

THE FOLLOWING MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, December 17, 2018, in the Council Chamber, Newtown Municipal Center, 3 Primrose Street, Newtown. First Selectman Rosenthal called the meeting to order at 7:32pm.

**PRESENT:** First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Jeff Capeci.

**ALSO PRESENT:** Department of Public Works Director Fred Hurley, five members of the public and one members of the press.

**VOTER COMMENTS:** **Barbara O'Connor** and **Dan Wiedemann**, both spoke on behalf of the Republican candidates committee, saying they worked hard to find qualified people that would be a good a good fit and be active members. There has been a lot of interest with many qualified people coming forward to volunteer and they both recommend Walt Motyka, Charles Gardner and Rebecca Carnes for appointment. Selectman Capeci stated the committees do a lot of work and are blessed with the quality of people in town willing to volunteer. First Selectman Rosenthal agreed, saying the community is powered by volunteers.

**ACCEPTANCE OF THE MINUTES:** Selectman Crick Owen moved to accept the minutes of the regular meeting of 12/03/18. Selectman Capeci seconded. All in favor.

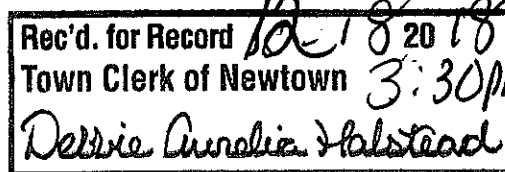
**COMMUNICATIONS:** First Selectman Rosenthal shared notes from the Livable Community Age Friendly Community Initiative (att.); there will be a report on the Community Center budget at the first meeting of January. Lastly, First Selectman Rosenthal plans to apply for the CT Farmland Trust grant as there is another grant cycle coming up.

**FINANCE DIRECTORS REPORT:** none.

**NEW BUSINESS**

**Discussion and possible action:**

1. **Department of Public Works Union Contract:** Selectman Crick Owen moved to approve the agreement between the Town of Newtown, Connecticut and Newtown Public Works Employees Union, Local 1303-200 of Connecticut Council #4, AFSCME, AFL-CIO, July 1, 2018 – June 30, 2022. Selectman Capeci seconded. First Selectman Rosenthal noted the contract includes a 401a for new employees. Employee health care contributions will increase over the four year contract. Separate from the contract, crew chiefs will be moved to a yet to be determined union and given a different title as there will be different supervisory responsibilities. The union agreement was reached without arbitration. All in favor.
2. **Appointments/Reappointments/Vacancies/Opening:** Selectman Crick Owen moved the re-appointments as noted on attached document (att.) and the appointment of Walt Motyka (R) to the Fairfield Hills Authority to fill a vacancy to expire 07/31/21, Charles Gardner (R) to the Board of Assessment Appeals to fill a vacancy until the next General Election and Rebecca Carnes (R) to the Community Center Committee. Selectman Capeci seconded. All in favor.
3. **Driveway Bond Release/Extension:** Selectman Crick Owen moved the release of the driveway bonds for GRC Construction, 112 Huntingtown Rd., M35, B1, L4 & 7 in the amount of \$1,000, Corbo Associates, Inc., Serene Way, M12, B5, L14.05 in the amount of \$1,000 and KASL, Robin Hill Rd., M14, B2, L11 in the amount of \$1,000. Selectman Capeci seconded. First Selectman Rosenthal stated the GRC bond release was by court order. The bond expired, without extension, without the required work being completed. This went to small claims court; ultimately GRC completed the work that was required and the bond is being returned. All in favor



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4. **Tax Refund Correction:** Selectman Crick Owen moved to correct the November 2018/19 Tax Refunds, Refund No. 7 from \$11,635.47 TO \$11,549.63. Selectman Capeci seconded. All in favor.
5. **Tax Refunds:** Selectman Crick Owen moved the December 2018/19 Refunds, Refund 9, 2018/19 in the amount of \$5,942.06. Selectman Capeci seconded. All in favor.

**VOTER COMMENTS:** **Rebecca Carnes**, 105A Hanover Rd., thanked the Republican Town Committee for the nomination to the Community Center Committee; she is excited to be part of the committee and is looking forward to sharing her ideas.

