### HE FOLLOWING MINTUES RE SUBJECT TO APPROVAL BY THE BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, June 7, 2021. The meeting was held in the Council Chambers at the Newtown Municipal Center. First Selectman Rosenthal called the meeting to order at 7:33 p.m.

PRESENT: First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Jeff Capeci

**ALSO PRESENT:** Finance Director Robert Tait, Director of Parks & Recreation Amy Mangold, Newtown Community Center Director Matthew Ariniello.

VOTER COMMENTS: none.

ACCEPTANCE OF THE MINUTES: Selectman Crick Owen moved to accept the regular meeting minutes of May 17, 2021. Selectman Capeci seconded. Selectman Crick Owen noted that there was no second reported under #8; Selectman Capeci seconded that motion and all were in favor. All in favor of the minutes as amended.

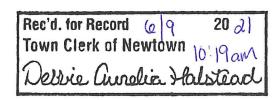
COMMUNICATIONS: Selectman Capeci noted the summer flag ceremony was beautiful. First Selectman Rosenthal reported that the flexibility of Edmond Town Hall trust has been discussed at the Selectmen level as well as the Legislative Council. Cohen & Wolf has been working through the Attorney General; a cy pres doctrine was used. The original fund was established to support the maintenance the building. The present day financial needs are more demanding. The budget and CIP were shared with the AG's office. \$55,000 distributions will be made this year and next. The idea is to re-approach in two years, as the AG's office and probate were on board with it.

FINANCE DIRECTORS REPORT: Mr. Tait reported an update on the Coronavirus Local Fiscal Recovery Fund, which houses the municipal monies from the America Rescue Plan. Newtown is getting \$7,674,000; the Borough will receive \$580,000. The deadline to register with the state to secure the funds is Wednesday. There will be two payments, the first will be soon, the second payment will be in one year and accounted for in a separate grant fund. The Town has four years to obligate, six years to spend.

### **NEW BUSINESS**

### Discussion and possible action:

- 1. Community Center Update: Matt Ariniello provided an update (att.). This will be the first full summer. 35% of membership was lost due to COVID. There will be 796 participants in summer programs compared to 256 last summer. The reservation system has been upgraded and is more user friendly. Virtual online classes will continue. The expansion of green space can be used for summer programming and patrons. There will be a three day shutdown period to do maintenance. The aquatics staff have been subcontracted to other communities this summer, Ridgefield, Brookfield and Danbury who are struggling with lifeguards. Kristen Rebelo is providing lifeguard training. First Selectman Rosenthal noted that there is construction on the building because of collapsing eves around the pool area due to lack of a moisture barrier. CIRMA opened a claim and will subrogate as necessary. First Selectman Rosenthal thanked Matt Ariniello and Amy Mangold, as well as all Town staff, for being creative while continuing to serve the community throughout COVID.
- 2. Summer Enrichment Expansion Grant Acceptance: Amy Mangold said that she and Matt Ariniello applied for the CT State Dept. Education Summer Enrichment Program grant, separately for individual programming. The grants are to provide students and families with summer enrichment learning experiences. There were 210 eligible applicants. Both Dickinson Park and the Community Center were awarded \$25,000 each. This will allow for expansion of summer enrichment activities and increase access for children who may



otherwise be unable to participate. There is no cost impact to the Town. Ms. Mangold shared a document outlining enrichment events at camp (att.). Matt Ariniello reported the Community Center has partnered with the school to provide full day summer school knowing there was learning loss throughout the year. Funds will be used for transportation, before and after care. Specialist from EverWonder, science and math components will be brought in. Twenty scholarships will be offered. There will be a tent outdoors. Selectman Crick Owen moved to accept the Summer Enrichment Expansion grant for both Parks & Recreation and the Newtown Community Center. Selectman Capeci seconded. All in favor.

ADD TO THE AGENDA: Selectman Crick Owen moved to add the agenda, for discussion and possible action, grant acceptance from Stew Leonards, United Way and CMAK. Selectman Capeci seconded. All in favor. Selectman Crick Owen moved to accept grants to the Community Center, from Stew Leonards, United Way and the CMAK. Selectman Capeci seconded. All in favor.

