

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, October 9, 2018** in the Borough Office at Edmond Town Hall, Newtown, CT. In the absence of Warden Gaston, Senior Burgess Maher called the meeting to order at 7:34 p.m.

Present: Senior Burgess Jay Maher, Burgess Anthony Baiad, Burgess Bill Lucas, Burgess Chris Gardner, Burgess Bill Eder, Tax Collector Jodie Enriquez, Treasurer Paula Brinkman, Tree Warden Rob McCulloch and Clerk Ann Scaia.

Absent: Warden James Gaston and Second Senior Burgess Betsy Kenyon.

Also Present: None.

A correction to the September 11, 2018 regular meeting minutes was requested by Second Senior Burgess Kenyon. She has requested the following adjustments:

Second senior Burgess Kenyon reported that the Historic District had a Public Hearing on Wednesday, September 5, 2018 for an Application for a Certificate of Appropriateness from John & Valerie O’Sullivan of 6 Martin Street, Newtown, CT for property they own at 77 Main Street (Ambulance Building). The application was for the repaving of the front parking lot to include 18 painted parking spaces, a sign to be located on the existing pole in the front of the building, and for the replacement of the 3 garage doors and entry door with French doors (per the photo in the September minutes). The Application was approved as presented with the stipulation that it would be preferable that the windows be simulated true divided lights.

In addition, two members of the Commission were in need of reappointment.

Burgess Lucas made a motion to reappoint Mark Poirier as a commissioner for the period 07/01/18 to 07/01/2023, seconded by Burgess Baiad and unanimously approved.

Burgess Maher made a motion to reappoint Karen Boyle as an alternate commissioner for the period 07/01/2018 – 07/01/2023, seconded by Burgess Eder and unanimously approved.

Second Senior Burgess Kenyon also reported that several Historic District Officer terms will be renewed at their next meeting.

Burgess Baiad made a motion to accept the September 11, 2018 regular meeting minutes with the change noted above, seconded by Burgess Lucas. Burgess Gardner abstained. Motion passed.

Public Participation: None

Warden's Report: No report due to Warden Gaston's absence.

Tree Warden's Report: Rob McCulloch reported items listed in September were completed. The only outstanding projects are an open space issue at 24 Lincoln Drive and removal of stumps on Main Street and around town. Rob McCulloch reiterated the suggestion to delay tree planting until next year.

Tax Collector's Report: Tax Collector Enriquez reported the following for September 2018: Total Taxes Due for the List of 2017: \$226,326.41; Current Taxes: \$221,849.32; Back Taxes: (\$217.50); Interest: \$502.65; Liens & Fees: \$24.00. Total Submitted to Treasurer to Date: \$218,600.00. Current Taxes Collected: \$221,854.90 representing 98.02%.

Burgess Eder made a motion to accept the Tax Collector's Report for September 2018,
seconded by Burgess Gardner and unanimously approved.

Treasurer's Report: Treasurer Paula Brinkman read the September 2018 report: A deposit of \$12,298.03 was made from Borough Zoning Office. A deposit of \$8,000.00 was made from Tax Collector Jodie Enriquez. A transfer of \$19,000.00 was made to cover last month's invoicing. Interest on the 12 mo. CD was \$111.02 making a total of \$75,941.01.

Burgess Baiad made a motion to accept the Treasurer's Report for September 2018,
seconded by Burgess Lucas and unanimously approved.

Zoning Officer's Report: Nothing to report. A replacement is currently being investigated.

Historic District: No report due to Second Senior Burgess Kenyon's absence.

Sidewalks: Senior Burgess acquired an estimate for the suggested masonry repair of sidewalk in front of the Cyrenius H. Booth Library discussed in September Borough Meeting. The length is approximately 1,200 square feet with a cost estimate of \$4,000 to complete.

Burgess Baiad made a motion to a cover the expenses associated with repair of sidewalk in front of Cyrenius H. Booth Library for \$4,000.00, seconded by Burgess Gardner and unanimously approved.

