



**BOARD OF FIRE COMMISSIONERS  
TOWN OF NEWTOWN**

Regular Meeting  
June 27, 2022 at 7:00 pm  
Hawleyville Fire  
34 Hawleyville Rd.  
Newtown, Ct. 06470

**Meeting Opened By:** Pat Reilly, Chairman at 7:00 pm

**Commissioners Present:** Pat Reilly, Tim Whelan, Ron Bolmer & Tom Fitzgerald

**Chiefs** - Chris Ward, Bill Halstead, Don Digioia & Steve Murphy

**Marshals-** Rich Frampton, David Ober, Steve Murphy, Jamilynn Zapata

**Pledge of Allegiance**

While we are standing- Lets have a moment of Silence in honor of Commissioner Jeff Dugan's wife Karen Dugan's passing and the entire Dugan Family.

**CHAIRMAN'S COMMENTS** Pat would like to congratulate Chief Halstead for 45 Years as Chief of Sandy Hook.

**ACCEPTANCE OF MINUTES:** from May 23, 2022 meeting

A motion was made by Ron Bolmer to accept the minute

Seconded by Tim Whelan

Passed unanimously

**COMMUNICATIONS-**

\*Letter from the Combines Chiefs regarding ARPA Funds- See attached "A"

\*Pat Reilly also commented that there has been correspondence with First Selectman Rosenthal of some of the needs of the fire departments such as paving of parking lots and suppression tanks and more, and has expressed that he feels Dan Rosenthal would prefer a meeting be set up to discuss additional funding for the Fire Service to include the chiefs and Bob Tait.

Pat will forward the letter and set up a meeting date.

\*Send membership list to Highway (Dump Passes) and Park and Rec (Park Passes)

**PUBLIC PARTICIPATION-** None

**REPORTS**

**Fire Marshal** – See attached that was presented from Fire Marshal Frampton "B"

**Purchasing Agent** – All capital has been paid. Training account – received last invoice today- it will be processed this week. Oil account- invoices have been received in over \$3000.00 so that account is in the red- He talked to Bob Tait and they will work it out.

David distributed account balances with revisions of invoices that have been processed and not paid (to reflect the actual balance) to give the most updated totals- there will also be additional invoices to come in for payment for the 21-22 budget for June. Final totals will not be reflected until mid-July.

David is purchasing some supplies with the remaining money.

David would like to roll over some of the fund from the physicals to next budget year- Physicals had been cut, but the prices have increased for the next budget.

David Ober distributed to Budget Committee a copy of transfer 5/26/22 "C"  
From Truck Repair (\$1,800.00 to Insurance \$1,235.00 and Oil Account \$565.00.

**Combined Chiefs** – Had a meeting on June 1, 2022 .

\*They had a representative from Fairfield County Fire Chiefs come in to talk about the Tanker Task Force- Engine Task Force Etc...

\*ARPA discussion – Letter sent to commission

\*If any money left over in the radio account once the project is done they would like to buy new radio holsters- Cloth that can be cleaned.

Pat Reilly talked about several items to be payed Botsford \$411. Sandy Hook \$8,800.00 Light Tower and Ice suit  
Tim Whelan Made a motion to add to the New Business to discuss left over budget money.

## **STANDING COMMITTEES**

**PPE & Policy** – NFPA Physicals Update

\*Pat said he joined the committee at their last meeting- they are making good progress; Dr. Licht is no longer the "town" Doctor and the committee is seeking a new Doctor to oversee the sign off on our policies.

\*Chief Ward asked about the Physical forms, that he is to send members for physicals using the new forms requiring blood work etc. Pat said yes, to use these forms, and once the policy is approved it will be voted on.

**Radio & Hydrants-**

\*Ron Bolmer reported that the tank on 91 Hattertown Rd. has been filled and tested and it works fine.  
He know that there are other tanks that are empty and he said he would work with Jeff Dugan to get them filled.

**Radio Committee Sub Committee-**

\*Great Quarter Rd. -Highway started this week to bury conduit up to the pole where it will be mounted

\*Eden Hill Going to bid shortly

\*Dinglebrook-Waiting for layout of the plan to be approved.

\*Subscriber units will start to be shipped August /September

\*Spare Batteries not until Nov.

Chief Ward asked about the Mics , they have several that are not working- Chief Halstead said he will ask at their Friday ZOOM meeting when they expect mics to be in.

**Truck-**

\*Tim Whelan in the middle of services, they are doing Hook & Ladder now, they have Botsford and Sandy Hook to do and then they will be complete.

\*Tim met with Firematic about the corrosion problem on 111. There is an extended paint warranty.

\*Ron asked about 229, Tim said they did a forced regen. The parts are still on back order and 229 and T-9 will be used for calls only.

