,944	\$	146,872	\$	146,872	\$	51,483	\$	107,418	\$	(12,029)	\$	22,267	\$	(34,296)	123.35%
Printing Services	\$	24,637	\$	31,040	\$	31,040	\$	4,371	\$	360	\$	26,309	\$	26,309	\$	-	100.00%
Tuition - Out of District	\$	3,527,920	\$	3,399,851	\$	3,399,851	\$	826,512	\$	3,497,184	\$	(923,845)	\$	(1,112,077)	\$	188,232	94.46%
Student Travel & Staff Mileage	\$	172,406	\$	232,797	\$	232,797	\$	8,700	\$	124,394	\$	99,703	\$	45,000	\$	54,703	76.50%
<b>SUBTOTAL OTHER PURCHASED SERV.</b>	\$	8,823,709	\$	9,314,942	\$	9,314,942	\$	2,224,251	\$	6,720,669	\$	370,022	\$	(219)	\$	370,241	96.03%

**600 SUPPLIES**

Instructional & Library Supplies	\$	805,612	\$	801,275	\$	801,275	\$	274,034	\$	176,328	\$	350,914	\$	352,516	\$	(1,602)	100.20%
Software, Medical & Office Supplies	\$	212,777	\$	221,701	\$	221,701	\$	72,762	\$	41,726	\$	107,213	\$	107,213	\$	-	100.00%
Plant Supplies	\$	423,659	\$	356,400	\$	356,400	\$	460,469	\$	79,226	\$	(183,295)	\$	70,906	\$	(254,201)	171.32%
Electric	\$	1,164,615	\$	1,228,072	\$	1,228,072	\$	423,776	\$	-	\$	804,296	\$	613,800	\$	190,496	84.49%
Propane & Natural Gas	\$	347,253	\$	431,350	\$	431,350	\$	21,698	\$	-	\$	409,652	\$	395,900	\$	13,752	96.81%
Fuel Oil	\$	76,257	\$	63,000	\$	63,000	\$	14,950	\$	-	\$	48,050	\$	48,050	\$	-	100.00%
Fuel for Vehicles & Equip.	\$	122,159	\$	205,031	\$	205,031	\$	27,333	\$	-	\$	177,698	\$	147,500	\$	30,198	85.27%
Textbooks	\$	195,495	\$	191,506	\$	191,506	\$	99,388	\$	10,510	\$	81,608	\$	81,608	\$	-	100.00%
<b>SUBTOTAL SUPPLIES</b>	\$	3,347,825	\$	3,498,335	\$	3,498,335	\$	1,394,410	\$	307,789	\$	1,796,136	\$	1,817,494	\$	(21,358)	100.61%

700	PROPERTY																	
	Technology Equipment	\$	559,515	\$	410,000	\$	410,000	\$	881,845	\$	241,372	\$	(713,218)	\$	(40,924)	\$	(672,294)	263.97%
	Other Equipment	\$	272,389	\$	139,402	\$	139,402	\$	13,280	\$	111,038	\$	15,084	\$	11,000	\$	4,084	97.07%
	SUBTOTAL PROPERTY	\$	831,904	\$	549,402	\$	549,402	\$	895,125	\$	352,410	\$	(698,133)	\$	(29,924)	\$	(668,209)	221.62%
800	MISCELLANEOUS																	
	Memberships	\$	66,090	\$	73,415	\$	73,415	\$	49,869	\$	4,839	\$	18,707	\$	18,707	\$	-	100.00%
	SUBTOTAL MISCELLANEOUS	\$	66,090	\$	73,415	\$	73,415	\$	49,869	\$	4,839	\$	18,707	\$	18,707	\$	-	100.00%
910	SPECIAL ED CONTINGENCY	\$	-	\$	100,000	\$	100,000	\$	-	\$	-	\$	100,000	\$	100,000	\$	-	100.00%
	TOTAL LOCAL BUDGET	\$	76,747,157	\$	78,651,776	\$	78,651,776	\$	22,150,152	\$	50,836,926	\$	5,664,698	\$	5,651,674	\$	13,024	99.98%

## REVENUES

<u>EXCESS COST GRANT REVENUE</u>	<u>EXPENDED</u> <u>2019 - 2020</u>	<u>APPROVED</u> <u>BUDGET</u>	<u>ANTICIPATED</u> <u>EXPENDITURE</u>		
Special Education Svcs Salaries ECG	\$ (33,039)	\$ (26,247)	\$ (23,622)		90.00%
Transportation Services - ECG	\$ (354,206)	\$ (402,480)	\$ (362,232)		90.00%
Tuition - Out of District ECG	\$ (1,372,981)	\$ (1,381,462)	\$ (1,243,316)		90.00%
	\$ (1,760,226)	\$ (1,810,189)	\$ (1,629,170)		90.00%
<u>OTHER REVENUES</u>					
<u>BOARD OF EDUCATION FEES &amp; CHARGES - SERVICES</u>		<u>APPROVED</u> <u>BUDGET</u>	<u>RECEIVED</u>	<u>BALANCE</u>	<u>%</u> <u>RECEIVED</u>
LOCAL TUITION		\$32,340	\$7,070	\$25,270	21.86%
HIGH SCHOOL FEES FOR PARKING PERMITS		\$30,000	\$0	\$30,000	0.00%
MISCELLANEOUS FEES		\$6,000	\$801	\$5,199	13.36%
TOTAL SCHOOL GENERATED FEES		\$68,340	\$7,871	\$60,469	11.52%

## Governmental Funds – General Fund - Revenues

- Your property tax is proportionate: the value of your property to the total (taxable) property.
- It is assumed that the value of your property (the size of your house) reflects your wealth. This is not always true. As in the case of some seniors.
- The tax rate is expressed in terms of mills (mill rate). One mill equals \$1.00 of tax per \$1,000 of assessed property value. 34.00 mill = \$34.00 per every \$1,000 of assessed property value.
- So:  
House/land market value @ 10/1 = \$400,000.  
Assessed value = 70% = \$280,000.

## Governmental Funds – General Fund - Revenues

- Why an assessment rate of 70%?
- Does it make a difference:

House 1 -	\$50,000	25%
House 2 -	<u>\$150,000</u>	75%
Total	\$200,000	

Apply a 70% assessment rate:

House 1 -	\$35,000	25%
House 2 -	<u>\$105,000</u>	75%
Total	\$140,000	

- Doesn't make a difference.



## Governmental Funds – General Fund - Revenues

- If mill rate = 34.00 then the real estate taxes on \$280,000 =  $280,000 / 1,000 * 34 = \$9,520$ .
- Mill means per thousand. We are used to thinking in terms of percentage (per 100).
- So move the decimal point one place to the left (on the mill rate) and you now have the tax rate as a percentage:

34.00 >>>one decimal place to left = 3.4%

$280,000 * 3.4\% = \$9,520$

- So if a town has a mill rate of 25.6; you can say that the homeowner's tax is 2.56% of their assessed value (market value \* 70% = assessed value)

## Governmental Funds – General Fund - Revenues

- Property values are revalued every 5 years to ensure people are being taxed fairly (based on their property values).
- Proportionate values can change over time. An area in town may experience a larger market value increase than other areas. If we didn't perform a revaluation people would end up paying a disproportionate share of property taxes.
- From time to time business property values increase a greater % than residential values (visa versa).

## Governmental Funds – General Fund - Revenues

- How to calculate the mill rate (during the budget formulation process):

Total budgeted expenditures (and other financing uses) less total budgeted revenues (not including current taxes) = required budgeted current taxes.

Budgeted current taxes / tax collection rate = tax levy amount.

Tax levy / (taxable grand list / 1,000) = mill rate

## Governmental Funds – General Fund - Revenues

- So:

Total budgeted expenditures = \$110,000,000

Total budgeted revenues\*\* = 10,000,000

Required budgeted current taxes = 100,000,000

Tax collection rate = 99.1%

Required tax levy =  $100,000,000 / 0.991 = 100,908,174$

Taxable grand list = \$3,000,000,000 (3 billion)

Required mill rate =

$100,908,174 / (3,000,000,000 / 1,000) = 33.64$

## Governmental Funds – General Fund - Revenues

- Lets double check (triple check!!)

Total taxable property value (taxable grand list) =  
\$3,000,000,000

Divide by a 1,000 and times by the mill rate of 33.64  
= \$100,920,000 = tax levy (total amount on tax bills).

We are budgeting to collect 99.1% of that =  
\$100,011,720

Checks out!! Our budget requires 100,000,000 in  
current year taxes (to balance). Amount is a bit  
different due to rounding.

## Governmental Funds – General Fund - Revenues

- So let's assume 1,000,000 in tax credits:

Required budgeted current taxes = 100,000,000

Tax collection rate = 99.1%

Required tax levy =  $100,000,000 / 0.991 = 100,908,174$

plus the loss from the tax credits = 101,908,174

Taxable grand list = \$3,000,000,000

Required mill rate = 101,908,174

$/(3,000,000,000/1,000) = 33.97$

## Governmental Funds – General Fund - Revenues

- Lets double check (triple check!!)

Total taxable property value (taxable grand list) =  
\$3,000,000,000

Divide by a 1,000 and times by the mill rate of 33.97  
= \$101,910,000; less tax credit applied = 100,910,000 =  
tax levy (total amount on tax bills).

We are budgeting to collect 99.1% of that =  
\$100,001,810

Checks out!! Our budget requires 100,000,000 in  
current year taxes (to balance). Amount is a bit  
different due to rounding.

2,000 SF HOUSE



2,000 SF HOUSE



4,000 SF HOUSE



COMMERCIAL BUILDING



2012 ASSESSMENT	210,000 (5.3%)	210,000	560,000 (14.1%)	3,000,000 (75.4%)
-----------------	-------------------	---------	--------------------	----------------------

TOTAL 2012 ASSESSMENTS EQUALS THE GRAND LIST TOTAL = 3,980,000

MILL RATE = 25.00  
TOTAL TAXES = \$99,500

\$99,500 divided by 3,980  
(3,980,000/1,000) = 25.00

TAX BILL	5,250	5,250	14,000	75,000
----------	-------	-------	--------	--------

2017 ASSESSMENT	168,000	168,000	448,000	2,400,000
-----------------	---------	---------	---------	-----------

Assuming a market decline of 20%

TOTAL 2017 ASSESSMENTS EQUALS THE GRAND LIST TOTAL = 3,184,000

MILL RATE = 31.88  
TOTAL TAXES = \$101,506

\$101,506 divided  
by 3,184 = 31.88

A 2% increase (in the budget amount)

TAX BILL	5,356	5,356	14,282	76,512
----------	-------	-------	--------	--------

Tax Bill Increase	2%	2%	2%	2%
-------------------	----	----	----	----

Because the market declined evenly over all properties (20% decline), all tax bills increased 2% because of the budget increase. The increase in the mill rate (27%) had no effect.



2,000 SF HOUSE



2,000 SF HOUSE



4,000 SF HOUSE



COMMERCIAL BUILDING



2012 ASSESSMENT	210,000	210,000	560,000	3,000,000
-----------------	---------	---------	---------	-----------

**TOTAL 2012 ASSESSMENTS EQUALS THE GRAND LIST TOTAL = 3,980,000**

**MILL RATE = 25.00**

**TOTAL TAXES = \$99,500**

TAX BILL	5,250	5,250	14,000	75,000
----------	-------	-------	--------	--------

2017 ASSESSMENT	168,000	168,000	448,000	2,550,000
-----------------	---------	---------	---------	-----------

Assuming a market decline of 20% for residential and 15% for commercial.

**TOTAL 2017 ASSESSMENTS EQUALS THE GRAND LIST TOTAL = 3,334,000**

**MILL RATE = 30.445**

**TOTAL TAXES = \$101,504**

A 2% increase

TAX BILL	5,115	5,115	13,639	77,635
	-3%	-3%	-3%	4%

Even though the budget increased 2%, residential homes ended up having a tax bill that decreased (3%) because values in commercial properties declined at a lesser rate. So there was a shift in burden to the commercial properties.

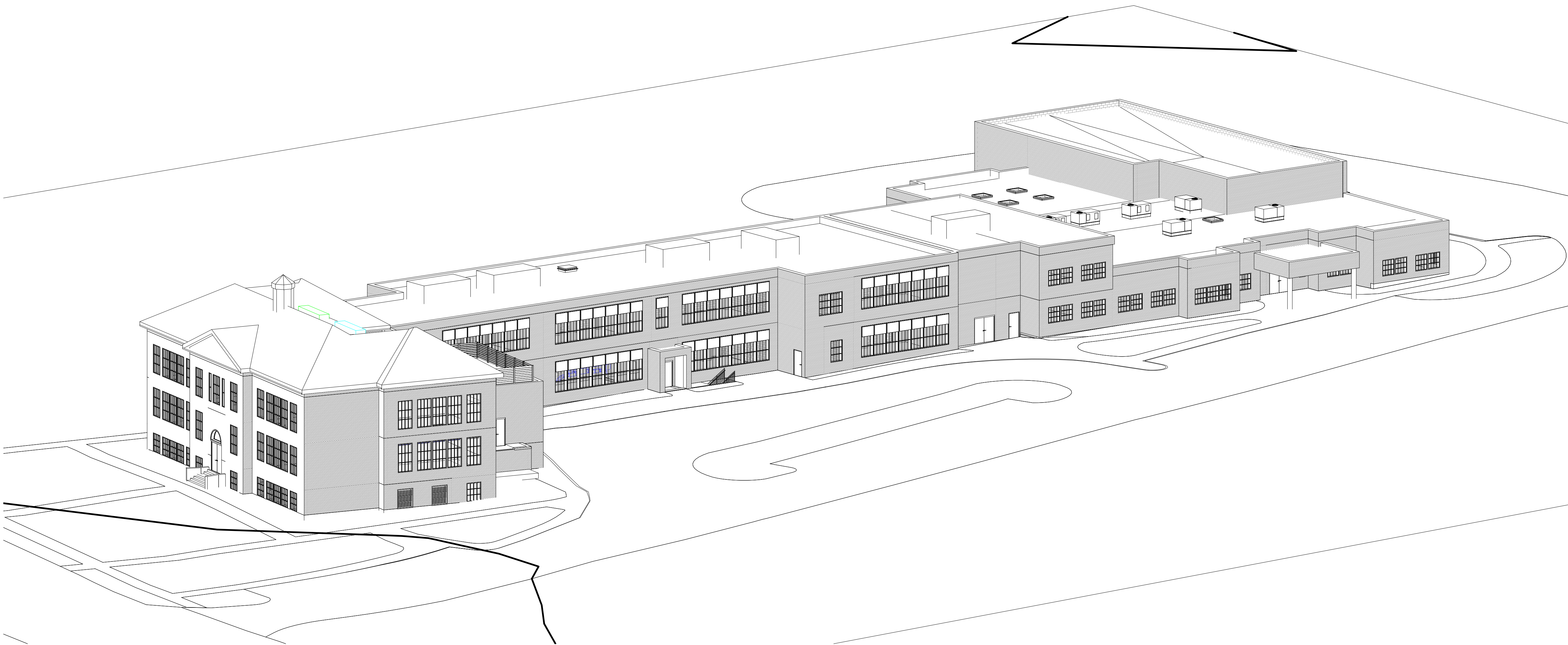




CWA PROJECT NO.: 2013

# HAWLEY ELEMENTARY SCHOOL

29 CHURCH HILL ROAD  
NEWTOWN, CT 06470



SHEET INDEX		
NO.	SHEET NAME	ISSUE 1 DATE
G001	PHASING	
C101	SITE PLAN	
AE101	OVERALL EXISTING FIRST FLOOR PLAN	
AE102	OVERALL EXISTING SECOND FLOOR PLAN	
AE103	OVERALL EXISTING ROOF PLAN	
AE111	OVERALL EXISTING FIRST FLOOR RCP	
AE112	OVERALL EXSITING SECOND FLOOR RCP	
AE201	EXTERIOR ELEVATIONS	
AE202	EXTERIOR ELEVATIONS	
AE301	BUILDING SECTIONS - AREA A	
AE302	BUILDING SECTIONS - AREA B	
AE303	BUILDING SECTIONS - AREA C	
AE304	BUILDING SECTIONS - AREA C	
AE310	WALL SECTIONS - AREA A	
AE311	WALL SECTIONS - AREA B	
AE312	WALL SECTIONS - AREA C	
AE313	WALL SECTIONS - AREA A/B JOINT	
A101	OVERALL FIRST FLOOR PLAN	
A102	OVERALL SECOND FLOOR PLAN	
A103	OVERALL ROOF PLAN	
A111	OVERALL FIRST FLOOR RCP	
A112	OVERALL SECOND FLOOR RCP	
A101-C	FIRST FLOOR PLAN AREA C	
A102-C	SECOND FLOOR PLAN AREA C	
A103-C	ATTIC PLAN AREA C	
A201	EXTERIOR ELEVATIONS	
A202	EXTERIOR ELEVATIONS	
A203	ELEVATION AREA C	
A301	SECTION THRU LOUVER - AREA C	
A302	SECTION - AREA C LOUVER	
A501	WALL DETAILS	
A601	SCHEDULES	
A602	SCHEDULES	
H100	HVAC BASEMENT PLAN	
H101-A	HVAC FIRST PLAN AREA A	
H101-B	HVAC FIRST PLAN AREA B	
H101-C	HVAC FIRST PLAN AREA C	
H102-A	HVAC SECOND FLOOR PLAN AREA A	
H102-B	HVAC SECOND FLOOR PLAN AREA B	
H102-C	HVAC SECOND FLOOR PLAN AREA C	
H103-C	HVAC ATTIC PLAN AREA C	
H104-A	HVAC ROOF PLAN AREA A	
H104-B	HVAC ROOF PLAN AREA B	
H104-C	HVAC ROOF PLAN AREA C	

PROGRESS DRAWINGS  
11/20/2020

ENGINEERS



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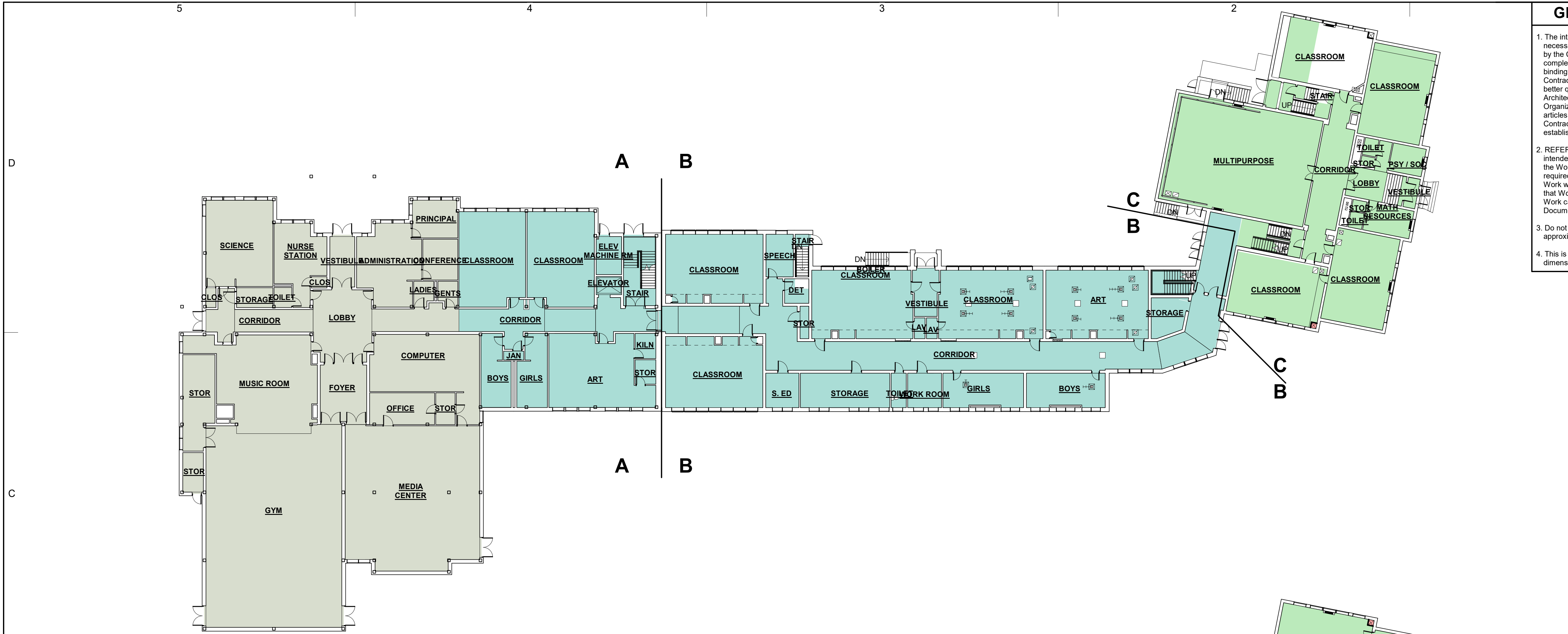
ARCHITECT



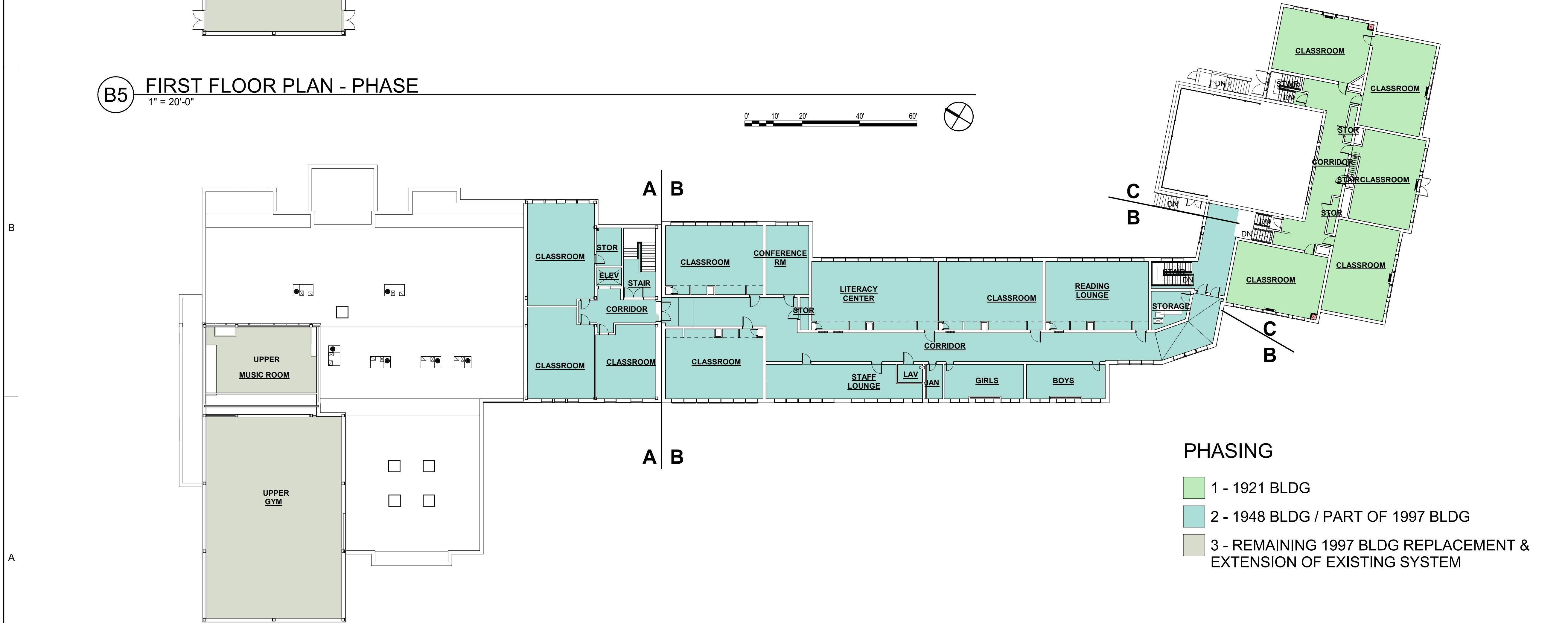
**CWA**

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85 Willow Street    New Haven, CT 06511  
203 776 0184    [www.cwarchitectsllc.com](http://www.cwarchitectsllc.com)





**B5** FIRST FLOOR PLAN - PHASE  
1" = 20'-0"



**A5** SECOND FLOOR PLAN - PHASE  
1" = 20'-0"

- PHASING**
- 1 - 1921 BLDG
  - 2 - 1948 BLDG / PART OF 1997 BLDG
  - 3 - REMAINING 1997 BLDG REPLACEMENT & EXTENSION OF EXISTING SYSTEM

**GENERAL NOTES**

- The intent of the Contract Documents is to include all items necessary for the proper execution and completion of all Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all. Where a conflict within the Contract Documents exists, the Contractor shall provide the better quality or greater quantity of work in accordance with the Architect's resolution without any increase in the Contract sum. Organization of the Specifications into divisions, sections and articles, and arrangement of sheets shall not control the Contractor in dividing the work among subcontractors, or in establishing the extent of Work to be performed by any trade.
- REFERENCE KEY NOTES and SHEET KEY NOTES are intended to indicate and clarify the extent and requirements of the Work; they do not indicate every location or occurrence of required Work. The lack of a key note to an individual item of Work will not relieve the Contractor of responsibility to execute that Work as part of the Contract when the requirement for that Work can be logically inferred by other parts of the Contract Documents.
- Do not scale drawings, except for estimation and approximation purposes.
- This is an existing building; all conditions and critical dimensions must be field verified.



