



BOARD OF FIRE COMMISSIONERS
TOWN OF NEWTOWN

BOARD OF FIRE COMMISSION MINUTES

Regular Meeting of December 18, 2017 at 7:00 pm
Sandy Hook Vol. Fire & Rescue Co. 18-20 Riverside Rd. Sandy Hook, CT. 06482

Chairman Patrick Reilly opened the meeting at 7:02

Commissioners Present: Bill Brunetti , Jay Nezvesky, Bob Kick, Ron Bolmer, Tim Geis
Absent: Tim Whelan

Marshal's Present: Rich Frampton, David Ober, Steve Murphy
Absent: Jamilynn Zapata

Chiefs Present: Bill Halstead, Steve Murphy, Chris Ward, Andrew White
Absent: John Basso

Chairman's Comments: NONE

Approval of Minutes from Regular meeting November 27, 2017

Amended Minutes:

*Bill Halstead would like himself and his commissioner Tim Whelan to attend
Pre-construction meetings with the "Tanker Committee" for tanker 9

*Tim Whelan (Chairman of Truck Committee) would like to be "CC'd" on all
correspondence with "Tanker Committee" regarding the new tankers.

Motion made by Ron Bolmer and seconded by Jay Nezvesky to approved the
amended minutes from the regular meeting of November 27, 2017
motion passed.

Correspondence to the Board: NONE

Correspondence from the Board: see attached

To: Maureen Will Communications Director- Follow up on August correspondence
On Little or no radio signal in two areas of town

To: Tanker Committee- Chairman Matt Dobson- asking that Sandy Hook Chief and Commissioner be
included in Pre Construction Meetings for Tanker 9 and also Chairman of Truck being cc'd on all
correspondence on all new tankers.

Public Participation: NONE

Marshal's Report: See attached

Marshal's Remarks:

- Poster Contest was conducted again this year; Nadia Fan from 67 Charter Ridge Rd. Sandy Hook was the 5th grade winner. As done in the past, we presented the winner with a \$100.00 gift card and new this year, a ride to school in a fire truck. Hoping this will enhance the amount of participants as we received no posters from any of the 4th grades.
- Jan 19th FM Frampton will be having Knee replacement surgery, he is expected to be out for up to six weeks

Purchasing Agent:

- Generator completed at Dodgintown Fire Dept., Old Generator being stored at old NH&L Fire for possible future use at NUSAR.
- Capital – all used except for approx. \$21,000. Sandy Hooks
- Botsford- Fire House Cloud- there was confusion about paying bill- will look further into it to see if it was in budget.
- Hose Testing- was set up prior to taking over position- needed three quotes- looking at prices for next year.
- Training Invoices- Just a reminder- to be able to pay or for reimburse you need to submit the invoices not just letter head requesting it.

Combined Chiefs: No report- planning a meeting mid-January

Reports from Standing Committees:

Truck Committee-

- No outstanding issues with any trucks and issues have been reported to committee Engine111 will be picked up mid-January. A punch list is being put together.

Policy and Procedures:

- Bob Kick received the book last month and has been going over. It has been decided that Bob will meet with the Chiefs to see what policies should remain with the BOFC and what the Departments are using as their own SOG/SOP. As to not compromise either or have any conflicts.
- Will meet with Chiefs at their next combined chiefs meeting.
- It does not appear that any of the policies are in any electronic format, just on paper, in her spare time, Nancy will get them done electronically.
- Bob will check with other town departments to see if they have any established policies that would apply.
- Will create a subcommittee.

Radio & Hydrant: Nothing to report

Budget Committee: We will save report to the end of this meeting

Old Business: NONE

New Business:

- NH&L requesting of funds for \$250.00 to get engineering to establish feasibility of two SCBA seat in Engine 1. Tabled to next meeting (12/20/27) and put on agenda.
- **Training Requests:**
 - Botsford Requested \$1300.00 for Fast Board Training.
 - Sandy Hook requested \$1992.27 for 10 Firefighters Scott Air Pack Training and Lunch.

Budget Committee-

- Jay passed out the draft of the budget- he gave to each Chief their recommended budget. He asked all to review, he explained the different pages.
- Meeting with First Selectman and Finance Director on the 12/28/17
- Overall drafted budget increased by \$120,000. or 9%
- Jay went over the decreased and increases in each account.
- Talked about how some prices (pager repair etc.) have not been increased in years so using more up to date pricing.
- Jay asked that the drafted budget be looked over, and to come back at a special meeting to finalize.
- Discussed some standardization for certain equipment.

