

THE FOLLOWING MINUTES RE SUBJECT TO APPROVAL BY THE BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Tuesday, January 18, 2022. The meeting was held in the Council Chambers at the Newtown Municipal Center. First Selectman Rosenthal called the meeting to order at 7:37 p.m.

PRESENT: First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Ed Schierloh.

ALSO PRESENT: Finance Director Robert Tait

VOTER COMMENTS: none.

ACCEPTANCE OF THE MINUTES: Selectman Crick Owen moved to accept the regular meeting minutes of December 20, 2021 and the special meeting minutes of January 12, 2022. Selectman Schierloh seconded. All in favor.

COMMUNICATIONS: Initially the Town hoped to give two COVID test kits per household but did not receive enough and therefore gave one kit. First Selectman Rosenthal credits Donna Culbert, the Health Dept. and the CERT team for a well run, organized distribution. There will be more distributions this week, for seniors and the general public, with sign up required. The Federal Government site is up now; people can order up to four test kits mailed to their home. Hospitalization is declining.

FINANCE DIRECTORS REPORT: none.

NEW BUSINESS

Discussion and possible action:

1. 2022-23 Board of Selectmen Budget Presentation: First Selectman Rosenthal presented a same services budget. There is a \$3.5 million growth in revenue, largely due to appreciation in motor vehicles. This revenue is expected to be temporary. First Selectman Rosenthal proposes transferring \$1 million, of the \$3.5 million, to capital non-recurring. The benefit is it can be used to offset bonding in future years or offset capital expenditures in operating budgets. The current budget is the final year to borrow for roads. Assuming there are no edits there will be \$2 million in undesignated capital nonrecurring. The budget drivers were discussed. Mr. Tait directed the board to the budget book, explaining where information can be found. Selectman Crick Owen had some questions on the Library and the Friends of the Library. Mr. Tait has four pages of financials for the Library he will share. The Borough is appropriating ARP funds to H&L. First Selectman Rosenthal would like to consider the other fire departments, ambulance and NUSAR for ARP funds, separate from the budget. The next budget meeting is January 20, the Edmond Town Hall Board of Managers, Department of Public Works and Fire will be present to answer questions. Attached: Proposed budget, budget drivers, reserve for capital nonrecurring.

2. Acceptance of Grant Award: Selectman Crick Owen moved to accept the Notice of Grant Award, Amendment #2, Affordable Housing Plan Grant Technical Assistance Program for \$6,500 which is extended to June 30, 2022. Selectman Schierloh seconded. All in favor.

3. State of CT Dept. of Housing Affordable Housing Plan technical Assistance Resolution: Selectman Crick Owen resolved to accept the grant award and authorized the First Selectman to execute documents for the formal acceptance of the State of CT Department of Housing Affordable Housing Plan Technical Assistance grant award, which has been extended to June 30, 2022, in the amount of \$6,500. Selectman Schierloh seconded. All in favor.

Rec'd. for Record 1-19 20 22
Town Clerk of Newtown 1:30pm
Debbie Aurelie Halstead

4. Appointments/Reappointments/Vacancies/Openings: Selectman Crick Owen moved the re-appointments of James Loring (R) to the Employee Medical Benefits Board, Warren Spencer (D) to the Parks & Recreation Commission, Daniel Ferreira (U) to the Cultural Arts Commission and corrected the term of the Tax Collector to reflect an expiration date of 02/01/22, not 02/01/23 as originally noted; finally re-appointing Donna Saputo as the Tax Collector for a term to expire 01/02/26. Selectman Schierloh seconded. All in favor. Selectman Crick Owen moved the appointment of Joseph Kearney (R) to fill the vacancy on the Board of Ethics to expire 01/06/24 and moved to move Patricia Gogliettino (D) and Nicole Camporeale (U) from alternate members to full board members of the Commission on Aging with terms to expire 01/06/25. Selectman Schierloh seconded. All in favor.

5. Driveway Bond Release/Extension: Selectman Crick Owen approved the driveway bonds release for the following: Stephen DeGrazia, Taunton Lake Rd., M17, B1, L46, KASL, LLC, 6 Deer Hill Drive, M7, B7, L15, KASL, LLC, Deer Hill Ave., M7, B7, L15.6 and GRC Construction, LLC, 26 Old Hawleyville Road, M2, B9, L9, each in the amount of \$1,000. Selectmen Schierloh seconded. All in favor.

6. Tax Refunds: Selectman Crick Owen moved to approve Tax Refund #12 in the amount of \$25,253.57. Selectman Schierloh seconded. All in favor.

