

**Business Advisory Committee
Special Meeting, December 16, 2019
Newtown Municipal Center, Council Chamber
3 Primrose Street, Newtown**

***MINUTES ARE NOT FINALIZED UNTIL APPROVED BY THE BUSINESS ADVISORY
COMMITTEE***

Present: Dan Sorrentino, Newtown Hardware, Erica Sullivan, Castle Hill Chocolates, Bruce Walczak, Relocation Consultants.

Unable to Attend: Don Droppo, Jr., Curtis Packaging, Michele Hanson, Farmhouse Restaurant; Chris Hottois, Flint Ridge Development, Adam Richichi, Dental Associates; Sue Shortt, Shortt's Farm & Garden, Carrie Swan, Black Swan Hearth & Gift Shop.

Also Present: First Selectman Daniel Rosenthal, IT Director Al Miles, Christal Preszler, Wes Thompson, Chairman EDC, Helen Brickfield, Chamber of Commerce.

First Selectman Rosenthal called the meeting to order at 3:00p.m.

Acceptance of Minutes: No quorum; no action.

Chamber of Commerce Report: It was a big weekend in Newtown with happy news about the High School Football team winning the State Championship. It is renewal season, if dues are paid by the end of the year there is a 10% discount. There will be a big membership drive in January. Ms. Brickfield will speak to First Selectman Rosenthal about as town wide membership. There will be a Mardi Gras party at Newtown Community Center on Feb. 20. Business of the Year is in flux; the Chamber is working on getting alliances to put this together.

Discussion on Cyber Security: First Selectman Rosenthal attended an Emergency Management meeting, in Watertown, with the Emergency Management team. A disaster scenario relative to a large scale cyber attack was simulated. The risk is real and the Town is doing what it can from a resource standpoint. IT Director Al Miles was present to talk to the committee about things that can be done to protect their systems at a business level. People often get comfortable with old equipment and do not update; old equipment and old routers should be updated. Having strong passwords is critical, with two factor verification. Fire protection also needs to be updated. Instead of signing on to wifi in an unfamiliar location, such as an airport, use data. Change the default IP address and the default password on new devices. All files should be backed up. Prevention is key. Square is a financial credit card system that has to be password protected. Again, a strong password is critical. Do not open emails from anybody you haven't spoken to in a very long time. Ms. Brickfield thinks this information is very important and plans to speak to Mr. Miles further about getting this information out. Mr. Walczak spoke about the CCPA (California Consumer Privacy Act) saying it will impact certain varieties of businesses anywhere in country, who must comply. Compliance requires supplying extension information on your business. Mr. Miles noted that Windows 7 support will be ending next month and should be updated to Windows 10. The Right to Privacy movement is very close to cyber security.

Rec'd. for Record 12/23 2019
Town Clerk of Newtown 1:08pm
Debbie Aurelia Halstead

Ideas/Suggestions: n/a.

Approval of 2020 Calendar: There was no action on the 2020 calendar, which will be filed with a 3:00pm start time for meetings. The time may change for various meetings. (att.)

Next Meeting Date: The next meeting will be Monday, January 27 at 3:00pm.

Adjournment: Having no further business report of Business Advisory Committee adjourned their meeting at 3:44p.m.

Respectfully submitted,
Susan Marcinek, Clerk pro-tem

Newtown Municipal Center
3 Primrose Street
Newtown, Connecticut 06470
Tel. (203) 270-4201
Fax (203) 270-4205
first.selectman@newtown-ct.gov
www.newtown-ct.gov



Daniel C. Rosenthal
First Selectman

TOWN OF NEWTOWN
OFFICE OF THE FIRST SELECTMAN

Business Advisory Committee Meeting Schedule
2020 Meeting Schedule

The Business Advisory Committee will hold meetings at 3:00 pm in the Council Chamber at the Newtown Municipal Center, 3 Primrose Street, Newtown, CT as follows:

Monday	January 27
Monday	February 24
Monday	March 23
Monday	April 27
Monday	June 22
Monday	August 24
Monday	September 28
Monday	October 26
Monday	November 23
Monday	December 28