

Community Center Commission Minutes
Regular Meeting June 21, 2022

8 Simpson Street
Newtown, CT 06470
Conference Room

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE COMMUNITY CENTER COMMITTEE

Present: Matt Ariniello, Kinga Walsh, Doria Linnetz, Cheyanne Wirtz and Filippo Formica

Absent: Jeff Tousignant, Jordana Bloom, Bill Manfredonia, Fred Taylor
Alesha Rizwana and Sadie Gureasko-Moore

Meeting was called to order at 6:34pm by Kinga Walsh.

Salute to the Flag

Public comment

Alexa Larson shared about the gardens and landscape around the center and campus.

Approval of Minutes from 5/17/22 Meeting

Tabled due to lack of quorum

Financials:

Mr. Ariniello reported revenue of \$128,641 for the month. Revenue over expenditures was ~\$12,788. Expenditures for the month are \$115,853. There is \$225,000 to date for summer camp revenue. Rental income total was \$5,896 for the month. Awarded ~\$48,000 from the CT Department of Education for a summer camp grant. Financials note negative funds regarding interest from investments from the transition out of CDs; however, these monies will likely be returned through investment by the end of year. Mr. Ariniello plans to meet with the auditors regarding policies and procedures.

Director's Report/ General Update

Total membership is 2,152 units and 5,901 total members and this increase of members is due in part to snowbirds arriving home. Water aerobics schedule was altered for a smoother transition between campers and aerobics swimmers. Summer camp is fully staffed. Total enrollment is ~1250 campers. Specialty half-day camps now have the opportunity to enroll in the regular Center's regular camp program. There is a STEAM Coordinator handling the STEAM camp program. Mr. Arinello shared various engaging activities that are a part of the enrichment program. Mr. Ariniello shared there is ~18 month delay for the van that will be paid for by ARP funds; however, the handicap buttons are expected to be installed in the coming weeks. Yoga Festival will return in the Fall with nationally known Yogis. Mr. Ariniello has invited the Newtown Police Department to help review and look further into safety protocols, policies and all CC staff are invited to sexual assault training. There are staffing needs for the front desk and the aquatics director position remains to be filled. Plans about a potential splash pad was discussed.

FONCC Update – Tabled until next month

Facility Update:

Patio Construction (see attached)

Mr. Ariniello reported the plans for the patio is underway. New electrical outlets will be included as well as stone benches and 36"x24" planters. The 15' accessway will remain for emergency vehicles. The estimated ground breaking is end of September/October.

Locker Room Renovation

Mr. Ariniello reported the Family Locker should be completed by next week. Members are very pleased with the elimination of the puddling in the bathrooms.

Exterior Bathroom

Mr. Ariniello reported the bathroom is mostly completed and awaiting a couple of coats of paint. A claim of restitution has been submitted for ~\$30,000.

Discussion and possible action on Fall 2022 Member Update Letter

Chair Walsh and Mr. Ariniello discussed the updated member letter with the Commission. The Commission will discuss further at the July meeting.

Discussion and possible action on amending the FY23 budget

Tabled due to lack of quorum

Strategic Subcommittee Update

Tabled

Cheyenne Wirtz made a motion to adjourn at 8:07p. Seconded by Doria Linnetz. All in favor and motion approved.

Respectfully submitted,
Kiley Morrison Gottschalk, Clerk

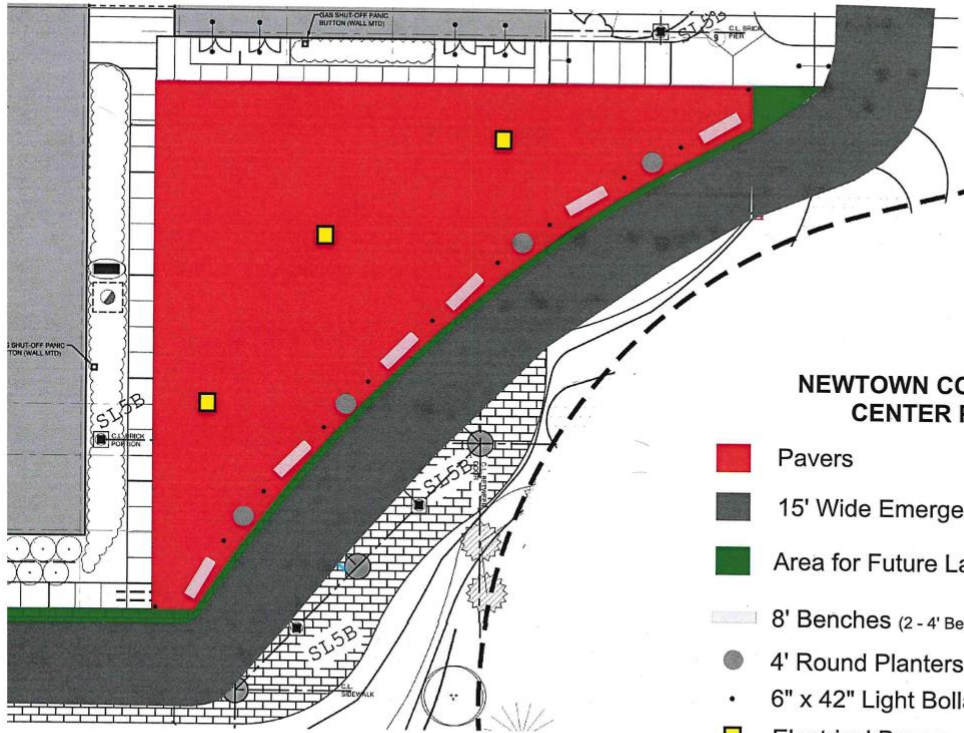
Attachments:

