

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, March 8, 2022** in the Old Court Room at Edmond Town Hall, Newtown, CT. Warden Maher called the meeting to order at 7:39p.m.

Present: Warden Jay Maher, Senior Burgess Chris Gardner, Burgess Bill Lucas, Burgess Anthony Baiad, Burgess Sarah Phillips, Treasurer Paula Brinkman, Tax Collector Jodie Enriquez and Clerk Ann Scaia.

Absent: Burgess James Gaston, Burgess Jared Modzelewski and Tree Warden Rob McCulloch

Also Present: 2 members of public.

Senior Burgess Gardner made a motion to accept the February 8, 2022 regular meeting minutes, seconded by Burgess Lucas and unanimously approved.

Warden's Report: Warden Maher stated biographies of both Richard Davis and Donald Mitchell were submitted and reviewed by the Burgesses. Warden Maher stated both gentlemen were well qualified to perform the duties as Alternates on the Borough Zoning Commission.

Senior Burgess Gardner made a motion to appoint Richard Davis and Donald Mitchell as Alternate Commission Members of the Borough Zoning Commission, seconded by Burgess Baiad and unanimously approved.

Warden Maher presented the proposed budget for 2022-2023. Several line items were discussed individually. Further discussion and final review of the budget will occur at the April Borough meeting when all Burgesses will be attending.

Warden Maher presented a request from the Board of Managers of Edmond Town Hall as a possible use of American Rescue Plan Act funds (see attached). The Board of Burgesses agreed to invite Chair Jen Guman of the Board of Managers, to the April Borough meeting to present their proposal and field any questions.

Warden Maher reminded the Burgesses of Senior Earth Day and the desire to identify a senior resident in need of season repair to assist on this day. Suggestions will be discussed during the April Borough meeting.

Warden Maher met with John Poeltl, Chief Building Officer, and Maureen Crick Owen, President of Newtown Cemetery Association to discuss the repair needed on the Hawley Pond dam (see attached images and outline). Warden Maher will secure additional advice from local contractor regarding scope of work and budget and present it at the April Borough meeting.

Tree Warden's Report: Tree Warden McCulloch had nothing new to report due to his absence. Warden Maher did mention the possibility of planting trees at the following locations: Southside entrance to Cyrennius Booth Library, 18 Main Street, 14 Glover Avenue and 45 Main Street – the north entrance of Edmond Town Hall. Burgess Phillips suggested researching the cost of purchasing more mature trees. Warden Maher reported two trees have been removed, 1) Toro Restaurant on front property; 2) The intersection of Glover and Queen Street.

Tax Collector's Report: Tax Collector Enriquez reported the following for March 2022: Taxes Collectable \$163,729.75; Current Taxes: \$164,727.67; Back Taxes: \$1,201.95; Interest: \$1,135.49; Liens & Fees: \$144.00. Total Submitted to Treasurer to Date: \$164,700.00. Current Taxes Collected: \$163,173.84 representing 99.66%. Please review attached report for March 2022.

Burgess Lucas made a motion to accept the Tax Collector's Report for March 2022,
seconded by Burges Phillips and unanimously approved.

Treasurer's Report: The March 2022 report presents: There was no deposit made from the Borough Zoning Office. There was a deposit of \$1,000.00 made from Tax Collector, Jodie Enriquez. A transfer of \$8,873.00 was made to cover last month's invoicing. There a transfer of \$22,627.00 into the ISC Account from the Borough Operating Account. A transfer of \$8,873.00 was transferred from the ISC Account to the Borough Operating Account. Interest on the 6 mo. CD was \$12.18 making a total of \$79,404.78. Please review attached report for March 2022.

Burgess Baiad made a motion to accept the Treasurer's Report for March 2022, seconded
by Burgess Lucas and unanimously approved.

Treasurer Brinkman reported the CD is due for renewal in March. She presented the following rate for renewal: 3 months @ .05% APY; 6 months @ .10% APY; 12 months @ .15% APY; 15 months @ .20% APY and 18 months @ .25% APY.

Senior Burgess Gardner made a motion to renew the CD in the amount of \$79,404.78 for a 3-month term at .05% APY, seconded by Burges Baiad.

Zoning Officer's Report: Warden Maher reported an ad has been placed in the Newtown Bee and on Indeed for a Zoning Enforcement Officer. Review of any applicants will occur at the April Borough meeting.

Historic District: Warden Maher reported Signorama is currently installing the "Welcome" signs.

Sidewalks: Warden Maher had no further update from Benesch regarding the Church Hill Road/Queen Street Intersection project.

Streets & Parks: Warden Maher reported Signarama retained no drawings or quotes from previous efforts completed on the Borough Welcome signs. Burgess Phillips will contact Betsy Kenyon for past history of drawings and quotes since she originally investigated the project. There was also a brief discussion of 4-5 possible sites for the proposed signs. Further discussions will resume at the April Borough meeting.

New Business: None.

Old Business: None.

Public Participation: None.

The regular meeting of the Board of Burgesses will be held on Tuesday, April 12, 2022 at 7:30p.m.

There being no further business, Burgess Lucas made a motion to adjourn the meeting at 9:05 p.m., seconded by Burgess Baiad and unanimously approved.

Respectfully submitted,

Ann Scaia
Borough Clerk

NEWTOWN BOROUGH TAX

MONTHLY REPORT THRU: FEBRUARY 2022

TOTAL TAXES DUE FOR GRAND LIST 2020:	\$163,367.21
LAWFUL CORRECTIONS:	
INCREASE	\$387.50
DECREASE	<u>-\$24.96</u>
TAXES COLLECTABLE:	\$163,729.75

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$164,727.67
BACK TAX	\$1,201.95
INTEREST:	\$1,135.49
LIENS & FEES:	<u>\$144.00</u>
TOTAL COLLECTED TO DATE:	\$167,209.11

TOTAL SUBMITTED TO TREASURER TO DATE:	\$164,700.00
REFUND GIVEN FROM CURRENT YR TAX	\$0.00
REFUND GIVEN DUE FROM PRIOR YR	<u>\$0.00</u>
	\$164,700.00

TAX COLLECTION SUMMARY:

GL 2020	TAXES COLLECTED	\$164,727.67	
	TAXES SUSPENDED	\$0.00	
	TRANSFERS	\$16.90	
	BOUNCED CHECKS	-\$372.34	
	REFUNDS	<u>-\$1,198.39</u>	
	TOTAL CURRENT TAX COLLECTED	\$163,173.84	99.66%
	UNCOLLECTED TAXES	\$555.91	0.34%
	OVERPAYMENTS	-\$368.55	

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2019 AND PRIOR:

UNCOLLECTED TAXES	\$341.08
OVERPAYMENTS FROM PRIOR YEARS	-\$154.43

ADJUSTMENTS	\$0.00
TRANSFER (TO CURRENT YEAR)	-\$16.90
BOUNCED CHECK FROM BT PAID	-\$665.85

DATE:

7-Mar-21

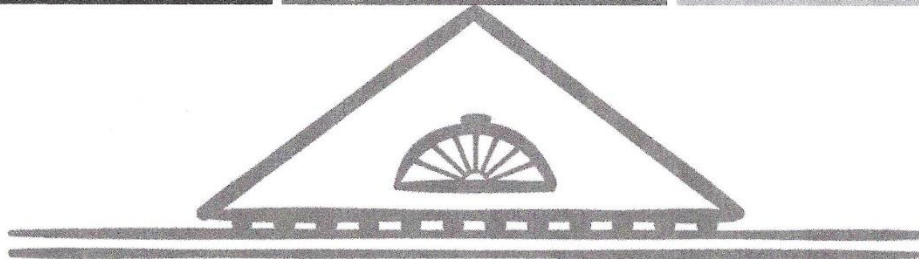
SIGN: *Jodie Enriquez*
BOROUGH TAX COLLECTOR

BOROUGH OF NEWTOWN

Treasurer's Report Month Ending February 28, 2022

		ACCOUNT 673	ACCOUNT 2470-D	ACCOUNT 873	TOTAL
		Operating Account	Insured Cash Sweep	American Rescue Plan	
BEGIN 2/1/2022		\$250,010.62	\$310,754.40	\$274,804.91	\$835,569.93
Interest Transfer		-\$10.62	\$10.62		\$0.00
Transfer to Clerk's Account	Check #317	-\$30,500.00			-\$30,500.00
Transfer in from ICS		\$30,500.00	-\$30,500.00		\$0.00
Deposit from Bldg/Zoning		\$0.00	\$0.00		\$0.00
Deposit from Tax	YTD:\$164,700	\$1,000.00	\$0.00		\$1,000.00
Transfer out to ICS Acct.		-\$1,000.00	\$1,000.00		\$0.00
Interest earned 2/28/2022		\$9.58	\$56.82	\$10.54	\$76.94
ENDING BALANCE 2/28/2022		\$250,009.58	\$281,321.84	\$274,815.45	\$806,146.87
		6 MONTH CD Account matures 3/15/2022			
BEGIN 2/1/2022		\$79,392.60			
Interest earned 2/28/2022	.20 APY	\$12.18			
ENDING BALANCE 2/28/2022		\$79,404.78			