OWNER

**HAWLEY  
ELEMENTARY  
SCHOOL**  
29 CHURCH HILL ROAD  
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85 Willow Street New Haven, CT 06511  
203 776 0164 www.cwarchitectsllc.com

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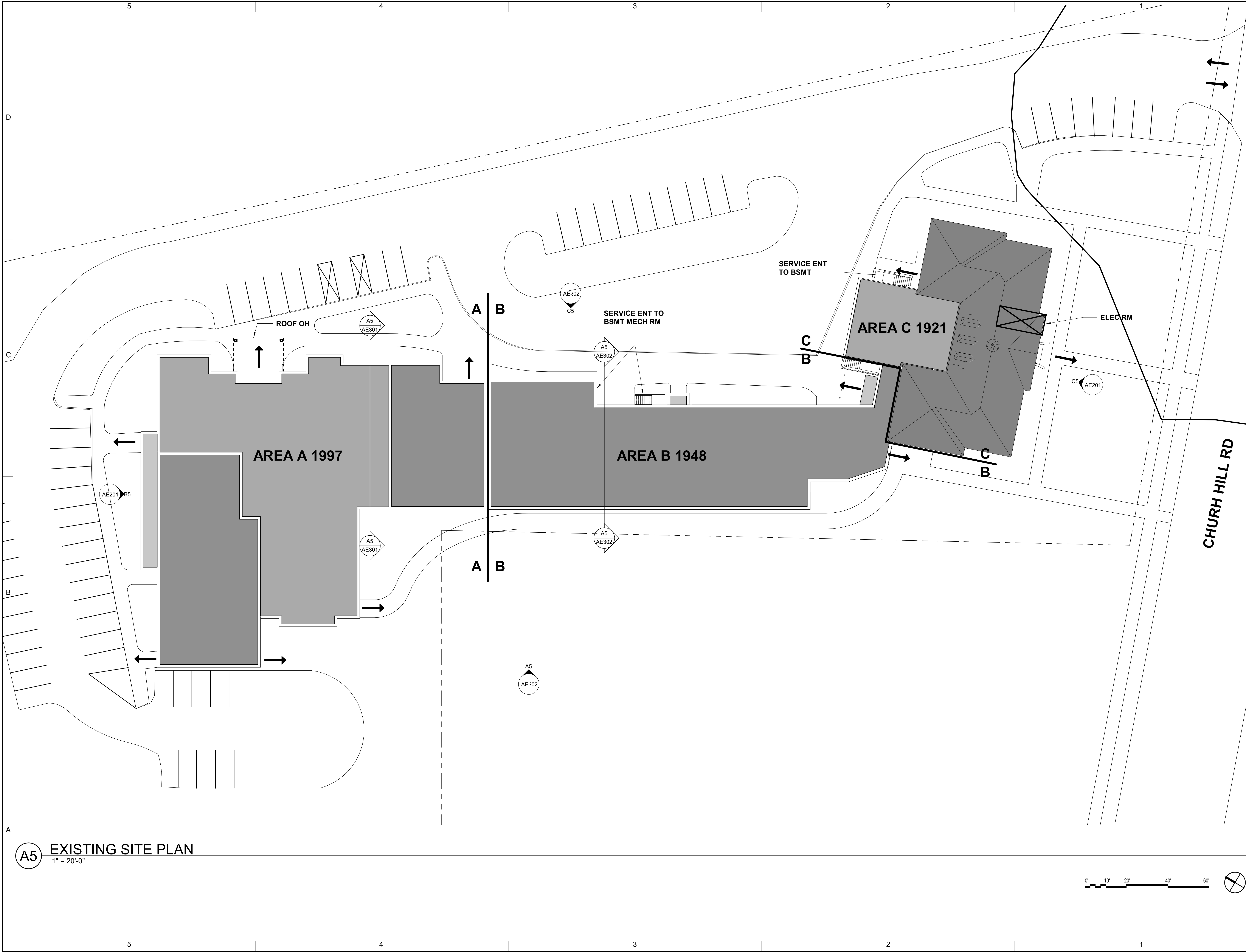
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SHEET TITLE

**PHASING**

**G001**





**A5 EXISTING SITE PLAN**  
1" = 20'-0"



OWNER

**HAWLEY  
ELEMENTARY  
SCHOOL**  
29 CHURCH HILL ROAD  
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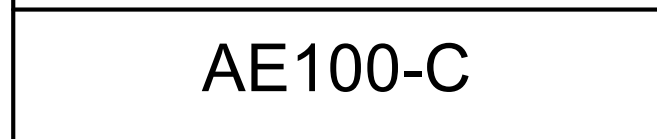
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SHEET TITLE  
**SITE PLAN**

**C101**









OWNER

**HAWLEY  
ELEMENTARY  
SCHOOL**

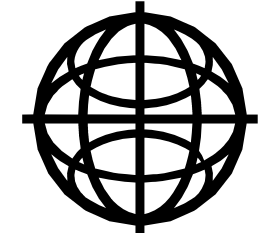
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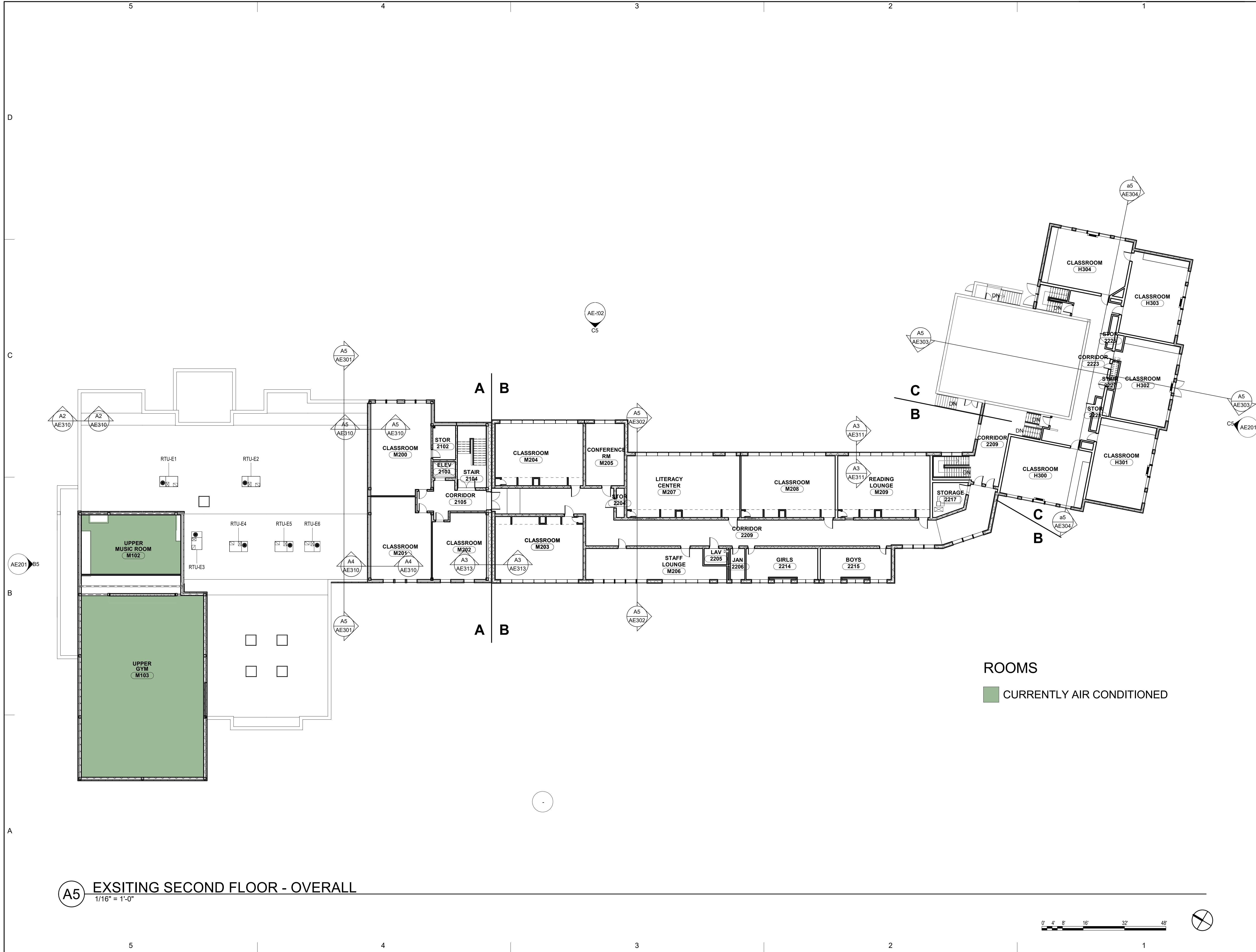
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OVERALL EXISTING  
FIRST FLOOR PLAN

AE101





**A5** EXSITING SECOND FLOOR - OVERALL  
1/16" = 1'-0"



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SCHOOL**  
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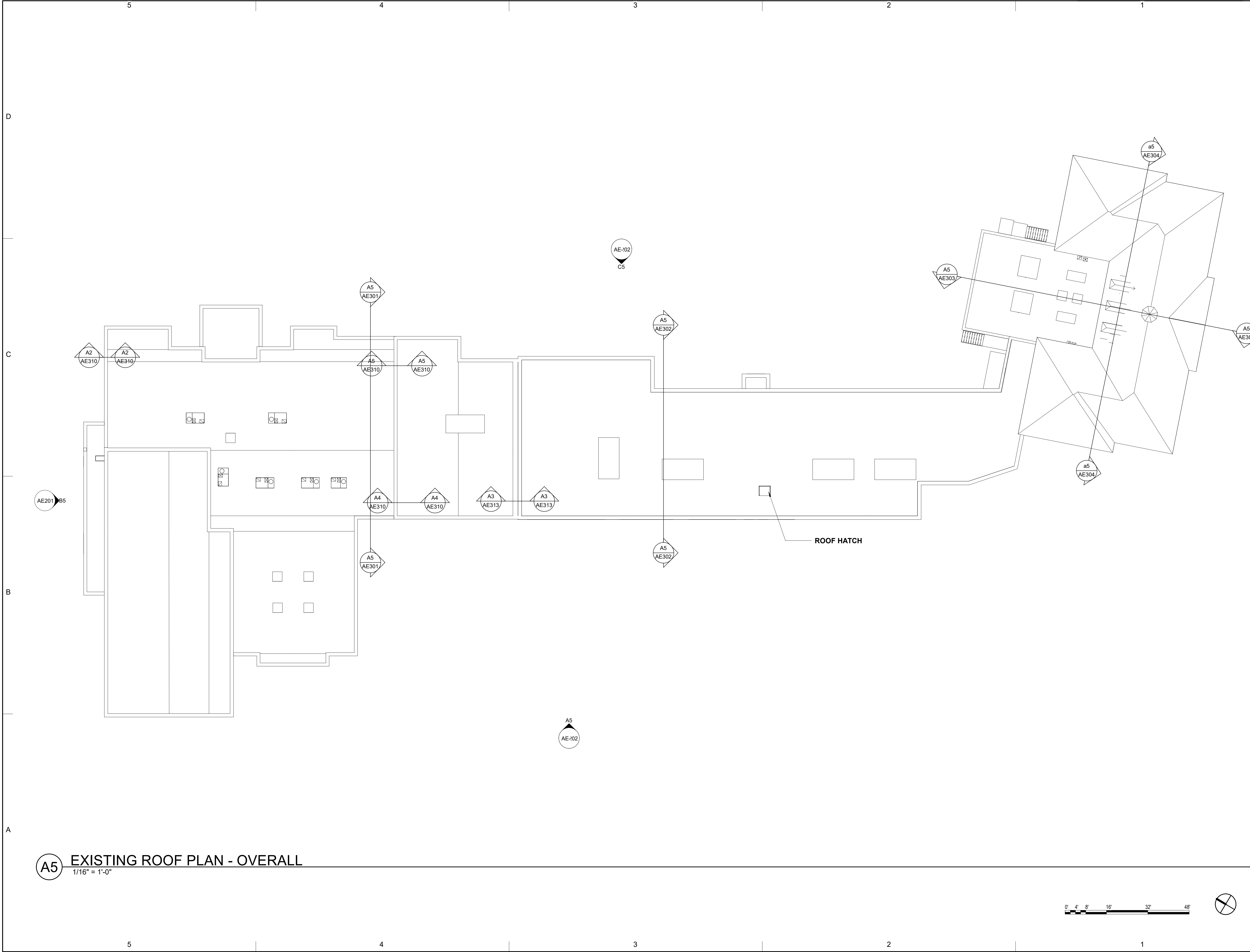
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OVERALL EXISTING  
SECOND FLOOR PLAN


AE102





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SCHOOL**  
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NEWTOWN, CT 06470

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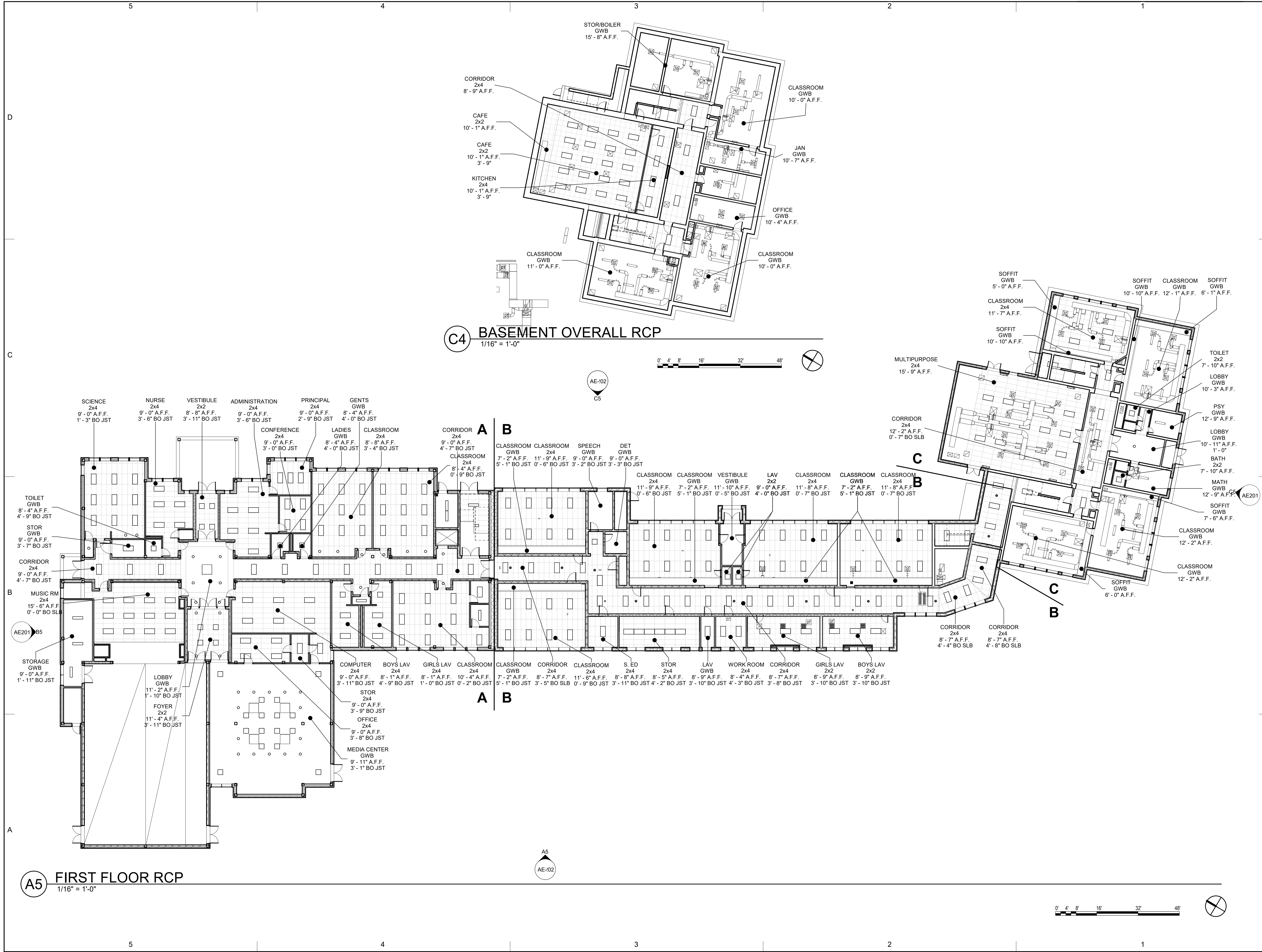
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OVERALL EXISTING ROOF PLAN		
AE103		





OWNER

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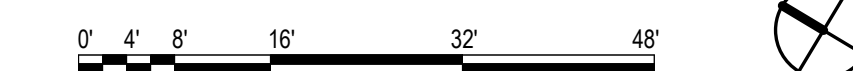
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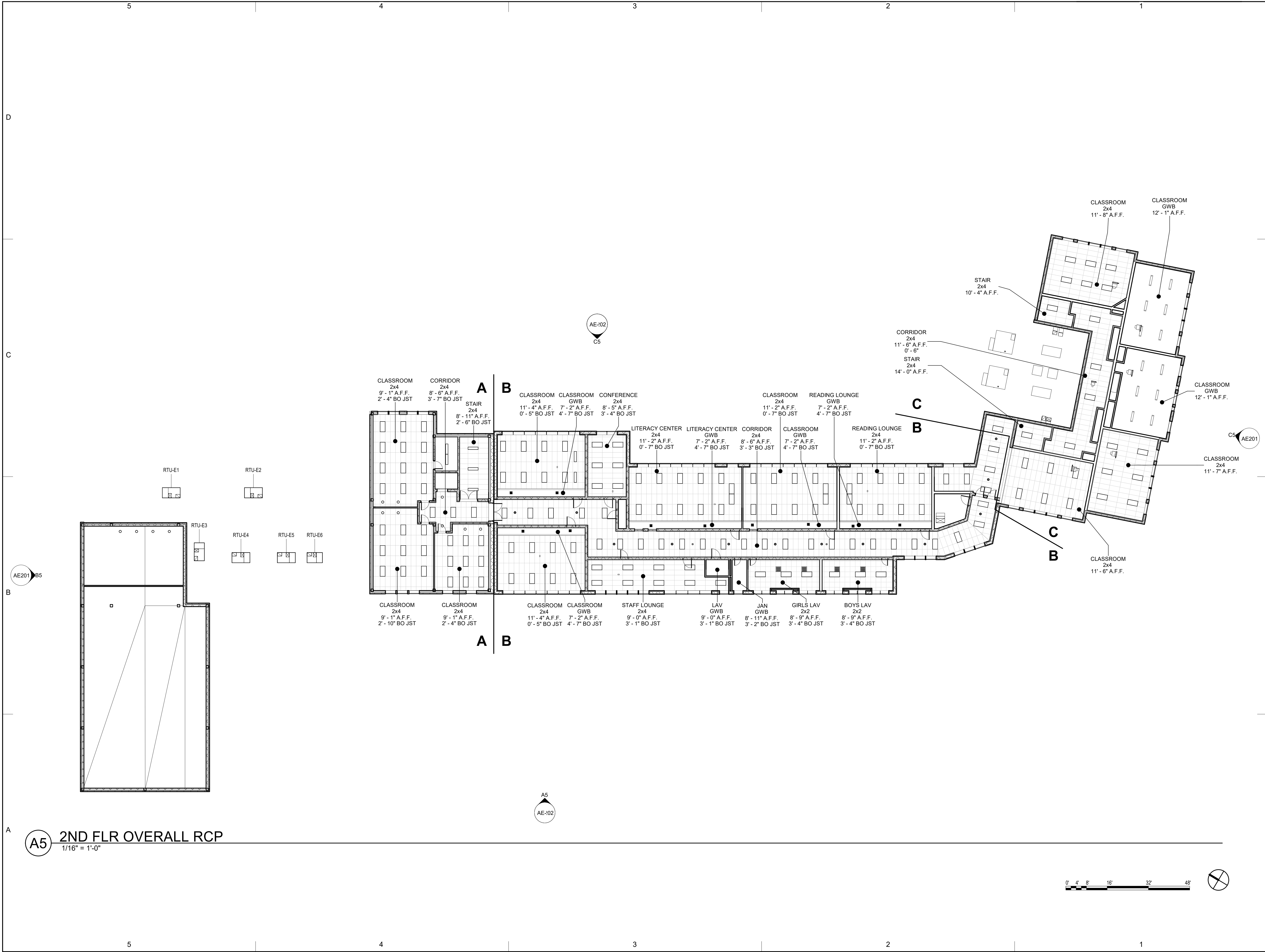
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OVERALL EXISTING  
FIRST FLOOR RCP

AE111



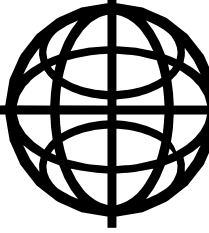






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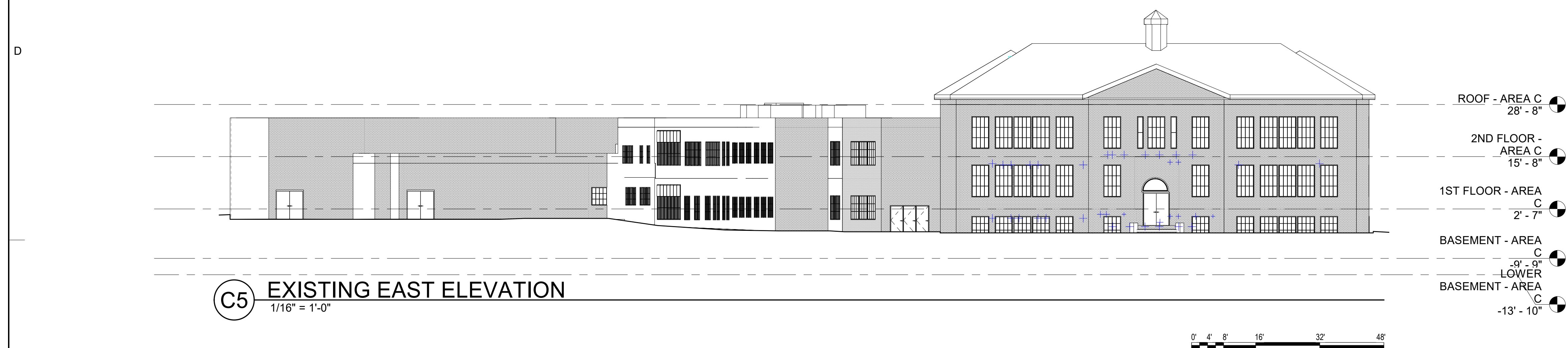
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PROGRESS DRAWINGS

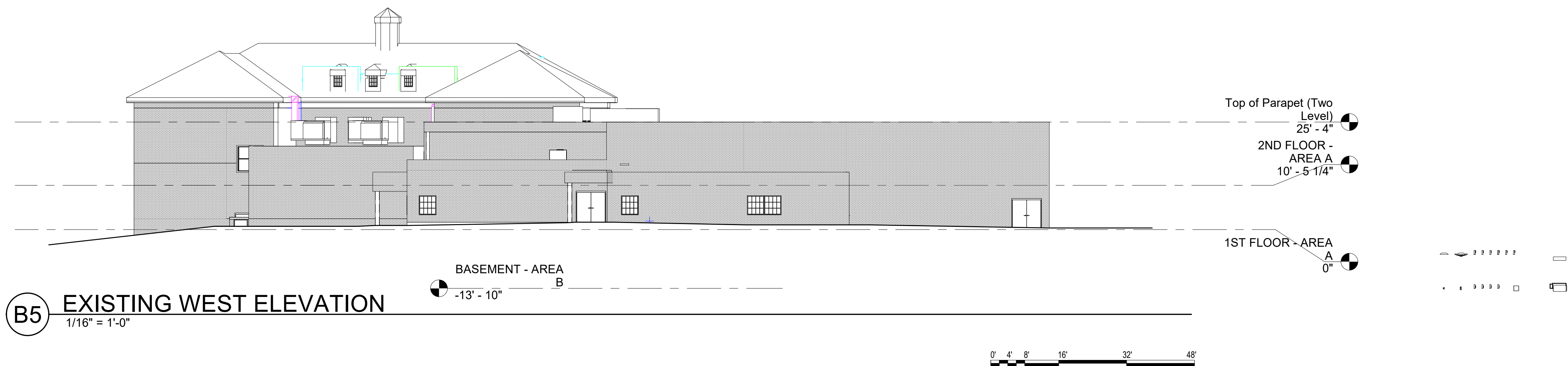
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SHEET TITLE		
OVERALL EXSITING SECOND FLOOR RCP		
AE112		





**C5** EXISTING EAST ELEVATION  
1/16" = 1'-0"



**B5** EXISTING WEST ELEVATION  
1/16" = 1'-0"

- # GENERAL NOTES
1. The intent of the Contract Documents is to include all items necessary for the proper execution and completion of all Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all. Where a conflict within the Contract Documents exists, the Contractor shall provide the better or greater quantity of work in accordance with the Architect's resolution without any increase in the Contract sum. Organization of the Specifications into divisions, sections and articles, and arrangement of sheets shall not control the Contractor in dividing the work among subcontractors, or in establishing the extent of Work to be performed by any trade.
  2. REFERENCE KEY NOTES AND SHEET KEY NOTES are intended to indicate and clarify the extent and requirements of Work. They do not indicate every location or occurrence of required Work. The lack of a key note to an individual item of Work will not relieve the Contractor of responsibility to execute that Work as part of the Contract when the requirement for that Work can be logically inferred by other parts of the Contract Documents.
  3. Do not scale drawings, except for estimation and approximation purposes.
  4. This is an existing building, all conditions and critical dimensions must be field verified.



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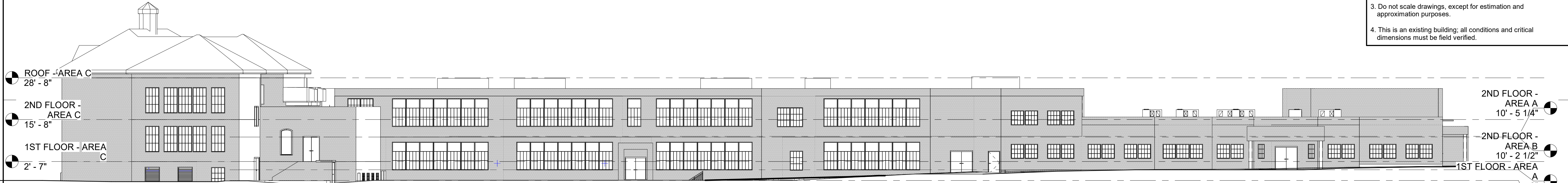
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SHEET TITLE
EXTERIOR ELEVATIONS

AE201



D

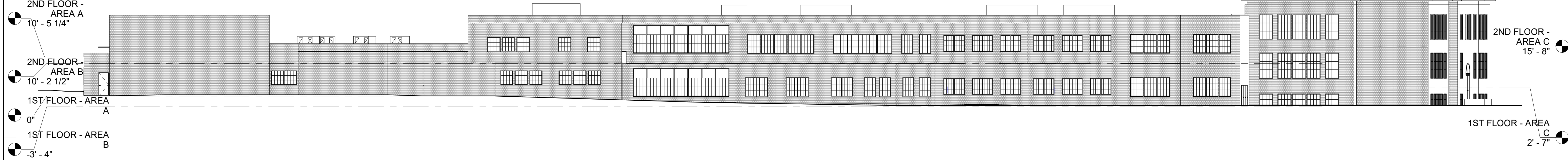


C

**C5** EXISTING NORTH ELEVATION  
1/16" = 1'-0"



B



**A5** EXISTING SOUTH ELEVATION  
1/16" = 1'-0"



A

GENERAL NOTES

1. The intent of the Contract Documents is to include all items necessary for the proper execution and completion of all Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all. Where a conflict within the Contract Documents exists, the Contractor shall provide the better quality or greater quantity of work in accordance with the Architect's resolution without any increase in the Contract sum. Organization of the Specifications into divisions, sections and articles, and arrangement of sheets shall not control the Contractor in dividing the work among subcontractors, or in establishing the extent of Work to be performed by any trade.
2. REFERENCE KEY NOTES and SHEET KEY NOTES are intended to indicate and clarify the extent and requirements of the Work; they do not indicate every location or occurrence of required Work. The lack of a key note to an individual item of Work will not relieve the Contractor of responsibility to execute that Work as part of the Contract when the requirement for that Work can be logically inferred by other parts of the Contract Documents
3. Do not scale drawings, except for estimation and approximation purposes.
4. This is an existing building; all conditions and critical dimensions must be field verified.