**ANNOUNCEMENTS:** none.

**ADJOURNMENT:** Having no further business the regular Board of Selectmen meeting adjourned at 8:11p.m.

Att: Livable Community notes; Appointments/Reappointment 12/17/18;

Respectfully submitted,  
*Sue Marcinek, Clerk*



# Town of Newtown

## Livable Community – Age Friendly Community Initiative

### Steering Committee Notes Wednesday December 12, 2018

**Members** John Boccuzzi, Ned Simpson, Tracy Brady Bill Brimmer Steve Curt Symes, Rosenblatt, Anna Wiedemann, Gary MacRae, Pat Llodra and Anna Marie DeMattei

#### I. Work Group Reports

For Work Groups formed at the August 2018 Workshop

Status	Work Group
In Process	A. Create a Newtown seniors distribution list (email and postal addresses) <ul style="list-style-type: none"> <li>List Work Group request to COA/Senior Center for COA 12/17 meeting. List WG wants to collaborate with Sr Center in creating a Senior postal and email distribution list. Anna W will place this on the 12/17 agenda.</li> </ul>
Re-start	B. Conduct a study of current transportation services <ul style="list-style-type: none"> <li>NAFLC Workgroup meeting 12/18: Jennifer Clark, Caroline Mackinnel, Lauren Stowell and Sheila Torres</li> </ul>
In Process	E. Investigate the RUOK system to check in on seniors <ul style="list-style-type: none"> <li>Strong interest among Newtown seniors for this service surfaced at workshops and work sessions. Anna Marie DeMattei reported her findings from Southbury and Monroe. Both are working well with limited resource draw. "Easy peasy"</li> <li>Anna D to continue to gathering information from Wilton and Easton, contact the vendor, and draft a report of findings and a recommendation for Newtown</li> </ul>
In process	F. Senior/Volunteer spotlight or column in The Bee and Voices <ul style="list-style-type: none"> <li>John had a very good meeting with the editor. The Bee is very interested in more content for seniors and being the FONS supported community calendar.</li> <li>Ned S &amp; Gary M will follow-up on the town event calendar.</li> </ul>
Stalled	I. Chore services available for Newtown <ul style="list-style-type: none"> <li>Implement the New Milford Model in Newtown – Looking for volunteer leadership to implement</li> </ul>
Monitor	G. Submit program ideas to the COA New Senior Center Program Sub Committee – No Report
Ongoing	J. Social Inclusion
Ongoing	C. Hold regular meetings between School System and Seniors <ul style="list-style-type: none"> <li>Monthly meetings are going well. In January will address what to do and achieve</li> </ul>
Complete	K. Housatonic Habitat for Humanity Brush with Kindness <ul style="list-style-type: none"> <li>In place with Newtown Social Services</li> </ul>
Complete	L. National Forum on responding to dementia. <ul style="list-style-type: none"> <li>An Alzheimer's Assoc program well attended including First Selectman and three members of the Newtown Police force</li> </ul>
Hold	H. Conduct First Responder training for dementia
Hold	D. Bring Habitat for Humanity housing project to Newtown

#### Senior Group Roles

- CoA: Senior Center programs, senior services, senior advocacy, agent for Federal, State or Town boards, commissions, authorities or agencies
- FONS: Source for volunteers, activity sponsorship, communications vehicle, and senior advocacy
- NAFLC Steering Committee: Monitor and facilitate work on NAFLC goals & objectives. Communicate/coordinate with other Town initiatives. Tactical in nature



## Town of Newtown Age Friendly Livable Community Initiative

### Motion:

The Commission on Aging moves that the Newtown Senior Center and Friends of Newtown Seniors (FONS) collaborate to develop, maintain and share use of a digital List of Newtown Seniors with postal and email address. The shared list will enable the broadest possible communications to all Newtown seniors by sharing maintenance and use of a master list of seniors and contact information by both the Senior Center and FONS.

From a foundational agreement between Newtown Senior Services and FONS covering roles, responsibilities, privacy and respect for subscribers' preferences and permissions, the initial use of the list should be communication in the spring 2019 regarding the new Senior Center with an invitation to subscribe to other communications from FONS and/or the Senior Center.



