

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, December 14, 2021** in the Old Court Room at Edmond Town Hall, Newtown, CT. Warden Maher called the meeting to order at 7:33p.m.

Present: Warden Jay Maher, Senior Burgess Chris Gardner, Burgess James Gaston, Burgess Bill Lucas, Burgess Sarah Phillips, Burgess Jarod Modzelewski, Treasurer Paula Brinkman, Tax Collector Jodie Enriquez, Zoning Officer Rob Sibley and Clerk Ann Scaia.

Absent: Burgess Anthony Baiad and Tree Warden Rob McCulloch.

Also Present: None.

Senior Burgess Gardner made a motion to accept the November 9, 2021 regular meeting minutes, seconded by Burgess Gaston and unanimously approved.

Warden's Report: Borough Clerk Scaia presented the meeting calendar for the Board of Burgesses for 2022.

Burgess Lucas made a motion to accept the Borough meeting calendar for 2022 as presented, seconded by Senior Burgess Gardner and unanimously approved.

Burgess Gaston met with Superintendent Rodriguez to discuss the possibility of utilizing funds from the American Rescue Package Act for Hawley Elementary School and Newtown Middle School for intervention programs. Superintendent Rodriguez will submit a proposal of the possible needs for these two schools. Upon receipt of the proposal, Burgess Gaston will present the proposal for discussion at the soonest Borough meeting. Burgess Gaston will pursue other programs that could fit the profile of utilizing funds from the American Rescue Package Act. Senior Burgess Gardner spoke with Chief Ward of the Newtown Hook and Ladder for possible use of funds from the American Rescue Package Act. Chief Ward will submit a proposal of possible projects. Both Senior Burgess Gardner and Burgess Modzelewski suggested other possible programs/entities in the Borough who could possible receive funding. Further research will occur for the usage of funds from the American Rescue Package Act. Zoning Officer Sibley learned from Connecticut Conference of Municipalities, of how municipalities are reaching out to businesses/institutions allowing grants utilizing funds from the American Rescue Package Act by setting up parameters in which the business/institution states how funding would affect them, what would help them and how they would use the funds. The Burgesses will look into how other municipalities are handling this process.

Warden Maher wanted to make the Board of Burgesses aware that at the gateway of the Borough there is an application for a text amendment to zoning regulations for a three story apartment

building at Borough Lane across from Amaral's Garage. Zoning Officer Sibley stated it is currently zoned for residential and it is town property, not in the Borough. The proposed building is 27 units and 57 parking spaces. There will be a meeting on January 6, 2022, at 7:00pm in the Municipal Center in the Legislative Counsel Chambers.

Warden Maher initiated a conversation with Sheila Torres, Edmond Town Hall manger, regarding the Board of Burgesses and the Board of Managers possibly working together to offer a face lift of the Old Court Room. Sheila will make mention of this suggestion at the next Board of Managers of ETH.

Warden Maher offered updates on the Church Hill Road/Queen Street intersection project and the Sugar Street project. We will be receiving an initial report on the Church Hill Rd/Queen Street handicap cross walk project and an estimate of the monies needed to move forward with the Sugar Street project which Warden Maher will present at the January Borough meeting.

Tree Warden's Report: Due to the absence of Tree Warden McCulloch, Warden Maher reported Tree Warden McCulloch will pursue the possible removal of a tree on the southwest corner of the exit of Big Y parking lot.

Tax Collector's Report: Due to Tax Collector Enriquez's absence last month, she reiterated the November 2021 report. Tax Collector Enriquez reported the following for November 2021: Taxes Collectable \$163,730.75; Current Taxes: \$162,352.51; Back Taxes: \$1,028.09; Interest: \$921.25; Liens & Fees: \$96.00. Total Submitted to Treasurer to Date: \$161,700.00. Current Taxes Collected: \$160,798.68 representing 98.21%. Please review attached report for November 2021.

Burgess Lucas made a motion to accept the Tax Collector's Report for November 2021,
seconded by Senior Burgess Gardner and unanimously approved.

Tax Collector Enriquez reported the following for December 2021: Taxes Collectable \$163,730.75; Current Taxes: \$163,515.17; Back Taxes: \$1,028.09; Interest: \$992.17; Liens & Fees: \$96.00. Total Submitted to Treasurer to Date: \$161,700.00. Current Taxes Collected: \$161,961.34 representing 98.92%. Please review attached report for December 2021.