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PROGRESS DRAWINGS

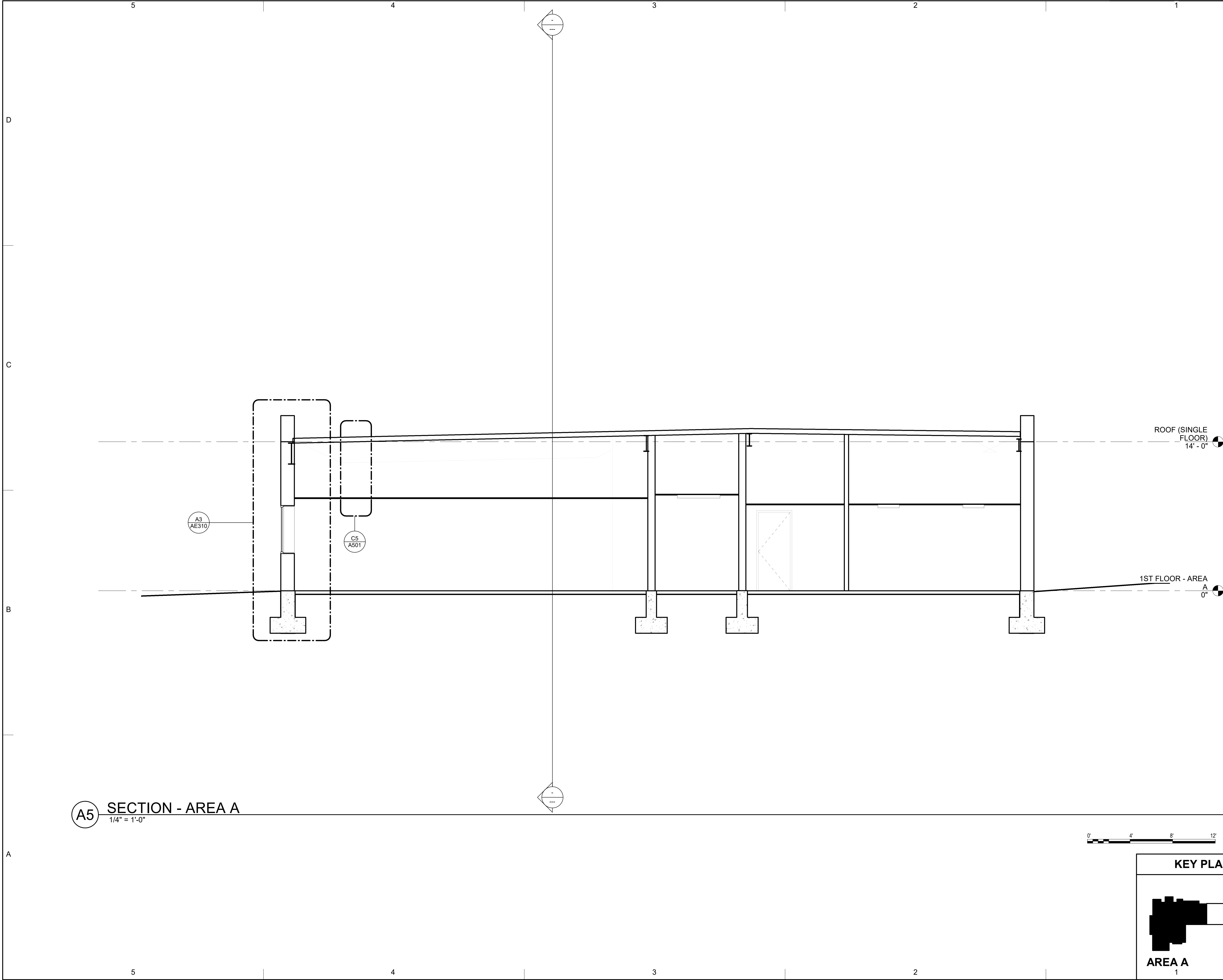
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SHEET TITLE  
**EXTERIOR ELEVATIONS**

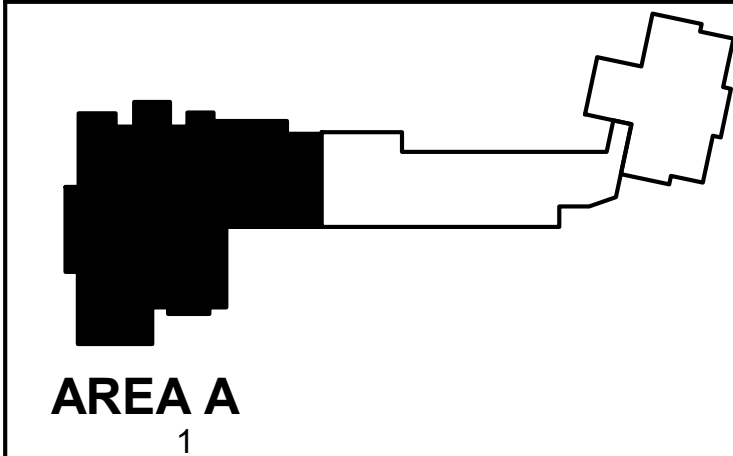
**AE202**



**A5** SECTION - AREA A  
1/4" = 1'-0"



**KEY PLAN**



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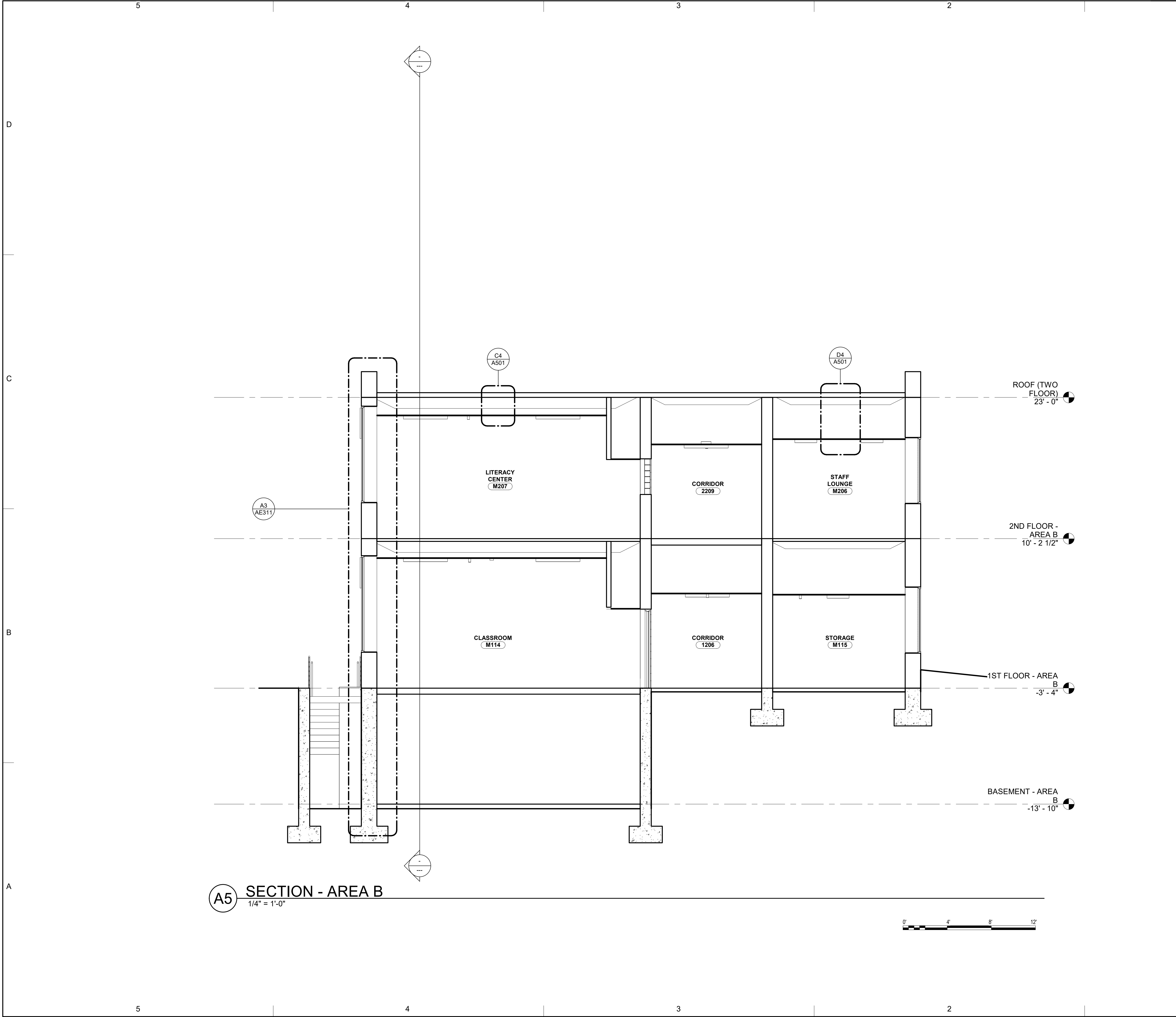
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SHEET TITLE  
**BUILDING SECTIONS -  
AREA A**

**AE301**





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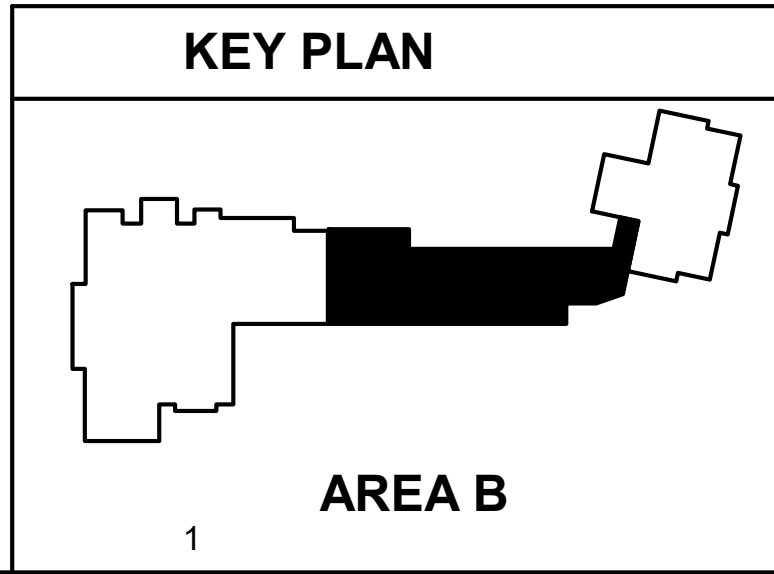
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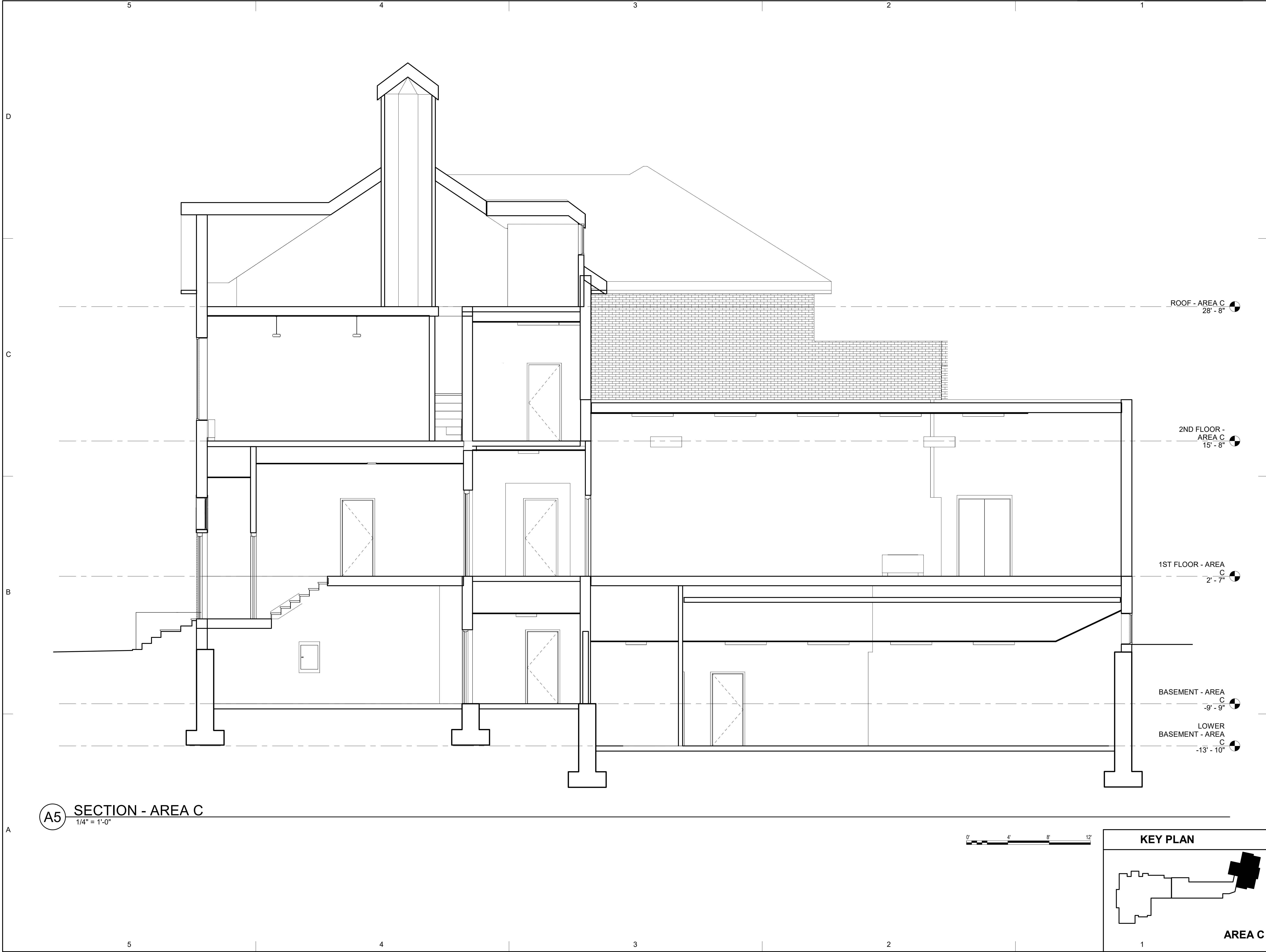
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SHEET TITLE  
**BUILDING SECTIONS -  
AREA B**

AE302

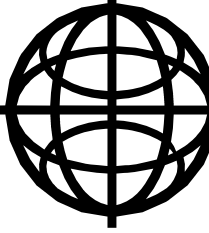






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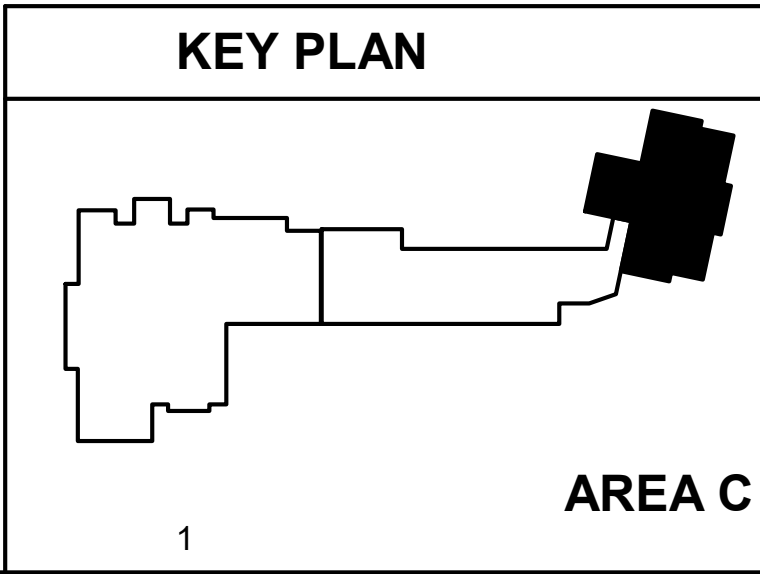
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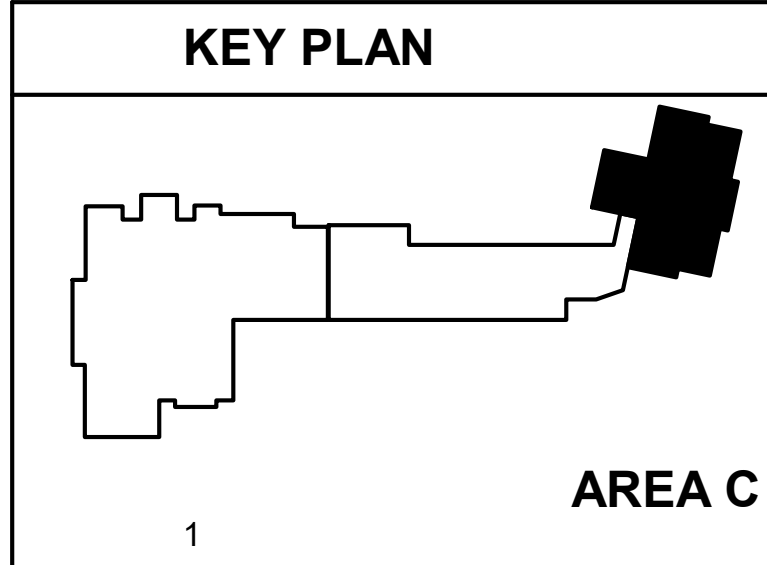
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SHEET TITLE		
<b>BUILDING SECTIONS - AREA C</b>		
<b>AE303</b>		





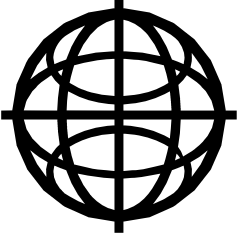
**a5** SECTION 2 - AREA C  
1/4" = 1'-0"





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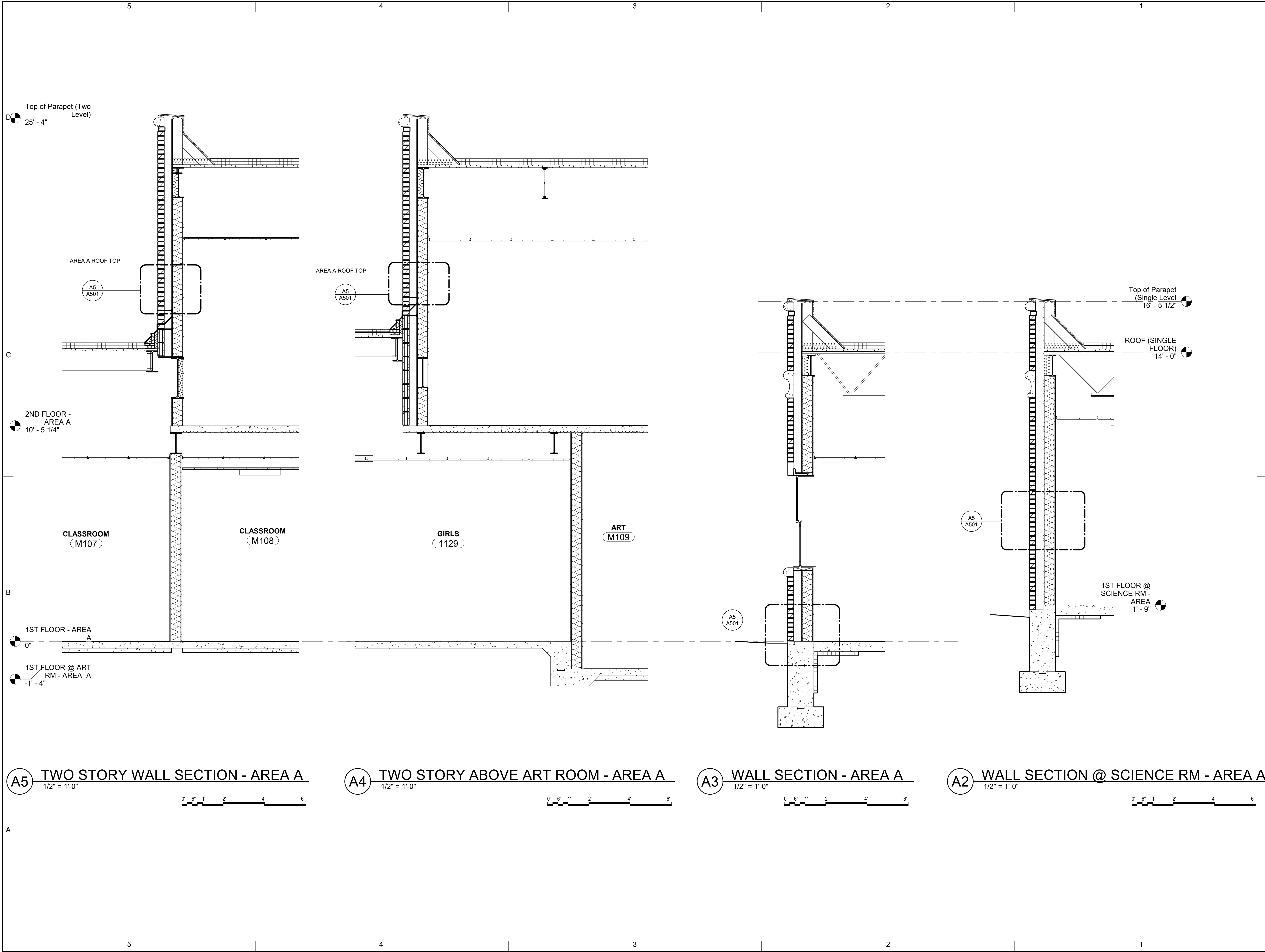
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<b>AE304</b>		

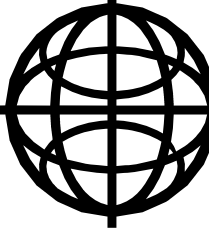






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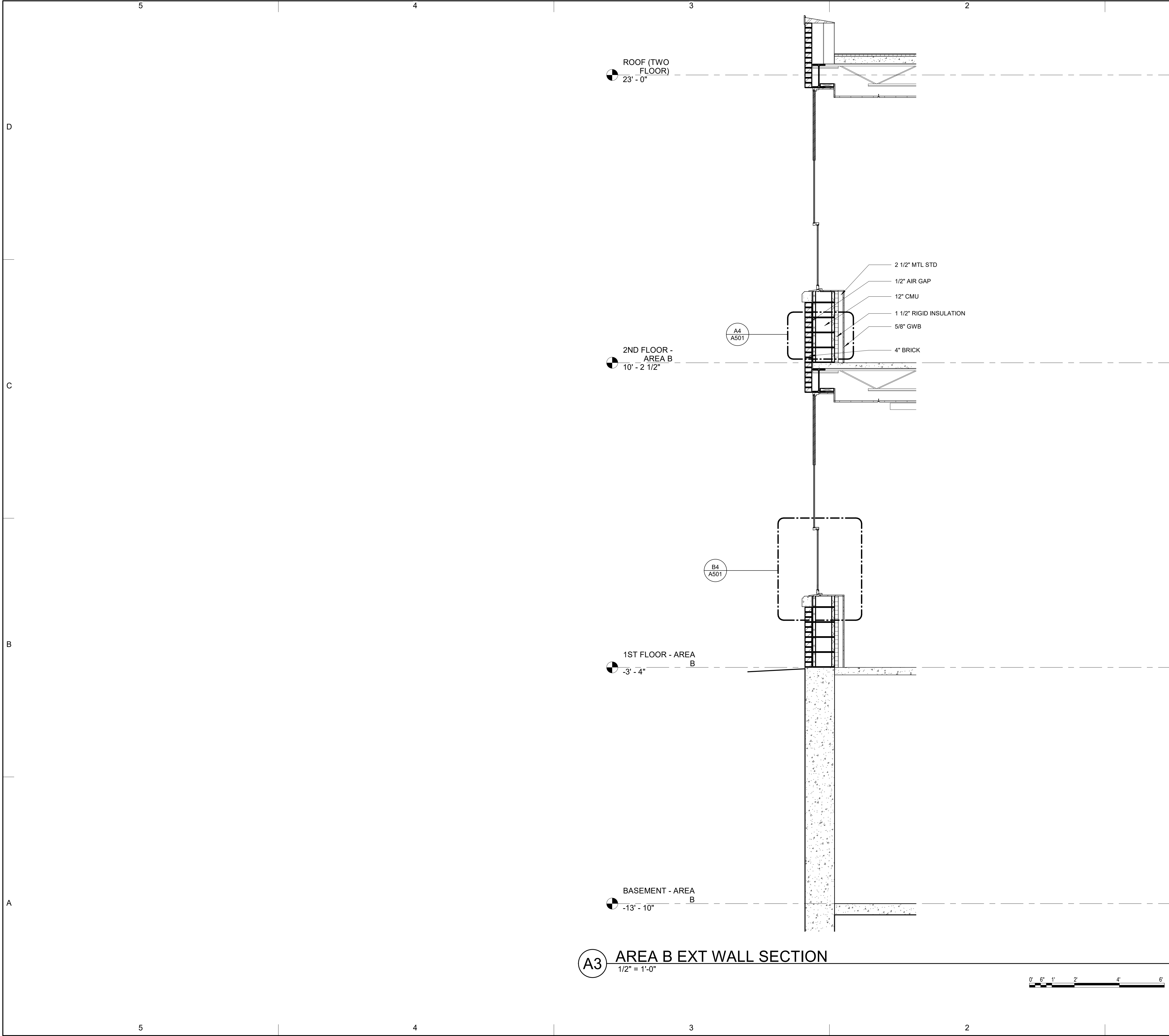
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SHEET TITLE WALL SECTIONS - AREA A		

AE310



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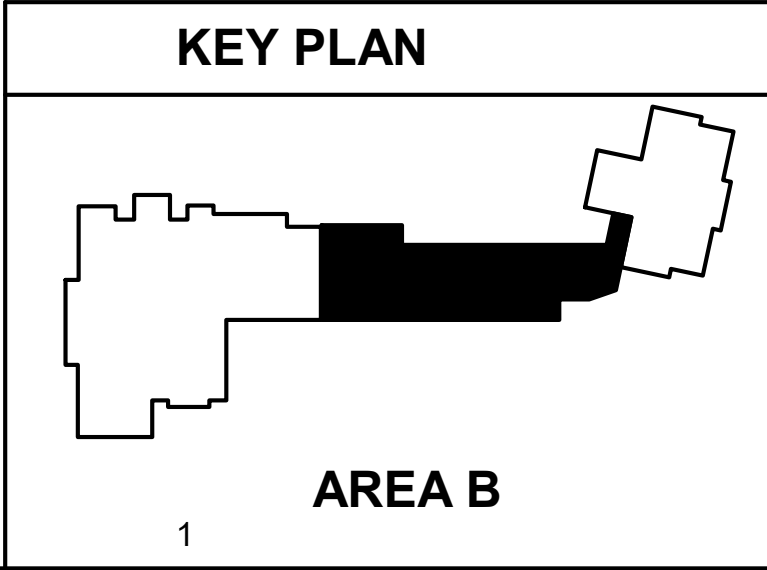
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SHEET TITLE  
**WALL SECTIONS - AREA  
B**

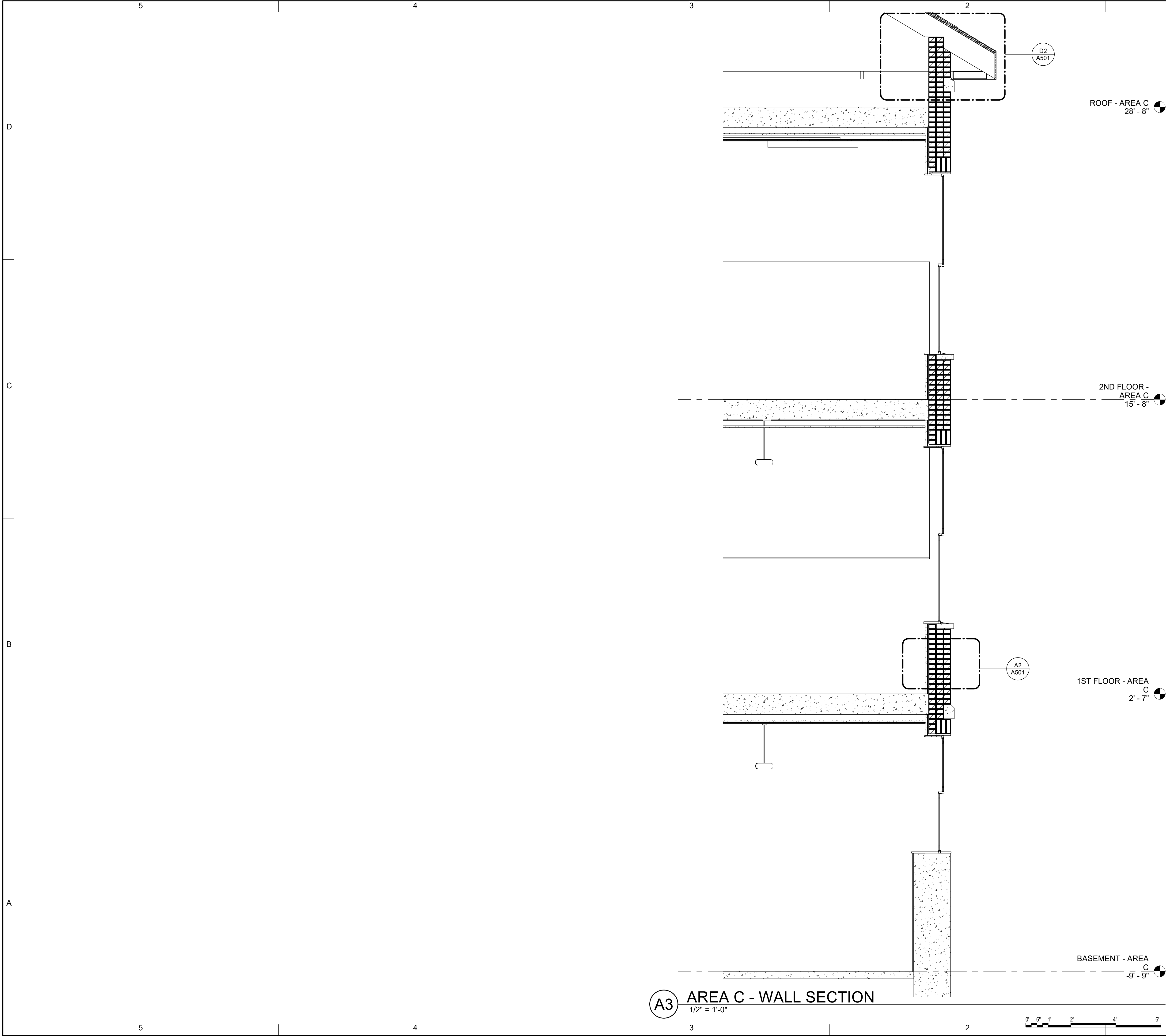
**AE311**



**AREA B**

1





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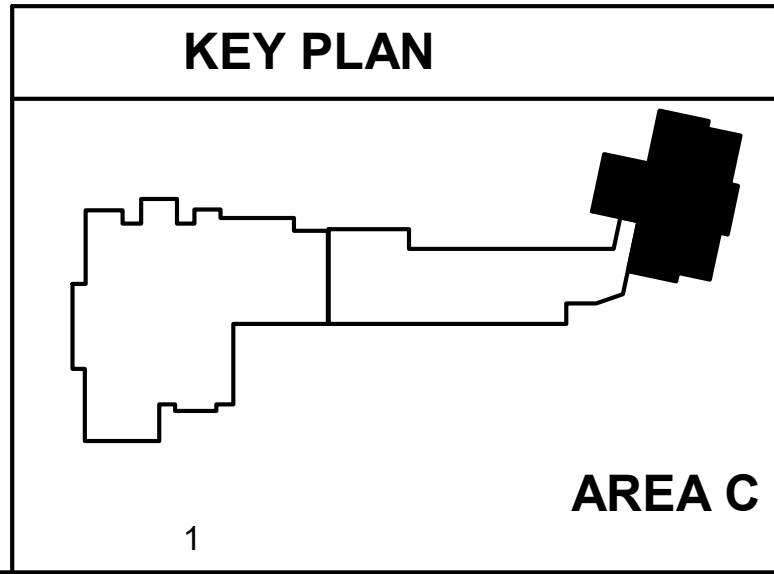
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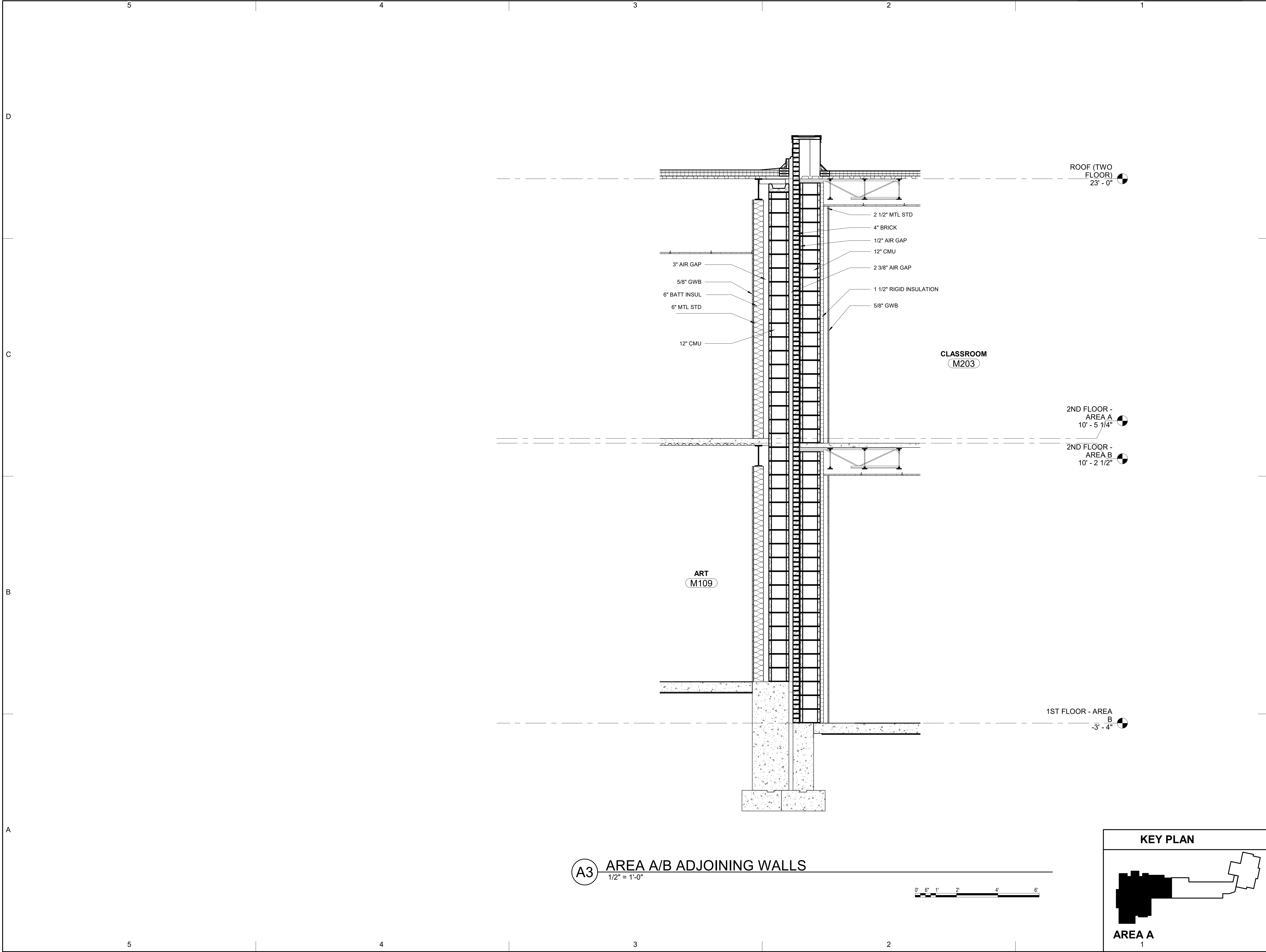
SHEET TITLE  
**WALL SECTIONS - AREA  
C**


