

THE FOLLOWING MINUTES RE SUBJECT TO APPROVAL BY THE BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, August 16, 2021. The meeting was held in the Council Chambers at the Newtown Municipal Center. First Selectman Rosenthal called the meeting to order at 7:30p.m.

**PRESENT:** First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Jeff Capeci

**ALSO PRESENT:** Finance Director Robert Tait, Director of Planning and Land Use George Benson, Jeff Anderson of Downes Construction (via phone), Town Attorney David Grogins (8:10pm), members of the Public Building & Site Commission: Chairman Bob Mitchell, Vice Chair Art Norton, Sally Feuerberg, Allen Adriani, Kristian Otten, Gus Brennan (via phone) two members of the public and one member of the press.

**VOTER COMMENTS:** none.

**ACCEPTANCE OF THE MINUTES:** Selectman Crick Owen moved to accept the regular meeting minutes of July 19, 2021. Selectman Capeci seconded. All in favor.

**COMMUNICATIONS:** First Selectman Rosenthal stated Gov. Lamont delegated the ability to impose mask mandates to the local officials. Per Charter the First Selectman can issue an emergency order for five days, to be extended by the Legislative Council. Four towns bordering Danbury, plus Redding, opted to mandate masks indoors. Although not opposed to this, First Selectman Rosenthal is basing his decision, not to impose a mandate, on data and discussions with health officials. The driver in recent cases are more isolated; not community spread. Travel and large gatherings are a big source of cases. He strongly encourages those not vaccinated to get vaccinated. In speaking with the hospital, 85% of those admitted are unvaccinated; the balance (breakthrough cases) are people with comorbidity. In Newtown, 75% of those over the age of 12 are vaccinated. Individuals need to be cognizant of their own behavior.

Selectman Crick Owen noted the suicide prevention initiative began last year with virtual presentations. September is Suicide Prevention month, a specific dedicated week starts Sept. 5. There will be an event at Fairfield Hills. A redpointe maple, given by an anonymous donor, has been planted with the help of Public Works and Parks & Recreation. The tree is in memory of friends, family and neighbors who have died by suicide. The event will be Sept. 5 at 1pm at 8 Simpson Street. Anyone interested can send a digital image of loved ones to [maureencrickowen@gmail.com](mailto:maureencrickowen@gmail.com) to be displayed on the tree during the ceremony. Selectman Crick Owen thanked Newtown resident, Karina Brasil, who created the logo for the event.

**FINANCE DIRECTORS REPORT:** Mr. Tait went over the revenue and expenditure report (att.). He also went over the estimated undesignated fund balance, as a result of last year's operations (att.). The positive balance in the expenditure report allows for a transfer to capital non-recurring.

**NEW BUSINESS**

**Discussion and possible action:**

**1. Sandy Hook Permanent Memorial Approval of Guaranteed Maximum Price (GMP):** First Selectman Rosenthal thanked the Public Building and Site Commission for attending the meeting and for all their work with the memorial project. Bob Mitchell stated one goal was to get the cost of the design within the numbers without changing the concept. PBSC has been very interactive with SWA and Downes. The PBSC Ad Hoc committee will join weekly meetings. Mr. Mitchell said the GMP is under budget, including contingencies and alternates; he recommends acceptance of the GMP. Jeff Anderson said there was a systematic, methodical process to procure the contractors. There has been a thorough scope review and vetting process for all aspects of the project so ensure the GMP is all inclusive.

Rec'd. for Record 8/18 2021  
Town Clerk of Newtown 8:27am  
Debbie Annalisa Halstead



Bob Mitchell moved to accept the GMP document for Downes Construction, dated 8/4/21, including the cost estimate.  
Art Norton seconded. All in favor.

Maureen moved to approve the GMP for the Sandy Hook Permanent Memorial pursuant to the document dated 8/4/21 (att.). Selectman Capeci seconded. All in favor. First Selectman Rosenthal also acknowledged the work that George Benson has done to help with the project.

**2. 2020-2021 Year End Transfers & Re-appropriations:** (att.). The first four pages represent transfers between departments; most transfer are small and within the department. Page 5 represents transferring most of the accounts with balances to a Transfer Out account. A portion of the transfer will close out the South Main Street project. Mr. Tait reviewed a document which broke down where the \$927,000 was coming from (att.). There are two designations requested, \$90,000 contribution to the Lions Club for handicapped playground at Dickinson Park and \$25,000 to fix street lighting at the Municipal Center due to a lightning strike. First Selectman Rosenthal said there has been no increase in the mill rate for two years and the goal is to build capital non-recurring. He feels like the Town is doing right by the tax payers. Mr. Tait went over the re-appropriation request (pg. 6), which is a budget amount that was authorized but the department was unable to spend it for a specific reason. First Selectman Rosenthal explained the Lions Club has been actively fundraising for an adaptive playground, equipment and ramps. This will allow handicapped children to play amongst the other children and allow for wheelchair accessibility. Selectman Crick Owen moved to approve the transfer of \$927,000 from various departments to Capital Non-Recurring in the amount of \$916,625 and Capital Projects \$10,375 as presented on page 5. Selectman Capeci seconded. All in favor. Selectman Crick Owen moved to approve the various transfers 'from' and 'to' pursuant to the presented document (att.) pages 1-4 and including page 6 (re-appropriation). Selectman Capeci seconded. All in favor.

**3. Resolution:** Selectman Crick Owen moved the RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$8,000,000 FOR THE PLANNING, DESIGN, ENGINEERING AND INSTALLATION OF A VENTILATION SYSTEM AND HVAC RENOVATIONS AT HAWLEY SCHOOL AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2021-22 TO 2025-26) AND AUTHORIZING THE ISSUANCE OF \$8,000,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE and further moved to waive the reading of the entire resolution (att.). Jeff Anderson said based on the 90% CD estimate. There was a thorough scope review, site visits, discussions with the Board of Education. Estimates were based on the unoccupied option, which was approved by the BOE. Contractors had market input, taking into account current trends and escalation. There was a full reconciliation of the estimate, with the design team. Mr. Anderson has high confidence in the budget. The next steps, pending voter approval in November, will be detailed bidding and an award schedule, the development of a GMP. Contractors will be secured in early 2022 to begin in June of 2022. They are in a holding pattern until voter approval. First Selectman Rosenthal anticipates discussion about the American Rescue funding. Some funding may be applied to this project. Selectman Capeci asked if the budget is at risk due to escalation of materials and unknowns. Jeff Anderson noted there were various site visits, there was a significant amount of time reviewing the scope of work. Various contingencies were applied to handle those particular concerns. Mr. Anderson is confident the project will be under \$8 million. First Selectman Rosenthal thanked the PBSC for all the good work they do. Selectman Capeci seconded. All in favor.

**4. Resolution:** Selectman Crick Owen moved the RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$500,000 FOR THE PLANNING, DESIGN, ENGINEERING, RECONSTRUCTION AND CONSTRUCTION OF TOWN ROADS AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2021-22 TO 2025-26) AND AUTHORIZING THE ISSUANCE OF \$500,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE and further moved to waive the reading of the entire resolution (att.). Selectman Capeci seconded. All in favor.

**5. Set Date & Time of Referendum for \$8,000,000 – Hawley School HVAC Upgrades:** Selectman Crick Owen moved to set the date and time for the Hawley School HVAC upgrades referendum in the amount of \$8,000,000, from 6am to 8pm. Selectman Capeci seconded. All in favor.



**6. Certified Resolution – Glen Road/Sandy Hook Heritage Park & Trail STEAP grant:** Selectman Crick Owen moved to approve the resolution accepting the grant award and authorizing the First Selectman to execute documents for the formal acceptance of the State of CT Small town Economic Assistance Program (STEAP) grant award in the amount of \$128,205. This grant is related to a project located at 7 Glen Road, Sandy Hook. Selectman Capeci seconded. All in favor.

**7. Initiation of process for sale of 3 Main Street (Old Police Station) pursuant to 8-10(a) of Town Charter:** First Selectman Rosenthal thinks the Town should pursue marketing the property that housed the old Police Department. The Legislative Council can limit the use of the property. First Selectman Rosenthal and George Benson have discussed a deed restriction for future use. Selectman Crick Owen moved to initiate a process for the sale of 3 Main Street pursuant to section 8-10(a) of the Town Charter. Selectman Capeci seconded. All in favor.

**8. Appointments/Reappointments/Vacancies/Openings:** Selectman Crick Owen moved the appointment of Lia Levitt, from alternate to full board member of Commission on Aging for a term to expire 1/6/24, the appointment to Patricia Gogliettino as an alternate on Commission on Aging for a term to expire 1/6/23 and the appointment of Betsy Paynter to the Edmond Town Hall Board of Managers for a term to expire at the next General Election, 12/1/21. Selectman Capeci seconded. All in favor.

**9. Driveway Bond Release/Extension:** Selectman Crick Owen moved the driveway bond releases for the following, each for \$1,000: KASL, 7 Deer Hill Drive, M7, B7, L15; Kendra Bobowick, Taunton Hill Road, M7, B3, L22, Danny Olmstead, Alpine Drive, M43, B17, L9 and Brian & Nancy Cronin, Oak Ridge Drive, M12, B2, L133.5. Selectman Capeci seconded. All in favor.

**10. Tax Refunds:** Selectman Crick Owen moved to approve Tax Refund #2 in the amount of \$2,844.37 and Tax Refund #3 in the amount of \$12,473.64. Selectman Capeci seconded. All in favor.

**VOTER COMMENTS:** none.

**ANNOUNCEMENTS:** none.

**EXECUTIVE SESSION:** Selectman Crick Owen moved to enter executive session for discussion and action on the potential sale of Town owned property located at 6 Commerce Road and invited George Benson, Atty. David Grogins and Wes Thompson to attend. Selectman Capeci seconded. All in favor. Executive session was entered into at 8:24p.m. and returned to regular session at 8:55pm with the following motion:

Selectman Crick Owen moved to accept the agreement of sale between the Town of Newtown and Teton Capital Company, LLC, for the property known as 6 Commerce Road, Newtown, CT. Selectman Capeci seconded. All in favor.

**ADJOURNMENT:** Having no further business the regular Board of Selectmen meeting was adjourned at 8:57 p.m.

Att.: Revenue/Expenditure Report, 8/16/21; estimated undesignated fund balance, 6/30/21; Year End Transfers; TON/Downes Construction GMP, 8/4/21; Letters, Resolution, proceedings, Notice of Referendum for \$8 million Hawley HVAC and \$500,000 Roads;

Respectfully submitted,  
*Susan Marcinek, clerk*



POWERSCHOOL  
DATE: 08/16/2021  
TIME: 14:03:24

SELECTION CRITERIA: orgn.fund='101'  
ACCOUNTING PERIOD: 13/21

SORTED BY: FUND,FUNCTION,ACCOUNT  
TOTALLED ON: FUNCTION  
PAGE BREAKS ON: FUND

ORGANIZATION / ACCOUNT / TITLE

	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	BALANCE
101-01-140-0000 4100 PROP TAXES CURRENT TAXES	109,190,009.00	219,944.67	.00	109,501,515.29	-311,506.29
101-01-140-0000 4101 PROP TAXES DELINQUENT TAXES	500,000.00	36,261.76	.00	656,742.95	-156,742.95
101-01-140-0000 4102 PROP TAXES INTEREST & PENALTIES	375,000.00	40,511.02	.00	461,118.48	-86,118.48
101-01-140-0000 4103 PROP TAXES SUPPL MOTOR VEHICLE	1,100,000.00	6,917.18	.00	998,000.84	101,999.16
101-01-140-0000 4109 PROP TAXES TELCOM TAXES	47,000.00	.00	.00	48,405.15	-1,405.15
TOTAL FUNCTION - PROPERTY TAXES	111,212,009.00	303,634.63	.00	111,665,782.71	-453,773.71
101-02-140-0000 4205 INTERGOV ELDERLY TAX RELIEF	.00	.00	.00	.00	.00
101-02-140-0000 4210 INTERGOV IN LIEU OF TAXES	456,363.00	.00	.00	456,363.00	.00
101-02-140-0000 4215 INTERGOV VETERANS ADDL EXEMPT	19,033.00	.00	.00	16,059.12	2,973.88
101-02-140-0000 4220 INTERGOV TOTALLY DISABLED	1,643.00	.00	.00	1,398.24	244.76
101-02-140-0000 4225 INTERGOV MUNICIPAL PROJECTS	235,371.00	.00	.00	235,371.00	.00
101-02-500-0000 4230 INTERGOV TOWN AID FOR ROADS	470,587.00	.00	.00	469,483.04	1,103.96
101-02-200-0000 4235 INTERGOV STATE REVENUE SHARING	267,960.00	.00	.00	267,960.00	.00
101-02-200-0000 4240 INTERGOV MASHANTUCKET PEQUOT GR	829,098.00	276,366.00	.00	829,098.00	.00
101-02-200-0000 4245 INTERGOV SCHOOL BLDG GRANT	.00	.00	.00	.00	.00
101-02-500-0000 4250 INTERGOV LOCIP GRANT	206,461.00	.00	.00	207,217.00	-756.00
101-02-900-0000 4255 INTERGOV EDUCATION COST SHARING	4,250,000.00	.00	.00	4,634,262.00	-384,262.00
101-02-900-0000 4260 INTERGOV PUBLIC SCHOOL TRANSPOR	.00	.00	.00	.00	.00
101-02-900-0000 4265 INTERGOV NONPUBLIC SCHOOL TRANS	.00	.00	.00	.00	.00
101-02-900-0000 4270 INTERGOV HEALTH SVS - ST ROSE	22,170.00	.00	.00	25,412.00	-3,242.00
101-02-200-0000 4280 INTERGOV OTHER STATE GRANTS	25,000.00	.00	.00	43,016.53	-18,016.53
101-02-200-0000 4290 INTERGOV OTHER FEDERAL GRANTS	.00	.00	.00	.00	.00
TOTAL FUNCTION - INTERGOVERNMENTAL	6,783,686.00	276,366.00	.00	7,185,639.93	-401,953.93
101-03-170-0000 4305 CHG FOR SVS TOWN CLERK CONVEYAN	500,000.00	28,129.08	.00	925,470.80	-425,470.80
101-03-170-0000 4310 CHG FOR SVS TOWN CLERK - OTHER	200,000.00	15,743.60	.00	364,152.50	-164,152.50
101-03-460-0000 4315 CHG FOR SVS BUILDING PERMITS	500,000.00	4,465.00	.00	747,032.83	-247,032.83
101-03-550-0000 4320 CHG FOR SVS PARK & REC PROGRAMS	225,000.00	58,945.00	.00	231,059.38	-6,059.38
101-03-515-0000 4325 CHG FOR SVS TRANSFER STA FEES	475,000.00	23,367.30	.00	469,891.65	5,108.35
101-03-200-0000 4330 CHG FOR SVS OTHER PERMITS	2,500.00	.00	.00	7,679.44	-5,179.44
101-03-200-0000 4337 CHG FOR SVS SEWER/WATER	125,000.00	.00	.00	125,000.00	.00
101-03-900-0000 4340 CHG FOR SVS SCHOOL ACTIVITIES	30,000.00	20,000.00	.00	20,000.00	10,000.00
101-03-490-0000 4345 CHG FOR SVS LAND USE PERMITS	60,000.00	3,048.45	.00	98,375.05	-38,375.05
101-03-900-0000 4350 CHG FOR SVS TUITION	32,340.00	.00	.00	60,938.46	-28,598.46
101-03-220-0000 4355 CHG FOR SVS SR CTR MEMBERSHIP	20,000.00	950.00	.00	13,404.55	6,595.45
TOTAL FUNCTION - CHARGES FOR SERVICES	2,169,840.00	154,648.43	.00	3,063,004.66	-893,164.66
101-04-200-0000 4400 INVESTMENT INCOME INTEREST	950,000.00	11,589.51	.00	238,600.24	711,399.76
TOTAL FUNCTION - INVESTMENT INCOME	950,000.00	11,589.51	.00	238,600.24	711,399.76
101-05-200-0000 4500 BOARD OF SELECTMEN MISCELLANEOU	175,000.00	107,827.00	.00	213,521.34	-38,521.34
101-05-310-0000 4500 POLICE MISCELLANEOUS REVENUE	30,000.00	827.53	.00	54,135.13	-24,135.13
101-05-900-0000 4500 BOARD OF EDUCATION MISCELLANEOU	6,000.00	.00	.00	42,146.22	-36,146.22
TOTAL FUNCTION - OTHER	211,000.00	108,654.53	.00	309,802.69	-98,802.69
101-06-310-0000 4600 OTHER FINANCING TRANSFER IN	300,000.00	250,000.00	.00	250,000.00	50,000.00
101-06-200-0000 4610 OTHER FINANCING PREMIUM ON BOND	.00	.00	.00	.00	.00
TOTAL FUNCTION - OTHER FINANCING SOURCES	300,000.00	250,000.00	.00	250,000.00	50,000.00



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SELECTION CRITERIA: orgn.fund='101'  
ACCOUNTING PERIOD: 13/21

SORTED BY: FUND,FUNCTION,ACCOUNT  
TOTALLED ON: FUNCTION  
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ORGANIZATION / ACCOUNT / TITLE

	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	BALANCE
101-09-000-0000 4700 OTHER FINANCING USE OF FUND BAL	1,771,000.00	.00	.00	.00	1,771,000.00
TOTAL FUNCTION - USE OF FUND BALANCE	1,771,000.00	.00	.00	.00	1,771,000.00
TOTAL REPORT	123,397,535.00	1,104,893.10	.00	122,712,830.23	684,704.77

NEWTOWN MUNICIPAL CENTER  
DETAIL REVENUE STATUS REPORT



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NEWTOWN MUNICIPAL CENTER  
DETAIL EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund='101'  
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SORTED BY: FUND,DEPARTMENT,ACCOUNT  
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FUND - 101 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE

	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
101-11-100-0000 5110 SELECTMEN SALARIES - REGULAR	178,073.00	.00	.00	177,133.40	939.60
101-11-100-0000 5210 SELECTMEN GROUP INSURANCE	22,387.00	.00	.00	22,386.72	.28
101-11-100-0000 5220 SELECTMEN SOCIAL SEC CONTRI	13,623.00	.00	.00	13,551.12	71.88
101-11-100-0000 5230 SELECTMEN RETIREMENT CONTRI	13,769.00	.00	.00	13,769.00	.00
101-11-100-0000 5290 SELECTMEN OTHER EMPL BENEFITS	11,000.00	.00	.00	9,873.91	1,126.09
101-11-100-0000 5350 SELECTMEN PROF SVS - LEGAL	196,000.00	12,527.60	.00	181,795.84	14,204.16
101-11-100-0000 5580 SELECTMEN DUES, TRAVEL & EDUCAT	2,000.00	425.00	.00	878.70	1,121.30
101-11-100-0000 5611 SELECTMEN OFFICE SUPPLIES	2,000.00	178.54	.00	1,194.95	805.05
101-11-100-0000 5800 SELECTMEN OTHER EXPENDITURES	5,000.00	804.51	111.00	4,516.36	372.64
TOTAL DEPARTMENT - SELECTMEN	443,852.00	13,935.65	111.00	425,100.00	18,641.00
101-11-105-0000 5210 SELECT OTHER GROUP INSURANCE	.00	.00	.00	.00	.00
101-11-105-0000 5220 SELECT OTHER SOCIAL SEC CONTRI	3,500.00	.00	.00	3,286.32	213.68
101-11-105-0000 5430 SELECT OTHER REPAIR & MAINTENAN	2,000.00	.00	.00	1,562.56	437.44
101-11-105-0000 5443 SELECT OTHER COPIER LEASING	40,000.00	2,481.88	.00	31,373.61	8,626.39
101-11-105-0000 5531 SELECT OTHER POSTAGE	53,000.00	.00	.00	49,260.03	3,739.97
101-11-105-0000 5540 SELECT OTHER ADVERTISING	20,000.00	2,356.96	.00	18,351.93	1,648.07
101-11-105-0000 5590 SELECT OTHER MEETING CLERKS	50,000.00	454.75	.00	46,500.48	3,499.52
TOTAL DEPARTMENT - SELECTMEN - OTHER	168,500.00	5,293.59	.00	150,334.93	18,165.07
101-11-108-0000 5110 HUMAN RES SALARIES - REGULAR	80,198.00	.00	.00	80,146.85	51.15
101-11-108-0000 5210 HUMAN RES GROUP INSURANCE	16,914.00	.00	.00	16,914.00	.00
101-11-108-0000 5220 HUMAN RES SOCIAL SEC CONTRI	6,135.00	.00	.00	5,907.17	227.83
101-11-108-0000 5230 HUMAN RES RETIREMENT CONTRI	4,010.00	.00	.00	4,007.42	2.58
101-11-108-0000 5310 HUMAN RES PROF SVS - OFFICIAL	10,000.00	373.00	.00	8,710.54	1,289.46
101-11-108-0000 5580 HUMAN RES DUES, TRAVEL & EDUCAT	2,000.00	.00	.00	1,495.12	504.88
TOTAL DEPARTMENT - HUMAN RESOURCES	119,257.00	373.00	.00	117,181.10	2,075.90
101-11-110-0000 5110 SOCIAL SVS SALARIES - REGULAR	236,072.00	.00	.00	235,673.34	398.66
101-11-110-0000 5210 SOCIAL SVS GROUP INSURANCE	40,021.00	.00	.00	40,020.44	.56
101-11-110-0000 5220 SOCIAL SVS SOCIAL SEC CONTRI	18,060.00	.00	.00	17,272.09	787.91
101-11-110-0000 5230 SOCIAL SVS RETIREMENT CONTRI	14,105.00	.00	.00	14,103.06	1.94
101-11-110-0000 5301 SOCIAL SVS FEES & PROF SERVICES	4,000.00	783.38	.00	3,839.96	160.04
101-11-110-0000 5580 SOCIAL SVS DUES, TRAVEL & EDUCA	2,484.00	.00	.00	246.00	2,238.00
101-11-110-0000 5611 SOCIAL SVS OFFICE SUPPLIES	2,500.00	.00	.00	597.88	1,902.12
101-11-110-0000 5800 SOCIAL SVS OTHER EXPENDITURES	1,999.00	.00	.00	1,735.90	263.10
101-11-110-0000 5810 SOCIAL SVS CONTRIBUTIONS TO IND	4,000.00	800.89	.00	3,998.24	1.76
TOTAL DEPARTMENT - SOCIAL SERVICES	323,241.00	1,584.27	.00	317,486.91	5,754.09
101-11-140-0000 5110 TAX COLL SALARIES - REGULAR	234,103.00	.00	.00	235,086.25	-983.25
101-11-140-0000 5115 TAX COLL SALARIES - PART TIME	10,781.00	.00	.00	2,019.78	8,761.22
101-11-140-0000 5117 TAX COLL SALARIES - SEASONAL	5,000.00	.00	.00	1,326.91	3,673.09



POWERSCHOOL  
DATE: 08/16/2021  
TIME: 14:04:24

NEWTOWN MUNICIPAL CENTER  
DETAIL EXPENDITURE STATUS REPORT

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EXPSTALL

SELECTION CRITERIA: orgn.fund='101',  
ACCOUNTING PERIOD: 13/21

SORTED BY: FUND,DEPARTMENT,ACCOUNT  
TOTALLED ON: DEPARTMENT  
PAGE BREAKS ON: FUND

FUND - 101 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE

	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
101-11-140-0000 5130 TAX COLL SALARIES - OVERTIME	4,000.00	.00	.00	3,440.02	559.98
101-11-140-0000 5210 TAX COLL GROUP INSURANCE	85,124.00	.00	.00	85,123.56	.44
101-11-140-0000 5220 TAX COLL SOCIAL SEC CONTRI	19,499.00	.00	.00	17,433.99	2,065.01
101-11-140-0000 5230 TAX COLL RETIREMENT CONTRI	24,790.00	.00	.00	24,790.00	.00
101-11-140-0000 5580 TAX COLL DUES, TRAVEL & EDUCATI	1,000.00	.00	.00	670.00	330.00
101-11-140-0000 5611 TAX COLL OFFICE SUPPLIES	4,800.00	.00	.00	4,572.58	227.42
TOTAL DEPARTMENT - TAX COLLECTOR	389,097.00	.00	.00	374,463.09	14,633.91
101-11-150-0000 5110 PURCHASING SALARIES - REGULAR	46,405.00	.00	.00	44,419.47	1,985.53
101-11-150-0000 5210 PURCHASING GROUP INSURANCE	22,892.00	.00	.00	22,892.00	.00
101-11-150-0000 5220 PURCHASING SOCIAL SEC CONTRI	3,550.00	.00	.00	3,143.31	406.69
101-11-150-0000 5230 PURCHASING RETIREMENT CONTRI	2,320.00	.00	.00	2,220.92	99.08
101-11-150-0000 5580 PURCHASING DUES, TRAVEL & EDUCA	500.00	.00	.00	-310.00	810.00
TOTAL DEPARTMENT - PURCHASING	75,667.00	.00	.00	72,365.70	3,301.30
101-11-170-0000 5110 TOWN CLERK SALARIES - REGULAR	186,976.00	.00	.00	178,599.95	8,376.05
101-11-170-0000 5210 TOWN CLERK GROUP INSURANCE	62,992.00	.00	.00	62,991.67	.33
101-11-170-0000 5220 TOWN CLERK SOCIAL SEC CONTRI	14,304.00	.00	.00	13,134.51	1,169.49
101-11-170-0000 5230 TOWN CLERK RETIREMENT CONTRI	13,845.00	.00	.00	13,835.57	9.43
101-11-170-0000 5310 TOWN CLERK PROF SVS - OFFICIAL	500.00	.00	.00	170.00	330.00
101-11-170-0000 5550 TOWN CLERK PRINTING,BINDING & M	25,000.00	.92	.00	25,000.00	.00
101-11-170-0000 5580 TOWN CLERK DUES, TRAVEL & EDUCA	2,500.00	.00	.00	1,106.51	1,393.49
101-11-170-0000 5611 TOWN CLERK OFFICE SUPPLIES	2,800.00	.43	.00	2,800.00	.00
TOTAL DEPARTMENT - TOWN CLERK	308,917.00	1.35	.00	297,638.21	11,278.79
101-11-180-0000 5110 REGISTRARS SALARIES - REGULAR	69,909.00	.00	.00	69,892.98	16.02
101-11-180-0000 5115 REGISTRARS SALARIES - PART TIME	20,000.00	.00	.00	15,147.76	4,852.24
101-11-180-0000 5130 ASSESSOR SALARIES - SEASONAL	33,000.00	.00	.00	32,195.20	804.80
101-11-180-0000 5220 REGISTRARS SOCIAL SEC CONTRI	9,402.00	.00	.00	8,037.81	1,364.19
101-11-180-0000 5360 REGISTRARS PROF SVS - ELECTION	.00	.00	.00	.00	.00
101-11-180-0000 5430 REGISTRARS REPAIR & MAINTENANCE	2,100.00	.00	.00	1,264.23	835.77
101-11-180-0000 5580 REGISTRARS DUES, TRAVEL & EDUCA	3,500.00	.00	.00	2,550.00	950.00
101-11-180-0000 5611 REGISTRARS OFFICE SUPPLIES	1,800.00	.00	.00	1,321.58	478.42
101-11-180-0000 5800 REGISTRARS OTHER EXPENDITURES	28,000.00	.00	.00	24,147.74	3,852.26
TOTAL DEPARTMENT - REGISTRARS	167,711.00	.00	.00	154,557.30	13,153.70
101-11-190-0000 5110 ASSESSOR SALARIES - REGULAR	231,560.00	400.00	.00	197,285.96	34,274.04
101-11-190-0000 5115 ASSESSOR SALARIES - PART TIME	.00	.00	.00	.00	.00
101-11-190-0000 5130 ASSESSOR SALARIES - OVERTIME	4,000.00	.00	.00	1,904.00	2,096.00
101-11-190-0000 5210 ASSESSOR GROUP INSURANCE	46,981.00	.00	.00	46,922.08	58.92
101-11-190-0000 5220 ASSESSOR SOCIAL SEC CONTRI	18,020.00	.00	.00	14,402.03	3,617.97
101-11-190-0000 5230 ASSESSOR RETIREMENT CONTRI	20,700.00	.00	.00	16,916.50	3,783.50



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101-11-190-0000 5290 ASSESSOR OTHER EMPL BENEFITS	650.00	.00	.00	650.00	.00
101-11-190-0000 5370 ASSESSOR PROF SVS - AUDIT	3,000.00	.00	.00	3,000.00	.00
101-11-190-0000 5580 ASSESSOR DUES, TRAVEL & EDUCATI	3,175.00	.00	.00	1,590.33	1,584.67
101-11-190-0000 5611 ASSESSOR OFFICE SUPPLIES	3,200.00	47.00	.00	2,162.99	1,037.01
TOTAL DEPARTMENT - TAX ASSESSOR	331,286.00	447.00	.00	284,833.89	46,452.11
101-11-200-0000 5110 FINANCE SALARIES - REGULAR	381,420.00	.00	.00	381,355.44	64.56
101-11-200-0000 5210 FINANCE GROUP INSURANCE	85,191.00	.00	.00	85,190.88	.12
101-11-200-0000 5220 FINANCE SOCIAL SEC CONTRI	29,179.00	.00	.00	27,110.38	2,068.62
101-11-200-0000 5230 FINANCE RETIREMENT CONTRI	50,390.00	.00	.00	50,390.00	.00
101-11-200-0000 5580 FINANCE DUES, TRAVEL & EDUCATIO	3,375.00	.00	.00	1,359.88	2,015.12
101-11-200-0000 5611 FINANCE OFFICE SUPPLIES	4,500.00	.00	.00	4,339.53	160.47
TOTAL DEPARTMENT - FINANCE	555,755.00	.00	.00	551,045.11	4,709.89
101-11-205-0000 5110 TECH SALARIES - REGULAR	321,201.00	.00	.00	320,324.36	876.64
101-11-205-0000 5210 TECH GROUP INSURANCE	56,146.00	.00	.00	56,145.64	.36
101-11-205-0000 5220 TECH SOCIAL SEC CONTRI	24,572.00	.00	.00	23,672.28	899.72
101-11-205-0000 5230 TECH RETIREMENT CONTRI	19,822.00	.00	.00	19,818.12	3.88
101-11-205-0000 5301 TECH FEES & PROF SERVICES	40,000.00	150.00	26,421.10	13,681.70	-102.80
101-11-205-0000 5445 TECH SOFTWARE/HARDWARE MAINT F	304,285.00	15,116.29	18,305.65	282,003.31	3,976.04
101-11-205-0000 5580 TECH DUES, TRAVEL & EDUCATION	7,500.00	.00	.00	7,478.69	21.31
101-11-205-0000 5611 TECH OFFICE SUPPLIES	9,000.00	1,077.58	.00	7,576.34	1,423.66
101-11-205-0000 5744 TECH MACH & EQUIP - TECHNOLOGY	49,950.00	.00	.00	49,949.99	.01
TOTAL DEPARTMENT - TECHNOLOGY	832,476.00	16,343.87	44,726.75	780,650.43	7,098.82
101-14-220-0000 5110 SENIOR SVS SALARIES - REGULAR	55,113.00	.00	.00	55,548.87	-435.87
101-14-220-0000 5115 SENIOR SVS SALARIES - PART TIME	15,000.00	.00	.00	15,651.21	-651.21
101-14-220-0000 5210 SENIOR SVS GROUP INSURANCE	25,554.00	.00	.00	25,553.44	.56
101-14-220-0000 5220 SENIOR SVS SOCIAL SEC CONTRI	5,364.00	.00	.00	5,328.13	35.87
101-14-220-0000 5230 SENIOR SVS RETIREMENT CONTRI	5,099.00	.00	.00	5,128.18	-29.18
101-14-220-0000 5510 SENIOR SVS SENIOR BUS CONTRACT	160,700.00	.00	.00	160,700.00	.00
101-14-220-0000 5580 SENIOR SVS DUES, TRAVEL & EDUCA	700.00	.00	.00	700.00	.00
101-14-220-0000 5611 SENIOR SVS OFFICE SUPPLIES	1,500.00	.00	.00	1,214.80	285.20
101-14-220-0000 5800 SENIOR SVS OTHER EXPENDITURES	53,000.00	15,568.80	4,006.00	42,245.28	6,748.72
TOTAL DEPARTMENT - SENIOR SERVICES	322,030.00	15,568.80	4,006.00	311,369.91	6,654.09
101-25-230-0000 5210 T.H.B.O.M. GROUP INSURANCE	48,957.00	.00	.00	48,937.76	19.24
101-25-230-0000 5230 T.H.B.O.M. RETIREMENT CONTRI	6,407.00	.00	.00	6,407.00	.00
101-25-230-0000 5820 T.H.B.O.M. CONTRIBUTIONS TO OUT	125,000.00	.00	.00	125,000.00	.00
TOTAL DEPARTMENT - TH BOARD OF MGRS	180,364.00	.00	.00	180,344.76	19.24



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101-11-240-0000 5250 UNEMPLOYMENT UNEMPLOYMENT	8,000.00	.00	.00	132.50	7,867.50
TOTAL DEPARTMENT - UNEMPLOYMENT	8,000.00	.00	.00	132.50	7,867.50
101-11-255-0000 5310 PROBATE PROF SVS - OFFICIAL	8,315.00	.00	.00	7,590.32	724.68
TOTAL DEPARTMENT - PROBATE COURT	8,315.00	.00	.00	7,590.32	724.68
101-11-270-0000 5210 OPEB GROUP INSURANCE	79,285.00	.00	.00	79,285.00	.00
101-11-270-0000 5270 OPEB OPEB	100,000.00	.00	.00	100,000.00	.00
TOTAL DEPARTMENT - OPEB CONTRI	179,285.00	.00	.00	179,285.00	.00
101-11-280-0000 5800 PROF ORG OTHER EXPENDITURES	40,658.00	.00	.00	33,481.00	7,177.00
TOTAL DEPARTMENT - PROF ORG	40,658.00	.00	.00	33,481.00	7,177.00
101-12-300-0000 5110 ECC SALARIES - REGULAR	594,011.00	.00	.00	590,055.43	3,955.57
101-12-300-0000 5130 ECC SALARIES - OVERTIME	106,000.00	.00	.00	100,338.75	5,661.25
101-12-300-0000 5210 ECC GROUP INSURANCE	107,514.00	.00	.00	107,415.48	98.52
101-12-300-0000 5220 ECC SOCIAL SEC CONTRI	52,021.00	.00	.00	51,138.65	882.35
101-12-300-0000 5230 ECC RETIREMENT CONTRI	44,975.00	.00	.00	41,656.71	3,318.29
101-12-300-0000 5290 ECC OTHER EMPL BENEFITS	2,000.00	.00	.00	276.29	1,723.71
101-12-300-0000 5430 ECC REPAIR & MAINTENANCE SERV	35,000.00	.00	.00	34,798.80	201.20
101-12-300-0000 5442 ECC RENTAL OF EQUIPMENT	215,502.00	14,184.85	.00	218,318.73	-2,816.73
101-12-300-0000 5501 ECC OTHER PURCHASED SERVICES	1,500.00	.00	.00	.00	1,500.00
101-12-300-0000 5580 ECC DUES, TRAVEL & EDUCATION	2,000.00	.00	.00	1,824.99	175.01
101-12-300-0000 5611 ECC OFFICE SUPPLIES	400.00	.00	.00	305.90	94.10
101-12-300-0000 5749 ECC CAPITAL OUTLAY	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - COMMUNICATIONS	1,160,923.00	14,184.85	.00	1,146,129.73	14,793.27
101-12-310-0000 5110 POLICE SALARIES - REGULAR	4,263,151.00	.00	.00	4,230,594.54	32,556.46
101-12-310-0000 5115 POLICE SALARIES - PART TIME	.00	.00	.00	.00	.00
101-12-310-0000 5117 POLICE SALARIES - SEASONAL	22,250.00	.00	.00	2,200.00	20,050.00
101-12-310-0000 5118 POLICE SALARIES - SSO	.00	.00	.00	.00	.00
101-12-310-0000 5130 POLICE SALARIES - OVERTIME	158,400.00	.00	.00	142,568.89	15,831.11
101-12-310-0000 5210 POLICE GROUP INSURANCE	861,370.00	.00	.00	861,370.00	.00
101-12-310-0000 5230 POLICE SOCIAL SEC CONTRI	339,951.00	.00	.00	324,928.22	15,022.78
101-12-310-0000 5290 POLICE RETIREMENT CONTRI	1,118,117.00	.00	.00	1,137,414.64	-19,297.64
101-12-310-0000 5290 POLICE OTHER EMPL BENEFITS	73,850.00	.00	12,000.00	58,379.73	3,470.27
101-12-310-0000 5445 POLICE SOFTWARE/HARDWARE MAINT	77,349.00	3,931.10	.00	75,683.19	1,665.81
101-12-310-0000 5501 POLICE OTHER PURCHASED SERVICES	23,000.00	9,039.20	.00	21,449.20	680.80
101-12-310-0000 5505 POLICE CONTRACTUAL SERVICES	38,425.00	14,472.16	870.00	38,254.99	170.01
101-12-310-0000 5580 POLICE DUES, TRAVEL & EDUCATION	47,975.00	12,396.06	.00	45,493.83	2,481.17