**Budget-** No report

### **Fire Admin- Sub-committee-**

\*Tom Fitzgerald reported that the committee met and discussed what should be the parameters and qualification of the Fire Admin. They would also like to get Job descriptions from other towns and would also like to get together with the 5 Chiefs and get their opinions and feedback. They would like to be invited to the next Chiefs Meeting.

**NUSAR-** No Report

**OLD BUSINESS-** None

### **NEW BUSINESS:**

\*Newtown Hook & Ladder requesting 6 Complete sets PPE in the amount of approx. \$25,000.00

This would be for 2 set- new members

2 sets aging out

2 sets giving to active firefighters and pass theirs down to new members

\*David Ober would like to add on 2 helmets and pair boots in the amount of \$1134.21 recently purchased for 2 members attending FF1 needing compliant gear.

Tim Whelan made a motion to approve the Hook & Ladder purchase of 6 complete sets of PPE and an additional 2 Helmets and one pair of boots for no more than \$25,000.00

Tom Fitzgerald Seconded,

The Motion Passed unanimously.

\*Modifications to town owned trucks - Tim Whelan wants to remind the Chiefs and Chief Engineers that modifications made to Town owned trucks should really be brought to the Truck Committee for discussion.

\*Discussion and Possible action on accepting towns approved CIP commitment of \$500,000 for half the purchase of Sandy Hook's Quint.

As mentioned at a previous meeting, Sandy Hook found a stock unit from Greenwood Emergency Vehicles the E-One dealer. The truck is a model HR100 single axle with 100' ladder, a 1500 gpm pump, and 500 gallons of water. Tim distributed diagrams/prints of the truck. Sandy Hook signed a contract for \$990,000.00 and Sandy Hook is responsible for paying the remaining \$490,000.00 and has secured these funds.

Tim Whelan/ Truck Committee made a motion to accept the towns approved CIP funding of \$500,000.00 towards the purchase of this new truck.

Ron Bolmer seconded

The truck is being built and should be delivered in September.

This truck is Co-Owned with the Town of Newtown.

They have a commitment and deposit on the old 440 which will remain in service until the delivery of the new truck.

After discussion and a review of the plans.

The motion passed unanimously.

\*Pat mentioned that in previous meeting it was brought up- if there were any funds left at the end of this budget year – Botsford is asking for 411.76 to coverage the overage of the ARPA Funds and Sandy Hook asking for \$8,800.00 for (replacement/ repair of Light Tower and replacement of torn Ice Suit that is unable to be repaired).

David said they can cover Botsford's \$411.76 request from the Capital account.

David Ober then asked if Sandy Hooks Light Tower is a repair and Chief Halstead said yes, there have been issues with it. The Ice Suit was also damaged and cannot be repair so that should come out of Fire Equipment.

**ANNOUNCEMENTS:** None

A motion was made to adjourn the meeting

By Tim Whelan

Seconded by Tom Fitzgerald

Passed unanimously

Meeting adjourned at 7:53.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nancy Schreiner".

Nancy Schreiner, BOFC Clerk

SANDY HOOK

HOOK and LADDER

DODGINGTOWN

## Newtown Combined Fire Companies

-Incorporated-  
Newtown, Connecticut 06470

BOTSFORD

HAWLEYVILLE

June 14, 2022

Pat Reilly  
Chairman Newtown Board of Fire Commissioners  
Town of Newtown, 3 Primrose Street  
Newtown, CT 06470

RE: Additional ARPA Funding Request

Dear Mr. Reilly:

Please forward this to the First selectmen for request of additional ARPA funding for the Newtown Fire Companies. Each fire company is requesting an additional \$100,000 to supplement their costs on the attached items outlined on the second page of the document. I have provided a brief description for each item.

Like many of the surrounding towns our volunteer emergency services are the only agencies who did not alter operations, work from home or limit hours during COVID.

We did not have the choice but to provide service to the town residences thus putting our own families at risk.

When it comes to disbursement of funds, in many cases, the towns took surveys and overwhelmingly the results came back in favor of using the funds to assist the Fire Departments and their members.

We would invite the opportunity to meet with the first selectmen and answer any questions he may have.

In addition, justify the importance of these items to each department.