Streets & Parks: Burgess Eder reported Ray Wisniewski, from the VFW, has reached out to Newtown Hook & Ladder to assist them with the lanyard on the flagpole at the Soldiers and Sailors monument. Per Burgess Eder's request Burgess Gardner will contact the Newtown Hook and Ladder to assist in the repair of the lanyard. Burgess Gardner is working with Ken Burns and an associate to repair the north facing light on the flagpole. Burgess Gardner also announced the change to the winter flag on the flagpole will be occurring on Saturday, October 27th at 8am with the help of the Lion's Club. Burgess Gardner will be contacting the Fire Chief to possibly assist in the spraying of the flagpole to remove dirt and grit.

New Business: None.

Old Business: Treasurer Brinkman will contact Doug Nelson to clarify the zoning regulations for outdoor seating and whether it requires being enclosed (see photo of Market Place's outside dining). Burgess Eder distributed two photos of the Borough and Sandy Hook signs at the exit of I-84 at exit 10 for everyone's reference (see photos attached).

Public Participation: None.

The regular meeting of the Board of Burgesses will be held on Tuesday, November 13, 2018 at 7:30p.m. in the Borough Office in Edmond Town Hall, Newtown, CT.

There being no further business, Burgess Eder made a motion to adjourn the meeting at 8:16 p.m., seconded by Burgess Baiad and unanimously approved.

Respectfully submitted,

Ann Scaia
Borough Clerk

NEWTOWN BOROUGH TAX

MONTHLY REPORT FOR: SEPTEMBER 2018

TOTAL TAXES DUE FOR GRAND LIST 2017:	\$226,326.41
LAWFUL CORRECTIONS: INCREASE	\$27.37
DECREASE	-\$496.24
TAXES COLLECTABLE:	✓ \$225,857.54

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$221,849.32
BACK TAX	\$217.50
INTEREST:	\$502.65
LIENS & FEES:	\$24.00
TOTAL COLLECTED TO DATE:	✓ \$222,593.47

TOTAL SUBMITTED TO TREASURER TO DATE:	\$218,600.00
REFUND GIVEN FROM CURRENT YR TAX	\$0.00
REFUND GIVEN DUE FROM PRIOR YR	\$0.00
TOTAL COLLECTIONS	✓ \$218,600.00

TAX COLLECTION SUMMARY:

GL 2017	TAXES COLLECTED	✓ \$221,849.32	
	TRANSFERS	\$5.58	
	REFUNDS	\$0.00	
	TOTAL CURRENT TAX COLLECTED	✓ \$221,854.90	98.02%
	TAXES OUTSTANDING	✓ \$4,002.64	1.77%
	OVERPAYMENTS	416.47	
	TOTAL TAX DUE GL 2016	✓ \$4,419.11	

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2016 AND PRIOR:	\$1,046.60
	✓ \$1,046.60
CREDIT FROM PRIOR YEARS	\$168.80
	✓ \$1,215.40

DATE:
9-Oct-18

SIGN: _____
BOROUGH TAX COLLECTOR

Borough of Newtown
Newtown, CT
Monthly Treasurer's Report
or month ending September 30, 2018

Beginning Balance (September 1, 2018) \$681,736.60

OPERATING ACCOUNT (#673)

Income (Deposits)

Date	Description	Amount
Sept 19, 2018``	Tax Collector (YTD \$218,600)	\$8,000.00
Sept 19, 2018``	BZE	\$12,298.03

Interest income (September 30, 2018) \$25.15

Total income \$20,323.18

Expenses (checks written)

Date	Payable To	Description	Amount
Sept. 12,2018	Treasurer's Acct (331)	check #264	\$19,000.00

Total Expenses \$19,000.00

Ending Cash Balance (September 30, 2018)

Outstanding Checks	Payable To	Description	Amount
	Total Outstanding Checks		\$0.00

RECONCILED BANK BALANCE (September 30, 2018) \$683,059.78

12 MONTH CD ACCOUNT (#814) matures 2/14/19 **\$75,829.99**

Interest income (Sept 30, 2018)	interest 1.80 APY	\$111.02
TOTAL		\$75,941.01

Respectfully submitted on October 9 , 2018





