

Borough of Newtown Historic District

Borough of Newtown Historic District Commission
Special meeting and public hearing August 10, 2023

Call to Order

- The special meeting was called to order at 7:03 pm
- Present
 - Historic District:
 - Stephanie Gaston, Betsy Kenyon, Sarah Philips, Mark Poirier, Ellie Whalen
 - Public:
 - None
- Approval of Minutes of June 22 public hearing and special meeting
 - The commission reviewed the minutes
 - Ms Philips made a motion to approve without revisions; Ms Kenyon seconded the motion, and it was unanimously approved.
 - Election of officers
 - Ms Gaston reported that Mr Poirier and Karen Boyle were reappointed by the Borough Board of Burgesses to 5-year terms of office as commissioner and alternate, respectively
 - The commission discussed officer roles
 - Mr Poirier made a motion and Ms Kenyon seconded to nominate **Ms Gaston as chair** retroactive to July 9
 - The motion was approved unanimously
 - Ms Whalen made a motion and Ms Philips seconded to nominate **Ms Kenyon as vice chair** retroactive to July 9
 - The motion was approved unanimously
 - Ms Philips made a motion and Ms Whalen seconded to nominate **Mr Poirier as secretary** retroactive to July 9
- Old Business
 - None
- New Business
 - None
- Public Participation
 - None
- The special meeting was adjourned at 7:10 pm

Borough of Newtown Historic District

- The public hearing was called to order at 7:23 pm
 - Present
 - Historic District:
 - Stephanie Gaston, Chair; Betsy Kenyon, Vice Chair; Sarah Philips, commissioner; Mark Poirier, Secretary; Ellie Whalen, commissioner
 - Applicant:
 - Peter Kirlin, Board of Trustees, CH Booth Library
 - Doug Lord, Director, CH Booth Library
 - David Schill, Board of Trustees, CH Booth Library
 - Public:
 - None
 - Mr Kirlin presented an application for repair and/or replacement of 145 shutters on the Booth Library at 45 Main Street (every window on the building)
 - He noted that present shutters are constructed of mahogany
 - Most of the shutters have deteriorated beyond repair, but enough of the old ones are repairable for use on all of the front windows
 - Cost of replacement mahogany and Azek shutters, as initially proposed, is prohibitive
 - Secretary Poirier made a motion:
 - Approve the application to restore and replace 145 shutters with the following revisions:
 - Restore existing shutters for use on the front of the building (facing Main Street)
 - Replace shutters on back and sides of the building using composite material.
 - Vice Chair Kenyon seconded the motion, and it was passed unanimously
 - The public hearing was adjourned at 7:55 pm.

Respectfully submitted,
Mark Poirier
Secretary