

**BOROUGH OF NEWTOWN  
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, June 11, 2019** in the Old Court Room at Edmond Town Hall, Newtown, CT. Warden Gaston called the meeting to order at 8:13 p.m.

**Present:** Warden Jay Maher, Second Senior Burgess Betsy Kenyon, Burgess Jim Gaston, Burgess Anthony Baiad, Tax Collector Jodie Enriquez, Treasurer Paula Brinkman, Tree Warden Rob McCulloch and Clerk Ann Scaia.

**Absent:** Burgess Bill Lucas, Burgess Chris Gardner and Burgess Bill Eder.

**Also Present:** Three members of the public.

**Second Senior Burgess Kenyon made a motion to accept the May 14, 2019 regular meeting minutes,** seconded by Burgess Gaston. Motion passed.

A correction to the May 14, 2019 budget meeting minutes was requested. The original statement, "Burgess Gaston made a motion to approved the Borough's 2017-2018 budget, seconded by Burgess Baiad" is to be corrected to "2019-2020 budget".

**Second Senior Burgess Kenyon made a motion to accept the May 14, 2019 budget meeting minutes with the change noted above,** seconded by Burgess Gaston. Motion passed.

A correction to the June 6, 2019 budget meeting minutes was requested. The corrected motion is as follows: "**Robert Hall, of 5 Nettleton Avenue, made the motion to vote by paper ballot.**" The motion was seconded by Lyndon Thomas, of 22 Juniper Road. The motion was defeated."

**Burgess Gaston made a motion to accept the June 6, 2019 budget meeting minutes with the change noted above,** seconded by Second Senior Burgess Kenyon. Motion passed.

**Public Participation:** Deborra Zukowski, of 4 Cornfield Ridge Road, requested clarity of the cost and area being mowed on Old Castle Drive. She also asked if an MOU (Memorandum of Understanding) has been signed with the Land Use department outlining the Borough's responsibility of covering the cost and assignment of a contractor to mow the open space on Old Castle Drive. Warden Maher stated a number of years ago John Klopfenstein approached the Board of Burgess and stated the were incurring a hardship of maintaining their open space. They made a proposal and the Board of Burgesses voted and approved it. Warden Maher conveyed the area approved upon is the immediate area around the bench, not an expansive area. Warden Maher stated he would clarify with Supreme Green the exact acreage being mowed. He also stated he will approach Rob Sibley in regards to securing a MOU.

Deborra Zukowski went on to say she supports the proposed sidewalk on Rt. 302, but hopes future projects would support those borough residents on the west side of the creek in Ram's Pasture.

**Warden's Report:** Warden Maher stated the South Main Street sidewalk project will be starting up in the next 7 to 10 days which will stretch from Glover Avenue to Reed Intermediate. The project will begin at Reed Intermediate. He also mentioned wide discussions will begin on the proposed Rt. 302 sidewalk project. Warden Maher is in contact with two contractors to review the scope in pricing allowance to ensure the original estimate is realistic which he will share at the next meeting. Warden Maher confirmed the future RFP (Request For Proposal) would be a design build which would include fees associated in creating the application to the state. Warden Maher also shared a letter from Kenneth Kopsco, of 4 Overlook Drive, asking for signage at four key locations identifying the entries to the Borough (see attached). Second Senior Burgess Kenyon will investigate the creation of Borough welcoming signage and report her findings at the next borough meeting. Warden Maher will send her pictures of the current Historic District sign and dimensions to follow for the welcoming signage. Warden Maher was approached by Chris Carvalho, of 5 Sunset Hill Road, requesting a copy of the signed petition for the proposed Rt. 302 sidewalk project that Dennis O'Connor, of 12 Grand Place. Treasurer Brinkman stated she would contact him and request he send a copy of the petition to Warden Maher.

**Tree Warden's Report:** Tree Warden McCulloch conveyed the following list of items to be addressed in the coming fiscal years. Stumps at the following properties on Main Street will be removed: #62, #60, #54, #32, and #25. Stumps will also be removed on the following properties on The Boulevard: #10, #11 and #12. One Stump will also be removed on the following roads:

West Street, Academy Lane, Summit Road and Glover Avenue.

The town has begun tree removal work which will be completed by July 1st on 10 Knollwood Drive (white pine - 4 green dots on trunk), 7 The Old Road (multi liter cherry - 4 green dots on trunk), 42 & 44 The Boulevard (dead maple close to road - 4 green dots on trunk), 11 Schoolhouse Road (dead maple hooked over the road, trunk near stone wall - 4 green dots on trunk) and 8 Mt. Pleasant Road (on the Orchard Road side. Multi liter locus off the road - no dots). He also presented a tentative tree planting list which is as follows: 18 Main Street – 1-2 trees; 32 Main Street – 1 tree; 38 Main Street – 2 trees; 40 Main Street – 2 trees; 60 Main Street – 2 trees; 62 Main Street – 3 trees; 25 Main Street – 1-2 trees.

