

THE FOLLOWING MINUTES ARE SUBJECT TO APPROVAL BY  
THE BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, October 2, 2023. The meeting was held in the Council Chambers at the Newtown Municipal Center. First Selectman Rosenthal called the meeting to order at 7:30 p.m. and opened the meeting with salute to the flag.

**PRESENT:** First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Ed Schierloh.

**ALSO PRESENT:** Finance Director Robert Tait, Economic Development Commission Chairman Jeffrey Robinson, Economic Development and Fairfield Hills Coordinator Kim Chiappetta and one member of the public.

**VOTER COMMENTS:** none.

**ACCEPTANCE OF THE MINUTES:** Selectman Crick Owen moved to accept the regular meeting minutes of September 18, 2023. Selectman Schierloh seconded. All in favor.

**COMMUNICATIONS:** none.

**FINANCE DIRECTORS REPORT:** Mr. Tait went over the Capital & Non-Recurring Fund Detail (att.). First Selectman Rosenthal stated the undesignated growth over the past 5-6 years affords the Town the ability not to bond.

**OLD BUSINESS**

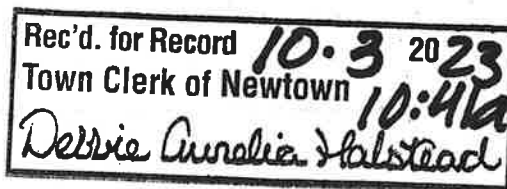
**Discussion and possible action:**

1. **2024-25 TO 2028-29 Capital Improvement Plan:** There has been sidewalk funding contributions from the Town, the Borough and through American Rescue Plan funding; discussion led to removal of sidewalk funding. Selectman Crick Owen moved to approve the First Selectman Capital Improvement Plan, 2024-25 to 2028-29 to include the elimination of the sidewalk program from year two. Selectman Schierloh seconded. All in favor.

**NEW BUSINESS**

**Discussion and possible action:**

1. **Strategic Plan for Economic Development:** Jeffery Robinson and Kim Chiappetta were present to discuss the Strategic Plan for Economic Development (att.). The last approved plan was in 2011. The EDC reviewed a plan that started in 2015 and removed the things that couldn't be done due to scope and budget. Mr. Robinson credited EDC member Barbara Snyder for her work on the plan. Selectman Crick Owen said the plan was straight forward and made a lot of sense. Selectman Schierloh agreed it was a good document. Mr. Robinson said a new Economic and Community Development Director has been hired and the plan will be shared with them once they start. First Selectman Rosenthal said there are many success stories; the plan is used to attract certain properties by a collaborative effort on the parts of the Selectman's office, the EDC, the Economic & Development Dept., and community real estate brokerage. Selectman Crick Owen moved to approve the Strategic Plan for Economic Development as presented (att.). Selectman Schierloh seconded. All in favor.



2. **Grant Acceptance:** Rob Sibley worked with the Bike & Trail Commission on the \$80,000 grant. Mr. Sibley and the Land Use staff will provide \$5,000 in kind hours over a three-year period and the Jenium Foundation will also match \$5,000. In kind from volunteers will amount to \$10,000. Selectman Crick Owen moved to accept the Connecticut Recreational Trails Grant, from DEEP in the amount of \$80,000 (att.) Selectman Schierloh seconded. All in favor.
3. **Master Municipal Agreement for Construction Projects:** Selectman Crick Owen moved to approve the Master Municipal Agreement for Construction Projects between the Town of Newtown and the State of CT. Selectman Schierloh seconded. All in favor.
4. **Appointments/Reappointments/Vacancies/Openings:** Selectman Crick Owen moved to appoint Erin Scott as the Tax Collector for the Town of Newtown. Selectman Schierloh seconded. All in favor.
5. **Driveway Bond Release/Extension:** none.
6. **Tax Refunds:** Selectman Crick Owen moved to amend Tax Refunds #26 to \$7,367.09. Selectman Schierloh seconded. All in favor. Selectman Crick Owen moved to approve Tax Refunds #27 in the amount of \$18,221.96. Selectman Schierloh seconded. All in favor.

