

THE FOLLOWING MINUTES RE SUBJECT TO APPROVAL BY THE BOARD OF  
SELECTMEN

The Board of Selectmen held a regular meeting Monday, April 18, 2022. The meeting was held in the Council Chambers at the Newtown Municipal Center. First Selectman Rosenthal called the meeting to order at 7:30 p.m. and opened the meeting with salute to the flag.

**PRESENT:** First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Ed Schierloh.

**VOTER COMMENTS:** none.

**ACCEPTANCE OF THE MINUTES:** Selectman Crick Owen moved to accept the regular meeting minutes of April 4, 2022. Selectman Schierloh seconded. All in favor.

**COMMUNICATIONS:** First Selectman Rosenthal reported the Sandy Hook Permanent Memorial is going well. The pavers have been installed; fine grading is being done now. Plantings will go in next month. A railing has been added to the walkway/ramp to the memorial. The communications project will be live with prime sight in a few weeks. It will be all wrapped up by later this summer. At that point nothing will be operational at the old Police Department.

**FINANCE DIRECTORS REPORT:** none.

**NEW BUSINESS**

**Discussion and possible action:**

**1. American Rescue Plan:** Selectman Schierloh stated the subcommittee was in agreement with moving these items forward. Matt Ariniello is okay with the patio quote for the Community Center. Carl Samuelson thinks the \$150,000 for the Dickinson Pavilion is close to what is needed. There was discussion on amending that amount. Selectman Schierloh was not comfortable amending without the consent of the subcommittee. The amount for Municipal Building improvements includes tile in the bathroom at DPW. The Edmond Town Hall presented their request to the Borough and will also present to the Town. The request for handicap doors is for selected interior doors at the Community Center/Senior Center. SHOP will present at the next ARP meeting. Selectman Schierloh moved to accept the resolution for \$786,000 of American Rescue Plan funds with individual amounts as listed in the resolution (att.). Selectman Crick Owen seconded. All in favor.

**2. Acceptance of grants for Fairfield Hills:** Selectman Crick Owen moved to accept the following grants for the Fairfield Hills campus: \$5,000 from the Newtown Board of Realtors and \$5,000 from the Jeniam Foundation related to the creation of a gathering space on the Fairfield Hills campus. Selectman Schierloh seconded. All in favor.

**3. Appointments/Reappointments/Vacancies/Opening:** Selectman Crick Owen moved the release of the driveway bond for KASL, LLC 9 Deer Hill Dr., M7, B7, L15 in the amount of \$1,000. Selectman Schierloh seconded. All in favor.

**4. Driveway Bond Release/Extension:** none.

**5. Tax Refunds:** Selectman Crick Owen moved the tax refund #18, 2021/22 in the amount of \$16,025.85. Selectman Schierloh seconded. All in favor.

Rec'd. for Record 4/19 2022  
Town Clerk of Newtown 10:13 am  
Debbie Aurelia Halstead

**VOTER COMMENTS:** none

**ANNOUNCEMENTS:** There will be a joint meeting of the Board of Selectmen, the Board of Finance and the Legislative Council to discuss the State Office of Historical Preservation and Fairfield Hills. This meeting will likely be held in early June.

**ADJOURNMENT:** Having no further business the regular Board of Selectmen meeting was adjourned at 7:49p.m.

*Att: ARP documents*

Respectfully submitted,  
*Susan Marcinek, clerk*

A resolution providing for an appropriation totaling \$786,000 to be used for: \$200,000 for transfer station site improvements; \$100,000 for municipal building improvements; \$90,000 for parks & recreation truck with lift gate (a replacement); \$150,000 for Dickinson Park pavilion refurbishment; \$75,000 for Community Center outside storage building; \$155,000 for Community Center patio; and \$16,000 for Community Center/Senior Center handicapped doors. To be funded from the American Rescue Plan (ARP) grant.

\$786,000 requested appropriation was recommended by the ARP Working Group on 04/11/2022.

The ARP Working Group is comprised of the following:

Board of Selectmen

- Ed Schierloh

Board of Finance

- Geoffrey Dent \*\*\*
- Erica Sullivan

Legislative Council

- Charles Gardner
- Matthew Mihalcik
- Michelle Ku \*\*\*

Ex-officio

- First Selectman, Dan Rosenthal

\*\*\* Absent



\$200,000 for transfer station site improvements:

Renovations of the Transfer Station are geared toward improvement in the traffic patterns for recycling and household garbage drop off by removing congestion and traffic bottlenecks. The goal is to create the capacity to handle a larger volume of citizen participation more quickly and efficiently. This work will include everything from new traffic patterns and roadways to better lighting, signage and security camera coverage.