- 3. Resolution: The Fund Balance Policy has been reviewed by the Board of Finance and the Legislative Council. This appropriation addresses items that were approved by the Board of Selectmen that were subsequently taken out of the budget to be added through this appropriation. Mr. Tait noted that \$125,000 was added to Transfer Station capital for the hook truck. This will create flexibility in next year's budget. Selectman Crick Owen moved the resolution providing for special appropriation & estimated revenue in the amount of \$1,371,000 to amend the 2020-2021 budget which will reduce the surplus fund balance per fund balance policy (att.). Selectman Capeci seconded. All in favor.
- 4. Road Work Acceptance, Road & Drainage Work Agreement, 96 Toddy Hill Rd.: Selectman Crick Owen moved the \$31,200 bond release for the Road Work Acceptance, Road & Drainage Work Agreement at 96 Toddy Hill Road. Selectman Capeci seconded. All in favor.
- **5. Summer Meeting Schedule:** The Board of Selectman will keep all meetings on the schedule but will likely hold one in July and one in August. Ideally, there will be a road work report from Fred Hurley at the next meeting. Also the Hawley School HVAC project appropriation will have to go through the BOS, BOF, LC process in August. It is likely the 7/6 meeting will be cancelled as it is directly following the July 4<sup>th</sup> holiday. No action taken.
- **6.** Appointments/Reappointments/Vacancies/Openings: <u>Selectman Crick Owen moved the appointments reappointments as presented (att.)</u> Selectman Capeci seconded. All in favor.
- 7. Driveway Bond Release/Extension: none.
- 8. Tax Refunds: none.

**VOTER COMMENTS:** none.

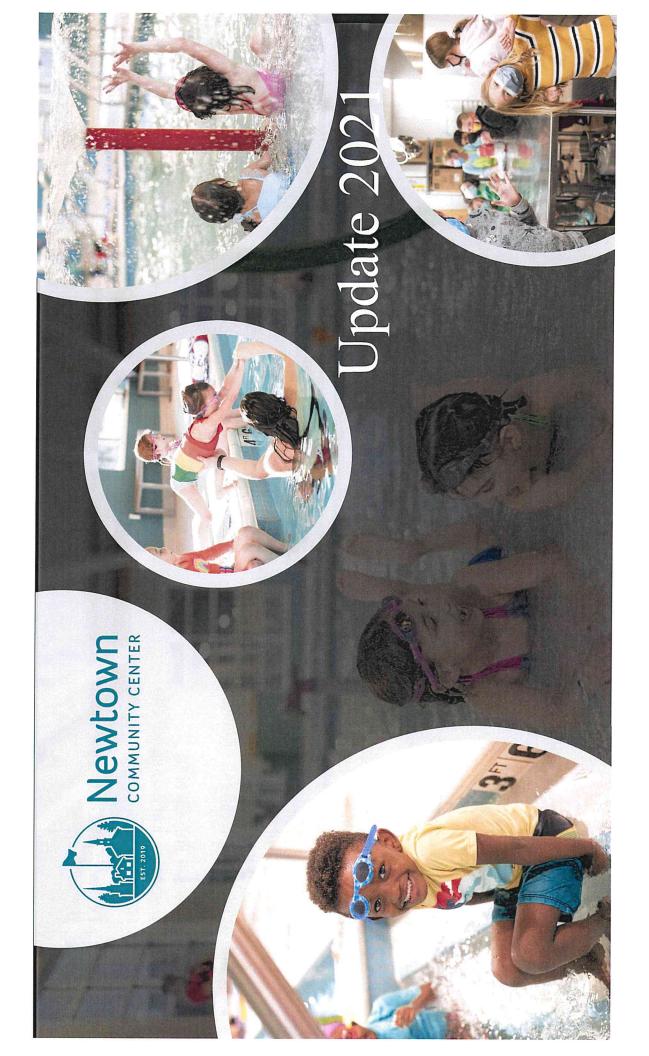
ANNOUNCEMENTS: Selectman Crick Owen reported she attended a virtual Conversations on Race and Racism, held at the C.H. Booth Library. The training provided resources, tools and context to energize next steps in an environment to learn, grow and discuss topics surrounding racism. There were two facilitators from the National Conference of Community and Justice. It was very well done. Selectman Crick Owen felt she learned a lot and noted the library did a great job. Discussion are also held at various churches; Selectman Crick Owen thinks it would be a great idea for all groups to come together.