**VOTER COMMENTS:** none.

**ANNOUNCEMENTS:** none.

**ADJOURNMENT:** Having no further business the regular Board of Selectmen meeting was adjourned at 7:56p.m.

*Attachments: Capital & Non-Recurring Fund Detail; 2024-25 – 2028-29 CIP; Strategic Plan for Economic Development; Bike & Trail grant;*

Respectfully submitted,  
Susan Marcinek

ES 8-01  
10-2-23

**CAPITAL & NON-RECURRING FUND DETAIL**

**9/19/2023**

<b>ACCOUNTS:</b>	<b>BUDGET</b>	<b>EXPEND</b>	<b>BALANCE</b>	<b>OPEN PO</b>
<b>7000 - UNDESIGNATED</b>	3,626,606		3,626,606	
<b>7190 - ASSESSOR REVALUATION</b>	15,950	-	15,950	
<b>7205 - IT EQUIPMENT</b>				
Technology- New VM Equipment	125,000	-	125,000	
New UPS for EOC building	28,000	14,993	13,007	
	153,000	14,993	138,007	
<b>7310 - POLICE EQUIPMENT</b>				
New Impound	26,000		26,000	
Cloud Storage	120,003	51,468	68,535	
	146,003	51,468	94,535	
<b>7320 - FIRE EQUIPMENT</b>				
Fire- Air Packs/Turnout Gear	100,000	18,017	81,983	
Truck Mounted Traffic Flow Board	14,800	-	14,800	
Light Tower Upgrade	9,000	-	9,000	
Edraulic RAM	11,380	11,380	-	
	135,180	29,397	105,783	
<b>7500 - PW EQUIPMENT</b>				
Frame rail replacement	60,000	43,582	16,418	
Replace one 11 ft snow plow	15,000	-	15,000	
All Season Body Replacement six Wheel Dump	85,000	-	85,000	
Frame rail replacement - 10 Wheel Dump	60,000	19,002	40,998	
(2) Printer / Scanners	16,000		16,000	
First Selectman Vehicle Replacement	40,000	-	40,000	
Replace one 11 ft snow plow	15,000	-	15,000	
	291,000	62,584	228,416	
<b>7501 - CAPITAL ROAD IMPROVEMENT</b>				
Alpine paving allotment	586,621	152,000	434,621	
	586,621	152,000	434,621	
<b>7550 - P &amp; R EQUIPMENT</b>				
Treadwell pool cover	22,500	-	22,500	
Court Recoating	15,000	-	15,000	
Replace Totaled Truck (net of insurance)	60,000		60,000	
Replace Stolen Trailer	15,000		15,000	
New Property Screening at Memorial	25,000		25,000	
Graco 5900 Line Painter	25,000	-	25,000	
	162,500	-	162,500	

**CAPITAL & NON-RECURRING FUND DETAIL**

**9/19/2023**

**ACCOUNTS:**

**BUDGET**

**EXPEND**

**BALANCE**

**OPEN PO**

**7650 - PW BLDG MAINT**

Continue window abatement and refurbish	34,000	-	34,000	
Security Cameras at Municipal Center	15,000		15,000	
Sidewalk Repair & Replacement at Muni-Ctr	30,000	-	30,000	
Cupola (3) Maintenance at the Muni-Ctr	80,000	-	80,000	
Low Voltage Lighting at the Muni-Ctr	55,000	-	55,000	
	214,000	-	214,000	

**7740 - ECONOMIC DEVELOPMENT**

Banner System	5,000	-	5,000	
Glen Road- Town Match	9,000	605	8,395	
	14,000	605	13,395	

**7870 - FAIRFIELD HILLS IMPROVEMENTS**

Monitoring Wells	48,000	31,259	16,741	
High Meadow Evaluation	7,000	-	7,000	
	55,000	31,259	23,741	

**7900 - BOE CAPITAL**

per BOE 144

Prior Year Capital items	109,112	52,652	56,460	
2023-24 Capital items	411,000	-	411,000	
	520,112	52,652	467,460	

**7999 - OTHER**

Fix street lighting at municipal center	25,000	114	24,886	
SHOP	8,600	-	8,600	
	33,600	114	33,486	

**7490 - LAND USE**

POCD PLAN	60,000	-	60,000	
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**7432 - AMBULANCE - Paramedic Contract**

130,000	-	130,000	
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**7433 - Y & FS - Summer Youth Program**

15,000	-	15,000	
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**6,158,572      395,072      5,763,501      < FUND BALANCE**

**0      >>> new revenue**

**(not added to  
undesignated yet)**

342,420

**5,763,501      >>> ties to T/B**

0.09

# **STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT**



## **Town of Newtown, Connecticut**

Prepared and approved by the Newtown Economic Development Commission on August, 15, 2023



## **INTRODUCTION**

This Strategic Plan for Economic Development of Newtown, adopted by the Economic Development Commission sets forth a guideline for continued economic growth and expansion in the community. It provides objectives, strategies and actions for successfully achieving three (3) major goals: 1) Business Retention, Expansion and Outreach; 2) District(s) Enhancement; 3) Community Enrichment.

Newtown ordinance 66, as approved by the Legislative Council, charged the EDC as follows: The Economic Development Commission for the Town of Newtown will seek to implement orderly and planned economic development while always keeping in mind the character of the town. We will seek to involve all the agencies, commissions, boards and departments in Newtown which are involved in, or affected by, economic development as well as the people of the town in their work to promote economic development." That mission has not changed.

## **EXECUTIVE SUMMARY**

The Economic Development Commission's Strategic Plan supports the desire for a diverse and vital economy that recognizes the many groups that contribute to the community vision of Newtown. The Plan incorporates a variety of aspirations. It emphasizes areas that will improve the tax base ratio of commercial taxes compared to residential taxes. This requires encouragement of commercial taxpaying assets.



- D. Retain and nurture existing enterprises in Newtown by identifying the requirements for growth.
- E. Continue to evaluate infrastructure needs to maximize properties available for commercial and community uses.
- F. Promote Newtown as a destination through support and collaboration with Cultural, Historical, Business, and Recreational organizations to market Newtown's quality of life, diversity, experiences, and central business location.
- G. Continue to serve Newtown's existing commercial base by enhancing the seven business districts' visibility and infrastructure.

**Strategies:**

- A. Support the Fairfield Hills Master Plan.
- B. Bring acceptable businesses: commercial, educational institutions and non-profit organizations to a portion of the Fairfield Hills Campus as approved in a 2011 Fairfield Hills Master Plan and/or later revisions.
- C. Assist in bringing suitable new businesses or expanding businesses into existing vacant commercial and industrial properties.
- D. Work with commercial business owners to help match owners with potential buyers or renters.
- E. Continue to support the efforts of the Economic and Community Development department.
- F. Facilitate communication between businesses and appropriate town officials to make business growth as easy as possible.
- G. Support the development of multi-unit housing to attract and retain younger and aging households consistent with the town's plan of conservation and development.
- H. Encourage regional medical services, high tech industries, retail, environmentally clean businesses and other targeted industries to locate in Newtown.
- I. Promote the E&CD website as the initial source of information.
- J. Continue to research available funds/grants to support improving properties and infrastructure.
- K. Collaborate with other town commissions and community groups to implement orderly and planned economic development.



