Newtown Community Center Commission
8 Simpson Street Newtown, CT 06470

These minutes are subject to approval at the next meeting.

Ms Walsh called the meeting to order January 16, 2024 at 6:34pm. Meeting was held in the Conference Room at the Community Center and by Google Meet.

Present: Kinga Walsh, Jennifer Larkin, Maureen Crick Owen, Jean Coville Dawe, Fred Taylor, and Cheyanne Wirtz
Also present: Matt Ariniello

Absent: Isabel Khazadian, Alexander Savo

Mr Ariniello led the pledge. Ms Walsh welcomed our new members.

Ms Coville Dawe moved to accept the minutes of the December 19, 2023 meeting. Ms Larkin seconded the motion – Approved

Director's Report – Attached
Discussion on the HVAC project. The pool area HVAC is an insufficient size. The fix is about $500,000 but if this system fails it is $1,200,000 to replace in full. This is another construction item needing to be corrected. Legislative Council has the CIP request for 50% of the pool HVAC on the agenda for Wednesday the 17th. It will go into Executive Session with Ms Walsh and Mr Ariniello included.
FFH Authority will meet next Monday regarding the playscape area. FHH Authority plans to plant, per State guidelines, a tree line from the Center to the driveway by the NYA to keep cars from driving onto the grass and into the playscape. Planning and Zoning as approved. The Community Center has paid to have the property leveled and seeded (approx. $8K spent to date). The Friends will be donating the fence surrounding the playscape. The cost of the tree line is $7000. FFH will be deciding if they will be paying for the tree line at their meeting.

The storage facility got 8" of water in it during the storm. They lost some items but nothing that can be claimed with insurance since the deductible is $10,000. Newtown Hook and Ladder came right away to pump the water out. Mr Hurley will be working with Mr Ariniello to alleviate this problem in the future.
There was a discussion on fund balances. There was a discussion on the shortage of office space for a new NCC position in the budget. The Aquatics Supervisor has to share an office and sit back to back with the Aquatics Director.
Part-time salaries have risen with two minimum wage increases in this same fiscal year. Lifeguards are at a premium and the starting salary had to be increased due to demand.

Uniform Policy
The uniform policy was discussed and comments forwarded to Mr. Ariniello to incorporate and distribute to staff.

Budget –
Mr. Ariniello presented the proposed FY2024-25 budget. In addition to the highlights and strong financial standing of the Center, Ms Larkin reiterated the importance of highlighting that despite significant increases in costs, especially minimum wage since opening, the Center has held membership, programming, and rental pricing firm. Commission and Mr. Ariniello agreed that should large minimum wage increases occur per the new CT law (for the next five years), the impact to the Center's bottom line could be significant. The Marketing line item is increased to $5500. Mr Ariniello agreed to investigate options to have the outside marketing assistant review the website and ensure its flow, information consistency, and ease of use. Once the new office assistant is hired in June, they will then also be responsible for its continued upkeep. Also, Ms Dawe requested to reiterate the strength and importance of the Center's childcare offerings which need to be highlighted more during budget presentations. Ms Crick Owen made a motion to approve the proposed 24-25 budget incorporating the suggestions and changes of the Committee. Ms Coville Dawe seconded. Approved

Ms Crick Owen moved to appoint Mr Taylor as Vice/co-chair with Ms Wirtz second. Approved

Ms Coville Dawe moved to adjourn with Ms Crick Owen second.

With no further business, Ms Walsh adjourned the meeting at 8:47.

Respectfully submitted,

LeReine Frampton, clerk

Directors Report 1.16.24

Winter programs have kicked off. We currently have 244 children registered for swim lessons. Our specialty aquatics programs continue to run, we are still offering Hydro spin and paddleboard yoga has begun and will run through April. Current Aquatics revenue for the Winter session is at $37,843.00. After school programs are successful with our cooking and pottery classes being full. Our Toddler programs continue to be popular. Our new fabulous fours program is full as well as our Twos and Threes program and our Toddler Time class.

We are currently very busy with facility rentals. We are currently parties and rentals into April. The lawyer is in the process of reviewing our rental document language and should be done this week. We are working with our software developer to institute many of our new add ons and price changes.

Our second annual Winter break camp was successful and ranged from 35-70 children depending on the day. Summer Day Camp Registration will open February 15th. Maria and I have been busy planning summer 2024 and applications for staffing will be released later this week.

We have had success with our indoor farmers markets, the vendors have been really pleased with the traffic and we have extended the market until May.

In partnership with the C.H Booth Library, we will continue to offer Music Mondays (free for community members) and will be bringing back Magic Mondays this summer.

Unfortunately, due to the rain storm last week, we had significant flooding behind Cochrane House which led to flooding of our storage unit. Special Thanks to Hook and Ladder who helped pump the space and Tom our facilities manager for cleaning out the storage unit. We are working with public works to improve the drainage system and possibly lift the unit.

