

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, July 14, 2020**. The meeting was held remotely due to COVID-19 mandates and precautions.

Warden Maher called the meeting to order at 7:31 p.m.

Present: Warden Jay Maher, Senior Burgess Chris Gardner, Second Senior Burgess Betsy Kenyon, Burgess Anthony Baiad, Burgess Bill Lucas, Burgess Bill Eder, Burgess Jim Gaston, Tax Collector Jodie Enriquez, Treasurer Paula Brinkman, Tree Warden Rob McCulloch and Clerk Ann Scaia.

Absent: Zoning Officer Rob Sibley

Also Present: None.

Burgess Baiad made a motion to accept the June 9, 2020 regular meeting minutes, seconded by Burgess Lucas. Motion passed.

Warden's Report: Warden Maher reported an emergency repair to a portion of the sidewalk in front of the library and a minor repair at Trinity Church were executed using Sidewalk funds.

Tree Warden's Report: Tree Warden McCulloch reported there were a few work orders and he is working on a project behind the library. He also showed a map outlining the trees that have been recently planted in the Borough. Tree Warden McCulloch went on to recommend a much needed pruning and repair/addition of rods/cables of trees on Main Street. He offered a brief overview of the work to be pursued: thorough deadwood pruning (including crown deadwood); thorough pruning of all sucker growth and interior thinning; inspections of all rods and cables previously installed and replacing damaged/broken cables and adding additional rods/cables at the discretion of the contracted arborist and the Tree Warden; recommended the owner be on site to analyze, detect and evaluate and/all tree health issues and report it to the Tree Warden; creating a list entailing all the state owned and newer trees to be worked on. Tree Warden McCulloch estimated approximately \$25,000 for all trees/ornamentals to be pruned and \$150/cable as needed. Tree Warden McCulloch stated the work would encompass both sides of Main Street from Glover Avenue to Currituck Road and both sides from Lorraine Drive through Glover Avenue to Main Street. Warden Maher has requested Tree Warden McCulloch execute a Request For Proposal (RFP) for review with the intention of voting on it at the August Borough meeting. Tree Warden McCulloch stated we will need to pull a state permit for the work once approved.

Warden Maher requested Tree Warden McCulloch review a possible dead Ash Tree on Mt. Pleasant 200' west of the Old Road and a stump on Queen Street near Grand Place. Senior Burgess Gardner also requested Tree Warden McCulloch review a dead tree on the Old Road.

Tax Collector's Report: Tax Collector Enriquez reported the following for July 2020: Taxes Collectable \$161,936.06; Current Taxes: \$35,175.49; Back Taxes: \$0.00; Interest: \$0.00; Liens & Fees: \$0.00. Total Submitted to Treasurer to Date: \$0.00. Current Taxes Collected: \$35,175.49 representing 21.95%. Please review attached report for July 2020.

Burgess Gaston made a motion to accept the Tax Collector's Report for July 2020,
seconded by Burgess Baiad and unanimously approved.

Tax Collector reported an accidental deposit of a car tax in the amount of \$443.53. She has alerted the Town Tax Collector and will be submitting a check to them. Tax Collector Enriquez also reported the shredding of approved documents went well. Quality Data Processing submitted the Grand List to Tax Collector Enriquez and discovered 13 additional properties due to disconnected circuit breaker properties which increases our Grand List by \$1,707.25.

Treasurer's Report: The June 2020 report presents: A deposit of \$1,377.00 was made from the Borough Zoning Office. A deposit of \$57.19 was made from Tax Collector, Jodie Enriquez. A transfer of 30,300.00 was made to cover last month's invoicing. A transfer of \$1,434.19 was transferred into the ISC Account from the Borough Operating Account. A transfer of \$30,300.00 was transferred from the ISC Account to the Borough Operating Account. Interest on the 12 mo. CD was \$114.70 making a total of \$78,284.11. Please review attached report for June 2020.

Burgess Baiad made a motion to accept the Treasurer's Report for June 2020, seconded by Burgess Gaston and unanimously approved.

Senior Burgess Gardner made a motion to transfer \$2,375.00 from Sidewalks to Streets and Parks, seconded by Burgess Lucas and unanimously approved.

Burgess Gaston made a motion to transfer \$5,989.59 from Street Lights to Fire Hydrants,
seconded by Burgess Eder and unanimously approved.

Zoning Officer's Report: Due to the Zoning Officer's, there was nothing new to report.

Historic District: Second Senior Burgess Kenyon report on the Historic District Commission meeting held on July 9th. The Historic District Commission received a letter from the Architect Maura Newell Juan, of Seventy2Architects, Inc., which can be found in its entirety on the Town website under the Borough Historic District. Below outlines excerpts Second Senior Burgess Kenyon read to the group:

"We are working with the new owners of the Restaurant and Inn at 19 Main Street in Newtown. This is an exciting project, and an opportunity to restore and repair a long-dilapidated facility in the heart of downtown. We are seeking a letter of approval from the Historic Commission, as an important first step in our design and construction work for the restoration of 19 Main Street. This project aims to restore the charm and character of the structure while creating a financially viable program inside: the front building will contain a restaurant and the rear wing will contain

seven apartments. The property owners propose to repair and restore the main house building: exterior façade materials and profiles will match existing...maintain, not alter, the front restaurant building. Siding will be scraped and painted, shutters repaired or replaced in kind.