The chairman has called for a special meeting to be held on Wednesday 12/20/17 7:00pm
To be held at Sandy Hook Fire House to finalize Budget and NH&L request.

There being no further business the meeting adjourned at 7:50pm

Respectfully submitted,



Nancy Schreiner, BOFC Clerk

TYPE OF CALL	HOW MANY	TYPE/DATE	DESCRIPTION	\$ LOSS	~
ALARMS	31	STRUCTURE			
ANIMAL RESCUE	0	11/26/2017	2a Fir Tree Lane	200,000.00	
ELECTRICAL WIRES/ TREES ON WIRES	14				
BRUSH	1				
CONTROLLED/ILLEGAL BURNING	8	VEHICLES			
C.O. DETECTOR	4				
FALSE CALLS	0				
HAZ-MAT	5				
MUTUAL AID	0				
STRUCTURES	1				
RESCUE	0	APPLIANCE			
EMS/MEDICAL	13	11/27/2017	30 Georges Hill Rd. Charger/electrical	\$500	
SERVICE/GOOD INTENT	2				
SMOKE/ODOR SCARE	8				
VEHICLES	1	OTHER			
EXTRICATION	2				
MVA	12				
WATER EVACUATION/PUMP OUT	2				
CHIMNEY	0				
OTHER-(TREE ON HOUSE)	0				
PUBLIC SERVICE	14				
APPLIANCE	0				
TOTAL	118			\$200,500	
		FIRE COMPANY RESPONSE TOTALS			
		5130	NEWTOWN HOOK & LADDER	50	501
		5131	BOTSFORD FIRE RESCUE	38	294
		5132	DODGINGTOWN FIRE	16	144
		5133	HAWLEYVILLE FIRE	31	230
		5134	SANDY HOOK VOL. FIRE & RESCUE	41	430
				176	1599

Fire Company's Calls 118

The Fire Marshals had 319 incidents and 418 Hours worked.

Permits: 1 blasting, 2 tanks, 14 burn, 14 reports Total \$170.00

FIRE MARSHAL'S COMBINED MONTHLY TIME SUMMARY

CODE	CATEGORY	INCIDENTS	HOURS
A	FIRE CALLS	25	
B	FIRE INVESTIGATION	3	
C	FOLLOW UP INVEST.	2	
D	BUILDING & SITE		
	1. Building Inspections	25	
	2. Site Inspections	11	
	3. C.O. Inspections	9	
	4. Suppression & Dry Hyd	0	
	5. Tank Removals	2	
	6. Burn Permits	9	
E	FOLLOW UP INSPECTIONS	3	
F	OFFICE	179	
G	COURT APPEARANCE	0	
H	PLAN REVIEWS	6	
I	TRAINING	6	
J	PURCHASING	27	
O	OTHER-RICH	10	
O	OTHER-Steve	1	
O	OTHER- Dave	0	
O	OTHER-Jamillynn	1	
	TOTAL	319	418
Rich	Fire Drill(reed,SHES, NHS NSB Depostis (2) illegal burn Pick up uniforms Knox Box App Blocked exits Fushion, Medi Spa		
Steve	Complaint debris Underhill Rd.		
Dave			
Jami	Poster Contest		
November 2017		Reporting Month	
_____ Marshal's Signature			

Board of Fire Commissioners
C/O Fire Marshal Office
3 Primrose St.

Patrick Reilly
Chairman

BOARD OF FIRE COMMISSIONERS
TOWN OF NEWTOWN

December 14, 2017

Maureen Will, Director
Emergency Communication Center
3 Main St.
Newtown, CT. 06470

Dear Ms. Will,

My name is Patrick Reilly I am the new Chairman of the Newtown Board of Fire Commissioners. I am following up on a letter sent to you in August 2017 from Rob Manna, former Chairman. He was requesting action on the problem of little or no radio signal in two parts of Newtown. The first is in the Dingle Brook area and the second is the lower router 34 area. This is a major concern for the Newtown Fire Departments as there have been situations in which the Fire Department has had to use their personal cell phones to communicate with Dispatch.

Please let us know what actions have been taken so far in this regard and can you provide a timeline for the resolution?

Thank you
Sincerely,



Patrick Reilly, Chairman

Board of Fire Commissioners
C/O Fire Marshal Office
3 Primrose St.
Newtown, Ct. 06470



Patrick Reilly
Chairman

BOARD OF FIRE COMMISSIONERS
TOWN OF NEWTOWN

December 15, 2017

Matt Dobson Chairman,
Tanker Committee

Matt and Committee,

It was discussed and agreed upon, at the last Board of Fire Commissioners meeting on November 27, 2017 that the following:

*Bill Halstead and Sandy Hook's Commissioner Tim Whelan will attend Pre-construction meetings with the Tanker Committee for Tanker 9.

