

**Newtown Community Center Committee**

**December 18, 2018 6:30 pm Town Hall South**

**THESE MINUTES ARE SUBJECT TO APPROVAL BY THE COMMUNITY CENTER COMMITTEE**

Ms Walsh called the meeting to order at 6:31.

Present –Nancy Doniger , Kinga Walsh, Doria Linnetz , Jeff Tousignant, Cheyenne Wirtz, Bill Manfredonia, Fred Taylor, Rebecca Carnes

Absent: Brian Hartgraves

Also Present: Matt Ariniello

**Ms Doniger moved to accept the minutes of the December 4th meeting. 2<sup>nd</sup> by Mr Tousignant approved**

**New Business:**

Ms Carnes was welcomed as our new member.

JB Designs – They are branding, messaging, will design the website and templates so we can maintain the website. They will be taking pictures once we are open to replace the stock pictures that will have to be used prior to opening.

Extensive discussion on proposed messaging sent by JB Designs. Final revisions will be sent back to JB Designs.

Ms Walsh moved to accept the changes to be sent to JB Designs. The updated messaging from JB Designs will be proofread by committee members when finished. Mr Manfredonia 2<sup>nd</sup> the motion. Approved

Student representatives - Discussion on the rules of student representatives on boards as set by the Board of Education. Ms Doniger moved to accept rules for student representatives. Moved to proceed with accepting a representative from both the Middle School and upper High School. Motion 2<sup>nd</sup> by Mr Taylor. Approved

Grant tracking meeting was well received. Groups are excited to prevent duplicating efforts.

Membership – Discussion on membership spreadsheet. Discussion on demographics, breakdown of included programs and costs.

Mr Ariniello met with the purchasing agent. Working on Café RFQ and discussing subcontracting to a housekeeping firm for nightly cleaning.

The project is running on time. Windows have begun to be installed.

Aquatics Director Position is currently on Human Resource desk for posting after the holiday.

Ms Linnetz moved to adjourn the meeting Ms Wirtz 2<sup>nd</sup> meeting adjourned at 8:35.

Respectfully submitted,

LeReine Frampton, clerk