Windows will be repaired or replaced with muntins and sash profiles to match existing or original painted wood sash. The worn-out three-tab roof will be replaced with a gray asphalt roof. Gutters will be repaired or replaced in kind. Landscaping will be overhauled to freshen the look and increase curb appeal. To the Historic Committee, we propose modest improvements to the façade that will be visible from Main Street. The residential wing begins where the rear wing attached to the Restaurant structure, and there are five distinct rooflines/bays. The last bay, at the north end of the building, is a non-historic dilapidated one-story wood framed structure with a gable roof. The roof itself is rotted and caving in, the wall framing shows signs of mildew, mold and rot. A circa 1980's door and glider window serve as an entrance to the former Inn suite; this last bay has no historic charm to hold on to. We propose to remove this structure down to the footprint and rebuild a one and a half-story structure featuring a center shed dormer and a ridgeline just below its neighbor bay. New windows will be muntined to match the historic look of the original house; a barn door feature will be added to the façade to add visual interest and harken back to the carriage house function that was once on site. Our goal is to restore this building to its glory, and to make modest improvements at the apartment roofline that fit the Historic sensibilities of the beautiful Newtown Borough Historic District.”

Second Senior Burgess Kenyon concluded the application was put to a vote and approved.

Sidewalks: Warden Maher has nothing new to report.

Streets & Parks: Warden Maher had a quick meeting with Pavers Savers and will contact Burgess Eder to discuss the future actions for the repair and restoration of the Soldier & Sailors Monument in the coming months.

New Business: None.

Old Business: Burgess Eder asked if Second Senior Burgess Kenyon had approached the residents at 79 Main Street about removing the plastic on the porch. Warden Maher stated he would send a polite note to the residents asking them to address the issue. Second Senior Burgess stated the Borough signs suggested they be on hold until further notice. Everyone agreed to postpone any further action.

Public Participation: None.

The regular meeting of the Board of Burgesses will be held on Tuesday, August 11, 2020 at 7:30p.m.

**DUE TO THE COVID-19 PANDEMIC AND THE CURRENT STATE OF EMERGENCY
DECLARED BY THE GOVERNOR, THE MEETING WILL NOT BE IN-PERSON.
A PUBLIC CALL-IN PHONE NUMBER WILL BE AVAILABLE FOR REMOTE
PARTICIPATION.**

**There being no further business, Second Senior Burgess Kenyon made a motion to adjourn
the meeting at 8:27 p.m.,** seconded by Burgess Baiad and unanimously approved.

Respectfully submitted,
Ann Scaia
Borough Clerk

A recording of the meeting may be found here:

<https://us02web.zoom.us/rec/share/9ex0Ib-p-VNLUqvA02LvHYQ6D6L0X6a82iJMq6cEnkdtYFMl6w0YNpYJfQH0UVuU>

NEWTOWN BOROUGH TAX

MONTHLY REPORT FOR: JULY 2020

TOTAL TAXES DUE FOR GRAND LIST 2019:		\$160,258.65
LAWFUL CORRECTIONS:	INCREASE	\$1,707.25
	DECREASE	<u>-\$29.84</u>
TAXES COLLECTABLE:		\$161,936.06

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$35,175.49
BACK TAX	\$0.00
INTEREST:	\$0.00
LIENS & FEES:	<u>\$0.00</u>
TOTAL COLLECTED TO DATE:	\$35,175.49

TOTAL SUBMITTED TO TREASURER TO DATE:	\$0.00
REFUND GIVEN FROM CURRENT YR TAX	\$0.00
REFUND GIVEN DUE FROM PRIOR YR	<u>\$0.00</u>
TOTAL COLLECTIONS	\$0.00

TAX COLLECTION SUMMARY:

GL 2018	TAXES COLLECTED	\$35,175.49	
	TAXES SUSPENDED	\$0.00	
	TRANSFERS	\$0.00	
	BOUNCED CHECKS	\$0.00	
	REFUNDS	<u>\$0.00</u>	
	TOTAL CURRENT TAX COLLECTED	\$35,175.49	21.95%
	UNCOLLECTED TAXES	\$126,760.57	79.10%
	OVERPAYMENTS	<u>-\$443.63</u>	

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2018 AND PRIOR:

UNCOLLECTED TAXES	\$2,501.37
OVERPAYMENTS FROM PRIOR YEARS	\$157.24
REFUND FROM PRIOR YEARS	0
TRANSFER FROM PRIOR TO CURRENT	<u>0</u>
CREDIT FROM PRIOR YEARS	\$157.24

DATE:

14-Jul-20

SIGN: _____
BOROUGH TAX COLLECTOR

BOROUGH OF NEWTOWN
Treasurer's Report
Month Ending 6/30/2020 END FISCAL YR 2019-20

	ACCOUNT 673 Operating Account	ACCOUNT 2470-D Insured Cash Sweep	TOTAL
BEGIN 6/1/2020	\$250,010.58	\$310,638.17	\$560,648.75
Interest Transfer	-\$10.58	\$10.58	\$0.00
Transfer to Clerk's Account	check #289 -\$30,300.00		-\$30,300.00
Transfer in from ICS	\$30,300.00	-\$30,300.00	\$0.00
Deposit from Bldg/Zoning	\$1,377.00		\$1,377.00
Deposit from Tax	YTD: \$160,757.19	\$57.19	\$57.19
Transfer out to ICS acct	-\$1,434.19	\$1,434.19	\$0.00
Interest earned 6/30/2020	\$10.25	\$28.59	\$38.84
ENDING BALANCE 6/30/2020	\$250,010.25	\$281,811.53	\$531,821.78

1 YEAR CD
Account 814
matures 3/2/21

BEGIN 6/1/2020	\$78,169.41
Interest earned 6/30/2020	1.80 APY \$114.70
ENDING BALANCE 6/30/2020	\$78,284.11

Respectfully submitted 7/14/2020