

THE FOLLOWING MINUTES ARE SUBJECT TO APPROVAL BY
THE BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, August 21, 2023. The meeting was held in the Council Chambers at the Newtown Municipal Center. First Selectman Rosenthal called the meeting to order at 7:30p.m. and opened the meeting with salute to the flag.

PRESENT: First Selectman Daniel C. Rosenthal and Selectman Ed Schierloh.

ABSENT: Selectman Crick Owen

ALSO PRESENT: Two members of the public.

VOTER COMMENTS: none.

ACCEPTANCE OF THE MINUTES: Selectman Schierloh moved to accept the regular meeting minutes of July 17, 2023. First Selectman Rosenthal seconded. All in favor.

COMMUNICATIONS: The switchgear has been received and installed at Hawley School, requiring no addition change order cost. The Public Building & Site Commission is meeting on 8/22/23.

FINANCE DIRECTORS REPORT: none.

NEW BUSINESS

Discussion and possible action:

1. **American Rescue Plan – Guideline change for previously approved tutoring funds:** Selectman Schierloh moved the changes noted in the attached memo dated 5/31/23 be approved relative to ARPA Tutoring funds (att.) First Selectman Rosenthal seconded. All in favor.
2. **Resolution: Memorandum of Understanding Financial Agreement between the Western CT Regional Emergency Services Unit, Newtown Police Department and the Town of Newtown:** Selectman Schierloh moved to approve the Memorandum of Understanding, Financial Agreement between WCTRESU / Newtown Police Department and the Town of Newtown and authorized the First Selectman to sign all documents relative to said agreement (att.). First Selectman Rosenthal seconded. All in favor. Additionally, the Legislative Council will set up a Western CT Regional Emergency Services Unit fund.
3. **Appointments/Reappointments/Vacancies/Openings:** Selectman Schierloh moved the appointments/re-appointments as noted on the document dated Aug. 21, 2023 (att.). First Selectman Rosenthal seconded. All in favor.
4. **Driveway Bond Release/Extension:** Selectman Schierloh moved to approve the list of driveway bond releases and one driveway bond extension as presented on the document dated August 21, 2023. (att.) First Selectman Rosenthal seconded. All in favor.
5. **Tax Refunds:** Selectman Schierloh moved to amend the motion of 7/17/23 for tax refund #23 in the amount of \$4,913.86 to the corrected amount of \$5,132.46. First Selectman Rosenthal seconded. All in favor. Selectman Schierloh moved to approve tax refund #24 in the amount of \$7,807.96. First Selectman Rosenthal seconded. All in favor.

VOTER COMMENTS: none.

RECEIVED FOR RECORD

2023 AUG 22 A 9:12

NEWTOWN TOWN CLERK

Board of Selectmen
August 21, 2023

ANNOUNCEMENTS: There will be year-end transfers at the next meeting. The Town Administrator Work Group will present to the BOS on Sept. 18. There will also be presentations, at a future meeting, from the Economic Development Commission and the Town Building Inventory Work Group.

ADJOURNMENT: Having no further business the regular Board of Selectmen meeting was adjourned at 7:42p.m.

Attachments: 5/31/23 J. DeStefano ARPA Tutoring Funds memo; MOU, WCTRESU/Newtown PD/TON; Appt./Re-appt; Driveway bond releases/extension.

Respectfully submitted,
Susan Marcinek

memo

Board of Education

To: Bob Tait
From: Judit DeStefano
CC:
Date: 5/31/2023
Re: ARPA Tutoring Funds

I have been working with Natalie Jackson to help allocate the LC ARPA appropriation – we would like to consider an expansion of allowable activities, as we are seeing challenges in allocating these services, while keeping in place the intended restrictions.

The motion made at the BOS (Aug 22, 2022) and LC (Sept 7, 2022) is broad:
"Mr. Charles Gardner moved to approve American Rescue Plan (ARP) funds related to Student Tutoring, Child/Youth Enrichment in the amount of \$100,000 for Student Tutoring support program ..."

But in supporting documentation and the discussion around it, it was clearly intended to support 1-1 tutoring for students who demonstrate a financial need (meet ALICE guidelines). We have struggled to get enough engagement to spend down the funds so want to do the following:

- 1) Lift the income-restriction on 1-1 tutoring eligibility.
- 2) Support the after-school homework club at Reed and the Middle School by offering NYFS funding to hire additional support staff (Paras and Honor-club tutors from the HS). They hope to make this enhancement sustainable for their own resources after these funds are depleted.
- 3) Provide after school SAT tutoring to be made available at no cost to HS students.

While it might not be necessary to pass any formal motions, we wanted to be transparent about the direction we would like to take the program and want to make sure those charged with allocating the funding are in support of the program expansion.

