

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, June 14, 2022** in the Old Court Room at Edmond Town Hall, Newtown, CT. Warden Maher called the meeting to order at 7:32p.m.

Present: Warden Jay Maher, Senior Burgess Chris Gardner, Burgess James Gaston, Burgess Anthony Baiad, Burgess Jared Modzelewski, Treasurer Paula Brinkman, Tax Collector Jodie Enriquez, Tree Warden Rob McCulloch and Clerk Ann Scaia.

Absent: Burgess Bill Lucas & Burgess Sarah Phillips.

Also Present: 3 members of public.

Burgess Gaston made a motion to accept the May 10, 2022 budget meeting minutes,
seconded by Burgess Modzelewski and unanimously approved.

Burgess Baiad made a motion to accept the May 10, 2022 regular meeting minutes,
seconded by Senior Burgess Gardner and unanimously approved.

Warden's Report: Warden Maher began by thanking Rob McCulloch for addressing the removal of the arborvitae on Queen Street near Big Y entrance. He also offered an update from Benesch regarding the Sugar Street project. Hopefully they will be pursuing wetlands and CT DOT encroachment permits next week and preparing bid documents to initiate bidding. The Benesch representative will be contacting Warden Maher next week for a status report. Warden Maher moved onto the status of the acquisition of the EUI # which the Borough Auditor is currently working on. The Federal Agency is requesting a formal lease and a utility bill listing the Borough's physical address. Burgess Gaston will create a lease and Warden Maher will secure the necessary signatures from the Board of Managers at Edmond Town Hall. Borough Clerk Scaia will secure a utility bill with the Borough's physical address.

Tree Warden's Report: Tree Warden McCulloch presented a proposal from Newtown Arbor Services for the pruning of trees on Main Street, Glover Avenue and parts of Queen Street (see attached proposal). Tree Warden McCulloch outlined the proposed cost of \$28,000.00 to complete the work with possible additional costs for cable work. Burgess Gaston suggested alerting affected borough residents within 2 weeks of work beginning. Tree Warden McCulloch stated Newtown Arbor Services would offer daily reports of work completed and a final assessment of trees at the conclusion of project.

Burgess Gaston made a motion to make a special appropriation to execute the work outlined in the proposal from Newtown Arbor Service for the amount of \$28,000.00, plus

\$2,000.00 for possible cable work, from the Borough Operating Fund Balance to the Trees & Maintenance line item, seconded by Senior Burgess Gardner and unanimously approved.

Tax Collector's Report: Tax Collector Enriquez reported the following for June 2022: Taxes Collectable \$163,729.75; Current Taxes: \$165,609.22; Back Taxes: \$1,697.46; Interest: \$1,413.29; Liens & Fees: \$168.00. Total Submitted to Treasurer to Date: \$166,524.48. Current Taxes Collected: \$163,928.58 representing 100.12%. Please review attached report for June 2022.

Senior Burgess Gardner made a motion to accept the Tax Collector's Report for June 2022, seconded by Senior Burges Gaston and unanimously approved.

Tax Collector Enriquez presented the annual suspense letter regarding personal property in the Borough (see attached). After review, Warden Maher signed the letter.

Burgess Gaston made a motion to accept the suspense letter as presented by Tax Collector Enriquez, seconded by Senior Burgess Gardner and unanimously approved.

Treasurer's Report: The June 2022 report presents: A deposit of \$319.24 was made from the Borough Zoning Office. No deposits were made from Tax Collector, Jodie Enriquez. A transfer of \$16,100.00 was made to cover last month's invoicing. There was a transfer of \$319.24 into the ISC Account from the Borough Operating Account. A transfer of \$16,100.00 was transferred from the ISC Account to the Borough Operating Account. Interest on the 6 mo. CD was \$6.74 making a total of \$79,428.06. Please review attached report for June 2022.

Burgess Baiad made a motion to accept the Treasurer's Report for June 2022, seconded by Burgess Modzelewski and unanimously approved.

Burgess Gaston made a motion to transfer \$61.00 from Contingency to Advertising, seconded by Senior Burgess Gardner and unanimously approved.

Burgess Gaston made a motion to transfer \$150.00 from Contingency to Elections, seconded by Senior Burgess Gardner and unanimously approved.

Senior Burgess Gardner made a motion to transfer \$167.54 from Contingency to Office Supplies, seconded by Burgess Gaston and unanimously approved.

Burgess Gaston made a motion to transfer \$4,500.00 from Sidewalks & \$1,817.13 from Zoning Officer to Fire Hydrants, seconded by Senior Burgess Gardner and unanimously approved.

Burgess Gaston made a motion to transfer \$969.17 from Contingency & \$689.84 from Consulting to Streets & Parks, seconded by Burgess Modzelewski and unanimously approved.

Treasurer Brinkman reported the CD is due for renewal in June. She presented the following rate for renewal: 3 months @ .20% APY; 6 months @ .25% APY; 12 months @ .30% APY

Senior Burgess Gardner made a motion to renew the CD in the amount of \$79,428.06 for a 3-month term at .20% APY, seconded by Burges Gaston.

Zoning Officer's Report: Nothing new to report.

Historic District: Due to Burgess Phillips absence there was nothing new to report.

Sidewalks: Refer to Warden's report.

Streets & Parks: Due to Burgess Phillips absence, who is spear heading the "Welcome to Borough" signs, Warden Maher declined to discuss the project until her return in July.

New Business: None.

Old Business: None.

Public Participation: Maureen Crick Owen wanted to thank the Borough's support of the Newtown Village Cemetery and the granting of the monies to help repair the dam. She also went on to explain there is a new plant growth on the pond called curly leaf pondweed. She and the Newtown Village Cemetery Board will work on addressing this issue along with the geese population.

The regular meeting of the Board of Burgesses will be held on Tuesday, July 12, 2022 at 7:30p.m.

There being no further business, Senior Burgess Gardner made a motion to adjourn the meeting at 8:30 p.m., seconded by Burgess Gaston and unanimously approved.

Respectfully submitted,

Ann Scaia
Borough Clerk

NEWTOWN BOROUGH TAX

MONTHLY REPORT THROUGH: MAY 2022

TOTAL TAXES DUE FOR GRAND LIST 2020:	\$163,367.21
LAWFUL CORRECTIONS:	
INCREASE	\$387.50
DECREASE	<u>-\$24.96</u>
TAXES COLLECTABLE:	\$163,729.75

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$165,609.22
BACK TAX	\$1,697.46
INTEREST:	\$1,413.29
LIENS & FEES:	<u>\$168.00</u>
TOTAL COLLECTED TO DATE:	\$168,887.97

TOTAL SUBMITTED TO TREASURER TO DATE:	\$166,524.48
REFUND GIVEN FROM CURRENT YR TAX	\$1,325.20
BOUNCED CHECKS	<u>\$1,038.19</u>
	\$168,887.87

TAX COLLECTION SUMMARY:

GL 2020	TAXES COLLECTED	\$165,609.22	
	TAXES SUSPENDED	\$0.00	
	TRANSFERS	\$16.90	
	BOUNCED CHECKS	-\$372.34	
	REFUNDS	<u>-\$1,325.20</u>	
	TOTAL CURRENT TAX COLLECTED	\$163,928.58	100.12%
	UNCOLLECTED TAXES	RE \$0.00	0.00%
		RE - OVERPAYMENTS <u>-\$241.74</u>	-0.15%
		PP <u>\$42.91</u>	0.03%
	TOTAL UNCOLLECTED (Includes Overpayments)	<u>-\$198.83</u>	

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2019 AND PRIOR:

UNCOLLECTED TAXES	\$0.00
OVERPAYMENTS FROM PRIOR YEARS	-\$154.43

ADJUSTMENTS	\$0.00
TRANSFER (TO CURRENT YEAR)	-\$16.90
BOUNCED CHECK FROM BT PAID	-\$665.85

DATE:

10-Jun-22

SIGN: *Jodie Enriquez*
BOROUGH TAX COLLECTOR

			BOROUGH OF NEWTOWN					
			Treasurer's Report					
			Month Ending May 31, 2022					
			ACCOUNT 673	ACCOUNT 2470-D	ACCOUNT 873	TOTAL		
			Operating Account	Insured Cash Sweep	American Rescue Plan			
			BEGIN 5/1/2022	\$250,010.62	\$252,879.20	\$274,838.79	\$777,728.61	
			Interest Transfer	-\$10.62	\$10.62		\$0.00	
			Transfer to Clerk's Account	Check #321	-\$16,100.00		-\$16,100.00	
			Transfer in from ICS acct	\$16,100.00	-\$16,100.00		\$0.00	
			Deposit: Bldg/Zoning Misc.	\$319.24	\$0.00		\$319.24	
			Deposit from Tax Collector	YTD:\$166,000	\$0.00	\$0.00	\$0.00	
			Transfer out to ICS Acct.	-\$319.24	\$319.24		\$0.00	
			Interest earned 5/31/2022	\$10.27	\$150.54	\$11.29	\$172.10	
			ENDING BALANCE 5/31/2022	\$250,010.27	\$237,259.60	\$274,850.08	\$762,119.95	
			CD Acct 814 (3 month)					
			.10 % APY matures 6/15/22					
			BEGIN 5/1/2022	\$79,421.32				
			Interest earned 5/31/2022	.10 APY	\$6.74			
			ENDING BALANCE 5/31/2022	\$79,428.06				
			Respectfully submitted 6/14/2022					

Newtown Arbor Services
P.O. Box 50
Hawleyville, CT 06440



Alan N. Potter
Licensed Arborist
CT. Lic. # 62391
CT. Reg. # B0262

Proposal

Borough of Newtown
Mr. Rob McCulloch-Borough Tree Warden
P.O. Box 164
Newtown, CT 06470-0164

Job Name
Borough of Newtown 20220606

Monday, June 6, 2022

Salesperson: Alan Potter

Worksite: sites as described below
Newtown, CT 06470-0164

Email: ntboroughtreeward@att.net

Mobile: 203-994-9965

Below is our Cost Estimate for Professional Tree Work as specified below. To authorize us to do such work, SIGN/DATE PROPOSAL & return to our office via: 1) US MAIL OR 2) SCAN & E-MAIL to newtownarborservices@gmail.com

#	Item	Description	Qty	Cost
1	Tree(s)	General Tree Work Re.: Main Street Pruning Project -Prune all road side mature shade Trees and understory Ornamentals for safety, esthetics and health of Tree from the Monument to Glover Avenue on both sides of road. -Pruning, as referenced above to continue from Glover Avenue to Queen Street, including two selected Trees on Queen Street. Remove all wood, brush and debris from sites. Please Note: If a cable is required to make any Tree safer, an additional cost for each cable/install is \$ 300.00 per cable.	0	\$28,000.00

Subtotal: \$28,000.00
Tax: \$0.00
Total: \$28,000.00

If you should have any questions, please feel free to contact us. Sincerely, Alan N. Potter
Acceptance of this Proposal authorizes us to do the work as specified above. Payment is
due in full within 7 days of receipt.

Acceptance Date:

Client Signature:

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DATE: June 12, 2022
TO: Board of Burgess, Borough of Newtown
FROM: Jodie Enriquez, Tax Collector
SUBJECT: Suspense List

Attached is my proposed Suspense List for consideration and approval by the Board of Burgess, of the Borough of Newtown, for the current year. Once a year, I am required by State Statute (12-165) to submit such a list which covers Personal Property. The items transferred to suspense are removed from consideration as assets of the borough but are not abated as a tax liability of the person against whom it was levied. Taxes are collectible for 15 years, therefore; even though they will be put on suspense, I will still be attempting collection.

The total for Personal Property is \$42.86

I hereby certify that to the best of my knowledge and belief each tax in the foregoing lists has not been paid and is deemed uncollectible.

Approved: _____
Warden, Borough of Newtown Date

Jodie Enriquez, CCMC
Tax Collector