AE312




1


AREA C






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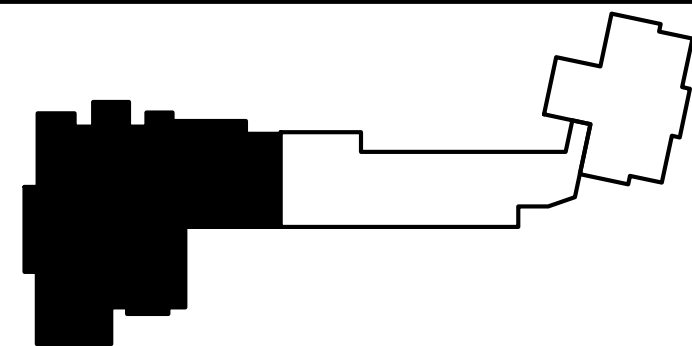
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WALL SECTIONS - AREA A/B JOINT		

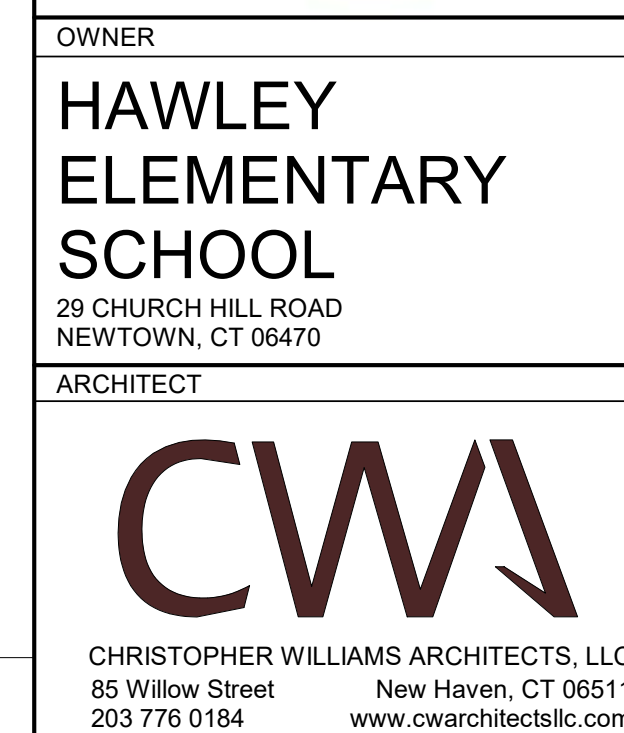
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KEY PLAN



AREA A  
1





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## 11/20/2020

SHEET TITLE
OVERALL FIRST FLOOR PLAN



OWNER
-------

HAWLEY  
ELEMENTARY  
SCHOOL

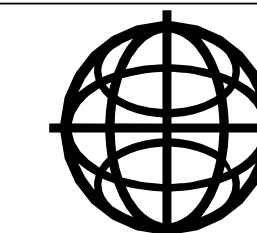
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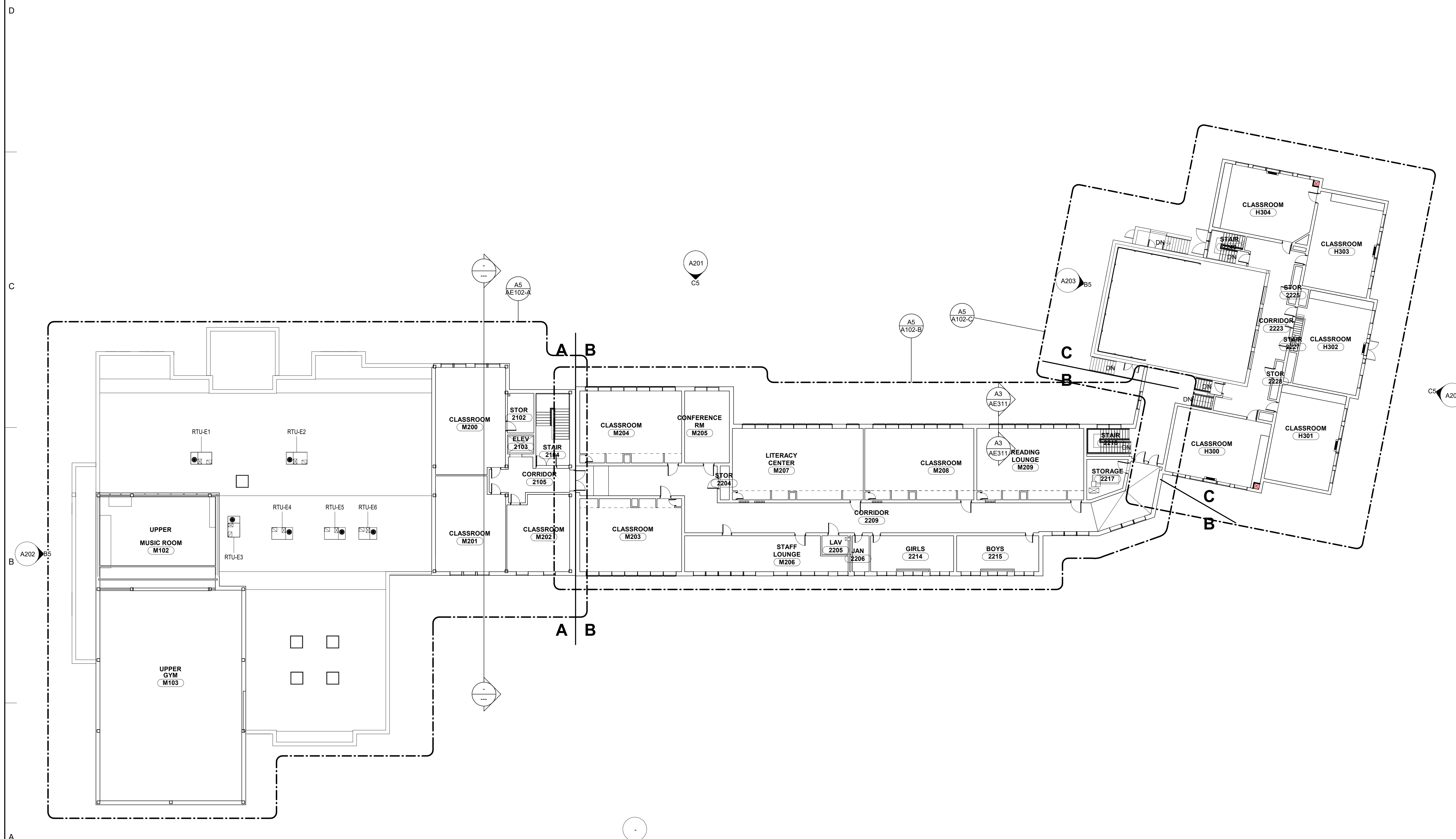
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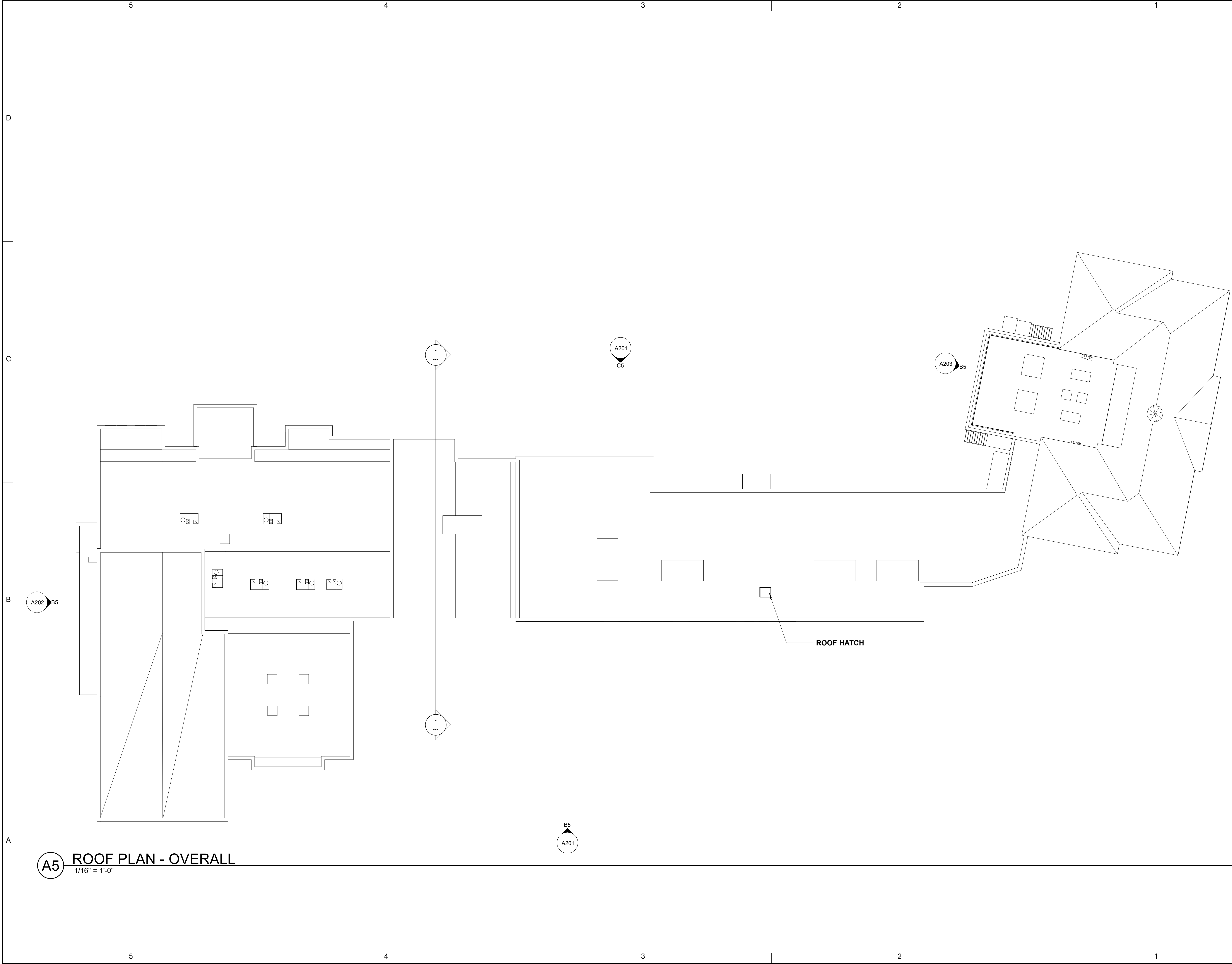
OVERALL SECOND  
FLOOR PLAN


A102



## SECOND FLOOR PLAN - OVERALL

$$\frac{1}{16}'' = 1'-0''$$






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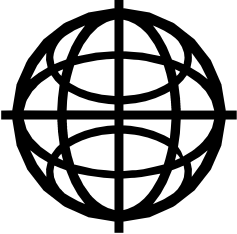
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OVERALL ROOF PLAN		

A103







OWNER
-------

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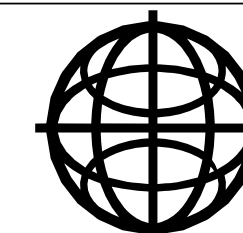
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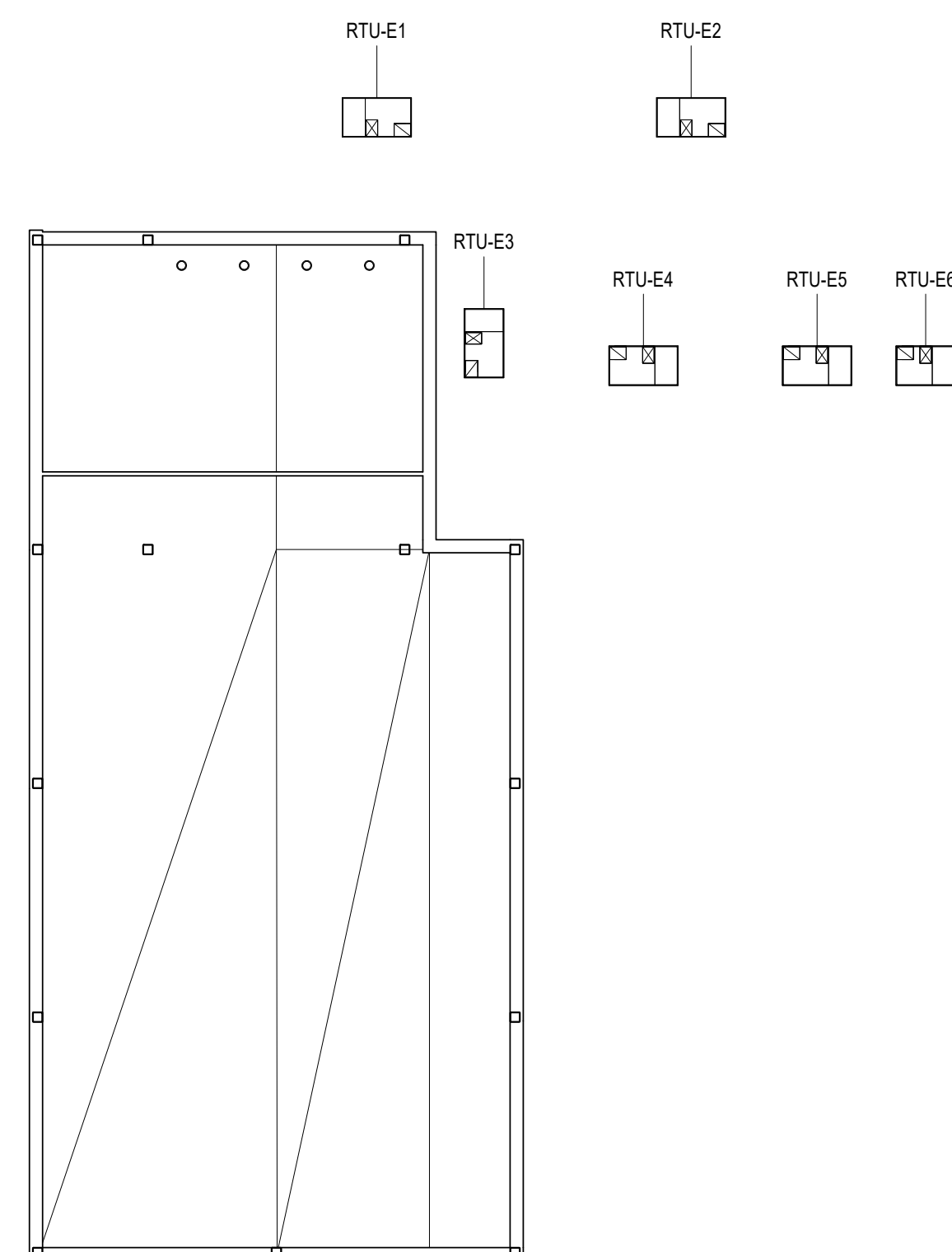
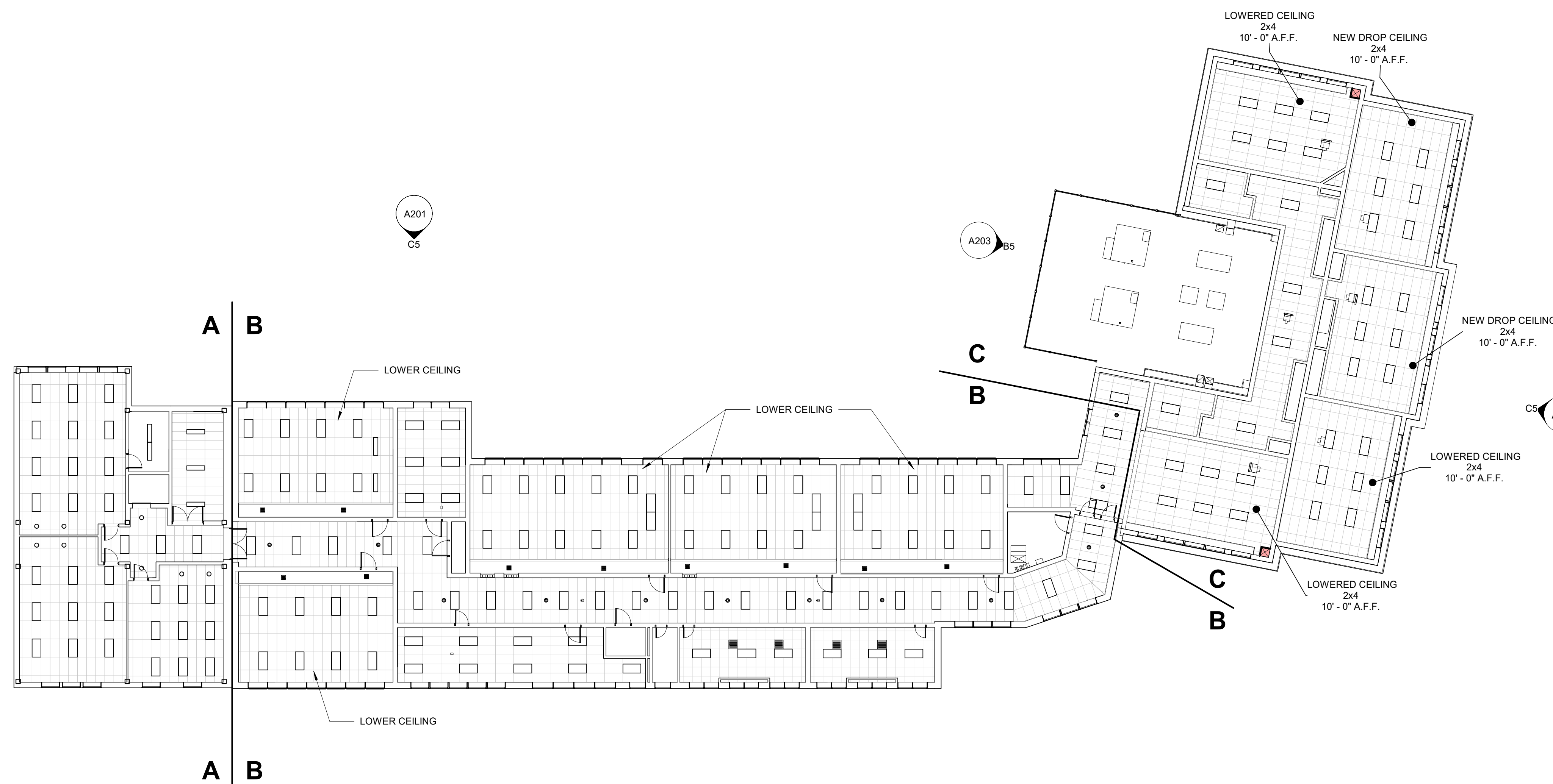
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OVERALL SECOND  
FLOOR RCP

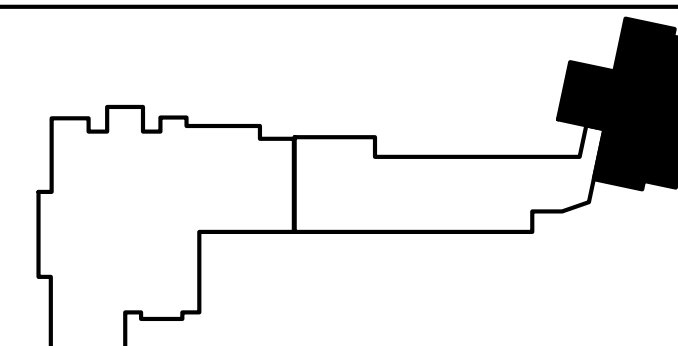
A112



**A5** 2ND FLR OVERALL RCP  
1/16" = 1'-0"

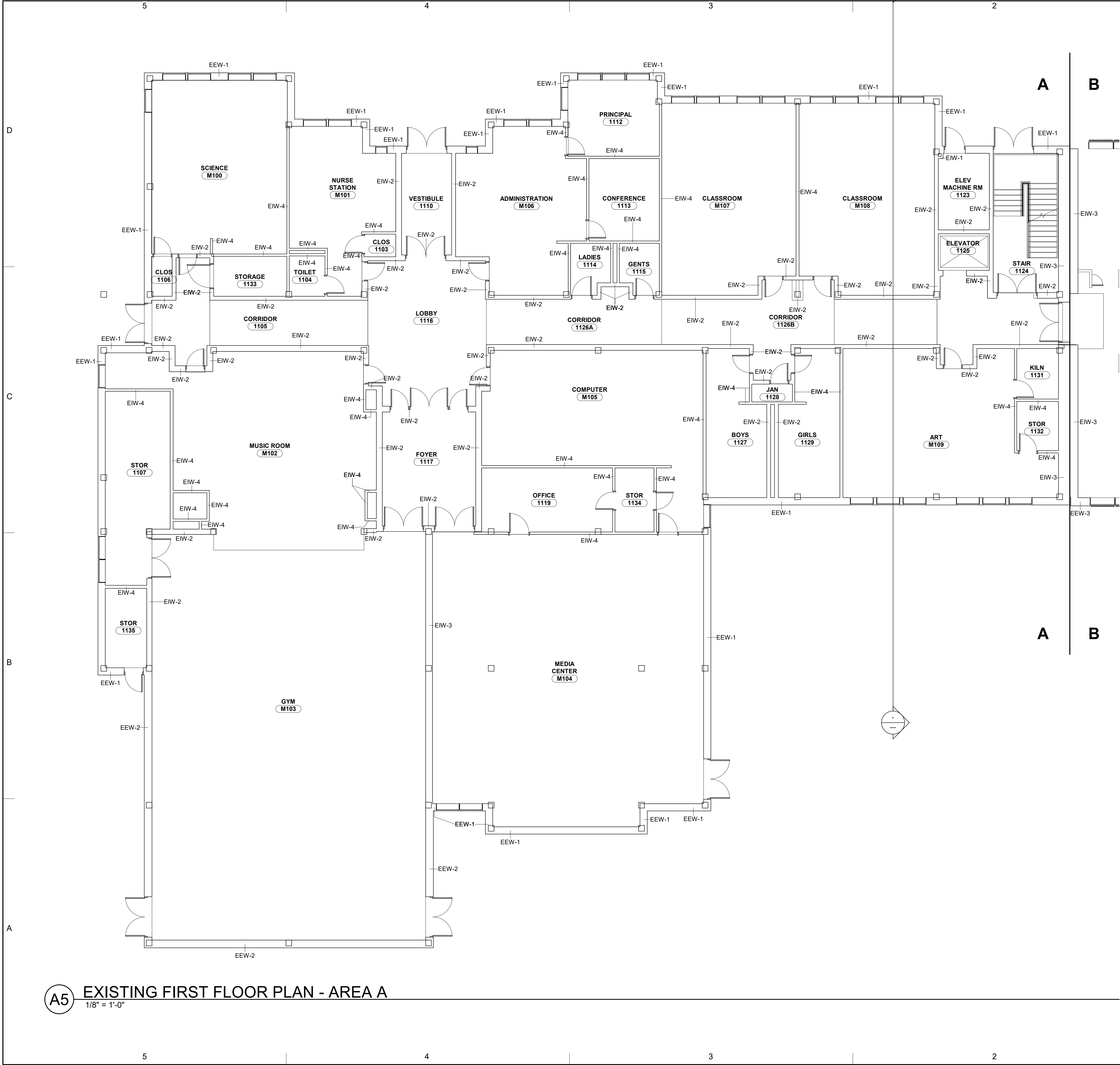


## KEYNOTES



## AREA C





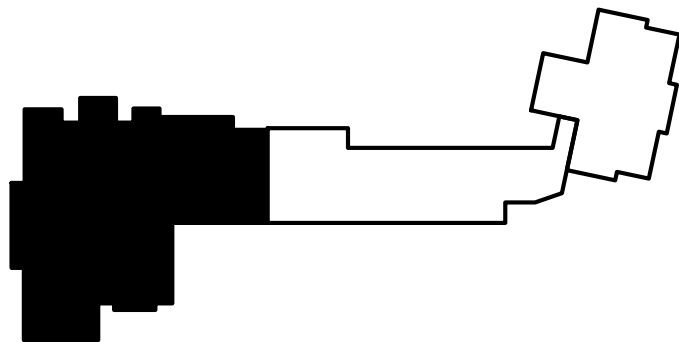
**A5** EXISTING FIRST FLOOR PLAN - AREA A  
1/8" = 1'-0"

**GENERAL NOTES**

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3. Do not scale drawings, except for estimation and approximation purposes.
4. This is an existing building; all conditions and critical dimensions must be field verified.

