

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, June 13, 2017** in the Borough Office at Edmond Town Hall, Newtown, CT. Warden Gaston called the meeting to order at 7:37 p.m.

Present: Warden James Gaston, Senior Burgess Joan Crick, Second Senior Burgess Jay Maher, Burgess Anthony Baiad, Burgess Bill Lucas, Burgess Chris Gardner, Treasurer Paula Brinkman, Clerk Ann Scaia

Absent:, Burgess Betsy Kenyon, Zoning Officer Jean St. Jean, Tax Collector Jodie Enriquez and Tree Warden Rob McCulloch.

Also Present: 1 member of the public.

Burgess Gardner made a motion to accept the May 9, 2017 regular meeting minutes, seconded by Second Senior Burgess Maher. Motion passed.

Public Participation: None.

Warden's Report: Warden Gaston reported that Jean St. Jean will be retiring as the Zoning Officer as of June 30, 2017 which concludes the fiscal year for the Town of Newtown. Warden Gaston met with Doug Nelson, Jean St. Jean and George Benson to discuss the appointment of a new Zoning Enforcement Officer which is appointed by the Chair of Zoning. Warden Gaston is having legal counsel review the process and confirming the Borough will work in conjunction with the Chair of Zoning. Warden Gaston and Doug Nelson discussed potential zoning enforcement candidates. Doug Nelson and Borough Counsel Don Mitchell will be writing up a job description and working on a written operational framework for the position between the Borough and Town. Warden Gaston indicated this is a work in progress and will take a few months. **Burgess Baiad made a motion to grant the new Borough Clerk, Ann Scaia, check signing authority for checking accounts #673 and #331 at Newtown Savings Bank and to remove the former Borough Clerk, Ann LoBosco from said check signing authority.** Seconded by Second Senior Burgess Maher and unanimously approved.

Tree Warden: Rob McCulloch was not in attendance, however Warden Gaston reported that Tree Warden McCulloch called the state to report a tree on Academy Lane and the state said they would probably attend to it in July.

Tax Collector's Report: Tax Collector Enriquez was not in attendance, however she reported to Borough Clerk, Ann Scaia, that there was nothing new to report. Tax Collector Enriquez also reported she is currently working on the year-end financials.

Treasurer's Report: Treasurer Paula Brinkman read the May 2017 report: No deposits were made from Tax Collector Jodie Enriquez. No transfers were made to cover last month's invoicing. Interest on the 15 mo. CD was \$72.37 making a total of \$74,523.45.

Burgess Gardner made a motion to accept the Treasurer's Report for May 2017, seconded by Second Senior Burgess Maher and unanimously approved.

Second Senior Burgess Maher made a motion to transfer \$2,308.84 from Fire Hydrants to Street Lights and also transfer \$2,205.35 from Fire Hydrants to Streets and Parks, seconded by Senior Burgess Crick and unanimously approved.

Second Senior Burgess Maher made a motion to transfer \$485.00 from Advertising to Auxiliary, seconded by Burgess Baiad and unanimously approved.

Zoning Officer's Report: Zoning Officer Jean St. Jean was not in attendance. Senior Burgess Joan Crick conveyed concern over the appearance of 46 Main Street. Warden Gaston stated he would contact George Benson of the Land Use Department and ask if he would look at the house and determine if it is a possible blight ordinance violation. Burgess Bill Lucas inquired about the status of 27 Church Hill Road. Warden Gaston reported the house is possibly slated as a knock down house. Warden Gaston had also heard the Board of Education has considered purchasing the property to improve bus traffic flow but he does not know what the status is at this point.

Historic District: No report due to Burgess Kenyon absence.

Sidewalks: Second Senior Burgess Maher reported he investigated Ellen Whalen's (65 Main Street) request for possible sidewalks from 65 Main Street to Martin Street. Second Senior Burgess Maher measured the proposed sidewalk to be 500 linear feet. He estimated the timing to complete the project would be two years with an estimated cost of \$40,000-\$43,000. Currently there are no appropriations to execute this project. Second Senior Burgess Maher asked the group to assess their thoughts on proceeding with project in the future. Warden Gaston suggested a motion be added to next month's agenda to address this project. Second Senior Burgess Maher asked for people to report any other issues they may have with borough sidewalks. He also mentioned the poor condition of the sidewalks in front of the Inn at Newtown. Warden Gaston suggested we hold off until the future of the Inn at Newtown is determined.

Streets & Parks: Second Senior Burgess Maher had nothing new to report.

New Business: Burgess Baiad expressed the line of sight was impaired at the corner of The Boulevard and Church Hill Road due to uncut grass and weeds. He also expressed concern over sand not being removed from curbs on The Boulevard and Budd Drive. Lastly, he also mentioned a fire hydrant being lost in tall weeds and grass. Warden Gaston will email Fred Hurley asking for the grass/weeds to be tended to and for the removal of the sand.

Old Business: Burgess Gardner reported the donated flag from the Lion's Club replaced the winter flag with the help of the fire department. He also reported the flagpole was swiped by a car recently. The DOT replaced the damaged sign after Burgess Gardner called them. He has also repainted the damaged flagpole. Warden Gaston asked Burgess Lucas the status of his research on sand blasting the flagpole. Both Burgess Lucas and Burgess Gardner have done preliminary research and have agreed they will take a closer look on identifying a source to sand blast the flagpole.

Public Participation: None.

The regular meeting of the Board of Burgesses will be held on Tuesday, July 11, 2017 at 7:30p.m. in the Borough Office in Edmond Town Hall, Newtown, CT.

There being no further business, Burges Lucas made a motion to adjourn the meeting at 8:07 p.m., seconded by Burgess Gardner and unanimously approved.

Respectfully submitted,

Ann Scaia
Borough Clerk

Borough of Newtown
Newtown, CT
Monthly Treasurer's Report
For month ending May 31, 2017

Beginning Balance (May 1, 2017) \$414,147.82

OPERATING ACCOUNT (#673)

Income (Deposits)	Date	Description	Amount
			\$0.00

Interest income (May 31, 2017) \$17.69

Total Income \$17.69

Expenses (checks written)	Date	Payable To	Description	Amount
				\$0.00

Total Expenses

Ending Cash Balance (May 31, 2017) \$414,165.51

Outstanding Checks	Payable To	Description	Amount
	Total Outstanding Checks		\$0.00

RECONCILED BANK BALANCE (May 31, 2017) \$414,165.51

<u>15 MONTH CD ACCOUNT (#814)</u>	matures 1/28/18	\$74,451.08
--	-----------------	--------------------

Interest income (May 31, 2017)	interest 1.15%	\$72.37
TOTAL		\$74,523.45

Respectfully submitted on June 13, 2017
Paula Brinkman, Treasurer