Membership Update

NCC Financials

Newtown Community Center
Membership Count – May 2022

Membership Category	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Annual Adult	22	21	20	22	22	17	19	21	21	20	19	20	19	17	16	16
Annual Family	68	68	72	69	70	69	74	78	77	74	79	80	81	82	79	80
Annual Senior Couple	22	22	22	22	21	19	19	20	21	21	20	16	18	19	19	19
Annual Senior	37	36	40	47	47	42	41	49	46	39	37	41	41	42	47	47
Annual Single Parent Family	9	11	11	11	11	13	14	15	14	13	13	13	13	11	11	11
Annual Youth/ Teen	2	2	3	3	3	3	3	3	3	1	1	1	2	2	3	3
Monthly Adult	148	149	152	159	173	161	166	177	179	160	160	166	170	184	194	203
Monthly Family	642	694	702	722	758	775	799	818	825	822	838	874	908	968	987	994
Monthly Senior Couple	71	76	76	72	79	83	86	91	91	91	96	98	96	97	97	95
Monthly Senior	258	265	268	266	280	275	285	313	346	322	328	331	338	353	358	384
Monthly Single Parent Family	101	104	113	116	129	131	134	139	143	136	143	152	152	168	171	172
Monthly Youth/ Teen	69	61	64	64	70	64	62	70	62	56	53	55	69	78	90	99
Volunteer First Responders	8	7	9	10	10	14	14	8	8	9	10	10	10	9	13	10
Volunteer First Responder Family	8	7	16	18	18	18	24	27	27	28	28	41	38	46	46	13
Employee Membership	6	6	6	8	9	12	12	12	12	13	13	15	15	15	15	
3 Month Family Membership													9	10	11	1
3 Month Youth Membership													22	27	30	5
College Membership Special	0	0	1	3	7	3	0	0	0		1	2			0	
Membership Units	1471	1,529	1,575	1,612	1,707	1,699	1,752	1841	1875	1805	1839	1915	2,001	2,113	2,187	2,152
Total Members				4,246	4,527	4,689	4,829	4,856	4,975	4,936	5,058	5,254	5,428	5,804	5,795	5,901
Scholarships Awarded				4	3	5	3	7	0	1	0	4				3



NEWTOWN COMMUNITY CENTER PATIO

- Pavers
- 15' Wide Emergency Access Road
- Area for Future Lawn / Plantings
- 8' Benches (2 - 4' Benches @ each location)
- 4' Round Planters
- 6" x 42" Light Bollards (Dome top)
- Electrical Boxes (Flush Mount with Metal Cover)