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101-12-310-0000 5611 POLICE OFFICE SUPPLIES	4,500.00	63.32	.00	4,483.70	16.30
101-12-310-0000 5742 POLICE MACH & EQUIP - VEHICLES	89,096.00	.00	.00	89,422.30	-326.30
101-12-310-0000 5746 POLICE EQUIPMENT	33,425.00	17,578.72	.00	33,297.69	127.31
101-12-310-0000 5749 POLICE CAPITAL OUTLAY	.00	.00	.00	.00	.00
101-12-310-0000 5800 POLICE OTHER EXPENDITURES	9,325.00	1,160.64	.00	9,126.80	198.20
TOTAL DEPARTMENT - POLICE	7,160,184.00	66,643.20	12,870.00	7,074,667.72	72,646.28
101-12-320-0000 5110 FIRE SALARIES - REGULAR	186,479.00	.00	.00	185,569.66	909.34
101-12-320-0000 5115 FIRE SALARIES - PART TIME	18,367.00	.00	.00	17,057.50	1,309.50
101-12-320-0000 5210 FIRE GROUP INSURANCE	26,929.00	.00	.00	26,928.37	.63
101-12-320-0000 5220 FIRE SOCIAL SEC CONTRI	15,900.00	.00	.00	15,468.06	431.94
101-12-320-0000 5230 FIRE RETIREMENT CONTRI	19,747.00	.00	.00	19,747.00	.00
101-12-320-0000 5290 FIRE OTHER EMPL BENEFITS	322,500.00	22,287.28	.00	323,410.93	-910.93
101-12-320-0000 5310 FIRE PROF SVS - OFFICIAL	17,600.00	836.00	.00	16,181.00	1,419.00
101-12-320-0000 5411 FIRE WATER/SEWERAGE	3,000.00	174.82	.00	2,845.40	154.60
101-12-320-0000 5412 FIRE HYDRANTS	93,600.00	7,216.33	183.89	90,746.13	2,669.98
101-12-320-0000 5430 FIRE REPAIR & MAINTENANCE SERV	65,353.00	907.54	.00	64,020.71	1,332.29
101-12-320-0000 5435 FIRE RADIO & PAGER SERVICE	9,440.00	87.28	.00	6,523.26	2,916.74
101-12-320-0000 5436 FIRE TRUCK REPAIR	72,800.00	736.87	.00	79,327.29	-6,527.29
101-12-320-0000 5520 FIRE INSURANCE, OTHER THAN EMP	75,132.00	.00	.00	75,132.00	.00
101-12-320-0000 5580 FIRE DUES, TRAVEL & EDUCATION	69,500.00	.00	.00	70,578.58	-1,078.58
101-12-320-0000 5611 FIRE OFFICE SUPPLIES	1,400.00	.00	.00	550.08	849.92
101-12-320-0000 5621 FIRE ENERGY - NATURAL GAS	16,000.00	649.59	.00	16,084.48	-84.48
101-12-320-0000 5622 FIRE ENERGY - ELECTRICITY	52,200.00	4,911.45	.00	51,640.31	559.69
101-12-320-0000 5623 FIRE ENERGY - BOTTLED GAS	7,000.00	.00	.00	4,632.95	2,367.05
101-12-320-0000 5624 FIRE ENERGY - OIL/NATURAL GAS	19,000.00	244.37	.00	18,589.04	410.96
101-12-320-0000 5745 FIRE FIRE EQUIPMENT	52,108.00	4,029.48	.00	52,260.49	-152.49
101-12-320-0000 5749 FIRE CAPITAL OUTLAY	107,770.00	.00	.00	107,770.00	.00
101-12-320-0000 5820 FIRE CONTRIBUTIONS TO OUTSIDE	145,000.00	.00	.00	145,000.00	.00
TOTAL DEPARTMENT - FIRE	1,396,825.00	42,081.01	183.89	1,390,063.24	6,577.87
101-12-330-0000 5115 EMERG MGT SALARIES - PART TIME	14,925.00	.00	.00	14,924.96	.04
101-12-330-0000 5220 EMERG MGT SOCIAL SEC CONTRI	1,142.00	.00	.00	940.99	201.01
101-12-330-0000 5310 EMERG MGT PROF SVS - OFFICIAL	3,000.00	.00	.00	2,000.00	1,000.00
101-12-330-0000 5505 EMERG MGT CONTRACTUAL SERVICES	24,210.00	220.98	.00	21,069.74	3,140.26
101-12-330-0000 5580 EMERG MGT DUES, TRAVEL & EDUCAT	2,000.00	.00	.00	2,000.00	.00
101-12-330-0000 5611 EMERG MGT OFFICE SUPPLIES	1,000.00	400.00	.00	986.18	13.82
101-12-330-0000 5622 EMERG MGT ENERGY - ELECTRICITY	3,800.00	309.74	.00	3,588.65	211.35
101-12-330-0000 5624 EMERG MGT ENERGY - OIL/NATURAL	2,300.00	.00	.00	1,893.55	406.45
101-12-330-0000 5749 EMERG MGT CAPITAL OUTLAY	12,200.00	1,090.00	.00	12,198.82	1.18
TOTAL DEPARTMENT - EMERGENCY MGT	64,577.00	2,020.72	.00	59,602.89	4,974.11
101-12-340-0000 5110 ANIMAL CONTROL SALARIES - REGUL	85,462.00	.00	.00	69,794.01	15,667.99



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101-12-340-0000 5115 ANIMAL CONTROL SALARIES - PART	32,720.00	.00	.00	32,488.10	231.90
101-12-340-0000 5210 ANIMAL CONTROL GROUP INSURANCE	29,172.00	.00	.00	29,172.00	.00
101-12-340-0000 5220 ANIMAL CONTROL SOCIAL SEC CONTR	9,041.00	.00	.00	9,041.00	.00
101-12-340-0000 5230 ANIMAL CONTROL RETIREMENT CONTR	9,050.00	.00	.00	9,045.51	4.49
101-12-340-0000 5290 ANIMAL CONTROL OTHER EMPL BENEF	2,500.00	305.86	.00	305.86	2,194.14
101-12-340-0000 5330 ANIMAL CONTROL PROF SVS - OTHER	500.00	250.00	.00	640.00	-140.00
101-12-340-0000 5580 ANIMAL CONTROL DUES, TRAVEL & E	500.00	.00	.00	160.00	340.00
101-12-340-0000 5611 ANIMAL CONTROL OFFICE SUPPLIES	500.00	.00	.00	396.15	103.85
101-12-340-0000 5749 ANIMAL CONTROL CAPITAL OUTLAY	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - ANIMAL CONTROL	169,445.00	555.86	.00	151,042.63	18,402.37
101-11-350-0000 5520 INSURANCE INSURANCE, OTHER THAN	1,109,000.00	387.00	.00	1,107,068.51	1,931.49
101-11-350-0000 5800 INSURANCE OTHER EXPENDITURES	1,500.00	.00	.00	1,500.00	.00
TOTAL DEPARTMENT - INSURANCE	1,110,500.00	387.00	.00	1,108,568.51	1,931.49
101-12-360-0000 5501 LAKE AUTHORITIES OTHER PURCHASE	46,947.00	.00	.00	46,947.00	.00
TOTAL DEPARTMENT - LAKE AUTHORITIES	46,947.00	.00	.00	46,947.00	.00
101-14-370-0000 5210 HEALTH DIST GROUP INSURANCE	97,625.00	.00	.00	97,571.48	53.52
101-14-370-0000 5230 HEALTH DIST RETIREMENT CONTRI	32,478.00	.00	.00	25,870.00	6,608.00
101-14-370-0000 5501 HEALTH DIST OTHER PURCHASED SER	285,000.00	.00	.00	285,000.00	.00
TOTAL DEPARTMENT - HEALTH DISTRICT	415,103.00	.00	.00	408,441.48	6,661.52
101-14-410-0000 5210 CHILD ADVENT. CTR. GROUP INSURA	103,444.00	.00	.00	103,394.76	49.24
101-14-410-0000 5230 CHILD ADVENT. CTR. RETIREMENT C	38,561.00	.00	.00	39,793.29	-1,232.29
101-14-410-0000 5820 CHILD ADVENT. CTR. CONTRIBUTION	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - CHILDREN'S ADVENT CTR	142,005.00	.00	.00	143,188.05	-1,183.05
101-14-415-0000 5820 OUTSIDE AGENCIES CONTRIBUTIONS	63,842.00	.00	.00	63,592.00	250.00
TOTAL DEPARTMENT - OUTSIDE AGENCIES	63,842.00	.00	.00	63,592.00	250.00
101-12-426-0000 5501 NW SAFETY COMM OTHER PURCHASED	11,590.00	.00	.00	11,489.00	101.00
TOTAL DEPARTMENT - NW SAFETY COMM	11,590.00	.00	.00	11,489.00	101.00
101-12-432-0000 5501 EMERG MED SVS OTHER PURCHASED S	270,000.00	.00	.00	270,000.00	.00
TOTAL DEPARTMENT - EMERG MEDICAL SVS.	270,000.00	.00	.00	270,000.00	.00
101-14-433-0000 5210 YOUTH & FAMILY SVS GROUP INSURA	35,660.00	.00	.00	35,597.36	62.64



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101-14-433-0000 5820 YOUTH & FAMILY SVS CONTRIBUTION	266,000.00	.00	50,292.23	215,707.77	.00
TOTAL DEPARTMENT - YOUTH & FAMILY SVS	301,660.00	.00	50,292.23	251,305.13	62.64
101-12-437-0000 5501 NW CT EMS OTHER PURCHASED SERVI	250.00	.00	.00	.00	250.00
TOTAL DEPARTMENT - NW CT EMS COUNCIL	250.00	.00	.00	.00	250.00
101-14-442-0000 5520 NEWTOWN PARADE INSURANCE, OTHER	1,400.00	.00	.00	.00	1,400.00
TOTAL DEPARTMENT - NEWTOWN PARADE COMM	1,400.00	.00	.00	.00	1,400.00
101-14-444-0000 5501 NW CONSERV DIST OTHER PURCHASED	1,040.00	.00	.00	.00	1,040.00
TOTAL DEPARTMENT - NW CONSERV DISTRICT	1,040.00	.00	.00	.00	1,040.00
101-12-460-0000 5110 BUILDING OFFICIAL SALARIES - RE	274,404.00	.00	.00	251,198.12	23,205.88
101-12-460-0000 5210 BUILDING OFFICIAL GROUP INSURAN	98,401.00	.00	.00	98,401.00	.00
101-12-460-0000 5220 BUILDING OFFICIAL SOCIAL SEC CO	20,992.00	.00	.00	18,518.33	2,473.67
101-12-460-0000 5230 BUILDING OFFICIAL RETIREMENT CO	29,758.00	.00	.00	29,893.92	-135.92
101-12-460-0000 5290 BUILDING OFFICIAL OTHER EMPL BE	1,000.00	.00	.00	650.00	350.00
101-12-460-0000 5330 BUILDING OFFICIAL PROF SVS - OT	.00	.00	.00	.00	.00
101-12-460-0000 5580 BUILDING OFFICIAL DUES, TRAVEL	1,200.00	.00	.00	150.00	1,050.00
101-12-460-0000 5611 BUILDING OFFICIAL OFFICE SUPPLI	1,700.00	976.02	.00	1,877.92	-177.92
TOTAL DEPARTMENT - BUILDING OFFICIAL	427,455.00	976.02	.00	400,689.29	26,765.71
101-15-490-0000 5110 LAND USE SALARIES - REGULAR	400,516.00	.00	.00	389,224.68	11,291.32
101-15-490-0000 5210 LAND USE GROUP INSURANCE	92,994.00	.00	.00	92,934.26	59.74
101-15-490-0000 5220 LAND USE SOCIAL SEC CONTRI	30,639.00	.00	.00	28,911.08	1,727.92
101-15-490-0000 5230 LAND USE RETIREMENT CONTRI	42,412.00	.00	.00	42,486.35	-74.35
101-15-490-0000 5290 LAND USE OTHER EMPL BENEFITS	1,000.00	.00	.00	650.00	350.00
101-15-490-0000 5340 LAND USE PROF SVS - TECHNICAL	2,250.00	.00	.00	445.00	1,805.00
101-15-490-0000 5350 LAND USE PROF SVS - LEGAL	70,000.00	.00	.00	69,997.34	2.66
101-15-490-0000 5505 LAND USE CONTRACTUAL SERVICES	44,000.00	.00	.00	40,973.03	3,026.97
101-15-490-0000 5550 LAND USE PRINTING,BINDING & MIC	20,000.00	3,311.00	.00	11,865.81	8,134.19
101-15-490-0000 5580 LAND USE DUES, TRAVEL & EDUCATI	3,000.00	.00	.00	1,885.00	1,115.00
101-15-490-0000 5610 LAND USE GENERAL SUPPLIES	.00	.00	.00	.00	.00
101-15-490-0000 5611 LAND USE OFFICE SUPPLIES	2,400.00	280.75	.00	2,024.27	375.73
101-15-490-0000 5749 LAND USE OFFICE SUPPLIES	2,000.00	966.61	.00	1,850.31	149.69
TOTAL DEPARTMENT - LAND USE	711,211.00	4,558.36	.00	683,247.13	27,963.87
101-13-500-0000 5110 HIGHWAY SALARIES - REGULAR	2,684,651.00	.00	.00	2,576,090.69	108,560.31
101-13-500-0000 5130 HIGHWAY SALARIES - OVERTIME	45,000.00	.00	.00	46,898.63	-1,898.63
101-13-500-0000 5210 HIGHWAY GROUP INSURANCE	659,009.00	.00	.00	659,009.00	.00



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NEWTOWN MUNICIPAL CENTER  
DETAIL EXPENDITURE STATUS REPORT

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FUND - 101 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE

	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
101-13-500-0000 5220 HIGHWAY SOCIAL SEC CONTRI	208,818.00	.00	.00	203,349.70	5,468.30
101-13-500-0000 5230 HIGHWAY RETIREMENT CONTRI	259,898.00	.00	.00	259,893.50	4.50
101-13-500-0000 5290 HIGHWAY OTHER EMPL BENEFITS	46,100.00	463.65	.00	43,840.18	2,259.82
101-13-500-0000 5301 HIGHWAY FEES & PROF SERVICES	15,000.00	1,250.00	.00	15,000.00	.00
101-13-500-0000 5430 HIGHWAY REPAIR & MAINTENANCE SE	482,600.00	13,035.23	14,303.04	461,855.79	6,441.17
101-13-500-0000 5505 HIGHWAY CONTRACTUAL SERVICES	650,000.00	191,280.97	.00	649,936.81	63.19
101-13-500-0000 5580 HIGHWAY DUES, TRAVEL & EDUCATIO	4,000.00	.00	.00	4,000.00	.00
101-13-500-0000 5611 HIGHWAY OFFICE SUPPLIES	1,600.00	35.08	.00	1,567.01	32.99
101-13-500-0000 5625 HIGHWAY ENERGY - GASOLINE/DIESA	287,970.00	240.13	.00	242,632.73	45,337.27
101-13-500-0000 5626 HIGHWAY STREET LIGHTS	32,500.00	2,822.78	.00	37,185.50	7,814.50
101-13-500-0000 5650 HIGHWAY CONSTRUCTION SUPPLIES	45,000.00	358.24	.00	31,709.09	790.91
101-13-500-0000 5651 HIGHWAY STREET SIGNS	14,000.00	.00	.00	13,370.48	629.52
101-13-500-0000 5652 HIGHWAY DRAINAGE MATERIALS	100,000.00	.00	.00	100,288.00	-288.00
101-13-500-0000 5653 HIGHWAY ROAD PATCHING MATERIALS	85,000.00	10,307.34	6,500.00	93,095.52	-14,595.52
101-13-500-0000 5735 HIGHWAY ROAD IMPROVEMENTS	2,250,000.00	13,698.40	.00	2,249,568.17	431.83
101-13-500-0000 5749 HIGHWAY CAPITAL OUTLAY	92,000.00	.00	.00	92,000.00	.00
TOTAL DEPARTMENT - HIGHWAY	7,963,146.00	233,491.82	20,803.04	7,781,290.80	161,052.16
101-13-510-0000 5130 WINTER MAINT SALARIES - OVERTIM	200,314.00	.00	.00	170,933.82	29,380.18
101-13-510-0000 5210 WINTER MAINT GROUP INSURANCE	.00	.00	.00	.00	.00
101-13-510-0000 5220 WINTER MAINT SOCIAL SEC CONTRI	15,324.00	.00	.00	11,476.97	3,847.03
101-13-510-0000 5505 WINTER MAINT CONTRACTUAL SERVIC	170,000.00	.00	3,999.98	165,960.88	39.14
101-13-510-0000 5660 WINTER MAINT SAND	80,237.00	.00	.00	78,719.23	1,517.77
101-13-510-0000 5661 WINTER MAINT TREATED SALT	253,957.00	.00	.00	221,278.42	32,678.58
101-13-510-0000 5747 WINTER MAINT MACH & EQUIP - WIN	25,000.00	.00	.00	23,620.86	1,379.14
TOTAL DEPARTMENT - WINTER MAINT	744,832.00	.00	3,999.98	671,990.18	68,841.84
101-13-515-0000 5110 TRANSFER STA SALARIES - REGULAR	153,022.00	.00	.00	61,512.64	91,509.36
101-13-515-0000 5130 TRANSFER STA SALARIES - OVERTIM	60,000.00	.00	.00	48,495.44	11,504.56
101-13-515-0000 5210 TRANSFER STA GROUP INSURANCE	43,490.00	.00	.00	43,489.04	.96
101-13-515-0000 5220 TRANSFER STA SOCIAL SEC CONTRI	16,296.00	.00	.00	7,849.83	8,446.17
101-13-515-0000 5230 TRANSFER STA RETIREMENT CONTRI	19,910.00	.00	.00	19,910.00	.00
101-13-515-0000 5290 TRANSFER STA OTHER EMPL BENEFIT	7,864.00	359.36	.00	2,849.25	5,014.75
101-13-515-0000 5430 TRANSFER STA REPAIR & MAINTENAN	2,000.00	.00	.00	1,997.65	2.35
101-13-515-0000 5505 TRANSFER STA CONTRACTUAL SERVIC	1,250,000.00	64,154.65	223,367.50	1,032,194.51	-5,562.01
101-13-515-0000 5580 TRANSFER STA DUES, TRAVEL & EDU	500.00	.00	.00	500.00	.00
101-13-515-0000 5610 TRANSFER STA GENERAL SUPPLIES	1,000.00	.00	.00	1,009.08	-9.08
101-13-515-0000 5622 TRANSFER STA ENERGY - ELECTRICI	4,200.00	260.88	.00	4,093.16	106.84
101-13-515-0000 5749 TRANSFER STA CAPITAL OUTLAY	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - TRANSFER STA	1,558,282.00	64,774.89	223,367.50	1,223,900.60	111,013.90
101-16-550-0000 5110 P & R SALARIES - REGULAR	1,001,968.00	.00	.00	954,448.65	47,519.35
101-16-550-0000 5115 P & R SALARIES - PART TIME	76,798.00	.00	.00	60,354.87	16,443.13