**ADJOURNMENT:** Having no further business the regular Board of Selectmen meeting was adjourned at 8:35p.m.

Att.: Newtown Community Center update; P&R Enrichment Events; \$1,371,000 resolution; appointments/reappointments

Respectfully submitted, Susan Marcinek, clerk



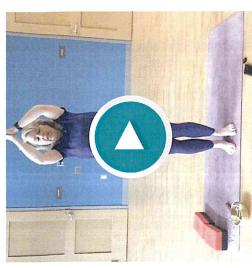


## NAVIGATING COVID-19

# Shifted business model due to the COVID-19 Pandemic to support our community:

- Provided Distance Learning and Childcare to over 150 students
- Created take home Art Kits for families and youth
  - Streamed Virtual online classes for the vulnerable population
    - Senior member wellness checks were performed
- Holiday Drive Thru Events
- Hosted vaccination clinics for the













# Current Membership (Membership Count – As of 5.31.2021)

Membership Category	February	March	4	April	May	
Annual Adult	22	21		20	22	
Annual Family	89	89		72	69	
Annual Senior Couple	22	22		22	22	
Annual Senior	37	36		40	47	
Annual Single Parent Family	6	11		1	1	
Annual Youth/ Teen	2	2		က	က	
Monthly Adult	148	149		152	159	
Monthly Family	642	694		702	722	
Monthly Senior Couple	71	9/		76	72	
Monthly Senior	258	265		268	266	
Monthly Single Parent Family	101	104		113	116	
Monthly Youth/ Teen	69	61		64	64	
Voluntoor Eiret Documber	c	1		,		
Volunteer rinst Responders	<b>x</b>	/		6	10	
Volunteer First Responder Family	8	7		16	18	
Employee Membership	9	9		9	8	
College Membership Special	0	0		_	က	
Membership Units	1471	1,529		1,575	1,612	

# Program Numbers

SESSION	PARTICIPANTS	REVENUE	SUMMER	PARTICIPANTS	REVENUE
Fall 2019	129	\$25,604	Summer 2019	104	\$8,479
Fall 2020	447	28,768	Summer 2020	256	\$37,707
Late Fall 2019	169	\$27,554	Summer 2021	*962	\$104,946
Late Fall 2020	273	\$22,122			
Winter 2020	446	\$36,753			
Winter 2021	436	\$36,706			
<b>Spring 2020</b>	CANCELLED	0			
Late Spring 2020	CANCELLED	0			
<b>Spring 2021</b>	579	\$54,349			
Late Spring 2021	694	\$60,442			



# 2020-2021 Grant Awards & Collaborations

# Scholarships

- Accelerate CT Summer Enrichment Grant
- \$25,000.00
- CMAK Foundation
- \$7,500
- Stew Leonard's Children Charities
- \$5,000.00
- United Way After School Programming \$5,000.00
- Nuvance Health
- \$10,000.00
- Stew Leonards Children Charities
- \$5,000.00

# **New Collaborations**

- C.H. Booth Library
- Everwonder Children's Museum
- Newtown Youth and Family Services
- CT Children's Hospital
- Middle Gate & NMS PTA
- Newtown Continuing Education