Burgess Gaston made a motion to accept the Tax Collector's Report for December 2021,
seconded by Burgess Modzelewski and unanimously approved.

Treasurer's Report: The December 2021 report presents: A deposit of \$454.00 was made from the Borough Zoning Office. There was no deposit made from Tax Collector, Jodie Enriquez. A transfer of \$11,000.00 was made to cover last month's invoicing. A transfer of \$454.00 was transferred into the ISC Account from the Borough Operating Account. A transfer of \$11,000.00 was transferred from the ISC Account to the Borough Operating Account. Interest on the 6 mo. CD was \$13.05 making a total of \$79,365.63. Please review attached report for December 2021.

Burgess Gaston made a motion to accept the Treasurer's Report for December 2021,
seconded by Senior Burgess Gardner and unanimously approved.

Zoning Officer's Report: Zoning Officer Sibley reported Public Act 20-19 and other Acts that have come through in the past year, have had an impact on zoning. There are many sections in Act 20-19, one of which relates to housing. He learned at the CCM (CT Conference of Municipalities) municipalities are trying to understand this Act. The Act now requires the Zoning Officer to be certified and accredited, which Zoning Officer Sibley is both. The Act also requires the Zoning Commission and Zoning Board of Appeal have to be certified starting in 2023. They have to have a minimum of 6 hours of training and one-hour minimum for affordable housing legislation and law. Zoning Officer Sibley wanted to understand the general motion is toward the diversity and intensity of housing.

Zoning Officer Sibley also reported an application for a dental office at 27 Church Hill Road which will be reviewed at the January 12th Borough Zoning meeting. Lastly, Zoning Officer Sibley reported applications in general have slowed down due the pending holidays.

Historic District: Warden Maher reported Signorama is furnishing an invoice for the deposit of 50% for the "Welcome" signs to begin work. The final estimate is \$177.50 over the funds appropriated at the October Borough meeting.

Burgess Gaston made a motion to make a special appropriation of \$177.50, from the Borough Operating Fund Balance to the Historic District budget line, seconded by Burgess Lucas and unanimously approved.

Burgess Gaston announced the passing of Historic District Commissioner Chuck Fulkerson. The Historic District is looking for a new representative. Burgess Phillips volunteered to be the new Commissioner member.

Burgess Gaston made a motion to appoint Sarah Phillips as a Commissioner of the Historic District, seconded by Senior Burgess Gardner and unanimously approved.

Sarah Phillips was sworn in after tonight's meeting.

Sidewalks: Warden Maher reported Rob Connor, of Connor Landscaping, will commence work for the edging of the sidewalks this Wednesday, December 15th, and conclude on Friday, December 17th.

Streets & Parks: Nothing new to report.

New Business: Burgess Gaston reported he received a certified letter from the lawyers of Frontier/SNET, stating the value of the tower in the Borough. He will forward the letter to Tax Collector Enriquez.

Old Business: None.

Public Participation: None.

The regular meeting of the Board of Burgesses will be held on Tuesday, January 11, 2022 at 7:30p.m. in the Old Court Room in Edmond Town Hall, Newtown, CT.

There being no further business, Burgess Gaston made a motion to adjourn the meeting at 8:23 p.m., seconded by Burgess Lucas and unanimously approved.

Respectfully submitted,

Ann Scaia
Borough Clerk

NEWTOWN BOROUGH TAX

MONTHLY REPORT THRU: OCTOBER 2021

TOTAL TAXES DUE FOR GRAND LIST 2020:		\$163,367.21
LAWFUL CORRECTIONS:	INCREASE	\$386.50
	DECREASE	<u>-\$22.96</u>
TAXES COLLECTABLE:		✓ \$163,730.75

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$162,352.51
BACK TAX	\$1,028.09
INTEREST:	\$921.95
LIENS & FEES:	<u>\$96.00</u>
TOTAL COLLECTED TO DATE:	✓ \$164,398.55

TOTAL SUBMITTED TO TREASURER TO DATE:	\$161,700.00
REFUND GIVEN FROM CURRENT YR TAX	\$0.00
REFUND GIVEN DUE FROM PRIOR YR	<u>\$0.00</u>
	✓ \$161,700.00