**TOWN OF NEWTOWN**  
**FIRST SELECTMAN RECOMMENDED CIP - (2024 - 2025 TO 2028 - 2029)**

2024 - 2025 (YEAR ONE)			Proposed Funding			
	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
Capital Road Program	PW	3,100,000			3,100,000	
Town Match - Grants (contingency)	ECON DEV	200,000				200,000
New Auxillary Pool HVAC Unit	CC	500,000				500,000
Community Center Outdoor Playscape	CC	250,000				250,000
<b>TOTALS</b>	<b>&gt;&gt;&gt;&gt;&gt;&gt;&gt;</b>	<b>4,050,000</b>			<b>3,100,000</b>	<b>950,000</b>
2025 - 2026 (YEAR TWO)			Proposed Funding			
	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
Capital Road Program	PW	3,150,000			3,150,000	
Bridge Replacement Program	PW	1,000,000	1,000,000			
PW Site & Salt Storage Improvements (1 OF 2)	PW	50,000				50,000
Replacement of Fire Apparatus	FIRE	875,000	875,000			
Building Remediation / Demo / Campus Infrastructure	FHA	2,000,000	2,000,000			
Town Match - Grants (contingency)	ECON DEV	200,000				200,000
Sidewalk Program	ECON DEV	500,000				500,000
Community Center Outdoor Splash Pad	CC	525,000				525,000
Community Center Automated Dividing Walls	CC	200,000				200,000
Edmond Town Hall Building Renovations	ETH	530,000	530,000			
Library Parking Lot / Sidewalks	LIB	600,000	600,000			
Irrigation infrastructure Replacement	P & R	350,000	350,000			
Lake Lillionah Park Improvements	P & R	500,000				500,000
Pickleball Courts (8) at Fairfield Hills Campus	P & R	350,000		200,000		150,000
<b>TOTALS</b>	<b>&gt;&gt;&gt;&gt;&gt;&gt;&gt;</b>	<b>10,830,000</b>	<b>5,355,000</b>	<b>200,000</b>	<b>3,150,000</b>	<b>2,125,000</b>
2026 - 2027 (YEAR THREE)			Proposed Funding			
	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
Capital Road Program	PW	3,200,000			3,200,000	
Bridge Replacement Program	PW	1,000,000	1,000,000			
PW Site & Salt Storage Improvements (2 OF 2)	PW	600,000	600,000			
Replacement of Fire Apparatus	FIRE	895,000	895,000			
Treadwell Artificial Turf & Lighting	P & R	1,100,000	250,000			850,000
Maintenance Yard Improvements	P & R	500,000	500,000			
Dickinson Playground Artificial Turf	P & R	385,000				385,000
Rail Trail	P & R	1,400,000		1,400,000		
Building Remediation / Demo / Campus Infrastructure	FHA	2,000,000	2,000,000			
Town Match - Grants (contingency)	ECON DEV	200,000				200,000
<b>TOTALS</b>	<b>&gt;&gt;&gt;&gt;&gt;&gt;&gt;</b>	<b>11,280,000</b>	<b>5,245,000</b>	<b>1,400,000</b>	<b>3,200,000</b>	<b>1,435,000</b>
2027 - 2028 (YEAR FOUR)			Proposed Funding			
	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
Capital Road Program	PW	3,250,000			3,250,000	
Bridge Replacement Program	PW	1,000,000	1,000,000			
Replacement of Fire Apparatus	FIRE	915,000	915,000			
Fairfield Hills Trail Improvement	P & R	350,000	250,000	100,000		
Building Remediation / Demo / Campus Infrastructure	FHA	3,000,000	3,000,000			
Community Center Exterior Shade Structure	CC	210,000				210,000
Edmond Town Hall Building Renovations	ETH	425,000	425,000			
Town Match - Grants (contingency)	ECON DEV	200,000				200,000
<b>TOTALS</b>	<b>&gt;&gt;&gt;&gt;&gt;&gt;&gt;</b>	<b>9,350,000</b>	<b>5,590,000</b>	<b>100,000</b>	<b>3,250,000</b>	<b>410,000</b>
2028 - 2029 (YEAR FIVE)			Proposed Funding			
	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
Capital Road Program	PW	3,300,000			3,300,000	
Bridge Replacement Program	PW	1,000,000	1,000,000			
New generators & transfer switches	FIRE	290,000	290,000			
Treadwell Park Playground Replacement	P & R	500,000	500,000			
Community Center Pool Plastering & Tiling	CC	300,000				300,000
Building Remediation / Demo / Campus Infrastructure	FHA	3,000,000	3,000,000			
Town Match - Grants (contingency)	ECON DEV	200,000				200,000
Sidewalk Program	ECON DEV	700,000				700,000
Edmond Town Hall - plumbing/radiator renewal	ETH	500,000	500,000			
<b>TOTALS</b>	<b>&gt;&gt;&gt;&gt;&gt;&gt;&gt;</b>	<b>9,790,000</b>	<b>5,290,000</b>		<b>3,300,000</b>	<b>1,200,000</b>
<b>GRAND TOTALS</b>		<b>45,300,000</b>	<b>21,480,000</b>	<b>1,700,000</b>	<b>16,000,000</b>	<b>6,120,000</b>