VOTER COMMENTS: none.

ANNOUNCEMENTS: none.

ADJOURNMENT: Having no further business the regular Board of Selectmen meeting was adjourned at 8:30p.m.

Att: Town of Newtown First Selectman proposed 2022-23 Budget, budget drivers; First Selectman 2022-23 Drivers; pg. 220, Reserve for Capital Nonrecurring.

Respectfully submitted,
Susan Marcinek, clerk

Town of Newtown
First Selectman Proposed 2022-23 Budget
Budget Drivers

<u>Board of Selectmen 2022-23 total</u>	\$45,730,087	
2021-22 Adopted BOS budget total	<u>\$43,521,856</u>	
Change	\$ 2,208,231	5.07%

Less two major drivers:

• Planned increase in capital roads	(\$ 250,000)	
• Amount in "transfer to capital non-recurring"	<u>(\$1,000,000)</u>	
Adjusted Change	\$958,231	2.20%

Major Drivers (besides the two above):

• Recycling contract	\$271,000	
• Wage & benefits (off set by savings in pension contribution)	\$268,000	
• Gasoline	\$103,000	
• Winter maintenance increase	\$ 52,000	
• Emergency communications lines and service contracts	\$ 40,000	
• Insurance – cyber insurance increase	<u>\$ 33,000</u>	
	\$767,000 (80% of adjusted change)	

One new position – Senior Center assistant – net change = \$18,495

• New assistant position	\$44,045	
• Eliminate program shared coordinator (with CC)	(\$14,550)	
• Eliminate part time aide	<u>(\$11,000)</u>	
	\$18,495	

Same services budget.

1/18/2022					
	FIRST SELECTMAN 2022-23 DRIVERS:				
				CHANGE	
		2021-22	2022-23	\$	%
	BOS TOTAL	43,521,856	45,730,087	2,208,231	5.07%
	Less:				
	Capital roads increase		(250,000)		
	Amount in capital & non-recurring line item		(1,000,000)		
		43,521,856	44,480,087	958,231	2.20%
	\$958,231 INCREASE COMPRISES (MOSTLY):			Changes	
	Town Wide:				
	Wages & Benefits:				
	Wage increases			250,000	
	Social security on wage increases			21,000	
	Group insurance (3%)			143,000	
	Savings on pension contribution			(146,000)	
				268,000	29%
	Insurance estimated increase (actual is next week)			33,000	4%
	Emergency Communications:				
	Communication lines & service contracts			40,000	4%
	Highway				
	Over time			15,000	2%
	Gasoline			103,000	11%
	Other			45,000	5%
	Winter Maintenance				
	Overall			52,000	6%
	Transfer Station				
	Recycling Contract			271,000	30%
	Building Maintenance				
	Water/Sewer			15,000	2%
	Contractual Services			35,000	4%
	Senior Services				
	New assistant position less shared program coordinator (with CC)			29,495	2%
	less 11,000 saved from PT position			(11,000)	
	Parks & Recreation				
	Other			20,000	2%
			total	915,495	100%
	Sum of the grey highlighted items (3% or >) =	847,000			

DEPARTMENT: RESERVE FOR CAPITAL NONRECURRING

ACCOUNT DETAIL

Reserve Cap & Non Recurring: The requested \$1,000,000 comprises the following:

2022/2023 MAJOR CAPITAL EQUIPMENT

	Description	
POLICE		
	1 new police vehicle	50,240
EMERGENCY MGT		
	NUSAR - 2 dry suits	6,000
PUBLIC WORKS:		
	1 new all season body replacement for a 2007 Volvo 8 ton six wheel dump truck, and replace outer frame rails from truck cab rearward. This frame/body is severely rotted and will extend the life of this truck for another 6 to 8 years	80,000
	Frame rail replacement 2003 Mack 10 wheel dump truck. This frame is severely rotted, and is in danger of breaking. Rail replacement will extend the life of the truck for 8 to 10 years.	60,000
	Replace one 11 ft. Wausau snow plow, this plow has been in service many years and has reached its end of service life.	15,000
	Dept. Total	155,000
PARKS & RECREATION:		
	Redexim Vertidrain Aerator 2519 - Replace worn out 16 year old aerator. 5th year request	35,500
	Treadwell Pool Cover - Complete Treadwell Pool Cover replacement for 30 year old covers	22,500
	Dept. Total	58,000
BOARD OF EDUCATION:		
	To be determined	
	GRAND TOTAL	269,240

Amount not designated is "undesignated".