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NEWTOWN MUNICIPAL CENTER  
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FUND - 101 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
101-16-550-0000 5117 P & R SALARIES - SEASONAL	.00	.00	.00	.00	.00
101-16-550-0010 5117 P & R SALARIES - SEASONAL	79,000.00	.00	.00	60,199.57	18,800.43
101-16-550-0011 5117 P & R SALARIES - SEASONAL	8,000.00	.00	.00	.00	8,000.00
101-16-550-0012 5117 P & R SALARIES - SEASONAL	15,000.00	.00	.00	.00	15,000.00
101-16-550-0013 5117 P & R SALARIES - SEASONAL	9,000.00	.00	.00	2,795.25	6,204.75
101-16-550-0014 5117 P & R SALARIES - SEASONAL	112,846.00	.00	.00	65,200.04	47,645.96
101-16-550-0000 5130 P & R SALARIES - OVERTIME	62,000.00	.00	.00	63,264.55	-1,264.55
101-16-550-0000 5210 P & R GROUP INSURANCE	282,623.00	.00	.00	282,540.31	82.69
101-16-550-0000 5220 P & R SOCIAL SEC CONTRI	105,675.00	.00	.00	93,575.77	12,099.23
101-16-550-0010 5220 P & R SOCIAL SEC CONTRI	.00	.00	.00	.00	.00
101-16-550-0013 5220 P & R SOCIAL SEC CONTRI	.00	.00	.00	.00	.00
101-16-550-0014 5220 P & R SOCIAL SEC CONTRI	.00	.00	.00	.00	.00
101-16-550-0000 5230 P & R RETIREMENT CONTRI	89,931.00	.00	.00	89,041.49	889.51
101-16-550-0000 5290 P & R OTHER EMPL BENEFITS	15,350.00	94.72	.00	14,438.12	911.88
101-16-550-0000 5505 P & R CONTRACTUAL SERVICES	312,000.00	33,955.58	.00	307,799.84	4,200.16
101-16-550-0000 5580 P & R DUES, TRAVEL & EDUCATION	10,000.00	2,735.79	.00	10,110.81	-110.81
101-16-550-0000 5610 P & R GENERAL SUPPLIES	12,000.00	201.36	.00	11,885.54	114.46
101-16-550-0000 5611 P & R OFFICE SUPPLIES	3,100.00	3.53	.00	3,100.00	.00
101-16-550-0000 5613 P & R SIGNS	6,000.00	2,665.00	.00	5,935.64	64.36
101-16-550-0000 5614 P & R POOL SUPPLIES	32,342.00	2,781.19	10,592.66	22,714.05	-964.71
101-16-550-0000 5615 P & R GENERAL MAINTENANCE SUPPL	35,400.00	12,071.08	5,685.39	34,917.97	-5,203.36
101-16-550-0000 5616 P & R GROUNDS MAINTENANCE SUPPL	157,731.00	8,216.77	20,854.00	133,813.94	3,063.06
101-16-550-0000 5749 P & R CAPITAL OUTLAY	38,236.00	.00	.00	38,206.40	49.60
TOTAL DEPARTMENT - PARKS & RECR	2,465,020.00	62,725.02	37,132.05	2,254,342.81	173,545.14
101-24-570-0000 5899 CONTINGENCY CONTINGENCY	87,913.00	.00	.00	.00	87,913.00
TOTAL DEPARTMENT - CONTINGENCY	87,913.00	.00	.00	.00	87,913.00
101-18-580-0000 5860 DEBT SERVICE BOND PRINCIPAL	6,705,640.00	.00	.00	6,939,768.79	-234,128.79
101-18-580-0000 5861 DEBT SERVICE BOND INTEREST	2,780,157.00	.00	.00	2,546,028.21	234,128.79
TOTAL DEPARTMENT - DEBT SERVICE	9,485,797.00	.00	.00	9,485,797.00	.00
101-11-600-0000 5370 LEG COUNCIL PROF SVS - AUDIT	45,000.00	.00	.00	44,963.27	36.73
101-11-600-0000 5800 LEG COUNCIL OTHER EXPENDITURES	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - LEGISLATIVE COUNCIL	45,000.00	.00	.00	44,963.27	36.73
101-13-650-0000 5110 BLDG MAINT SALARIES - REGULAR	81,956.00	.00	.00	80,912.33	1,043.67
101-13-650-0000 5130 BLDG MAINT SALARIES - OVERTIME	12,000.00	.00	.00	2,502.40	9,497.60
101-13-650-0000 5210 BLDG MAINT GROUP INSURANCE	45,797.00	.00	.00	45,796.46	.54
101-13-650-0000 5220 BLDG MAINT SOCIAL SEC CONTRI	7,188.00	.00	.00	6,116.06	1,071.94
101-13-650-0000 5230 BLDG MAINT RETIREMENT CONTRI	5,052.00	.00	.00	3,340.48	1,711.52
101-13-650-0000 5290 BLDG MAINT OTHER EMPL BENEFITS	975.00	.00	.00	650.00	325.00



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NEWTOWN MUNICIPAL CENTER  
DETAIL EXPENDITURE STATUS REPORT

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FUND - 101 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE

	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
101-13-650-0000 5411 BLDG MAINT WATER/SEWERAGE	62,973.00	6,814.14	.00	53,137.68	9,835.32
101-13-650-0000 5430 BLDG MAINT REPAIR & MAINTENANCE	36,300.00	337.50	1,656.00	37,809.84	-3,165.84
101-13-650-0000 5505 BLDG MAINT CONTRACTUAL SERVICES	173,672.00	-35.15	5,570.71	163,815.44	4,285.85
101-13-650-0000 5615 BLDG MAINT GENERAL MAINTENANCE	3,780.00	1,308.10	373.16	13,584.81	-10,177.97
101-13-650-0000 5622 BLDG MAINT ENERGY - ELECTRICITY	310,000.00	22,582.43	.00	265,847.68	44,152.32
101-13-650-0000 5624 BLDG MAINT ENERGY - OIL/NATURAL	111,663.00	1,269.06	171.73	90,578.06	20,913.21
101-13-650-0000 5749 BLDG MAINT CAPITAL OUTLAY	6,780.00	.00	.00	6,780.00	.00
TOTAL DEPARTMENT - PUBLIC BLDG MAINT	858,136.00	32,276.08	7,771.60	770,871.24	79,493.16
101-14-670-0000 5210 LIBRARY GROUP INSURANCE	2,000.00	.00	.00	2,000.00	.00
101-14-670-0000 5230 LIBRARY RETIREMENT CONTRI	25,613.00	.00	.00	26,557.08	-944.08
101-14-670-0000 5820 LIBRARY CONTRIBUTIONS TO OUTSID	1,395,351.00	.00	.00	1,395,351.00	.00
TOTAL DEPARTMENT - LIBRARY	1,422,964.00	.00	.00	1,423,908.08	-944.08
101-14-680-0000 5800 CULTURAL ARTS OTHER EXPENDITURE	.00	.00	.00	.00	.00
TOTAL DEPARTMENT - NEWTOWN CULT ARTS	.00	.00	.00	.00	.00
101-11-730-0000 5801 DISTRICT CONTRI OTHER EXPENDITU	.00	.00	.00	.00	.00
101-11-730-0000 5802 DISTRICT CONTRI OTHER EXPENDITU	.00	.00	.00	.00	.00
101-11-730-0000 5803 DISTRICT CONTRI OTHER EXPENDITU	7,500.00	.00	.00	1,350.00	6,150.00
TOTAL DEPARTMENT - DISTRICT CONTRI	7,500.00	.00	.00	1,350.00	6,150.00
101-11-740-0000 5110 ECONOMIC DEV SALARIES - REGULAR	76,330.00	.00	.00	76,317.10	12.90
101-11-740-0000 5115 ECONOMIC DEV SALARIES - PART TI	.00	.00	.00	.00	.00
101-11-740-0000 5210 ECONOMIC DEV GROUP INSURANCE	2,500.00	.00	.00	2,500.00	.00
101-11-740-0000 5220 ECONOMIC DEV SOCIAL SEC CONTRI	5,839.00	.00	.00	5,727.94	111.06
101-11-740-0000 5230 ECONOMIC DEV RETIREMENT CONTRI	8,083.00	.00	.00	8,083.00	.00
101-11-740-0000 5301 ECONOMIC DEV FEES & PROF SERVICE	43,332.00	2,380.97	.00	17,389.06	25,942.94
101-11-740-0000 5380 ECONOMIC DEV DUES, TRAVEL & EDU	2,000.00	.00	.00	2,000.00	.00
101-11-740-0000 5611 ECONOMIC DEV OFFICE SUPPLIES	600.00	.00	.00	387.45	212.55
TOTAL DEPARTMENT - ECONOMIC & COMM	138,684.00	2,380.97	.00	112,404.55	26,279.45
101-11-750-0000 5110 GRANTS ADMIN SALARIES - REGULAR	23,526.00	.00	.00	23,520.55	5.45
101-11-750-0000 5210 GRANTS ADMIN GROUP INSURANCE	.00	.00	.00	.00	.00
101-11-750-0000 5220 GRANTS ADMIN SOCIAL SEC CONTRI	1,800.00	.00	.00	1,643.72	156.28
101-11-750-0000 5230 GRANTS ADMIN RETIREMENT CONTRI	2,491.00	.00	.00	2,491.00	.00
TOTAL DEPARTMENT - GRANTS ADMIN	27,817.00	.00	.00	27,655.27	161.73
101-11-755-0000 5800 SUSTAIN ENERGY OTHER EXPENDITUR	300.00	.00	.00	.00	300.00
TOTAL DEPARTMENT - SUST ENERGY COMM	300.00	.00	.00	.00	300.00







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Town of Newtown										PAGE 1 OF 6	
2020-21 Fiscal Year End Budget Transfer Request											
Department	Account Number	Account Name	From	To	Transfers						
Tax Collector	101-11-140-0000-5115	Salaries - Part Time	1,000								
Tax Collector	101-11-140-0000-5110	Salaries - Regular		1,000							
			1,000								
				1,000							
<b>EXPLANATION:</b>											
Inter-departmental transfer. Employee received a \$1,000 bonus for passing a certification course.											
\$1,000 bonus is past practice. Amount available in part time account due to open position.											
					Transfers						
Department	Account Number	Account Name	From	To							
Information Tech	101-11-205-0000-5611	Office supplies	105								
Information Tech	101-11-205-0000-5301	Fees & Professional Services		105							
			105								
				105							
<b>EXPLANATION:</b>											
Inter-departmental transfer.											
					Transfers						
Department	Account Number	Account Name	From	To							
Senior Services	101-14-220-0000-5800	Other Expenditures	1,118								
Senior Services	101-14-220-0000-5110	Salaries - Regular		436							
Senior Services	101-14-220-0000-5115	Salaries - Part Time		652							
Senior Services	101-14-220-0000-5230	Retirement Contributions		30							
			1,118								
				1,118							
					Transfers						
Department	Account Number	Account Name	From	To							
Police	101-12-310-0000-5117	Salaries - Seasonal	19,625								
Police	101-12-310-0000-5230	Retirement Contributions		19,298							
Police	101-12-310-0000-5742	Police - Vehicles		327							
			19,625								
				19,625							
<b>EXPLANATION:</b>											
Inter-departmental transfer. Additional amount needed for retirement contributions due to new staff on the defined contribution plan. Amount available in crossing guard account due to covid savings.											



Town of Newtown										PAGE 2 OF 6	
2020-21 Fiscal Year End Budget Transfer Request											
Department	Account Number	Account Name	From	To							
Fire	101-12-320-0000-5310	Professional Services	1,000								
Fire	101-12-320-0000-5412	Fire Hydrands	2,500								
Fire	101-12-320-0000-5430	Repair & Maintenance	1,000								
Fire	101-12-320-0000-5435	Radio & Pager Service	2,500								
Fire	101-12-320-0000-5623	Bottled Gas	1,860								
Fire	101-12-320-0000-5290	Other Employee Benefits							920		
Fire	101-12-320-0000-5436	Truck Repair							6,600		
Fire	101-12-320-0000-5580	Dues, Travel & Education							1,100		
Fire	101-12-320-0000-5621	Natural Gas							85		
Fire	101-12-320-0000-5745	Fire Equipment							155		
			8,860						8,860		
<b>EXPLANATION:</b>											
Inter-departmental transfer. Typical rebalancing of Fire Commission accounts.											
									Transfers		
<b>Department</b>	<b>Account Number</b>	<b>Account Name</b>	<b>From</b>	<b>To</b>							
Animal Control	101-12-340-0000-5580	Due, Travel & Education	140								
Animal Control	101-12-340-0000-5330	Professional services							140		
			140						140		
<b>EXPLANATION:</b>											
Inter-departmental transfer.											
									Transfers		
<b>Department</b>	<b>Account Number</b>	<b>Account Name</b>	<b>From</b>	<b>To</b>							
Building Official	101-12-460-0000-5580	Due, Travel & Education	314								
Building Official	101-12-460-0000-5230	Retirement Contributions							136		
Building Official	101-12-460-0000-5611	Office Supplies							178		
			314						178		
<b>EXPLANATION:</b>											
Inter-departmental transfer.											



Town of Newtown										PAGE 3 OF 6	
2020-21 Fiscal Year End Budget Transfer Request											
Department	Account Number	Account Name	Transfers								
Land Use	101-15-490-0000-5580	Due, Travel & Education	From	To							
Land Use	101-15-490-0000-5230	Retirement Contributions	75	75							
<u>EXPLANATION:</u>											
	Inter-departmental transfer.		75	75							
Department	Account Number	Account Name	From	To							
PW - Highway	101-13-500-0000-5625	Energy - Gasoline	17,200								
PW - Highway	101-13-500-0000-5130	Salaries & Wages - Overtime		1,900							
PW - Highway	101-13-500-0000-5652	Drainage Materials		300							
PW - Highway	101-13-500-0000-5653	Road Patching Materials		15,000							
			17,200	17,200							
<u>EXPLANATION:</u>											
	Inter-departmental transfer.										
Department	Account Number	Account Name	From	To							
PW - Transfer Station	101-13-515-0000-5110	Salaries & Wages - Regular	5,610								
PW - Transfer Station	101-13-515-0000-5610	General Supplies		10							
PW - Transfer Station	101-13-515-0000-5505	Contractual services		5,600							
			5,610	5,610							
<u>EXPLANATION:</u>											
	Inter-departmental transfer.										
Department	Account Number	Account Name	From	To							
PW - Building Maintenance	101-13-650-0000-5622	Energy - Electricity	14,000								
PW - Building Maintenance	101-13-650-0000-5430	Repair & Maintenance Services		3,500							
PW - Building Maintenance	101-13-650-0000-5615	General Maintenance Supplies		10,500							
			14,000	14,000							
<u>EXPLANATION:</u>											
	Inter-departmental transfer.										