**KEYNOTES**

**KEY PLAN**



**AREA A**

1



OWNER

**HAWLEY  
ELEMENTARY  
SCHOOL**  
29 CHURCH HILL ROAD  
NEWTOWN, CT 06470

ARCHITECT



CHRISTOPHER WILLIAMS ARCHITECTS, LLC  
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New Haven, CT 06511  
www.cwarchitectsllc.com

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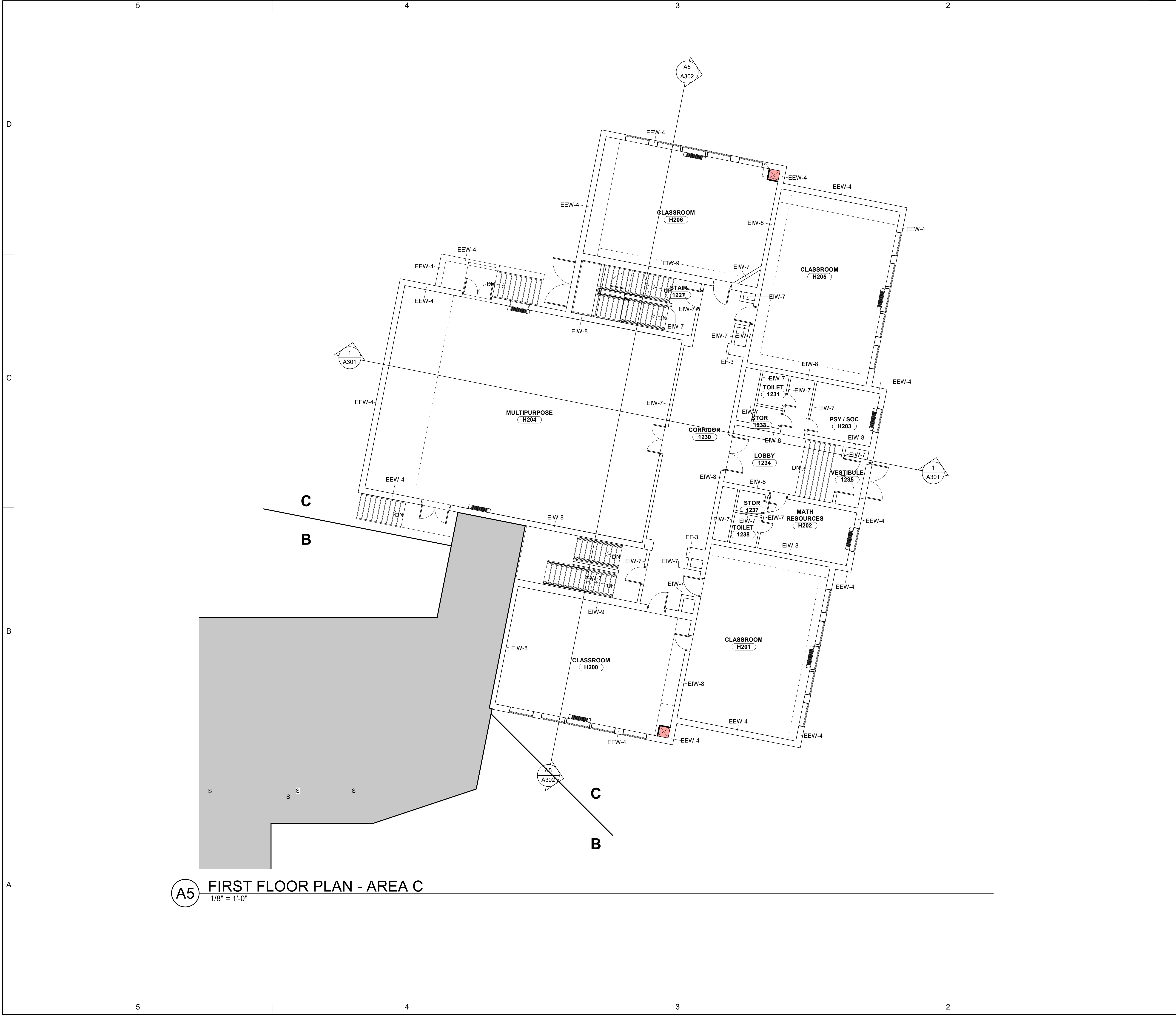
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SHEET TITLE  
**FIRST FLOOR PLAN  
AREA A**

**A101-A**







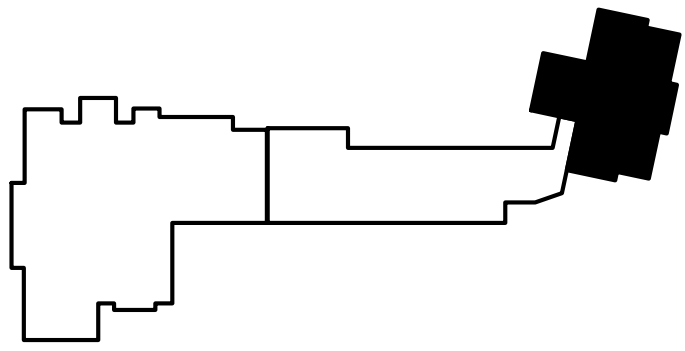
**A5** FIRST FLOOR PLAN - AREA C  
1/8" = 1'-0"

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KEYNOTES

KEY PLAN



**AREA C**



OWNER

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29 CHURCH HILL ROAD  
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PROGRESS DRAWINGS

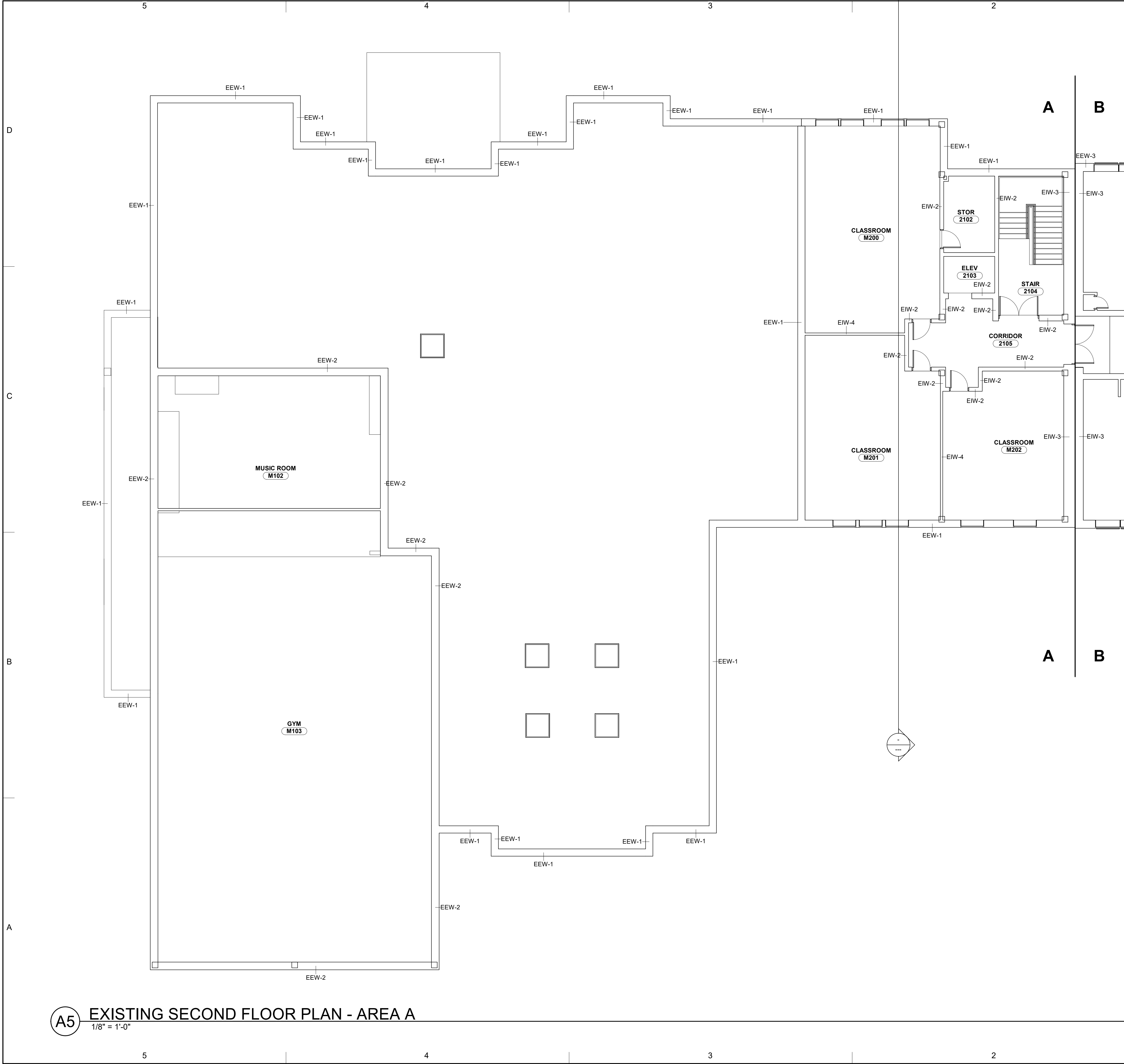
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SHEET TITLE  
**FIRST FLOOR PLAN  
AREA C**

**A101-C**



**A5** EXISTING SECOND FLOOR PLAN - AREA A  
1/8" = 1'-0"

**GENERAL NOTES**

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**KEYNOTES**

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**KEYNOTES**



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ARCHITECT



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85 Willow Street  
203 776 0164  
New Haven, CT 06511  
www.cwarchitectsllc.com

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Bloomfield, CT 06002  
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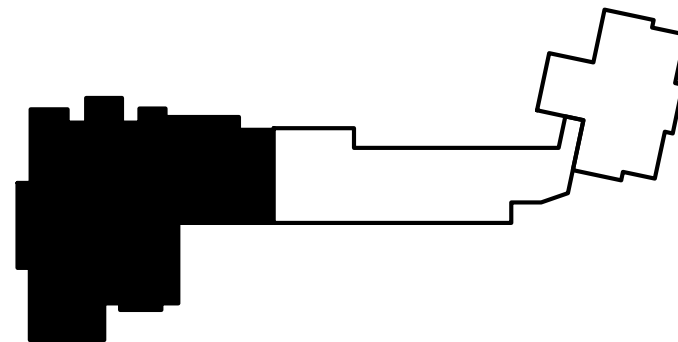
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**KEY PLAN**



**AREA A**  
1

SHEET TITLE  
**SECOND FLOOR PLAN  
AREA A**

**A102-A**

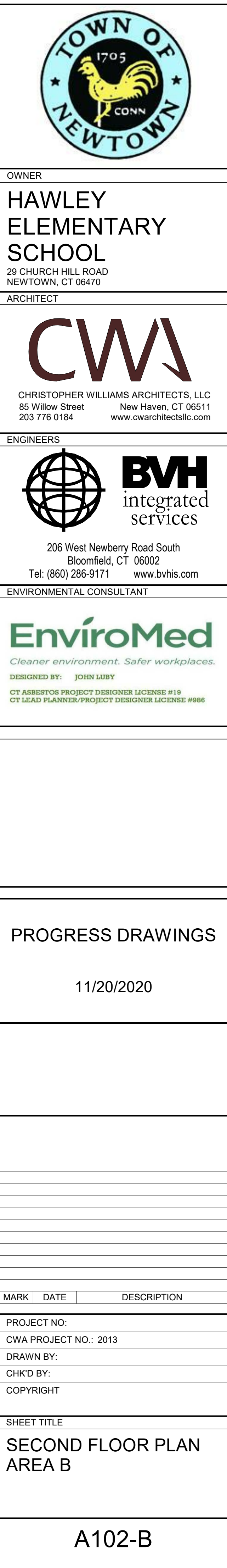


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**KEY PLAN**

**AREA B**

1




$$1/8'' = 1'-0''$$

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SCHOOL

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ARCHITECT

CWA

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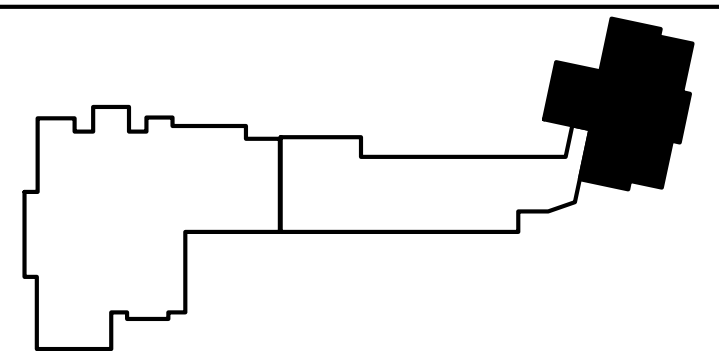
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SHEET TITLE

SECOND FLOOR PLAN  
AREA C

A102-C



## AREA C





CWA



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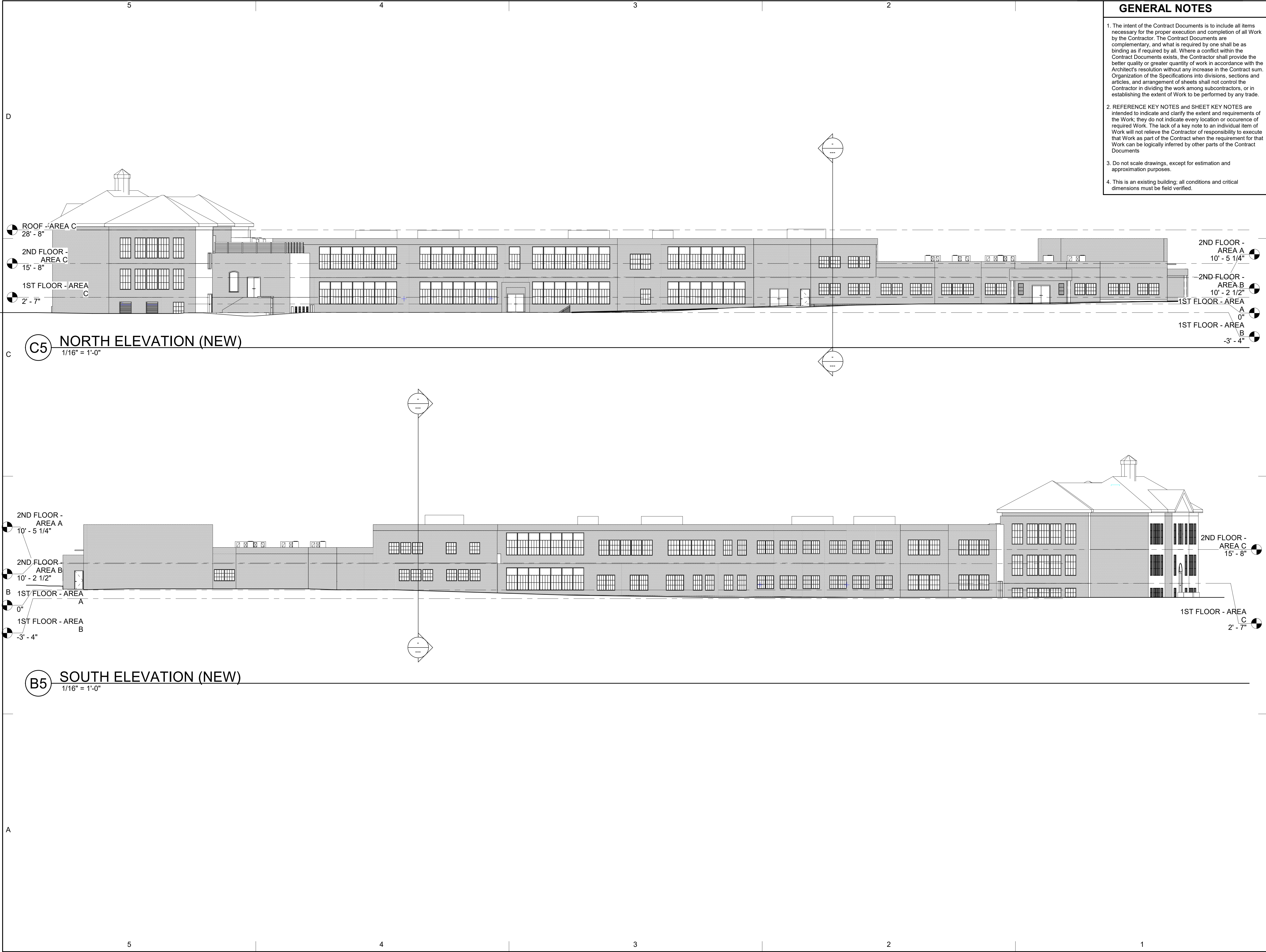
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## AREA C

A103-C



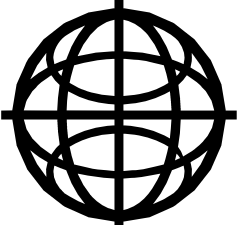


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85 Willow Street  
203 776 0164  
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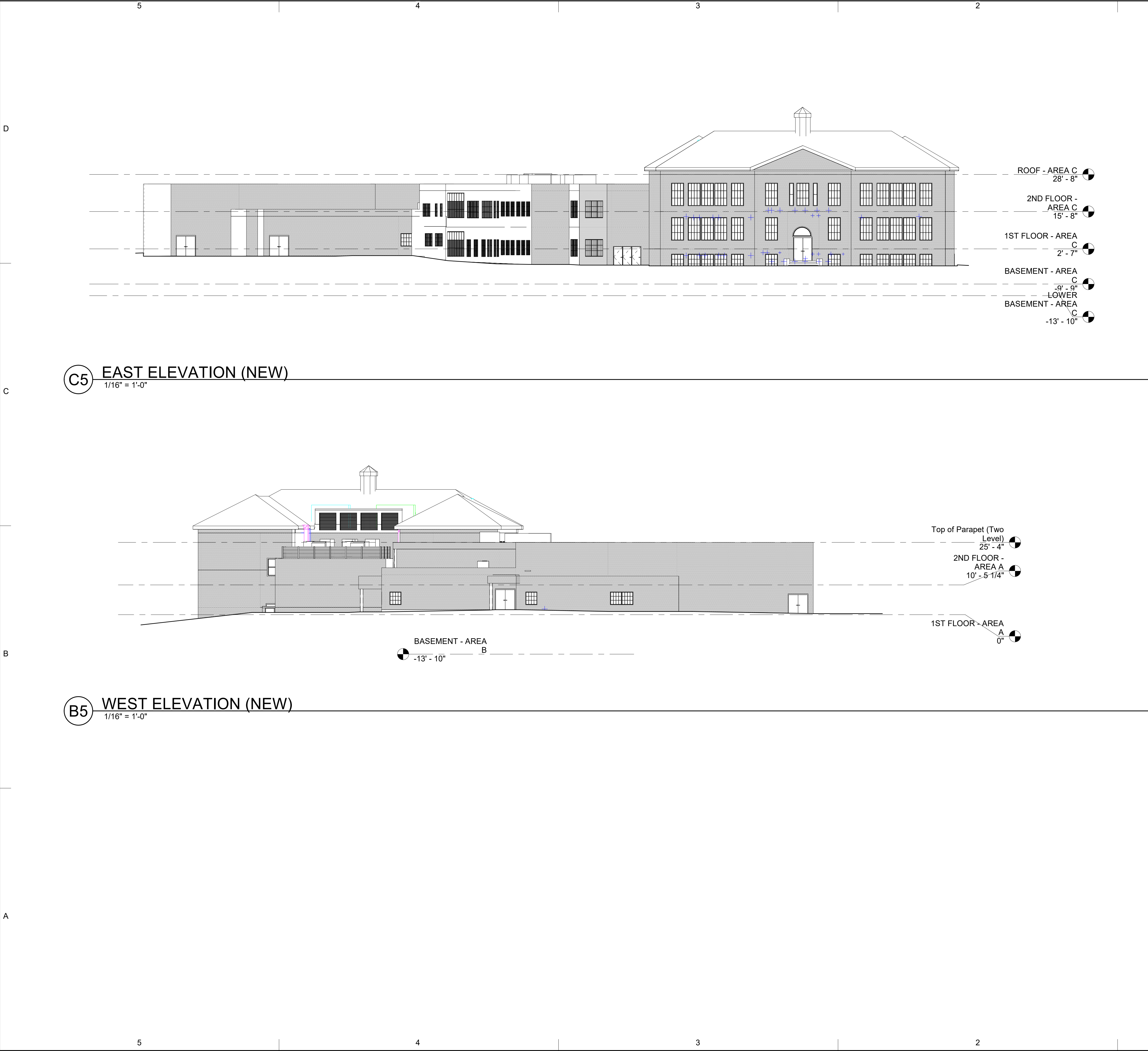
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SHEET TITLE		
EXTERIOR ELEVATIONS		


**A201**

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SCHOOL**

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NEWTOWN, CT 06470

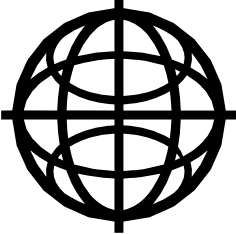
ARCHITECT



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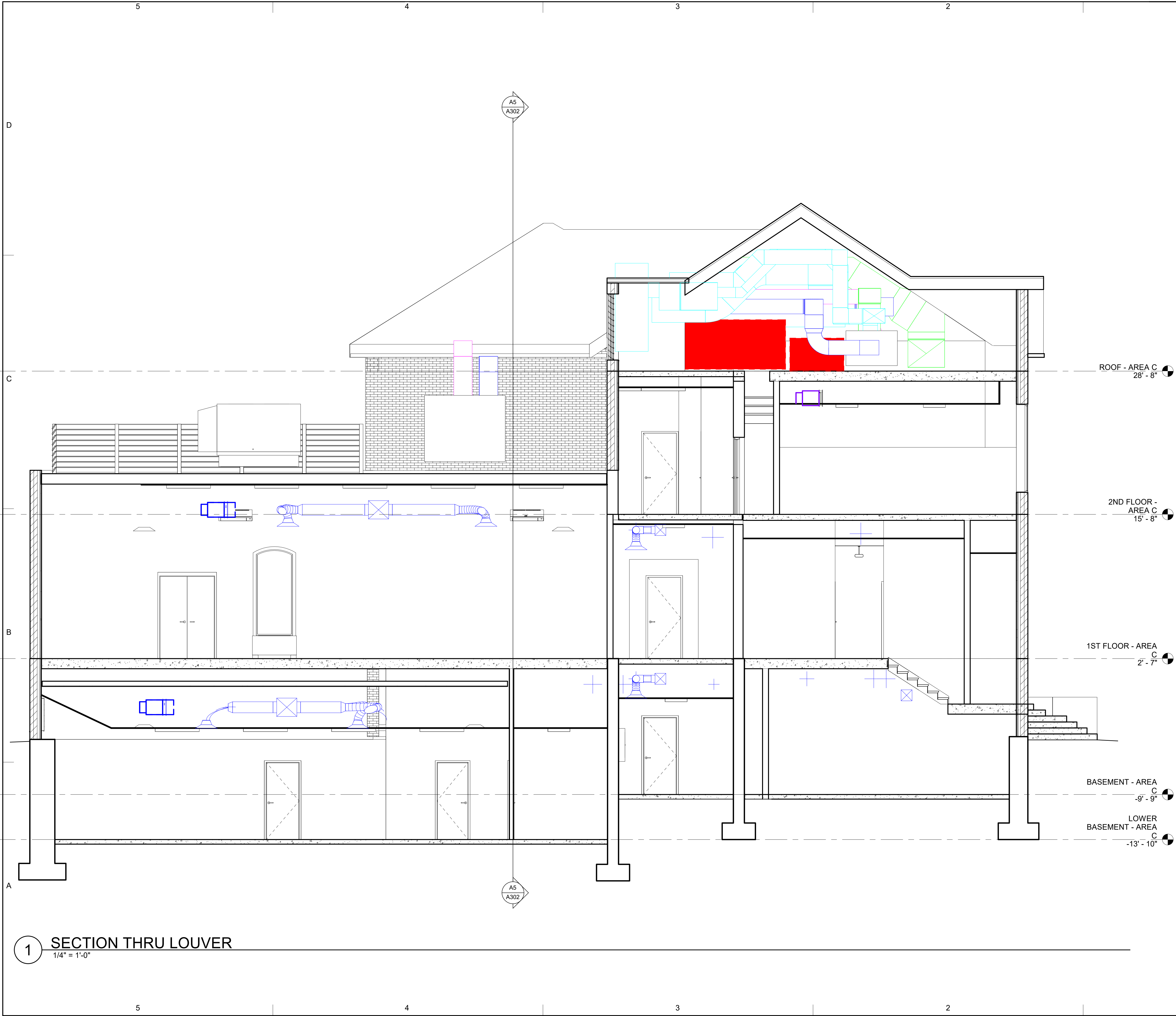
SHEET TITLE

EXTERIOR ELEVATIONS

A202







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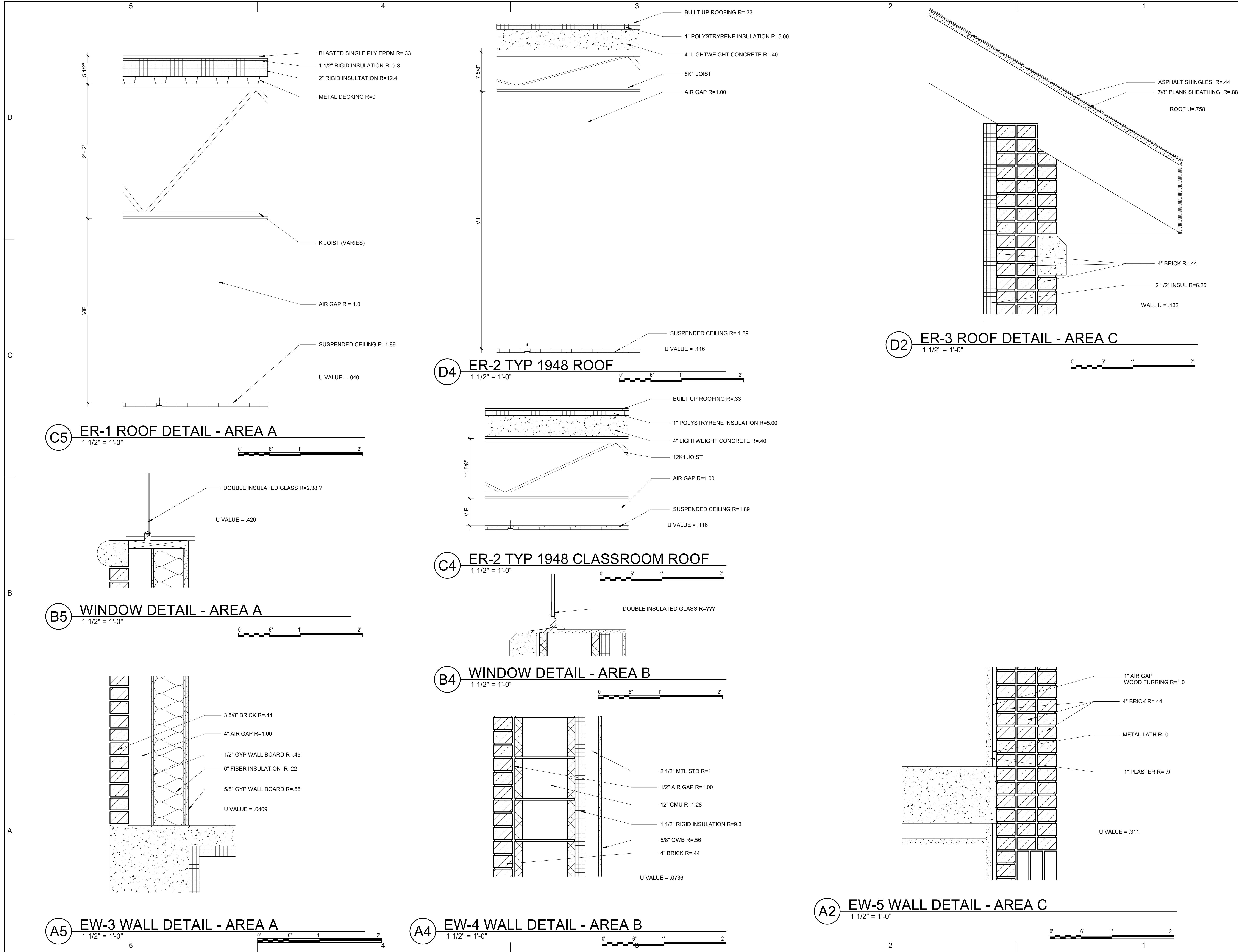
SHEET TITLE


**SECTION THRU LOUVER  
- AREA C**

A301



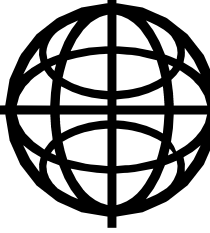
$1/4" = 1'-0"$





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A501







CEILING HEIGHTS

ROOM NAME

ROOM #

A.F.F.