This Wednesday conversations will continue with the legislative council on the HVAC project. Please see the article about the most recent meeting regarding the Aquatics Center HVAC.

https://www.newtownbee.com/01122024/proposed-addition-of-community-center-hvac-project-to-capital-plan-remains/

Next Monday at 7pm, we will be present at the Fairfield Hills Authority meeting to discuss final plans for the playscape on the adjacent property now that Planning and Zoning has approved the site plan. After speaking with Mr. Carley and Mr. Samuelson, we have developed a cost estimate for the landscaping and shrubbery from the property to the road (est. 7k). We are asking Fairfield Hills to cover this cost, this will also be discussed.

Thank You to our volunteers who helped make our 4th annual Noon Year's Eve a huge success. We ushered in the “Noon year” with over 200 participants.

This year’s Sip N Shop event brought in $21,097.92 for the Friends of the Community Center.

Directors Report 1.16.24

We are looking for volunteers for our first annual sweetheart ball on Friday,February 9th. We are looking for volunteers from 5:30 pm- 8:30 pm. We are also looking for volunteers for our bunny breakfast on March 24th from 8 am- 1 pm (sign up genius to follow).

Newtown Community Center - Special Revenue Fund ESTIMATE
From July 1, 2023 through July 31, 2024

Revenues:	Acct:	Approved Budget-Fiscal Year 2023-2024	JULY 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2024	JUN 2024	Deferred Revenue Adjustment	YTD 2023-2024
State Grants	4280	50,000														-
NPC Grants	4281	-					5,342									5,342
Federal Grants	4290	-														-
Rental Income	4291	55,000	14,547	9,413	4,440	6,973	6,696	4,903								46,972
Other Grants	4295	-						10,000								10,000
Charges for Programs	4301	420,000	278,595	26,241	38,952	28,884	16,327	27,133								416,131
Charges for Aquatic Programs	4302	189,000	38,017	27,184	14,047	32,644	20,644	30,991								163,525
Membership Fees	4303	745,000	77,071	76,146	84,006	79,457	77,798	85,305								479,783
Special Events	4304	15,000		30	185	208	5	78								506
NCC-Childcare	4306	-														-
Interest on Investments	4400	138,000	92,896	100	7,289	10,571	11,009	120								121,985
Misc. Revenue	4500					5,248		553								5,801
Income-Community Café	4510	7,500	380	299	200	790	544	367								2,580
Income-Healthy Vending	4520	850		274		361										636
Donations	4550	40,000	7,811	392	1,420	5,500	4,815	1,013								20,951
Donations-GE	4555															-
Scholarships	4560	-														-
Transfers In	4600															1,274,213
Revenues Total		1,660,350	416,517	140,079	150,538	170,637	143,179	160,462								

Expenditures	Acct	Approved Budget-Fiscal Year 2023-2024	JULY 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2024	JUN 2024		YTD 2023-2024
Salaries & Wages - Full time	5110	309,747	23,516	23,498	33,105	24,574	24,574	24,574								153,841
Salaries & Wages - Part Time	5115	479,844	69,520	78,222	56,631	37,175	39,512	36,668								317,728
Salaries & Wages - Seasonal	5117							491								491
Salaries & Wages - Childcare	5119															-
** Group Insurance/LI/LTD	5210	57,319	56,360	253	340	245	259	755								58,212
Social Security Contributions	5220	60,327	7,043	7,707	6,790	4,670	4,849	4,666								35,724
Retirement Contributions	5230	16,812	1,176	1,175	1,517	952	952	952								6,723
Fees & Professional Services	5301	1,000			147	229		529								905
Special Events	5304	5,000					154									154
Marketing	5330	2,500		273												273
Water/Sewers	5411	42,000					13,254									13,254
Repair & Maintenance Srvs	5430	27,500		3,297	1,363	1,648	2,464	1,576								10,347
Copier Leasing	5443	4,000														-
Contractual Srvs	5505	173,279	1,656	18,415	14,266	9,936	9,182	13,421								66,875
Dues, Travel & Education	5580	6,200		100	837	286	93	1,311								2,627
General Supplies	5610	12,000		381	1,244	581	1,543	2,335								6,084
Office Supplies	5611	9,050		1,442	239	448	16	600								2,745
Program/Recreation Supplies	5612	20,570	751	2,761	1,671	632	1,214	1,318								8,347
Pool Supplies	5614	23,500		11,093	3,169	2,223	461	4,954								21,900
Community Events	5617	5,000		238	457			363								1,058
Childcare/NCC	5618															-
Energy-Natural Gas	5621	59,000		3,693	3,294	3,738		7,947								18,672
Energy-Electric	5622	128,000		10,585	9,292	9,631	7,848	8,376								45,731
Community Café	5630			176	180	1,912	104	866								3,238
Equipment	5746	8,750														-
Capital	5749	140,000		3,090	9,124	1,821		4,505								18,540
NPC Expenditures	5804															-
Other	5895	65,000	5,791	3,760	5,306	4,862	4,812	3,937								28,268
Expenditures Total		1,656,398	165,813	170,159	148,971	105,562	111,089	120,142								821,736
Revenues over Expenditures			250,704	(30,080)	1,567	65,075	32,090	40,320								452,477
Beginning Fund Balance			5,176,351	5,427,055	5,396,945	5,403,838	5,474,167	5,506,257								
Ending Fund Balance			5,427,055	5,396,945	5,403,838	5,474,167	5,506,257	5,546,577								

$56,360.00 Yearly medical benefit paid in August

Newtown Community Center

Membership Count – November 2023

2021

Membership Category	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Annual Adult	21	20	22	22	17	19	21	21	20	19
Annual Family	68	72	69	70	69	74	78	77	74	79
Annual Senior Couple	22	22	22	21	19	19	20	21	21	20
Annual Senior	36	40	47	47	42	41	49	46	39	37
Annual Single Parent Family	11	11	11	11	13	14	15	14	13	13
Annual Youth/ Teen	2	3	3	3	3	3	3	3	1	1
Monthly Adult	149	152	159	173	161	166	177	179	160	160
Monthly Family	694	702	722	758	775	799	818	825	822	838
Monthly Senior Couple	76	76	72	79	83	86	91	91	91	96
Monthly Senior	265	268	266	280	275	285	313	346	322	328
Monthly Single Parent Family	104	113	116	129	131	134	139	143	136	143
Monthly Youth/ Teen	61	64	64	70	64	62	70	62	56	53
Volunteer First Responders	7	9	10	10	14	14	8	8	9	10
Volunteer First Responder Family	7	16	18	18	18	24	27	27	28	28
Employee Membership	6	6	8	9	12	12	12	12	13	13
3 Month Family Membership										
3 Month Youth Membership										
College Membership Special	0	1	3	7	3	0	0	0		1
Membership Units	1,529	1,575	1,612	1,707	1,699	1,752	1841	1875	1805	1839
Total Members			4,246	4,527	4,689	4,829	4,856	4,979	4,936	5,058
Scholarships Awarded			4	3	5	3	7	0	1	0

2022

Membership Category	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Annual Adult	20	19	17	16	16	17	16	15	14	14	13	14
Annual Family	80	81	82	79	80	84	77	75	77	78	73	76
Annual Senior Couple	16	18	19	19	19	18	17	18	18	19	17	17
Annual Senior	41	41	42	47	47	45	40	40	43	41	38	44
Annual Single Parent Family	13	13	11	11	11	10	8	8	5	5	6	9
Annual Youth/ Teen	1	2	2	3	3	3	4	4	3	4	2	2
Monthly Adult	166	170	184	194	203	196	187	188	199	200	198	199
Monthly Family	874	908	968	987	994	1024	1008	1037	1060	1068	1069	1077
Monthly Senior Couple	98	96	97	97	95	94	99	103	105	111	110	110
Monthly Senior	331	338	353	358	384	372	364	384	393	408	404	413
Monthly Single Parent Family	152	152	168	171	172	174	170	168	167	163	156	163
Monthly Youth/ Teen	55	69	78	90	99	102	100	103	105	111	106	107
Volunteer First Responders	10	10	9	13	10	9		9	9	5	5	6
Volunteer First Responder Family	41	38	46	46	47	48	50	40	45	45	42	47
Employee Membership	15	15	15	15	15	16	16	16	16	16	16	16
3 Month Family Membership		9	10	11	1	0			9	11	11	7
3 Month Youth Membership		22	27	30	5	0			4	7	7	3
College Membership Special	2			0		4	3	1	0	1	0	1
Membership Units	1915	2,001	2,113	2,187	2,152	2,180	2,159	2,187	2,250	2,307	2273	2311
Total Members	5,254	5,428	5,804	5,795	5,901	5,926	5,920	6,034	6,155	6,186	6,136	6,225
Scholarships Awarded	4				3							8

2023

Membership Category	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Annual Adult	14	15	16	19	19	17	17	17	18	18	17	18
Annual Family	76	75	80	81	77	77	74	79	82	79	76	78
Annual Senior Couple	18	17	19	18	19	19	17	18	18	16	14	14
Annual Senior	47	47	52	50	54	53	54	56	54	54	54	53
Annual Single Parent Family	9	9	9	8	12	12	13	16	15	16	12	12
Annual Youth/ Teen	2	2	2	2	2	3	2	0	0			1
Monthly Adult	201	202	199	196	190	197	197	198	203	196	190	196
Monthly Family	1096	1113	1140	1166	1178	1194	1200	1207	1205	1196	1184	1203
Monthly Senior Couple	117	116	115	112	107	106	106	106	112	119	124	122
Monthly Senior	425	426	431	440	448	452	457	463	478	481	487	492
Monthly Single Parent Family	170	169	179	188	187	192	190	186	185	189	186	186
Monthly Youth/ Teen	104	102	107	107	113	118	112	115	114	115	118	116
Volunteer First Responders	15	15	7	8	7	7	8	9	9	12	7	8
Volunteer First Responder Family	47	47	13	12	14	14	13	14	12	9	10	10
Employee Membership	16	17	17	17	17	17	13	13	18	18	18	18
3 Month Family Membership	17	17	16	4	5			2	0			1
3 Month Youth Membership	7	7	7	6	7			2	0			2
College Membership Special	0	0			1			1	0			2
Membership Units	2381	2396	2398	2434	2,457	2,477	2,469	2,493	2,511	2,518	2,497	2,532
Total Members	6,337	6,376	6,586	6,683	6,744	6,856	6,843	6,918	6,896	6,825	6,807	6,912
Scholarships Awarded			4	6	3	4		2				4

Dress Code

The dress code provides a crisp and professional look among our frontline staff. The consistency will allow members and guests to easily recognize our helpful and caring staff.

Childcare staff will be required to wear the designated staff shirts with the logo whenever working. These staff may choose to wear either jeans, khaki, or black pants, capris or seasonal attire khaki shorts or skirt. **NO sweatpants**

- Welcome Desk Staff, Childcare Staff, Day Camp staff, Maintenance, Party Hosts and Program staff are **required** to wear their designated department shirts at all times with jeans, khaki or black pants, capris, shorts or skirt. **NO sweatpants**
- Lifeguards are to wear their designated department shirt, swimsuit, and whistle at all times.While in the pool, bathing suits must be modest. One piece bathing suit is required.
- Health and Wellness Instructors are to wear proper gym attire for a family facility.
- No hats may be worn while working inside the facility Staff will be allowed to wear hats while working outdoors.
- A long sleeve, solid white or black shirt may be worn under the staff shirt. *Nothing may be worn over the designated staff shirt unless staff have supplied or purchased from the Newtown Community Center.*
- A name tag must always be worn with the approved dress code, with the exception of aquatics personnel.Failure to follow the above dress code will result in disciplinary action.
- must wear shoes with backs, including sandals. All shoes must be hard-soled. No slippers or flip-flops.
- Shirt Breakdown:
    - 1-2 days worked per week: 1 shirt will be issued.
    - 3-4 days worked per week: 2 shirts will be issued.

Additional shirts may be purchased by staff through the designated website.TBD

NEWTOWN COMMUNITY CENTER

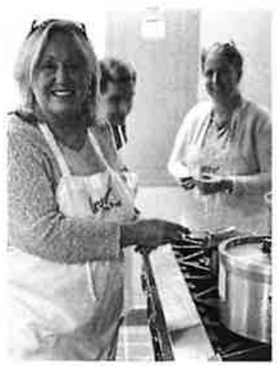
MISSION/DESCRIPTION-

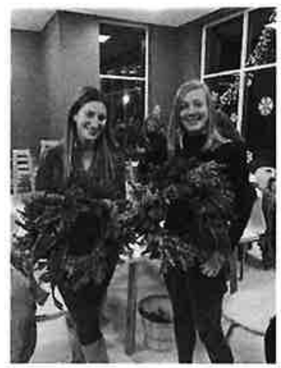
The Newtown Community Center opened in August of 2019 and is a 39,125 sq. foot facility . The NCC is a multi-generational hub that enhances our community by promoting social interaction, health and wellness, creative opportunities and personal growth.

The NCC is open to serve our community – 7 days a week – 360 days a year for a total of 96 operating hours a week.

Facility amenities include:

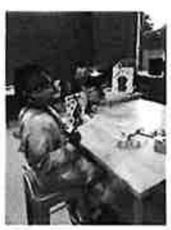
- 25 yard Lap Pool
- Zero Entry Spray Bay
- Therapy Pool
- Health and Wellness Classes
- Water Aerobics
- Art Programs
- Afterschool Programs
- Rental Space
- Youth and Adult Programming
- Birthday Parties

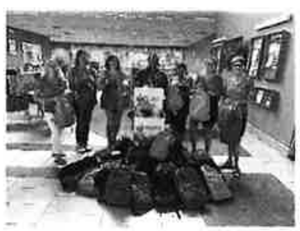


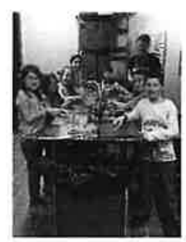


BUDGET HIGHLIGHTS

The increase of minimum wage continues to increase our bottom line as our facility relies heavily on part time hourly workers to staff programs and oversee our Aquatic Facility. This year we have some large items in our capital line item that require immediate attention.





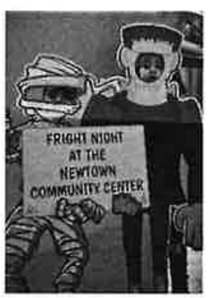


NEWTOWN COMMUNITY CENTER

ACCOMPLISHMENTS:

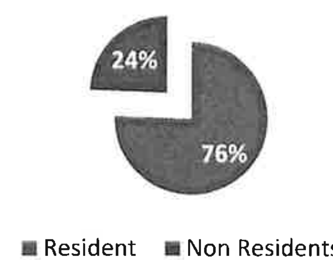
The Community Center reached great achivements in 2022/23 and saw a steady increase in membership this past year. This past year included many facility enhancements and new programming, examples include:

- Developed new Newtown Homeschool Cooperatives with enrichment programming
- A partnership with the Regional YMCA and Newtown Health District brought "Diabetes Prevention" groups to residents
- Awarded a $80K from the State Department of Education for Summer Mental
- Introduced Hydro Spin as a new specialty aquatics program
- Rolled out new preschool enrichment programs including Fabulous Fours and additional Terrific Twos and Threes program.
- Continue to be a large provider of childcare in Newtown providing afterschool, half day and full day care. On average the Community Center services over 200 students weekly through After School and childcare programming
- Hosted First Annual Farmers Market to support local small businesses
- We hosted our 4th annual Race 4 Chase Youth Triathlon Program with 45 youth participants
- Partnered with the Newtown Police Department to for National Night Out to Newtown
- Continued our partnership Nuvance Health to provide community health and wellness community programming virtually
- Continued our partnership with Newtown Continuing Education to bring the "Summer Splash Academy" to NCC
- Stew Leonard's Children's Charities continued to support swim lessons
- $30K secured in Grants to support Community Programming
- Over 700 participants in Swim Lessons
- Since July, we have hosted 225 events/meetings/parties at the Center
- Helped nearly 65 children in Newtown with our "Fill a Back Pack Drive" in partnership with Human Services
- 1,247 children registered for Summer Camp in 2023
- Started a new kayaking programming that meets seasonally at the Center
- The Friends of the Community Center continues to fundraise to support CC efforts

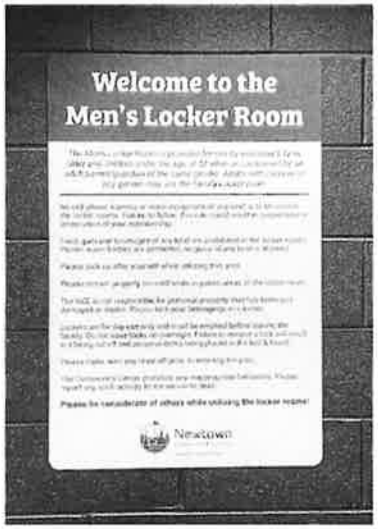


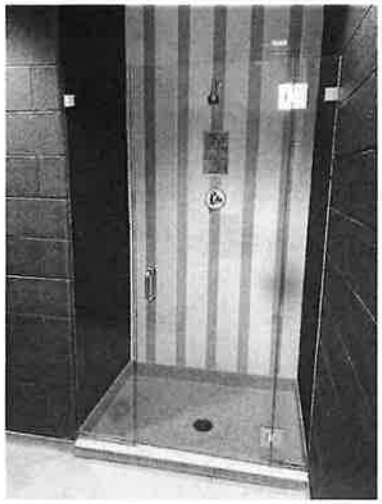
6,986 Members as of 1/5/24

NCC MEMBERSHIP

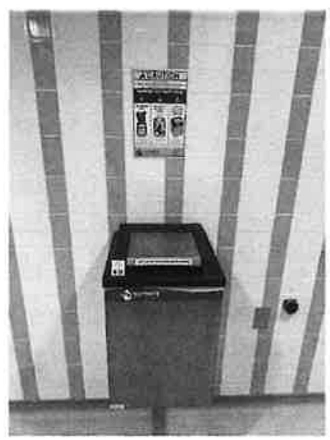


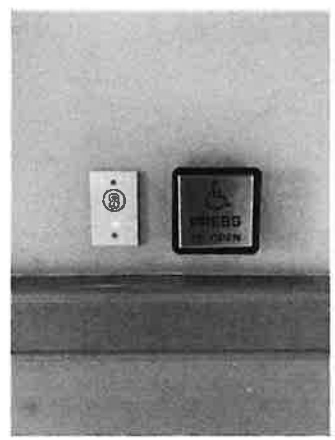
Facility Enhancements since 2019

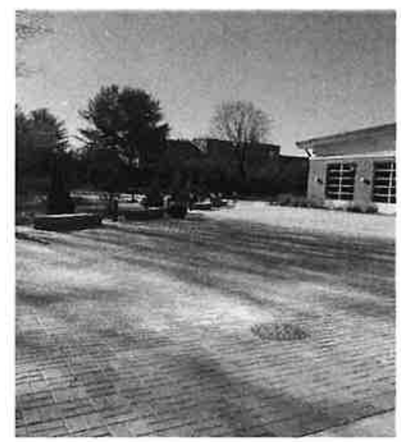




- Locker room upgrades to improve drainage issues and member experience
- A generous donation assisted with Swim Suit Dryers to all Locker Rooms
- We added an additional bathroom in our Activity Room for Childcare programs, programming and Birthday Parties
- Capital funds assisted with the clearing of the adjacent property to be used for programming and the paving of the Community Center back driveway
- Thank You to the ARPA Workgroup for approving funding to provide handicap buttons to our Locker Rooms and our beautiful new patio adjacent our multipurpose rooms
- ARPA Workgroup has provided a new bus to allow for afterschool transportation







NEWTOWN COMMUNITY CENTER

Revenues:	Actual	Actual	Approved Budget	Actual up to 12/31/2023	Committee Approved Budget	$	%
Federal Grants	-	-				-	
State Grants	2,691	24,870	50,000		84,142	34,142	
Rental Income	23,417	51,255	55,000	43,644	65,000	10,000	18.2%
Other Grants	-	28,142		5,342		-	
Charges for Programs	115,366	327,360	420,000	389,798	430,000	10,000	2.4%
Charges for Aquatic Programs	157,258	247,613	189,000	132,745	198,000	9,000	4.8%
Membership Fees	491,195	698,800	745,000	394,954	785,000	40,000	5.4%
Interest on Investments	2,040	5,255	138,000	121,985	142,000	4,000	2.9%
Misc. Revenue/Spec. Events	8,021	34,524	15,000	5,801	5,000	(10,000)	-66.7%
NCC-Childcare	90,226	90,980				-	
Income-Community Café	6,249	7,845	7,500	2,420		(7,500)	-100.0%
Vending			850	636	850	850	100.0%
Donations	82,909	73,029	40,000	19,954	25,000	(15,000)	-37.5%
Scholarships	-	-				-	
Total Operational Revenues	979,372	1,589,673	1,660,350	1,117,278	1,734,992	75,492	4.5%
Donations-GE	1,000,000	1,000,000				-	
Transfers In	119,445	-	-		-	-	
Total Revenues	2,098,817	2,589,673	1,660,350	1,117,278	1,734,992	75,492	4.5%

NEWTOWN COMMUNITY CENTER

	2020-2021	2021-2022	2023-2024		2024-2025	CHANGE	
Expenditures:	Actual	Actual	Budget	Actual up to 12/31/2023	Budget	$	%
Salaries & Wages - Full time	228,193	237,215	315,961	153,841	373,151	57,190	18.1%
Salaries & Wages - Part Time	258,987	290,790	479,844	318,218	565,306	85,462	17.8%
Salaries & Wages - Seasonal	-	-			-	-	
Salaries & Wages - Childcare	37,312	50,727				-	
Group Insurance/LTD/LI	62,770	53,837	57,319	58,213	62,500	5,181	9.0%
Social Security Contributions	38,075	44,825	60,327	35,724	71,792	11,465	19.0%
Retirement Contributions	11,456	12,688	16,812	6,723	18,610	1,798	10.7%
Fees & Professional Services	9,984	8,336	1,000	905	1,000	-	0.0%
Marketing	2,091	-	2,500	273	3,500	1,000	40.0%
Water/Sewers	45,795	43,936	42,000	13,254	42,000	-	0.0%
Repair & Maintenance Srvs	31,574	51,884	27,500	10,347	29,500	2,000	7.3%
Copier Leasing	-	1,488	4,000		4,000	-	0.0%
Contractual Srvs	71,304	136,787	173,279	66,875	192,924	19,645	11.3%
Dues, Travel & Education	3,178	6,341	6,200	2,627	6,200	-	0.0%
General Supplies	14,365	12,844	12,000	6,084	12,500	500	4.2%
Office Supplies	4,187	7,512	9,050	2,745	9,050	-	0.0%
Program/Recreation Supplies	10,645	19,453	20,570	8,347	28,312	7,742	37.6%
Pool Supplies	24,648	23,083	23,500	21,900	28,500	5,000	21.3%
Community Events/Special Events	28,174	22,357	5,000	1,058	5,000	-	0.0%
Childcare/NCC	2,079					-	
Energy-Natural Gas	52,262	52,250	59,000	18,672	59,000	-	0.0%
Energy-Electric	108,735	111,323	128,000	52,669	109,000	(19,000)	-14.8%
Community Café	5,570	7,147			10,000	10,000	
NPC expenditures (Annual Grant)							
Equipment	7,550	7,550	8,750		9,000	250	2.9%
Other- Credit Card Fees	26,902	46,661	65,000	24,332	60,000	(5,000)	-7.7%
Total Operational Expenditures	1,085,836	1,249,036	1,517,612	802,806	1,700,845	183,233	12.1%
Capital	117,666	44,556	140,000	18,539	285,000	145,000	103.6%
Total Expenditures	1,203,502	1,293,592	1,657,612	821,345	1,985,845	328,233	19.8%
Total Surplus / (Deficit)	895,315	1,074,888	860,000				
Beginning Fund Balance	1,553,688	2,449,003	3,523,891		4,957,807		
Ending Fund Balance	2,449,003	3,523,891	4,383,891	3,957,807			
			estimate				

NEWTOWN COMMUNITY CENTER

ACCOUNT DETAIL

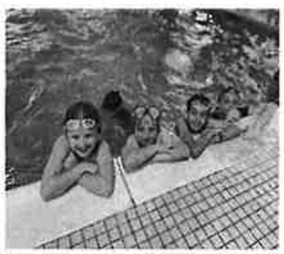
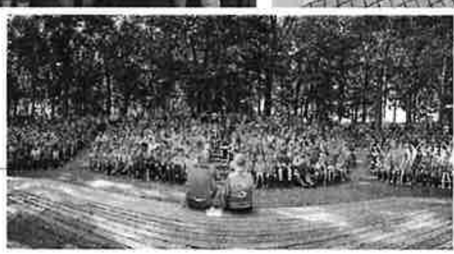
Salaries & Wages - Fulltime: Non union positions reflect an increase of 2.93 % in this budget (following town general fund budget) .

Community Center	2023 - 2024		2024-2025		INCREASE (DECREASE)		
		AMENDED				BUDGET	
FULL TIME POSITIONS	# AUTH.	BUDGET	# AUTH.		# AUTH.	$	%
Community Center Director	1	105,000	1	108,081	-	3,081	2.93%
Facilities Manager (Staff departure left new salary base at 70,000)	1	70,000	1	72,048	-	2,048	2.93%
Aquatics Director (Shared position with Parks and Recreation 80/20 split)	1	49,320	1	49,320	-	-	0.00%
Program Coordinator	1	53,648	1	58,000	-	4,352	8.11%
Welcome Desk Receptionist	1	37,993	1	42,100	-	4,107	5.00%
Office Assistant				43,602		43,602	
	5	315,961	5	373,151	-	57,190	

Salaries & Wages - Part-time:

Lifeguards*	139,950	198,865
Welcome Desk Staff*	56,673	58,673
Bookkeeper ($20.50/ hour up to 25 hours)	26,500	26,650
Swim Lesson Instructors*	36,000	49,907
Water Aerobics Instructors	27,500	37,485
Program Instructors/Special Event Staff*	19,985	23,850
Summer Camp Staff/Race For Chase*	58,785	70,758
Summer Mental Health Grant Staff		18,000
Summer Enrichment Grant Staff		22,868
Office Assistant	20,000	
Bus Drivers	5,000	13,000
Afterschool Program Staff*	26,000	38,500
Marketing Assistant	12,000	
Birthday Party Hosts/ Event Help*	3,250	6,750
23/24 Summer Enrichment Grant	48,201	
	479,844	565,306

*reflects minimum wage increases

Grants

Summer Mental Health Support Grant

The Newtown Community Center was awarded a Connecticut State Department of Mental Health Grant. This grant will be a 3 year grant beginning in the summer of '24 and ending the summer of '26. The grant totals $92,183.40 awarding $34,142.00 annually.

2024 ARPA Summer Mental Health Grant Costs	
Personal Services	$18,000
Program Supplies	6,142.00
Contractual Services	10,000
Total	**$34,142.00**

Summer Enrichment Grant

Since 2020, the Newtown Community has been awarded a Summer Enrichment grant to bring enrichment opportunities to school age children in Greater Newtown. These funds are used for expanding the number of students served, adding additional support services and/or activities, and subsidizing enrollment costs by providing scholarships for families from low-income backgrounds.

Personal Services	$22,868 Fringe: $1,733.00
Program Supplies	$3,170
Professional Services	$14,479.00
Scholarships	$4,000.00
Training/Parent Engagement	$3,750.00
Total	**$50,000.00**

NEWTOWN COMMUNITY CENTER

Group Insurance; Social Security Contributions; Retirement Contributions: **Group Insurance** – This amount includes medical benefits, life insurance and long term disability. The medical benefit piece reflects the amount charged by the Medical Self Insurance Fund for the employer's share of employee medical benefit costs. See the Medical Self Insurance Fund section, starting on page 293 (of the town budget document), for a breakdown of medical benefit costs and the distribution of costs to the various departments. The life insurance piece reflects the cost of the life insurance benefit. The long term disability piece reflects the cost of the long term disability benefit per union contract. **(This year there is a 9% increase town wide)**

Social Security Contributions – this amount reflects the employer's share of the Social Security and Medicare federal retirement program (Federal Insurance Contributions Act). The employers share is 7.65% of payroll (including overtime). 6.2% is for Social Security and 1.45% is for Medicare. **Retirement Contributions** – this amount reflects a portion of the annual required contribution (ARC) that is needed to properly fund retirement benefits for full time staff. The ARC is expressed as a percent of payroll.

Repair & Maintenance: This contains contracted services in annual and preventative maintenance as well as onsite and local repair response. This line item includes day to day maintenance and repair costs including supplies.

*** This budget includes a 2K increase as we will be covering replacement mulch for the new playscape in this line*

Pool Supplies: Covers the cost of chlorine, acid remover, CO_2 distribution, DE and UV Light replacements. This cost also includes replacement of drainage covers and skimmers, rescue tubes and other water safety equipment.

Community Events: This includes participation in events sponsored by organizations in an effort to promote the Community Center. Covered is also any service projects and or free events that enhance and support our community. (ex. Dive in and Outdoor Movies, Lunches with Love, Valentines for Vets, Annual Giving Tree, Food Drives and partnerships with Social Services).

NEWTOWN COMMUNITY CENTER

Dues, Travel and Education: : Consists of Education and training costs. Also considered is certifications for our Aquatics Director (Red Cross) and Certified Pool operator certifications. Aquatic Examiner Service by the Red Cross. Seminars, professional development workshops and staff meetings. Membership dues to Aquatics organizations, Connecticut Recreation and Parks Association, Chamber of Commerce and other like organizations are included. We require all Community Center staff to be First Aid/ CPR/ Blood Bourne Pathogen and Child Abuse certified. This budget allows for mandatory staff meetings held at a minimum of twice a year.

The Aquatic Examiner Service (AES) allows us to:

- Develop goals to improve operations, training and staff performance
- Increase lifeguard accountability, attention to safety, professionalism, and pride
- Reinforce and strengthen the lifeguard's emergency response skills
- Maintain high lifeguarding operational standards

Aquatic Examiners may also conduct a pre-arranged number of unannounced visits to continue to evaluate the performance of lifeguards and lifeguarding operations.

Equipment: Covers the cost of our membership and program registration software, graphic design and television software.

The Better Day Café continues to be a collaboration with the Newtown Public Schools Special Education Department. Currently this program is grant funded through a private donor and provides special needs students in our community a vocational opportunity within our community.

better day
— CAFÉ —
GOOD FOOD THAT DOES GREAT THINGS

NEWTOWN COMMUNITY CENTER

Contractual Services: This line item supports our independent contractors, Contracts included in the line item are garbage removal, mats, security, electronic building access and alarms, pest control, fire alarms, kitchen suppression systems/ hood ventilation/fire extinguishers and HVAC costs. This . Our Health and Wellness Instructors (ex. Yoga, Pilates, Zumba, Belly Dancing etc.), Housekeeping Services and marketing services.

Contractural Services	2022-23	2023-24	2024-25
Housekeeping Contract	45,000	55,800	63,375
Health and Wellness Instructors	26,000	28,000	35,280
Fire Protection Services		1,250	1,250
Independent Contractors	39,000	39,000	35,000
Security Systems/Monitoring		3,800	3,800
Pest Control		1,250	1,250
Garbage/Recycling		4,000	5,640
Mats/Rug Cleaning		2,350	2,500
HVAC Maintenance Contract		6,000	6,000
Water Systems/Filters Servicing		2,500	2,500
Landscaping		3,500	3,500
Inspections		1,500	1,500
Annual Dividing Wall Maintenance		2,000	2,000
Annual Kitchen Ventilhation System		800	850
Onsite Field Trips Camp (Grant)		17,029	14,479
American Red Cross Fees		2,000	2,000
After Hours Security		2,000	
Pool Maintenance Services			2,000
Patio Beutification/Landscaping		500	
Mental Health Support Grant			10,000
	110,000	173,279	192,924

Office Supplies: Office supplies include the purchase of reservation software, staffing software, Constant Contact email distribution service, First Aid Supplies and membership key tags. Also included are uniforms for Welcome Desk Staff, childcare staff, instructors and Lifeguards.

General Supplies: Includes the cost of toiletry items (paper towels, toilet paper) for bathrooms, required soap and shampoo, and building cleaning supplies.

Capital: Any facility upgrades, enhancements and emergency projects are categorized under this line item.

Capital Projects	
Aquatic Center HVAC	$250,000.00
Hallway Acoustical Panels	$15,000.00
Table/Chair replacement	$5,000.00
Additional Hallway Furniture	$8,000.00
Pool Vacuum (Therapy Pool)	$7,000.00
Total	**$285,000**

2024 Priorities/Goals:

- Membership Retention/ Continue to increase membership efforts
- Increase Fundraising efforts through the friends
- Increase volunteer base
- Complete Capital Plan (Internal and CIP) for 2024-2029
- Office plan