ACCOUNT		DEPT	Transfer	Sub-total
OTHER EMPL BENEFITS				
101-12-310-0000	5290	POLICE	3,000	
101-12-320-0000	5290	FIRE	8,000	
101-12-340-0000	5290	ANIMAL CONTROL	2,000	
101-13-500-0000	5290	HIGHWAY	2,000	
101-13-515-0000	5290	TRANSFER STA	5,000	20,000
FEES & PROF SERVICES				
101-11-740-0000	5301	ECONOMIC DEV	3,000	3,000
PROF SVS - LEGAL				
101-11-100-0000	5350	SELECTMEN	14,000	14,000
WATER / SEWER				
101-13-650-0000	5411	BLDG MAINT	5,000	5,000
REPAIR & MAINTENANCE SERV				
101-13-500-0000	5430	HIGHWAY	5,000	5,000
RENTAL OF EQUIPMENT				
101-12-300-0000	5442	ECC	5,000	5,000
COPIER LEASING				
101-11-105-0000	5443	SELECT OTHER	8,000	8,000
SOFTWARE/HARDWARE MAINT F				
101-11-205-0000	5445	TECH	3,000	3,000
CONTRACTUAL SERVICES				
101-12-330-0000	5505	EMERG MGT	3,000	
101-13-650-0000	5505	BLDG MAINT	4,000	
101-15-490-0000	5505	LAND USE	3,000	
101-16-550-0000	5505	P & R	4,000	14,000
INSURANCE, OTHER THAN EMP				
101-11-350-0000	5520	INSURANCE	1,000	
101-14-442-0000	5520	NEWTOWN PARADE	1,400	2,400
PRINTING,BINDING & MICROF				
101-15-490-0000	5550	LAND USE	5,000	5,000
DUES, TRAVEL & EDUCATION				
101-11-110-0000	5580	SOCIAL SVS	2,000	
101-11-200-0000	5580	FINANCE	2,000	
101-12-310-0000	5580	POLICE	2,000	6,000
MEETING CLERKS				
101-11-105-0000	5590	SELECTMEN - OTHER	3,000	3,000
ENERGY - ELECTRICITY				
101-13-650-0000	5622	BLDG MAINT	30,000	30,000
ENERGY - OIL/NATURAL GAS				
101-13-650-0000	5624	BLDG MAINT	16,000	16,000
ENERGY - GASOLINE/DIESAL				
101-13-500-0000	5625	HIGHWAY	20,000	20,000
STREET LIGHTS				
101-13-500-0000	5626	HIGHWAY	7,000	7,000
TREATED SALT				
101-13-510-0000	5661	WINTER MAINT	32,000	32,000
OTHER EXPENDITURES				
101-11-180-0000	5800	REGISTRARS	3,000	
101-14-220-0000	5800	SENIOR SVS	5,000	
101-11-280-0000	5800	PROF ORG	7,000	15,000
CONTINGENCY				
101-24-570-0000	5899	CONTINGENCY	82,000	82,000
			927,000	927,000



**2020 - 21 VARIOUS DEPARTMENT TRANSFERS TO TRANSFER OUT -:**

ACCOUNT		DEPT	Transfer	Sub-total
<b>SALARIES - REGULAR</b>				
101-11-150-0000	5110	PURCHASING	1,700	
101-11-170-0000	5110	TOWN CLERK	8,000	
101-11-190-0000	5110	ASSESSOR	34,000	
101-12-300-0000	5110	ECC	3,500	
101-12-310-0000	5110	POLICE	32,000	
101-12-340-0000	5110	ANIMAL CONTROL	15,000	
101-12-460-0000	5110	BUILDING OFFICIAL	23,000	
101-15-490-0000	5110	LAND USE	11,000	
101-13-500-0000	5110	HIGHWAY	108,000	
101-13-515-0000	5110	TRANSFER STA	85,000	
101-16-550-0000	5110	P & R	47,000	
101-13-650-0000	5110	BLDG MAINT	1,000	369,200
<b>SALARIES - PART TIME</b>				
101-11-140-0000	5115	TAX COLL	7,000	
101-11-180-0000	5115	REGISTRARS	4,800	
101-12-320-0000	5115	FIRE	1,000	
101-16-550-0000	5115	P & R	16,000	28,800
<b>SALARIES - SEASONAL</b>				
101-11-140-0000	5117	TAX COLL	3,600	
101-16-550-0010	5117	P & R	18,000	
101-16-550-0011	5117	P & R	8,000	
101-16-550-0012	5117	P & R	15,000	
101-16-550-0013	5117	P & R	6,000	
101-16-550-0014	5117	P & R	39,000	89,600
<b>SALARIES - OVERTIME</b>				
101-11-190-0000	5130	ASSESSOR	2,000	
101-12-300-0000	5130	ECC	5,000	
101-12-310-0000	5130	POLICE	15,000	
101-13-510-0000	5130	WINTER MAINT	29,000	
101-13-515-0000	5130	TRANSFER STA	11,000	
101-13-650-0000	5130	BLDG MAINT	9,000	71,000
<b>SOCIAL SEC CONTRIBUTIONS</b>				
101-11-140-0000	5220	TAX COLL	2,000	
101-11-190-0000	5220	ASSESSOR	3,000	
101-11-200-0000	5220	FINANCE	2,000	
101-12-310-0000	5220	POLICE	15,000	
101-12-460-0000	5220	BUILDING OFFICIAL	2,000	
101-13-500-0000	5220	HIGHWAY	5,000	
101-13-510-0000	5220	WINTER MAINT	3,000	
101-13-515-0000	5220	TRANSFER STA	8,000	
101-16-550-0000	5220	P & R	12,000	52,000
<b>RETIREMENT CONTRIBUTIONS</b>				
101-11-190-0000	5230	ASSESSOR	3,000	
101-12-300-0000	5230	ECC	3,200	
101-14-370-0000	5230	HEALTH DIST	6,000	
101-13-650-0000	5230	BLDG MAINT	1,000	13,200
<b>UNEMPLOYMENT</b>				
101-11-240-0000	5250	UNEMPLOYMENT	7,800	7,800





# AIA® Document A133™ – 2009 Exhibit A

## Guaranteed Maximum Price Amendment

DATE: 8/4/2021  
AMENDMENT NO. 2.0

for the following PROJECT:  
(Name and address or location)

**The Sandy Hook Permanent Memorial**  
Riverside Road  
Newtown CT

THE OWNER:  
(Name, legal status and address)

**The Town of Newtown**  
3 Primrose Street  
Newtown CT 06470

THE CONSTRUCTION MANAGER:  
(Name, legal status and address)

**Downes Construction Company LLC**  
200 Stanley Street  
New Britain CT 06051

### ARTICLE A.1

#### § A.1.1 Guaranteed Maximum Price **AS OF THIS AMENDMENT**

Pursuant to Section 2.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of this Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed exceed **Three Million Three Hundred and Eighty Four Thousand Nine Hundred and Three Dollars and No Cents (\$3,384,903.00)**, subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 **Itemized Statement of the Guaranteed Maximum Price.** Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, allowances, contingencies, alternates, the Construction Manager's Fee, and other items that comprise the Guaranteed Maximum Price.  
(Provide below or reference an attachment.)

SEE ATTACHMENT #1 – GENERAL SUMMARY

§ A.1.1.3 The Guaranteed Maximum Price is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:  
(State the numbers or other identification of accepted alternates. If the Contract Documents permit the Owner to accept other alternates subsequent to the execution of this

#### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.



*Amendment, attach a schedule of such other alternates showing the amount for each and the date when the amount expires.)*

**SEE ATTACHMENT #1 - GENERAL SUMMARY**

**§ A.1.1.4** Allowances included in the Guaranteed Maximum Price, if any:  
*(Identify allowance and state exclusions, if any, from the allowance price.)*

Item	Price (\$0.00)
SEE ATTACHMENT #3	

**§ A.1.1.5** Assumptions, if any, on which the Guaranteed Maximum Price is based:

SEE ATTACHMENT #4

**§ A.1.1.6** The Guaranteed Maximum Price is based upon the following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
As referenced to all attachments hereto			

**§ A.1.1.7** The Guaranteed Maximum Price is based upon the following Specifications:  
*(Either list the Specifications here, or refer to an exhibit attached to this Agreement.)*

SEE ATTACHMENT #5

Section	Title	Date	Pages
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**§ A.1.1.8** The Guaranteed Maximum Price is based upon the following Drawings:  
*(Either list the Drawings here, or refer to an exhibit attached to this Agreement.)*

SEE ATTACHMENT #6

Number	Title	Date
--------	-------	------

**§ A.1.1.9** The Guaranteed Maximum Price is based upon the following other documents and information:  
*(List any other documents or information here, or refer to an exhibit attached to this Agreement.)*

SEE ATTACHMENT #7

## ARTICLE A.2

**§ A.2.1** The anticipated date of Substantial Completion established by this Amendment:

SEE ATTACHMENT #8

\_\_\_\_\_  
OWNER (Signature)

\_\_\_\_\_  
(Printed name and title)

  
\_\_\_\_\_  
CONSTRUCTION MANAGER (Signature)

JEFFREY S. ANDERSON – VICE PRESIDENT OF  
PRECONSTRUCTION  
\_\_\_\_\_  
(Printed name and title)



## A.1.1.2 - GUARANTEED MAXIMUM PRICE

SANDY HOOK PERMANENT MEMORIAL  
EXHIBIT A - GMP - ATTACHMENT #01

8/4/2021

Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade-categories, allowances, contingencies, alternates, the Construction Manager's Fee, and other items that comprise the Guaranteed Maximum Price.



BID PACKAGE NUMBER	DESCRIPTION	Original Agreement Preconstruction Services	Amendment #1.0 Procurement Services	Amendment #2.0 Construction Services w/Alternates	Contractor	Total Value as of this Amendment
3.1	Concrete			\$ 175,000.00	Carvalho McDowell	\$ 175,000
4.1	Masonry			\$ 248,190.00	MidState Masons	\$ 248,190
13.1	Water Feature System			\$ 411,480.00	OTL	\$ 411,480
26.1	Electrical System			\$ 290,000.00	Custom Elec.	\$ 290,000
31.1	Sitework			\$ 871,000.00	Mizzy	\$ 871,000
32.1	Landscaping			\$ 412,000.00	GTL Landscaping	\$ 412,000
ALLOWANCE	MOCK-UP CONSTRUCTION					
ALLOWANCE	WATERPROOF COATING AT WATER FEATURE		\$ 31,946	Deleted	Downes	Deleted
ALLOWANCE	PERMANENT SITE SECURITY POLES			\$ 15,000		\$ 15,000
ALLOWANCE	BENCH LIGHTS			\$ 10,000		\$ 10,000
ALLOWANCE	CAULKING			\$ 5,000		\$ 5,000
ALLOWANCE	VAULT HATCH SIZE COORDINATION			\$ 8,500		\$ 8,500
ALLOWANCE	SOIL MANAGEMENT AND AMENDMENTS			\$ 5,000		\$ 5,000
ALLOWANCE	UG PIPING INSTALLATION COORDINATION			\$ 15,000		\$ 15,000
ALLOWANCE	EVERSOURCE FEES			\$ 10,000		\$ 10,000
ALLOWANCE	TESTING LAB SERVICES			\$ 15,000		\$ 15,000
	TRADE PACKAGE SUBTOTAL:	\$ -	\$ 31,946	\$ 10,000		\$ 10,000
	PRECONSTRUCTION FEE	\$ 38,000	See Right	2,501,170		\$ 2,501,170
0.026%	PROCUREMENT SERVICES	\$ -	\$ 26,220	See Right	Downes	\$ 38,000
	STATE EDUCATION FEE	TBD	TBD	650	Downes	\$ 26,220
	BUILDING PERMIT FEE	Excluded	Excluded	Excluded	Downes	\$ 650
	GENERAL CONDITIONS	TBD	TBD	435,890	Downes	Excluded
	PROJECT REQUIREMENTS	TBD	TBD	97,450	Downes	\$ 435,890
0.75%	GENERAL INSURANCE	TBD	TBD	24,960	Downes	\$ 97,450
0.90%	CM P & P BONDS	TBD	676	Not Included	Downes	\$ 25,636
	BUILDERS RISK	TBD	By Owner	By Owner	Downes	Not Included
3.00%	CONTINGENCY - (CM Construction - GMP)	TBD	TBD	98,700	Downes	w/Soft Costs
5.00%	CMR FEE	TBD	TBD	161,186	Downes	\$ 98,700
	TOTAL:	\$ 38,000	\$ 58,842	\$ 3,320,007	Downes	\$ 161,186
	CONTRACT SUM AS OF THIS AMENDMENT:					\$ 3,384,903
	ACCEPTED ALTERNATES WITH ABOVE:					
	2 ADD Resting Benches			\$ 10,190.00		W/Above
	2V Vol Alt. - Alternate Light Fixture Package			\$ (25,000.00)		W/Above
	3V Vol Alt. - Delete Swivel Fittings Discharge Side			\$ (58,517)		W/Above
	CONTRACT SUM WITH ALTERNATES:					\$ 3,384,903



OWNER SOFT COSTS*:		
ARCHITECTS AND CONSULTANTS FEES	\$	374,854
BUILDERS RISK INSURANCE	\$	3,418
PERMANENT SITE SECURITY	\$	20,000
OWNER CONTINGENCY (4%)	\$	151,327
<b>TOTAL PROJECT COST W/ SOFT COSTS</b>	<b>\$</b>	<b>3,934,502</b>
<b>TOTAL PROJECT BUDGET</b>	<b>\$</b>	<b>3,950,000</b>
<b>STATUS (Over)/Under</b>	<b>\$</b>	<b>15,498</b>

ALTERNATES TO BE DETERMINED WITHIN 14 CALENDAR DAYS OF GMP DATE:

1 ADD Stone Paving in lieu of crushed rock trails	\$	335,855.00	\$	335,855
1A ADD Alternate Stone Paving in lieu of crushed rock trails		TBD		TBD
3 ADD Plantings	\$	79,200.00	\$	79,200
1V Vol Alt. - Reduce Bollard Light Fixtures to 19	\$	(22,350.00)	\$	(22,350)
4V Vol Alt. - Delete Maintenance - Water Feature	\$	(23,980.00)	\$	(23,980)

\*NOTE - OWNER SOFT COSTS ARE NOT GUARANTEED BY DOWNES



## **A.1.1.3 - ALTERNATES**

**SANDY HOOK PERMANENT MEMORIAL**

**EXHIBIT A - GMP - ATTACHMENT #02**

**08/04/21**

**The Guaranteed Maximum Price is based on the following alternates, if any,  
which are described in the Contract Documents and are hereby accepted by the Owner:**

See General Summary



## A.1.1.4 - ALLOWANCES

### SANDY HOOK PERMANENT MEMORIAL

#### EXHIBIT A - GMP - ATTACHMENT #03

08/04/21

Allowances included in the Guaranteed Maximum Price, if any:

	Description	QTY	UNIT	UNIT COST	TOTAL	ALLOWANCE NOTES
CM Allowance	Mock- Up Construction	1	LS	N/A	N/A	Water feature system mock-up excluded.
CM Allowance	Waterproof Coating at Water Feature	1	LS	\$ 15,000.00	\$ 15,000.00	On General Summary
CM Allowance	Permanenet Security Poles	1	LS	\$ 10,000.00	\$ 10,000.00	On General Summary
CM Allowance	Bench Lights	1	LS	\$ 5,000.00	\$ 5,000.00	On General Summary
CM Allowance	Caulking	1	LS	\$ 8,500.00	\$ 8,500.00	On General Summary
CM Allowance	Vault Hatch Size Coordination	1	LS	\$ 5,000.00	\$ 5,000.00	On General Summary
CM Allowance	Soil Management and Amendments	1	SL	\$ 15,000.00	\$ 15,000.00	On General Summary
CM Allowance	UG Piping Installation and Coordinations	1	LS	\$ 10,000.00	\$ 10,000.00	On General Summary
CM Allowance	Eversource Fees	1	LS	\$ 15,000.00	\$ 15,000.00	On General Summary
CM Allowance	Testing Lab Services	1	LS	\$ 10,000.00	\$ 10,000.00	On General Summary
26.1-1	Misc. Electrical Work – This Subcontractor shall include an allowance for misc. work as directed by the CM.	1	LS	\$ 3,000.00	\$ 3,000.00	In trade package
31.1-1	Site Ground Maintenance - This Subcontractor shall include and allowance for labor and material to be used at the discretion of the CM for additional tasks to maintain existing grounds beyond the scope defined to be included base bid.	1	LS	\$ 5,000.00	\$ 5,000.00	In trade package
31.1-2	Site Clean-Up – This Subcontractor shall include and allowance for clean-up of existing areas outside the project limit line as describe on Drawing CO.11 and as directed by the Landscape Architect. The work to be performed in these areas includes but may not be limited to removal of dead and fallen trees, limbs, brush clean-up, pruning, stump grinding etc.. Wood may be shred and spread in area.	See Below	See Below	See Below	See Below	In trade package
31.1-2	Site Clean-Up – Area A Clean Up	Four (4) Crew Days	\$ 5,000.00	\$ 20,000.00	\$ 20,000.00	In trade package



<b>31.1-2</b>	<b>Site Clean-Up – Area B Clean Up</b>	Six (6) Crew Days	\$ 5,000.00	\$ 30,000.00	\$ 30,000.00	In trade package
<b>31.1-3</b>	<b>Fence Maintenance</b> – This Subcontractor shall include an allowance for labor and material to be used at the discretion of the CM for fence maintenance and relocation beyond the scope defined to be included in the base bid. Rates/Unit prices shall include all labor, material, tools and equipment necessary in order to respond the complete the work.	1	LS	\$ 3,000.00	\$ 3,000.00	In trade package



## **A.1.1.5 - ASSUMPTIONS**

### **SANDY HOOK PERMANENT MEMORIAL**

#### **EXHIBIT A - GMP - ATTACHMENT #04**

**08/04/21**

**Assumptions, if any, on which the Guaranteed Maximum Price is based:**

#### **ASSUMPTIONS/QUALIFICATIONS**

- 1** General Notes and Key Notes on the drawings are superseded by these assumptions and qualifications where there may be a conflict.
- 2** Where there is a conflict with Division 1 and the DDJV Project Manual and Supplemental Instructions, the Downes Project Manual & Supplemental Instructions shall prevail.
- 3** The GMP value is contingent upon our ability to execute contracts with the recommended Trade Contractors listed in A.1.1.2 - GUARANTEED MAXIMUM PRICE. In the event of withdrawal of a bid by a trade contractor listed in A.1.1.2 - GUARANTEED MAXIMUM PRICE an adjustment to the GMP value will be required to accommodate the next lowest responsible bidder.
- 4** The following Construction Manager line items will have no retainage withheld on monthly pay applications: General Requirements, General Conditions, Staff, Temporary Facilities, Project Requirements, Building Permit, Insurance, P&P Bonds & Fee.
- 5** Any additional funding that is required for allowances will be from the Owner's contingency. Any remaining funds within allowances at project conclusion will be credited to the owner.
- 6** Warranties shall begin on the date of Substantial Completion for a particular area, phase or the entire project, with the exception of MEPFP warranties. It is assumed that the architect will issue an AIA G704 form documenting substantial completion. It should be further assumed that a punch-list will accompany this G704 form and so long as none of the punch-list items are not life safety related a certificate of occupancy is expected to be issued by the City/State/Town Building Department without hinderance.
- 7** Allowance relocations within the GMP may be permitted. Any additional funding that is required for allowances will be from the Owner's contingency. Any remaining funds within allowances at project conclusion will be credited to the owner.
- 8** Surplus soils generated by construction activities are assumed to remain on site.
- 9** It is assumed that the new well system as designed will provide sufficient water pressure and availability for its intended use. No additional provisions to increase the quantity of available water is included in the GMP.
- 10**

If Downes Construction Company (DCC) is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of the Owner or Architect, of an employee of either, or of a Separate Contractor; (2) by changes ordered in the Work; (3) by labor disputes, fire, unusual delay in deliveries, supply chain shortages or disruptions, unavoidable casualties, adverse weather conditions documented in accordance herewith or other causes beyond the DCC's control; (4) by delay authorized by the Owner pending mediation and binding dispute resolution; or (5) by other causes that DCC reasonably asserts justify delay, then the Contract Time shall be equitably adjusted and extended for such reasonable time as the Architect may determine. If the Contractor's cost of the Work increases due to one of the foregoing causes, or due to market fluctuations, material shortages, significant price increases for materials, tariffs or other causes beyond the Contractor's control, DCC shall be entitled to an equitable adjustment of the Contract Sum.
- 11** The construction schedule and substantial completion date has NOT accounted for schedule impacts as a result of allowance expenditures.