BO JST/SLB

AREA A - 1997

1

TOILET

1104

8' - 4"

4' - 9"

CORRIDOR

1105

9' - 0"

4' - 7"

STORAGE

1107

9' - 0"

1' - 11"

VESTIBULE

1110

8' - 8"

3' - 11"

PRINCIPAL

1112

9' - 0"

2' - 9"

CONFERENCE

1113

9' - 0"

3' - 0"

LADIES

1114

8' - 4"

4' - 0"

GENTS

1115

8' - 4"

4' - 0"

LOBBY

1116

10' - 4"

1' - 8"

FOYER

1117

11' - 4"

3' - 11"

OFFICE

1119

9' - 0"

3' - 8"

ELEV MACHINE

1123

9' - 0"

4"

CORRIDOR

1126B

9' - 0"

4' - 7"

BOYS LAV

1127

8' - 1"

4' - 9"

JAN

1128

9' - 0"

4' - 3"

GIRLS LAV

1129

8' - 1"

1' - 0"

KILN

1131

9' - 0"

1"

STOR

1132

9' - 0"

1"

STORAGE

1133

9' - 0"

3' - 7"

STOR

1134

9' - 0"

3' - 9"

SCIENCE

M100

9' - 0"

1' - 3 1/8"

NURSE

M101

9' - 0"

3' - 6"

MUSIC RM

M102

15' - 6"

0"

MEDIA CENTER

M104

9' - 11"

3' - 1"

COMPUTER RM

M105

9' - 0"

3' - 9"

ADMINISTRATION

M106

9' - 0"

3' - 6"

CLASSROOM

M107

8' - 8"

3' - 4"

CLASSROOM

M108

8' - 4"

9"

CLASSROOM

M109

10' - 4"

1 3/4"

2

STAIR

8' - 11"

2' - 6"

STOR

2102

9' - 0"

2' - 10"

CORRIDOR

2105

8' - 6"

3' - 7"

CLASSROOM

M200

9' - 0 1/2"

2' - 4"

CLASSROOM

M201

9' - 0 1/2"

2' - 10"

CLASSROOM

M202

9' - 0 1/2"

2' - 4"

AREA B - 1948

1

DET

1204

8' - 11 1/2"

3' - 3"

CORRIDOR

1206

8' - 6 1/2"

3' - 8 1/4"

STOR

1207

9' - 0"

2 7/8"

VESTIBULE

1212

11' - 9 1/2"

5 3/8"

LAV

1213

9' - 0"

3' - 11 3/4"

LAV

1214

9' - 0"

3' - 11 3/4"

GIRLS LAV

1218

8' - 9"

3' - 9 3/4"

BOYS LAV

1219

8' - 9"

3' - 9 3/4"

STORAGE

1222

11' - 9 1/2"

1' - 5 3/8"

LAV

1243

8' - 9"

3' - 9 3/4"

CLASSROOM

M110

11' - 9"

5 3/4"

CLASSROOM

M110

SOFFIT

5' - 1"

CLASSROOM

M111

11' - 6"

8 3/4"

CLASSROOM

M111

SOFFIT

5' - 1"

SPEECH

M112

9' - 0"

3' - 2"

S. ED

M113

8' - 8 1/4"

3' - 10 1/2"

CLASSROOM

M114

11' - 9"

5 3/4"

CLASSROOM

M114

SOFFIT

5' - 1"

STORAGE

M115

8' - 5 1/4"

4' - 1 1/2"

WORK ROOM

M116

8' - 3 3/4"

4' - 3"

CLASSROOM

M117

11' - 7 1/2"

7 1/4"

CLASSROOM

M117

SOFFIT

5' - 1"

CLASSROOM

M118

11' - 7 1/2"

7 1/4"

CLASSROOM

M118

SOFFIT

5' - 1"

2

STAIR

1227

10' - 4"

CORRIDOR

2223

11' - 6"

6 3/8"

STAIR

2229

14' - 0"

CLASSROOM

H300

11' - 6"

0"

CLASSROOM

H301

11' - 7"

CLASSROOM

H302

12' - 1"

CLASSROOM

H303

12' - 1"

CLASSROOM

H304

11' - 7 1/2"

0"

2

STAIR

1227

10' - 4"

CORRIDOR

2223

11' - 6"

6 3/8"

STAIR

2229

14' - 0"

CLASSROOM

H300

11' - 6"

0"

CLASSROOM

H301

11' - 7"

CLASSROOM

H302

12' - 1"

CLASSROOM

H303

12' - 1"

CLASSROOM

H304

11' - 7 1/2"

0"

2

STAIR

1227

10' - 4"

CORRIDOR

2223

11' - 6"

6 3/8"

STAIR

2229

14' - 0"

CLASSROOM

H300

11' - 6"

0"

CLASSROOM

H301

11' - 7"

CLASSROOM

H302

12' - 1"

CLASSROOM

H303

12' - 1"

CLASSROOM

H304

11' - 7 1/2"

0"

2

STAIR

1227

10' - 4"

CORRIDOR

2223

11' - 6"

6 3/8"

STAIR

2229

14' - 0"

CLASSROOM

H300

11' - 6"

0"

CLASSROOM

H301

11' - 7"

CLASSROOM

H302

12' - 1"

CLASSROOM

H303

12' - 1"

CLASSROOM

H304

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CORRIDOR

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CORRIDOR

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STAIR

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CORRIDOR

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STAIR

2229

14' - 0"

CLASSROOM

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11' - 6"

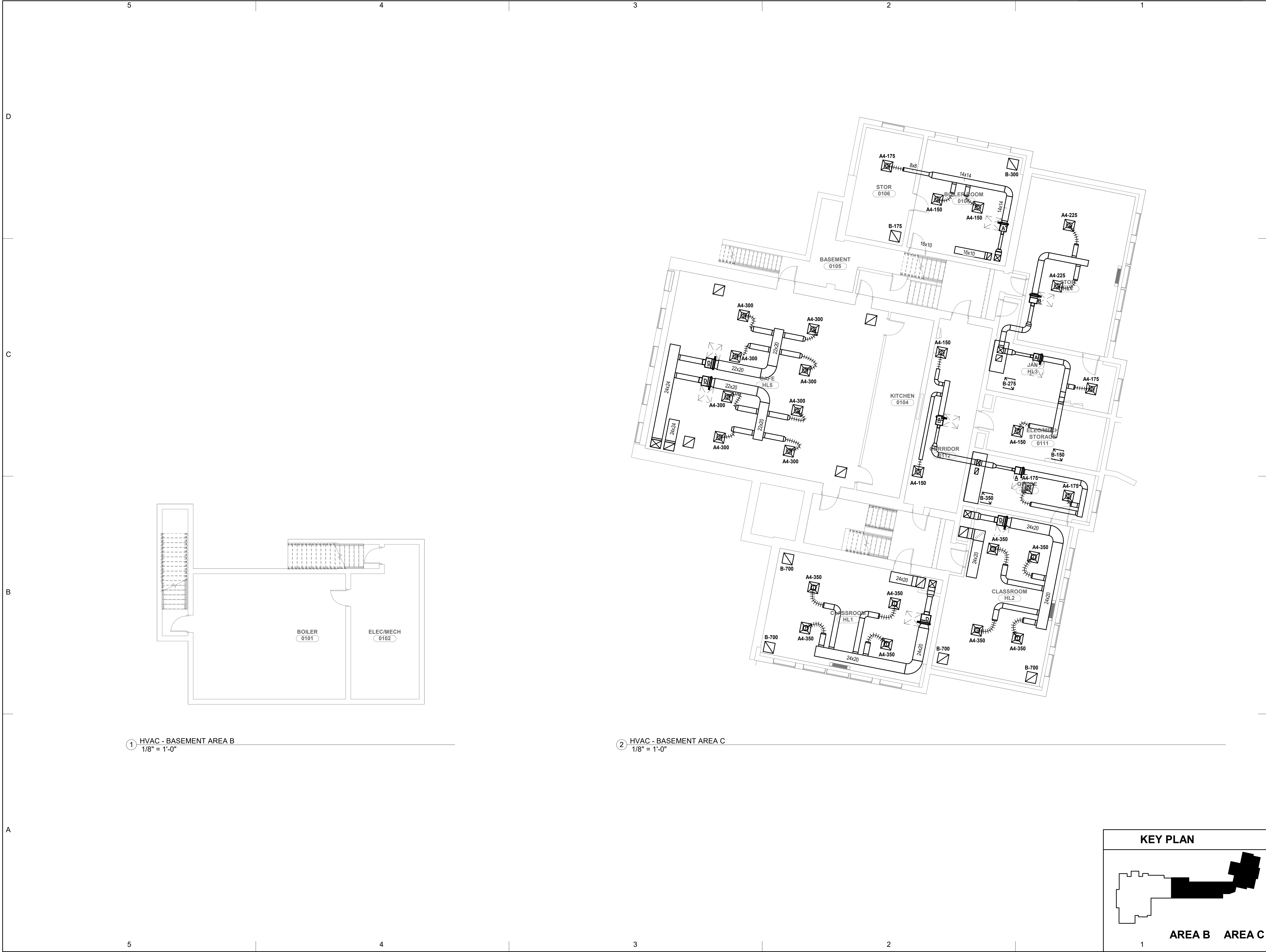
0"

CLASSROOM

H301

11' - 7"</





① HVAC - BASEMENT AREA B  
1/8" = 1'-0"


② HVAC - BASEMENT AREA C  
1/8" = 1'-0"

KEY PLAN

AREA B AREA C

1

2




OWNER

HAWLEY  
ELEMENTARY  
SCHOOL


29 CHURCH HILL ROAD  
NEWTOWN, CT 06470

ARCHITECT




CHRISTOPHER WILLIAMS ARCHITECTS, LLC  
85 Willow Street  
203 776 0164  
New Haven, CT 06511  
www.cwarchitectsllc.com

ENGINEERS



206 West Newberry Road South  
Bloomfield, CT 06002  
Tel: (860) 286-9171  
www.bvhis.com

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MARK	DATE	DESCRIPTION
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CWA PROJECT NO.: 2013		
DRAWN BY:		
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SHEET TITLE		
HVAC BASEMENT PLAN		

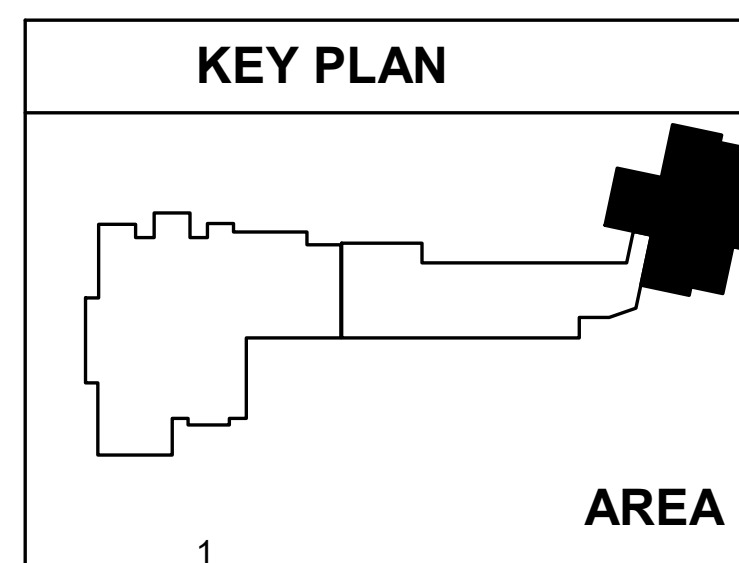
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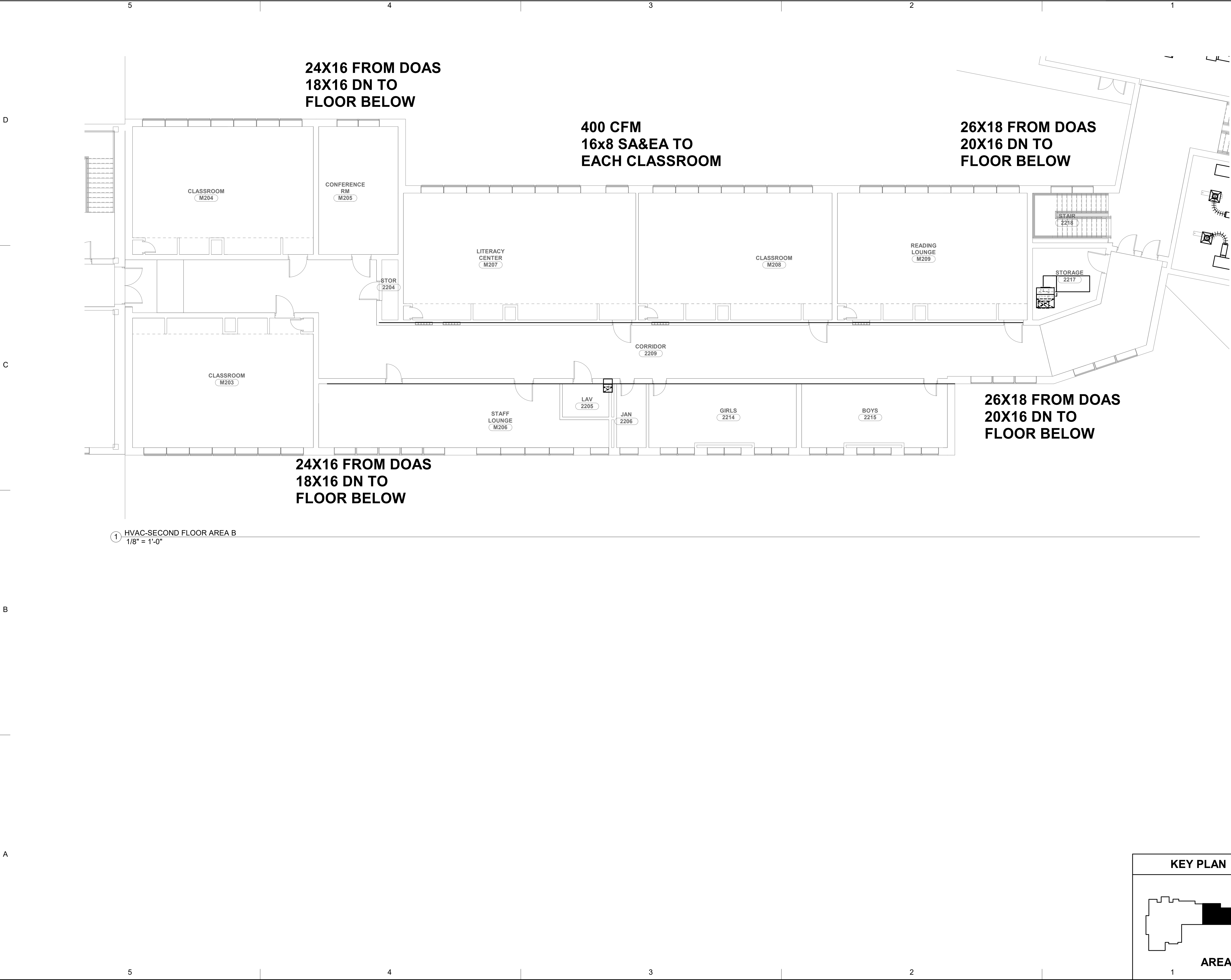












OWNER

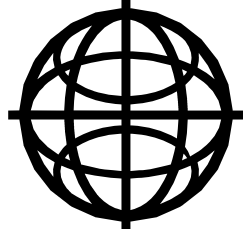
**HAWLEY  
ELEMENTARY  
SCHOOL**  
29 CHURCH HILL ROAD  
NEWTOWN, CT 06470

ARCHITECT



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85 Willow Street New Haven, CT 06511  
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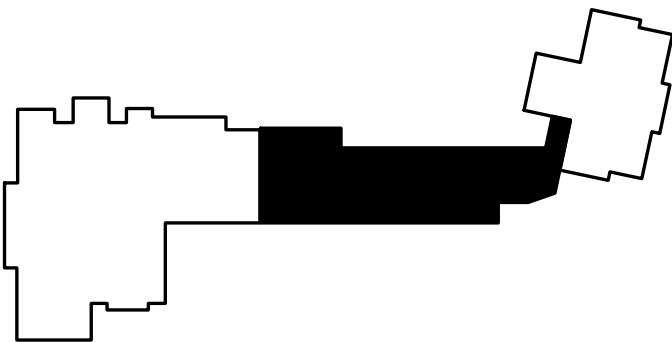
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SHEET TITLE

**HVAC SECOND FLOOR  
PLAN AREA B**

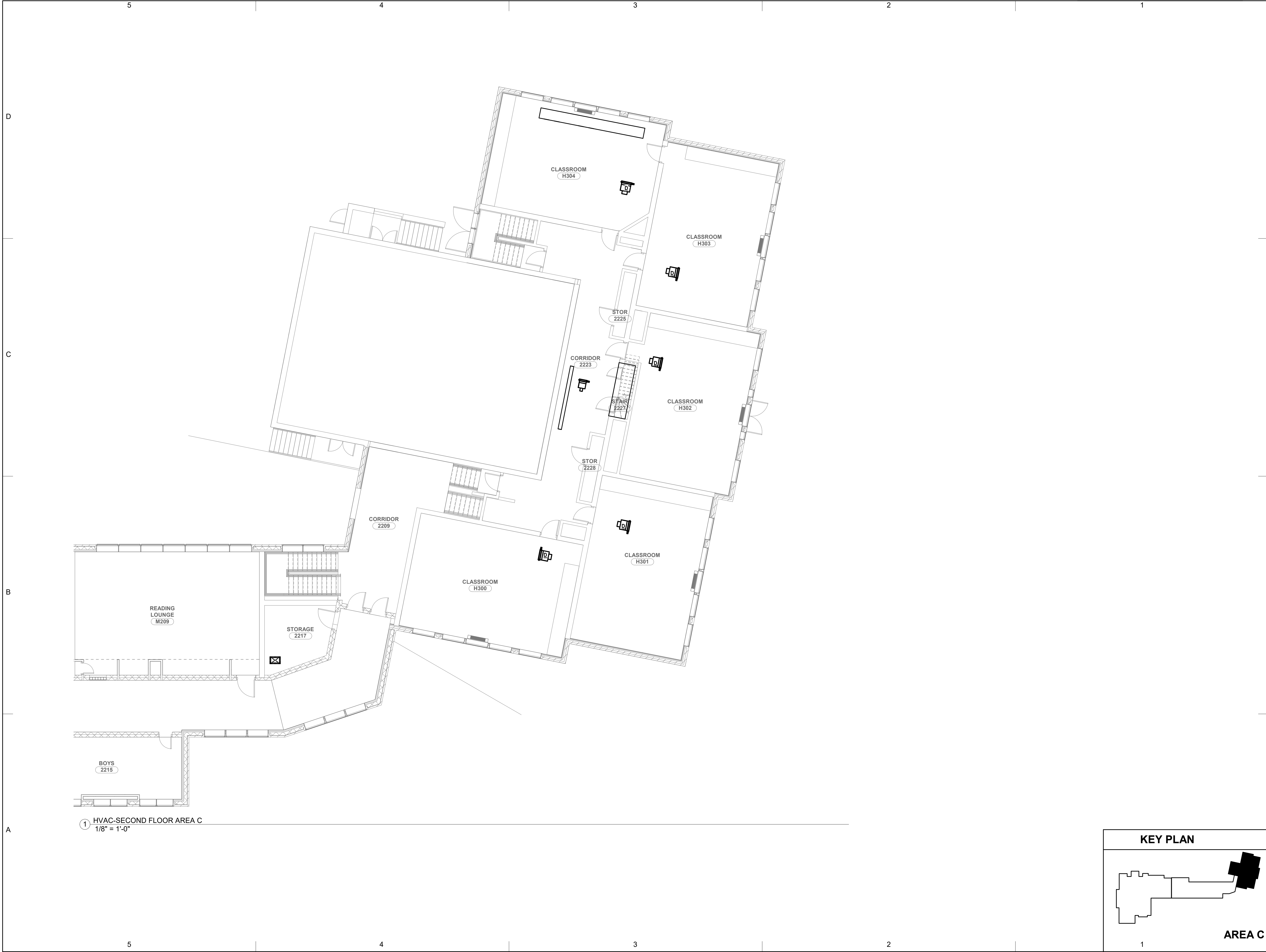
**H102-B**


**KEY PLAN**



**AREA B**

1





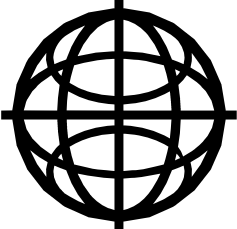
OWNER

**HAWLEY  
ELEMENTARY  
SCHOOL**  
29 CHURCH HILL ROAD  
NEWTOWN, CT 06470

ARCHITECT

**CWA**  
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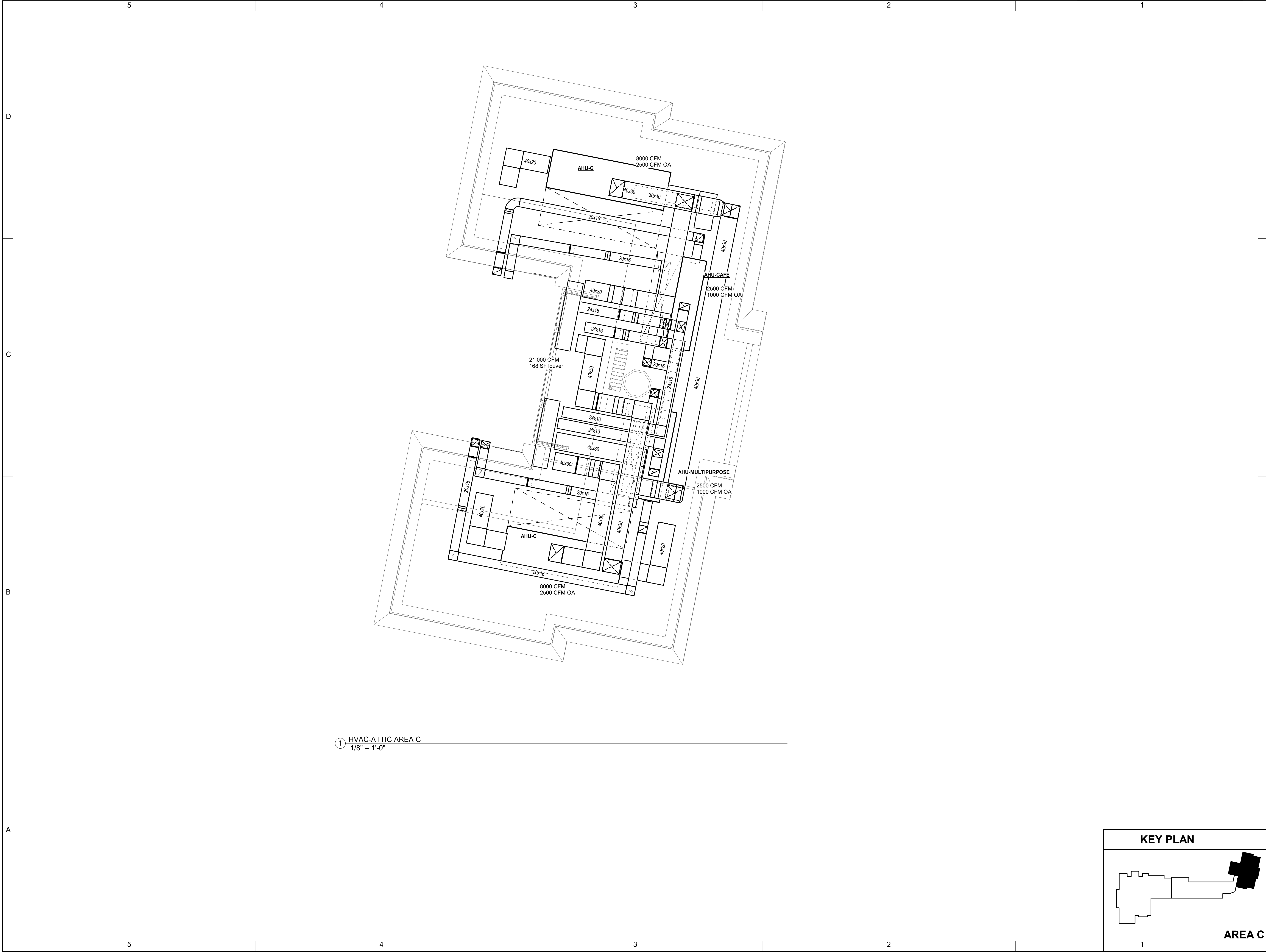
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SHEET TITLE		
HVAC SECOND FLOOR PLAN AREA C		
H102-C		



OWNER

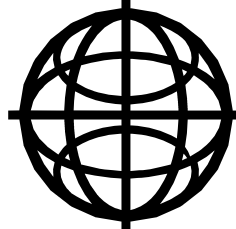
**HAWLEY  
ELEMENTARY  
SCHOOL**  
29 CHURCH HILL ROAD  
NEWTOWN, CT 06470

ARCHITECT



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PROJECT NO:

CWA PROJECT NO.: 2013

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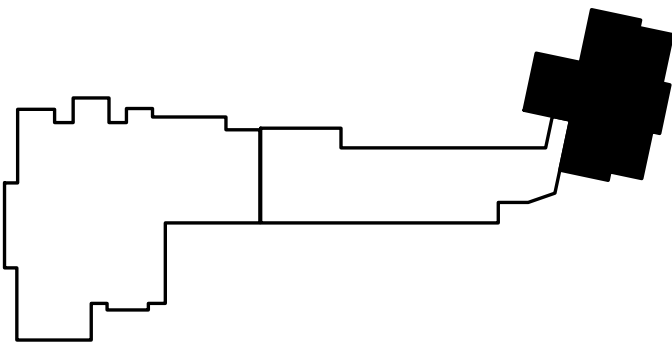
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SHEET TITLE