\$100,000 for municipal building improvements:

- \* \$30,000 - Window abatement and refurbishment of window systems at the Municipal Center is part of a continuing project to update and repair, as necessary, all the major window components that are considered a historical restoration.
- \* \$18,000 - The floor replacement at the Public Works Garage is a replacement of a 20 year old tile floor that has gone beyond its useful life.
- \* \$23,000 - Renovation of the woman's locker room at the Public Works Garage is to provide equal facilities for shower and rest room activities to that of the male counterparts.
- \* \$29,000 - Phased repainting of the interior of the Municipal Building beginning in the hallway area.

\$90,000 for parks & recreation truck with lift gate (a replacement):

-SEE ATTACHED-

\$150,000 for Dickinson Park pavilion refurbishment:

-SEE ATTACHED

\$75,000 for Community Center outside storage building:

-SEE ATTACHED

\$155,000 for Community Center patio:

-SEE ATTACHED

\$16,000 for Community Center/Senior Center handicapped doors:

Some doors at the Community/Senior Center are very heavy and hard to open for some people. Handicapped doors will make it easier especially for the handicapped and seniors.

TOWN HALL SOUTH  
3 MAIN STREET  
NEWTOWN, CT 06470  
TEL. (203) 270-4340  
FAX (203) 270-4333



CARL SAMUELSON  
ASSISTANT DIRECTOR, PARKS

## TOWN OF NEWTOWN

### PARKS & RECREATION TRUCK WITH LIFT GATE

**TO:** Robert Tait, Finance Director

**FROM:** Carl Samuelson, Assistant Director-Parks

**DATE:** 4/12/22

**RE:** Budget justifications - Truck Replacement 2007 Ford F550 Liftgate with structural issues.

Rotted Frame/cross member



Frame rot / Tow hitch and lift gate attachment point.







DICKINSON PARK PAVILION REFURBISHMENT

**Renovate Existing 1961 Wood Frame Structure**

1. Replace dry rotted and dilapidated roof sheathing and shingles	\$ 65,000
2. Lighting	\$ 20,000
3. Utilities – Install new electrical service to site from garage including low Voltage wiring for wi-fi. Includes transformer and grounding.	\$ 34,000
4. Replace rotted corner supports columns and repair other existing columns and joists as needed.	\$ 15,000
5. Replace rotted ridge beam.	\$ 15,000
6. Construct small utility closet for new electrical service.	\$ 4,000
7. Disposal of existing roofing and decking.	\$ 12,000

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TOTAL:	\$165,000
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ESTIMATE