# 2020/21 Scholarship Awards

323 288 00



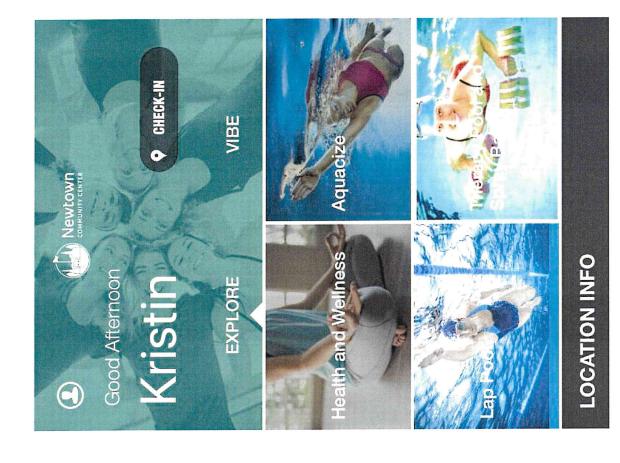
# New & Improved Reservation System

- Community Center App
- Guaranteed Lap Lane upon arrival
- Ability for continued virtual classes
- Water Aerobics sign up registration

# Membership Survey released June 15th

- June 29<sup>th</sup> completes our first 12 month of consistent operations
- With the help of the commission we have established a Membership survey to begin being distributed next week





# Facility Upgrades

- Spray Pad update from concrete to
  - rubber Enhanced Seating outside exterior bathrooms
    - Solar Panels for CC/SC
- Planned tiling project for Locker Rooms for 2021
  - Expansion of green space









Newtown Community Center - Special Revenue Fund ESTIMATE From April 1, 2021 through April 30, 2021

### ENRICHMENT EVENTS AT CAMP

Date	Visitor	Activity	Times
June 29 <sup>th</sup>	Hobby Quest	Airplane Engineers or Magic Wizards	10:00AM-12:00PM
July 2nd	Quassy Amusement	\$40 per camper	9:00AM-2:00PM
July 6th	Hobby Quest	Airplane Engineers or Magic Wizards	10:00AM-12:00PM
July 8th	Bring the Hoopla		12:00PM-1:30PM
July 12 <sup>th</sup>	Day Rock Workshop		9:30AM-2:30PM
July 13 <sup>th</sup>	Hobby Quest	Magic Wizards or Airplane Engineers	10:00AM-12:00PM
July 20th	Hobby Quest	Magic Wizards or Airplane Engineers	10:00AM-12:00PM
July 21st	Mad Science	Rocket Show	12:00PM-12:45PM
July 27 <sup>th</sup>	Hobby Quest	Magic Wizards or Airplane Engineers	10:00AM-12:00PM
July 29th	Frisbee Show		12:00PM-1:00PM
July 30 <sup>th</sup>	Quassy Amusement	\$40 per camper	9:00AM-2:00PM
August 3 <sup>rd</sup>	Hobby Quest	Magic Wizards or Airplane Engineers	10:00AM-12:00PM
July 1-9-16-23-29 & Aug 5th	Booth Library	Literary Program	Grades K-3: AM Grades 4-6: PM

**Bring the Hoopla** = Fun with a hoop- they teach basic instruction, a variety of age-appropriate hoop games and more. This is a high energy, unique program.

World Class Frisbee Show with Toss Brodeur = In this inspiring show Todd captivates his audience with amazing Frisbee tricks, catches and combinations.

**Airplane Engineers** = Soar through the summer with your own hand-made aircrafts! Your Hobby Quest flight captain will teach you how to build helicopters, gliders, and even motorized planes. By the end of the week you'll know all about how planes fly and what each part of the airplane is for. You'll even take your planes outside and see them fly! Children learn fundamental STEM concepts of aviation and valuable skills like following step-by-step instructions, measuring and sanding.

Magic Wizards = Abracadabra! Calling all budding magicians- learn to perform astounding tricks this summer! You'll make objects disappear, reappear and float in midair. Mystify your audience with your mastery of mind-reading! Of course, no magician is complete without a spellbinding performance, so at the end of the week, you'll even perform in a real magic show! Camp is designed to enhance communication and performance skills in a supportive, creative atmosphere.

Mad Science Rocket Show = Take to the skies as this introduction to rocketry explains how and why rockets fly. We will demonstrate how fast moving gas allows a sphere to float. Lean how propellers push air to create currents for flight lift off. You will learn why rockets don't glide but create enough thrust to defy gravity. You'll witness real model rocket launches that soar several hundreds of feet into the air and deploy parachutes for their return.