- 12 Project Management software will be Procore.
- 13 Certified payrolls will be accepted by the Town of Newtown electronically.
- 14 Payment applications will be accepted electronically with one Construction Manager original. All backup will be scanned copies.
- 15 A one (1) year material and workmanship warranty is included from all trades.
- 16 It is assumed that on-site topsoil can be reasonably amended to meet the Specifications for re-use.
- 17 The water feature system contractor (OTL) has included the following maintenance for the first year:
  - A - Complete and commission the system as supervised by Fluidity - June 16, 2022
  - B - Maintain the system (as per below) - June 16, 2022 through approx. December of 2022. System will be drained down and winterized by OTL.
  - C - Re-fill and re-start system - Approx. May of 2023 and maintain the system (as per below) through June 16, 2023 after which time the Town of Newtown assumes full responsibility for system.

**Maintenance includes:**

- 1 - Remove bottom trash and water surface debris.
- 2 - Test water for pH and sanitizer levels and adjust accordingly including supply and installation of bromine tablets.
- 3 - Clean filter, pump strainer baskets, skimmer baskets and check inlet fittings for debris.
- 4 - Monitor all fountain effects and keep properly adjusted.
- 5 - Monitor the timed functions and keep them properly adjusted, including seasonal time changes.
- 6 - Check for proper pumps, filter, overflow and auto fill operations.
- 7 - Provide periodic mechanical component service as recommended by their manufacturers.
- 8 - Light brushing of accessible water line concrete edges without removal of S.S. cover plates.
- 9 - Items not included in the fee are major cleaning of fountain, equipment repairs (beyond manufacturers recommended service) and major surface cleaning due to efflorescence or hard water scaling. These services can be performed on a time and material basis as required.
- 10 - Service required as a result of flooding, vandalism, wind storm, washout, etc., will be considered extra work and, if authorized, will be charged on a time and material basis.
- 11 - Efflorescence (a milky white hard mineral substance), is a natural process associated with wet/damp cementitious environments and is likely to occur on the fountain finishes. Cleaning, draining and other maintenance beyond that described above associated with efflorescence is not included.

**EXCLUSIONS**

- 1 All rock removal and disposal is excluded.
- 2 Handling, transportation and/or disposal of unsuitable, contaminated or polluted soils is excluded.
- 3 Site grounds maintenance of all areas outside the construction fence line are excluded. This includes but may not be limited to lawn mowing and snow plowing of City or Town Sidewalks & Streets.
- 4 State of Connecticut CHRO Requirements are excluded.
- 5 Schedule delays due to current market volatility/material supply availability are excluded.
- 6 State grant management is excluded.
- 7 A 10 year warranty against leaks at concrete are excluded.
- 8 Builders Risk insurance coverage and deductibles for builders risk claims are excluded.
- 9 Guaranteeing of any soft costs is excluded.
- 10 Liquidated damages are excluded.
- 11 RFI Questions/Answers not included in Addenda are excluded.
- 12 Temporary security measures including off-hours security are excluded. An 8'-0" temporary construction fence is being provided only.



- 13** Repair of vandalism is excluded.
- 14** DEEP Stormwater Pollution Control permit and compliance is excluded.
- 15** A permanent security system is excluded. Refer to allowances for permanent site security by owner.
- 16** A performance and payment bond provided by Downes is excluded.
- 17** Subsurface improvements such as helical piles are excluded.
- 18** Removal of efflorescence on granite masonry can be expected and should be excluded.
- 19** Mowing and maintenance of lawns and grassed past the substantial completion date.
- 20** A water system feature mock-up is excluded.



## A.1.1.7 - SPECIFICATIONS

### SANDY HOOK PERMANENT MEMORIAL

EXHIBIT A1 - GMP - ATTACHMENT #05

08/04/21

Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade-  
The Guaranteed Maximum Price is based upon the following Specifications:

#### Prepared by SWA Group

#### SPECIFICATIONS

TABLE OF CONTENTS

#### BIDDING AND CONTRACTING REQUIREMENTS

DOWNES PROJECT MANUAL FOR ITB 01 DATED JUNE 4, 2021

#### DIVISION 00 – PROJECT MANUAL

00 00 00 TABLE OF CONTENTS

00 00 01 GEOTECHNICAL REPORT

#### DIVISION 01 - GENERAL REQUIREMENTS

01 10 00 SUMMARY

01 21 00 ALLOWANCES

01 23 00 ALTERNATES

01 25 00 SUBSTITUTION PROCEDURES

01 26 00 CONTRACT MODIFICATION PROCEDURES

01 29 00 PAYMENT PROCEDURES

01 31 00 PROJECT MANAGEMENT AND COORDINATION

01 32 00 CONSTRUCTION PROGRESS DOCUMENTATION

01 33 00 SUBMITTAL PROCEDURES

01 40 00 QUALITY REQUIREMENTS

01 41 00 REGULATORY REQUIREMENTS (Civil)

01 42 00 REFERENCES

01 56 39 TEMPORARY TREE AND PLANT PROTECTION

01 60 00 PRODUCT REQUIREMENTS

01 73 00 EXECUTION

01 74 19 CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

01 77 00 CLOSEOUT PROCEDURES

01 78 23 OPERATION AND MAINTENANCE DATA

01 78 39 PROJECT RECORD DOCUMENTS

#### DIVISION 02 - EXISTING CONDITIONS

02 30 00 SUBSURFACE INVESTIGATION (Civil)

#### DIVISION 03 - CONCRETE

03 30 00 CAST IN PLACE CONCRETE (Structural)

03 30 01 CAST-IN-PLACE CONCRETE FOR WATER FEATURES (Fluidity)



**DIVISION 04 - MASONRY**

04 43 00 STONE MASONRY

**DIVISION 05 - METALS**

05 70 01 STAINLESS STEEL FOR WATER FEATURES (Fluidity)

**DIVISION 12 - FURNISHINGS**

12 93 00 SITE FURNISHINGS

**DIVISION 13 - SPECIAL CONSTRUCTION**

13 10 01 MECHANICAL AND PIPING FOR WATER FEATURES (Fluidity)

13 20 01 ELECTRICAL FOR WATER FEATURE (Fluidity)

**DIVISION 26 - ELECTRICAL**

26 01 00 ELECTRICAL SPECIAL CONDITIONS (MEP)

26 05 00 COMMON WORK RESULTS FOR ELECTRICAL(MEP)

26 05 10 WIRING METHODS (MEP)

26 08 00 ELECTRICAL ACCEPTANCE TESTING (MEP)

26 23 00 LOW-VOLTAGE DISTRIBUTION (MEP)

26 56 00 EXTERIOR LIGHTING

26 56 10 SITE LIGHTING (Aterlier Ten)

**DIVISION 31 - EARTHWORK**

31 10 00 SITE PREPARATION (Civil)

31 22 19 LANDSCAPE GRADING

31 23 33 TRENCHING AND BACKFILLING (Civil)

31 25 00 TEMPORARY SOIL EROSION, SEDIMENT AND DUST CONTROL(Civil)

31 37 00 RIP RAP ENERGY DISSIPATOR (Civil)

**DIVISION 32 - EXTERIOR IMPROVEMENTS**

32 05 23 CEMENT AND CONCRETE FOR EXTERIOR IMPROVEMENTS (Civil)

32 12 00 FLEXIBLE PAVING (Civil)

32 14 00 UNIT PAVING\_ADD ALT

32 14 23 PAVEMENT MARKINGS (Civil)

32 15 00 AGGREGATE SURFACING

32 17 13 PARKING BUMPERS(Civil)

32 17 23 PAVEMENT MARKING AND SIGNS(Civil)

32 84 00 PLANTING IRRIGATION (Artemis)

32 91 13 SOIL PREPARATION (Artemis)

32 92 00 MEADOW (Artemis)

32 93 00 PLANTING (Artemis)

32 98 13 LANDSCAPE ESTABLISHMENT (Artemis)

**DIVISION 33 - UTILITIES**

33 00 00 MISC. UTILITIES (Civil)

33 05 63 CONCRETE VAULTS AND CHAMBERS

33 10 00 WATER UTILITIES (Civil)



33 11 00 GROUNDWATER WELL (Civil)  
33 40 00 STORM DRAINAGE UTILITIES (Civil)  
33 43 00 LANDSCAPE DRAINAGE  
33 71 19 UNDERGROUND CONDUIT AND PULL BOX (Civil)



## A.1.1.8 - DRAWING LIST

### SANDY HOOK PERMANENT MEMORIAL

EXHIBIT A - GMP - ATTACHMENT #06

08/04/21

#### DRAWING LIST

The Guaranteed Maximum Price is based upon the following Drawings:

Dwg. No.	Title	Date	Revision	Revision
SL-1	DOWNES SITE LOGISTICS PLAN	6/4/2021		
G0.00	COVER SHEET	6/4/2021		
G0.01	SHEET INDEX	6/4/2021	7/1/2021	
C0.10	EXISTING CONDITION MAP	6/4/2021		7/13/2021
C0.11	DEMOLITION PLAN	6/4/2021		7/13/2021
C0.12	SEDIMENT & EROSION PLAN	6/4/2021		7/13/2021
C2.01	GRADING/UTILITY PLAN	6/4/2021	7/1/2021	7/13/2021
C9.00	SITE DETAILS	6/4/2021		7/13/2021
C9.01	SITE DETAILS	6/4/2021		7/13/2021
C9.02	SITE DETAILS	6/4/2021		7/13/2021
C9.03	SITE DETAILS	6/4/2021		7/13/2021
L1.00	MATERIAL SCHEDULES AND NOTES	6/4/2021		
L1.01	LAYOUT & MATERIAL PLAN	6/4/2021		
L1.02	LAYOPUT & MATERIAL ENLARGEMENT PLAN	6/4/2021		
L1.03	LAYOUT & MATERTIAL ENLARGEMENT PLAN - ADD ALT.	6/4/2021		
L2.00	LAYOUT DIMENSION PLAN	6/4/2021		
L2.01	LAYOUT DIMENSION PLAN	6/4/2021		
L3.00	OVERALL PLANTING PLAN, NOTES & DETAILS	6/4/2021		
L3.01	MENORIAL PLANTING PLAN ENLAEGEMENT	6/4/2021		
L3.02	PARKING AREA PLANTING PLAN ENLARGEMENT	6/4/2021		
L3.03	ENTRY PLANTING PLAN ENLARGEMENT	6/4/2021		
L3.04	PLANTING PALETTE SCHEET A	6/4/2021		
L3.05	PLANTING PALETTE SHEET B	6/4/2021		
L4.00	SOILS SCHEDULE & NOTES	6/4/2021		
L4.01	SOILS PLAN	6/4/2021		
L6.01	PLANTING DETAILS	6/4/2021		
L6.02	HARDSCAPE DETAILS	6/4/2021		
L6.03	WELCOME WALL DETAILS	6/4/2021		
L6.04	FOUNTAIN DETAILS	6/4/2021		
L6.05	BENCH DETAILS	6/4/2021		
L6.06	FOUNTAIN DETAILS	6/4/2021	7/1/2021	
L6.07	FOUNTAIN DETAILS	6/4/2021	7/1/2021	
L6.08	FOUNTAIN DETAILS	6/4/2021		
L6.09	ENTRY WALL DETAILS	6/4/2021		
W0.10	SHEET INDEX, SCHEDULES GENERAL NOTES	6/4/2021		
W1.00	SITE PLAN	6/4/2021		



**DOWNES CONSTRUCTION COMPANY  
CONSTRUCTION MANAGER**

W1.10	FINISHES PLAN	6/4/2021		
W1.11	BASIN PLAN	6/4/2021		
W1.20	ELEVATION	6/4/2021		
W1.30	SECTION	6/4/2021		
W1.31	SECTION	6/4/2021		
W1.40	DETAILS	6/4/2021		
W1.41	DETAILS	6/4/2021		
W1.61	PIPING SCHEMATIC	6/4/2021		
W1.71	ELECTRICAL SCHEMATIC	6/4/2021		
W1.81	EQUIPMENT VAULT PLAN	6/4/2021		
W1.82	EQUIPMENT VAULT ELEVATIONS	6/4/2021		
W1.83	PIPING LAYOUT	6/4/2021		
W1.91	SYMBOLS, ABBR. AND EQUIPMENT SCHEDULES	6/4/2021		
S0.1	GENERAL NOTES	6/4/2021		
S1.0	OVERALL PLAN	6/4/2021		
S2.1	SITE WALLS	6/4/2021		
S3.1	WATER FEATURE	6/4/2021		
M0.01	ELECTRICAL LEGEND AND NOTES	6/4/2021		
M1.01	ELECTRICAL SITE UTILITY PLAN	6/4/2021	7/1/2021	
M2.01	ELECTRICAL RISER DIAGRAM	6/4/2021	7/1/2021	
M3.01	ELECTRICAL DETAILS	6/4/2021	7/1/2021	
LT.01	LUMINAIRE SCHEDULE	6/4/2021	7/1/2021	



## **A.1.1.9 - OTHER DOCS. & INFO.**

**SANDY HOOK PERMANENT MEMORIAL**

**EXHIBIT A - GMP - ATTACHMENT #07**

**08/04/21**

**The Guaranteed Maximum Price is based upon the following other documents and information:**

- 1 The SWA Group Project Manual for 100% CD Bid Package dated June 4, 2021 and its complete contents including Specifications and Supplementary Information for the Sandy Hook Permanent Memorial project.**
- 2 The SWA Group complete set of drawings for the Sandy Hook Permanent Memorial dated June 11, 2021.**
- 3 Downes Project Manual (Invitation to Bid #01) and its complete contents dated June 4, 2021**
- 4 Downes Construction Addendum #01 and its complete contents dated July 1, 2021**
- 5 Downes Construction Addendum #02 and its complete contents dated July 13, 2021**
- 6 Downes Construction Addendum #03 and its complete contents dated July 16, 2021**
- 7 Downes Construction Addendum #04 and its complete contents dated July 19, 2021**



## A.2.1 - SUBSTANTIAL COMPLETION

SANDY HOOK PERMANENT MEMORIAL

EXHIBIT A - GMP - ATTACHMENT #08

08/04/21

Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade-  
Article 1.4 of A133 Agreement is hereby revised by this GMP Amendment.

**Substantial Completion will be June 16, 2022. See attached Schedule.**

*Note - Schedule delays due to current market volatility/material supply availability may affect this Substantial Completion date. See Assumptions and Qualifications.*



## PRELIMINARY BASELINE CONSTRUCTION SCHEDULE

Act ID	Description	Orig Dur	Early Start	Early Finish	2021	2022
					APR	MAY
<b>PRECONSTRUCTION</b>						
PRE010	Town of Newton Vote	0	27APR21			
PRE020	SWA 100% DD Drawings	5d	27APR21	03MAY21		
PRE070	DCC 100% DD Estimate	5d	04MAY21	10MAY21		
PRE030	SWA 60% CD Drawings	8d	11MAY21	20MAY21		
PRE040	SWA 100% Construction Documents	16d	21MAY21	11JUN21		
PRE050	Planning and Zoning Review	15d	21MAY21	11JUN21		
PRE060	AHJ Code Review	1d	14JUN21	14JUN21		
<b>BID / AWARD</b>						
BID125	DCC Advertise for Pre-Qualification	7d	04JUN21	14JUN21		
BID130	DCC Received Bid Set of Documents from SWA	0		11JUN21		
BID110	DCC Finalize Bid Documents for Bid	6d	14JUN21	21JUN21		
BID115	DCC Bid Request	1d	22JUN21	22JUN21		
BID120	DCC Bid Period w/ Addenda	18d	22JUN21	15JUL21		
BID135	DCC Pre-Bid Walkthrough	1d	30JUN21	30JUN21		
BID200	Bids Received	1d	15JUL21	15JUL21		
BID144	DCC Scope Review	6d	16JUL21	23JUL21		
BID150	DCC GMP Development/Submission	14d	16JUL21	04AUG21		
BID160	Town of Newton Approves GMP	8d	05AUG21	16AUG21		
BID180	DCC Notice To Proceed To Trades	2d	17AUG21	18AUG21		
BID190	DCC Issue Contracts To Trades	8d	17AUG21	26AUG21		
<b>MAJOR PROCUREMENT ITEMS</b>						
PRO010	Granite Submittals & Shop Dwg	20d	19AUG21	15SEP21		
PRO040	Water Feature System Shop Drawings	15d	19AUG21	08SEP21		
PRO070	Planting Submittals	10d	19AUG21	01SEP21		
Start date	27APR21					
Finish date	12AUG22					
Data date	27APR21					
Run date	05AUG21					
Page number	1A					

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## SANDY HOOK PERMANENT MEMORIAL

## PRELIMINARY BASELINE CONSTRUCTION SCHEDULE

Act ID	Description	Orig Dur	Early Start	Early Finish	2021												2022																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
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\*\*\*\*\*DCC MOBILIZATION\*\*\*\*\*  
Install Temporary Construction Fence

Start date 27APR21  
Finish date 12AUG22  
Data date 27APR21  
Run date 05AUG21  
Page number 2A

**SANDY HOOK PERMANENT MEMORIAL**  
Downes Construction Company, LLC



Date	Revision	Checked	Approved
11JUN21	BID BASELINE	JA	MD
05AUG21	GMP / CONTRACTS	JA	JA

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## PRELIMINARY BASELINE CONSTRUCTION SCHEDULE

[illegible]



# SANDY HOOK PERMANENT MEMORIAL

## PRELIMINARY BASELINE CONSTRUCTION SCHEDULE

Act ID	Description	Orig Dur	Early Start	Early Finish	2021												2022											
					APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
CON600	Backfill Water Feature Piping	3d	26NOV21	30NOV21																								
CON470	>>>WINTER CONDITIONS<<<	75d	29NOV21 *	11MAR22																								
CON460	Set Granite at Water Feature	20d	01DEC21	28DEC21																								
CON520	Install other granite site features	5d	09DEC21	15DEC21																								
CON320	Install Water Feature Pump System &	15d	14MAR22 *	01APR22																								
CON700	ALTERNATE Cobblestone Concrete Base	10d	14MAR22 *	25MAR22																								
CON585	Commission Water Feature Pump System	10d	28MAR22	08APR22																								
CON660	ALTERNATE Cobblestone @ Water Feature	15d	28MAR22	15APR22																								
CON595	Install Site Lighting	15d	04APR22	22APR22																								
CON575	Landscaping Scope Start	0	15APR22 *																									
CON617	Site Grading Touch-Up	5d	15APR22	21APR22																								
CON630	Trees and Plantings	20d	15APR22	12MAY22																								
CON615	Install Crushed Stone Trails	20d	22APR22	19MAY22																								
CON560	Irrigation	10d	29APR22	12MAY22																								
CON580	Topsoil	10d	06MAY22	19MAY22																								
CON640	Turf and Grasses / Site Restoration	10d	13MAY22	26MAY22																								
CON550	Install Wood Benches	2d	20MAY22	23MAY22																								
CON645	Place Asphalt Finish Course / Striping	5d	27MAY22	02JUN22																								
CON610	Traffic and Parking Signage	1d	02JUN22	02JUN22																								
CON650	Punchlist	10d	03JUN22	16JUN22																								
CON670	Substantial Completion	0		16JUN22																								
CON680	Project Closeout	40d	17JUN22 *	12AUG22 *																								

Start date	27APR21
Finish date	12AUG22
Data date	27APR21
Run date	05AUG21
Page number	4A
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### SANDY HOOK PERMANENT MEMORIAL

Downes Construction Company, LLC



Date	Revision	Checked	Approved
11JUN21	BID BASELINE	JA	MD
05AUG21	GMP / CONTRACTS	JA	JA

Project Closeout



GLENN A. SANTORO

280 Trumbull Street  
Hartford, CT 06103-3597  
Main (860) 275-8200  
Fax (860) 275-8299  
gsantoro@rc.com  
Direct (860) 275-8322

July 28, 2021

VIA E-MAIL

Robert G. Tait  
Financial Director  
Town of Newtown  
3 Primrose Street  
Newtown, CT 06470

Re: Resolution Providing For A Special Appropriation In The Amount Of \$8,000,000 For The Planning, Design, Engineering And Installation Of A Ventilation System And HVAC Renovations At Hawley School As Authorized In The Capital Improvement Plan (2021-22 To 2025-26) And Authorizing The Issuance Of \$8,000,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose

Resolution Providing For A Special Appropriation In The Amount Of \$500,000 For The Planning, Design, Engineering, Reconstruction And Construction Of Town Roads As Authorized In The Capital Improvement Plan (2021-22 To 2025-26) And Authorizing The Issuance Of \$500,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose

Dear Bob:

Enclosed please find the above-captioned resolutions (the "Bond Resolutions") and a set of corresponding proceedings, for each, to be followed in connection with their adoption by the Town.