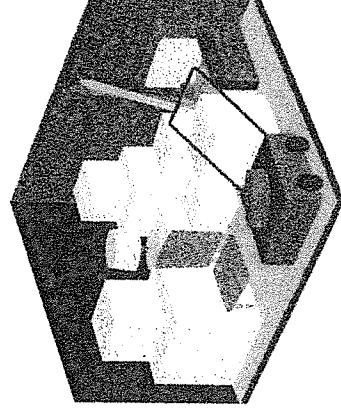


# Increase Storage Needs (SC/CC)

Construction of a block-style storage unit adjacent to the building

**Request from ARP: \$75,000.00**

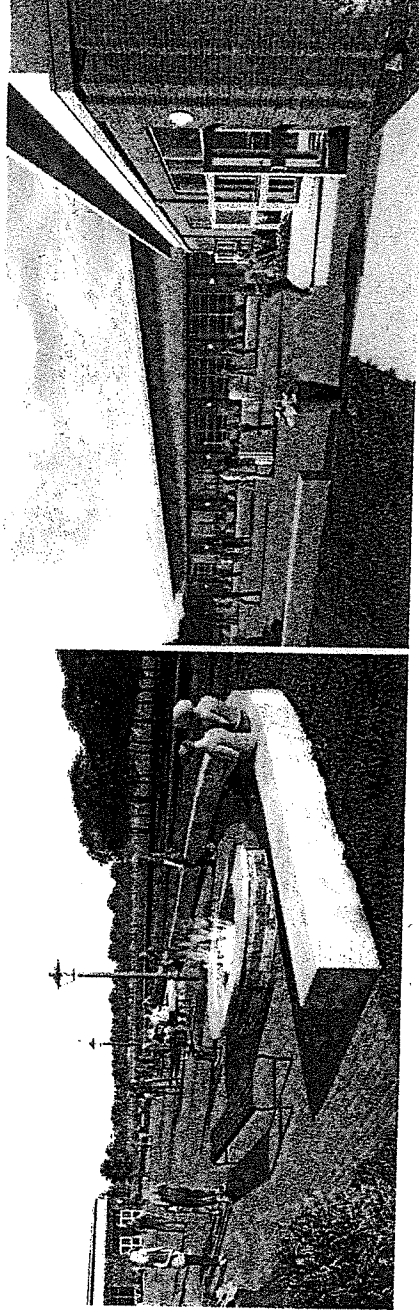
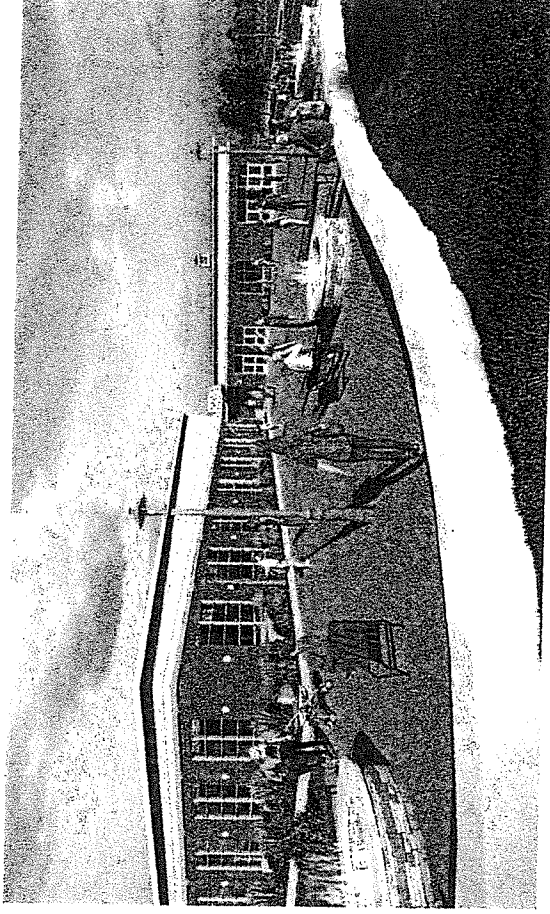
- Designated storage identified to be a key need since the building opened
- Dedicated building overflow and pool supplies' storage was removed from the initial design plan due to budget and space constraints
- Current storage spaces shared with other departments (Park and Rec, S/C)
- Fire Code Violations need to be addressed (storage of snow blower, lawn mower)
- Pool Supplies stored at Trades Lane Garage & Public Works
  - Requires supplies to be delivered by Public Works
  - Often needed quickly which interrupts PW
- New storage unit removes CC's dependence on other departments to deliver supplies
- Offers both the CC and SC increased storage adjacent to the building



# Facility Upgrades: Patio

Completion of Patio Project  
Request from ARP: \$155,000  
(estimate generated in 2020)

- Project not completed due to construction funding constraints
  - Foundation areas completed include water line, lighting, gas line, plantings
- Creates untapped revenue generating opportunities through events and programming options
- Provides extra space for social and recreational purposes





**TOWN OF NEWTOWN**  
**FINANCIAL IMPACT STATEMENT**  
(Per Town Charter 6-35(b), 6-40 & 7-25)

REQUESTING DEPARTMENT COMMUNITY CENTER / SENIOR CENTER

PROJECT: ARP GRANT - COMMUNITY CENTER / SENIOR CENTER HANDICAPPED DOORS

PROPOSED APPROPRIATION AMOUNT: \$ 16,000

PROPOSED FUNDING:

BONDING	\$	-
GRANT	\$	16,000
LOCAL MATCH	\$	-
OTHER	\$	-
CONTINGENCY	\$	-
IN KIND	\$	-
	\$	<u>16,000</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		***	
PROFESSIONAL SERVICES			
CONTRACTED SERVICES			
REPAIRS & MAINTENANCE			
UTILITIES			
OTHER			
DEBT SERVICE (average)	\$	-	
TOTAL IMPACT ON EXPENDITURES	\$	-	

REVENUE CATEGORY:	POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES		
CHARGES FOR SERVICES (FEES)		
OTHER		
TOTAL IMPACT ON REVENUES	\$	-

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ -

EQUIVALENT MILL RATE OF TOTAL IMPACT

(using current year's information)

0.0000 mills

**COMMENTS:**

NO MAJOR IMPACT ON THE BUDGET (GENERAL FUND).

