

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, August 8, 2023** in the Lower Meeting Room at Edmond Town Hall, Newtown, CT. Warden Maher called the meeting to order at 7:32 p.m.

Present: Warden Jay Maher, Burgess James Gaston, Burgess Sarah Phillips, Burgess Maureen Crick Owen, Treasurer Paula Brinkman, and Clerk Ann Scaia

Absent: Senior Burgess Chris Gardner, Burgess Jared Modzelewski, Tax Collector Jodie Enriquez, Zoning Enforcement Officer Joe Chapman and Tree Warden Rob McCulloch

Also Present: There were 2 members of public.

Burgess Crick Owen made a motion to accept the July 11, 2023 regular meeting minutes,
seconded by Burgess Gaston and unanimously approved.

Warden's Report: Warden Maher reported the Borough Welcome Signs need to be modified. After discussion with Signarama, the amount to correct the signs is \$320.00.

Burgess Gaston made a motion to approve the appropriation of \$320.00 from the Streets & Parks line item to correct the Borough Welcome Signs, seconded by Burgess Crick Owen and unanimously approved.

Tree Warden's Report: Due to Tree Warden McCulloch's absence, Warden Maher read Tree Warden McCulloch report via email. He reported the two trees in the island at Borough Lane and Rt. 25 were removed and the stumps ground. The maple tree at 22 Main Street was removed and the stump is scheduled to be ground by the state. Lastly, one tree was removed at West Street and Roosevelt Drive.

Tax Collector's Report: Tax Collector Enriquez reported that for the July 2023: Taxes Collectable \$226,828.88; Current Taxes: \$184,785.08; Back Taxes: \$161.15; Interest: \$31.42; Liens & Fees: \$24.00. Total Submitted to Treasurer to Date: \$183,000.00. Current Taxes Collected: \$184,661.50 representing 81.41%. Please review attached for July 2023.

Burgess Gaston made a motion to accept the Tax Collector's Report for July 2023,
seconded by Burgess Crick Owen and unanimously approved.

Treasurer's Report: The July 2023 report presents: A deposit of \$210.00 was made from the Borough Zoning Office. A deposit of \$35,000.00 was made from Tax Collector, Jodie Enriquez.

A transfer of \$27,300.00 was made to cover last month's invoicing. There was a transfer of \$35,210.00 made into the ISC Account from the Borough Operating Account. A transfer of \$27,300.00 was transferred from the ISC Account to the Borough Operating Account. Interest on the 13 mo. CD was \$173.00 making a total of \$68,727.75. Please review attached report for July 2023.

Burgess Crick Owen made a motion to accept the Treasurer's Report for July 2023,
seconded by Burgess Gaston and unanimously approved.

Burgess Crick Owen made a motion to transfer \$8.32 from Health District to Legal Fees,
seconded by Burgess Phillips and unanimously approved.

Zoning Enforcement Officer's (ZOE) Report: Zoning Enforcement Officer Joe Chapman was not in attendance and did not submit a report.

Burgess Phillips reported there will be a Borough Zoning meeting on Wednesday, August 9th at 7:00pm to discuss 17 Main Street. She also reported there will be a Borough Zoning Board of Appeals meeting on Wednesday, August 23rd, at 7:00pm to discuss a garage at 4 Main Street.

Historic District: Burgess Phillips reported the Bicentennial Committee made a motion to open a checking account at Newtown Savings Bank with authorized signers as Burgess Sarah Phillips and Jessica Ragusa. Burgess Crick Owen presented the Hawley Society to the committee and will join in bicentennial celebrations where applicable. A logo has been finalized by the committee and Burgess Phillips will work with the Design Artist to finalize it. Burgess Phillips will be contacting The Newtown Bee for a possible article about the upcoming bicentennial celebration. Betsy Kenyon will be handling thank you notes and tax documents for the donators. Burgess Crick Owen has been working on a structure for sponsorship and will be building a draft format for the sponsors.

Warden Maher presented the re-appointment of Mark Poirier as a Commission Member and Karen Boyle as an Alternate for the Historic District.

Burgess Crick Owen made a motion to reappoint Mark Poirier to a five-year term as Historic District Commission Member starting July 9, 2023 and ending July 9, 2028,
seconded by Burgess Phillips and unanimously approved.