Respectfully submitted 3/8/2022



EDMOND TOWN HALL

EDMOND TOWN HALL

BOARD OF MANAGERS

JENNIFER GUMAN, CHAIRPERSON; BETSY PAYNTER, VICE CHAIR; MARGOT HALL;
ARMEL ROMEO KOUSSAI; HERB ROSENTHAL; MARIE SMITH

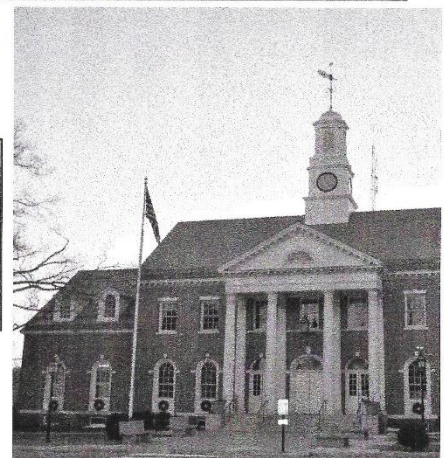
STAFF

SHEILA TORRES, OPERATIONS MANAGERS;
LAUREN DIMARTINO, FINANCE MANAGER

EDMOND TOWN HALL

Mission Statement

- The mission of Edmond Town Hall is to enrich the community by providing a place for generations of residents and neighbors to make memories by gathering to celebrate and enjoy arts, social, civic, sports, entertainment and milestone events and activities.



RECOMMENDED AIR VENTILATION

Safety

- Edmond Town Hall Staff
- Tenants
- Patrons

Efficiency

- Energy efficient
- Cost efficient

Recommended ventilation with exchange of outside and inside air flow.

Edmond Town Hall is the only public space Town owned building without full AC.

Current space within ETH with AC:

- Alexandria Room
- Theater

Window Units:

- ETH Staff installs/uninstalls ETH owned window units for tenants each season
- Inefficient air flow
- ETH Manager's office space only has one window
 - Limits natural light
 - No option to open window for fresh air
 - AC is loud
 - ETH Manager is customer facing and needs to keep office door open
 - This AC is also used to cool down Finance Manager's office

Lobby/Hallways:

- Zero air filtration

Proposal:

- AC in gym (cost listed below and quote attached in email)
- Installation of ductless mini splits

HVAC	
GYMAC	\$ 451,711
Ductless mini splits for Tenant Offices, Lobby, Hallways, ETH Staff Offices	TBD

PROJECTS

Safety

- Edmond Town Hall Staff
- Tenants
- Patrons

Efficiency

- Energy efficient
- Cost efficient

Additional Building Safety and Efficiency Needs.

PROJECTS	
PROPOSED IMPROVEMENTS	ESTIMATED COSTS
Replace Gym closet doors and hardware	\$ 2,000
Replace or repair ceiling and paint (cover only, no asbestos removal)	\$ 10,000
Use sound proofing paint additive on gym ceiling	\$ 2,000
Add high-power router and equipment to improve phone reception	\$ 5,000
Safe Marquee Install (does not require ladder)	\$ 8,000
New Door Hardware, Main doors, outer lobby theater, inner lobby to provide fire-safe and quieter access	\$ 28,000
Commercial doors: gymnasium, handicap entry and gym fire exit doors, one with electronic and keyed access	\$ 24,000
Electrical Assessment for Building Systems	\$ 10,000
Reliable Internet Capabilities through CEN Installation*	\$ 34,400
AC Thermostat in theater, upgrade to digital to save energy	TBD
Security cameras - Box office, theater, south entry, concession stand	TBD
Replace rusted and inefficient electric heaters in new addition	TBD
Replace rusted stack in back of building	TBD

*ETH is applying for a grant to help cover the installation cost.

Security cameras (same project noted above): \$13,450.00

Hawley Pond Dam and Bridge Renovation Project

March 8, 2022

I met with John Poeltl, chief building official for the Town of Newtown and Maureen Crick Owen, President of Newtown Cemetery Association on March 4, 2022 to discuss the Hawley Pond dam and bridge.

Mission: To restore masonry work associated with the dam and bridge. It is assumed that the structural integrity of both the dam and bridge are sound.

Scope of Project;

Remove loose masonry and rebuild both main columns as necessary at the weir wall.

Remove and reinstall “west side” retaining wall below dam.

Until pin with concrete “east side” retaining wall below dam.

Pressure wash and repoint north face wall of bridge.

Remove and reset stone veneer on south wall that has separated for bridge structure.

Pressure wash and repoint south face wall of bridge.

Restore with fill material low lying areas behind the dam.

Pressure wash and patch face of the weir wall and seal.

Estimated value of project \$50,000.00

Prepared and submitted by;

Jay Maher

Warden, Borough of Newtown