PREPARED BY: Rols TA

DATE: 4/11/2022

**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT COMMUNITY CENTER

PROJECT: ARP GRANT - COMMUNITY CENTER OUTSIDE STORAGE BUILDING

PROPOSED APPROPRIATION AMOUNT: \$ 75,000

**PROPOSED FUNDING:**

BONDING	\$	-
GRANT	\$	75,000
LOCAL MATCH	\$	-
OTHER	\$	-
CONTINGENCY	\$	-
IN KIND	\$	-
	\$	<u>75,000</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		***	
PROFESSIONAL SERVICES			
CONTRACTED SERVICES			
REPAIRS & MAINTENANCE			
UTILITIES			
OTHER			
DEBT SERVICE (average)		\$ -	
TOTAL IMPACT ON EXPENDITURES		\$ -	

REVENUE CATEGORY:	POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES		
CHARGES FOR SERVICES (FEES)		
OTHER		
TOTAL IMPACT ON REVENUES	\$ -	

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ -

**EQUIVALENT MILL RATE OF TOTAL IMPACT**

(using current year's information)

0.0000 mills

**COMMENTS:**

NO MAJOR IMPACT ON THE BUDGET (GENERAL FUND). THERE WILL MAN HOUR SAVINGS.

PREPARED BY: Rust

DATE: 4/11/2022



**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT COMMUNITY CENTER

PROJECT: ARP GRANT - COMMUNITY CENTER PATIO

PROPOSED APPROPRIATION AMOUNT: \$ 155,000

**PROPOSED FUNDING:**

BONDING	\$	-
GRANT	\$	155,000
LOCAL MATCH	\$	-
OTHER	\$	-
CONTINGENCY	\$	-
IN KIND	\$	-
	\$	<u>155,000</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

**EXPENDITURE CATEGORY:**

\*\*FOR BRACKETS USE NEGATIVE SIGN  
BEFORE NUMBER\*\*

(POSITIVE IMPACT) /  
NEGATIVE IMPACT

Attachment  
#

SALARIES & BENEFITS  
PROFESSIONAL SERVICES  
CONTRACTED SERVICES  
REPAIRS & MAINTENANCE  
UTILITIES  
OTHER  
DEBT SERVICE (average)

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TOTAL IMPACT ON EXPENDITURES

**REVENUE CATEGORY:**

POSITIVE IMPACT /  
(NEGATIVE IMPACT)

Attachment  
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PROPERTY TAXES  
CHARGES FOR SERVICES (FEES)  
OTHER

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TOTAL IMPACT ON REVENUES

**TOTAL FINANCIAL IMPACT ON OPERATING BUDGET**

\$ -

**EQUIVALENT MILL RATE OF TOTAL IMPACT**

(using current year's information)

0.0000 mills

**COMMENTS:**

NO MAJOR IMPACT ON THE BUDGET (GENERAL FUND).

PREPARED BY: 

DATE: 4/11/2022

**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT PARKS & RECREATION

PROJECT: ARP GRANT - DICKINSON PARK PAVILION REFURBISHMENT

PROPOSED APPROPRIATION AMOUNT: \$ 150,000

**PROPOSED FUNDING:**

BONDING	\$	-
GRANT	\$	150,000
LOCAL MATCH	\$	-
OTHER	\$	-
CONTINGENCY	\$	-
IN KIND	\$	-
	\$	<u>150,000</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

**EXPENDITURE CATEGORY:**

\*\*FOR BRACKETS USE NEGATIVE SIGN  
BEFORE NUMBER\*\*

(POSITIVE IMPACT) /  
NEGATIVE IMPACT

Attachment  
#

SALARIES & BENEFITS  
PROFESSIONAL SERVICES  
CONTRACTED SERVICES  
REPAIRS & MAINTENANCE  
UTILITIES  
OTHER  
DEBT SERVICE (average)  
TOTAL IMPACT ON EXPENDITURES

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**REVENUE CATEGORY:**

POSITIVE IMPACT /  
(NEGATIVE IMPACT)

Attachment  
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PROPERTY TAXES  
CHARGES FOR SERVICES (FEES)  
OTHER  
TOTAL IMPACT ON REVENUES

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**TOTAL FINANCIAL IMPACT ON OPERATING BUDGET**

\$ -

**EQUIVALENT MILL RATE OF TOTAL IMPACT**

(using current year's information)

0.0000 mills

**COMMENTS:**

NO MAJOR IMPACT ON THE BUDGET (GENERAL FUND). THERE WILL BE SAVINGS ON MAINTENANCE.