Newtown Community Center Budget Worksheet

Revenues	FY 2022			Actual			Forecast
FY22 Forecasted	Budget	Adjusted	May	YTD	June		2022
Federal Grants	0			24,870			24,870
State grants	0	10,000					
rental income	30,000	30,000	4,896	45,411	4,000		49,411
other grants	0	42,000		13,500			13,500
charges for programs	88,000	208,000	50,567	469,803	39,000		508,803
charges for aquatic programs	160,000	185,000	10,460	246,310	16,000		262,310
membership fees	514,224	530,000	61,292	637,163	52,000		689,163
interest on investments	22,000	5,000	(610)				3,500
misc rev/special events	15,000	33,000	905	119,506	5,248		124,754
ncc-childcare	0						
income - café	8,000	8,000	1,083	7,520	250		7,770
donations	50,000	50,000	48	72,662			75,689
scholarships	0						
NPC Grants				14,642			14,642
transfers in	0			2,271			114,509
TOTAL	887,224	1,101,000	128,641	1,653,658	115,498		1,888,921
GE Donation	1,000,000	1,000,000	1,000,000	1,000,000			1,000,000
TOTAL WITH GE DONATION:	1,887,224	2,101,000		2,653,658			2,888,921
Expenses	FY 2022			Actual			Forecast
FY21 Forecasted	Budget	Adjusted	May	YTD	June		2022
Salaries full time	247,643	263,200	17,465	219,750	18,000		237,750
salaries part time	264,500	282,000	31,508	256,966	28,000		284,966
salaries seasonal**	0						0
salaries childcare**	0			50,727			50,727
group insurance	54,188	54,188	4,498	49,368	4,511		60,000
ss contributions	39,265	44,000	3,674	40,974	4,200		43,641
retirement contributions	13,000	13,000	947	11,748	960		12,708
Special Events			119	17,739	8,000		25,739
fees & prof services	1,500	1,500	606	1,610	100		1,710
marketing	4,000	4,000		3,994			3,994
water/sewers	34,000	40,000	11,377	33,891			33,891
repair & maint services	26,500	26,500	3,514	22,753	6,500		29,253
copier leasing	4,000	4,000		0	4,000		0
contractual services	64,000	79,000	10,019	101,193	8,500		109,693
dues, travel & education	5,000	5,000	973	3,638	1,250		4,888
general supplies	10,000	10,000	995	12,315	500		12,815
office supplies	5,750	5,750	608	4,833	800		5,633
program/rec supplies	8,500	10,000	1,806	15,045	6,000		21,045
pool supplies	20,000	20,000	678	16,704	2,500		19,204
comm events/special events	13,000	15,000	1,132	4,068			12,291
childcare/ncc	0						0
energy - gas	54,000	54,000	3,896	44,329	4,000		48,329
electric	90,000	90,000	8,787	90,868	9,000		99,868
comm café	0		432	5,938	500		6,980
equipment	12,850	9,000	50	50	7,500		7,550
capital	125,500	125,500	5,120	11,920	80,000		99,800
NPC Grant			2,334	2,862	12,000		12,000
credit card fees	25,000	40,000	5,435	40,568	4,500		45,068
TOTAL	1,122,196	1,195,638	115,973	1,063,851	211,321	0	1,291,565
Operating Income / (Loss)	(234,972)	(116,450)		589,807	(95,823)	0	597,356

Newtown Community Center - Special Revenue Fund ESTIMATE				
From May 1, 2022 through May 31, 2022				
Revenues:		<u>Approved Budget- Fiscal Year 2021-2022</u>	<u>Jul-21</u>	<u>Aug-21</u>
	Federal Grants	-	-	-
	NPC Grants	-		
	State Grants	-	-	-
	Rental Income	30,000	1,645	6,088
	Other Grants	-	6,750	6,750
	Charges for Programs	88,000	87,799	40,265
	Charges for Aquatic Programs	160,000	31,230	24,333
	Membership Fees	514,224	50,022	52,905
	Special Events	15,000	-75	-
	NCC-Childcare	-	-	-
	Interest on Investments	22,000	-	
	Misc. Revenue	-	-	-
	Income-Community Café	8,000	429	133
	Income-Healthy Vending	-		
	Donations	50,000	17,465	8,530
	Donations-GE	1,000,000	-	-
	Scholarships	-	-	-
	Transfers In	-	2,271	-
	Interest on Investments			
Revenues Total		1,887,224	197,536	139,002
Expenditures:		<u>Approved Budget- Fiscal Year 2021-2022</u>	<u>Jul-21</u>	<u>Aug-21</u>
	Salaries & Wages - Full time	247,643	17,522	18,710
	Salaries & Wages - Part Time	264,500	12,958	23,222
	Salaries & Wages - Seasonal	-	-	
	Salaries & Wages - Childcare	-	5,354	12,587
**	Group Insurance	54,188	4,305	4,511
	Social Security Contributions	39,265	4,138	4,110
	Retirement Contributions	13,000	1,041	931
	Fees & Professional Services	1,500	-	-
	Special Events	-	-	-
	Marketing	4,000	-	126
	Water/Sewers	34,000	-	-

	Repair & Maintenance Srvs	28,605	-600	3,732
	Copier Leasing	4,000	-	
	Contractual Srvs	64,000	3,986	17,983
	Dues, Travel & Education	5,000	-	232
	General Supplies	10,000	-8	285
	Office Supplies	5,750	-	71
	Program/Recreation Supplies	8,500	-	2,524
	Pool Supplies	20,000	-	2,306
	Community Events	13,500	-	-
	Childcare/NCC	-	-	-
	Energy-Natural Gas	54,000	-	3,426
	Energy-Electric	90,000	-	9,896
	Community Café	-	-	47
	Equipment	-	-	
	Capital	125,000	-	
	NPC Expenditures	-	-	-
	Credit Card Fees	25,000	3,270	4,870
Expenditures Total		1,111,451	51,966	109,568
Revenues over Expenditures			145,570	29,434
Beginning Fund Balance		2,449,001	2,449,001	2,594,571
Ending Fund Balance			2,594,571	2,624,005
		\$51,662.66	Yearly medical benefit paid i monthly payment	
		\$4,305.22		