The procedure for the vote on the Bond Resolutions pursuant to Town Charter and the Connecticut General Statutes, is as follows:

1. The First Selectman, with the approval of the Board of Selectmen, initiates the process or a request for a Special Appropriation may be initiated by the Legislative Council.
2. As in the normal course, and in accordance with Section 6-35(b) and (d) of the Town Charter, the Board of Selectmen adopts the Bond Resolutions, then the Board of Finance submits a recommendation to adopt the Bond Resolutions to the Legislative Council. *See generally* the adoption timelines attached as Schedule A.
3. In connection with the Hawley School renovations project, the Legislative Council adopts the resolution and also adopts a resolution providing for submission to the voters, in conjunction with the general election on November 2, 2021.



# Robinson+Cole

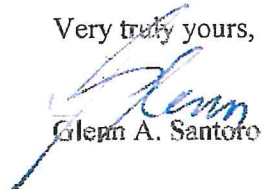
Robert G. Tait  
July 28, 2021  
Page 2

4. In connection with the Hawley School renovations project, the Board of Selectmen adopts a resolution providing for the notice and warning of the referendum on November 2, 2021.
5. Per Connecticut General Statutes Section 9-370, all local action taken to submit the Hawley School renovations project resolution to a vote on November 2, 2021 must be completed at least sixty (60) days prior to the election date, i.e. by **September 2, 2021**.
6. Per Connecticut General Statutes Section 9-369a, the Town Clerk must file a certificate regarding the local question to be voted upon for the Hawley School renovations project (a form thereof is enclosed) with the Secretary of the State at least forty-five (45) days prior to the election, i.e. by **September 17, 2021**.
7. In connection with the Hawley School renovations project, the election is warned in the usual manner, including the notice of referendum on the local question, absentee ballots are made available, results of vote reported, and all other matters regarding the holding of the election are conducted in the usual manner.

By copy of this letter, I am requesting the Town Clerk to send one certified copy of all of the proceedings as they shall appear in the Town Record Books.

Please feel free to call me if you have any questions or comments on the enclosed.

Very truly yours,



Glenn A. Santoro

Enclosures

cc: Daniel Rosenthal, First Selectman  
Debbie A. Halstead, Town Clerk  
David L. Grogins, Esq., Town Attorney  
Susan Marcinek



Newtown Municipal Center  
3 Primrose St., Newtown, CT 06470  
Tel. 203-270-4201  
Fax 203-270-4205



Daniel C. Rosenthal  
First Selectman  
Tel. 203-270-4202  
dan.rosenthal@newtown-ct.gov

**TOWN OF NEWTOWN**  
**OFFICE OF THE FIRST SELECTMAN**

August 16, 2021

Board of Selectmen  
3 Primrose Street  
Newtown, CT 06470

Dear Board of Selectmen:

I am requesting a special appropriation in the amount of \$8,000,000 be financed by bonds for the following project as authorized in the capital improvement plan (CIP) 2021-2022 to 2025-2026.

- A special appropriation in the amount of \$8,000,000 for the planning, design, engineering and installation of a ventilation system and HVAC renovations at Hawley School.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Rosenthal", is written over the word "Sincerely,".

Daniel C. Rosenthal  
First Selectman

DCR/sm



RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$8,000,000 FOR THE PLANNING, DESIGN, ENGINEERING AND INSTALLATION OF A VENTILATION SYSTEM AND HVAC RENOVATIONS AT HAWLEY SCHOOL AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2021-22 TO 2025-26) AND AUTHORIZING THE ISSUANCE OF \$8,000,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$8,000,000 is a special appropriation made pursuant to Chapter 6, Section 6-35 of the Town Charter of the Town of Newtown (the "Town") for the planning, design, engineering and installation of a ventilation system and HVAC renovations at Hawley School, all as authorized in the Capital Improvement Plan (2021-22 to 2025-26), and for administrative, financing, legal and costs of issuance related thereto (the "Project"), said appropriation to be inclusive of any and all State, Federal or other grants-in-aid thereof.

Section 2. To meet said appropriation, \$8,000,000 bonds of the Town, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes"). The bonds may be issued in one or more series as determined by the Financial Director, and the amount of bonds of each series to be issued shall be fixed by the Financial Director, in the amount necessary to meet the Town's share of the cost of the Project determined after considering the estimated amount of State and Federal or other grants-in-aid of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Financial Director, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including the approval of the rate or rates of interest shall be determined by the First Selectman and the Financial Director, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the First Selectman and the Financial Director in a competitive offering and the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. To the extent required by the Charter of the Town of Newtown, bids shall be solicited from at least three lending institutions. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days



in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The First Selectman and the Financial Director are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Financial Director, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. The notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The First Selectman or his designee is hereby authorized, in the name and on behalf of the Town, to apply for and accept any and all Federal and State loans and/or any grants-in-aid of the Project and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith, to contract in the name of the Town with engineers, contractors and others.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds or bond anticipation notes or other obligations ("Tax-Exempt Obligations") authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Financial Director or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax-Exempt Obligations, and to amend this declaration.

Section 7. The First Selectman and the Financial Director are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The First Selectman is hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

Section 9. This resolution shall become effective upon its approval by the Town electors and persons qualified to vote at a duly warned referendum pursuant to Section 6-35 of the Town Charter.



**SCHEDULE A**  
**TOWN OF NEWTOWN**  
**Bond Resolution Adoption Timeline**

**\$8,000,000 Ventilation and HVAC Renovations at Hawley School (2021-22 to 2025-2026)**

<p><b>Request for Special or Emergency Appropriation</b>  <i>Sec 6-35(b) of Town Charter</i></p>	<p>A request may be initiated by (i) the First Selectman with the approval of the Board of Selectmen or (ii) by the Legislative Council</p> <p>The First Selectman shall request in writing an estimate of the funds required, reason for request, and method of financing</p> <p>Finance Director shall prepare a Financial Impact Statement for requests for Special Appropriations</p>
<p><b>Board of Selectmen Meeting</b>  <i>According to custom or practice.</i>  <i>Sec 6-35(d) of Town Charter</i></p>	<p>Board of Selectmen meets to adopt bond resolution and vote on the 8-24 referral to the Planning and Zoning Commission ("P&amp;Z")</p> <p>Letter of Board of Selectman to Legislative Council to request recommendation of the Board of Finance</p> <p>Letter of Legislative Council to Board of Finance requesting recommendation of Board of Finance; recommendation to be provided within 90 days of request, however, additional 90 days may be granted</p>
<p><b>Board of Finance Meeting</b>  <i>According to custom or practice.</i>  <i>Sec 6-35(h) of Town Charter</i></p>	<p>Board of Finance meets to recommend adoption of the resolution</p> <p>Letter of Board of Finance to Legislative Council recommending adoption of resolution</p>
<p><b>Legislative Council Meeting</b>  <i>Sec 6-20(e), 6-26(a), 6-35(e) and (g) of Town Charter</i></p> <p><i>Section 6-35(e) and (g) of Town Charter: Legislative Council shall have the power to make Special and Emergency Appropriations not to exceed \$1,500,000 for any one purpose during a fiscal year. Said amount shall be cumulative during the fiscal year as to all appropriations related to said purpose. The total of Special and Emergency Appropriations made by the Legislative Council for all purposes during a fiscal year shall not exceed an amount equal to one mil on the most recently completed Grand List. If the amount exceeds the power of the Council, the council directs and authorizes the Board of Selectmen to call a referendum</i></p>	<p>Legislation Council meets to adopt resolution, sets date for referendum to be held on November 2, 2021</p> <p>Letter of Legislative Council to Board of Selectmen directing the Board to call the referendum</p>



<b>Board of Selectmen Meeting<sup>1</sup></b> <i>According to custom or practice.</i>	Board of Selectmen meets to adopt a resolution that provides for the notice and warning of the referendum on November 2, 2021
<b>Note re: local action, above:</b>	
C.G.S. § 9-370	All local action taken to submit the resolution to a vote on November 2, 2021 must be completed by September 2, 2021
C.G.S. § 9-369a	Town Clerk must file a certificate regarding the local questions to be voted upon with the Connecticut Secretary of the State by September 17, 2021
<b>Publication of Notice</b> <i>Secs. 1-25(b), 3-25(g), and 6-25(a) of Town Charter</i>	Warning of Referendum shall be published at least five (5) days prior to the Referendum (not including date of Referendum, i.e. <b><u>publication must be dated on or before October 27, 2021</u></b> ).
<b>Referendum – November 2, 2021</b> <i>According to custom or practice.</i>	Town Referendum shall be held for adoption of the Special Appropriation
<b>Certification of Results</b>	Town Clerk certifies results of Referendum
<b>Planning and Zoning Commission Meeting</b> C.G.S. § 8-24	P&Z meets to review the proposal for the planning, design, engineering, and installation of a ventilation system and HVAC renovations at Hawley school, and approves such proposal

<sup>1</sup> Note: this action can be taken at the August 16, 2021 Board of Selectmen meeting.



**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT FIRST SELECTMAN

PROJECT: HAWLEY SCHOOL VENTILATION & HVAC

PROPOSED APPROPRIATION AMOUNT:

\$ 8,000,000

PROPOSED FUNDING:

BONDING	\$	-	SEE COMMENTS BELOW
GRANT	\$	-	
LOCAL MATCH	\$	-	
OTHER	\$	-	SEE COMMENTS BELOW
CONTINGENCY	\$	-	
IN KIND	\$	-	
	\$	<u>8,000,000</u>	

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:

\*\*FOR BRACKETS USE NEGATIVE SIGN  
BEFORE NUMBER\*\*

(POSITIVE IMPACT) /  
NEGATIVE IMPACT

Attachment  
#

SALARIES & BENEFITS		***	
PROFESSIONAL SERVICES			
CONTRACTED SERVICES	SEE COMMENTS BELOW		
REPAIRS & MAINTENANCE			
UTILITIES	SEE COMMENTS BELOW		
OTHER			
DEBT SERVICE (average)	SEE COMMENTS BELOW		
TOTAL IMPACT ON EXPENDITURES	\$ -		

REVENUE CATEGORY:

POSITIVE IMPACT /  
(NEGATIVE IMPACT)

Attachment  
#

PROPERTY TAXES		
CHARGES FOR SERVICES (FEES)		
OTHER		
TOTAL IMPACT ON REVENUES	\$ -	

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET

\$ -

EQUIVALENT MILL RATE OF TOTAL IMPACT

(using current year's information)

0.0000 mills

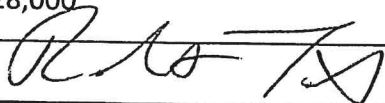
**COMMENTS:**

There will be a budget impact regarding additional utility costs due to improved systems installed. There will also be contracted maintenance requirement to upkeep the new systems. There are no estimates from the architects at this time.

Bonding amounts to finance this project could be off set by grants. Grant amounts are not known at this time. Below are various bonding amounts and the initial annual debt service payment estimate:

\$8,000,000 bonding = \$656,000 first year annual debt service  
\$7,000,000 bonding = \$574,000  
\$6,000,000 bonding = \$492,000  
\$5,000,000 bonding = \$410,000  
\$4,000,000 bonding = \$328,000

PREPARED BY:



DATE: 8/16/2021



**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-35(b) & 7-25)**

REQUESTING DEPARTMENT FIRST SELECTMAN

PROJECT: TOWN ROADS

PROPOSED APPROPRIATION AMOUNT: \$ 500,000

PROPOSED FUNDING:

BONDING	\$ 500,000
GRANT	\$ -
OTHER	\$ -
	<u>\$ 500,000</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		***	
PROFESSIONAL SERVICES			
CONTRACTED SERVICES			
REPAIRS & MAINTENANCE			
UTILITIES			
OTHER			
DEBT SERVICE (1st year)		\$ 40,000	
TOTAL IMPACT ON EXPENDITURES		<u>\$ 40,000</u>	

REVENUE CATEGORY:	POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES		
CHARGES FOR SERVICES (FEES)		
OTHER		
TOTAL IMPACT ON REVENUES	<u>\$ -</u>	

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ 40,000

EQUIVALENT MILL RATE OF TOTAL IMPACT

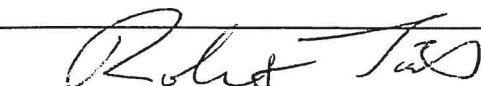
(using current year's information)

0.0130 mills

**COMMENTS:**

NEW AND IMPROVED ROADS REDUCES TOWN LIABILITY EXPOSURE

PREPARED BY:



DATE: 8/16/2021

TO: BOF. LC



Excerpt for Minutes of Board of Selectmen Meeting  
to be held August 16, 2021

A meeting of the Board of Selectmen of the Town of Newtown was held in the Council Chamber of the Newtown Municipal Center, 3 Primrose Street, Newtown, on August 16, 2021, at 7:30 P.M. (E.T.).

\* \* \*

Members present and absent were as follows:

Present  
Daniel c. Rosenthal  
Maureen Crick Owen  
Jeff Capeci

Absent

\* \* \*

Selectman Crick Owen introduced and read the following resolution:

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$8,000,000 FOR THE PLANNING, DESIGN, ENGINEERING AND INSTALLATION OF A VENTILATION SYSTEM AND HVAC RENOVATIONS AT HAWLEY SCHOOL AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2021-22 TO 2025-26) AND AUTHORIZING THE ISSUANCE OF \$8,000,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$8,000,000 is a special appropriation made pursuant to Chapter 6, Section 6-35 of the Town Charter of the Town of Newtown (the "Town") for the planning, design, engineering and installation of a ventilation system and HVAC renovations at Hawley School, all as authorized in the Capital Improvement Plan (2021-22 to 2025-26), and for administrative, financing, legal and costs of issuance related thereto (the "Project"), said appropriation to be inclusive of any and all State, Federal or other grants-in-aid thereof.

Section 2. To meet said appropriation, \$8,000,000 bonds of the Town, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes"). The bonds may be issued in one or more series as determined by the Financial Director, and the amount of bonds of each series to be issued shall be fixed by the Financial Director, in the amount necessary to meet the Town's share of the cost of the Project determined after considering the estimated amount of State and Federal or other grants-in-aid of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of



such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Financial Director, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including the approval of the rate or rates of interest shall be determined by the First Selectman and the Financial Director, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the First Selectman and the Financial Director in a competitive offering and the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. To the extent required by the Charter of the Town of Newtown, bids shall be solicited from at least three lending institutions. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The First Selectman and the Financial Director are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Financial Director, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. The notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The First Selectman or his designee is hereby authorized, in the name and on behalf of the Town, to apply for and accept any and all Federal and State loans and/or any grants-in-aid of the Project and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith, to contract in the name of the Town with engineers, contractors and others.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds or bond anticipation notes or other obligations ("Tax-Exempt Obligations") authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed



herein is based upon its reasonable expectations as of this date. The Financial Director or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax-Exempt Obligations, and to amend this declaration.

Section 7. The First Selectman and the Financial Director are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The First Selectman is hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

Section 9. This resolution shall become effective upon its approval by the Town electors and persons qualified to vote at a duly warned referendum pursuant to Section 6-35 of the Town Charter.

\*\*\*

RESOLVED: That the resolution entitled "Resolution Providing For A Special Appropriation In The Amount Of \$8,000,000 For The Planning, Design, Engineering And Installation Of A Ventilation System And HVAC Renovations At Hawley School As Authorized In The Capital Improvement Plan (2021-22 To 2025-26) And Authorizing The Issuance Of \$8,000,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", said special appropriation was requested in a letter dated August 16, 2021 from First Selectman Daniel C. Rosenthal, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-35 of the Town Charter.

Selectman Crick Owen moved that said resolution be adopted as introduced and read and the motion was seconded by Selectman Capeci. Upon roll call vote the ayes and nays were as follows:

AYES

Daniel C. Rosenthal  
Maureen Crick Owen  
Jeff Capeci

NAYS

First Selectman Rosenthal thereupon declared the motion carried and the resolution adopted.