**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT LAND USE

PROJECT: AL'S TRAIL GREENWAY FEASIBILITY STUDY

PROPOSED APPROPRIATION AMOUNT: \$ 100,000

**PROPOSED FUNDING:**

BONDING	\$	-	
GRANT	\$	80,000	CT DEEP grant
LOCAL MATCH	\$	5,000	In-kind man hours - Land Use
OTHER	\$	5,000	Jenium Foundation match
CONTINGENCY	\$	-	
IN KIND	\$	10,000	In-kind from volunteers
	\$	<u>100,000</u>	

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		***	
PROFESSIONAL SERVICES			
CONTRACTED SERVICES			
REPAIRS & MAINTENANCE			
UTILITIES			
OTHER			
DEBT SERVICE (average)	\$	-	
<b>TOTAL IMPACT ON EXPENDITURES</b>	\$	-	

REVENUE CATEGORY:		POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES			
CHARGES FOR SERVICES (FEES)			
OTHER			
<b>TOTAL IMPACT ON REVENUES</b>	\$	-	

**TOTAL FINANCIAL IMPACT ON OPERATING BUDGET** \$ -

**EQUIVALENT MILL RATE OF TOTAL IMPACT**

(using current year's information)

0.0000 mills

**COMMENTS:**

No impact on general fund. Please see attached for project description.

PREPARED BY: \_\_\_\_\_

DATE: 10/2/2023

*Robert Sibley*  
3 Primrose Street  
Newtown, CT 06470  
203-270-4351  
Fax: 203-270-4278  
rob.sibley@newtown-ct.gov



*Director of Planning & Land Use*

## TOWN OF NEWTOWN

**Date:** October 2, 2023

**To:** Daniel Rosenthal, First Selectman

**From:** Rob Sibley, Director of Planning & Land Use

**RE:** Grant – CNT# 2023-284 CT DEEP – BOS 10/2/2023

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The Newtown Bikes and Trails Committee has been awarded a grant \$100,000.00 which includes \$80,000.00 in direct funding from CT DEEP. The remaining portion would be supported by:

1. Town in-kind service of my time for 100 hours over three years for the processing of bid, awarding and management of financial payments.
2. Matching funds of \$5,000.00 from the Jenium Foundation.
3. In-kind service from volunteer personnel over three years accounting for the balance of \$10,000.00.

I recommend that BOS endorse this grant for final acceptance by the Town of Newtown.

**Town of Newtown- Bike and Trail Committee**

Tasks	Project Task Types	Project Subtasks	Amount
Task A	Data Gathering and Alignment Development	Subtasks may include (not limited to): • Data gathering & GIS base map development • Alignment development & analysis (3 alts max)	\$ 20,753.90 \$ 13,939.77
Task B	Public Engagement	Subtasks may include (not limited to): • Public involvement preparation • 2 Public Meetings • Meet with town staff	\$ - \$ 7,408.15 \$ 7,103.93 \$ 1,777.96
Task C	Alignment Revisions	Subtasks may include (not limited to): • Revise alignment based on town and public input	\$ - \$ 5,926.52
Task D	Report and Recommendation Development	Subtasks may include (not limited to): • Compile work into a report • Develop overall cost estimate • Break estimate into segments revise mapping	\$ - \$ 23,977.16 \$ 6,222.84 \$ 12,889.78

Expense Sub-Total \$ 100,000.00

**Funding**

State Grant	\$ 80,000.00
Town Match	\$5,000
Foundation Matching Grant	\$ 5,000.00
Volunteer Time Match	\$10,000
<b>Total</b>	<b>\$ 100,000.00</b>