Day Rock Workshop = Learn to play popular songs on different instruments, hands on educational. Get to play a couple different instruments and sing paced. Desire to have fun.

Booth Library Enrichment Program = Staff from the C.H. Booth Public Library will provide staffing for Library Lit Camp once a week from 9-am-3pm for the Newtown Parks and Recreation summer campers at Dickinson Park. Staff will bring a wide selection of library materials to camp each week, representing varying reading levels, genres and formats for children ages 5-13.

- 1. Teacher led an interactive read aloud.
- 2. Comprehension building response to the text through a movement or drawing activity.
- 3. Independent reading time. Students would be able to choose from a variety of books to read on their own provided by the library.
- 4. Writing response. Each student will have the opportunity to write their thoughts about the books shared with the group or the book they selected to read independently. Younger students may choose to draw their response.

  Materials for Lit Camp will include carefully selected books that include authentic texts that reflect student interests, spark their imaginations and keep them on the road to lifelong learning and a love of reading.

Quassy Trips = PLEASE REGISTER BY 7AM DAY OF TRIP, NO REGISTRATIONS WILL BE TAKEN AT CAMP! This information below is Quassy Amusement Park, 2132 Middlebury Road, Middlebury, CT. Bus pickup is at 9:30 am and we will leave Quassy around 2 pm. All day pass for rides and saturation station. Fun filled day! Lunch will be provided from 12-1 pm under the Fieldside Pavilion, one hour of unlimited hamburgers and hotdogs, French fries and beverages.

ACTIVITY: 77777 | FEE: \$40

### Resolution providing for special appropriation & estimated revenue amending the 2020-2021 budget:

By increasing estimated revenue in account 4700 - <u>Use of Fund Balance</u> by \$1,371,000

By increasing appropriations in account 860-5870 - <u>Transfer Out to Capital & Non-recurring Fund</u> by \$1,371,000

The amount being transferred to the Capital & Non-recurring Fund is hereby designated for:

- \$35,000 fire capital
- \$9,300 emergency management capital
- \$155,000 transfer station capital
- \$10,000 public building maintenance capital
- \$28,000 parks & recreation capital
- \$500,000 board of education capital
- \$220,000 capital originally budgeted in 2021-22 transfer out capital & non-recurring
- \$110,000 future budget internal lease pay-offs
- \$25,000 additional amount needed for upcoming grand list revaluation

Amount undesignated = \$278,700

\*\*\*Additional detail provided on the attached five page worksheet.

		<u>To</u>	wn of New	town - Prop	osed Use of	Fund Bala	nce - 20	20-21	
E OF FUND BA	LANC	E CALCULA	TION (base	d on fund b	alance polic	y 12% CAP	)		
									16.266.00
General Fu	nd, Uı	nassigned fu	und balance	at June 30	, 2020				16,366,00
								121 626 525	
	Adop	ted Budget	2020-21					121,626,535	
1004 51 1									14,595,00
12% of tota	ii bua	get							- 1,000,00
Amount ov	or 129	% fund hala	nce policy						1,771,00
Amount ov	C1 12	70 Turia baia	nee poney						
Fund balan	ce use	ed in 2020-2	21 to date						(400,00
Tuna salah									60
Fund balan	ce ava	ailable for C	apital & No	n-Recuring	items	(US	E OF FUN	ID BALANCE)	1,371,00
OPOSED CAPIT	TAL &	NON-RECU	RRING ITE	MS FROM L	ISE OF FUND	BALANCE	:		
FROM 2021	L-22 B	UDGET ADJ	USTMENTS	:					
	BOF:	(see page	2)						
		Fire - capita	nl .						35,00
		Emergency							9,30
		Transfer Sta	ation - capit	tal (\$130,00	0 + \$25,000	estimated	material	s increase)	155,00
×					idgeted for ir				
					total amount	(no lease	2 next ye	ear)	10.00
		Public Builio			ital				10,00
		Parks & Red							28,00
		Board of Ed	lucation - IT	capital & b	ouilding & site	es projects	5		350,00
		( 2)							
		( see page 3)	. 6 3-1	C Non Dear	uning conits	i i			220,00
					irring - capita	11			150,00
		Board of Ed	lucation - 11	capitai					150,00
	INITE	DAIAL LEACE	DAY OFFE	from conit	 al & non-recu	urring line	item):	(see page 4)	
PROPOSED	INTE	KNAL LEASE	PAY-UFF3	Troffi Capita	I & HOH-TECC	irring inie	itemj.	1 7 7	
_		DW Allson	son truck k	ody replac	ement intern	al lease 2	3 & 4		90,00
		(lease # 1 in 2		louy replac		lar rease 2)			
				ith plow int	ternal lease 4	- & 5			20,00
		(Lease # 3 in		icii piow iiii					,-
	Davise			amounts will h	elp reduce pressu	re on future o	apital & nor	n-recurring line item budget	s
ADDTTTO	NAT	AMOUNT	NEEDED	FOR RE	VALUATIO	Ŋ	The condition and a		25,0
		RECURRING							278,7
CALITAL Q	14014		3 20.01						
						GRAND T	OTAL		1,371,0