Newtown Municipal Center  
3 Primrose St., Newtown, CT 06470  
Tel. 203-270-4201  
Fax 203-270-4205



Daniel C. Rosenthal  
First Selectman  
Tel. 203-270-4202  
dan.rosenthal@newtown-ct.gov

## TOWN OF NEWTOWN

### OFFICE OF THE FIRST SELECTMAN

August 17, 2021

To the Legislative Council

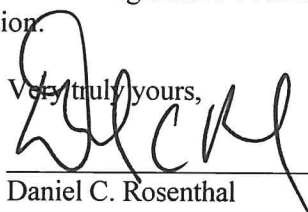
Members of the Council:

At a meeting of the Board of Selectmen held August 16, 2021, the following resolution was adopted:

RESOLVED: That the resolution entitled "Resolution Providing For A Special Appropriation In The Amount Of \$8,000,000 For The Planning, Design, Engineering And Installation Of A Ventilation System And HVAC Renovations At Hawley School As Authorized In The Capital Improvement Plan (2021-22 To 2025-26) And Authorizing The Issuance Of \$8,000,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, said special appropriation was initiated by the First Selectman in a letter dated August 16, 2021, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-35 of the Town Charter.

The Board of Selectmen hereby requests that the Legislative Council request the Board of Finance's recommendation on the above-captioned resolution.

Very truly yours,

  
Daniel C. Rosenthal  
First Selectman



\* \* \*

Selectman Crick Owen moved that a Referendum be held between the hours of 6:00 A.M. and 8:00 P.M. (E.T.), the warning and notice thereof in the form set forth below, for the purpose of a vote by the electors and qualified voters of the Town for the approval or disapproval of the following question:

“Shall the resolution entitled “Resolution Providing For A Special Appropriation In The Amount Of \$8,000,000 For The Planning, Design, Engineering And Installation Of A Ventilation System And HVAC Renovations At Hawley School As Authorized In The Capital Improvement Plan (2021-22 To 2025-26) And Authorizing The Issuance Of \$8,000,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose” be approved?”

TOWN OF NEWTOWN  
NOTICE OF REFERENDUM

Pursuant to Chapters 90 and 152 of the General Statutes of Connecticut, Revision of 1958, as amended (the “General Statutes”), and Section 6-35(g) of the Charter of the Town of Newtown (the “Town”), notice is hereby given to the electors and persons qualified to vote in the Town that a Referendum will be held in conjunction with the general election to be held on Tuesday, November 2, 2021, between the hours of 6:00 A.M. and 8:00 P.M. (E.T.) for the purpose of voting on the following question:

1. “Shall the resolution entitled “Resolution Providing For A Special Appropriation In The Amount Of \$8,000,000 For The Planning, Design, Engineering And Installation Of A Ventilation System And HVAC Renovations At Hawley School As Authorized In The Capital Improvement Plan (2021-22 To 2025-26) And Authorizing The Issuance Of \$8,000,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose” be approved?”

The form of the ballot label on the voting machine shall read as follows:

“Shall the \$8,000,000 special appropriation and \$8,000,000 bond authorization for the Hawley – Ventilation and HVAC renovation project be approved?”

YES \_\_\_\_\_ NO \_\_\_\_\_

The vote will be by voting machine. Those in favor of the resolution referred to in the question shall fill in the oval under the word "YES" under such question. Those not in favor of the resolution referred to in the question shall fill in the oval under the word "NO" under such question. Absentee ballots will be available at the office of the Town Clerk as provided by law.

Electors of the Town and qualified voters are entitled to vote. A qualified voter is any citizen of the United States of the age of 18 years or more who, jointly or severally, is liable to the Town for taxes assessed against him or her of not less than \$1,000 on the last completed grand list of the Town, or who would be so liable if not entitled to an exemption under subdivision (17), (19), (22), (25) or (26) of Section 12-81 of the General Statutes.

The polls will be open during the hours between 6:00 A.M. until 8:00 P.M. (E.T.). Electors entitled to vote as aforesaid will cast their votes at the Newtown Middle School, 11 Queen Street, Newtown, CT, Reed



Intermediate School, 3 Trades Lane, Newtown, CT and Head O' Meadow School, 94 Boggs Hill Road, Newtown, CT

Qualified voters will be entitled to cast their votes at the Newtown Middle School, 11 Queen Street, Newtown, CT, Reed Intermediate School, 3 Trades Lane, Newtown, CT and Head O' Meadow School, 94 Boggs Hill Road, Newtown, CT

The voting will take place pursuant to the provisions of the General Statutes, as amended, and the votes will be cast and canvassed and the results determined and certified as nearly as may be in accordance with the laws governing the election of Town officials.

The full text of the proposed resolution is on file open to public inspection at the office of the Town Clerk.

Dated at Newtown, Connecticut, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Town Clerk

Published in \_\_\_\_\_  
on \_\_\_\_\_, 2021.

Received for Record  
this \_\_\_\_\_ day of  
\_\_\_\_\_, 2021.

\_\_\_\_\_  
Town Clerk

\* \* \*

Selectman Capeci seconded said motion. Upon roll call vote the ayes and nays were as follows:

AYES  
Daniel C. Rosenthal  
Maureen Crick Owen  
Jeff Capeci

NAYS

First Selectman Rosenthal thereupon declared the motion carried and the resolution adopted.

\* \* \*



GLENN A. SANTORO

280 Trumbull Street  
Hartford, CT 06103-3597  
Main (860) 275-8200  
Fax (860) 275-8299  
gsantoro@rc.com  
Direct (860) 275-8322

July 28, 2021

VIA E-MAIL

Robert G. Tait  
Financial Director  
Town of Newtown  
3 Primrose Street  
Newtown, CT 06470

Re: Resolution Providing For A Special Appropriation In The Amount Of \$8,000,000 For The Planning, Design, Engineering And Installation Of A Ventilation System And HVAC Renovations At Hawley School As Authorized In The Capital Improvement Plan (2021-22 To 2025-26) And Authorizing The Issuance Of \$8,000,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose

Resolution Providing For A Special Appropriation In The Amount Of \$500,000 For The Planning, Design, Engineering, Reconstruction And Construction Of Town Roads As Authorized In The Capital Improvement Plan (2021-22 To 2025-26) And Authorizing The Issuance Of \$500,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose

Dear Bob:

Enclosed please find the above-captioned resolutions (the "Bond Resolutions") and a set of corresponding proceedings, for each, to be followed in connection with their adoption by the Town.

The procedure for the vote on the Bond Resolutions pursuant to Town Charter and the Connecticut General Statutes, is as follows:

1. The First Selectman, with the approval of the Board of Selectmen, initiates the process or a request for a Special Appropriation may be initiated by the Legislative Council.
2. As in the normal course, and in accordance with Section 6-35(b) and (d) of the Town Charter, the Board of Selectmen adopts the Bond Resolutions, then the Board of Finance submits a recommendation to adopt the Bond Resolutions to the Legislative Council. *See generally* the adoption timelines attached as Schedule A.
3. In connection with the Hawley School renovations project, the Legislative Council adopts the resolution and also adopts a resolution providing for submission to the voters, in conjunction with the general election on November 2, 2021.



# Robinson+Cole

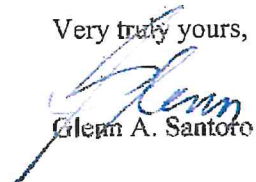
Robert G. Tait  
July 28, 2021  
Page 2

4. In connection with the Hawley School renovations project, the Board of Selectmen adopts a resolution providing for the notice and warning of the referendum on November 2, 2021.
5. Per Connecticut General Statutes Section 9-370, all local action taken to submit the Hawley School renovations project resolution to a vote on November 2, 2021 must be completed at least sixty (60) days prior to the election date, i.e. by **September 2, 2021**.
6. Per Connecticut General Statutes Section 9-369a, the Town Clerk must file a certificate regarding the local question to be voted upon for the Hawley School renovations project (a form thereof is enclosed) with the Secretary of the State at least forty-five (45) days prior to the election, i.e. by **September 17, 2021**.
7. In connection with the Hawley School renovations project, the election is warned in the usual manner, including the notice of referendum on the local question, absentee ballots are made available, results of vote reported, and all other matters regarding the holding of the election are conducted in the usual manner.

By copy of this letter, I am requesting the Town Clerk to send one certified copy of all of the proceedings as they shall appear in the Town Record Books.

Please feel free to call me if you have any questions or comments on the enclosed.

Very truly yours,



Glenn A. Santoro

## Enclosures

cc: Daniel Rosenthal, First Selectman  
Debbie A. Halstead, Town Clerk  
David L. Grogins, Esq., Town Attorney  
Susan Marcinek



Newtown Municipal Center  
3 Primrose St., Newtown, CT 06470  
Tel. 203-270-4201  
Fax 203-270-4205



Daniel C. Rosenthal  
First Selectman  
Tel. 203-270-4202  
dan.rosenthal@newtown-ct.gov

## TOWN OF NEWTOWN

### OFFICE OF THE FIRST SELECTMAN

August 16, 2021

Board of Selectmen  
3 Primrose Street  
Newtown, CT 06470

Dear Board of Selectmen:

I am requesting a special appropriation in the amount of \$500,000 be financed by bonds for the following project as authorized in the capital improvement plan (CIP) 2021-2022 to 2025-2026.

- A special appropriation in the amount of \$500,000 for the planning, design, engineering, reconstruction and construction of Town Roads.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Rosenthal", is written over the printed name and title.

Daniel C. Rosenthal  
First Selectman

DCR/sm



RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$500,000 FOR THE PLANNING, DESIGN, ENGINEERING, RECONSTRUCTION AND CONSTRUCTION OF TOWN ROADS AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2021-22 TO 2025-26) AND AUTHORIZING THE ISSUANCE OF \$500,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$500,000 is a special appropriation made pursuant to Chapter 6, Section 6-35 of the Town Charter of the Town of Newtown (the "Town") for the planning, design, engineering, reconstruction and construction of Town roads, including, but not limited to, pavement, curbs, drainage, grinding and overlay, micropaving, chipsealing and cracksealing, and other road improvements, all pursuant to the Capital Road Program as authorized in the Capital Improvement Plan (2021-22 to 2025-26), and for administrative, financing, legal and costs of issuance related thereto (the "Project"), said appropriation to be inclusive of any and all State, Federal or other grants-in-aid thereof.

Section 2. To meet said appropriation, \$500,000 bonds of the Town, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes"). The bonds may be issued in one or more series as determined by the Financial Director, and the amount of bonds of each series to be issued shall be fixed by the Financial Director, in the amount necessary to meet the Town's share of the cost of the Project determined after considering the estimated amount of State and Federal or other grants-in-aid of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Financial Director, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including the approval of the rate or rates of interest shall be determined by the First Selectman and the Financial Director, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the First Selectman and the Financial Director in a competitive offering and the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. To the extent required by the Charter of the Town of Newtown, bids shall be solicited from at least three lending institutions. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days



in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The First Selectman and the Financial Director are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Financial Director, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. The notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The First Selectman or his designee is hereby authorized, in the name and on behalf of the Town, to apply for and accept any and all Federal and State loans and/or any grants-in-aid of the Project and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith, to contract in the name of the Town with engineers, contractors and others.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds or bond anticipation notes or other obligations ("Tax-Exempt Obligations") authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Financial Director or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax-Exempt Obligations, and to amend this declaration.

Section 7. The First Selectman and the Financial Director are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The First Selectman is hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

Section 9. This resolution shall become effective upon its approval by the Legislative Council of the Town in accordance with Chapter 6, Section 6-35 of the Town Charter.



**SCHEDULE A**  
**TOWN OF NEWTOWN**  
**Bond Resolution Adoption Timeline**

**\$500,000 Capital Road Program (2021-22 to 2025-26 CIP)**

<b>Request for Special or Emergency Appropriation</b>  <i>Section 6-35 (b) of Town Charter</i>	<p>A request may be initiated by (i) the First Selectman with the approval of the Board of Selectmen or (ii) by the Legislative Council</p> <p>The request shall include an estimate of the funds required, the reasons therefore, and a proposed method of financing</p> <p>The Finance Director shall prepare a Financial Impact Statement for requests for Special Appropriations</p>
<b>Board of Selectmen Meeting</b> <i>According to custom or practice.</i>  <i>Section 6-35(d) of Town Charter</i>	<p>Board of Selectmen meets to adopt bond resolution and vote on the 8-24 referral to the Planning and Zoning Commission ("P&amp;Z")</p> <p>Letter of Board of Selectman to Legislative Council to request recommendation of the Board of Finance</p> <p>Letter of Legislative Council to Board of Finance requesting recommendation of Board of Finance; recommendation to be provided within 90 days of request, however, additional 90 days may be granted</p>
<b>Board of Finance Meeting</b> <i>According to custom or practice</i>  <i>Section 6-35(h) of Town Charter</i>	<p>Board of Finance meets to recommend to the Legislative Council adoption of the resolution</p> <p>Letter of Board of Finance to Legislative Council with such recommendation</p>
<b>Legislative Council Meeting</b> <i>Section 6-35(e) of Town Charter</i>	<p>Legislative Council meets to adopt resolution</p>
<b>Planning and Zoning Commission Meeting</b> C.G.S. § 8-24	<p>P&amp;Z meets to review and approve the proposals for the Capital Road Program, and approves such proposals</p>



Excerpt for Minutes of Board of Selectmen Meeting  
to be held August 16, 2021

A meeting of the Board of Selectmen of the Town of Newtown was held in the Council Chamber at the Newtown Municipal Center, 3 Primrose Street, on August 16, 2021, at 7:30 P.M. (E.T.).

\* \* \*

Members present and absent were as follows:

Present

Daniel C. Rosnethal  
Maureen Crick Owen  
Jeff Capeci

Absent

\* \* \*

Selectman Crick Owen introduced and read the following resolution:

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$500,000 FOR THE PLANNING, DESIGN, ENGINEERING, RECONSTRUCTION AND CONSTRUCTION OF TOWN ROADS AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2021-22 TO 2025-26) AND AUTHORIZING THE ISSUANCE OF \$500,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$500,000 is a special appropriation made pursuant to Chapter 6, Section 6-35 of the Town Charter of the Town of Newtown (the "Town") for the planning, design, engineering, reconstruction and construction of Town roads, including, but not limited to, pavement, curbs, drainage, grinding and overlay, micropaving, chipsealing and cracksealing, and other road improvements, all pursuant to the Capital Road Program as authorized in the Capital Improvement Plan (2021-22 to 2025-26), and for administrative, financing, legal and costs of issuance related thereto (the "Project"), said appropriation to be inclusive of any and all State, Federal or other grants-in-aid thereof.

Section 2. To meet said appropriation, \$500,000 bonds of the Town, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes"). The bonds may be issued in one or more series as determined by the Financial Director, and the amount of bonds of each series to be issued shall be fixed by the Financial Director, in the amount necessary to meet the Town's share of the cost of the Project determined after considering the estimated amount of State and Federal or other grants-in-aid of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds



of the bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Financial Director, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including the approval of the rate or rates of interest shall be determined by the First Selectman and the Financial Director, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the First Selectman and the Financial Director in a competitive offering and the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. To the extent required by the Charter of the Town of Newtown, bids shall be solicited from at least three lending institutions. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The First Selectman and the Financial Director are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Financial Director, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. The notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The First Selectman or his designee is hereby authorized, in the name and on behalf of the Town, to apply for and accept any and all Federal and State loans and/or any grants-in-aid of the Project and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith, to contract in the name of the Town with engineers, contractors and others.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds or bond anticipation notes or other obligations ("Tax-Exempt Obligations") authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later



date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Financial Director or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax-Exempt Obligations, and to amend this declaration.

Section 7. The First Selectman and the Financial Director are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The First Selectman is hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

Section 9. This resolution shall become effective upon its approval by the Legislative Council of the Town in accordance with Chapter 6, Section 6-35 of the Town Charter.

\*\*\*

RESOLVED: That the resolution entitled "Resolution Providing For A Special Appropriation In The Amount Of \$500,000 For The Planning, Design, Engineering, Reconstruction And Construction Of Town Roads As Authorized In The Capital Improvement Plan (2021-22 To 2025-26) And Authorizing The Issuance Of \$500,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, is hereby adopted and recommended to the Legislative Council for consideration and action, said special appropriation was initiated by the First Selectman in a letter dated August 16, 2021, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-35 of the Town Charter.

Selectman Crick Owen moved that said resolution be adopted as introduced and read and the motion was seconded by Selectman Capeci. Upon roll call vote the ayes and nays were as follows:

AYES

Daniel C. Rosenthal  
Maureen Crick Owen  
Jeff Capeci

NAYS

First Selectman Rosenthal thereupon declared the motion carried and the resolution adopted.

\* \* \*



Newtown Municipal Center  
3 Primrose St., Newtown, CT 06470  
Tel. 203-270-4201  
Fax 203-270-4205



Daniel C. Rosenthal  
First Selectman  
Tel. 203-270-4202  
dan.rosenthal@newtown-ct.gov

## TOWN OF NEWTOWN

### OFFICE OF THE FIRST SELECTMAN

August 17, 2021

To the Legislative Council

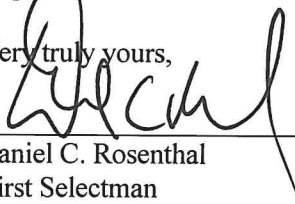
Members of the Council:

At a meeting of the Board of Selectmen held August 16, 2021, the following resolution was adopted:

RESOLVED: That the resolution entitled "Resolution Providing For A Special Appropriation In The Amount Of \$500,000 For The Planning, Design, Engineering, Reconstruction And Construction Of Town Roads As Authorized In The Capital Improvement Plan (2021-22 To 2025-26) And Authorizing The Issuance Of \$500,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, is hereby adopted and recommended to the Legislative Council for consideration and action, said special appropriation was initiated by the First Selectman in a letter dated August 16, 2021, a copy of which is attached hereto, in accordance with Chapter 6, Section 6-35 of the Town Charter.

The Board of Selectmen hereby requests that the Legislative Council request that the Board of Finance provide a recommendation on the above-captioned resolution.

Very truly yours,

  
\_\_\_\_\_  
Daniel C. Rosenthal  
First Selectman