

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, July 13, 2021** in the Old Court Room at Edmond Town Hall, Newtown, CT. Warden Maher called the meeting to order at 7:33p.m.

Present: Warden Jay Maher, Senior Burgess Chris Gardner, Burgess Bill Lucas, Burgess James Gaston, Burgess Sarah Phillips, Treasurer Paula Brinkman, Tax Collector Jodie Enriquez, Zoning Officer Sibley and Clerk Ann Scaia.

Absent: Burgess Anthony Baiad, Burgess Jarod Modzelewski and Tree Warden Rob McCulloch.

Also Present: 1 member of the public.

Burgess Gaston made a motion to accept the June 8, 2021 regular meeting minutes,
seconded by Burgess Lucas. Motion passed.

Warden's Report: Warden Maher reported the Borough has received its first installment of \$275,000.00 from the American Rescue Package Act. The Board of Burgesses requested Treasurer Brinkman open a new bank account and deposit the federal funds for safe keeping. Warden Maher met with Bob Tait, Finance Director of Newtown, Glenn Nanavaty, Borough Auditor and First Selectman Dan Rosenthal to discuss the parameters for utilizing the funds. Burgess Gaston has also done preliminary research at to the regulations of utilizing the funds. He will research further and offer his findings at a future borough meeting. Warden Maher with the assistance of Burgess Lucas pursued auditing water usage/expenditures. After conferring with an auditor, it was determined savings could not be gained given Aquarion has sole proprietorship over the fire hydrants in the Borough. Lastly, Warden Maher reported the clearing of the Hawley Pond of invasive plants has been completed. The Cemetery Association will assess the need for future work at the end of the season.

Tree Warden's Report: There was nothing new to report due to the absence of the Tree Warden.

Tax Collector's Report: Tax Collector Enriquez reported the following for End of Fiscal Year June 2021: Taxes Collectable \$161,931.90; Current Taxes: \$161,092.89; Back Taxes: \$2,259.29; Interest: \$1,523.57; Liens & Fees: \$236.00. Total Submitted to Treasurer to Date: \$164,963.76. Current Taxes Collected: \$160,977.10 representing 99.41%. Please review attached report for End of Fiscal Year June 2021.

Senior Burgess Gardner made a motion to accept the Tax Collector's Report for End of Year June 2021, seconded by Burgess Gaston and unanimously approved.

Tax Collector Enriquez requested approval to purchase a billing scanner.

Burgess Gaston motion to approve the purchase of a scanner for \$198.95, seconded by Burgess Lucas and unanimously approved.

Treasurer's Report: The End of Fiscal Year June 2021 report presents: A deposit of \$162.00 was made from the Borough Zoning Office. A deposit of \$63.76 made from Tax Collector, Jodie Enriquez. A transfer of \$27,000.00 was made to cover last month's invoicing. A transfer of \$225.76 was transferred into the ISC Account from the Borough Operating Account. A transfer of \$27,000.00 was transferred from the ISC Account to the Borough Operating Account. Interest on the 12 mo. CD was \$16.29 making a total of \$79,292.38. Please review attached report for End of Fiscal Year June 2021.

Burgess Gaston made a motion to accept the Treasurer's Report for End of Fiscal Year June 2021, seconded by Burgess Lucas and unanimously approved.

Burgess Gaston made a motion to transfer \$913.90 from Building Officials to Advertising, seconded by Burgess Lucas and unanimously approved.

Senior Burgess Gardner made a motion to transfer \$4,949.43 from Street Lights, \$1,494.05 from Soldiers & Sailors and \$38.52 from Building Officials to Fire Hydrants, seconded by Burgess Lucas and unanimously approved.

Burgess Gaston made a motion to transfer \$1,075.00 from Auxiliary and \$392.50 from Soldiers & Sailors to Historic District, seconded by Burgess Lucas and unanimously approved.

Burgess Lucas made a motion to transfer \$55.37 from Building Officials to Office Supplies, seconded by Burgess Gaston and unanimously approved.

Burgess Gaston made a motion to transfer \$2,219.15 from Trees & Maintenance to Sidewalks, seconded by Burgess Lucas and unanimously approved.

Zoning Officer's Report: Zoning Officer Sibley reported there is a zoning application for text amendments. The Zoning Commission is meeting on Wednesday, July 14th. Lastly he reported regular allocations are coming in and business is busy as usual.