Thank you for your support,

Sincerely,

Newtown Fire Chief's

Dodgingtown

Epoxy coating for bay floors \$25,000

Brushfire rescue skid for UTV \$25,000

Pave front parking lot \$25,000

Hawleyville

Replace roof \$40,000

Refurbishment of New Rescue Truck \$30,000

Fire Station vehicle exhaust removal system \$30,000

Hook & Ladder

Hydrofusion Strut system \$50,000

Training props, inclined roof structure, extraction pad \$50,000

Botsford

Pave parking lot \$100,000

Sandy Hook

Equipment for new Quint 440 \$27,750

Main Station painting/interior/exterior/Trim repair \$28,000

Replace floor in front office area \$12,000

Station 2

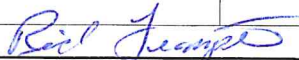
Epoxy Bay floor \$25,000

Fire Marshall Office

Replace vehicle \$70,000

B

## FIRE MARSHAL'S COMBINED MONTHLY TIME SUMMARY

<b>CODE</b>	<b>CATEGORY</b>	<b>INCIDENTS</b>	<b>HOURS</b>
A	FIRE CALLS	18	
B	FIRE INVESTIGATION	8	
C	FOLLOW UP INVEST.	4	
D	BUILDING & SITE		
	1. Building Inspections	39	
	2. Site Inspections	16	
	3. C.O. Inspections	3	
	4. Suppression & Dry Hyd	0	
	5. Tank Removals	2	
	6. Burn Permits	0	
	7. Fire Drills	5	
E	FOLLOW UP INSPECTIONS	1	
F	OFFICE	281	
G	COURT APPEARANCE	0	
H	PLAN REVIEWS	4	
I	TRAINING	5	
J	PURCHASING	102	
O	OTHER-Rich	5	
O	OTHER-Dave	3	
O	OTHER- Steve	0	
O	OTHER-Jamillynn	0	
	<b>TOTAL</b>	<b>496</b>	<b>357</b>
Rich	Run Fire Pump - Municipal Center	3	
	sprinkler test-municipal	1	
	Deposit- NSB	1	
Dave	Run Fire Pump - Muni Center	2	
	Complaint - grace church	1	
<b>May 2022      Reporting Month</b>			
		 <b>Marshal's Signature</b>	



TYPE OF CALL	HOW MANY	TYPE/DATE	DESCRIPTION	\$ LOSS	~
ALARMS	39	STRUCTURE			
ANIMAL RESCUE (ICE RESCUE)	0	5/24/2022	55 Main St. Van, Garage and Main House	150,000.00	
ELECTRICAL WIRES/ TREES ON WIRES	8				
BRUSH	8				
CONTROLLED/ILLEGAL BURNING	2	VEHICLE			
C.O. DETECTOR	7				
FALSE CALLS	0				
HAZ-MAT	2				
MUTUAL AID	3				
STRUCTURES	1				
RESCUE	2	APPLIANCE			
EMS/MEDICAL	19	5/18/2022	7 Wills Rd. Dryer	\$500	
SERVICE/GOOD INTENT	0	5/17/2022	25 Farm Meadow Rd. Dryer	\$500	
SMOKE/ODOR SCARE	9	5/10/2022	10 Hickory Lane Lawn Mower	\$500.00	
VEHICLES	0	OTHER			
EXTRICATION	4				
MVA	16				
WATER EVACUALTION	0	TOTAL			
CHIMNEY	0			151,500.00	
OTHER-Tree on structure	0				
PUBLIC SERVICE	13				
APPLIANCE	3				
TOTAL	136				
FIRE COMPANY RESPONSE TOTALS					
5130			NEWTOWN HOOK & LADDER	MONTH	YTD
5131			BOTSFORD FIRE RESCUE	51	594
5132			DODGINGTOWN FIRE	19	323
5133			HAWLEYVILLE FIRE	12	231
5134			SANDY HOOK VOL. FIRE & RESCUE	15	258
			TOTALS	39	525
				136	1931

Fire Company's Calls 136

The Fire Marshals had 496 incidents and 357 Hours worked.

Permits: 1 blasting \$60.00, 2 tanks \$40.00, burn \$0.00, reports \$0.0 Total \$100.00



**TOWN OF NEWTOWN  
APPROPRIATION (BUDGET) TRANSFER REQUEST**

**FISCAL YEAR** 2021 - 2022 **DEPARTMENT** Fire **DATE** 5/26/22

	<u>Account</u>	<u>Amount</u>	
<b>FROM:</b>	<u>101123200000-5436TRUCK REPAIR</u>	<u>(1,800)</u>	USE NEGATIVE AMOUNT
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<b>TO:</b>	<u>101123200000-5520INSURANCE, OTHER THAN EMPLOYEE BENEFITS</u>	<u>1,235</u>	USE POSITIVE AMOUNT
	<u>101123200000-5624ENERGY - OIL</u>	<u>565</u>	
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**REASON:**

inter-departmental transfers:

Misc. transfers

**AUTHORIZATION:**

(1) DEPARTMENT HEAD	_____	_____
(2) FINANCE DIRECTOR	_____	_____
(3) SELECTMAN	_____	_____
(4) BOARD OF SELECTMEN	_____	_____
(5) BOARD OF FINANCE	_____	_____
(6) LEGISLATIVE COUNCIL	_____	_____

date: \_\_\_\_\_

**AUTHORIZATION SIGN OFF**

**FIRST 335 DAYS** >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)  
>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

**AFTER 335 DAYS** >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF