

**BOROUGH OF NEWTOWN  
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, April 11, 2017** in the Borough Office at Edmond Town Hall, Newtown, CT. Warden Gaston called the meeting to order at 7:32 p.m.

**Present:** Warden James Gaston, Senior Burgess Joan Crick, Second Senior Burgess Jay Maher, Burgess Betsy Kenyon, Burgess Anthony Baiad, Zoning Officer Jean St. Jean, Tax Collector Jodie Enriquez, Treasurer Paula Brinkman, Clerk Ann LoBosco

**Absent:** Burgess Bill Lucas, Burgess Chris Gardner, Tree Warden Rob McCulloch

**Burgess Baiad made a motion to accept the February 14, 2017 special meeting and regular meeting minutes,** seconded by Burgess Kenyon and unanimously approved.

**Public Participation:** None.

**Warden's Report:** Warden Gaston had nothing new to report.

**Tree Warden:** No report due to Rob McCulloch's absence.

**Tax Collector's Report:** Tax Collector Enriquez reported the following for February/March 2017: Total Taxes Due for the List of 2015: \$188,463.57; Current Taxes: \$184,713.84; Back Taxes: \$1,402.29; Interest: \$942.34; Lien Fees: \$116.00; Refunds: \$157.77. Total Submitted to Treasurer to Date: \$186,600.00. Current Taxes Collected: \$184,713.84 representing 97.9%.

**Burgess Kenyon made a motion to accept the Tax Collector's Report for February/March 2017,** seconded by Burgess Baiad and unanimously approved.

**Treasurer's Report:** Treasurer Paula Brinkman read the February 2017 report: A \$500.00 deposit was made from Tax Collector Jodie Enriquez making a total of \$186,600.00. A transfer of \$35,000.00 was made to cover last month's invoicing. Interest on the 15 mo. CD was \$65.18 making a total of \$74,308.87.

Treasurer Paula Brinkman read the March 2017 report: No deposits were made from Tax Collector Jodie Enriquez. A transfer of \$10,000.00 was made to cover last month's invoicing. Interest on the 15 mo. CD was \$72.24 making a total of \$74,381.11.

**Senior Burgess Crick made a motion to accept the Treasurer's Report for February 2017,** seconded by Second Senior Burgess Maher and unanimously approved.

**Burgess Baiad made a motion to accept the Treasurer's Report for March 2017,** seconded by Second Senior Burgess Maher and unanimously approved.

**Burgess Kenyon made a motion to transfer \$249.00 from Contingency to Auxiliary,** seconded by Second Senior Burgess Maher and unanimously approved.

**Second Senior Burgess Maher made a motion to transfer \$485.00 from Fire Hydrants to Auxiliary,** seconded by Burgess Baiad and unanimously approved.

**Zoning Officer's Report:** Zoning Officer Jean St. Jean reported that Lexington Gardens is coming along nicely. There is a meeting this week with the owners for an update. Nothing yet has been finalized for the proposed Assisted Living project on Church Hill Road. There will be a public auction on April 22, 2017 for the Connor house (48 Main Street).

**Historic District:** Burgess Kenyon had nothing new to report.

**Sidewalks:** Second Senior Burgess Maher had nothing new to report.

**Streets & Parks:** Second Senior Burgess Maher had nothing new to report.

**Budget:** Warden Gaston presented the proposed budget for 2017-2018 and line items were discussed individually. Several figures were adjusted and the Proposed Mill Rate for 2017-2018 is 0.85%.

**Second Senior Burgess Maher made a motion to present the proposed budget for approval at the May 9, 2017 meeting of property owners and/or electors,** seconded by Burgess Baiad and unanimously approved.

**Executive Session: Second Senior Burgess Maher moved to enter into Executive Session for a legal real estate property matter inviting Treasurer Paula Brinkman, Tax Collector Jodie Enriquez, and Clerk Ann LoBosco to remain in attendance.** Burgess Kenyon seconded. Executive Session was entered into at 8:05 p.m. and returned to regular session at 8:30 p.m. with no action taken.

**Old Business:** Second Senior Burgess Maher was unable to the last Police Commission meeting and asked whether the streetscape concept was discussed. Warden Gaston stated that he was unable to attend as well but the topic was discussed and next step would be for the Police Commission to present to the D.O. T. Second Senior Burgess Maher also asked whether the pending lawsuit (Grossman vs. Borough Zoning Commission/Hunter Ridge LLC) suspends the

proposed project on Mt. Pleasant Road. Warden Gaston stated that as far as he knows the project is on hold.

**New Business:** None.

**Public Participation:** None.

A meeting of the property owners and/or electors of the Borough of Newtown will be held on May 9, 2017 at 7:30 p.m. in the Borough Office at Edmond Town Hall for the purpose of voting on the proposed budget for the fiscal year 2017-2018. The regular meeting of the Board of Burgesses will be held immediately following the meeting of property owners.

**There being no further business, Second Senior Burges maher made a motion to adjourn the meeting at 8:36 p.m.,** seconded by Burgess Kenyon and unanimously approved.

Respectfully submitted,

Ann M. LoBosco  
Borough Clerk

## NEWTOWN BOROUGH TAX

MONTHLY REPORT FOR: MARCH 2017

GRAND LIST TOTALS	\$188,468.97
ADJUSTEMENT FOR COC# 04461P (5 OVERLOOK KNOLL RD NOT IN BOROUGH)	-5.46
TOTAL TAXES DUE FOR GRAND LIST 2015:	\$188,463.57

### AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$184,713.84
BACK TAXES:	\$1,402.29
INTEREST:	\$942.34
LIENS & FEES:	\$116.00
TOTAL COLLECTED TO DATE:	\$187,174.47
WRITE OFF SMALL SHORTAGE & SMALL CREDITS	-\$3.43
TOTAL CARRY OVER	-\$1,381.94
CARRY OVER FOR CREDIT APPLIED 7/1	\$1,272.73
REFUND DUE FROM PRIOR YEAR \$109.21	-\$109.21
ADDITION TO REF DUE PRIOR YR FOR: MODULAR SPACE CORP \$1188.70	-\$1,188.70
CURRENT REFUNDS	\$157.77
TOTAL SUBMITTED TO TREASURER TO DATE:	\$186,600.00

### TAX COLLECTION SUMMARY:

CURRENT TAXES COLLECTED:	\$184,713.84	97.9%
OVERPAYMENTS	-\$218.69	
CURRENT TAXES PENDING:	\$3,968.42	2.1%

### NOTE:

(BACK TAXES OUTSTANDING FOR LIST 2014 AND PRIOR: \$372.83)

DATE:  
10-Apr-17

SIGN: \_\_\_\_\_

BOROUGH TAX COLLECTOR



**Personal Property  
BOROUGH OF NEWTOWN  
Certificate of Change for the 2015 Grand List**

By authority of sec. 12-60 of the Connecticut General Statutes, the Assessor hereby adjusts the assessment list of 2015.

<b>COC Date</b>	<b>List No.</b>	<b>Unique ID</b>	<b>District</b>	<b>COC No.</b>
03/21/2017	41527	40106110	I	04461P

SHAWN MATHEWS SERVICES LLC

SHAWN MATHEWS  
5 OVERLOOK KNOLL ROAD  
SANDY HOOK, CT 06482

**Property Information**

<b>Property Location</b>	<b>Map/Block/Lot</b>
00005 OVERLOOK KNOLL ROAD	
	<b>Volume: / Page:</b>

	Original	Adjustment	Current
Assessment	6,280	-6,280	0
Exemptions	0	0	0
Net Assmt.	6,280	-6,280	0

**Record changed for the following reasons:**

  
\_\_\_\_\_  
ASSESSOR, BOROUGH OF NEWTOWN

**Remarks:**

For Tax Collector's use only

Personal Property Assessment Year: 2015 Due in Collection Year: 2016

<b>Mill Rates</b>	<b>TOWN</b>
Original Tax	0.8600
Tax Credit	5.40
Current Tax	-5.40
	0.00

  
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TAX COLLECTOR, BOROUGH OF NEWTOWN

**Borough of Newtown**  
Newtown, CT  
Monthly Treasurer's Report  
For month ending February 28, 2017

**Beginning Balance ( February 1, 2017)** **\$462,774.24**

**OPERATING ACCOUNT (#673)**

**Income (Deposits)**

Date	Description	Amount
Feb 15 ,2017	Tax Collector (YTD:\$186,600)	\$500.00

**Interest income (February 28, 2017)** **\$17.13**

**Total Income** **\$517.13**

**Expenses (checks written)**

Date	Payable To	Description	Amount
Feb. 14, 2017	check #241 Treasurer's Acct (331)		\$35,000.00

**Total Expenses** **\$35,000.00**

**Ending Cash Balance (February 28, 2017)** **\$428,291.37**

Outstanding Checks	Payable To	Description	Amount
	Total Outstanding Checks		\$0.00

**RECONCILED BANK BALANCE (February 28, 2017)** **\$428,291.37**

<b><u>15 month CD ACCT. (#814)</u></b>	matures 1/28/18	<b>\$74,243.69</b>
<b>Interest income (February 28, 2017)</b>	interest 1.15%	<b>\$65.18</b>
<b>TOTAL</b>		<b>\$74,308.87</b>

Respectfully submitted on March 14, 2017  
Paula Brinkman, Treasurer

*Paula Brinkman*

**Borough of Newtown**  
 Newtown, CT  
 Monthly Treasurer's Report  
 For month ending March 31, 2017

**Beginning Balance ( March 1, 2017) \$428,291.37**

**OPERATING ACCOUNT (#673)**

**Income (Deposits)**

Date	Description	Amount
March 9, 2017	Jean St. Jean	\$600.00

**Interest income (March 31, 2017) \$19.04**

**Total Income \$619.04**

**Expenses (checks written)**

Date	Payable To	Description	Amount
Mar 1, 2017	check #242 Treasurer's Acct (331)		\$10,000.00

**Total Expenses \$10,000.00**

**Ending Cash Balance (March 31, 2017)**

Outstanding Checks	Payable To	Description	Amount
	Total Outstanding Checks		\$0.00

**RECONCILED BANK BALANCE (March 31, 2017) \$418,910.41**

**15 MONTH CD ACCOUNT (#814) matures 1/28/18 \$74,308.87**

**Interest income (March 31, 2017) interest 1.15% \$72.24**

**TOTAL \$74,381.11**

**Respectfully submitted on April 11, 2017**

**Paula Brinkman, Treasurer**

*Paula Brinkman*