Thank you!

Judit DeStefano

Department of
Police Services
191 South Main Street
Newtown, CT 06470



TOWN OF NEWTOWN

David M. Kullgren
Chief of Police
Tel. (203) 270-4256
Fax (203) 270-0637

Memorandum of Understanding Financial Agreement between

WCTRESU / Newtown Police Department

And

The Town of Newtown

1) Purpose and Scope

- a) The purpose of this memorandum of understanding is to establish a revolving fund within the Town of Newtown's finances for the sole purpose of the Western CT Regional Emergency Services Unit (WCTRESU).
- b) To clearly identify the responsibilities of the member departments and the fund holder, the Town of Newtown.
- c) The revolving fund will be used to deposit member dues/donations/funds and to purchase equipment, training, and supplies for the WCTRESU.
- d) All disbursements will be authorized by the Board of Chiefs or their designee and adhere to the Town of Newtown Purchasing guidelines.
- e) The Newtown Police Department will act as the designee for the WCTRESU with respect to this MOU.

2) MOU Term

- a) The term of this MOU is in perpetuity or until whatever time either party gives the notice to withdraw.

3) WCTRESU Responsibilities

- a) WCTRESU will cooperate with the Town of Newtown on all financial matters.
- b) WCTRESU shall follow the Town of Newtown Purchasing guidelines.
- c) WCTRESU will encumber any costs associated with this fund.
- d) The Newtown Police Department administration will manage this fund under the guidance of the Board of Chiefs on behalf of WCTRESU.
- e) The Newtown Police Department will report to the Board of Chiefs quarterly on the fund.

4) Town of Newtown Responsibilities

- a) The Town of Newtown will maintain a revolving fund for the sole use of the WCTRESU.
- b) As requested, the Town of Newtown will cooperate with WCTRESU to make prompt payments/deposits.
- c) The Town of Newtown will periodically calculate earned interest throughout the fiscal year, which will remain in this fund.

5) Modification and Termination

david.kullgren@newtown-ct.gov

- a) This agreement may be canceled or terminated without cause by either party by giving (30) calendar days advance written notice to the other party. Such notification shall state the effective termination date or cancellation and include any final performance and/or payment invoicing instructions/requirements.
 - b) Any and all amendments must be made in writing and must be agreed to and executed by the parties before becoming effective.
 - c) If additional towns join or separate from WCTRESU, this agreement will remain in effect.
 - d) If WCTRESU dissolves, the remaining funds will be dispersed to the existing member towns by the direction of the Board of Chiefs.
- 6) **Effective Date and Signature**
- a) This MOU shall be effective upon the signature of the WCTRESU designee (Newtown Police Department) and the Town of Newtown authorized officials. It shall be in full force effective the date of both signatures.
 - b) WCTRESU and the Town of Newtown indicate agreement with this MOU by their signatures.

Chief David Kullgren

Newtown Police Department/
WCTRESU Designee

Signature

Date

Town of Newtown Authorized
Representative

Signature

Date

BOARD OF SELECTMEN – August 21, 2023

RE-APPOINTMENT

HART Committee

(D) Dan Honan, 60 Main Street

01/06/22 – 01/06/25

APPOINTMENT

Assistant Animal Control Officer

Melissa Seeley, 72 South Street, Morris, CT

filling a vacancy to April 17, 2024

Board of Health

Anne Dalton, Coordinator of Health & Wellness, Newtown School District

filling a vacancy to expire 07/01/24

Pension Board

Richard Monkton, Police Representative

01/06/23 – 01/06/25

Directory of Emergency Management

Donna Culbert, Director of Health

filling a vacancy to expire 01/06/25

Deputy Director of Emergency Management

William Halstead, Jr.

filling a vacancy to expire 01/06/25

BOARD OF SELECTMEN MEETING – August 21, 2023

DRIVEWAY BONDS

Release

Connecticut Residential

7 Old Green Rd., M25, B5, L1

\$1,000.00

Bryan Keneally

106 Poverty Hollow, M9, B1, L8

\$1,000.00

Westchester Modular Homes

107 Walnut Tree Hill Rd., M42, B3, L1

\$1,000.00

JJM Building & Woodwork, LLC

154 Boggs Hill Rd., M14, B8, L76

\$1,000.00

Holly Estates Development, LLC

10 Holly Lane, M53, B2, L17

\$1,000.00

GRC Construction, LLC

210 Brushy Hill Rd., M32, B3, L3

\$1,000.00

Extension

Prestigious Homes, LLC

7 Abbotts Hill Rd., M13, B1, L39

(approved by John Curtis, Town Engineer)

extended to Feb. 16, 2024