2021 - 202	- 2022 BUDGET - B	TOWN OF NEWTOWN	TOWN OF NEWTOWN  2 BUDGET - BOARD OF FINANCE RECOMMENDED ADJUSTMENTS	DUSTMENTS
MEETING DATE: 03/04/2021	2021-2022 BUDGET	BOARD OF	2021-2022 BUDGET	
	BOS / BOE	FINANCE	BOARD OF FINANCE	
FUNCTION / DEPARTMENT / ACCOUNT	PROPOSED	<u>ADJUSTM ENTS</u>	RECOMMENDED	COMMENTS
PUBLIC SAFETY			Sav \$35 000	
FIRE			المرم فيما	000
Capital	137,237	(34,497)	102,740	Capital adjustment is planned to be funded in the capital
EMERGENCY MANAGEMENT				& non-recurring fund. Proposed funding will be the use of
Capital	9,300	(008'6)	• 1	general lund, hand balance exceeding the fund balance policy of 12% (of total general fund expenditures).
PUBLIC WORKS				
TRANSFER STATION				
Capital	65,000	(65,000)		
PUBLIC BUILDING MAINTENANCE				
Capital	10,000	(10,000)	,	
RECKEATION & LEISURE PARKS & RECREATION				
Capital	49,500	(28,000)	21,500	-
CONTINGENCY				
Contingency	140,000	(25,000)	115,000	Contingency line item reduced to \$115,000
DEBT SERVICE				
Bond Interest	2,456,941	(12,274)	2,444,667	Adjusted to actual interest amount per amortization schedule.
BOARD OF EDUCATION				Bonds were sold on 03/03/2021.
Education	80,682,470	(489,491)	80,192,979	\$140,000 line item reduction.
				\$29,491 reduction to IT capital equipment (see first comment) \$320,000 reduction to building & site projects (see first comment)
TOTAL BOARD OF FINANCE BUDGET ADJUSTMENTS	124,608,397	(673,562)	123,934,835	

say \$350,000 (for both)

\*\*\*Yellow highlights = reductions in capital

TOWN OF NEWTOWN	2021 - 2022 BUDGET - LEGISLATIVE COUNCIL ADJUSTMENTS	detail on next page	2021-2022 BUDGET LEGISLATIVE 2021-2022 BUDGET	BOARD OF FINANCE COUNCIL LEGISLATIVE COUNCIL	RECOMMENDED. ADJUSTMENTS. PROPOSED	1	ING 220,000 (220,000) - Planned capital items will still be financed by the Capital & Non-	recurring fund. However the proposed source will be excess	fund balance per the fund balance policy regarding the 12%	CAP.	80,192,979 (495,281) 79,697,698 \$345,281 will be financed by NoVo and ESSER grants.	\$150,000 in IT capital will be financed by the Capital & non-	recurring fund with a proposed use excess fund balance per	the fund balance policy regarding the 12% CAP.			300,000 200,000 500,000		% 99.2% Change based on prior five years experience.	
			MEETING DATE: 04/07/2021		FUNCTION / DEPARTMENT / ACCOUNT	OTHER FINANCING USES	TRANSFER OUT - CAPITAL & NON-RECURRING			BOARD OF EDUCATION	EDUCATION				REVENUES ESTIMATES	TNVESTMENT TNCOME	INTEREST ON INVESTMENTS	CALCULATION OF MILL RATE	Change the tax collection rate from 99.2% to 99.3%	