Historic District: Warden Maher presented a revised full size mockup of the proposed design for the Historic District Welcome sign. The Board of Burgesses approved the sign. Warden Maher will apply for appropriateness with the Historic District Commission for approval.

The Historic District Commission will be reviewing at the next Historic District meeting the possibility of renewing additional appointments.

Burgess Lucas made a motion to reappoint Stephanie Gaston and Betsy Kenton to a five year term as Historic District Commissioners starting July 9, 2021 and ending July 9, 2026,
seconded by Burgess Phillips and unanimously approved.

Sidewalks: Warden Maher reported repair are completed on the 4,000 sf of sidewalk in front of the Edmond Town Hall heading north to 65 Main Street. Warden Maher also reported the set of drawings for the Sugar Street project have been received and will be reviewed by the Ad Hoc Sidewalk Committee hopefully next month.

Streets & Parks: Nothing new to report.

New Business: None.

Old Business: None.

Public Participation: None.

The regular meeting of the Board of Burgesses will be held on Tuesday, August 10, 2021 at 7:30p.m. in the Old Court Room in Edmond Town Hall, Newtown, CT.

There being no further business, Burgess Lucas made a motion to adjourn the meeting at 8:13 p.m., seconded by Burgess Gaston and unanimously approved.

Respectfully submitted,

Ann Scaia
Borough Clerk

NEWTOWN BOROUGH TAX

MONTHLY REPORT FOR: END OF FISCAL YEAR JUNE 2021

TOTAL TAXES DUE FOR GRAND LIST 2019:		\$160,258.65
LAWFUL CORRECTIONS:	INCREASE	\$1,712.23
	DECREASE	<u>-\$38.98</u>
TAXES COLLECTABLE:		✓ <u>\$161,931.90</u>

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$161,092.89
BACK TAX	\$2,259.29
INTEREST:	\$1,523.57
LIENS & FEES:	<u>\$236.00</u>
TOTAL COLLECTED TO DATE:	✓ <u>\$165,111.75</u>

TOTAL SUBMITTED TO TREASURER TO DATE:	\$164,963.76
REFUND GIVEN FROM CURRENT YR TAX	\$147.99
REFUND GIVEN DUE FROM PRIOR YR	<u>\$0.00</u>
	✓ <u>\$165,111.75</u>

TAX COLLECTION SUMMARY:

GL 2019	TAXES COLLECTED	✓	\$161,092.89	
	TAXES SUSPENDED		\$10.86	
	TRANSFERS		\$21.34	
	BOUNCED CHECKS		\$0.00	
	REFUNDS		<u>-\$147.99</u>	
	TOTAL CURRENT TAX COLLECTED	✓	<u>\$160,977.10</u>	99.41%
	UNCOLLECTED TAXES	✓	<u>\$954.80</u>	0.60%
	OVERPAYMENTS		\$0.00	

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2018 AND PRIOR:		
	UNCOLLECTED TAXES	\$242.09
	OVERPAYMENTS FROM PRIOR YEARS	-\$151.33
	ADJUSTMENTS	\$4.01
	TRANSFER (TO CURRENT YEAR)	-\$21.34

DATE:
9-Jul-21

SIGN: *Jodie Enriquez*
BOROUGH TAX COLLECTOR

BOROUGH OF NEWTOWN

Treasurer's Report

Month Ending June 30, 2021: END OF FISCAL YR '20-'21

	ACCOUNT 673 Operating Account	ACCOUNT 2470-D Insured Cash Sweep	TOTAL
BEGIN 6/1/2021	\$250,009.93	\$331,469.92	\$581,479.85
Interest Transfer	-\$9.93	\$9.93	\$0.00
Transfer to Clerk's Account	check #306 -\$12,000.00		-\$12,000.00
	check #307 -\$15,000.00		-\$15,000.00
Transfer in from ICS	\$27,000.00	-\$27,000.00	\$0.00
Deposit from Bldg/Zoning	\$162.00	\$0.00	\$162.00
Deposit from Tax	\$63.76	\$0.00	\$63.76
Transfer out to ICS Acct.	-\$225.76	\$225.76	\$0.00
Interest earned 6/30/2021	\$10.27	\$12.76	\$23.03
ENDING BALANCE 6/30/2021	\$250,010.27	\$304,718.37	\$554,728.64

6 MONTH
CD Account
matures
9/10/2021

BEGIN 6/1/2021	\$79,276.09
Interest earned 6/30/2021	.25 APY \$16.29
ENDING BALANCE 6/30/2021	\$79,292.38

Respectfully submitted 7/13/21