### Discussion:

The Newtown Age Friendly Livable Community Senior List Work Group is bringing forward this motion.  
Work Group members: Barbara Bloom, Mary Maday, Katherine Simpson, Wes Thompson, Anne Rothstein

### The Digital List

An electronic file, likely in a Constant Contact Inc. cloud service, would contain the names, addresses, and emails of Newtown seniors and others interested in senior topics. Each person's record would contain identification of how and when they were added along with their preferences for which email communications they want to receive. Initial the preferences would be Senior Center, FONS or both based on imported data. Both the Senior Center and FONS could author and send email communications to those with their respective preference as well as join in collaborative communications. Over time subscriber preferences could be expanded (e.g., information on social events, volunteer opportunities, or classes). Also, additional Town organizations (e.g., Parks and Recreation or Community Center) could be added to the collaborative.

### List Development

1. Import sources with initial email use permissions based on import source:
  - a. Voters registration
  - b. COA/Senior Center membership and mailing lists, including emails
  - c. FONS/AFLCI membership and mailing lists, including emails
2. Additional collection sources:
  - a. Joint hard copy mailing
  - b. Outreach to community organizations through whom members will be invited to subscribe
  - c. Bee articles



## **Town of Newtown**

### **Age Friendly Livable Community Initiative**

#### Use Permissions and Restrictions

1. Require privacy agreements from COA/Sr Center and FONS/AFLCI-Sr List staff and volunteers who view or use the mailing list
2. In compliance with federal law, restrict outgoing email messages based on import source and subsequent additional opt-in subscribers
3. Establish system of subscriber-expressed email preferences
4. Establish privacy policies for users and subscribers
5. Offer all subscribe/opt-in options on all outgoing messages regardless of filter

#### Advantages of partnership and single shared master list

1. Maximizes potential audience for senior-related communications
2. Retains integrity of current COA/Sr Center focus on membership and program participant while expanding capacity for outreach to Newtown seniors
3. Provides efficiency of sharing and eliminates duplicate effort
4. Enables legal use of "subscribe/opt-in" email permissions based on existing COA/Sr Center and FONS/AFLCI mailing lists, maximizing cost-reducing email communication in lieu of hard copy
5. Incorporates filters for expressed subscriber preferences
6. Creates volunteer pool for shared benefit in initial list development and ongoing maintenance
7. Enhances grant eligibility (via FONS 501c3)

## **BOARD OF SELECTMEN – December 17, 2018**

### **APPOINTMENTS:**

#### **Fairfield Hills Authority**

(R) Walt Motyka, 5 Kent Rd. to fill vacancy to expire 07/31/21

#### **Board of Assessment Appeals**

(R) Charles Gardner, 47 Walnut Tree Hill Rd., SH until General Election, 2019

#### **Community Center Committee**

(R) Rebecca Carnes, 150A Hanover Rd. to fill position never sworn in; no term

### **RE-APPOINTMENTS:**

#### **Cultural Arts Commission**

(D) Tracy VanBuskirk, 18 Poverty Hollow Rd. 01/06/19 – 01/06/22

(D) Andrea Spencer, 8 Grand Place 01/06/19 – 01/06/22

(D) Robert Kaiser, 25 Glen Rd., Sandy Hook 01/06/19 – 01/06/22

#### **Economic Development Commission**

(R) Wes Thompson, 190 Walnut Tree Hill Rd., SH 01/06/19 – 01/06/22

(R) Nick Roussas, 38 Matlbie Rd. 01/06/19 – 01/06/22

#### **Parks & Recreation**

(D) Ed Marks, 3 Sweet Meadow Rd. 01/06/19 – 01/06/21

(D) Clinton DePaolo, 39 Buttonball Dr., SH 01/06/19 – 01/06/21

(R ) Linda Hess, 5 Cornfield Ridge 01/06/19 – 01/06/21

#### **Pension**

(U) Guy Howard, 4 Main St. 01/06/19 – 01/06/21

#### **Sustainable Energy Commission**

(D) Mark Sievel, 110 Hanover Rd. 01/06/19 – 01/06/22