**HVAC ATTIC PLAN PART  
C**

**H103-C**

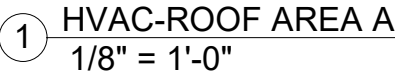
**KEY PLAN**



**AREA C**

1



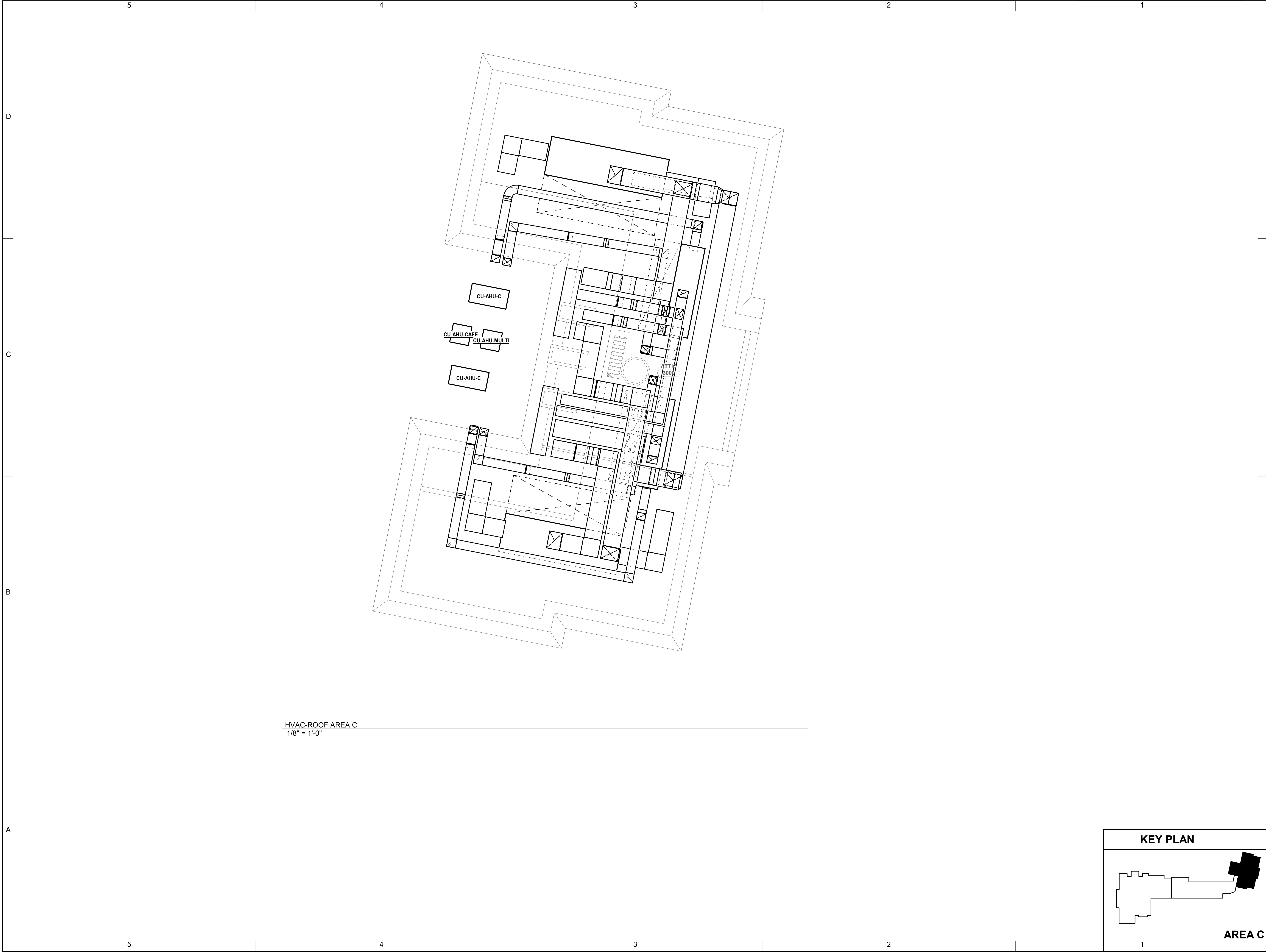


## KEYNOTES

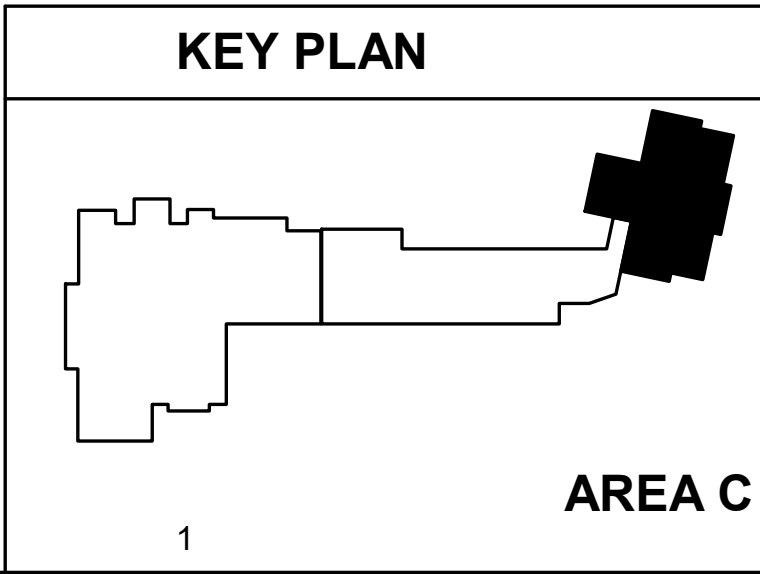



H104-A





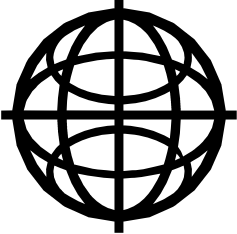
HVAC-ROOF AREA C  
1/8" = 1'-0"





OWNER  
**HAWLEY  
ELEMENTARY  
SCHOOL**  
29 CHURCH HILL ROAD  
NEWTOWN, CT 06470

ARCHITECT  
**CWA**  
CHRISTOPHER WILLIAMS ARCHITECTS, LLC  
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PROJECT STATUS

ISSUE DATE

MARK	DATE	DESCRIPTION
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CWA PROJECT NO.: 2013		
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SHEET TITLE		
HVAC ROOF PLAN AREA C		
H104-C		





**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade**

**Conceptual Estimate**

20-Nov-20

*Prepared by:*  
**MEP Cost LLC**

*For:*  
**Christopher Williams Architects, LLC**



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade**

**Conceptual Estimate**

Gross Floor Area (sf): 54,193  
Date: 20-Nov-20

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Estimate Detail - Phase 2 (Area B) - 1948 Addition (+ 1997 Classrooms)	13
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Estimate Detail - Phase 3 (Area A) - 1997 Addition	19



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade**

**Conceptual Estimate**

Gross Floor Area (sf): 54,193  
Date: 20-Nov-20

**Basis of Estimate**

**Net Floor Area:**

Phase 1 - Area C - 1921 Building	16,298	sf
Phase 2 - Area B (& 1997 classrooms) - 1948 Addition	25,710	sf
Phase 3 - Area A - 1997 Addition	12,185	sf
<b>TOTAL</b>	<b>54,193</b>	<b>sf</b>
<i>1921 Building Attic</i>	<i>4,773</i>	<i>sf</i>

**Information used in preparation of estimate:**

Basis of Design Narrative Draft Report dated Oct. 24, 2020 by BVH Integrated Services  
Photos of existing conditions provided by Christopher Williams Architects LLC  
2012 Boiler Replacement project drawings  
2005 HVAC Repairs drawings  
Information received through emails, and in telephone discussions with BVH and CWA





**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade**

**Conceptual Estimate**

Gross Floor Area (sf): 54,193  
Date: 20-Nov-20

## Clarifications & Exclusions

### Clarifications:

The estimated construction durations are:

- Phase 1: 5 months for work in the 1921 building/Area C.
- Phase 2: 5 months for work in the 1948 addition/Area B.
- Phase 3: 2 months for work in the 1997 addition/Area A.

The estimated construction start dates are:

- June, 2021 for the 1921 building/Area C.
- June, 2022 for the 1948 addition/Area B.
- As desired for the 1997 addition/Area A.

As construction is desired to be phased and possibly performed during summer and other breaks, the estimate includes a 10% phasing premium, to account for multiple mobilizations/demobilizations, possible double shift premiums, possible night and weekend work premiums, temporary services/connections/reconnections, premiums for smaller work packages, etc.

This estimate is based on the use of a VAV reheat (variable air volume) HVAC system.

The estimate is based on prevailing wage rates for construction in this market, and represents a reasonable opinion of cost. It is not a prediction of the successful low bid from a contractor as bids will vary due to fluctuating market conditions, errors and omissions, proprietary specifications, a lack of or surplus of bidders, perception of risk, etc. Consequently the estimate is expected to fall within the range of bids from a number of competitive contractors or subcontractors.

### Exclusions:

Costs associated with the following items are **NOT** included in the estimate:

- code upgrades (eg: building, seismic, fire alarm, fire protection, life safety, etc).
- firesafing of any existing penetrations.
- roof warranty extension (after repairs/patching for HVAC upgrade work).
- state sales tax.
- soft costs (design fees, bldg permits, etc).



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade**

**Conceptual Estimate**

Gross Floor Area (sf): 54,193  
Date: 20-Nov-20

**EXECUTIVE SUMMARY**

**Total**

Phase 1 (Area C) - 1921 Building \$ 3,435,245

Phase 2 (Area B) - 1948 Addition (+ 1997 Classrooms) \$ 3,001,220

Phase 3 (Area A) - 1997 Addition \$ 832,072

**TOTAL - All Phases \$ 7,268,537**



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 1 - 1921**

**Conceptual Estimate**

Net Floor Area (sf): 16,298  
Date: 20-Nov-20

**PHASE 1 - ESTIMATE SUMMARY**

Description		\$/sf	Total
<b>General Requirements</b>			
01	General Requirements	5.95	97,000
<b>Facility Construction</b>			
02	Existing Conditions	10.26	167,208
04	Masonry	0.06	900
05	Metals	10.59	172,670
06	Wood & Plastics	1.84	29,950
07	Thermal and Moisture Protection	7.43	121,022
08	Openings	2.33	38,025
09	Finishes	6.87	111,921
10	Specialties		
<b>Facility Services</b>			
22	Plumbing	0.64	10,500
23	Heating Ventilating and Air Conditioning	80.33	1,309,273
26	Electrical	15.83	258,027
<b>Site and Infrastructure</b>			
32	Exterior Improvements		
33	Utilities		
<b>Sub-Total:</b>		142.13	<b>\$ 2,316,496</b>
	Design & Pricing Contingency	10.00%	231,650
	Construction Contingency	3.00%	76,444
	Insurance (General Liability & Workers Compensation)	2.00%	52,492
	Performance and Payment Bond	1.00%	26,771
	General Conditions/Overhead/Profit	12.50%	337,982
	Escalation - to June 2021 @ 6% per annum	3.00%	81,116
	Phasing premium	10.00%	312,295
<b>Total Construction Cost:</b>		210.78	<b>\$ 3,435,245</b>





**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 1 - 1921**

**Conceptual Estimate**

Net Floor Area (sf): 16,298  
Date: 20-Nov-20

		Description	Quantity	Unit	Unit Cost	Total
GENERAL REQUIREMENTS						
01	GENERAL REQUIREMENTS					
	Temporary Facilities & Controls					
		Dust control (place & remove, cleanup, removal of demo'd materials), moving desks & chairs / floor protection	5	mos	10,000.00	50,000
		Dumpster, 4 pulls per month	5	mos	6,400.00	32,000
		Cut & patch site surfaces for new incoming electrical service	1	alw	15,000.00	15,000
		Temporary protection at new dormer opening	300	sf	10.00	3,000
		Temporary Facilities & Controls				97,000
	TOTAL GENERAL REQUIREMENTS					\$ 97,000
FACILITY CONSTRUCTION						
02	EXISTING CONDITIONS					
	Removal and Salvage of Construction Materials					
		Demo ceilings for installation of electrical wiring, duct, etc	5,984	sf	2.00	11,968
		Cutting masonry walls for new ductwork distribution across corridor	10	ea	300.00	3,000
		Core drilling of masonry walls for new piping/conduit distribution across corridor	50	ea	130.00	6,500
		Cut hole through slabs for new ductwork and piping	15	ea	1,000.00	15,000
		Cut openings in roof for new steel column extensions (or ties to beams) for support of new AHUs, low roof of 1921 building	8	ea	500.00	4,000
		Cut holes in roof/structure for elec feeders to mech equip, & heating piping for AHUs	2	locns	1,000.00	2,000
		Remove existing boxed out skylights at low 1921 roof	2	ea	2,500.00	5,000
		Remove existing attic dormers and windows for new shed dormer	3	locns	1,500.00	4,500
		Remove existing attic dormers and windows for new shed dormer	3	locns	1,500.00	4,500
		Sawcut and remove top of masonry exterior wall to facilitate new dormer transition	31	lf	40.00	1,240
		Brace opening at new dormer location during and after demo	350	sf	10.00	3,500
		X-ray of floor/roof slabs in 1921 areas before coring/cutting holes	1	alw	4,500.00	4,500
		Removal and Salvage of Construction Materials				65,708
	Facility Remediation					
		Spot Lead Abatement for cutting masonry walls x corridor	56	ea	250.00	14,000
		Spot Lead Abatement for core drilling x corridor	140	ea	100.00	14,000
		Spot Lead Abatement for piping/conduits	400	ea	50.00	20,000
		Spot Asbestos Abatement for piping/conduits	25	ea	50.00	1,250
		Cleaning of Attic & sealing	1	alw	10,000.00	10,000
		Abatement of hidden asbestos pipe insulation in way	2	ea	2,500.00	5,000
		Abatement of asbestos caulk at 1921 doors	50	lf	20.00	1,000
		Asbestos transport & disposal	1	alw	1,250.00	1,250
		Lead paint transport & disposal	1	alw	5,000.00	5,000
		PCB transport & disposal	1	alw	5,000.00	5,000
		3rd party testing & monitoring	1	alw	25,000.00	25,000
		Facility Remediation				101,500



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 1 - 1921**

**Conceptual Estimate**

Net Floor Area (sf): 16,298  
Date: 20-Nov-20

	Description	Quantity	Unit	Unit Cost	Total
	<b>TOTAL EXISTING CONDITIONS</b>				<b>\$ 167,208</b>
<b>04</b>	<b>MASONRY</b>				
	<b>Brick Masonry</b>				
	Modify top of existing masonry ext. wall at new dormer	30	lf	30.00	900
	<b>Brick Masonry</b>				<b>900</b>
	<b>TOTAL MASONRY</b>				<b>\$ 900</b>
<b>05</b>	<b>METALS</b>				
	<b>Misc Metals</b>				
	Misc metal angles at openings in floor & roof for new shafts	50	ea	750.00	37,500
	Misc metal angles at openings in walls for new shafts	10	ea	500.00	5,000
	Add galv steel dunnage to support of new units on multi-purpose room roof	2	ton	6,400.00	9,600
	Add ledger angles or other misc metals at top wall/bottom dormer	31	lf	35.00	1,085
	Cover openings left by demo'd skylights with metal roof deck - use hilti connectors to attach to existing concrete	256	sf	10.00	2,560
	Add angle supports at edge of skylight opening (incl repair perim)	93	lf	25.00	2,325
	Add steel supports in attic to distribute weight of new units	10	ton	8,000.00	80,000
	Screenwall, galvanized supports (20 lbs per sf of screenwall)	4	ton	6,400.00	25,600
	Screenwall 4'-0" high, edge of flat roof of 1921 building	360	sf	25.00	9,000
	<b>Misc Metals</b>				<b>172,670</b>
	<b>TOTAL METALS</b>				<b>\$ 172,670</b>
<b>06</b>	<b>WOOD &amp; PLASTICS</b>				
	<b>Rough Carpentry</b>				
	Frame new shed dormer, including remove bracing left by demo sub	350	sf	40.00	14,000
	Sheathing and vapor barrier on dormer	600	sf	12.00	7,200
	Hardee plank siding at face with louvers; piece work	80	sf	20.00	1,600
	Trex trim at sides and edge of dormer; allow for trim at ex. Roofline	30	lf	25.00	750
	<b>Rough Carpentry</b>				<b>23,550</b>
	<b>Finish Carpentry</b>				
	Remove and replace classroom cabinetry to facilitate duct risers	8	locns	800.00	6,400
	<b>Finish Carpentry</b>				<b>6,400</b>
	<b>TOTAL WOOD &amp; PLASTICS</b>				<b>\$ 29,950</b>
<b>07</b>	<b>THERMAL and MOISTURE PROTECTION</b>				
	<b>Roofing</b>				
	Provide new 2" thick conc pavers to/from cond units	100	sf	3.00	300
	New EPDM roof on dormer, including alum edging/trim	350	sf	28.00	9,800
	Copper flashing at valley and on sides of dormer	130	sf	35.00	4,550
	New roof at low 1921 roof, including sheathing, insulation, flashing for MEP piping & equipment curbs	1,924	sf	28.00	53,872



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 1 - 1921**

**Conceptual Estimate**

Net Floor Area (sf): 16,298  
Date: 20-Nov-20

	Description	Quantity	Unit	Unit Cost	Total
	Provide insulation at existing attic - closed cell spray polyurethane applied between rafters to underside of roof shathing -2" thick.	7,000	sf	6.00	42,000
	Hard coat ignition barrier over spray insul for fire rating	7,000	sf	1.50	10,500
	<b>Roofing</b>				<b>121,022</b>
	<b>TOTAL THERMAL and MOISTURE PROTECTION</b>			<b>\$</b>	<b>121,022</b>
<b>08</b>	<b>OPENINGS</b>				
	<b>Louvers</b>				
	New louvers at attic dormer	169	sf	225.00	38,025
	<b>Louvers</b>				<b>38,025</b>
	<b>TOTAL OPENINGS</b>			<b>\$</b>	<b>38,025</b>
<b>09</b>	<b>FINISHES</b>				
	<b>Gypsum Board</b>				
	Build new pipe/duct enclosure/shafts through 1st & 2nd floors, assume 2-2'x2' pipe shafts & 3-3'x4' duct shafts, including bulk heads. Includes bulkheads at new suspended ceilings	1,000	sf	25.00	25,000
	New soffits	1,100	sf	15.00	16,500
	<b>Gypsum Board</b>				<b>41,500</b>
	<b>Ceilings</b>				
	Add new drop ceiling to rooms with no existing drop ceiling	3,130	sf	6.50	20,345
	FULL - replace demo'd T-bar ceiling grid & tiles for installation of ductwork, control wiring, electrical wiring, etc	5,984	sf	6.50	38,896
	PARTIAL - Remove & replace T-bar ceiling tiles for installation of ductwork, control wiring, electrical wiring, etc	339	sf	3.50	1,187
	Replace 25% of removed ceiling tiles due to breakage after removal for HVAC upgrade	85	sf	3.50	297
	Replace 25% of T-bar ceiling grid damaged during HVAC upgrade and/or for installation of ductwork	85	sf	3.50	297
	<b>Ceilings</b>				<b>61,021</b>
	<b>Painting and Coatings</b>				
	Paint new gyp bd bulkheads, soffits & shafts	2,200	sf	2.00	4,400
	Allowance for touch up of wall/surface areas damaged during HVAC upgrade	1	alw	5,000.00	5,000
	<b>Painting and Coatings</b>				<b>9,400</b>
	<b>TOTAL FINISHES</b>			<b>\$</b>	<b>111,921</b>
<b>FACILITY SERVICES</b>					
<b>22</b>	<b>PLUMBING</b>				
	<b>Plumbing Fixtures &amp; Related Services</b>				
	Floor drain w/trap guard (in attic) incl sanitary drainage piping (for AHU cooling coil cond drain)	3	ea	3,500.00	10,500
	<b>Plumbing Fixtures &amp; Related Services</b>				<b>10,500</b>





**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 1 - 1921**

**Conceptual Estimate**

Net Floor Area (sf): 16,298  
Date: 20-Nov-20

	Description	Quantity	Unit	Unit Cost	Total
<b>TOTAL PLUMBING</b>					<b>\$ 10,500</b>
<b>23</b>	<b>HEATING VENTILATING and AIR CONDITIONING</b>				
	<b>Heating</b>				
	Existing heating water plant, pumps, exp tanks, air separators, piping, perimeter finned tube radiation, etc				ETR
	Connect to exist heating water lines	2	ea	453.56	907
	Cabinet unit heater, hot water (for 1921 area C)	2	ea	2,210.00	4,420
	Heating water piping, 3" dia	227	lf	67.60	15,345
	Heating water piping, 2" dia	53	lf	59.31	3,143
	Heating water piping, 1 1/2" dia	257	lf	47.41	12,184
	Heating water piping, 1 1/4" dia	83	lf	42.30	3,511
	Heating water piping, 1" dia	185	lf	34.76	6,431
	Heating water piping, 3/4" dia	560	lf	28.10	15,736
	Local heating water piping rough-in & conn at AHU	4	ea	2,833.84	11,335
	Local heating water piping rough-in & conn at new CUH	2	ea	1,164.59	2,329
	Local heating water piping rough-in & conn at VAV box reheat coil	22	ea	1,407.84	30,972
	Valves & specialties (thermometers, pressure gauges, test fittings, air vents, flex pipe conns, access panels, drain pans, backflow preventors)	1	ls	8,500.00	8,500
	Pipe insulation, 1 1/2" thick, 3" dia	227	lf	13.29	3,017
	Pipe insulation, 1 1/2" thick, 2" dia	53	lf	12.69	673
	Pipe insulation, 1 1/2" thick, 1 1/2" dia	257	lf	11.88	3,053
	Pipe insulation, 1 1/2" thick, 1 1/4" dia	83	lf	11.69	970
	Pipe insulation, 1 1/2" thick, 1" dia	185	lf	11.32	2,094
	Pipe insulation, 1 1/2" thick, 3/4" dia	560	lf	11.06	6,194
	<b>Heating</b>				<b>130,815</b>
	<b>Cooling</b>				
	Refrigerant piping, insulated, between AHUs & condensing units	4	ea	3,500.00	14,000
	<b>Cooling</b>				<b>14,000</b>
	<b>Air Distribution</b>				
	AHU-C w/split cond unit, 8000 cfm (assembled on site)	2	ea	94,175.00	188,350
	AHU-C-Cafe w/split cond unit & heat recovery, 2500 cfm (assembled on site)	1	ea	33,075.00	33,075
	AHU-C-Multi-Purpose w/split cond unit & heat recovery, 2800 cfm (assembled on site)	1	ea	33,075.00	33,075
	Bi-polar ionization units				not included
	Sound attenuators for AHU supply & return ducts	42,600	cfm	0.50	21,300
	VAV box w/hot water reheat coil	22	ea	1,164.22	25,613
	Toilet rooms exhaust, janitor room exhaust, misc exh systems	1	alw	10,000.00	10,000
	Kitchen exhaust fan & ductwork	1	alw	15,000.00	15,000
	HVAC systems for boiler & elec rooms - to remain as is				ETR
	Galv steel duct, med press incl scrap, waste, hangers	5,987	lbs	13.82	82,740
	Galv steel duct, low press incl scrap, waste, hangers	20,080	lbs	12.33	247,586
	Relief & outside air plenums for louvers	540	sf	41.10	22,194
	Duct insulation, external, thermal, 3/4 # density, 1 1/2" thick	17,060	sf	3.35	57,151
	Air outlet, supply	73	ea	235.09	17,162



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 1 - 1921**

**Conceptual Estimate**

Net Floor Area (sf): 16,298  
Date: 20-Nov-20

Description	Quantity	Unit	Unit Cost	Total
Air outlet, return	37	ea	199.35	7,376
Manual balancing dampers	73	ea	136.31	9,951
Flexible duct	511	lf	25.93	13,250
Fire/smoke dampers, small (for 1921 area C)	8	alw	1,724.99	13,800
<b>Air Distribution</b>				<b>797,623</b>
<b>Testing, Adjusting, and Balancing for HVAC</b>				
Testing, adjusting & balancing air & (new) water systems	180	hrs	105.00	18,900
<b>Testing, Adjusting, and Balancing for HVAC</b>				<b>18,900</b>
<b>Controls</b>				
DDC BAS system budget provided by ABS-DDC (incl head end equip for all phases)	1	ls	194,000.00	194,000
<b>Controls</b>				<b>194,000</b>
<b>HVAC Demolition</b>				
Demo all exist HVAC systems in 1921 area C (except perim heat)	19,870	sf	0.50	9,935
Demo exist split system ACUs in 1921 area C multipurpose room	4	ea	1,000.00	4,000
<b>HVAC Demolition</b>				<b>13,935</b>
<b>Miscellaneous HVAC</b>				
Firesafing (at new penetrations only)	1	alw	5,000.00	5,000
Coord & As-Builts (3% labor)	1	ls	17,600.00	17,600
Daily cleanup (3% labor)	1	ls	17,600.00	17,600
Small tools & consum (4% labor)	1	ls	23,500.00	23,500
Equip Rental (2% labor)	1	ls	11,700.00	11,700
Startup (2% material)	1	ls	11,700.00	11,700
Warranty (0.5% material & labor)	1	ls	5,900.00	5,900
Supervision (8% labor)	1	ls	47,000.00	47,000
<b>Miscellaneous HVAC</b>				<b>140,000</b>

**TOTAL HEATING VENTILATING and AIR CONDITIONING**

**\$ 1,309,273**



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 1 - 1921**

**Conceptual Estimate**

Net Floor Area (sf): 16,298  
Date: 20-Nov-20

	Description	Quantity	Unit	Unit Cost	Total
<b>26</b>	<b>ELECTRICAL</b>				
	<b>Cabling, Conductors, Raceway</b>				
	<u>New electrical equip &amp; feeders for new mech motor/equip loads:</u>				
	New primary power service duct bank (2x5")	100	lf	30.00	3,000
	Excavation, backfill and concrete for primary duct bank	100	lf	20.00	2,000
	Grounding for transformer	1	ea	1,100.00	1,100
	New secondary power service duct bank (6x4")	50	lf	45.00	2,250
	Excavation, backfill and concrete for secondary duct bank	50	lf	40.00	2,000
	500 MCM XHHW str copper in duct bank	960	lf	15.00	14,400
	#1/0 AWG XHHW str copper in duct bank	240	lf	4.11	986
	New Main Switchboard 1600A 208V MCB w/1200A CB to backfeed existing Main Switchboard	1	ea	87,500.00	87,500
	1200A feeder to backfeed existing MSB	100	lf	300.00	30,000
	Splice 1200A feeder	1	ea	4,500.00	4,500
	<u>Building Electrical:</u>				
	Connect to Condensing Unit 30ton w/safety switch (wp)	2	ea	1,000.00	2,000
	Connect to Condensing Unit 12ton w/safety switch (wp)	2	ea	700.00	1,400
	Connect to AHU 8000CFM w/safety switch	2	ea	750.00	1,500
	Connect to AHU 2500CFM w/safety switch	2	ea	300.00	600
	Connect to VAV boxes	22	ea	263.00	5,786
	Connect to cabinet unit heater	2	ea	110.00	220
	200A motor feeder	200	lf	52.00	10,400
	175A motor feeder	200	lf	45.00	9,000
	70A motor feeder	200	lf	24.00	4,800
	60A motor feeder	200	lf	18.00	3,600
	20A motor feeder	1,000	lf	12.00	12,000
	Commissioning/Checkout/Test	1	ea	5,250.00	5,250
	Remove light fixts in demo'd ceilings & later reinstall in new ceilings	69	ea	415.00	28,635
	New light fixtures incl wiring	30	ea	500.00	15,000
	Remove, temporarily support & replace exist cameras, speakers, FA devices, WAPs, etc, mounted in ceiling, for removal & replacement of ceiling tiles/grid to allow installation of ductwork, electrical wiring	2	ea	50.00	100
	Duct smoke detectors (1 per unit) & conns to fire alarm system	1	alw	10,000.00	10,000
	<b>Cabling, Conductors, Raceway</b>				<b>258,027</b>
	<b>TOTAL ELECTRICAL</b>			<b>\$</b>	<b>258,027</b>





**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 2 - 1948 (+ 1997 Classrooms)**

**Conceptual Estimate**

Net Floor Area (sf): 25,710  
Date: 20-Nov-20

**PHASE 2 - ESTIMATE SUMMARY**

Description		\$/sf	Total
<b>General Requirements</b>			
01	General Requirements	3.19	82,000
<b>Facility Construction</b>			
02	Existing Conditions	8.57	220,250
03	Concrete	0.12	3,000
04	Masonry	1.57	40,400
05	Metals	2.94	75,658
06	Wood & Plastics	0.12	3,200
07	Thermal and Moisture Protection	0.93	24,000
08	Openings		
09	Finishes	4.95	127,371
10	Specialties		
<b>Facility Services</b>			
23	Heating Ventilating and Air Conditioning	46.93	1,206,506
26	Electrical	5.50	141,492
<b>Site and Infrastructure</b>			
32	Exterior Improvements		
33	Utilities		
<b>Sub-Total:</b>		74.83	<b>\$ 1,923,877</b>
	Design & Pricing Contingency	10.00%	192,388
	Construction Contingency	3.00%	63,488
	Insurance (General Liability & Workers Compensation)	2.00%	43,595
	Performance and Payment Bond	1.00%	22,233
	General Conditions/Overhead/Profit	12.50%	280,698
	Escalation - to June 2022 @ 6% per annum	9.00%	202,102
	Phasing premium	10.00%	272,838
<b>Total Construction Cost:</b>		116.73	<b>\$ 3,001,220</b>



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 2 - 1948 (+ 1997 Classrooms)**

**Conceptual Estimate**

Net Floor Area (sf): 25,710  
Date: 20-Nov-20

		Description	Quantity	Unit	Unit Cost	Total
GENERAL REQUIREMENTS						
01	GENERAL REQUIREMENTS					
	Temporary Facilities & Controls					
		Dust control (place & remove, cleanup, removal of demo'd materials), moving desks & chairs / floor protection	5	mos	10,000.00	50,000
		Dumpster, 4 pulls per month	5	mos	6,400.00	32,000
		Allow for carpenters, misc safety and temporary partitions	100	hr	60.00	6,000
		Temporary Facilities & Controls				82,000
	TOTAL GENERAL REQUIREMENTS					\$ 82,000
FACILITY CONSTRUCTION						
02	EXISTING CONDITIONS					
	Removal and Salvage of Construction Materials					
		Demo ceilings for installation of electrical wiring, duct, etc	13,225	sf	2.00	26,450
		Cutting block walls for new ductwork distribution across corridor	74	ea	500.00	37,000
		Core drilling of block walls for new piping/conduit distribution across corridor	111	ea	300.00	33,300
		Cut hole through floors for new ductwork and piping	8	ea	1,000.00	8,000
		Cut holes in walls/floors for installation of new elec panelboards, conduits, ducts, etc (NOTE: lead based paint on walls in 1948 areas)	1	alw	5,000.00	5,000
		Cut holes in roof for ducts from new RTUs	8	ea	1,500.00	12,000
		Cut holes in roof/structure for elec feeders to mech equip & heating piping for RTUs	8	ea	1,000.00	8,000
		Removal and Salvage of Construction Materials				129,750
	Facility Remediation					
		Small Asbestos Abatement for 2x2 duct holes in floor	8	ea	2,000.00	16,000
		Spot Lead Abatement for piping/conduits	100	ea	50.00	5,000
		Spot Asbestos Abatement for piping/conduits	75	ea	50.00	3,750
		Vinyl Floor Tile abatement in 2 Electrical Rooms	2	ea	3,500.00	7,000
		Abatement of hidden asbestos pipe insulation in way	8	ea	2,500.00	20,000
		Trim trees that overhang roof	1	alw	10,000.00	10,000
		Asbestos transport & disposal	1	alw	3,750.00	3,750
		3rd party testing & monitoring	1	alw	25,000.00	25,000
		Facility Remediation				90,500
	TOTAL EXISTING CONDITIONS					\$ 220,250
03	CONCRETE					
	Cast-in-Place Concrete					
		Patch/cover/seal openings in roof for demo'd exhaust fans	1	alw	3,000.00	3,000
		Cast-in-Place Concrete				3,000
	TOTAL CONCRETE					\$ 3,000



