

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, February 13, 2018** in the Borough Office at Edmond Town Hall, Newtown, CT. Warden Gaston called the meeting to order at 7:41 p.m.

Present: Warden James Gaston, Second Senior Burgess Jay Maher, Burgess Betsy Kenyon, Burgess Chris Gardner, Burgess Bill Lucas, Zoning Officer Maureen Crick Owen, Tax Collector Jodie Enriquez, Treasurer Paula Brinkman and Clerk Ann Scaia

Absent: Senior Burgess Joan Crick, Burgess Anthony Baiad and Tree Warden Rob McCulloch

Also Present: None

Acceptance of Minutes: A correction in the Zoning Officer's Report was requested. The language "Zoning Officer Maureen Owen investigated the fence at 15 church Hill Road. Zoning Officer Maureen Owen will be adding this to the agenda for the January 10th, Borough of Newtown Zoning commission meeting for further discussion." is to be revised with "Zoning Officer Maureen Owen would speak to this matter in her report at the January 10th, Borough Zoning Commission."

Burgess Kenyon made a motion to accept the January 9, 2018 regular meeting minutes with the change noted above, seconded by Burgess Lucas. Motion passed.

Budget: Warden Gaston will present a preliminary budget for the 2018-2019 fiscal year at the March Borough Meeting.

Public Participation: None.

Warden's Report: Warden Gaston announced the resignation of Senior Burgess Joan Crick since she has moved to the town of Southbury. Senior Burgess Joan Crick's letter of resignation follows these minutes. Zoning Officer Maureen Owen also announced her resignation as Zoning Officer for the Borough of Newtown due to personal reasons. Zoning Officer Maureen Owen has offered to continue on a temporary basis until a replacement is found. Warden Gaston offered his thanks and appreciation for her excellent work and contributions. Warden Gaston spoke with Mrs. Sharp from the garden club to re-work some of the islands. Warden Gaston suggested she attend the next Borough meeting in March to present her proposal. Warden Gaston also received an update on the Exit 10 signs. The design has been formalized and is currently in the process of being created.

Tree Warden's Report: No report due to Rob McCulloch's absence.

Tax Collector's Report: Tax Collector Enriquez reported the following for January 2018: Total Taxes Due for the List of 2016: \$189,621.73; Current Taxes: \$186,187.36; Back Taxes: (\$1,704.02); Interest: \$1,063.11; Liens & Fees: \$192.00. Total Submitted to Treasurer to Date: \$186,925.00. Current Taxes Collected: \$186,187.36 representing 98.1%.

Burgess Lucas made a motion to accept the Tax Collector's Report for January 2018,
seconded by Burgess Gardner and unanimously approved.

She also asked the Board for permission to attend the Annual Tax Collector's Conference which costs \$480.00.

Second Senior Burgess Jay Maher made a motion to approve the request to appropriate \$480.00 for the Tax Collector's Conference, seconded by Burgess Gardner and unanimously approved.

She also asked the Board for permission to pay the Annual Membership Dues for the Connecticut Tax Collector's Association which costs \$75.00.

Burgess Lucas made a motion to approve the request to appropriate \$75.00 for the Connecticut Tax Collector's Association membership dues, seconded by Burgess Kenyon and unanimously approved.

Treasurer's Report: Treasurer Paula Brinkman read the January 2018 report: A \$238.00 deposit was made from Zoning Officer Maureen Crick Owen. A \$575.00 deposit was made from Tax Collector Jodie Enriquez maintaining a total of \$186,925.00. A transfer of \$28,000.00 was made to cover last month's invoicing. Interest on the 15 mo. CD was \$65.87 making a total of \$75,024.97.

The 15 mo. CD matured on January 28, 2018. Treasurer Paula Brinkman presented different interest rates. As of today, the rates are as follows: 1 yr at 1.80% APY; 18 months at 1.95% APY; 2 yr at 2.00% APY. After discussion the board agreed upon renewing the full amount of \$75,090.84 in the 1yr at 1.80% APY.

Burgess Kenyon made a motion to accept the Treasurer's Report for January 2018, seconded by Second Senior Burgess Maher and unanimously approved.

Zoning Officer's Report: Zoning Officer Maureen Owen offered an update that Teton Capitol is in communication with the owners of 37 Church Hill Road. Teton Capitol is also working with the town on a possible tax incentive. Zoning Officer Maureen Owen stated if all matters were settled, Teton Capitol would hope to break ground this spring with construction taking upwards of 12-13 months. Zoning Officer Maureen Owen reiterated the pending opening in March of a bakery called Panificio Navona at 32 Church Hill Road (Lexington Gardens Complex). Zoning Officer Maureen Owen reported dealing with a couple of zoning violations. Zoning Officer Maureen Owen also managed an issue with 18 Wendover Road. This is a piece of vacant land which required Zoning Office Maureen Owen to execute a certificate of zoning compliance as it is not a legal buildable lot at this time. Zoning Officer Maureen Owen met with the owners of 15 Church Hill Road regarding their fence. The owner's clarified they followed the town zoning regulations ensuring their fence is less than 6ft which would not require an application. The owners had conveyed plans for landscaping their property.