\*\*\* Yellow highlights = reductions in capital

# **DEPARTMENT: RESERVE FOR CAPITAL NONRECURRING**

### ACCOUNT DETAIL

Reserve Cap & Non Recurring: The requested \$220,000 comprises the following (in bold print):

### Public Works:

# (1) Ten Wheel Dump Truck (replace)

2022-2023 planned

\$125,000 \$125,000

\$100,000 \$120,000

2023-2024 planned

## (2) Six Wheel Dump Truck

2020-2021 appropriated 2021-2022 request (2) All Season Truck Body Replacement (truck #3 & 15)

2021-2022 request (payment #1 of a 4 year internal lease)

\$30,000

### Parks & Recreation:

# Pick up Truck with plow (gas engine) (additional)

2020-2021 appropriated (payment #2 of a 5 year internal lease) 2021-2022 request (payment #3 of a 5 year internal lease)

### Court recoating (annual)

2021-2022 request

PAY-OFF FUTURE INTERNAL LEASE

AMOUNTS (2 X \$10,000 = \$20,000)

\$10,000

INTERNAL LEASE AMOUNTS

PAY-OFF FUTURE

 $(3 \times \$30,000 = \$90,000)$ 

\$10,000 \$10,000

### Fire:

# Air Packs/Turnout Gear (annual)

2018-2019 appropriated 2019-2020 appropriated

\$25,000 \$50,000 \$50,000

> 2020-2021 appropriated 2021-2022 request

2022-2023 planned 2023-2024 planned

\$50,000 \$50,000

	TOWN	F NEWTOWN		
CICLATIVE	U 7000 U 1		N CA	D CALCI
EGISLATIVE	COUNCIL SPECIAL		IN CA	FCALCU
	FISCAL	/EAR 2020-21	1	
,				
	appropriate designation	d) Grand List	\$	3,268
Nost recently	completed (signe	d) Grand List	٦	3,200,
mill			\$	3,
. 1111111				
pecial approp	oriations occuring	in 2020-21:		
10/7/2020	Bridge program		\$	
10/1/2020	ETH project		\$	
	BOE COVID rein	nbursement	\$	
			\$	1,0
process	High school tur	f & track	\$	7
			-	
	Amount availab	le in 2020-21	\$	1,4

### BOARD OF SELECTMEN - June 7, 2021

### **APPOINTMENTS**

	P	lan	nin	g &	Zor	ning
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(R) Gregory Rich, 45 Parmalee Hill Road

to fill vacancy until next General Election

### **RE-APPOINTMENTS**

Hattertown	Historic	District
	HISTORIC	DISHILL

(U) Joel Malin, 291 Hattertown Rd. 06/30/21 – 06/30/26

### **Library Board of Trustees**

<ul><li>(R) Gregory Branecky, 40 Turkey Hill Road</li><li>(D) Beth Hamilton, 18 Cobblestone Lane</li><li>(D) Betsy Litt, 86 Great Hill Road</li><li>(D) Alex Villamil, 11 Antler Pine Road, SH</li></ul>	07/01/21 - 07/01/25 07/01/21 - 07/01/25 07/01/21 - 07/01/25 07/21/21 - 07/01/25
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### **Fairfield Hills Authority**

(R) Andrew Philbin, 176 Brushy Hill Road 07/31/21 – 07/31/24

### Municipal Agent for the Elderly

Natalie Jackson, Director of Human Services 0701/21 – 07/01/23