PREPARED BY:

*Robert To*

DATE: 4/11/2022

**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT PUBLIC WORKS

PROJECT: ARP GRANT - MUNICIPAL BLDG IMPROVEMENTS

PROPOSED APPROPRIATION AMOUNT: \$ 100,000

**PROPOSED FUNDING:**

BONDING	\$	-
GRANT	\$	100,000
LOCAL MATCH	\$	-
OTHER	\$	-
CONTINGENCY	\$	-
IN KIND	\$	-
	<u>\$</u>	<u>100,000</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

**EXPENDITURE CATEGORY:**

\*\*FOR BRACKETS USE NEGATIVE SIGN  
BEFORE NUMBER\*\*

(POSITIVE IMPACT) /  
NEGATIVE IMPACT

Attachment  
#

SALARIES & BENEFITS  
PROFESSIONAL SERVICES  
CONTRACTED SERVICES  
REPAIRS & MAINTENANCE  
UTILITIES  
OTHER  
DEBT SERVICE (average)

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**TOTAL IMPACT ON EXPENDITURES**

**REVENUE CATEGORY:**

POSITIVE IMPACT /  
(NEGATIVE IMPACT)

Attachment  
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PROPERTY TAXES  
CHARGES FOR SERVICES (FEES)  
OTHER

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**TOTAL IMPACT ON REVENUES**

**TOTAL FINANCIAL IMPACT ON OPERATING BUDGET**

\$ -

**EQUIVALENT MILL RATE OF TOTAL IMPACT**

(using current year's information)

0.0000 mills

**COMMENTS:**

NO ADDITIONAL IMPACT ON THE BUDGET (GENERAL FUND).

PREPARED BY: 

DATE: 4/11/2022

**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT PARKS & RECREATION

PROJECT: ARP GRANT - REPLACEMENT TRUCK WITH TAIL GATE

PROPOSED APPROPRIATION AMOUNT: \$ 90,000

**PROPOSED FUNDING:**

BONDING	\$	-
GRANT	\$	90,000
LOCAL MATCH	\$	-
OTHER	\$	-
CONTINGENCY	\$	-
IN KIND	\$	-
	\$	<u>90,000</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

**EXPENDITURE CATEGORY:**

\*\*FOR BRACKETS USE NEGATIVE SIGN  
BEFORE NUMBER\*\*

**(POSITIVE IMPACT) /  
NEGATIVE IMPACT**

Attachment  
#

SALARIES & BENEFITS  
PROFESSIONAL SERVICES  
CONTRACTED SERVICES  
REPAIRS & MAINTENANCE  
UTILITIES  
OTHER  
DEBT SERVICE (average)  
TOTAL IMPACT ON EXPENDITURES

\$ -  
\$ -

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**REVENUE CATEGORY:**

**POSITIVE IMPACT /  
(NEGATIVE IMPACT)**

Attachment  
#

PROPERTY TAXES  
CHARGES FOR SERVICES (FEES)  
OTHER  
TOTAL IMPACT ON REVENUES

\$ -

**TOTAL FINANCIAL IMPACT ON OPERATING BUDGET**

\$ -

**EQUIVALENT MILL RATE OF TOTAL IMPACT**

(using current year's information)

0.0000 mills

**COMMENTS:**

NO MAJOR IMPACT ON THE BUDGET (GENERAL FUND). THERE WILL BE SAVINGS ON MAINTENANCE.

PREPARED BY: 

DATE: 4/11/2022





**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT PUBLIC WORKS

PROJECT: ARP GRANT - TRANSFER STATION SITE IMPROVEMENTS

PROPOSED APPROPRIATION AMOUNT: \$ 200,000

**PROPOSED FUNDING:**

BONDING	\$	-
GRANT	\$	200,000
LOCAL MATCH	\$	-
OTHER	\$	-
CONTINGENCY	\$	-
IN KIND	\$	-
	\$	<u>200,000</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

**EXPENDITURE CATEGORY:**

\*\*FOR BRACKETS USE NEGATIVE SIGN  
BEFORE NUMBER\*\*

(POSITIVE IMPACT) /  
NEGATIVE IMPACT

Attachment  
#

SALARIES & BENEFITS	***	
PROFESSIONAL SERVICES		
CONTRACTED SERVICES		
REPAIRS & MAINTENANCE		
UTILITIES		
OTHER		
DEBT SERVICE (average)	\$ -	
TOTAL IMPACT ON EXPENDITURES	\$ -	

**REVENUE CATEGORY:**

POSITIVE IMPACT /  
(NEGATIVE IMPACT)

Attachment  
#

PROPERTY TAXES		
CHARGES FOR SERVICES (FEES)		
OTHER		
TOTAL IMPACT ON REVENUES	\$ -	

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ -

**EQUIVALENT MILL RATE OF TOTAL IMPACT**

(using current year's information)

0.0000 mills

**COMMENTS:**

NO ADDITIONAL IMPACT ON THE BUDGET (GENERAL FUND).

PREPARED BY: 

DATE: 4/11/2022