

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the meeting of the Borough of Newtown Bicentennial Committee meeting on **Wednesday, July 26, 2023**, in the Borough Office at Edmond Town Hall, Newtown, CT. Burgess Sarah Phillips called the meeting to order at 7:30 p.m.

Present: Burgess Sarah Phillips, Jessica Ragusa, Maureen Crick Owen, Betsy Kenyon

Absent: Stephanie Gaston, Daina Smith, Kathy Gardner

Maureen Crick Owen made a motion to approve the minutes from last meeting on May 11, 2023. Betsy Kenyon seconded, unanimously approved.

Discussion of the areas of focus for each committee member. Narrowing down the banking and website needs to Mrs. Phillips and Mrs. Ragusa. **Maureen Crick Owen made a motion to open a checking account at Newtown Savings Bank for the purpose of the Borough of Newtown Bicentennial Fund with the authorized signers to be Sarah Phillips and Jessica Ragusa. Two signers required on all checks.**

Betsy Kenyon presented an idea of involvement with the Christmas Festival in 2024 in conjunction with the ornament. She also volunteered to take on correspondence with donation requests and thank you notes/tax documents for donors.

Maureen Crick Owen presented that the Hawley Society, made up of some family members, is having a celebration next year and will follow up to join celebrations where possible.

Logo finalization was decided by the committee. Sarah Phillips will follow up with the Design Artist to get proper formatting so the logo can be used on our website design as well as across social media platforms for marketing purposes.

Sarah Phillips discussed approaching the Bee about a possible co average/article about the Borough in the Bicentennial. Sarah and Maureen will contact them to meet with the Editor.

Maureen Crick Owen discussed the structure of sponsorship and building a draft format for the sponsors. Further details about fundraising were discussed.

The meeting of the Borough of Newtown Bicentennial Committee will be held on TBD in the Borough Office in Edmond Town Hall, Newtown, CT.

There being no further business, Burgess Phillips made a motion to adjourn the meeting at 8:12 p.m., seconded by Maureen Crick Owen and unanimously approved.

Respectfully submitted,

Burgess Sarah Phillips