Historic District: Burgess Kenyon had nothing new to report.

Sidewalks: Second Senior Burgess Maher is waiting for funds for the Rt. 302 project. He put a call into George Benson to discuss the eventual need of a full scope of the project by an engineer.

Streets & Parks: Burgess Gardner reported the north and south lights at the flagpole were out. He enlisted Ken Burns Electrical to fix the issue. Burgess Gardner has arranged the acquisition of a new flag from Newtown Hardware. He will then coordinate with the fire department to replace the existing flag.

New Business: None.

Old Business: None.

Public Participation: None.

The regular meeting of the Board of Burgesses will be held on Tuesday, March 13, 2018 at 7:30p.m. in the Borough Office in Edmond Town Hall, Newtown, CT.

There being no further business, Second Senior Burgess Maher made a motion to adjourn the meeting at 8:30 p.m., seconded by Burgess Gardner and unanimously approved.

Respectfully submitted,

Ann Scaia
Borough Clerk

			NEWTOWN BOROUGH TAX	
MONTHLY REPORT FOR:		JANUARY 2018		
TOTAL TAXES DUE FOR GRAND LIST 2016:				\$189,621.73
AMOUNTS COLLECTED TO DATE:				
	CURRENT TAX:		\$186,187.36	
	BACK TAXES:		\$1,704.02	
	INTEREST:		\$1,063.11	
	LIENS & FEES:		\$192.00	
TOTAL COLLECTED TO DATE:			✓ \$189,146.49	
	REFUNDS PD IN PRIOR YRS		\$1,188.70	
	CURRENT REFUNDS:		\$180.57	
	CURRENT ADJUSTMENTS		(\$480.88)	
TOTAL SUBMITTED TO TREASURER TO DATE:			\$186,925.00	
TAX COLLECTION SUMMARY:				
CURRENT TAXES COLLECTED:			✓ \$186,187.36	✓ 98.1%
CURRENT TAXES PENDING:			✓ \$3,434.37	✓ 1.8%
	OVERPAYMENTS:		(\$168.40)	
			✓ \$3,265.97	
NOTE:				
BACK TAXES OUTSTANDING FOR LIST 2015 AND PRIOR:				\$675.14
	CREDIT FROM PRIOR YEARS			(\$19.48)
			✓	\$655.66
DATE:				
13-Feb-18				
			SIGN: _____	
			BOROUGH TAX COLLECTOR	

Borough of Newtown
Newtown, CT
Monthly Treasurer's Report
For month ending January 31, 2018

Beginning Balance (January 1,2018) \$474,717.71

OPERATING ACCOUNT (#673)

Income (Deposits)

Date	Description	Amount
January 12, 2018	Tax Collector (YTD: \$186,925)	\$575.00
January 19, 2018	Maureen Crick Owen (BZE)	\$238.00

Interest income (January 31, 2018) \$19.44

Total Income \$832.44

Expenses (checks written)

Date	Payable To	Description	Amount
January 10, 2018	Treasurer's Acct (331)	check #253	\$28,000.00

Total Expenses \$28,000.00

Ending Cash Balance (January 31, 2018) \$447,550.15

Outstanding Checks	Payable To	Description	Amount
	Total Outstanding Checks		\$0.00

RECONCILED BANK BALANCE (January 31, 2018) \$447,550.15

15 MONTH CD ACCOUNT (#814) MATURED: 1/28/18 \$75,024.97

Interest income (January 31, 2018)	interest 1.15%	\$65.87
TOTAL		\$75,090.84

Respectfully submitted on February 13, 2018

February 12, 2018

Hi Jim and Burgess —

After all these years you will not hear my voice "what" again — I still remember the time when my brother, Lee, brought you to our meeting — I immediately thought "what does he want?" Needless to say, my brother did the right thing!

As you know, I am leaving Newtown for "Senior Living" in Southbury (whatever that means?). Before you know it, I will be telling them "what's wrong" and what can be done to fix it"

I will miss you all and especially the "Borough" — You all have to help the "Warden" take care of it in these changing times!

I will miss you all and love you all and it has and it has been my pleasure to work with everyone.

Very Sincerely,
Sean Glover Crick