<u>Sep-21</u>	<u>Oct-21</u>	<u>Nov-21</u>	<u>Dec-21</u>	<u>Jan-22</u>	<u>Feb-22</u>
-	24,870	-	-	-	-
				-	14,642
-	-		-	-	-
3,336	3,866	3,703	3,280	2,872	3,776
-	-	-	-	-	-
21,542	28,800	14,479	23,582	13,936	29,485
18,436	25,084	5,659	21,685	8,190	41,007
51,019	58,285	57,301	58,404	57,075	62,163
	453	500	29,807	-	225
-	-	-	-	-	-
-	-	-	-	-	-
-	5,248	-	-	-	5,248
173	482	595	576	159	1,874
			-	-	-
960	15,877	3,790	16,739	1,210	2,868
-	-	-	1,000,000	-	
	-	-	-	-	-
-	-	-	-	-	-
95,466	162,964	86,027	1,154,073	83,441	162,037
<u>Sep-21</u>	<u>Oct-21</u>	<u>Nov-21</u>	<u>Dec-21</u>	<u>Jan-22</u>	<u>Feb-22</u>
20,295	30,443	19,811	16,609	17,800	17,454
20,547	29,556	17,678	18,826	15,785	21,997
-	-	-	-	-	-
10,744	4,160	4,410	3,146	2,276	2,722
4,522	4,529	4,548	4,456	4,487	4,487
3,830	4,786	3,130	2,896	2,727	3,154
1,010	1,636	1,014	904	946	962
-	628	-	-	-	250
775	-	15,180	1,339	327	-
221	564	132	350	567	126
-	-	12,781	-	-	9,732

252	105	3,744	4,002	5,454	67
-	-	-	-	-	-
12,090	3,640	7,773	6,054	11,458	8,322
146	-	55	731	155	86
796	2,599	2,034	2,528	115	1,033
102	87	460	1,127	340	312
2,288	799	864	675	1,542	767
168	218	1,537	111	856	2,716
109	-	-	1,496	686	-
-	-	-	-	-	-
4,436	4,742	-	8,701	4,276	5,773
11,454	10,893	8,510	7,652	8,004	8,463
138	750	-	1,003	663	752
-	-	-	-	-	-
-	-	2,300	4,500	-	-
-	-	-	-	-	-
3,452	2,860	3,449	2,714	3,579	2,319
97,373	102,996	109,412	89,819	82,040	91,494
-1,907	59,968	-23,385	1,064,254	1,401	70,543
2,624,005	2,622,097	2,682,065	2,658,680	3,722,936	3,724,337
2,622,097	2,682,065	2,658,680	3,722,936	3,724,337	3,796,872
n August					

<u>Mar-22</u>	<u>Apr-22</u>	<u>May-22</u>	<u>YTD 2020-2021</u>
-	-	-	24,870
-	-	-	14,642
-	-	-	-
5,404	6,546	4,896	45,411
-	-	-	13,500
84,863	74,486	50,567	469,803
18,734	41,495	10,460	246,310
65,722	62,975	61,292	637,163
20	2,689	905	34,524
-	-	-	-
-	-	-610	-610
-	74,486	-	84,982
1,027	989	1,083	7,520
-	-	-	-
96	5,080	47	72,662
-		-	1,000,000
-		-	-
-			2,271
175,866	268,745	128,641	2,653,797
<u>Mar-22</u>	<u>Apr-22</u>	<u>May-22</u>	<u>YTD 2021-2022</u>
17,454	26,187	17,465	219,750
23,798	41,091	31,508	256,966
-	-	-	-
2,317	3,010	-	50,727
4,527	4,498	4,498	49,368
3,261	5,268	3,674	40,974
958	1,399	947	11,748
126	-	606	1,610
-	119	-	17,739
1,264	644	-	3,994
-	-	11,377	33,891

976	1,508	3,514	22,753
-	-	-	-
12,792	7,078	10,019	101,193
678	583	973	3,638
234	1,704	995	12,315
1,132	594	608	4,833
1,330	2,450	1,806	15,045
7,747	369	678	16,704
-	645	1,132	4,068
-	-	-	-
4,665	4,415	3,896	44,329
9,072	8,136	8,787	90,868
1,077	1,075	432	5,938
-	-	50	50
-	-	5,120	11,920
-	528	2,334	2,862
3,423	5,197	5,435	40,568
96,831	116,500	115,853	1,063,852
79,034	152,245	12,788	1,589,945
3,796,872	3,875,906	4,028,151	4,040,939
3,875,906	4,028,151	4,040,939	