**Tax Collector's Report:** Tax Collector Enriquez reported the following for May 2019: Total Taxes Due for the List of 2017: \$225,836.95; Current Taxes: \$224,684.33; Back Taxes: (\$217.50); Interest: \$766.17; Liens & Fees: \$144.00. Total Submitted to Treasurer to Date: \$225,050.00. Current Taxes Collected: \$224,278.22 representing 99.10%.

**Burgess Baiad made a motion to accept the Tax Collector's Report for May 2019,** seconded by Burgess Gaston and unanimously approved.

**Treasurer's Report:** The May 2019 report presents: A deposit of \$535.00 was made from the Borough Zoning Office. A deposit of \$400.00 was made from Tax Collector, Jodie Enriquez. A transfer of \$11,800.00 was made to cover last month's invoicing. Interest on the 12 mo. CD was \$116.01 making a total of \$76,801.19.

**Burgess Gaston made a motion to accept the Treasurer's Report for May 2019,** seconded by Burgess Baiad and unanimously approved.

**Burgess Gaston made a motion to transfer \$616.31 from Contingency to Street and Parks,** seconded by Second Senior Burgess Kenyon and unanimously approved.

**Burgess Gaston made a motion to transfer \$1,058.69 from Auxillary Help to Street and Parks,** seconded by Second Senior Burgess Kenyon and unanimously approved.

**Zoning Officer's Report:** Warden Maher stated a MOU (Memorandum of Understanding) was signed by Rob Sibley to be the Borough Zoning Officer. Warden Maher will be reviewing the MOU and will be signing it tomorrow. Doug Nelson conveyed to Warden Maher the June Borough Zoning meeting has been cancelled. He also shared the Zoning Commission resolved a signage issue with Dr. Young's office. Tina Welsh, of 4 King Street, contacted the Borough Clerk requesting a sign stating, "We Buy Houses" be removed from a telephone pole in front of Trinity Church. Warden Maher stated he would remove the sign.

**Historic District:** Second Senior Burgess Kenyon had nothing new to report. Warden Maher is currently in possession of the Historic sign and post from Ram's Pasture. He will be cleaning and repairing the sign and will re-install the sign in the near future.

**Sidewalks:** Please refer to Warden Maher's comments regarding sidewalks in the Warden Report section of the minutes.

**Streets & Parks:** Please refer to Warden Maher's comments regarding the inquiry to mowing on Old Castle Drive in the Warden Report section of the minutes.

**New Business:** Per the comments in Historic District, Warden Maher will clean up and re-instate the sign at Ram's Pasture. Warden Maher will also replace the missing sign at West Street.

**Old Business:** There was nothing new to report.

**Public Participation:** Deborra Zukowski, of 4 Cornfield Ridge Road, suggested each line item and the amount be listed in the minutes to clarify the monthly expenses. Burgess Gaston stated

the monthly expenses are available to the public and can be requested at any time. She also stated in light of the signs being removed in the Borough it is the responsibility of the town not the Borough. She suggested the Borough alert the town of such signs in the future. In regards to the proposed sidewalk on Rt. 302, she felt there were a couple of telephone poles poorly placed and thought perhaps they could be addressed as a part of the project. She also asked for clarity on the need to transfer \$2,275 to Streets and Parks. Warden Maher explained the new responsibility of maintaining the garden on Church Hill Road resulted in the additional cost to the Streets and Parks line item. Lastly, she requested the agenda offer more specifics as to the topics/items to be discussed in upcoming meetings. Lyndon Thomas, of 22 Juniper Road, also suggested more detail, such as future motions, be listed in the agendas. Warden Maher agreed we would review the Borough agendas and make appropriate changes. Lyndon Thomas also asked Tax Collector Enriquez when the tax bills will be mailed. She stated they would be mailed at the close of the month with a due date of July 1, 2019.

**The regular meeting of the Board of Burgesses will be held on Tuesday, July 9, 2019 at 7:30p.m. in the Old Court Room in Edmond Town Hall, Newtown, CT.**

**There being no further business, Burgess Baiad made a motion to adjourn the meeting at 9:12 p.m.,** seconded by Burgess Gaston and unanimously approved.

Respectfully submitted,  
Ann Scaia  
Borough Clerk