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 2 - 1948 (+ 1997 Classrooms)**

**Conceptual Estimate**

Net Floor Area (sf): 25,710  
Date: 20-Nov-20

	Description	Quantity	Unit	Unit Cost	Total
<b>04</b>	<b>MASONRY</b>				
	<b>Brick Masonry</b>				
	<i>Modifications to exist block walls to support steel beams for RTUs:</i>				
	Cut beam pockets in block walls at locations to receive RTU support beams	32	locns	200.00	6,400
	Grout cells solid; add reinforcing steel at new beam locations	32	locns	800.00	25,600
	Set base plates provided by steel contractor	32	ea	75.00	2,400
	Drypack around steel beams after steel contractor sets beams	16	beams	250.00	4,000
	Repair damaged block in locations with new RTUs - assume 100 sf at each f	400	sf	5.00	2,000
	<b>Brick Masonry</b>				<b>40,400</b>
	<b>TOTAL MASONRY</b>				<b>\$ 40,400</b>
<b>05</b>	<b>METALS</b>				
	<b>Misc Metals</b>				
	Misc metal angles at openings in floor & roof for new shafts	27	ea	750.00	20,250
	Misc metal angles at openings in walls for new ducts	74	ea	500.00	37,000
	Add steel beams to support of new rooftop units	2	ton	9,000.00	13,608
	Furnish base plates to masonry contractor to anchor in block pocket	32	ea	150.00	4,800
	<b>Misc Metals</b>				<b>75,658</b>
	<b>TOTAL METALS</b>				<b>\$ 75,658</b>
<b>06</b>	<b>WOOD &amp; PLASTICS</b>				
	<b>Finish Carpentry</b>				
	Remove and replace classroom cabinetry to facilitate duct risers	4	rms	800.00	3,200
	<b>Finish Carpentry</b>				<b>3,200</b>
	<b>TOTAL WOOD &amp; PLASTICS</b>				<b>\$ 3,200</b>
<b>07</b>	<b>THERMAL and MOISTURE PROTECTION</b>				
	<b>Roofing</b>				
	Re-roof/patch at new RTU curbs	6	ea	2,500.00	15,000
	Patch openings in roof for demo'd refrig piping	2	ea	500.00	1,000
	Provide new 2" thick conc pavers to/from RTUs	1,000	sf	3.00	3,000
	Flash & patch hole in roof for elec feeders to mech equip & heating piping for RTUs	100	sf	30.00	3,000
	Roof patching/flashings after new RTU curbs & duct penetrations installed	4	ea	500.00	2,000
	<b>Roofing</b>				<b>24,000</b>
	<b>TOTAL THERMAL and MOISTURE PROTECTION</b>				<b>\$ 24,000</b>





**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 2 - 1948 (+ 1997 Classrooms)**

**Conceptual Estimate**

Net Floor Area (sf): 25,710  
Date: 20-Nov-20

	Description	Quantity	Unit	Unit Cost	Total
<b>09</b>	<b>FINISHES</b>				
	<b>Gypsum Board</b>				
	Build new pipe/duct enclosure/shafts through 2nd floor, assume 2-2'x2' pipe shafts & 3-3'x4' duct shafts, including bulk heads. Includes bulkheads at new suspended ceilings	1,000	sf	25.00	25,000
	<b>Gypsum Board</b>				<b>25,000</b>
	<b>Ceilings</b>				
	FULL - replace demo'd T-bar ceiling grid & tiles for installation of ductwork, control wiring, electrical wiring, etc	13,225	sf	6.50	85,963
	PARTIAL - Remove & replace T-bar ceiling tiles for installation of ductwork, control wiring, electrical wiring, etc	2,173	sf	3.50	7,606
	Replace 25% of removed ceiling tiles due to breakage after removal for HVAC upgrade	543	sf	3.50	1,901
	Replace 25% of T-bar ceiling grid damaged during HVAC upgrade and/or for installation of ductwork	543	sf	3.50	1,901
	<b>Ceilings</b>				<b>97,371</b>
	<b>Painting and Coatings</b>				
	Allowance for touch up of wall/surface areas damaged during HVAC upgrade & after demo of split system AC units	1	alw	5,000.00	5,000
	<b>Painting and Coatings</b>				<b>5,000</b>
	<b>TOTAL FINISHES</b>				<b>\$ 127,371</b>
	<b>FACILITY SERVICES</b>				
<b>23</b>	<b>HEATING VENTILATING and AIR CONDITIONING</b>				
	<b>Heating</b>				
	Existing heating water plant, pumps, exp tanks, air separators, piping, perimeter finned tube radiation, etc				ETR
	Connect to exist heating water lines	2	ea	453.56	907
	Heating water piping, avg 1 1/4" dia	1,500	lf	42.30	63,450
	Local heating water piping rough-in & conn at RTU	4	ea	2,833.84	11,335
	Local heating water piping rough-in & conn at VAV box reheat coil	24	ea	1,407.84	33,788
	Valves & specialties (thermometers, pressure gauges, test fittings, air vents, flex pipe conns, access panels, drain pans, backflow preventors)	1	ls	9,600.00	9,600
	Pipe insulation, 1 1/2" thick, avg 1 1/4" dia	1,500	lf	11.69	17,535
	<b>Heating</b>				<b>136,616</b>
	<b>Cooling</b>				
	Split system ACU incl indoor unit, outdoor condensing unit & insulated refrig piping, for area requiring 24/7 cooling	1	alw	9,500.00	9,500
	<b>Cooling</b>				<b>9,500</b>



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 2 - 1948 (+ 1997 Classrooms)**

**Conceptual Estimate**

Net Floor Area (sf): 25,710

Date: 20-Nov-20

Description	Quantity	Unit	Unit Cost	Total
<b>Air Distribution</b>				
RTU-B1-1, 5500 cfm	1	ea	34,192.00	34,192
RTU-B1-2, 5000 cfm	1	ea	34,192.00	34,192
RTU-B2-1 w/heat recovery, 6500 cfm	1	ea	88,242.00	88,242
RTU-B2-2, 5000 cfm	1	ea	34,192.00	34,192
Bi-polar ionization units				<i>not included</i>
Sound attenuators for RTU supply & return ducts	44,000	cfm	0.50	22,000
VAV box w/hot water reheat coil (1/900 cfm)	24	ea	1,164.22	27,941
Toilet rooms exhaust, janitor room exhaust, misc exh systems	1	alw	20,000.00	20,000
HVAC systems for boiler & elec rooms - to remain as is				<i>ETR</i>
Galv steel duct, med press incl scrap, waste, hangers	6,160	lbs	13.82	85,131
Galv steel duct, low press incl scrap, waste, hangers	20,680	lbs	12.33	254,984
Duct insulation, external, thermal, 3/4 # density, 1 1/2" thick	17,446	sf	3.35	58,444
Duct insulation, external, thermal w/alum jacket for ductwork exposed at roof	600	sf	17.75	10,650
Air outlet, supply (1/300 cfm)	73	ea	235.09	17,162
Air outlet, return (1/500 cfm)	44	ea	199.35	8,771
Manual balancing dampers	73	ea	136.31	9,951
Flexible duct	511	lf	25.93	13,250
<b>Air Distribution</b>				<b>719,103</b>
<b>Testing, Adjusting, and Balancing for HVAC</b>				
Testing, adjusting & balancing air & (new) water systems	190	hrs	105.00	19,950
<b>Testing, Adjusting, and Balancing for HVAC</b>				<b>19,950</b>
<b>Controls</b>				
DDC BAS system budget provided by ABS-DDC	1	ls	165,000.00	165,000
<b>Controls</b>				<b>165,000</b>
<b>HVAC Demolition</b>				
Demo exhaust ducts & fans in 1948 area B	21,876	sf	0.50	10,938
Demo exist split system ACUs in M206 & M207	2	ea	1,000.00	2,000
Demo misc items not identified above (allowance)	1	alw	10,000.00	10,000
<b>HVAC Demolition</b>				<b>22,938</b>
<b>Miscellaneous HVAC</b>				
Firesafing (at new penetrations only)	1	alw	5,000.00	5,000
Coord & As-Built (3% labor)	1	ls	16,100.00	16,100
Daily cleanup (3% labor)	1	ls	16,100.00	16,100
Small tools & consum (4% labor)	1	ls	21,500.00	21,500
Equip Rental (2% labor)	1	ls	10,700.00	10,700
Rigging/Cranes	1	ls	5,000.00	5,000
Startup (2% material)	1	ls	10,700.00	10,700
Warranty (0.5% material & labor)	1	ls	5,400.00	5,400
Supervision (8% labor)	1	ls	42,900.00	42,900
<b>Miscellaneous HVAC</b>				<b>133,400</b>



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 2 - 1948 (+ 1997 Classrooms)**

**Conceptual Estimate**

Net Floor Area (sf): 25,710  
Date: 20-Nov-20

		Description	Quantity	Unit	Unit Cost	Total
TOTAL HEATING VENTILATING and AIR CONDITIONING						\$ 1,206,506
26	ELECTRICAL					
	Cabling, Conductors, Raceway					
		Connect and feed 15ton RTU with safety switch (wp)	4	ea	1,000.00	4,000
		Connect to VAV boxes w/manual starters	24	ea	263.00	6,312
		150A motor feeder	400	lf	42.00	16,800
		20A motor feeder	960	lf	12.00	11,520
		Remove light fixts in demo'd ceilings & later reinstall in new ceilings	214	ea	415.00	88,810
		Remove, temporarily support & replace exist cameras, speakers, FA devices, WAPs, etc, mounted in ceiling, for removal & replacement of ceiling tiles/grid to allow installation of ductwork, electrical wiring	81	ea	50.00	4,050
		Duct smoke detectors (1 per unit) & conns to fire alarm system	1	alw	10,000.00	10,000
		Cabling, Conductors, Raceway				141,492
TOTAL ELECTRICAL						\$ 141,492





**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 3 - 1997**

**Conceptual Estimate**

Net Floor Area (sf): 12,185  
Date: 20-Nov-20

**PHASE 3 - ESTIMATE SUMMARY**

Description		\$/sf	Total
<b>General Requirements</b>			
01	General Requirements	0.86	10,480
<b>Facility Construction</b>			
02	Existing Conditions	0.36	4,414
03	Concrete		
04	Masonry		
05	Metals	0.25	3,000
07	Thermal and Moisture Protection	1.07	13,000
08	Openings		
09	Finishes	0.64	7,788
10	Specialties		
<b>Facility Services</b>			
23	Heating Ventilating and Air Conditioning	43.20	526,363
26	Electrical	0.90	11,010
<b>Site and Infrastructure</b>			
32	Exterior Improvements		
33	Utilities		
<b>Sub-Total:</b>		47.28	<b>\$ 576,056</b>
	Design & Pricing Contingency	10.00%	57,606
	Construction Contingency	3.00%	19,010
	Insurance (General Liability & Workers Compensation)	2.00%	13,053
	Performance and Payment Bond	1.00%	6,657
	General Conditions/Overhead/Profit	12.50%	84,048
	Escalation - by owner (depending on const start date)		<i>not included</i>
	Phasing premium	10.00%	75,643
<b>Total Construction Cost:</b>		68.29	<b>\$ 832,072</b>



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 3 - 1997**

**Conceptual Estimate**

Net Floor Area (sf): 12,185  
Date: 20-Nov-20

	Description	Quantity	Unit	Unit Cost	Total
<b>GENERAL REQUIREMENTS</b>					
<b>01</b>	<b>GENERAL REQUIREMENTS</b>				
	<b>Temporary Facilities &amp; Controls</b>				
	Dust control (place & remove, cleanup, removal of demo'd materials), moving desks & chairs / floor protection	2,040	sf	2.00	4,080
	Dumpster, 4 pulls per month	1	mo	6,400.00	6,400
	<b>Temporary Facilities &amp; Controls</b>				<b>10,480</b>
	<b>TOTAL GENERAL REQUIREMENTS</b>				<b>\$ 10,480</b>
<b>FACILITY CONSTRUCTION</b>					
<b>02</b>	<b>EXISTING CONDITIONS</b>				
	<b>Removal and Salvage of Construction Materials</b>				
	Demo corridor ceilings for installation of, electrical wiring, duct, etc	607	sf	2.00	1,214
	Cutting block walls for new ductwork distribution across corridor	4	ea	500.00	2,000
	Core drilling of block walls for new piping/conduit distribution across corridor	4	ea	300.00	1,200
	<b>Removal and Salvage of Construction Materials</b>				<b>4,414</b>
	<b>TOTAL EXISTING CONDITIONS</b>				<b>\$ 4,414</b>
<b>05</b>	<b>METALS</b>				
	<b>Misc Metals</b>				
	Misc metal angles at openings in floor & wall for new duct & pipe	1	alw	3,000.00	3,000
	<b>Misc Metals</b>				<b>3,000</b>
	<b>TOTAL METALS</b>				<b>\$ 3,000</b>
<b>07</b>	<b>THERMAL and MOISTURE PROTECTION</b>				
	<b>Roofing</b>				
	Temporary roof protection/walkways for removal of exist 1997 RTUs & installation of new RTUs	1	alw	10,000.00	10,000
	Roof patching/flashings after installation of curb adaptors for replaced RTUs in 1997 area	6	ea	500.00	3,000
	<b>Roofing</b>				<b>13,000</b>
	<b>TOTAL THERMAL and MOISTURE PROTECTION</b>				<b>\$ 13,000</b>
<b>09</b>	<b>FINISHES</b>				
	<b>Ceilings</b>				
	FULL - replace demo'd T-bar ceiling grid & tiles for installation of ductwork, control wiring, electrical wiring, etc	607	sf	6.50	3,946
	PARTIAL - Remove & replace T-bar ceiling tiles for installation of ductwork, control wiring, electrical wiring, etc	351	sf	3.50	1,229
	Replace 25% of removed ceiling tiles due to breakage after removal for HVAC upgrade	88	sf	3.50	307
	Replace 25% of T-bar ceiling grid damaged during HVAC upgrade and/or for installation of ductwork	88	sf	3.50	307
	<b>Ceilings</b>				<b>5,788</b>



**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 3 - 1997**

**Conceptual Estimate**

Net Floor Area (sf): 12,185  
Date: 20-Nov-20

Description		Quantity	Unit	Unit Cost	Total
<b>Painting and Coatings</b>					
Allowance for touch up of wall/surface areas damaged during HVAC upgrade		1	alw	2,000.00	2,000
<b>Painting and Coatings</b>					<b>2,000</b>
<b>TOTAL FINISHES</b>					<b>\$ 7,788</b>
<b>FACILITY SERVICES</b>					
<b>23 HEATING VENTILATING and AIR CONDITIONING</b>					
<b>Heating</b>					
Existing heating water plant, pumps, exp tanks, air separators, piping, perimeter finned tube radiation, etc					<i>ETR</i>
Connect to exist heating water lines		2	ea	453.56	907
Heating water piping, 3/4" dia (for VAV box reheat coils)		250	lf	28.10	7,025
Local heating water piping rough-in & conn at VAV box reheat coil		3	ea	1,407.84	4,224
Valves & specialties (thermometers, pressure gauges, test fittings, air vents, flex pipe conns, access panels, drain pans, backflow preventors)		1	ls	1,100.00	1,100
Pipe insulation, 1 1/2" thick, 3/4" dia (for VAV box rhc)		250	lf	11.06	2,765
<b>Heating</b>					<b>16,021</b>
<b>Air Distribution</b>					
Demo exist 1997 wing RTU & replace with new pkg DX cooled RTU w/energy recovery wheel & curb adaptor (6 ea, total 20,250 cfm)		1	ls	198,850.00	198,850
Bi-polar ionization units					<i>not included</i>
Sound attenuators for RTU supply/return ducts		40,500	cfm	0.50	20,250
VAV box w/hot water reheat coil (for 1997 area A Science Classroom & Lobby/Corridor)		3	ea	1,164.22	3,493
Ductwork, insulation, air outlets, dampers, flex duct, etc for Science Classroom and Lobby/Corridor VAV boxes		1	alw	33,700.00	33,700
Clean (50%), pressure test (50%) & reseal (10%) of existing to remain ducts in 1997 areas		1	alw	10,000.00	10,000
HVAC systems for boiler & elec rooms - to remain as is					<i>ETR</i>
<b>Air Distribution</b>					<b>266,293</b>
<b>Testing, Adjusting, and Balancing for HVAC</b>					
Testing, adjusting & balancing air & (new) water systems		150	hrs	105.00	15,750
<b>Testing, Adjusting, and Balancing for HVAC</b>					<b>15,750</b>
<b>Controls</b>					
DDC BAS system budget provided by ABS-DDC		1	ls	167,000.00	167,000
<b>Controls</b>					<b>167,000</b>





**Hawley Elementary School**  
**Newtown, CT**  
**HVAC Upgrade - Phase 3 - 1997**

**Conceptual Estimate**

Net Floor Area (sf): 12,185  
Date: 20-Nov-20

Description		Quantity	Unit	Unit Cost	Total
<b>Miscellaneous HVAC</b>					
Firesafing (at new penetrations only)		1	alw	2,000.00	2,000
Coord & As-Builts (3% labor)		1	ls	7,100.00	7,100
Daily cleanup (3% labor)		1	ls	7,100.00	7,100
Small tools & consum (4% labor)		1	ls	9,400.00	9,400
Equip Rental (2% labor)		1	ls	4,700.00	4,700
Rigging/Cranes		1	ls	5,000.00	5,000
Startup (2% material)		1	ls	4,700.00	4,700
Warranty (0.5% material & labor)		1	ls	2,400.00	2,400
Supervision (8% labor)		1	ls	18,900.00	18,900
<b>Miscellaneous HVAC</b>					<b>61,300</b>
<b>TOTAL HEATING VENTILATING and AIR CONDITIONING</b>				<b>\$</b>	<b>526,363</b>
<b>26 ELECTRICAL</b>					
<b>Cabling, Conductors, Raceway</b>					
Disconnect existing RTU, leave feeder for re-use		6	ea	100.00	600
Connect new RTU to existing feeder, provide new safety switch		6	ea	700.00	4,200
Remove light fixts in demo'd ceilings & later reinstall in new ceilings		14	ea	415.00	5,810
Remove, temporarily support & replace exist cameras, speakers, FA devices, WAPs, etc, mounted in ceiling, for removal & replacement of ceiling tiles/grid to allow installation of ductwork, electrical wiring		8	ea	50.00	400
<b>Cabling, Conductors, Raceway</b>					<b>11,010</b>
<b>TOTAL ELECTRICAL</b>				<b>\$</b>	<b>11,010</b>



**Hawley School Meeting PBSC Meeting Agenda**  
Meeting Date **November 24, 2020**

**CWA TEAM:**

Christopher Williams CWA  
Ilona Prosol, BVH  
John Luby, Enviro-med.

1. **Testing:** Enviro-med is scheduled to perform the second IAQ study on the week of December 7, 2020, which is a postponement from the scheduled date due to distance learning.
2. **Meeting Notes, 11/3/20:** On 11/03/20, a zoom meeting was held with:
  - Bob Gerbert (Town of Newtown)
  - Allen Adriani (Town of Newtown)
  - Christopher Williams (CWA)
  - Ilona Prosol (BVH)
  - Jeremy Rapoza (BVH)
  - Josiah Butler (BVH)
  - 2.1. Items discussed:
    - 2.1.1. The Town is concerned that the VRF system will result in a series of individual units throughout the building that rely on a refrigerant that will be phased out of production in 2024, resulting in excessive refrigerant replenishment costs afterwards and possible complicated replacement work when the units become obsolete in the future.
    - 2.1.2. Design parameters were reviewed, and it was agreed that equipment should be sized per ASHRAE/IMC ventilation rates.
    - 2.1.3. The increase in ductwork size will necessitate additional suspended ceiling modifications and/or additions. The Town agreed, especially in the 1921 building that has high ceilings with poor acoustics.
    - 2.1.4. The Town reiterated the preference to design a VAV type system.
    - 2.1.5. The Town requested that a conceptual estimate be prepared by 11/6/20 for the next finance committee meeting.
3. **Conceptual Estimate no. 1, 11/6/20:**
  - 3.1. 11/6/20 Estimate: CWA presented an estimate totaling \$6,313,595.00. This was based on a VRF system proposed by BVH. An additional Rough Order of Magnitude (ROM) cost of \$1,000,00 was identified to upgrade the system to a VAV system. The additional costs would be attributed to:
    - 3.1.1. Larger ductwork required to handle the increased volume of air.
    - 3.1.2. Changing refrigerant piping to hot water supply and return piping.
    - 3.1.3. Increase in spatial requirements to accommodate larger ductwork and VAV units throughout the building.
    - 3.1.4. Increase in outdoor air, resulting in additional louvers.
    - 3.1.5. Additional suspended ceilings being removed/replaced and added throughout the building.
4. **Meeting Notes, 11/13/20:** On 11/03/20, a zoom meeting was held with:
  - Bob Gerbert (Town of Newtown)
  - Allen Adriani (Town of Newtown)



Gordon Johnson (Town of Newtown)  
Christopher Williams (CWA)  
Ilona Prosol (BVH)  
Jeremy Rapoza (BVH)

4.1. Items Discussed:

- 4.1.1. Budget: The \$6.3 - \$7.3 million estimate exceeds the Town's initial \$4.1 Million estimate.
- 4.1.2. The Town will consider phasing the project into three phases roughly reflecting the vintage of each building wing-1921, 1948 and 1997.
- 4.1.3. The design team expressed concern over phasing and performing the work during school breaks, which would be 2 months during the summer and a few weeks during the school year. The work cannot reasonably be completed in those time periods, especially if a more extensive ducted system is deployed. The town needs to develop temporary plans for the classes held in the affected rooms.
- 4.1.4. The design team recommends that the Town engage a Construction Manager/Owner's Rep who can assist in developing logistic plans, identify swing spaces, develop independent cost estimates and offer funding/budgeting guidance on ancillary but necessary non-construction expenses.
- 4.1.5. The design team was asked to develop a phased Conceptual Estimate by 11/20/20.

**5. Conceptual Estimate no. 2, 11/20/20:**

- 5.1. The attached Conceptual Estimate is divided into 3 phases totaling \$7,268,537.00.
- 5.2. In addition to the estimate, attached are phasing floor plans:
  - 5.2.1. Phase 1: 1921 Building
  - 5.2.2. Phase 2: 1948 Building and part of the 1995 Building. The central corridor of the 1948 building extends into the 1995 building and including it with the 1948 building is a logical choice. The 1995 lobby/corridor that extends beyond the classrooms would not be included in phase 2, so corridor bi-directional doors may be considered to keep the atmospheres separate.
  - 5.2.3. Phase 3: Replacing/upgrading the 1995 building Rooftop units, including extending the system into Science Classroom M100 and the lobby/corridor.

**6. Design Progress:** The design team has developed progress plans sufficient for the cost estimator to develop the attached budget. Between actual drawings, take-offs from the BIM model, narratives and discussions, the scope is sufficiently captured in the budget. As with most conceptual budgets, some items may be high in cost and some low but will level off as the accuracy of design and pricing increases.

- 6.1. To move forward into Design Development, the design team needs direction on the budget from the Town.

**Attachments as Separate Files:**

Conceptual Estimate, dated 20-Nov-20 prepared by MEP Cost LLC  
G001-Phasing Plans-dated 11.20.20 prepared by CWA  
Progress Drawing Set-dated 11.20.20 by CWA and BVH



Hawley Elementary School  
HVAC Improvements

-Split project into separate phases

Phase I – 1921 Section

Phase II – 1948 Section

-Phase I work scope

-Perform work using current funding on CIP

-Ducted VAV air distribution for 1921 portion of building

-Electrical service upgrade to facilitate Phase I and Phase II work

-Ceiling/lighting in classrooms, hallways, etc.

-HVAC controls

-Phase II work scope

-Add project/funding to CIP in 2021 for FY 2024/25

-Ducted VAV air distribution for 1948 portion of building

-Ceiling/lighting in classrooms, hallways, etc.

-Phase I work split into two summers 2021 & 2022

Summer 2021

-Electric service upgrade

-Hazmat abatement

-HVAC unit prep work (i.e equipment pads)

-Structural modifications/prep work

-Roofing modification/prep work

Summer 2022

-HVAC unit installation

-Ductwork/VAV installation

-Heating pipe installation

-Ceiling/lighting installation

-Phase II work

Summer 2023

-HVAC unit prep work (roof curbs)

-Structural modifications/prep work

-Roofing modifications/prep work

-Hazmat abatement

Summer 2024

-HVAC unit installation

-Ductwork/VAV installation

-Heating pipe installation

-Ceiling/lighting installation

**TOWN OF NEWTOWN**  
**FINANCIAL IMPACT STATEMENT**  
**(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT ECONOMIC & COMMUNITY DEVELOPMENT

**PROJECT:** Neglected Cemetery Grant 2020: Cold Spring Cemetery

<b>PROPOSED APPROPRIATION AMOUNT:</b>	<b>\$ 6,664</b>
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**PROPOSED FUNDING:**

## BONDING

\$ 3,332

\$ 3,332

\$	6,664
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**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

**List any financial impact your request will have on the Town's annual operating budget. Attach spreadsheet(s) showing your calculation of the estimated impact.**

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
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(POSITIVE IMPACT) / Attachment  
NEGATIVE IMPACT #

Attachment  
#

## SALARIES & BENEFITS \*\*\*

## PROFESSIONAL SERVICES

## CONTRACTED SERVICES

REPAIRS &amp; MAINTENANCE

## UTILITIES

3,332

DEBT SERVICE (1st year)

\$	3,332	
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REVENUE CATEGORY:	POSITIVE IMPACT /	Attachment
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POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
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Attachment  
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## PROPERTY TAXES

CHARGES FOR SERVICES (FEES)		

OTHER

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<b>TOTAL FINANCIAL IMPACT ON OPERATING BUDGET</b>	<b>\$ 3,332</b>
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**EQUIVALENT MILL RATE OF TOTAL IMPACT**

(using current year's information)

0.0011 mills

**COMMENTS:**

We are hoping for a 1-to-1 match on this \$3,332 grant.

PREPARED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

TO: BOF, LC



**CERTIFIED RESOLUTION  
ACCEPTING**

WHEREAS, the State of Connecticut Office of Policy and Management has the capacity to extend financial assistance for this Neglected Cemetery Account Grant Program under Section 19a-308b of the Connecticut General Statutes (CGS); and

WHEREAS, it is desirable and in the public interest that the Town of Newtown enter into an agreement with the State of Connecticut for a \$3,332 grant for the Cold Spring Cemetery cleanup project at 41 Botsford Hill Road;

NOW THEREFORE, BE IT RESOLVED by the Newtown Board of Finance:

1. That is cognizant of the conditions and prerequisites for the State Assistance imposed by C.G.S. 19a-308b.
2. That the acceptance of State financial assistance by The Town of Newtown in an amount not to exceed \$3,332 is hereby approved and that Daniel C. Rosenthal, First Selectman is directed to execute an agreement with the Connecticut Office of Policy and Management, to provide such additional information, to execute such other documents as may be required, to execute any amendments, decisions and revisions thereto, and to act as the authorized representative of the Town of Newtown, Connecticut.

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Sandy T. Roussas, Chair, Board of Finance

Certified a true copy of a resolution duly adopted by the Town of Newtown, Connecticut at a meeting of its Board of Finance on November 23, 2020 and which has not been rescinded or modified in any way.

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Date

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Debbie A. Halstead, Town Clerk

Phase I

Phase II



FACING CHURCH  
HILL ROAD

2ND FLOOR LEVEL

1948

1921

MAIN ENTRANCE  
FRONT OF  
BUILDING

HAWLEY ELEMENTARY SCHOOL-2ND FLOOR PLAN