TAX COLLECTION SUMMARY:

GL 2020	TAXES COLLECTED	✓ \$162,352.51	
	TAXES SUSPENDED	\$0.00	
	TRANSFERS	\$16.90	
	BOUNCED CHECKS	-\$372.34	
	REFUNDS	<u>-\$1,198.39</u>	
	TOTAL CURRENT TAX COLLECTED	✓ \$160,798.68	98.21%
	UNCOLLECTED TAXES	✓ \$2,932.07	1.79%
	OVERPAYMENTS	-\$241.74	

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2019 AND PRIOR:	
UNCOLLECTED TAXES	\$544.99
OVERPAYMENTS FROM PRIOR YEARS	-\$154.43
ADJUSTMENTS	\$0.00
TRANSFER (TO CURRENT YEAR)	-\$16.90
BOUNCED CHECK FROM BT PAID	-\$665.85

DATE:
5-Nov-21

SIGN: *Jodie Enriquez*
BOROUGH TAX COLLECTOR

NEWTOWN BOROUGH TAX

MONTHLY REPORT THRU: NOVEMBER 2021

TOTAL TAXES DUE FOR GRAND LIST 2020:		\$163,367.21
LAWFUL CORRECTIONS:	INCREASE	\$386.50
	DECREASE	-\$22.96
TAXES COLLECTABLE:		\$163,730.75

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$163,515.17
BACK TAX	\$1,028.09
INTEREST:	\$992.17
LIENS & FEES:	\$96.00
TOTAL COLLECTED TO DATE:	\$165,631.43

TOTAL SUBMITTED TO TREASURER TO DATE:	\$161,700.00
REFUND GIVEN FROM CURRENT YR TAX	\$0.00
REFUND GIVEN DUE FROM PRIOR YR	\$0.00
	\$161,700.00

TAX COLLECTION SUMMARY:

GL 2020	TAXES COLLECTED	\$163,515.17	
	TAXES SUSPENDED	\$0.00	
	TRANSFERS	\$16.90	
	BOUNCED CHECKS	-\$372.34	
	REFUNDS	-\$1,198.39	
	TOTAL CURRENT TAX COLLECTED	\$161,961.34	98.92%
	UNCOLLECTED TAXES	\$1,769.41	1.08%
	OVERPAYMENTS	-\$241.74	

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2019 AND PRIOR:	
UNCOLLECTED TAXES	\$514.94
OVERPAYMENTS FROM PRIOR YEARS	-\$154.43
ADJUSTMENTS	\$0.00
TRANSFER (TO CURRENT YEAR)	-\$16.90
BOUNCED CHECK FROM BT PAID	-\$665.85

DATE:
11-Dec-21

SIGN: *Jodie Enriquez*
BOROUGH TAX COLLECTOR

BOROUGH OF NEWTOWN

Treasurer's Report Month Ending November 30, 2021

		ACCOUNT 673	ACCOUNT 2470-D	ACCOUNT 873	TOTAL
		Operating Account	Insured Cash Sweep	American Rescue Plan	
BEGIN 11/1/2021		\$250,010.62	\$370,033.05	\$274,770.28	\$894,813.95
Interest Transfer		-\$10.62	\$10.62		\$0.00
Transfer to Clerk's Account	check #313	-\$11,000.00			-\$11,000.00
Transfer in from ICS		\$11,000.00	-\$11,000.00		\$0.00
Deposit from Bldg/Zoning		\$454.00	\$0.00		\$454.00
Deposit from Tax	YTD:\$161,700	\$0.00	\$0.00		\$0.00
Transfer out to ICS Acct.		-\$454.00	\$454.00		\$0.00
Interest earned 11/30/2021		\$10.27	\$14.89	\$11.29	\$36.45
ENDING BALANCE 11/30/2021		\$250,010.27	\$359,512.56	\$274,781.57	\$884,304.40

	6 MONTH CD Account	
	matures	
	3/15/2022	
BEGIN 11/1/2021		\$79,352.58
Interest earned 11/30/2021	.20 APY	\$13.05
ENDING BALANCE 11/30/2021		\$79,365.63

Respectfully submitted 12/14/2021