*Tim Whelan (Chairman of Truck Committee) will be "CC"d on all correspondence with Tanker Committee regarding the new tankers.

Sincerely,

A handwritten signature in blue ink, appearing to read "Pat Reilly", with a long, sweeping horizontal line extending to the right.

Pat Reilly, Chairman

emailed to matt 12/19/17



Botsford
FIRE & RESCUE

P.O. Box 335 BOTSFORD, CT 06404 (203) 270 4388 FAX: 270 4397

REIMBURSEMENT REQUEST

Invoice# 2 2017/2018

To: Board of Fire Commissioners

From: Botsford Fire Rescue

December 18th 2018

Training Funds Requested

Fast Board Training

Total \$1300.00

Respectfully Submitted

Andrew White, Chief

Safety & Survival Training, LLC
P.O. Box 132
Barrington, NJ, 08007



Botsford Fire Department
315 S Main St
Newtown, CT, 06470

INVOICE

Invoice # 0000344

Invoice Date 12/11/2017

Due Date 01/11/2018

Item	Description	Unit Price	Quantity	Amount
Service	FAST Board Training 4 hour Training Package Department: Botsford, CT Fire Department Class Delivered: December 10, 2017	1300.00	1.00	1,300.00
NOTES: Thank You & Stay Safe!				
		Subtotal		1,300.00
		Total		1,300.00
		Amount Paid		0.00
		Balance Due		\$1,300.00



Sandy Hook Volunteer Fire & Rescue Co. Inc.

Bill Halstead, Chief

December 18, 2017

Pat Reilly, Chairman BOFC
Fire Marshal's Office
3 Primrose St.
Newtown, Ct. 06470


Re: Training Funds

Dear Pat,

Sandy Hook is requesting \$1,992.27 from its training account for the following:

1.	10 Firefighters attended Scott Air Pack Repair Class	\$ 1,950.00
2.	Lunch for above	\$ 42.27
	Total	\$ 1,992.27

Thank-you,



Bill Halstead, Fire Chief

CC: Steve Murphy, PA

P.O. Box 783
18-20 Riverside Road
Sandy Hook, Connecticut 06482

Website -sandyhookfire.com
Sandyhook1@charterinternet.com
203-270-4392 - Station 1
203-270-4393 - Fax



**Shipman's
Fire Equipment Company, Inc.**
PO Box 257
172 Cross Road
Waterford, CT 06385

Tel: 8604420678
Fax: 8604447395
email: info@shipmans.com
www.shipmans.com

CT DMV LICENSE # U8329

INVOICE

Invoice No		PG
284980		1
Invoice Date		
11/28/2017		

Bill To:

Sandy Hook Vol. Fire Company
18-20 Riverside Road
P.O. Box 783
Sandy Hook, CT 06482
US

Ship To:

Sandy Hook Vol. Fire Company
18-20 Riverside Road
P.O. Box 783
Sandy Hook, CT 06482
US

PLEASE REMIT PAYMENT TO P.O. BOX 257, WATERFORD, CT 06385

Customer ID		Customer PO	Payment Terms	Order No
S19190			Net 30	279697
Sales Rep ID		Shipping Method	Ship Date	Due Date
10 Steve Super		OUR TRUCK	11/28/2017	12/28/2017
Quantity	Item Number / Description	BackOrdered	UnitPrice	Extension
10.00	SCOTCLASS SCOTT AIR-PAK FIELD LEVEL REPAIR CLASS PER, STUDENT		195.00	1,950.00

Comments:

x

Thank you for your order.
We sincerely appreciate your business.

Sub Total	1,950.00
Miscellaneous amount:	0.00
Freight:	0.00
Sales tax:	0.00
Total Invoice Amt	1,950.00
Payment Amount	0.00
Balance Due	1,950.00

Customer Copy

Newtown General Store

11-18-17

\$42.27

food for training 6/6.2

Sandy Hook Volunteer Fire and Rescue Co. Inc.

PAYMENT
RECORDED

NEWTOWN
GENERAL STORE
43 MAIN ST
NEWTOWN, CT

Check 20000

SAT

11/18/17

9:52am

1 3 FT ROUND

39.75

Sub/Ttl

Total Due

39.75

39.75

42.27

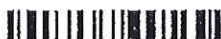
Order Number 101

THANK YOU!

1-17255



10408 J154430 (3/17)



104081



Rev 2/14

Receipt for
food for
airpack class