Burgess Gaston made a motion to reappoint Karen Boyle to a five-year term as Historic District Alternate Commission Member starting July 9, 2023 and ending July 9, 2028,
seconded by Burgess Crick Owen and unanimously approved.

Sidewalks: Warden Maher reported the Church Hill Road/Queen Street project is at a standstill at the State DOT.

Streets & Parks: Nothing new to report.

New Business: None

Old Business: None

Public Participation: None.

Executive Session: Burgess Crick Owen moved to enter into Executive Session regarding the renewal lease with Edmond Town Hall Board of Managers inviting Treasurer Paula Brinkman, and Clerk Ann Scaia to remain in attendance. Burgess Gaston seconded. Executive Session was entered into at 8:11 p.m. and returned to regular session at 8:28 p.m. with no action taken.

The Annual Meeting of the Board of Burgesses will be held on Tuesday, September 12, 2023 at 7:30 p.m. followed by the regular meeting in the Lower Meeting Room in Edmond Town Hall, Newtown, CT.

There being no further business, Burgess Crick Owen made a motion to adjourn the meeting at 8:28 p.m., seconded by Burgess Gaston and unanimously approved.

Respectfully submitted,

Ann Scaia
Borough Clerk

NEWTOWN BOROUGH TAX

MONTHLY REPORT THROUGH: JULY 2023

TOTAL TAXES DUE FOR GRAND LIST 2022:	\$226,830.85
LAWFUL CORRECTIONS:	INCREASE \$0.03
	DECREASE -\$2.00
TAXES COLLECTABLE:	\$226,828.88

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$184,785.08
BACK TAX	\$161.15
INTEREST:	\$31.42
LIENS & FEES:	\$24.00
TOTAL COLLECTED TO DATE:	\$185,001.65

TOTAL SUBMITTED TO TREASURER TO DATE:	\$183,000.00
REFUND GIVEN FROM CURRENT YR TAX	\$0.00
BOUNCED CHECKS	\$0.00
	\$183,000.00

TAX COLLECTION SUMMARY:

GL 2022	TAXES COLLECTED	\$184,785.08	
	TAXES SUSPENDED	\$0.00	
	TRANSFERS	\$0.00	
	BOUNCED CHECKS	\$0.00	
	REFUNDS	-\$123.58	
	TOTAL CURRENT TAX COLLECTED	\$184,661.50	81.41%
	UNCOLLECTED TAXES	\$42,167.38	18.59%
	RE - OVERPAYMENTS	-\$803.43	

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2020 AND PRIOR:	
UNCOLLECTED TAXES	\$1,566.13
OVERPAYMENTS FROM PRIOR YEARS	-\$100.71
ADJUSTMENTS	\$0.00
TRANSFER (TO CURRENT YEAR)	\$0.00
BOUNCED CHECK FROM BT PAID	\$0.00

DATE:

5-Aug-23

SIGN: Jodie Enriquez
BOROUGH TAX COLLECTOR

			BOROUGH OF NEWTOWN					
			Treasurer's Report					
			Month Ending July 31, 2023					
			ACCOUNT 673	ACCOUNT 2470-D	ACCOUNT 873	TOTAL		
			Operating Account	Insured Cash Sweep	American Rescue Plan			
		BEGIN 7/1/2023	\$250,106.63	\$184,810.29	\$45,780.37	\$480,697.29		
		Interest Transfer	-\$106.63	\$106.63		\$0.00		
		Transfer to Clerk's Account Check #345	-\$27,300.00			-\$27,300.00		
		Transfer in from ICS Account	\$27,300.00	-\$27,300.00		\$0.00		
		Deposit from Tax Collector YTD:\$35,000	\$35,000.00	\$0.00		\$35,000.00		
		Deposit Bldg/Zoning/Misc	\$210.00	\$0.00		\$210.00		
		Transfer out to ICS Acct.	-\$35,210.00	\$35,210.00		\$0.00		
		Interest Earned 7/31/23	\$106.19	\$912.32	\$66.66	\$1,085.17		
		ENDING BALANCE 7/31/2023	\$250,106.19	\$193,739.24	\$45,847.03	\$489,692.46		

			CD ACCOUNT 814	
			matures 1/15/24	
		BEGIN 7/1/2023	\$68,554.75	
		Interest earned 7/31/2023 3% APY	\$173.00	
		ENDING BALANCE 7/31/2023	\$68,727.75	

Respectfully submitted 8/8/2023